



# CITY OF MARINE CITY

## City Commission Meeting Agenda

Guy Community Center, 260 South Parker Street  
Regular Meeting: Thursday, October 19, 2023; 7:00 PM

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### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

3. **ROLL CALL:** Mayor Jennifer Vandenbossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Michael Hilferink, William Klaassen, Rita Roehrig, Brian Ross; City Manager Scott Adkins.

### 4. APPROVE AGENDA

### 5. PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS

- a. Discussion of City Investment Strategy – John Firek
- b. Proclamation – Rosalie Skwiers

6. **PUBLIC COMMENT** Anyone is welcome to address the City Commission. Please state name and limit comments to five (5) minutes. This is a time for you to raise issues. The Commission will not respond, but issues will be followed up on as necessary.

### 7. APPROVE MINUTES

- a. City Commission Meeting Minutes – October 5, 2023

### 8. CONSENT AGENDA

- a. MCAFA Run Report
- b. Departmental Monthly Activity Reports
- c. Planning Commission Meeting Minutes – September 11, 2023
- d. Dangerous Building Board of Appeals Meeting Minutes – April 5, 2023
- e. Special Event Permit – Old Newsboys Marine City Holly Jolly Santa Parade
- f. Special Event Permit – Marine City Old Newsboys Annual Paper Sale

### 9. ITEMS REMOVED FROM CONSENT AGENDA

### 10. FINANCIAL BUSINESS

- a. Expenditures (including payroll) – \$192,498.79
- b. Authorization of Investments

### 11. UNFINISHED BUSINESS

- a. Ordinance 23-005 – Adult Use Marijuana 2<sup>nd</sup> Reading/Adoption

### 12. NEW BUSINESS

#### ACTION ITEMS

- a. Ordinance 23-006 – Rapid Entry/Knox Box Ordinance – 1<sup>st</sup> Reading

#### DISCUSSION ITEMS

- b. December Meeting(s) Discussion
- c. Review of Policies, Procedures and Charter Provisions-Discussion

**13. ADMINISTRATIVE REPORTS**

- a. City Attorney's Report
- b. City Manager's Report
- c. Reports from Department Heads

**14. COMMISSIONER PRIVILEGE/LIAISON REPORTS**

**15. ADJOURNMENT**

PROCLAMATION  
OF APPRECIATION FOR  
ROSALIE SKWIERS

**WHEREAS**, Rosalie Skwiers has worked tirelessly to promote and improve the City of Marine City; and,

**WHEREAS**, her sense of community, appreciation of our local natural surroundings and gracious giving of her time and efforts have improved the appearance of our City through the multiple planting of flowers and plants that are enjoyed by many; and

**WHEREAS**, the commitment to provide continual upkeep and care of these flowers and plants have provided a new sense of pride and enjoyment for those who have seen the fruits of her labor; and

**WHEREAS**, Rosalie has given countless volunteer hours working to make Marine City a better place to live, work and visit; and

**WHEREAS**, the goods and services that she has provided in her work have come from her private funds without taxpayer expense; and

**THEREFORE, BE IT RESOLVED**, that the City of Marine City truly appreciates the time, effort dedication and value of her efforts; and,

**BE IT FURTHER RESOLVED**, that the City of Marine City Commission urges the people and businesses of Marine City to also extend their gratitude to Rosalie for her grand spirit of volunteerism; and,

**BE IT FURTHER RESOLVED**, that the City of Marine City Commission, on behalf of the people of Marine City, expresses appreciation to and the volunteer efforts that she has personally undertaken to enrich the lives of the people of this great community.

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Jennifer Vandenbossche, Mayor

**City of Marine City  
City Commission Minutes  
October 5, 2023**

A regular meeting of the Marine City Commission was held on Thursday, October 5, 2023 at 260 South Parker Street, Marine City, and was called to order by Mayor Vandebossche at 7:00 P.M.

Present: Mayor Jennifer Vandebossche, Commissioners Jacob Bryson, Elizabeth Hendrick, Michael Hilferink, William Klaassen, Rita G. Roehrig, Brian Ross; City Manager Scott Adkins; City Clerk Jason Bell.

Also Present: City Attorney Robert Davis

**AUDIO/VIDEO AVAILABLE**

For complete audio of meeting, visit the following link:

<https://www.youtube.com/watch?v=-fPpqBPLt4>

**APPROVE AGENDA**

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the agenda. All Ayes. Motion Carried.

**PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS**

**PUBLIC COMMENT**

Joe Moran invited everyone to attend the Master Plan Open House.

Chris Minor spoke on the need for the Commission to work together and with citizens. He also spoke on the City Attorney acting as an advisor only.

Rudy Menchaca apologized to Commissioners Hendrick and Bryson for calling them out at the last meeting and against Commissioner Hilferink's actions.

Catherine Warner requested the Commission to consider stop signs on S. Main Street due to speeding.

Rosalie Skwiers spoke on multiple books, marijuana and the Master Plan Open House.

## **APPROVE MINUTES**

### City Commission Meeting Minutes – September 21, 2023

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the City Commission Meeting Minutes of September 21, 2023. All Ayes. Motion Carried.

### City Commission Closed Session Meeting Minutes – September 7, 2023

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the City Commission Closed Session Meeting Minutes of September 21, 2023. All Ayes. Motion Carried.

## **CONSENT AGENDA**

Presented:

- a. 300 Broadway Meeting Minutes – August 28, 2023
- b. Community & Economic Development Meeting Minutes – August 23, 2023
- c. Halloween Trick or Treating Hours – Tuesday 10/31/2023 from 5p-8p

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to approve the Consent Agenda a-c as presented. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

## **ITEMS REMOVED FROM CONSENT AGENDA**

None

## **FINANCIAL BUSINESS**

### Expenditures Including Payroll - \$343,551.50

Commissioner Ross stated it was nice to see the amount come back down.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve expenditures including payroll in the amount of \$343,551.50. **Roll Call Vote.** Ayes: Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche, Bryson. Nays: None. Motion Carried.

### Preliminary Financial Statements

Commissioner Roehrig inquired what the Payroll Clearing Fund was. City Manager Adkins stated it was a catch all fund.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to receive and file the preliminary financial statements. All Ayes. Motion Carried.

Resolution 024-2023 – 5/3 Bank Signature Changes

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve Resolution 024-2023 authorizing necessary signature and account authorizations as required by Fifth Third as presented. **Roll Call Vote.** Ayes: Hilferink, Klaassen, Roehrig, Ross, Vandenbossche, Bryson, Hendrick. Nays: None. Motion Carried.

Updated Investment Policy

City Manager Adkins spoke on the investment policy reflecting changes in the State statute on where the City can make investments. Commissioner Ross pointed out a couple grammatical errors and inquired if Curtis was aware of the policy. City Manager Adkins stated he would correct the errors and Curtis was aware of the updated policy.

Motion by Commissioner Ross, seconded by Commissioner Bryson, to approve the City of Marine City Investment Policy. **Roll Call Vote.** Ayes: Klaassen, Roehrig, Ross, Vandenbossche, Bryson, Hendrick, Hilferink. Nays: None. Motion Carried.

**UNFINISHED BUSINESS**

Resolution 023-2023 – Resolution of Charges under Charter Section 5.4

Commissioner Hilferink inquired what orders he gave to the Police Chief as stated in the list of charges. City Manager Adkins stated that would be discussed at the hearing. Commissioner Hilferink inquired again and the Mayor stated it would be discussed at the hearing. Police Chief Heaslip stated it was regarding the deployment of officers at Gord's Bar and read an excerpt of text messages from Commissioner Hilferink to him. City Attorney Davis stated Commissioner Hilferink could challenge the charge at the hearing.

Commissioner Hilferink inquired if the resolution was all there was and if there was more evidence. City Attorney Davis stated Commissioner Hilferink would receive the charges with evidence at the hearing.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve Resolution 023-2023, Resolution of Charges under Charter Section 5.4 against Commissioner Michael Hilferink and if approved the City Commission schedule a hearing as soon as possible. **Roll Call Vote.** Ayes: Roehrig, Ross, Vandenbossche, Bryson, Hendrick, Klaassen. Nays: None. Motion Carried.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to set the removal hearing for Monday, October 16, 2023 at 7:00pm. All Ayes. Motion Carried.

