



CITY OF MARINE CITY

300 Broadway Committee Meeting Agenda
Marine City Municipal Offices, 260 South Parker Street
Wednesday, July 19, 2022; 6:00 PM

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Committee Members Laura Merchant, Michelle Nichter, Cheryl Ross, Brian Ross, Kim Turner; City Manager Holly Tatman
4. **APPROVE AGENDA**
5. **PUBLIC COMMENT** *Anyone in attendance is welcome to address the Board. Please state name and limit comments to five (5) minutes.*
6. **UNFINISHED BUSINESS**
7. **NEW BUSINESS**
 - A. Discuss changing a Resident Seat to a Historical Society Member/Name
Historical Society Member
 - B. Discuss Applicants & Name Resident Member
 - C. Name a Chairperson
 - D. Establish Meeting Dates/Times/Frequency
 - E. Discuss Plan of Action for Revenue and Renovation
8. **ADJOURNMENT**

City of Marine City
City Commission
June 16, 2022

A regular meeting of the Marine City Commission was held on Thursday, June 16, 2022 at 260 South Parker Street, Marine City, and was called to order by Mayor Vercammen at 7:00 P.M.

Present: Mayor Cheryl Vercammen; Commissioners Jacob Bryson, Elizabeth Hendrick, William Klaassen, Wendy Kellehan, Brian Ross; City Manager Holly Tatman; City Clerk Shannon Adams

Also Present: City Attorney Robert Davis

Absent: Commissioner John Kreidler

Motion by Commissioner Bryson, seconded by Commissioner Ross, to excuse Commissioner Kreidler from the meeting. **Roll Call Vote.** Ayes: Bryson, Hendrick, Klaassen, Kellehan, Ross, Vercammen. Nays: None. Motion Carried.

AUDIO/VIDEO AVAILABLE

For complete audio/video of meeting, visit the following link:
<https://www.youtube.com/watch?v=ldo2pEdR354>

APPROVE AGENDA

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the Agenda with Item 7G moved to Item 12a. All Ayes. Motion Carried.

PUBLIC COMMENT

Cheryl Zimmer, President of the Historical Society of Marine City, made a request for the Historical Society to have a representative on the 300 Broadway Committee.

Dr. Christopher Zimmer made comments related to owning a business in Marine City and the exciting community changes that have been happening.

Heather Bokram outlined the historic chronological involvement of the Historical Society with the 300 Broadway property.

Phil Oleksiak made comments related to the Open Meetings Act and the Blight Ordinance.

Bill Haas made comments related to property blight, the Open Meetings Act, and the 26-Mile corridor project.

Joe Moran, Chairperson of the Community and Economic Development Board (CEDB), made comments about the forthcoming Rediscover Your Downtown Project hosted by the Chamber of Commerce and summarized recent CEDB projects.

Andrew Pakledinaz reminded the community about the Summer Splash Bash event at Nautical Mile Park on June 25, 2022. He also thanked those who donated funds to replace the bandstand at 300 Broadway.

Joann Cottrell made comments about property her family had formerly owned that would be part of the new marina and about the behind-the-scenes work that had gone into the project and thanked those involved.

Mike Hilferink made comments about the River Place having opened for business and other downtown renovation projects.

Alex Christie of Endless Pastabilities Food Truck spoke about the agenda item related to his business.

APPROVE MINUTES

Motion by Commissioner Bryson, seconded by Commissioner Klaassen to approve the City Commission Meeting minutes of May 19, 2022. All Ayes. Motion Carried.

CONSENT AGENDA

Presented:

- A. MCAFA Run Report
- B. Departmental Activities Reports
- C. Community and Economic Development Board Meeting Minutes – April 27, 2022
- D. Planning Commission Meeting Minutes – April 11, 2022
- E. Dangerous Building Board of Appeals Meeting Minutes – April 7, 2021
- F. Historical Commission Meeting Minutes – April 19, 2022
- G. Communications

H. Special Event – Riverbank Performing Arts Academy Summer Theatre Camp

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the Consent Agenda A-F and H. **Roll Call Vote.** Ayes: Bryson, Hendrick, Klaassen, Kellehan, Ross, Vercammen. Nays: None. Motion Carried.

