

**City of Marine City  
City Commission  
October 3, 2019**

A regular meeting of the Marine City Commission was held on Thursday, October 3, 2019 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Vandenbossche at 7:00 pm.

After a moment of silence, the Pledge of Allegiance was led by Mayor Vandenbossche.

**Present: Mayor Dave Vandenbossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, Paul Merchant, Cheryl Vercammen; City Manager Elaine Leven, City Clerk Kristen Baxter**

**Also in Attendance: City Attorney Robert Davis**

**APPROVE AGENDA**

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to approve the Agenda. All Ayes. Motion Carried.

**PUBLIC COMMENT**

Kathy Vertin, 560 S. Water Street, spoke in support of term limits for City Commissioners.

Laura Scaccia, 430 S. Water Street, announced Pumpkin Palooza Party on October 5<sup>th</sup>.

**APPROVE MINUTES**

Motion by Commissioner Bryson, seconded by Commissioner Kellehan, to approve the City Commission Meeting Minutes of September 19, 2019. All Ayes. Motion Carried.

**CONSENT AGENDA**

Presented:

- A. 2019 Trick or Treating
- B. Community & Economic Development Meeting Minutes – August 28, 2019

Motion by Commissioner Kellehan, seconded by Commissioner Merchant, to approve the Consent Agenda. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

## **FINANCIAL BUSINESS**

### Disbursements

Motion by Commissioner Kellehan, seconded by Commissioner Merchant, to approve total disbursements including payroll, in the amount of \$140,429.87. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

## **UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

### River Rec Teen Zone – Public Ice Rink

Laura Scaccia, Chairperson of River Rec Teen Zone, stated that two private individuals would like to donate \$2,500 each for the purchase of an ice skating rink for use by City residents. Although the ice skating rink would be donated and no cost to the City, Laura requested that the City provide liability insurance and cover the installation of the rink.

The Board discussed locations for the ice rink and, based upon a recommendation from DPW Superintendent Itrich, Nautical Park was decided as the idea spot.

Motion by Commissioner Hendrick, seconded by Commissioner Bryson, to allow City Manager Leven to work with River Rec Teen Zone with the donation of a public ice rink. All Ayes. Motion Carried.

### Friends of City Hall – Request for Waiver of Permit Fees

James LaLonde, representing Friends of City Hall, requested a waiver of permit fees for the new furnace, new water line, and the fire suppression system at 300 Broadway.

Due to not knowing the amount of the permit fees, the Board agreed to table the request until the costs for the permits was determined.

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to table the request to waive the permit fees until the Board had a better estimate on the costs to do so. All Ayes. Motion Carried.

#### Winter Parking Permits

City Manager Leven recommended placing a moratorium on the ordinance provisions of Section 70.055 “Snow Removal” that are applicable to overnight parking on the street during the winter months (December 1-March 31). She stated there was discussion last year about this, based on the decision of the City of St. Clair to suspend their requirement.

City Manager Leven added that she had spoken with the former City Manager of St. Clair who said that there were no significant issues with the change last winter. In the case of a snow emergency, she stated, the City would still be able to require removing vehicles from the street, while allowing temporary parking on the easement.

Motion by Commissioner Hendrick, seconded by Commissioner Kellehan, to put a moratorium on the requirement of winter parking permits; Section 70.055 “Snow Removal”. All Ayes. Motion Carried.

#### Columbarium – Woodlawn Cemetery

In a memo to the Board, DPW Superintendent Itrich reported that he was ready to proceed with the ordering of the columbarium for Woodlawn Cemetery. Three quotes were provided for the 24 niche single-sided columbarium. He recommended that the City use Patten Monument in the amount of \$8,074.

Motion by Commissioner Merchant, seconded by Commissioner Hendrick, to waive competitive bidding for the columbarium. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

Motion by Commissioner Merchant, seconded by Commissioner Hendrick, to approve the purchase of a 24 niche single-sided columbarium from Patten Monument in the amount of \$8,074. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

#### **ITEMS REMOVED FROM CONSENT AGENDA**

None.

## **CITY MANAGER REPORT**

In addition to the City Manager's Report provided in the agenda packet, City Manager Leven added the following:

- Attended ZBA
- Flushing fire hydrants October 13 – 18 from 11 pm to 6 am
- Held interviews for Finance Director/Treasurer, Accounting Assistant, and Building Official positions
- Met with Wade Trim on ordinance amendments
- Emergency Management Manual Committee scheduled for October 16<sup>th</sup>
- District Court ribbon cutting October 4<sup>th</sup> at 9 am
- May need special meeting next week to appoint department heads

## **COMMISSIONER PRIVILEGE/LIAISON REPORTS**

Commissioner Vercammen distributed a City Commission Information Request form to Board members and asked for it to be on the October 17, 2019 agenda for discussion.

Commissioner Merchant announced that the Comic Con held on September 28<sup>th</sup> was very successful and the largest so far.

Commissioner Klaassen commented on rumors spreading regarding the businesses in the Riverside Plaza closing and he said they were just rumors and not true.

Commissioner Kellehan commented that several good upcoming events were being held in town and invited people to come and enjoy a beautiful fall day in Marine City.

Mayor Vandenbossche thanked police Sgt. Paul Westrick and Jimmy McDonald for their assistance in putting a flag back at the ferry crossing. He reminded everyone that the Pumpkin Palooza Party would be held on October 5<sup>th</sup>.

## **CLOSED SESSION**

Motion by Commissioner Vercammen, seconded by Commissioner Bryson, to enter into Closed Session at 7:36 pm to consider material exempt from discussion or disclosure by State or Federal statute MCL 15.268(h); and for consideration of City Manager Evaluation MCL 15.268(a). **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

## **OPEN SESSION**

Motion by Commissioner Hendrick, seconded by Commissioner Vercammen, to go back into Open Session at 8:16 pm. All Ayes. Motion Carried.

Motion by Commissioner Kellehan, seconded by Commissioner Vercammen, to direct the Planning Commission to amend the Master Plan to remove Heritage Park from the plan, as discussed in Closed Session. Ayes: Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: Vandenbossche. Motion Carried.

## **ADJOURNMENT**

Motion by Commissioner Hendrick, seconded by Mayor Vandenbossche, to adjourn at 8:19 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter  
City Clerk