135 N 6<sup>th</sup> Street -Site Restoration – Dominic Breloski

Dominic Breloski spoke on his property and that the City had no right to come on his property and cut the grass at the vacant portion of the property. He stated he demolished the house as requested by the

Commission and planted grass seed but it was impossible to finish by the deadline due to the rain. Mr. Breloski stated the Building Official ordered the DPW Superintendent to cover the seed with dirt and that he received no notice and was sent as bill.

City Manager Adkins stated Building Official Kallek and DPW Superintendent Schmidt were in attendance to clarify if needed.

Building Official Kallek stated Mr. Breloski pulled a demo permit in April, never called for an open hole inspection as required and the demolished foundation sat in the City right of way for months. He stated Mr. Breloski then used asphalt millings to fill in the hole, not to grade and that he never saw seed planted. Building Official Kallek stated Mr. Breloski never called for a final inspection and in his opinion the property was not ready.

DPW Superintendent Schmidt stated he was notified by the Building Official the property was not up to standards and he sent crews out to address multiple issues.

City Manager Adkins stated the City sent Mr. Breloski a certified letter on June 16<sup>th</sup> with a completion of June 26<sup>th</sup> and that letter was signed for by Mr. Breloski, the site was not complete by the date so the DPW was sent out.

Mr. Breloski stated DPW Superintendent Schmidt was not telling the truth on the materials he picked up and that he hired a professional to clean it up and that Schmidt did not have the right to come on his property. He stated the land was level and he believed he should not have to pay for the work the City completed.

Commissioner Roehrig inquired if any pictures were taken of the site and Mr. Breloski stated there was not. City Manager Adkins stated this property originated in the Dangerous Building Board and Building Official Kallek would check BSA for photos.

City Manager Adkins stated the issue was the variation of fees and that the code was followed and the Commission gave Mr. Breloski additional time to complete and it was not completed. He stated there was approximately a \$1,200 balance. Commissioner Hendrick inquired if the Commission could direct City Manager Adkins to work with Mr. Breloski on a solution. City Manager Adkins stated he could work with Mr. Breloski on the manpower but materials are priced what they are. Mr. Breloski stated he would be willing to sit down with City Manager Adkins to work out a solution. Commissioner Hendrick requested pictures to be taken. Commissioner Ross stated he hoped an amicable solution could be reached.

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to authorize City Manager Adkins to sit down with Mr. Breloski to work out a solution. All Ayes. Motion Carried.

## **NEW BUSINESS**

### Ordinance 23-005 – Adult Use Marijuana 1<sup>st</sup> Reading

Commissioner Hilferink inquired if it was lawful to have a previously passed motion not being rescinded and an ordinance being drafted without another motion. City Attorney Davis spoke on the issue being allowable and his previous memos to the Commission regarding the issue. Commissioner Hilferink kept inquiring on the issue not being legal and read a section of the Charter that allowed the ballot initiative. He also spoke on the Commission or citizens not having input on the drafted ordinance. Commissioner Hendrick stated the Commission has spoken on the issue for months with their ideas on what to include as well as the citizens and that tonight was for the Commission to discuss the ordinance and its substance. Commissioner Hilferink did not agree with this ordinance.

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to call to question. **Roll Call Vote.** Ayes: Ross, Vandenbossche, Bryson, Hendrick, Klaassen, Roehrig. Nays: Hilferink. Motion Carried.

Motion by Commissioner Roehrig, seconded by Commissioner Hendrick, to approve the first reading of Ordinance 23-005, An Ordinance Of The City Of Marine City, St. Clair County, Michigan To Establish Adult Use Marijuana Facilities Title XV, Chapter 160, Section 238 Entitled “Adult Use Marijuana Facilities”. **Roll Call Vote.** Ayes: Bryson, Hendrick, Klaassen, Roehrig, Ross, Vandenbossche. Nays: Hilferink. Motion Carried.

## **ADMINISTRATIVE REPORTS**

### City Attorney Report

None.

### City Manager Report

City Manager Adkins spoke on the Master Plan Open House and urged everyone to attend and if they could not attend to please send ideas, comments or concerns to him and he will make sure they get addressed. He also stated he would work with Chief Heaslip on the traffic issues on S. Main Street.

### Reports from Department Heads

None.

## **COMMISSIONER PRIVILEGE/LIAISON REPORTS**

Commissioner Klaassen stated the Planning Commission has a meeting coming up to discuss the upcoming condos. He also stated he is tired of the bickering.