FINANCIAL BUSINESS

Expenditures

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to approve total expenditures including payroll, in the amount of \$494,440.51. **Roll Call Vote.** Ayes: Bryson, Hendrick, Klaassen, Kellehan, Ross, Vercammen. Nays: None. Motion Carried.

Preliminary Financial Statements

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to receive and file the Preliminary Financial Statements. All Ayes. Motion Carried.

PUBLIC HEARING

Mayor Vercammen announced that the City Commission would conduct the Public Hearing beginning at 7:40 P.M. to receive public comments on Ordinance 22-002 Blight Prevention. Comments were limited to 5 minutes.

Motion by Commission Ross, seconded by Commissioner Kellehan, to open the Public Hearing. All Ayes. Motion Carried.

Phil Oleksiak made comments related to clarity on what the exceptions to the ordinance would be for business owners.

Mike Hilferink stated concerns about enforcement procedures and questioned whether additional staff would be required to enforce the new ordinance.

Bill Haas made comments related to a historic lack of enforcement in the City related to blight matters.

Mayor Vercammen declared the Public Hearing closed at 7:42 P.M.

UNFINISHED BUSINESS

Ordinance No. 22-002 Blight Prevention (2nd Reading/Adoption)

Commissioner Hendrick stated the new ordinance repealing and replacing the existing ordinance was problematic and suggested potential conflicts with the Dangerous Building Ordinance. City Manager Tatman clarified that the numbering needed to be corrected as the intent was not to repeal and replace but to supplement. City Attorney Davis indicated that a conflict between the Dangerous Building Ordinance would be reviewed.

Motion by Commissioner Ross, seconded by Commissioner Bryson, to set aside the second reading of Ordinance No. 22-002 to verify potential conflicts with other existing Ordinances and hold a second Public Hearing at the next regular Commission meeting. **Roll Call Vote.** Ayes: Bryson, Hendrick, Klaassen, Kellehan, Ross, Vercammen. Nays: None. Motion Carried.

Planning Commission Spending Procedure Clarification

City Attorney Davis stated that the memo issued was solely based on the Charter language. Provided money was voted on and appropriated to the department or board in the budget, and the expense was not contractual, then without prior approval, the money could be spent so long as it was below the limit of \$2,000.00. Commissioner Hendrick indicated a concern about conforming to the State budget and audit manual. City Attorney Davis replied that he would review the State manual.

Motion by Commissioner Ross, seconded by Commissioner Bryson, to receive and file the memo from the City Attorney on Spending Procedures. All Ayes. Motion Carried.

Code of Ethics/E-Mail Retention Policy Acceptance

City Manager Tatman informed the Commission that after the ethics policy was approved, it came to light that there were conflicts with some departments and their existing chain of command, therefore, the ethics policy needed to be revised.

City Manager Tatman also stated that she could not ask her staff to sign either policy when leadership refused to sign, therefore the policies would be in effect without the acknowledgement signature page once revisions were approved. Commissioner Hendrick indicated that there were Charter conflicts with the ethics policy. City Attorney Davis stated the policy would be revised to conform to the Charter.

Commissioners Hendrick and Ross made mention of minor edits to the email retention policy which City Manager Tatman and City Attorney Davis agreed to review.

NEW BUSINESS

Treasurer's Contract

City Manager Tatman indicated that Ms. Tiffany Weatherly was a well-qualified candidate with a public administration degree. Commissioner Hendrick inquired if the City would pay severance if the employee quit. City Manager Tatman stated that severance pay was only paid if the employee was terminated by the City. Commissioner Hendrick questioned the vacation hours listed in the contract. City Manager Tatman verified that the number of vacation hours was forty. Commissioner Hendrick questioned the lower amount of pay and City Manager Tatman verified it was negotiated based on experience. Commissioner Hendrick asked about background checks and City Manager Tatman verified they were completed. Commissioner Hendrick indicated a concern about the volume and difficulty of work for the Treasurer. City Manager Tatman explained that the office staff was cross-training, that there was a very strong team mentality in the City offices, and there were extra checks and balances in place to assist the incoming Treasurer.

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to approve the at-will employment contract, as drafted, between the City and Tiffany Weatherly for the Treasurer's position with the correction to the number of vacation hours. **Roll Call Vote.** Ayes: Bryson, Klaassen, Kellehan, Ross, Vercammen. Nays: Hendrick-due to the format of the contract not the individual. Motion Carried.

Board Vacancies & Approval

Motion by Mayor Vercammen, seconded by Commissioner Ross, to approve the re-appointment of Keith Jenken to the Planning Commission. Ayes: Bryson, Klaassen, Kellehan, Ross, Vercammen. Nays: Hendrick. Motion Carried.

Motion by Mayor Vercammen, seconded by Commissioner Ross, to approve the appointment of Andrew Pakledinaz to the Planning Commission. All Ayes. Motion Carried.

Motion by Mayor Vercammen, seconded by Commissioner Hendrick, to approve the re-appointment of Robert Weisenbaugh to the Tax Increment Finance Authority Board. All Ayes. Motion Carried.

Motion by Mayor Vercammen, seconded by Commissioner Kellehan, to approve the re-appointment of resident Heather Hatcher to the Community and Economic Development Board. All Ayes. Motion Carried.

Motion by Mayor Vercammen, seconded by Commissioner Kellehan, to approve the re-appointment of resident Cheryl Ross to the Community and Economic Development Board. All Ayes. Motion Carried.

Mayor Vercammen announced that there was a vacancy remaining for a business person on the Community and Economic Development Board and a vacancy on the Tax Increment Finance Authority Board.

Storm Drain Project

Lydia Nicholas, Friends of the St. Clair River Environmental Field Technician, spoke about the Thumb Coast Storm Drain art project. The project involved choosing eight winning submissions of drawings from youth and adult artists to be painted on storm drains before the Maritime Days Festival. The art would convey the message to residents to keep the drains clean because pollution in the drains ends up in the River untreated. Commissioner Ross asked if the paints would be non-toxic which Ms. Nicholas confirmed they would be. Commissioner Hendrick questioned longevity of the paints and Ms. Nicholas indicated upwards of three-years and additional sealant would be reapplied as necessary. Commissioner Klaassen asked about the size of the murals. Ms. Nicholas replied that the projects would be approximately 2.5 feet on either side of the drain and up to the length of the sidewalk behind the drain or out onto the street but that the artists were flexible on the mural size.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the Storm Drain painting project by Friends of the St. Clair River. All Ayes. Motion Carried.

Endless Pastabilities Food Truck

Owner Alex Christie spoke about his Food Truck business Endless Pastabilities stating that he had a business agreement with the owner of Sunoco to operate permanently on the empty lot next to the gas station. Commissioner Klaassen asked about Health Department approval and Mr. Christie stated that the business was fully health certified through the State of Michigan. Commissioner Hendrick asked the City Manager if a business licenses would be required. City Manager Tatman indicated that the current ordinances don't address food truck businesses and that future revisions would be required.

Motion by Commissioner Kellehan, seconded by Commissioner Hendrick, to approve Endless Pastabilities Food Truck to operate as described in their operation plan subject to business licensing being revisited. **Roll Call Vote:** Ayes: Bryson, Hendrick, Klaassen, Kellehan, Ross, Vercammen. Nays: None. Motion Carried.

Historical Commission Request to Waive Permit Fees

City Manager Tatman stated she spoke to the Building Official, Tracy Kallek, who indicated a building and electrical permit were required and the amount to be waived was approximately \$150.00 in fees. Commissioner Hendrick requested information related to

the bandstand including plans for the project and a materials list. Commissioner Ross confirmed that the current agenda item was only to waive the permit fees, not to approve the construction or materials. City Manager Tatman agreed and stated more specifics would be provided at a later date. Commissioner Klaassen asked if the bandstand would look historical but still meet current building codes and Department of Public Works Superintendent Mike Itrich responded it would.

Motion by Commissioner Kellehan, seconded by Commissioner Hendrick, to approve the Historical Commission request to waive permit fees associated with the installation of the bandstand at 300 Broadway not to exceed \$150.00. **Roll Call Vote:** Ayes: Bryson, Hendrick, Klaassen, Kellehan, Ross, Vercammen. Nays: None. Motion Carried.

2022 Tax Rate Request

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the 2022 Tax Rate Request. **Roll Call Vote:** Ayes: Bryson, Hendrick, Klaassen, Kellehan, Ross, Vercammen. Nays: None. Motion Carried.

