

**City of Marine City  
City Commission  
March 15, 2018**

A regular meeting of the Marine City Commission was held on Thursday, March 15, 2018 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Vandebossche at 7:00 pm.

After a moment of silence, the Pledge of Allegiance was led by Mayor Vandebossche.

**Present: Mayor Dave Vandebossche; Commissioners Terrance Avery, Elizabeth Hendrick, William Klaassen, David Simpson, James Turner; City Manager Elaine Leven; City Clerk Kristen Baxter**

**Also In Attendance: City Attorney Robert Davis**

**Absent: Commissioner Rebecca Lepley**

Motion by Commissioner Simpson, seconded by Commissioner Avery, to excuse Commissioner Lepley from the meeting. All Ayes. Motion Carried.

**Communications**

Received:

- Monthly Activity Reports
- MCAFA Run Report

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to receive and file the Communications. All Ayes. Motion Carried.

**Public Comment**

Bill Haas, 203 Pleasant, commented that the city was not looking out for people in the neighborhoods, and also spoke about the recent police incident.

Tom Vertin, 516 South Water Street, addressed the Bridge Street parking agenda item.

Mike Hilferink, 218 Pleasant, spoke about the recent police incident and said he felt it was mishandled by the police.

Susan Mabry, 191 South Belle River, commented that she needed to know the whole story on the recent police incident.

### **APPROVE AGENDA**

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve the Agenda, as presented.

All Ayes. Motion Carried.

### **APPROVE MINUTES**

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to approve the City Commission Meeting Minutes of March 1, 2018, as presented. All Ayes. Motion Carried.

### **CONSENT AGENDA**

None.

### **UNFINISHED BUSINESS**

#### ***Ordinance No. 2018-001 – Motor Vehicles & Snow Removal (Reintroduction/First Reading)***

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to approve of the reintroduction of Ordinance No. 2018-01 – Motor Vehicles & Snow Removal, as presented.

Roll Call Vote.

Ayes: Vandenbossche, Hendrick, Klaassen, Simpson, Turner

Nays: Avery

Motion Carried.

#### ***Ordinance No. 2018-002 – Parking of Recreational Equipment (Reintroduction/First Reading)***

Due to the applicants of Recreational Vehicle Permits not having read the proposed ordinance, it was decided by the Board to postpone the introduction until the next meeting.

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to postpone reintroduction of Ordinance No. 2018-02 until the April 5, 2018 meeting. All Ayes. Motion Carried.

***Ordinance No. 2018-003 – Driveways & Front Yard Parking (Reintroduction/First Reading)***

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to approve of the reintroduction of Ordinance No. 2018-003 – Driveways & Front Yard Parking, as presented.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

***River Rec Teen Zone Lease***

Motion by Commissioner Simpson, seconded by Commissioner Hendrick, to accept the lease between the City of Marine City and the River Rec Teen Zone, as amended.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

***City Office Cost Estimates – Guy Center/Washington Life Center***

City office estimates were provided in a memorandum from DPW Superintendent Itrich for the Guy Center and Washington Life Center. City Manager Leven explained that the list was preliminary and contained rough estimates. She said it was not clear if the Guy Center would need an elevator, and said that parking and meeting space at the Guy Center weren't addressed. Concrete numbers would be obtained, she said, once it was decided what direction the Board would like to go.

A discussion took place on the lack of space at the Guy Center for an elevator, as well as the placement and construction of a handicapped entrance.

Commissioner Turner asked for the cost to rent Washington Life Center, and said it should be a part of the Board's consideration.

No action taken.

### ***North Mary Street Manhole Reconstruction Bids***

Motion by Commissioner Avery, seconded by Commissioner Simpson, to accept the bid from Murray Underground Systems, Inc. in the amount of \$141,175.00, for the North Mary Street Manhole Reconstruction.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

### ***Infrastructure Committee***

Motion by Commissioner Avery, seconded by Commissioner Klaassen, to appoint Joseph Moran, Trent Attebury, and Jacob Bryson to the Infrastructure Committee. All Ayes. Motion Carried.