Commissioner Hilferink apologized to the public for the way the meetings have been going and he has been attacked for asking questions on the public's behalf. He also spoke on the marijuana initiative and the closed door actions of the City and Commission and listed the attacks on him.

Commissioner Ross wished the Marine Football team luck and sent his thoughts and prayers to the Degueisippe family on the passing of Luanne Degueisippe.

Commissioner Roehrig spoke on the lies, accusations and conspiracy theories being floated and spoke on Trick or Treating hours for Halloween.

Commissioner Hendrick spoke on the Old Newsboys meeting on October 11<sup>th</sup> at 7:00pm at the Fire Hall, their Craft Show in December at Perch Point, the Lighted Santa Parade, paper sale and that the Old Newsboys were selling raffle tickets to fundraise to give children a Christmas.

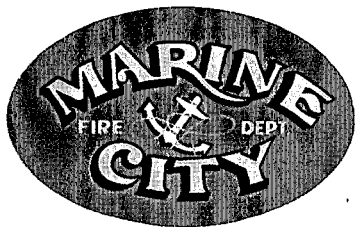
Mayor Vandebossche stated she attended the CED Board meeting where they discussed redevelopment ready and business retention. She also thanked Rosalie for offering to bring snacks to the Master Plan Open House and that there was still an opening for the Planning Commission and to submit an application and someone would be appointed at the next City Commission meeting.

**ADJOURNMENT**

Motion by Commissioner Ross, seconded by Commissioner Hendrick, to adjourn at 9:06 p.m. All Ayes. Motion Carried.

Respectfully submitted,

Jason A. Bell  
City Clerk



# MARINE CITY AREA FIRE AUTHORITY

200 South Parker Street • Marine City, Michigan 48039  
810-765-8840 • Fax 810-765-5199

October 1st, 2023

The following is a list of the Marine City Area Fire Authority runs for the month of September-23

Medical Emergency	35	Service Call / Mutual Aid	12
M V Accidents	2	Hazardous Material Leak	1
Illegal Burn	1	Gas Leak	1
Fire Alarm	4		
Wires Down	1		
Structure Fire	1		

**Total monthly runs 58**

The following is a list of runs by the Township or City they occurred:

<u>City of Marine City</u>		<u>Cottrellville Twp</u>	
Medical Emergency	22	Medical Emergency	7
M V Accident	1	Fire Alarm	3
Fire Alarm	1	Structure Fire	1
Hazourds Material Leak	1	M V Accident	1
Illegal Burn	1	Gas Leak	1
Power Line Down	1		

<u>East China Twp</u>		<u>China Twp</u>	
Medical Emergency	2	Medical Emergency	4

**Total Monthly Runs 58**

Joseph A. Slankster

Fire Chief  
MCAFA

**PLEASE HELP PREVENT FIRES**



# 8b Marine City Police Department

**James D. Heaslip**  
Chief of Police

375 S. Parker Street • Marine City, Michigan 48039  
(810) 765-4040 • Fax (810) 765-4135

October 3, 2023

City Manager Adkins:

During the month of September 2023, Marine City Police Department responded to 243 complaints. An activity log detailing incident type, report date, and the Officer that handled the complaint is attached.

The following is a summary of meetings and calls I have responded to for the month:

- Issued 17 Lexipol Policy Updates
- Attended SCC CJA Meeting
- Researched Firearms and Red Dot Sights
- Researched Axon Body Cameras
- Joined Oakland Community College Small Agency Discount Training Program
- Coordinated Outfitting of second Patrol Car (Tahoe)
- Attended Webinar with Verkada regarding Security Cameras for City Buildings

