

**City of Marine City
City Commission
December 20, 2018**

A regular meeting of the Marine City Commission was held on Thursday, December 20, 2018 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Vandebossche at 7:00 pm.

After a moment of silence, the Pledge of Allegiance was led by Mayor Vandebossche.

Present: Mayor Dave Vandebossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, Cheryl Vercammen; City Manager Elaine Leven, City Clerk Kristen Baxter

Also in Attendance: City Attorney Robert Davis

Communications

Received:

- City Commission Meeting Cancellation – January 3, 2019
- Planning Commission Minutes – October 8, 2018
- Zoning Board of Appeals Minutes – November 2018
- TIFA Minutes – November 20, 2018
- Departmental Activity Reports
- MCAFA Run Report
- Friends of City Hall

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to receive the Communications. All Ayes. Motion Carried.

Public Comment

Roland Woelkers, 519 S. Elizabeth, spoke in support of the City opting out of recreational marijuana. He stated that it was important to move quickly and send a message that Marine City was not open for business.

Mike Hilferink, 525 Woodworth, identified himself as a candidate for City Commission and asked for the support of the Board.

Ben Heath, 545 N. Main, introduced himself as a candidate of the Marine City Commission. He said he loved the City and wanted to take part in it.

Rosalie Skwiers, 211 Michigan, presented a gift to the Fire Department and thanked them for their cooperation and help with the Old Newsboys.

Milton Hintz, 435 S. Main, agreed with a former comment made on opting out of recreational marijuana in the City. He asked the Board to use common sense with Winter Parking Permits.

APPROVE AGENDA

Motion by Commissioner Hendrick, seconded by Commissioner Kellehan, to approve the Agenda. All Ayes. Motion Carried.

APPROVE MINUTES

Motion by Commissioner Kellehan, seconded by Commissioner Vercammen, to approve the City Commission Meeting Minutes of December 6, 2018. All Ayes. Motion Carried.

CONSENT AGENDA

No Consent Agenda items were received.

UNFINISHED BUSINESS

City Commission Appointment

Applications were received from the following residents to fill the vacant seat on the City Commission:

- Charles Seigneurie, 224 N. Elizabeth
- Mike Hilferink, 525 Woodworth
- Paul Merchant, 216 N. Market
- Benjamin Heath, 545 N. Main
- Brian Ross, 433 N. Main

Mayor Vandenbossche announced that Charles Seigneurie had withdrawn his application and would not be considered for the vacancy.

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to appoint Paul Merchant to the City Commission.

Roll Call Vote.

Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Vercammen

Nays: None

Motion Carried.

Board Appointments

Zoning Board of Appeals

Applications were received from the following residents:

- James Turner, 361 N. Main
- James McDonald, 339 Woodworth

Motion by Commissioner Kellehan, seconded by Commissioner Vercammen, to reappoint James Turner to the Zoning Board of Appeals for a term expiring December 31, 2021.

Ayes: Vandenbossche, Bryson, Kellehan, Klaassen, Vercammen. Nays: Hendrick.

Motion Carried.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to appoint James McDonald to the Zoning Board of Appeals as an alternate for a term expiring December 31, 2021. All Ayes. Motion Carried.

Board of Review

An application was received from the following resident:

- Robert Beattie, 565 N. Main

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to reappoint Robert Beattie to the Board of Review for a term expiring December 31, 2021. All Ayes.

Motion Carried.

Historical Commission

An application was received from the following resident:

- Kim Turner, 361 N. Main

Motion by Commissioner Kellehan, seconded by Commissioner Bryson, to reappoint Kim Turner to the Historical Commission for a term expiring December 31, 2021. Ayes: Vandenbossche, Bryson, Kellehan, Klaassen, Vercammen. Nays: Hendrick. Motion Carried.

TIFA Board

Applications were received from the following residents:

- James McDonald, 339 Woodworth
- Phil Oleksiak, 546 Chartier
- Robert Weisenbaugh, 269 N. Belle River
- Robert Lepley, 539 N. William

Motion by Mayor Vandenbossche, seconded by Commissioner Hendrick, to appoint James McDonald to the TIFA Board for a term expiring June 30, 2022. All Ayes. Motion Carried.

Motion by Mayor Vandenbossche, seconded by Commissioner Kellehan, to reappoint Robert Weisenbaugh to the TIFA Board for a term expiring June 30, 2022. Ayes: Vandenbossche, Bryson, Kellehan, Klaassen, Vercammen. Nays: Hendrick. Motion Carried.

Planning Commission

An application was received from the following resident:

- Trent Attebury, 348 N. William

Motion by Commissioner Hendrick, seconded by Commissioner Vercammen, to appoint Trent Attebury to the Planning Commission for a term expiring June 30, 2020. All Ayes. Motion Carried.

Dangerous Building Board of Appeals

Applications were received from the following residents:

- Trent Attebury, 348 N. William

- John Paulun, 754 S. Main
- Graham Allan, 801 S. Water

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to appoint Trent Attebury to the Dangerous Building Board of Appeals for a term expiring December 31, 2021.

Motion by Commissioner Hendrick, seconded by Commissioner Kellehan, to reappoint John Paulun to the Dangerous Building Board of Appeals for a term expiring December 31, 2021.

Motion by Commissioner Hendrick, seconded by Commissioner Kellehan, to reappoint Graham Allan to the Dangerous Building Board of Appeals for a term expiring December 31, 2021.

NEW BUSINESS

Parking Permit Request

A request for an appeal on the denial of a winter parking permit was received from Nicole Hintz at 661 Westminster. She stated that she did not have adequate parking on her property to accommodate her three vehicles. Although she had a garage, she said it could not be used for parking a vehicle because her family used it solely for storage.