## **NEW BUSINESS**

### ***Maritime Days No Wake Waiver***

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to approve the request from the Marine City Festival, Inc. to apply to the Department of Natural Resources for a 200' No Wake Waiver for the water-ski show on August 4, 2018. All Ayes. Motion Carried.

### ***Charitable Gaming License – Marine City Festival, Inc.***

Motion by Commissioner Simpson, seconded by Commissioner Hendrick, to approve the Charitable Gaming License for Marine City Festival, Inc.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

**2018-2019 Salt Order**

Motion by Commissioner Avery, seconded by Commissioner Simpson, to waive competitive bidding for the 2018/2019 salt order.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

**Crack Sealant**

Motion by Commissioner Simpson, seconded by Commissioner Hendrick, to waive competitive bidding for the 2018 Crack Sealing Program.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

DPW Superintendent Itrich provided a letter which described how his department determined which roads were to be crack sealed. He reported that the DPW sealed streets totaling 33,679 feet and used 5,600 pounds of crack sealing material in 2017. A list of the streets that were crack sealed was also included.

**Bridge Street Parking**

City Manager Leven explained that several new parking spaces on Bridge Street were created with the construction of the Inn on Water Street. The hotel owners, Tom and Kathy Vertin, were requesting the parking spaces be dedicated as a loading/unloading zone for the hotel. She explained that to establish parking hours, a Traffic Control Order would need be passed by the Board.

Tom Vertin addressed the Board and said the parking spaces were located closest to the lobby and would allow guests to check-in, drop off luggage, and be assigned their room and parking space behind the Inn.

Commissioner Turner said the request was a very reasonable one and should be granted.

Commissioner Simpson agreed and said it would alleviate traffic flow stress on Bridge Street.

City Manager Leven to bring Traffic Control Order back for consideration at the April 5, 2018 meeting.

***Ordinance No. 2018-004 – Amendment Regulating Purchase, Consumption, or Possession of Alcoholic Liquor by a Minor (Introduction/1<sup>st</sup> Reading)***

Motion by Commissioner Simpson, seconded by Commissioner Turner, to approve of the introduction of Ordinance No. 2018-004 – Amendment Regulating Purchase, Consumption, or Possession of Alcoholic Liquor by a Minor, as presented.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

**FINANCIAL BUSINESS**

***Disbursements***

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to approve total disbursements, including payroll, in the amount of \$401,283.44, as presented.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

***Preliminary Financial Statements***

Motion by Commissioner Klaassen, seconded by Commissioner Simpson, to accept the Preliminary Financial Reports and place them on file. All Ayes. Motion Carried.

**CITY MANAGER REPORT**

City Manager Leven reported on the following:

- Attended Planning Commission Meeting
- Met with Department Heads on 2018/2019 budgets
- Spoke with Police Chief Heaslip on recent police incident
- Multiple ordinance pages handed out to Planning Commission for review and preliminary discussion at the April 9<sup>th</sup> meeting

## **COMMISSIONER PRIVILEGE**

Commissioner Avery said he was pleased that the phone number provided to stop delivery of the Blue Water Shopper worked effectively. He announced March 4<sup>th</sup> as the anniversary of the beginning of government.

Commissioner Klaassen wished everyone a good weekend.

Commissioner Simpson announced the Budget Workshops to be held April 24, 25, 26 from 6-8 pm and encouraged people to attend. He thanked everyone who donated to Patronicity for the River Rec Teen Zone.

Commissioner Hendrick thanked the people who spoke up on the recent police incident and said she was hoping for a Town Hall meeting in the future.

Mayor Vandebossche commented on the recent police incident and said they needed to follow the debriefing process once the legal avenues were taken care of. He wished everyone a Happy St. Patrick's Day.

## **ADJOURNMENT**

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to adjourn at 8:13 pm. All Ayes. Motion Carried.

Respectfully submitted,

*Kristen Baxter*

Kristen Baxter  
City Clerk