Sincerely,

James D. Heaslip  
Chief of Police

**“Police EXCELLENCE through COMMUNITY Partnership”**  
*Marine City is an Equal Opportunity Provider*

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
1	09/01/2023 12:14 AM	230002160	514 S WATER ST	MAMARTINELLIC	C3328 - Suspicious Persons
2	09/01/2023 12:39 AM	230002161	S WATER ST&BRIDGE ST	MAMARTINELLIC	8043 - Ability Impaired by Alcohol, Voluntary [54002]
3	09/01/2023 10:54 AM	230002162	375 S PARKER ST	MAKENYONT	C3336 - Assist Citizen
4	09/01/2023 11:06 AM	230002163	211 MICHIGAN DR	MAKENYONT	C3170 - Private Property Traffic Crash
5	09/01/2023 12:22 PM	230002164	233 S MARY ST	MAKENYONT	C3355 - Civil Matter - Other
6	09/01/2023 04:57 PM	230002165	240 S WATER ST	MAKENYONT	C3250 - Mental Health Call
7	09/01/2023 05:30 PM	230002166	236 S ELIZABETH ST	MAKENYONT	C3312 - Neighborhood Trouble
8	09/01/2023 06:39 PM	230002167	375 S PARKER ST	MAKENYONT	C3336 - Assist Citizen
9	09/01/2023 09:13 PM	230002168	KING RD&CHARTIER RD	MAREDMAND	L3590 - Traffic Stop - MA
10	09/02/2023 10:48 AM	230002169	375 S PARKER ST	MAKENYONT	C3336 - Assist Citizen
11	09/02/2023 03:49 PM	230002170	375 S PARKER ST	MAKENYONT	C3336 - Assist Citizen
12	09/02/2023 06:16 PM	230002171	N MAIN ST&MAPLE ST	MAKELLYP	C3720 - Traffic Complaint / Motorcycle Complaint
13	09/02/2023 06:39 PM	230002172	1100 DEGURSE AVE	MAKELLYP	C3324 - Suspicious Circumstances
14	09/02/2023 10:35 PM	230002173	S WILLIAM ST&WASHINGTON ST	MAKELLYP	C3324 - Suspicious Circumstances
15	09/02/2023 10:55 PM	230002174	S MAIN ST&BROADWAY ST	MAREDMAND	L3550 - Fireworks Complaint - MA
16	09/03/2023 08:10 AM	230002175	242 N ELIZABETH ST	MAKENYONT	C3351 - Civil - Landlord / Tenant
17	09/03/2023 10:11 AM	230002176	N BELLE RIVER AVE&FAIRBANKS ST	MAKENYONT	C4046 - Disobey Stop Sign Citation
18	09/03/2023 10:45 AM	230002177	147 S PARKER ST	MAKENYONT	C3804 - Animal Complaint
19	09/03/2023 02:52 PM	230002178	S PARKER ST&THOMPSON DR	MAKELLYP	L3590 - Traffic Stop - MA
20	09/03/2023 03:58 PM	230002179	WEST BLVD&HANOVER ST	MAKELLYP	C4041 - Speeding Citation
21	09/03/2023 04:10 PM	230002180	WEST&FOURTH	MAKELLYP	L3590 - Traffic Stop - MA
22	09/03/2023 05:05 PM	230002181	313 N BELLE RIVER AVE	MAKELLYP	C3312 - Neighborhood Trouble
23	09/03/2023 05:47 PM	230002182	375 S PARKER ST	MAKELLYP	C3336 - Assist Citizen
24	09/04/2023 01:17 AM	230002183	S PARKER ST&WEST BLVD	MAREDMAND	L3590 - Traffic Stop - MA
25	09/04/2023 08:27 AM	230002184	KING RD&MARINE CITY HWY	MAVANDERMEULENJ	C3330 - Assist Other Law Enforcement Agency
26	09/04/2023 10:26 AM	230002185	S PARKER ST&ALGER ST	MAVANDERMEULENJ	C4041 - Speeding Citation
27	09/04/2023 01:41 PM	230002186	405 S MAIN ST	MAVANDERMEULENJ	C3902 - Burglary Alarm
28	09/04/2023 05:48 PM	230002187	375 S PARKER ST	MAVANDERMEULENJ	C3318 - Found Property

