

**City of Marine City  
City Commission  
August 1, 2019**

A regular meeting of the Marine City Commission was held on Thursday, August 1, 2019 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Vandebossche at 7:00 pm.

After a moment of silence, the Pledge of Allegiance was led by Mayor Vandebossche.

**Present: Mayor Dave Vandebossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, Paul Merchant, Cheryl Vercammen; City Manager Elaine Leven, City Clerk Kristen Baxter**

**Also in Attendance: City Attorney Robert Davis**

**Communications**

Received:

- Michigan Municipal League
- Washington Life Center

Motion by Commissioner Hendrick, seconded by Commissioner Merchant, to receive the Communications. All Ayes. Motion Carried.

**Public Comment**

None.

**APPROVE AGENDA**

Motion by Commissioner Hendrick, seconded by Commissioner Merchant, to approve the Agenda. All Ayes. Motion Carried.

**APPROVE MINUTES**

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to approve the City Commission Meeting Minutes of July 18, 2019. All Ayes. Motion Carried.

## **CONSENT AGENDA**

Presented:

- Business License – MIDI Transport, Inc. (new location)
- Business License – Mariner Dental
- Business License – River Place Art Pavilion
- Business License – Rivertown Event Centre & Blind Pike

Motion by Commissioner Kellehan, seconded by Commissioner Bryson, to approve the Consent Agenda.

Roll Call Vote.

Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen

Nays: None

Motion Carried

## **UNFINISHED BUSINESS**

### ***Mosaic Project***

Revised maps of the City's waterfront parks showing final locations for placement of the ship mosaics were provided by the Historical Society. Heather Bokram, Historical Society member, noted that an alternate location for Nautical Park was Watchman Park. She said that the project would be started on August 5<sup>th</sup> and would take approximately three to four days to complete.

Motion by Commissioner Vercammen, seconded by Commissioner Kellehan, to approve the location of Mosaic Project exhibits in Broadway Park, Civic Women's Park, Drake Memorial Park, and Watchman Park, with a completion date of November 1, 2019.

All Ayes. Motion Carried.

It was noted that if the project was not completed within ninety days, the Historical Society would have to report back to the City Commission.

## **NEW BUSINESS**

### ***Ordinance No. 2019-010 Engine Brake – Introduction/1<sup>st</sup> Reading***

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the introduction of Ordinance No. 2019-010 Engine Brake.

Roll Call Vote.

Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen

Nays: None

Motion Carried.

Commissioner Kellehan asked if the ordinance applied to trucks only and City Attorney Davis replied that he did not limit the language to trucks.

Commissioner Bryson asked how excessive noise was defined and City Attorney Davis replied that it was noise beyond reasonable and normal.

### ***City Manager Evaluation***

Evaluation forms were distributed to Board Members for facilitating the City Manager review. In addition, a timeline was distributed and discussed. City Commissioner Kellehan stated that it was important that Board Members understood the evaluation tool, knew when to return the completed evaluation, and when a Closed Session meeting would be held to discuss the results of the evaluation.

Board Members chose the following timeline:

- **August 15** – City Commissioners review evaluation tool together
- **September 19** – Completed evaluations due to Commissioners Hendrick or Kellehan
- **September 26** – City Manager to receive a copy of compiled evaluations to allow her to review and prep for Closed Session
- **October 3** – Closed Session to discuss compiled evaluation with City Manager

### ***Infrastructure Subcommittee Recommendation***

City Manager Leven reported that the Infrastructure Subcommittee had met in June and July to discuss and review options for recommending a road paving project for the 2019-2020 fiscal year. Due to not receiving grant money, she said only \$105,755 remained in the budget for this fiscal year for road paving.

The Infrastructure Subcommittee recommended that Ward Street, from M-29 to South Belle River, be done in this budget year. She said the subcommittee reviewed a list of roads that did not require infrastructure repairs underneath and also did a visual inspection of them.

Mayor Vandenbossche asked if one more street could be added using the remaining funds from the Ward Street project with additional money from the fund balance, if necessary. It was requested by the Board that the Infrastructure Subcommittee meet and make a recommendation for a second road to be resurfaced.

Motion by Mayor Vandenbossche, seconded by Commissioner Kellehan, to begin the process of paving Ward Street (M-29 to South Belle River), and to try to have an additional road completed this budget year.

Roll Call Vote.

Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen

Nays: None

Motion Carried.

### ***KaBoom Grant***

Commissioner Hendrick stated that she loved the park idea, but was concerned about the safety of the children, due to the location. City Manager Leven stated that she was uncertain if the grant allowed for the location to be changed. The Board discussed alternate spots, but no action was taken.

Motion by Commissioner Kellehan, seconded by Commissioner Bryson, to continue the Bridge to Bay Musical Parklet Grant proposal. All Ayes. Motion Carried.

## **FINANCIAL BUSINESS**

### ***Disbursements***

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to approve total disbursements, including payroll, in the amount of \$603,797.19.

Roll Call Vote.

Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen

Nays: None

Motion Carried.

## **CITY MANAGER REPORT**

City Manager Leven reported on the following:

- Attended first Pension Board meeting held with the new Board
- Met with Wade Trim representative on ordinances
- Working with Emergency Manager to set up a public meeting for high water
- Almost complete with update of Personnel Policies and Procedures
- Water tower repairs have been made, took a lot of time from DPW to assist; they will be working on Maritime Days this weekend
- Clinton Friendship may be docking overnight on August 7th
- Police Chief has a webinar on the General Orders on August 9<sup>th</sup>; insurance agent will assist with costs
- State set emergency marijuana establishment rules for 6 months

## **COMMISSIONER PRIVILEGE**

Commissioner Vercammen announced the 40<sup>th</sup> Annual Maritime Days on August 2-4.

Commissioner Klaassen announced International Marine City Comic Con on September 28.

Commissioner Kellehan thanked the Maritime Days Committee for the work they have put into this year's event. She asked for volunteers to join in and help out next year. She also asked for people to take pride in their property and keep yards and curbs clean.

Commissioner Hendrick said that she was approached by a group of homeowners from Fourth, Fifth, and Sixth Streets who were concerned about the new condo development. She said that they provided a petition with signatures for her to bring to the Board in hopes that the City could do something to get the street to go through instead of pushing the traffic into their neighborhood. Commissioner Hendrick turned the petition over to City Manager Leven, and asked that the Board discuss what they needed to do to resolve the issue.

Mayor Vandebossche announced that there would be an upcoming meeting with Emergency Management on flooding.

**ADJOURNMENT**

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to adjourn at 7:54 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter  
City Clerk