City Manager Leven stated that the City had been strictly enforcing the new Winter Parking Ordinance which was recently revised by the City Commission and adopted in April of this year. She explained that an inspection by the Building Official/Code Enforcement Officer was conducted to identify all parking areas on the property.

A photograph of the side yard of 661 Westminster, including the driveway and garage, was provided to the Board. City Manager Leven suggested that the residents park a car on the grassy area between the house and garage, next to the driveway. She said she had spoken with the Building Official/Code Enforcement Officer who explained the patch of grass was considered the backyard and, therefore, was allowable for parking.

Nicole Hintz replied and said they had parked on the stated area last winter and received notification from the Code Enforcement Official that they weren't allowed to do so.

Mrs. Hintz was asked that if the City allowed her to park on the specified area, would it satisfy her needs and resolve her problem. She answered that it would.

River Rec Teen Zone

Laura Scaccia, on behalf of River Rec Teen Zone, made a request to have permit fees waived for the renovations being made to their portion of 300 Broadway.

Motion by Commissioner Hendrick, seconded by Commissioner Bryson, to waive the permit fees for the renovations made to the River Rec Teen Zone. All Ayes. Motion Carried.

Water Plant Pump

DPW Superintendent Itrich reported that the high service pump at the Water Plant needed replacing. He said Tetra Tech solicited quotes and received three bids to furnish and install a new high service pump. He recommended that the City contract with Kerr Pump for an Aurora pump (40 hp) in the amount of \$29,176.00.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to purchase a high service pump from Kerr Pump not to exceed \$29,176.00.

Roll Call Vote.

Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Vercammen

Nays: None

Motion Carried.

DEQ Water System Survey

Communication was received from the Department of Environmental Quality regarding the City of Marine City – 2018 Water System Sanitary Survey. They explained the purpose of the survey was to evaluate the water system with respect to the requirements of the Michigan Safe Drinking Water Act – 1976 PA 399.

DPW Superintendent Itrich addressed questions and concerns from the Board.

Ken Kingsley of Tetra Tech also answered question and stated that DPW Superintendent Itrich and staff had completed many of the required tasks in-house, saving the City money and producing great water.

Patrol Car Bids

Police Chief Jim Heaslip stated that sealed bids for the purchase of a 2019 Ford Police Utility vehicle had been requested. One sealed bid was received from Signature Ford in the amount of \$30,238.00.

A Marine City Police Department Vehicle Replacement Criteria Scoresheet was developed by City Manager Leven and Police Chief Heaslip and provided to the Board. The form rated categories with a score, such as mileage, age, significant body rust/damage, mechanical issues, etc. The form stated that in order for a vehicle to be considered for replacement, it must score at least five points.

Commissioner Hendrick commented that the scoresheet was a start, but that the Police Department needed a better process of managing vehicles and when they should be replaced.

Motion by Commissioner Bryson, seconded by Commissioner Kellehan, to purchase a 2019 Ford Police Utility vehicle from Signature Ford in the amount of \$30,238.00.

Roll Call Vote.

Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Vercammen

Nays: None

Motion Carried.

Patrol Car Equipment

Motion by Commissioner Hendrick, seconded by Commissioner Kellehan, to waive competitive bidding for the installation of equipment in the 2019 Ford Police Utility vehicle.

Roll Call Vote.

Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Vercammen

Nays: None

Motion Carried.

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to approve the purchase of equipment and installation from Cynergy Products, in the amount of \$9,766.70.

Roll Call Vote.

Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Vercammen

Nays: None

Motion Carried.

Body Cameras

Chief Heaslip announced that he did not want action on this item due to more research being completed by himself and other local Police Chiefs.

FINANCIAL BUSINESS

Disbursements

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to approve total disbursements, including payroll, in the amount of \$185,960.43.

Roll Call Vote.

Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Vercammen

Nays: None

Motion Carried.

Preliminary Financial Statements

Motion by Commissioner Kellehan, seconded by Commissioner Hendrick, to accept the Preliminary Financial Statements and place them on file. All Ayes. Motion Carried.

CITY MANAGER REPORT

City Manager Leven reported on the following:

- Attended SEMCOG Water Monitoring Wrap Up Meeting, SCCOTS, and MML Seminar on Recreational Marijuana
- Congratulated Nikki Leonard of Marine City on graduating from the Licensed Practical Nurse program at SCCCC. Nikki was the second graduate of the Community Foundations Complete Your Degree Program
- The City is suspending enforcement of the Winter Parking Permits until January 2, 2019 subject to reinstating for a snow emergency
- Staffing will be light over the holidays; City offices will be open December 26th and 27th and then back again on January 2nd

City Manager Leven also made comment about Winter Parking Permits and said a significant amount of time was spent amending ordinances and occasionally unforeseen

shortcomings were found which were resolved by the Commission with open, respectful conversation. She announced that in the New Year another bundle of ordinances, previously approved by the Planning Commission, would be brought before the Board for consideration.

COMMISSIONER PRIVILEGE

Commissioner Vercammen wished everyone a Merry Christmas and a prosperous and healthy New Year.

Commissioner Klaassen asked that everyone have a safe holiday.

Commissioner Kellehan congratulated Paul Merchant on his appointment to the City Commission and thanked all the applicants for City Commission and other Boards. She wished everyone Happy Holidays.

Commissioner Hendrick announced that the Old Newsboys' Paper Sale had been a success due to everyone's generosity. She wished Happy Holidays to all.

Mayor Vandebossche thanked those who had applied for Boards and said it was nice to get a large number of people applying and showing a commitment to the community. He asked that people water their Christmas trees so the Fire Department wouldn't have to. He wished everyone a Merry Christmas and Happy New Year.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to adjourn at 8:10 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter

Kristen Baxter
City Clerk