

**City of Marine City
City Commission
February 1, 2018**

A regular meeting of the Marine City Commission was held on Thursday, February 1, 2018 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Vandebossche at 7:00 pm.

After a moment of silence, the Pledge of Allegiance was led by Mayor Vandebossche.

Present: Mayor Dave Vandebossche; Commissioners Terrance Avery, Elizabeth Hendrick, William Klaassen, David Simpson, James Turner; Deputy Clerk Elizabeth McDonald

Absent: Commissioner Rebecca Lepley; City Manager Elaine Leven

Motion by Commissioner Simpson, seconded by Commissioner Hendrick, to excuse Commissioner Lepley and City Manager Leven from the meeting. All Ayes. Motion Carried.

Also In Attendance: City Attorney Robert Davis

Communications

Received:

- Davis-Kirksey Associates, Inc. – January 2018
- Historical Commission Regular Meeting – April 18, 2017
- Historical Commission Special Meeting – August 15, 2017
- TIFA Regular Meeting – December 19, 2017
- St. Clair County Watershed Storm Water – Annual Update
- Tyler Kreilter Family
- SEMCOG

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to receive and file the Communications. All Ayes. Motion Carried.

Public Comment

Raymond Meli, 408 Pearl Street, spoke to the Commission regarding the Blue Water Ferry. He questioned whether the Commission and/or the city could do anything to help reopen the ferry, and that it being out of service was hurting local business.

APPROVE AGENDA

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve the Agenda, as presented. All Ayes. Motion Carried.

APPROVE MINUTES

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to approve the City Commission Meeting Minutes of January 11, 2018, as presented. All Ayes. Motion Carried.

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to approve the City Commission Meeting Minutes of January 18, 2018, as presented. All Ayes Motion Carried.

CONSENT AGENDA

None.

UNFINISHED BUSINESS

Friends of City Hall Lease

City Attorney Robert Davis advised the Commission that this was a draft lease and he was seeking clarification on how to proceed with negotiations.

The Commission spoke about the submitted draft lease and requested further explanation on the following:

- Responsibility of exterior building maintenance of City Hall
- Detailed renderings of Site Plan maps, as there may be conflicts with the River Rec Teen Zone lease
- Professional and complete Business Plan
- Responsibility of making building ADA compliant

City Attorney Davis to revise the draft lease and bring back to the Commission at the February 15, 2018 regular meeting.

Sidewalk Replacement Program

Department of Public Works Superintendent, Michael Itrich, addressed the Commission and stated that it was his intention to begin sidewalk inspections in Zone 1 in March. Once a contractor was chosen by the city via the bidding process, both Zones 1 and 3 would be completed simultaneously.

Commissioner Hendrick questioned what the criteria for marking sidewalks was and why certain deteriorating sidewalks had not been marked in Zone 3.

Superintendent Itrich responded by stating that the Commission had approved going after sidewalks raised two inches or more as stated in the letter templates that were sent out to residents. The Commission had received these letters along with Program documents at prior meetings.

Commissioner Simpson said that due to the size of the project and limited funds, the Commission had needed to get the project started, which was why the criteria was set at two inches or more. He also expressed that the city needed to move forward with continuing the project.

Motion by Commissioner Simpson, seconded by Commissioner Turner, to move forward with the Sidewalk Replacement Program, as presented.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

Beach Parking - Discussion

Commissioner Simpson began the discussion by stating that due to there being two proposed beach parking solutions, the Commission should discuss the two ideas.

Commissioner Avery questioned whether Wade Trim looked into this as part of the Downtown Parking Study. He noted that not many people would feel comfortable backing into a parking space as proposed by Robert Blanchard.

Superintendent Itrich said that he had contacted Patrick Phelan in regard to submitting a layout and concept plan to the city. He stated that he would bring it back to the Commission at a future meeting.

Commissioner Simpson asked that area businesses and homeowners be made aware of the discussion and proposed parking plans, in order to express any concerns.

Commissioner Turner asked whether making the proposed sections of Pearl and North Water Street a one-way street was a viable option for city.

Superintendent Itrich responded that at this time it was not worthwhile, and that the Mariner Pavilion sidewalks were far enough off the road that the proposed diagonal parking would not be a conflict. He also noted that he was working on a Coastal Land Grant to obtain funds for installing ADA accessible sidewalks connecting the Beach and Pavilion.

Superintendent Itrich to bring a submitted plan from Patrick Phelan back to the Commission.

NEW BUSINESS

Jet/Vacuum Sewer Cleaning Truck

Superintendent Itrich thanked the Commissioners that reviewed the bid documents. He stated the following regarding the department's current sewer cleaning equipment:

- The 1994 Camel being utilized was costly to maintain and required frequent repairs.
- The chassis was no longer being made and the hydraulic system for both the boom and water pump were failing.
- The current machine did not allow for cross training with the Marine City Area Fire Authority for trench collapses.

Commissioner Avery thanked Superintendent Itrich for the amount of detail and clarity in his presentation.

Commissioner Hendrick briefly reviewed the Gap Vax and Camel and suggested that the city accept a lease to own option that allowed for savings in interest.

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve the purchase of a 2019 Camel 1200 Truck-Mounted, Combination High-Pressure Jet-

Vacuum Machine from North River Truck and Trailer for a term of six years at \$361,829.00.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

Superintendent Itrich updated the Commission on the status of the turn pump installation at the Water Plant as well as noted that the North Mary Street Manhole Reconstruction project was out for bid until March 3, 2018.

Board Application – Zoning Board of Appeals

Motion by Mayor Vandenbossche, seconded by Commissioner Simpson, to approve the appointment of applicant Terry Filo to the Zoning Board of Appeals for a term ending December 31, 2021.

Resolution 011-2018 – Publically Funded Health Insurance Contribution Act

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to approve Resolution 011-2018, as presented.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

Resolution 012-2018 – Nomination Petition Deadline

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve Resolution No. 012-2018, as presented.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

FINANCIAL BUSINESS

Fund Transfer Resolutions

Resolution No. 006-2018

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve a Resolution that approves the Fund Transfer from TIFA #1 to the General Fund in the amount of \$10,600.00; Resolution No. 006-2018.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

Resolution No. 007-2018

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to approve a Resolution that approves the Fund Transfer from TIFA #2 to the General Fund in the amount of \$13,075.00; Resolution No. 007-2018.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

Resolution No. 008-2018

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to approve a Resolution that approves the Fund Transfer from TIFA #3 to the General Fund in the amount of \$49,000.00; Resolution No. 008-2018.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

Resolution No. 009-2018

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve a Resolution that approves the Fund Transfer from the General Fund to the Water/Sewer Fund in the amount of \$10,000.00; Resolution No. 009-2018.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

Resolution No. 010-2018

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to approve a Resolution that approves the Fund Transfer from the General Fund to the Water/Sewer Fund in the amount of \$4,000.00; Resolution No. 010-2018.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

Disbursements

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve total disbursements, including payroll, in the amount of \$154,943.91, as presented.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

CITY MANAGER REPORT

City Manager Leven was not in attendance at this meeting.

COMMISSIONER PRIVILEGE

Commissioner Avery thanked those who supported the Blue Denim Ball on January 27th to benefit the Friends of City Hall.

Commissioner Klaassen thanked the Rotary Club for participating in the run and distributing the funds to the three non-profit organizations.

Commissioner Simpson thanked Superintendent Itrich for the way he put together the bid packets for the Commission. He announced that the River Rec Teen Zone was utilizing Patronicity and attempting to raise \$30,000.00. He encouraged people to visit patronicity.rtz to get more information and make a donation.

Commissioner Hendrick asked that people clean their sidewalks of snow and ice and refrain from blowing their snow onto the street. She also questioned an invoice received from Contractors Clothing in the amount of \$1,419.00 and requested an itemized invoice for the purchases. She announced the Marine City Lion's Club Wild Game Dinner on February 12th and the 80's Dance on February 24th.

Mayor Vandebossche thanked Superintendent Itrich and the Department of Public Works crew, Chief Heaslip and the Marine City Police Department, Chief Slankster and the Marine City Area Fire Authority, the Marine City businesses that welcomed those affected by the fire on Broadway into their buildings, and all who aided in the fire. He stated he met with Representative Mitchell and Senator Peter's staffers to expedite the repair and reopening of the Blue Water Ferry. He also announced the Fireman's Ball on February 3rd.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Simpson, to adjourn at 8:12 pm. All Ayes. Motion Carried.

Respectfully submitted,

Elizabeth McDonald

Elizabeth McDonald
Deputy Clerk

Kristen Baxter

Kristen Baxter
City Clerk