BMJ as 2nd Engineering Firm

City Manager Tatman stated it would serve the City well to have a second engineering firm to go to on an as needed basis. Commissioner Klaassen inquired whether a minimum monthly payment was required to retain BMJ. City Manager Tatman responded that there was not a minimum. City Attorney Davis agreed that if approved it would be a contract on an as needed basis with no current existing need.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the contract with BMJ for engineering and surveying services, as needed. **Roll Call Vote:** Ayes: Bryson, Kellehan, Ross, Vercammen. Nays: Hendrick, Klaassen. Motion Carried.

Asbestos Removal from 610 S. Main by S.A. Torello, Inc.

Commissioner Klaassen raised concerns about what would happen if more asbestos was found during the removal process. City Manager Tatman stated that S.A. Torello, Inc. had already surveyed the property and the contract was based on that survey. City Attorney Davis indicated that friable asbestos was required to be wetted during removal or kept in bags for proper disposal to avoid entering the environment and that this company was familiar to him and was licensed for asbestos removal.

Commissioner Hendrick stated the City needed to get back to utilizing the bid process for projects when there were multiple companies available that do the type of work needed. City Attorney Davis reminded the Commission that when going through the competitive bid process the City was compelled to pick the lowest bidder not necessarily the best

bidder, which may not be most beneficial when dealing with hazardous materials, but doing a Request for Proposal (RFP) the City was able to choose a company based on quality not just the lowest bid.

City Manager Tatman stated that S.A. Torello, Inc. was a local company, that the City had a positive history with them, and that they would be able to get the asbestos removal and demolition done by mid-July. Commissioner Ross asked if there had been grant money secured for the process. City Manager Tatman indicated that grant funding was being provided through Saint Clair County American Rescue Plan Act (ARPA) Funds which required the City to pay for the project up front and be reimbursed.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to waive competitive bidding for the removal of asbestos from 610 S. Main by S.A. Torello, Inc. **Roll Call Vote:** Ayes: Bryson, Klaassen, Kellehan, Ross, Vercammen. Nays: Hendrick. Motion Failed.

Mayor Vercammen inquired of DPW Superintendent Itrich as to how many contractors he had called. DPW Superintendent Itrich replied that he had called three contractors but that S.A. Torello, Inc. was the only one to quote the asbestos removal. City Manager Tatman explained if the ARPA commitment from the County was lost by delaying demolition, it would be a loss of \$45,000.00. City Manager Tatman stated that the background work for the marina project had been executed on a timeline that had been dictated by Six Rivers. Commissioner Hendrick insisted the City needed to begin following the RFP or competitive bid process, that this project had not been published to give other companies the option to bid.

Motion by Commissioner Kellehan, seconded by Commissioner Ross, to reconsider the matter of waiving competitive bidding to hire S.A. Torello, Inc. for the asbestos removal. **Roll Call Vote:** Ayes: Bryson, Klaassen, Kellehan, Ross, Vercammen. Nays: Hendrick. Motion Carried.

Commissioner Hendrick reiterated that the City needed to follow the competitive bid process. City Manager Tatman indicated going forward she would work with DPW Superintendent Itrich on the process, but that on this particular project, there were too many moving parts and pieces that had happened and were lined up to throw it away, especially since the property to be demolished was vacant and would be opportunistic for vandals or squatters. She further stated that there was nothing inappropriate about the process followed by DPW Superintendent Itrich which was to call multiple companies which typically quoted jobs for the City. City Manager Tatman stated rejecting this quote could result in a significant delay in finding another company to do the asbestos removal. Commissioner Ross referenced the difficulty in finding a contractor with availability

immediately. Commissioner Hendrick suggested the asbestos could be done by a company but, to save money, DPW Superintendent Itrich could rent equipment and do the demolition himself. City Manager Tatman indicated the liability would be too great and that the City's insurance company would not cover that sort of activity.

Commissioner Hendrick indicated a request for full support of the Commission that the competitive bid and RFP process would be utilized in the future. Commissioner Ross indicated his agreement with a few caveats such as related to single source matters. City Attorney Davis agreed that there needed to be a rationale stated on the record to waive competitive bidding.

Motion by Commissioner Kellehan, seconded by Commissioner Ross, to waive competitive bidding for the removal of asbestos from 610 S. Main and that future competitive bidding would only be waived where there was a justification placed on the record consistent with the City Charter. **Roll Call Vote:** Ayes: Bryson, Hendrick, Klaassen, Kellehan, Ross, Vercammen. Nays: None. Motion Carried.

Commissioner Hendrick inquired as to what happened if the company discovered more asbestos during the process. City Attorney Davis responded that a change work order would have to be brought back before the Commission.

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to hire S.A. Torello, Inc for the removal of asbestos from 610 S. Main for \$5,789.00 **Roll Call Vote:** Ayes: Bryson, Hendrick, Klaassen, Kellehan, Ross, Vercammen. Nays: None. Motion Carried.

Demolition and Clean-up of 610 S. Main by S.A. Torello, Inc.

Commissioner Hendrick requested as to future bids or RFP's that the Commission be provided all of the documentation with a cover letter outlining the request.

Motion by Commissioner Ross, seconded by Commissioner Kellehan, to waive competitive bidding based on the rationale of timing and availability of the contractor for the demolition and clean-up of 610 S. Main. **Roll Call Vote:** Ayes: Bryson, Hendrick, Klaassen, Kellehan, Ross, Vercammen. Nays: Motion Carried.

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen to hire S.A. Torello, Inc. for the demolition and clean-up of 610 S. Main for \$12,000.00 **Roll Call Vote:** Ayes: Bryson, Hendrick, Klaassen, Kellehan, Ross, Vercammen. Nays: None. Motion Carried.

Police Department FLOCK System

City Manager Tatman stated that County Commissioner David Vandebossche gave ARPA funds in the amount of \$15,000.00 to the Marine City Police Department. City Manager Tatman indicated Commissioner Vandebossche and Police Chief Jim Heaslip recommended buying a FLOCK camera system to help solve crimes by taking photos of license plates at main thoroughfares into the community. City Manager Tatman stated the longevity of the program raised questions as the first year required the \$15,000.00 with an additional \$2,850.00 from the police department's drug forfeiture fund. City Manager Tatman explained that annual costs could range from \$15,000.00 - \$25,000.00 and Chief Heaslip had not presented a plan for a new revenue source to support the system.

Commissioner Bryson inquired as to whether or not the City would be locked into a contract term. City Manager Tatman stated within the first 60 day, equipment could be returned and that Chief Heaslip planned to order 10 cameras and return those with the lowest use during that initial 60 days and keep the remaining cameras for the entirety of the first year, but that she had not seen a contract to identify terms moving forward after the first year. Commissioner Ross inquired as to time constraints on the pledged money from the County. City Manager Tatman replied that she had not been made aware of any time constraints. Commissioner Hendrick suggested tabling the issue until Chief Heaslip could speak about the system.

Motion by Commissioner Klaassen, seconded by Commissioner Kellehan, to table the matter of the Police Department FLOCK System until the next regular meeting. **Roll Call Vote:** Ayes: Bryson, Hendrick, Klaassen, Kellehan, Ross, Vercammen. Nays: None
Motion Carried.

Appointment of Election Commission Representative

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to appoint Commissioner Kellehan to the Election Commission for the August 2, 2022 election. All Ayes. Motion Carried.

ITEMS REMOVED FROM THE CONSENT AGENDA

Communications

Commissioner Hendrick explained that the correct process needed to be followed related to minor board spending since the money was attached to a budget line item, despite belonging to the CEDB. City Manager Tatman reminded the Commission that it had already voted on the matter to allow the CEDB to spend their money since the funds were not taxpayer money. Commissioner Hendrick referenced the State budgeting act as being relevant due to the funds being appropriated into a line item in the City budget, and

therefore the money needed to be removed from the City and returned to the Chamber of Commerce.

Motion by Commissioner Ross, seconded by Commissioner Hendrick, to remove the CEDB line item from the City's budget and return the funds to the original donor of said funds. **Roll Call Vote:** Ayes: Bryson, Hendrick, Klaassen, Kellehan, Ross, Vercammen. Nays: None. Motion Carried.

Motion by Commissioner Ross, seconded by Commissioner Kellehan, to approve the Consent Agenda item 7G Communication. All Ayes. Motion Carried.

CITY MANAGER REPORT

City Manager Tatman reported on the positive feedback from the community related to the new kayak launch and how excited they were about this new asset in the City, and that there were picnic tables and trash receptacles on order for the site. She also requested that the community be respectful of the parks to keep them beautiful for everyone to enjoy.

