

**City of Marine City  
City Commission  
May 17, 2018**

A regular meeting of the Marine City Commission was held on Thursday, May 17, 2018 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Vandebossche at 7:00 pm.

After a prayer by Reverend Dr. Gadd, the Pledge of Allegiance was led by Mayor Vandebossche.

**Present: Mayor Dave Vandebossche; Commissioners Terrance Avery, Elizabeth Hendrick, William Klaassen, Rebecca Lepley, James Turner; City Manager Elaine Leven, City Clerk Kristen Baxter**

**Also In Attendance: City Attorney Robert Davis**

**Communications**

Received:

- Departmental Activity Reports
- MCAFA Run Report
- Zoning Board of Appeals Meeting Minutes – April 4, 2018
- Davis Kirksey Associates, Inc.
- Oasis Wellness Center

Motion by Commissioner Avery, seconded by Commissioner Klaassen, to receive and file the Communications. All Ayes. Motion Carried.

**Public Comment**

Chief James Heaslip introduced new full-time officer, Dan Baxendale.

Keith Jenken, 809 S. Water Street, thanked Tom and Kathy Vertin for hiring local contractors to build the Inn on Water Street.

Mike Hilferink, 218 Pleasant, voiced his concerns about several candidates for City Commission who were up for appointment this evening.

Charles Seigneurie, 224 N. Elizabeth, voiced his concerns in ending TIFA at a time that the city could have used help with its infrastructure.

### **APPROVE AGENDA**

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the Agenda, as presented. All Ayes. Motion Carried.

### **APPROVE MINUTES**

Motion by Commissioner Avery, seconded by Commissioner Hendrick, to approve the Budget Workshop Meeting Minutes of April 24, 2018, as presented. All Ayes. Motion Carried.

Motion by Commissioner Avery, seconded by Commissioner Klaassen, to approve the City Commission Meeting Minutes of May 3, 2018, as presented. All Ayes. Motion Carried.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the Closed Session Minutes of May 3, 2018, as presented. All Ayes. Motion Carried.

### **CONSENT AGENDA**

Presented:

- Business License – Barrel Bike Bar
- Special Event – Memorial Day Parade

Motion by Commissioner Avery, seconded by Commissioner Hendrick, to remove the Business License for Barrel Bike Bar from the Consent Agenda and add it to **New Business**, and approve the Special Event for the Memorial Day Parade.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Lepley, Turner

Nays: None

Motion Carried.

## **PUBLIC HEARING**

### ***Proposed 2017-2018 Budget***

Mayor Vandebossche opened the Public Hearing to receive public comments for and against the proposed 2018/2019 Budget at 7:31 pm.

Charles Seigneurie, 224 N. Elizabeth, commented that he had the pleasure of attending the Budget Workshop for the 2018-2019 Budget and said that the input and involvement of the citizens of Marine City was important and more people should attend the Workshops.

Mayor Vandebossche closed the Public Hearing at 7:34 pm.

## **UNFINISHED BUSINESS**

### ***Sidewalk Replacement Program – Bids***

Motion by Commissioner Klaassen, seconded by Commissioner Lepley, to approve the bid from Connin Cement in the amount of \$24,615.00 for the removal and replacement of sidewalks in Zone 1 and Zone 3.

Roll Call Vote.

Ayes: Vandebossche, Avery, Hendrick, Klaassen, Lepley, Turner

Nays: None

Motion Carried.

### ***Road Resurfacing – Update***

City Manager Leven requested Board approval for contracting with Tetra Tech for bid specs and drawings for road resurfacing of the following roads:

- West Boulevard (M-29 to South Belle River)
- South Belle River to Degurse
- North Belle River (Degurse to City Limits) \*may possibly be added to project\*

She reported that, by contracting with Tetra Tech for bid specs and drawings, Tetra Tech would execute elevations for the road resurfacing and would develop a better bid document which would bring better bids. She said the estimated cost to contract with Tetra Tech was \$3,000 to \$5,000.

Motion by Mayor Vandenbossche, seconded by Commissioner Hendrick, to approve contracting with Tetra Tech for bid services not to exceed \$5,000.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Lepley, Turner

Nays: None

Motion Carried.

### ***City Commissioner Vacancy***

Applications and letters of interest were received from the following to fill the seat vacated by Commissioner Simpson:

- Joseph Moran
- George Bukowski
- Dan Micoff
- Wendy Kellehan

Motion by Commissioner Lepley, seconded by Commissioner Turner, to appoint Joseph Moran to the City Commission vacancy.

Roll Call Vote.

Ayes: Avery, Lepley, Turner

Nays: Vandenbossche, Hendrick, Klaassen

Motion Failed.

Motion by Commissioner Turner, seconded by Commissioner Lepley, to appoint Wendy Kellehan to the City Commission vacancy.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Lepley, Turner

Nays: Hendrick, Klaassen

Motion Carried.

### **NEW BUSINESS**

#### ***2018-2019 Fiscal Year Budget***

Motion by Commissioner Lepley, seconded by Commissioner Avery, to postpone the vote until a Special Meeting was held, before the end of May, when a full Board would be seated.

Roll Call Vote.

Ayes: Hendrick, Lepley

Nays: Vandebossche, Avery, Klaassen, Turner

Motion Failed.

Motion by Mayor Vandebossche, seconded by Commissioner Klaassen, to approve Resolution No. 017-2018 to adopt Fiscal Year 2018/2019 Budget/Appropriations Act, as presented.

Roll Call Vote.

Ayes: Vandebossche, Avery, Klaassen, Lepley, Turner

Nays: Hendrick

Motion Carried.

### ***Fee Schedule***

Motion by Commissioner Klaassen, seconded by Commissioner Lepley, to approve the Fee Schedule update, effective July 1, 2018, as presented.

Roll Call Vote.

Ayes: Vandebossche, Avery, Hendrick, Klaassen, Lepley, Turner

Nays: None

Motion Carried.

### ***Meeting Cancellation for July 5, 2018***

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the cancellation of the July 5, 2018 City Commission meeting date. All Ayes. Motion Carried.

### ***Barrel Bike Bar***

Motion by Commissioner Lepley, seconded by Commissioner Turner, to approve the Business License Application for the Barrel Bike Bar.

Several Board members raised concerns over having open intoxicants on the street and how the city may be liable.

City Manager Leven clarified that the Barrel Bike Bar was similar to a strolling bar and that once you leave, riders couldn't have open containers of beer or wine with them. She said that the owners strictly enforced this. She also pointed out that, because it is a business license, the city may revoke it at any time if it didn't work out.

Roll Call Vote.

Ayes: Vandenbossche, Hendrick, Lepley, Turner

Nays: Avery, Klaassen

Motion Carried.

## **FINANCIAL BUSINESS**

### ***Disbursements***

Motion by Commissioner Avery, seconded by Commissioner Klaassen, to approve total disbursements, including payroll, in the amount of \$282,171.87, as presented.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Klaassen, Lepley, Turner

Nays: Hendrick

Motion Carried.

### ***Preliminary Financial Statements***

Motion by Commissioner Avery, seconded by Commissioner Klaassen, to accept the Preliminary Financial Statements and place them on file. All Ayes. Motion Carried.

## **CITY MANAGER REPORT**

City Manager Leven reported on the following:

- Attended PD Staff meeting, Water Forum, Blue Meets Green, Planning Commission, TIFA
- Working with County on dust issue on M-29
- Mary Street almost finished, pipe is in, working on site restoration

- September 20, 2018 County Commissioners meeting in Marine City
- Planning Commission continuing to work on ordinances
- November 13, 2018 Corrective Action Plan for retirees due to State

## **COMMISSIONER PRIVILEGE**

Commissioner Lepley thanked Maggie Micoff for the successful Titanic Memorial event and thanked Jesse White for organizing the Memorial Day parade.

Commissioner Klaassen thanked residents who supported the Rotary Annual Flower Sale.

Commissioner Hendrick reminded everyone to keep grass clippings off the streets and curbs.

Commissioner Turner thanked the four candidates who applied for the vacant City Commissioner seat.

Mayor Vandebossche concurred and said it was nice to see that four people put in applications for the City Commission vacancy, and asked those who weren't nominated to think about applying for other city vacancies. He reminded everyone about the upcoming Memorial Day Parade.

## **ADJOURNMENT**

Motion by Commissioner Lepley, seconded by Commissioner Hendrick, to adjourn at 8:13 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter  
City Clerk