

**City of Marine City  
City Commission  
January 18, 2018**

A regular meeting of the Marine City Commission was held on Thursday, January 18, 2018 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Vandenbossche at 7:00 pm.

After a prayer by Reverend Rooney, the Pledge of Allegiance was led by Mayor Vandenbossche.

**Present: Mayor Dave Vandenbossche; Commissioners Terrance Avery, Elizabeth Hendrick, William Klaassen, David Simpson, James Turner; City Manager Elaine Leven; City Clerk Kristen Baxter**

**Absent: Rebecca Lepley**

Motion by Commissioner Turner, seconded by Commissioner Simpson, to excuse Commissioner Lepley from the meeting. All Ayes. Motion Carried.

**Also In Attendance: City Attorney Robert Davis**

**Communications**

Received:

- TIFA Meeting Minutes – October 17, 2017
- Zoning Board of Appeals Meeting Minutes – December 6, 2017
- Planning Commission Meeting Minutes – December 11, 2017
- Departmental Activity Reports
- MCAFA Run Report (December)
- MCAFA Run Report (Annual)

Motion by Commissioner Simpson, seconded by Commissioner Avery, to receive and file the Communications. All Ayes. Motion Carried.

**Public Comment**

No members of the audience addressed the Board.

## **APPROVE AGENDA**

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to approve the Agenda, as amended. All Ayes. Motion Carried.

## **APPROVE MINUTES**

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve the City Commission Meeting Minutes of December 21, 2017, as presented. All Ayes. Motion Carried.

## **CONSENT AGENDA**

Presented:

- Business License – Ball Cap Cafe

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve the Consent Agenda, as presented.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

## **UNFINISHED BUSINESS**

### ***Newspaper Blight -- Update***

City Manager Leven reported that the Times Herald had been contacted and advised of the blight problem in the delivery of the Blue Water Shopper. She suggested the following as possible alternatives to address the blight:

- 1) Residents may call 810-989-6204 to opt out of the paper delivery
- 2) Board may approve a blanket opt out of the paper delivery

City Manager Leven recommended trying step one to see if it takes care of the issue. City Attorney Davis to research the topic.

### ***Downtown Parking Study – Implementation Assistance Proposal***

City Manager Leven stated the Downtown Parking Study – Implementation Assistance Proposal, prepared by Wade Trim, was a starting point for consideration by the Board. She said the proposal could be pared down, depending on the desired service.

Commissioner Hendrick said she thought the price was high, especially since some of the work stated in the proposal had already been done, specifically #3 for North Water Street parking.

Commissioner Simpson commented that it was worth revisiting the efforts others put into North Water Street parking (beach parking), and said the proposal was pricy for items that weren't very substantial.

Commissioner Avery agreed and said the items were not a high enough priority for the city at this time.

Commissioner Klaassen commented that the city already had signage downtown.

Commissioner Simpson responded and said he would like to revisit signage in the downtown area in an effort to possibly consolidate the signs.

City Manager Leven suggested that it might be a good job for the Planning Commission to look into the signage.

No action taken on the proposal.

## **NEW BUSINESS**

### ***Ordinance 2018-001 – Motor Vehicles & Snow Removal (Introduction/First Reading)***

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve the introduction of Ordinance No. 2018-001 that amends Chapter 70: Section 70.039 relating to Disabled Motor Vehicles, and Sections 70.057 and 70.058 relating to Snow Removal, as presented.

After a review of the amendments, the Board asked that the following be addressed in a future reintroduction:

- Changing from owner to current lawful resident
- Allowing for front yard parking during a snow emergency

The revised Ordinance to be brought back in February for reintroduction.

***Ordinance 2018-002 – Parking of Recreational Equipment (Introduction/First Reading)***

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve the introduction of Ordinance No. 2018-002 that amends Chapter 153: Section 153.56 relating to Parking of Recreational Equipment, as presented.

After a review of the amendments, the Board asked that the following be addressed in a future reintroduction:

- Changing from owner to current lawful resident
- Adjoining vacant property
- Amending current year license to valid license

The revised Ordinance to be brought back in February for reintroduction. Recreational Vehicle Special Permit applicants to be notified in writing of meeting date and time.

***Ordinance 2018-003 – Driveways & Front Yard Parking (Introduction/First Reading)***

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve the introduction of Ordinance No. 2018-003 that amends Chapter 160: Section 160.214 relating to Driveways, and Section 160.215 relating to Front Yard Parking, as presented.

After a review of the amendments, the Board asked that the following be addressed in a future reintroduction:

- Changing from owner to current lawful resident
- Allowing for front yard parking during a snow emergency
- Clarification defining parking strip

The revised Ordinance to be brought back in February for reintroduction.

***Resolution 005-2018 – Parks & Recreation Master Plan***

Motion by Commissioner Hendrick, seconded by Commissioner Simpson, to approve Resolution No. 005-2018 which approves the Marine City Parks and Recreation Plan.

Roll Call Vote.

Ayes: Vandebossche, Avery, Hendrick, Klaassen, Simpson, Turner  
Nays: None  
Motion Carried.

### ***2018-2019 Fiscal Year Budget Schedule***

Motion by Commissioner Simpson, seconded by Commissioner Lepley, to accept the 2018-2019 Budget Schedule, as presented. All Ayes. Motion Carried.

## **FINANCIAL BUSINESS**

### ***Disbursements***

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve total disbursements, including payroll, in the amount of \$584,749.46, as presented.

Roll Call Vote.

Ayes: Vandebossche, Avery, Klaassen, Simpson, Turner  
Nays: Hendrick  
Motion Carried.

### ***Preliminary Financial Statements***

Motion by Commissioner Simpson, seconded by Commissioner Avery, to accept the Preliminary Financial Reports and place them on file. All Ayes. Motion Carried.

## **CITY MANAGER REPORT**

In addition to her City Manager's Report, City Manager Leven provided the following:

- Christmas decorations will be taken down the week of January 22<sup>nd</sup> (weather permitting)
- Piles of snow downtown being moved
- Water Plant emergency situation with valve addressed temporarily; full repair in spring
- Lights on south bridge out due to water being in conduit; will be repaired in the spring
- Will be absent at the February 1<sup>st</sup> Board meeting due to attending conference
- Have attended the following meetings: TIFA, Historical Commission, Fire Authority, Trail Towns

Commissioner Simpson inquired if a possible conflict of interest with Friends of City Hall leasing 300 Broadway had been addressed. City Manager Leven responded that City Attorney Davis had provided an opinion and that it would be distributed to the Board.

## **COMMISSIONER PRIVILEGE**

Commissioner Avery announced the Blue Denim Ball on January 27<sup>th</sup> to benefit the Friends of City Hall.

Commissioner Klaassen urged residents to be careful walking and driving with the snowy weather conditions we have been having.

Commissioner Simpson announced local events including the Blue Denim Ball, Marine City Lion's Club 80's Dance and Wild Game Dinner, and the Chamber Llama Race. He encouraged people to get out and support our local civic organizations.

Commissioner Hendrick announced the Marine City Lion's Club Wild Game Dinner on February 12<sup>th</sup> and the 80's Dance on February 24<sup>th</sup>. She asked that people clean their sidewalks of snow and ice and refrain from blowing their snow onto the street.

Commissioner Turner commented that if the city moved forward with North Water Street parking, they should consider contracting with River Rec Teen Zone for design map and logo for signs instead of paying a firm.

Mayor Vandebossche congratulated Grant Fields from Marine City Boy Scout Troop 296 who recently earned the designation of Eagle Scout. He also provided updates on the Blue Water Ferry closure and flooding concerns. Mayor Vandebossche thanked everyone who attended the January 11<sup>th</sup> Town Hall meeting and said several options for City Hall would be presented to the Board in February.

## **ADJOURNMENT**

Motion by Commissioner Hendrick, seconded by Commissioner Simpson, to adjourn at 8:32 pm. All Ayes. Motion Carried.

Respectfully submitted,

*Kristen Baxter*

Kristen Baxter  
City Clerk