Commissioner Klaassen requested a future agenda item related to the Marine City landfill in China Township. City Attorney Davis indicated he'd had a very recent conversation with EGLE and that he was not aware of any new issues related to the landfill property.

Commissioner Hendrick requested a list of water plant expenditures related to the amount of \$100,000.00 in the budget. Commissioner Hendrick stated she would like to see the 15 minute spot re-striped on Water Street in front of the Sweet Tooth. She requested signage on the bicycle path related to no mini-bikes or snowmobiles. City Manager Tatman indicated that the request would be added to the engineering revisions that were in progress related to the bicycle path. Commissioner Hendrick questioned if the discussion about the ARPA funds would be on the next agenda and City Manager Tatman responded that was her intention. Commissioner Hendrick requested a temporary trash can be placed at the kayak launch and raised questions related to the parking issue at the kayak launch and referenced the Fire Department not being able to get their trucks down the street with parking on both sides. City Manager Tatman stated she was waiting on a determination from Fire Chief Joe Slankster and Police Chief Heaslip on what action they wanted to take once the parking lot was completed. Commissioner Hendrick asked about the barricades around the Geck building and mentioned the difficulty for residents to visit surrounding businesses. City Manager Tatman explained the job was fully permitted and the barricades were for the purpose of getting equipment to the building and for public safety, but once the brick façade was removed, the barricades would be reduced or removed. Commissioner Hendrick mentioned a safety concern related to a

person weeding the median on Broadway near Zimmerman's with her leg in the street and that they should be wearing safety vests. City Manager Tatman indicated that if DPW was made aware they were weeding, they would provide vests. Commissioner Hendrick asked if the Commission was going to take action related to the Historical Society's request for a seat on the 300 Broadway Committee. City Manager Tatman indicated she would like the 300 Broadway Committee to address that issue at their first meeting. Commissioner Hendrick mentioned the Fire Authority reviewed their insurance policies and by changing companies they gained several services including certifiable training and grant writing for free, and that it might be beneficial to the City to do the same.

COMMISSIONER PRIVILEGE/LIAISON REPORTS

Commissioner Hendrick stated there was a Fire Authority meeting and between the fire department raising funds and Mike Johnson's family donating money, a Garmin GPS unit for the boat and a hand-held Aqua-Eye device were purchased that would assist with locating and recovering automobiles that go into the water.

Commissioner Klaassen stated the Planning Commission was reviewing the Master Plan for the City.

Commissioner Kellehan advertised the Splash Bash at Nautical Mile Park on June 25, 2022 and said there would be waterslides, raffles, vendors, and food. She also requested that the residents please be careful and be mindful of all of the minibikes in town.

Commissioner Bryson addressed serious accusations made by Mike Hilferink that five of the Commissioners were white-collar individuals who were controlled by special interest groups and that he found the labeling very offensive. He invited Mr. Hilferink to provide evidence of the alleged corruption and how the individual was being coerced or co-opted.

Commissioner Ross reported that he spoke to two residents and resolved their concerns and reminded residents that the Commissioners were available to help with concerns they were made aware of. He stated he had attended Friends of the Saint Clair River's Sturgeon Festival in Port Huron and learned a lot about the ancient species of fish. He also advised everyone to be mindful of the hot and humid weather and to take proper precautions to stay safe and healthy.

Mayor Vercammen thanked Mrs. Dayle Farrimond for donating her time to the beautification of the end of Jefferson Street, Ryan Wiley for his Eagle Scout Project of developing the life jacket and beach toy loaner station at the public beach, and Mark Casey for designing and manufacturing the sign for City Hall. She also thanked Pennie

Garwood for the use of her building for the River Rec Teen Zone students to paint murals on that had been funded by grants received by the CEDB and invited other business owners with building or fence spaces to be donated for murals to contact the CEDB.

Mayor Vercammen requested that the residents of Marine City practice simple lawn etiquette and she suggested that neighbors to show kindness to others by checking on their neighbors and inquiring as to whether or not they needed assistance with yard maintenance.

Mayor Vercammen announced that with a Marine City Library card there was the option to download an app called the MAP pass which gives free day passes to metro parks and offers buy one get one free to many museums and much more.

Mayor Vercammen also mentioned that Rose Marina on the Belle River would be opening soon with a new gas dock, bait shop, and there would be a couple transient docks as well.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to adjourn at 9:59 P.M. All Ayes. Motion Carried.

Respectfully submitted,

Shannon M. Adams
City Clerk



CITY OF MARINE CITY

300 BROADWAY COMMITTEE APPLICATION

Name of Applicant: Andrew Pakledinaz

Address: _____

Telephone: _____

Email: _____

Please answer the following:

Yes No

- Are you a Resident of the City of Marine City
- Are you a business owner in the City of Marine City
- Are you a Registered Elector of the City of Marine City
- Are you in default to the City (Taxes, Water Bills, Etc)
- Are you in violation to the City (Blight, Building, Code, Etc.)
- Are you currently employed by the City

Comment on your area of interest, your experience in the community, why you feel you would be a good choice to serve on this committee, and what 300 Broadway/Old City Hall means to you.

Feel free to attach additional pages and your resume.

(Signature)

6/16/2022

(Date)

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK AT 260 S. PARKER STREET, MARINE CITY, MI 48039 OR CLERK@CITYOFMARINECITY.ORG

Andrew Pakledinaz

Summary

- Dedicated CAD draftsman with a background as an assistant IT professional, as well as 3 years' experience in purchasing, payroll, and accounts payable.

Education

BAKER COLLEGE OF CLINTON TWP. | MARINE CITY, MI | INFORMATION TECHNOLOGY

- Took a variety of independent classes to improve my knowledge of computer usage and digital environments

ST. CLAIR COMMUNITY COLLEGE | PORT HURON | AUTOCAD DRAFTING AND DESIGN

- Took various independent courses to improve and supplement my professional skillset. passed classes with 3.7 average GPA

CIW COMPLETED IBA (INTERNET BUSINESS ASSOCIATE) CERTIFICATION PROGRAM.

MICROSOFT CERTIFIED IN THE FULL MICROSOFT OFFICE SUITE.

Skills & Abilities

Customer service, Computer skills, Microsoft word, Microsoft outlook, Microsoft excel, Office experience, Data entry, Computer literacy, Microsoft powerpoint

Experience

TARPON AUTOMATION | CLINTON TOWNSHIP, MI

OFFICE ASSISTANT | 09/2016 - 05/2019

- Ensured all workflow processes were automated and efficient.
- Managed Web portals for customer procurement and international orders.
- Managed customer requests for part data and cad drawings.
- Routinely assisted in a wide variety of IT positions, including hardware diagnosis and repair, as well as general printer maintenance, and software assistance.
- Provided and maintained photographic records of shipped jobs as well as logging use of cameras and equipment.
- Provided constant Microsoft office suite and windows support to employees as needed.

TARPON AUTOMATION | CLINTON TOWNSHIP, MICHIGAN

ACCOUNTS PAYABLE/PURCHASING | 05/2019 - 03/2022

- Worked with departments across the company, including engineering and project management, in developing new
- methods for record keeping and order verification.
- Executed company policies, procedures, and standards to ensure the proper retention and maintenance of purchasing
- records.
- Provided customer service and engaged in training new team members as needed.
- Developed and trained employees in Shipping and Receiving procedures.
- Offered strong skills in dealing with vendors and resolving delays and miscommunications.
- Provided timely and accurate reports of contractor hours worked, and wages paid.
- Demonstrated proficiency in Sage 100 accounting software.

TARPON AUTOMATION | CLINTON TWP, MICHIGAN

CAD DRAFTSMAN | 02/2022 - PRESENT

- Utilized industry-leading best practices in designing and detailing components for automotive production machinery.
- Developed relationships with new and existing staff members to create a collaborative design environment.
- Continually updated and honed skills by participating in various technical training courses.
- Demonstrated skill and efficiency with use of the Autodesk CAD suite.

FRIENDS OF CITY HALL | MARINE CITY, MI

INTERNET COMMUNICATIONS MANAGER | 02/2022 - PRESENT

- Research and develop new options for websites and web donation efforts.
- Managed social media posts and accounts.
- Managed internet ad campaigns and digital document distribution.

FRIENDS OF CITY HALL | MARINE CITY, MI

JOINT OPERATING COMMITTEE MEMBER | 02/2022 - PRESENT

- Research and gain knowledge of historic buildings and their context, as well as best practices for historical restoration.
- Collaborate with committee members regarding decisions affecting future and current projects and operations.

Meet with potential vendors, and city employees to discuss ideal avenues for project direction, cost, and development.