

**City of Marine City
Tax Increment Finance Authority
September 18, 2018**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, September 18, 2018, and was called to order at 4:00 PM by Chairperson May.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson May.

Present: Chairperson May; Board Members Babchek, Bryson, Lepley, Seigneurie, Weisenbaugh; City Manager Leven, City Clerk Baxter

Absent: Board Member Tisdale

Motion by Chairperson May, seconded by Board Member Lepley, to excuse Board Member Tisdale from the meeting. All Ayes. Motion Carried.

Approve Agenda

Motion by Chairperson May, seconded by Board Member Babchek, to approve the Agenda, with the following addition:

- New Business Item #9-B – Discussion of Davis Kirksey Associates, Inc.

All Ayes. Motion Carried.

Approve Minutes

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held August 21, 2018. All Ayes. Motion Carried.

Communications

The following Communications were received:

- Davis Kirksey Associates, Inc. – August Report

- Linda Gabler
- Coastal Water Grant

Motion by Chairperson May, seconded by Board Member Babchek, to accept and file the Communications. All Ayes. Motion Carried.

Public Comment

None.

Unfinished Business

Dissolution of TIFA Update

Chairperson May advised that he was still doing research on the new TIFA laws. He said increased parameters in the laws may assist the Board with a new approach in going to the City Commission.

The Board discussed how the new law allowed changes to zones, and how it would be beneficial to future road projects.

Chairperson May and Board Member Seigneurie to work together on material to present to the City Commission, focusing on the present and future of TIFA.

The Board also reviewed 15, 20, and 25 year bond amortization schedules, which were completed by McBride, Manley & Miller, PC. Board Member Lepley advised that he based the request on estimates for infrastructure and repaving of Main Street.

New Business

Public Forum

Board Member Lepley outlined the process for the Public Forum to be held later this evening at the Riverbank Theatre. He advised that Board Member Seigneurie would act as moderator, with a panel including Attorney John Staran, Dan Casey of Economic Development Alliance of St. Clair County, and Jennifer Ligtelink of the Michigan Municipal League. He said that cards for questions would be passed out to attendees. The questions would be read by the moderator, and answered by the panel.

Davis Kirksey Associates, Inc. – Discussion

The services provided by Davis Kirksey Associates, Inc. were discussed with Chairperson May questioning if the contract was honored and if payment should be withheld.

City Manager Leven commented that Mrs. Davis-Kirksey had been very available when contact was made with her.

Discussions about her performance and quality of work took place. The Board stated that they were disappointed that Mrs. Davis-Kirksey had not been able to attend recent meetings and decided that they would like an update in person at their next meeting.

Board Member Weisenbaugh stated that he had asked Mrs. Davis-Kirksey for a list of grants that were applied for, why they were denied, and what the recurring due date on the grants were. To date, he said he hadn't receive any of the information.

The Board requested that the City Clerk contact Mrs. Davis-Kirksey asking her to attend the October 16, 2018 TIFA Board meeting and present the following:

- List of grants applied for, including date of application, and the reason they were denied
- List of reoccurring grants and their due dates

Financial Business

Invoice Approval

Motion by Board Member Weisenbaugh, seconded by Board Member Bryson, to withhold payment to Davis Kirksey Associates, Inc., Invoice #September 15, 2018 in the amount of \$2,000.00, to be picked up at the October 16, 2018 TIFA Board meeting.

Roll Call Vote:

Ayes: Babchek, Bryson, Seigneurie, Weisenbaugh

Nays: Lepley, May

Motion Carried.

Adjournment

Motion by Board Member Babchek, seconded by Board Member Bryson, to adjourn at 5:01 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk