

**City of Marine City
Tax Increment Finance Authority
March 20, 2018**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, March 20, 2018, and was called to order at 4:04 PM by Board Member Bryson.

After observing a moment of silence, the Pledge of Allegiance was led by Board Member Bryson.

Present: Board Members Babchek, Bryson, Seigneurie, Weisenbaugh; City Manager Leven; Deputy Clerk McDonald

Absent: Chairperson May; Board Members Lepley & Tisdale

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to excuse Chairperson May, Board Member Lepley and Board Member Tisdale from the meeting. All Ayes. Motion Carried.

Approve Agenda

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to approve the Agenda, with the following additions:

- Davis-Kirksey Associates, Inc. – March 2018 Report – Communications Item #6-B
- Davis-Kirksey Associates, Inc., Invoice #4152018 (\$2,000.00) – Item #10-A

All Ayes. Motion Carried.

Approve Minutes

Motion by Board Member Babchek, seconded by Board Member Weisenbaugh, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held February 20, 2018, as presented. All Ayes. Motion Carried.

Communications

Received:

- Davis-Kirksey Associates, Inc. – February 2018 Report
- Davis-Kirksey Associates, Inc. – March 2018 Report

City Manager Leven stated that the City had submitted an application package for a Coastal Zone Management Program Grant on March 5, 2018 and an Assistance to Firefighters Grant on March 16, 2018.

Motion by Board Member Weisenbaugh, seconded by Board Member Seigneurie, to receive and file the Communications. All Ayes. Motion Carried.

Public Comment

No residents addressed the Board.

Unfinished Business

Police Department Lighting

City Manager Leven said that in March, 2017 the Board had directed her to work with Department of Public Works Superintendent Itrich to find a solution to the lighting issue at the Police Department. Recently she had been made aware of a resident complaint regarding the LED lighting on the side of the building being too bright; and said placing a shield on those lights was a possible solution.

Board Member Weisenbaugh stated that the lettering on the front of the building could not be read from South Parker/M-29. He suggested that the can lighting be turned upward and toward the building instead of facing downward.

City Manager Leven to direct DPW Superintendent Itrich to contact an electrician to rotate the can lighting at the Police Department.

TIFA Future Sub-Committee

Board Member Seigneurie stated that the sub-committee had met and discussed how to move forward with gathering supporting evidence to continue TIFA. He discussed the following:

- Board Member Lepley's letter to local businesses who had received financial assistance from TIFA via grants.

- Board Member Tisdale's letter to TIFA Attorney John Staran, and City Attorney Robert Davis.

City Manager Leven stated that the cutoff date for communication in support of TIFA for the April 5th City Commission meeting needed to be submitted to the Clerk's Department by March 28, 2018.

Improvements to M-29/South Parker Corridor

Board Member Weisenbaugh stated that he had contacted Georgia Phelan and Lindsay Wallace who, in turn, directed him to contact the St. Clair County Metropolitan Planning Commission.

The Board briefly discussed the topic and requested that it be placed on the April 17, 2018 Agenda.

New Business

Contracting with Grant Writer

City Manager Leven stated that the Board was in contract with the grant writer until October, 2018.

The Board requested that the item be tabled until the April 17, 2018 meeting.

Financial Business

Invoice Approval

Motion by Board Member Weisenbaugh, seconded by Board Member Babchek, to approve Davis-Kirksey Associates, Inc. Invoice #3152018 in the amount of \$2,000.00. All Ayes. Motion Carried.

Motion by Board Member Babchek, seconded by Board Member Seigneurie, to approve US Bank Invoice #909421 in the amount of \$910.00. All Ayes. Motion Carried.

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to approve Croswell Greenhouse Invoice dated February 19, 2018 in the amount of \$4,195.50. All Ayes. Motion Carried.

Motion by Board Member Weisenbaugh, seconded by Board Member Seigneurie, to approve Davis-Kirksey Associates, Inc., Invoice #4152018 in the amount of \$2,000.00. All Ayes. Motion Carried.

Preliminary Financial Statements

Motion by Board Member Weisenbaugh, seconded by Board Member Seigneurie, to accept and file Preliminary Financial Statements for February, 2018. All Ayes. Motion Carried.

Adjournment

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to adjourn at 4:31 pm. All Ayes. Motion Carried.

Respectfully submitted,

Elizabeth McDonald

Elizabeth McDonald
Deputy Clerk

Kristen Baxter

Kristen Baxter
City Clerk