

**City of Marine City  
Tax Increment Finance Authority  
January 15, 2019**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, January 15, 2019, and was called to order at 4:00 PM by Chairperson May.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson May.

**Present:** Chairperson Craig May; Board Members Frederick Babchek, Rebecca Bryson (left meeting at 4:30 pm), James McDonald, Charles Seigneurie, Scott Tisdale, Robert Weisenbaugh; City Manager Elaine Leven, City Clerk Kristen Baxter

**Approve Agenda**

Board Member Bryson requested the following amendment to the Agenda:

- Change Item 8-B to 8-A (due to leaving the meeting early):

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to approve the Agenda, as amended. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Board Member Tisdale, seconded by Board Member Weisenbaugh, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held December 11, 2018. All Ayes. Motion Carried.

**Communications**

None.

**Public Comment**

None.

**Unfinished Business**

## **Grants**

Board Member Bryson updated the Board on a motion that was made at the December 11, 2018 meeting. She said she had researched grant opportunities with the subscription of a membership with GrantStation, but said City Manager Leven had informed her that a grant database was free of charge through SEMCOG, as the City was a member. She provided information on grant opportunities from SEMCOG and asked what authority she needed to begin applying for grants.

City Manager Leven responded and said no motion was needed as she was working on her own time and would not be spending money. She suggested that the Board work on a plan of what grants they would like her to apply for.

Board Member Bryson reported that SEMCOG was offering a two-day class on grant writing and said that although there was a cost for the class, she would be willing to apply for a scholarship with SEMCOG. The Board was in favor of this and discussed applying for several scholarships so that City employees or other Board members could attend.

## **TIFA Subcommittee**

### **1) Appoint new Subcommittee Member:**

Motion by Chairperson May, seconded by Board Member Bryson, to select Board Member Seigneurie to serve on the TIFA Subcommittee with Board Member Tisdale as alternate. All Ayes. Motion Carried.

Board Members Weisenbaugh and Babchek were previously appointed to the subcommittee at the December 11, 2018 meeting.

### **2) Subcommittee Tasks:**

The Board discussed what criteria should be looked at during the first TIFA Subcommittee meeting on January 17, 2019. Board Member Weisenbaugh suggested the Board review the Master Plan so they can get guidance from the City Commission on what they would like them to accomplish.

City Manager Leven commented that the upcoming Strategic Planning Session would provide valuable information for the subcommittee from Department Heads and City Commissioners on goals, policies, and capital needs which would be a driving force moving forward with their initiatives and priorities.

Board Member Seigneurie asked if there was any one thing the TIFA Board would like to accomplish that he could bring to the subcommittee. He replied that expanding the TIFA 3 District would be his top priority.

Board Members discussed expanding TIFA #3 and several thought the expansion should include the marina area on South Belle River Road, and others thought it should include South Parker to Broadway.

Chairperson May replied and reminded Board Members that economic development was their number one priority and suggested that they start with small changes.

With the implementation of new TIFA laws, Board Member Weisenbaugh commented that the Board would like to be able to assist with City services such as new roads, snow removal, and grass cutting.

The Board discussed being able to assist the Library with their electronic sign as they approved the expenditure.

Chairperson May asked if the Board was still going to be able to spend money.

City Manager Leven responded and said that it was a question that she would like addressed and answered at the TIFA Subcommittee meeting on January 17<sup>th</sup>. She questioned if the budget was still viable with the expiration of the TIFA Plan.

Board Member Babchek stated that the Board needed to ask the City Attorney to give them an opinion on what the Board could do and what they couldn't do.

Board Members replied and stated they would rather use their own Attorney, John Staran, for the opinion. They said they needed direction on what they were going to do going forward.

## **New Business**

None.

## **Financial Business**

### ***Preliminary Financial Statements – November, 2018***

Motion by Board Member Weisenbaugh, seconded by Board Member Tisdale, to accept the Preliminary Financial Statements for November, 2018 and place them on file. All Ayes. Motion Carried.

## **Adjournment**

Motion by Board Member Seigneurie, seconded by Board Member McDonald, to adjourn at 4:57 pm. All Ayes. Motion Carried.

Respectfully submitted,

*Kristen Baxter*

Kristen Baxter  
City Clerk