

**City of Marine City
Tax Increment Finance Authority
December 11, 2018**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, December 11, 2018, and was called to order at 4:00 PM by Chairperson May.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson May.

Present: Chairperson Craig May; Board Members Frederick Babchek, Rebecca Bryson, Robert Lepley, Charles Seigneurie, Scott Tisdale (arrived at 4:16 pm), Robert Weisenbaugh; City Clerk Kristen Baxter

Absent: City Manager Elaine Leven

Approve Agenda

Motion by Board Member Weisenbaugh, seconded by Board Member Bryson, to approve the Agenda. All Ayes. Motion Carried.

Approve Minutes

Motion by Board Member Seigneurie, seconded by Board Member Bryson, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held November 20, 2018. All Ayes. Motion Carried.

Communications

None.

Public Comment

None.

Unfinished Business

Dissolution of TIFA Update

Board Members discussed the current status of TIFA and inquired if the TIFA plans had been extended another year and if they were in compliance with the State of Michigan.

Motion by Board Member Seigneurie, seconded by Board Member Lepley, to contact and communicate with Treasurer Mary Ellen McDonald to make sure current plans for all three TIFA districts had been extended with the State of Michigan and are active until December 15, 2019. All Ayes. Motion Carried.

TIFA Subcommittee

Following up on an action taken at the November 20, 2018 meeting, City Clerk Baxter advised the Board that they would need to make a formal motion to select Board Members to serve on the TIFA Subcommittee. Selected Board Members would then meet with representatives from the City Commission and Planning Commission in early 2019.

Motion by Chairperson May, seconded by Board Member Weisenbaugh, to select Board Members Bob Weisenbaugh, Bob Lepley, and Frederick Babchek to serve on the TIFA Subcommittee. All Ayes. Motion Carried.

Board Members discussed public comments made at the December 6, 2018 City Commission meeting inquiring why TIFA meetings were held at 4:00 pm when most people were at work and unable to attend the meetings. City Clerk Baxter to contact the Fire Hall to see if an evening spot were available to hold the meetings.

Board Member Weisenbaugh commented on Agenda Item 8-A GrantStation. He stated that the membership cost was only \$159.00 per year and that it would be a valuable grant writing tool to utilize and share with the Police and Fire Departments.

Motion by Board Member Lepley, seconded by Board Member Seigneurie, to subscribe for one year to GrantStation to allow the TIFA Subcommittee access to look for grants and utilize the list provided from past grant writers. All Ayes. Motion Carried.

Motion by Board Member Lepley, seconded by Board Member Babchek, to appoint Board Member Rebecca Bryson as their grant writing liaison. All Ayes. Motion Carried.

New Business

None.

Financial Business

None.

Adjournment

Motion by Chairperson May, seconded by Board Member Bryson, to adjourn at 4:35 pm.
All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk