

**City of Marine City
City Commission
April 15, 2021**

A regular meeting of the Marine City Commission was held on Thursday, April 15, 2021 by virtual telephone conference, and was called to order by Mayor Pro Tem Bryson at 7:00 pm.

Present: Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, John Kreidler, Brian Ross; City Manager Elaine Leven, City Clerk Kristen Baxter

Absent: Mayor Cheryl Vercammen

Motion by Commissioner Kellehan, seconded by Commissioner Ross, to excuse Mayor Vercammen from the meeting. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross. Nays: None. Motion Carried.

Also Present: City Attorney Robert Davis

APPROVE AGENDA

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the Agenda. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross. Nays: None. Motion Carried.

PUBLIC COMMENT

None.

APPROVE MINUTES

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the City Commission meeting minutes of April 1, 2021. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross. Nays: None. Motion Carried.

CONSENT AGENDA

Presented:

- Departmental Activity Reports
- MCAFA Run Report

- Dangerous Building Board of Appeals Minutes – October 7, 2020
- Council on Aging
- Special Event – Washington Life Center Tai Chi

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to approve the Consent Agenda. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross. Nays: None. Motion Carried.

FINANCIAL BUSINESS

Expenditures

Motion by Commissioner Kreidler, seconded by Commissioner Klaassen, to approve total expenditures including payroll, in the amount of \$114,771.01. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross. Nays: None. Motion Carried.

UNFINISHED BUSINESS

City Manager Review – Resolution No. 002-2021

City Manager Leven explained that this was the final version of the annual City Manager Goals and Objectives Resolution that would be used by the Board to evaluate her performance and set up goals and objectives for the year 2021.

Commissioner Hendrick responded and said that Commissioners were supposed to be allowed to add or update based on items they may think of value. Because this was a new process, Commissioner Hendrick stated that she had a list of twenty that she saw as items of value and would like them evaluated for the list.

City Attorney Davis recommended that the list be emailed to the Board so other Commissioners could have a chance of reviewing the items prior to the May 6, 2021 meeting. He cautioned that that the final document had to be agreed upon as a collective group and said that the list must be achievable, doable, and practical. He recommended that the Board's highest priorities be on the list which would give the City Manager very clear and objective material to focus on.

It was decided that Commissioners should email City Manager Leven their goals and objectives by Wednesday, April 21. The City Manager would then compile the feedback and email to the Board so they would have time to review the list prior to the May 6, 2021 meeting.

NEW BUSINESS

Temporary Traffic Engineer Order T-T-21-0001

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to approve Temporary Traffic Engineer Order T-T-21-0001. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross. Nays: None. Motion Carried.

Police Department Generator

Two quotes were provided for the replacement of the Police Department generator; one from ACDC Electrical Contractors, and one from Sideline Electric. In a memo to City Manager Leven, Police Chief Jim Heaslip recommended the quote from Sideline Electric in the amount of \$21,250 which, in addition to the generator, included a block heater, battery warmer, and a brown-out kit.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to waive competitive bidding on the purchase of a generator. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross. Nays: None. Motion Carried.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the purchase of generator from Sideline Electric in the amount of \$21,250. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross. Nays: None. Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA

CITY MANAGER REPORT

In addition to the City Manager's Report provided in the agenda packet, City Manager Leven added the following:

- Attended EDA, Planning Commission, SCCOTS meetings; held a Department Head meeting
- Stay At Home Order extended to October 14
- Attended a County-led meeting with other local communities along the 26 Mile Road corridor regarding possible infrastructure improvements utilizing Federal funding
- Hi-Tech's new password policy for improved security; sent email to Commissioners
- Speed signs up and running
- Tractor Supply Company close to final building approval – according to Google opens May 8
- Seawall repairs made at Mariner Park

- 260 South Parker: Hi-Tech and Dyke Security installations over the last week; finalizing color selections and window coverings
- Water Plant staffing issues led to a debatable violation, F&V working with EGLE, no issues with the water
- Budget workshop next Monday and Tuesday at 6pm
- Will reconvene Infrastructure Subcommittee, MDOT grant due June 1

COMMISSIONER PRIVILEGE/LIAISON REPORTS

Commissioner Hendrick announced that Chief Joe Slankster of the Marine City Area Fire Authority was now fulltime and working five days a week.

Commissioner Klaassen reported that the Planning Commission reviewed their Annual Report at their last meeting and said the report would be brought to the City Commission at a future meeting.

Commissioner Kreidler reported that he had met with SEMCOG earlier in the day. He said he looked forward to utilizing the resources they offered in the future.

Commissioner Ross reported that he had received his COVID vaccine yesterday and was pleased to see how exceedingly organized and well run the event was. He stated that he was proud of our St. Clair County Health Department.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to adjourn at 7:34 pm. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross. Nays: None. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk