



CITY OF MARINE CITY

Tax Increment Finance Authority

Meeting Agenda

Marine City Fire Hall, 200 S. Parker Street

Regular Meeting: Tuesday, December 11, 2018; 4:00 PM

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Chairperson Craig May; Board Members Frederick Babchek, Rebecca Bryson, Robert Lepley, Charles Seigneurie, Scott Tisdale, Robert Weisenbaugh; City Manager Elaine Leven
4. **APPROVE AGENDA**
5. **APPROVE MINUTES**
 - A. T.I.F.A. Regular Meeting – November 20, 2018
6. **COMMUNICATIONS**
7. **PUBLIC COMMENT** *Anyone in attendance is welcome to address the TIFA Board. Please state name and address. Limit comments to five (5) minutes.*
8. **UNFINISHED BUSINESS**
 - A. Dissolution of TIFA Update
 - B. TIFA Subcommittee
9. **NEW BUSINESS**
10. **FINANCIAL BUSINESS**
11. **ADJOURNMENT**

**City of Marine City
Tax Increment Finance Authority
November 20, 2018**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, November 20, 2018, and was called to order at 4:00 PM by Chairperson May.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson May.

Present: Chairperson May; Board Members Babchek, Bryson, Lepley, Seigneurie, Weisenbaugh; City Manager Leven, Deputy Clerk Desmarais

Absent: Board Member Tisdale

Motion by Board Member Lepley, seconded by Board Member Babchek, to excuse Board Member Tisdale from the meeting. All Ayes. Motion Carried.

Approve Agenda

Motion by Board Member Seigneurie, seconded by Board Member Bryson, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by Board Member Weisenbaugh, seconded by Board Member Lepley, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held October 16, 2018. All Ayes. Motion Carried.

Communications

None.

Public Comment

None.

Unfinished Business

Dissolution of TIFA Update

The Board discussed the following regarding the future of TIFA:

- Agreed that the sub-committee should meet with representatives from the Planning Commission and the City Commission to develop a new TIFA plan with goals and an implementation plan.
- Stated it would be beneficial to have an outline that had specific goals prepared for that meeting.
- The new TIFA plan could expand the current districts in order to develop other areas of Marine City.
- They expressed interest in having Attorney John Staran or Dan Casey of Economic Development Alliance of St. Clair County attend a TIFA Board meeting in order to explain the new TIFA laws. The Board directed Deputy Clerk Desmarais to extend an invitation to Dan Casey requesting his attendance at the December 11, 2018 TIFA Board meeting.

Davis Kirksey Associates, Inc. – List of Federal/State Grants

The Board discussed utilizing the list of grants along with the City's Master Plan to move forward with applying for the grants as well as any others that would be applicable. The use of a sub-committee for this purpose was mentioned.

Board Member Weisenbaugh stated that he had been made aware of a website and program that would allow the Board to easily search for grants without the need of a grant writer.

The Board directed Board Member Weisenbaugh to obtain more information regarding that website and program and report his findings to the Board.

New Business

December Meeting Date Change

Chairperson May stated that the December meeting date had changed to December 11, 2018 due to the original date of December 18, 2018 being after the TIFA plan end date.

At this time, the Board accepted the Public Notice and placed it on file.

Financial Business

Invoice Approval

Motion by Board Member Seigneurie, seconded by Board Member Bryson, to approve US Bank Invoice #5154886 in the amount of \$150.00. All Ayes. Motion Carried.

Preliminary Financial Statements – September & October, 2018

Motion by Board Member Weisenbaugh, seconded by Board Member Seigneurie, to accept the Preliminary Financial Statements for September & October, 2018 and place them on file. All Ayes. Motion Carried.

Adjournment

Motion by Chairperson May, seconded by Board Member Bryson, to adjourn at 4:40 pm. All Ayes. Motion Carried.

Respectfully submitted,

Elizabeth Desmarais
Deputy Clerk

Kristen Baxter
City Clerk

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Live Webinars

<u>Online Workshop: How to Track Restricted Grants in QuickBooks (/webinar/online-workshop-how-track-restricted-grants-quickbooks)</u>	December 13
<u>The Power of 3 - by Alice Ruhnke (/webinar/power-3-alice-ruhnke-1)</u>	January 24
<u>Is Your Organization Grant Ready? (/webinar/your-organization-grant-ready)</u>	January 24
<u>FREE Tour of the GrantStation Website (/webinar/free-tour-grantstation-website-0)</u>	January 29
<u>The Power of 3 - by Ann K. Emery (/webinar/power-3-ann-k-emery-0)</u>	January 31
<u>Online Workshop: Simple Spreadsheets - Your Hairiest Nonprofit Spreadsheets Made Simple (/webinar/online-workshop-simple-spreadsheets-your-hairiest-nonprofit-spreadsheets-made-simple-0)</u>	January 31
<u>Grantwriting 101 (/webinar/grantwriting-101-1)</u>	February 7
<u>Online Workshop: Great Graphs - Tell Your Nonprofit's Story with Data Visualization (/webinar/online-workshop-great-graphs-tell-your-nonprofits-story-data-visualization-0)</u>	February 14
<u>Logic Models: More than Just Extra Work! (/webinar/logic-models-more-just-extra-work-2)</u>	February 21
<u>Online Workshop: DIY Dashboards - Make Beautiful, Easy to Follow Dashboards for Your Nonprofit's Leaders (/webinar/online-workshop-diy-dashboards-make-beautiful-easy-follow-dashboards-your-nonprofits-0)</u>	February 28

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