



City of Marine City  
 Building Department  
 303 S. Water St.  
 Marine City, MI 48039  
 (810) 765-9011

# Temporary Sign Application/Permit

B-1, B-2, W-M & P-1 Districts

**\$15.00**

**TEMPORARY SIGN:** A display sign, banner or other advertising device constructed of cloth, canvas, fabric, plastic or other light temporary material (including pennants, streamers, and flags other than the official flag of any nation, state or organization respectfully displayed), inflated devices with or without a structural frame, or any other sign intended for a limited period of display, but not including decorative displays for holidays or public vents.

ProperOwner/Business Name: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Address (for Proposed Sign): \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Phone: \_\_\_\_\_ Applicant Email: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

### Sign Dimensions

No temporary sign may have a single face area greater than 32 square feet nor be of greater height than the top of the wall to which it is attached. If the temporary sign is not attached to a wall, the sign shall be attached so the bottom edge of such sign is not less than 7 feet 6 inches above grade and shall not exceed 12 feet in overall height

**Type of Sign:** \_\_\_\_\_

Square Feet per Face: \_\_\_\_\_ Number of Faces: \_\_\_\_\_

Height of Sign: \_\_\_\_\_ Total Area of Sign: \_\_\_\_\_ sq. ft.

Position and/or Placement of Sign: \_\_\_\_\_

Date(s) Requested for Sign Placement: \_\_\_\_\_

**Please Provide the Following:**

**Written Permission** – Written Permission from the owner of the property.

**Drawings** – 2 sets of drawings, depicting the sign dimensions (Height/Area/ect) & sketch showing placement.



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- No temporary sign shall be strung across any public right-of-way, nor shall any temporary sign project beyond the property line except as authorized by the City Commission.
- Temporary signs shall be removed promptly at the end of the display period provided for above.
- Temporary signs found by the Building Inspector to be in a torn or damaged condition must be removed by the owner within 3 days after receipt of notice to do so from the Building Inspector.
- Temporary signs found to be unsafe shall be removed immediately upon receipt of notice from the Building Inspector.
- No wiring of signs without electrical inspector's approval.

OFFICE USE ONLY

Request Approved \_\_\_\_\_ Request Denied \_\_\_\_\_ Permit No. \_\_\_\_\_  
 Sign Posting Date \_\_\_\_\_ Sign Expiration Date \_\_\_\_\_  
 Building Official Signature \_\_\_\_\_ Date \_\_\_\_\_