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
29	09/04/2023 05:56 PM	230002188	303 S PARKER ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
30	09/05/2023 11:05 AM	230002189	WEST BLVD&S PARKER ST	MAVANDERMEULENJ	C4080 - Distracted Driving
31	09/05/2023 12:32 PM	230002190	N ELIZABETH&WESTMIN ISTER	MAVANDERMEULENJ	C3318 - Found Property
32	09/05/2023 12:50 PM	230002191	1771 S PARKER ST	NA	L3592 BOL - MA
33	09/05/2023 01:23 PM	230002192	218 PLEASANT ST	MAVANDERMEULENJ	1177 - CSC 2nd Degree - Forcible Contact [11007]
34	09/05/2023 02:39 PM	230002193	375 S PARKER ST	MAVANDERMEULENJ	C3318 - Found Property
35	09/05/2023 05:22 PM	230002194	375 S PARKER ST	MAVANDERMEULENJ	L3542 - Follow Up - MA
36	09/05/2023 06:22 PM	230002195	S PARKER ST&DELINA ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
37	09/05/2023 07:06 PM	230002196	S WILLIAM ST&WASHINGTON ST	MAVANDERMEULENJ	C2899 - Juvenile - All Other
38	09/05/2023 07:59 PM	230002197	1847 S PARKER ST	MAVANDERMEULENJ	C3355 - Civil Matter - Other
39	09/06/2023 12:34 AM	230002198	HILL ST&S PARKER ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
40	09/06/2023 07:37 AM	230002199	148 SCOTT ST	MABELLJ	L3520 - Pistol Sales Record - MA
41	09/06/2023 11:05 AM	230002200	MARINE CITY HWY&MARSH RD	MAKENYONT	L3590 - Traffic Stop - MA
42	09/06/2023 11:39 AM	230002201	1769 S PARKER ST	MAKENYONT	C3330 - Assist Other Law Enforcement Agency
43	09/06/2023 01:57 PM	230002202	320 S BELLE RIVER AVE	MABELLJ	L3520 - Pistol Sales Record - MA
44	09/06/2023 01:57 PM	230002203	142 CHARTIER RD	MABELLJ	L3520 - Pistol Sales Record - MA
45	09/06/2023 01:58 PM	230002204	6583 S RIVER RD	MABELLJ	L3520 - Pistol Sales Record - MA
46	09/06/2023 01:58 PM	230002205	354 S WILLIAM ST	MABELLJ	L3520 - Pistol Sales Record - MA
47	09/06/2023 08:14 PM	230002206	218 PLEASANT ST	MAREDMAND	C3324 - Suspicious Circumstances
48	09/07/2023 10:16 AM	230002207	156 S ELIZABETH ST	MAKENYONT	C3324 - Suspicious Circumstances
49	09/07/2023 10:29 AM	230002208	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
50	09/07/2023 11:15 AM	230002209	1859 S PARKER ST	MAKENYONT	C3355 - Civil Matter - Other
51	09/07/2023 11:48 AM	230002210	436 N MARY ST	MAKENYONT	C3331 - Assist Medical
52	09/07/2023 07:43 PM	230002211	260 S PARKER ST	MAREDMAND	5312 - Disturbing the Peace [53001]
53	09/07/2023 08:15 PM	230002212	529 FREDERICK ST	MAREDMAND	C3310 - Family Trouble
54	09/08/2023 07:39 AM	230002213	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
55	09/08/2023 10:00 AM	230002214	375 S PARKER ST	MABELLJ	C3381 - Sex Offender Registration - SOR
56	09/08/2023 10:31 AM	230002215	1106 S 3RD ST	MAVANDERMEULENJ	C3334 - Assist Other Govt Agency

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
57	09/08/2023 10:45 AM	230002216	162 S ELIZABETH ST	MAVANDERMEULENJ	3898 - Cruelty/Neglect (Other) [38001]
58	09/08/2023 11:15 AM	230002217	375 S PARKER ST	MAVANDERMEULENJ	L3542 - Follow Up - MA
59	09/08/2023 08:27 PM	230002218	CHARTIER RD&KING RD	MAMARTINELLIC	L3590 - Traffic Stop - MA
60	09/08/2023 08:50 PM	230002219	BROADWAY ST&N WILLIAM ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
61	09/08/2023 10:12 PM	230002220	1771 S PARKER ST	MAMARTINELLIC	C3324 - Suspicious Circumstances
62	09/08/2023 10:36 PM	230002221	S BELLE RIVER AVE&CHARTIER RD	MAMARTINELLIC	L3590 - Traffic Stop - MA
63	09/09/2023 01:13 AM	230002222	225 S ELIZABETH ST	MAMARTINELLIC	C3324 - Suspicious Circumstances
64	09/09/2023 05:15 AM	230002223	121 BROADWAY ST	MAMARTINELLIC	C4212 - Parking Restricted Zone Citation
65	09/09/2023 12:14 PM	230002224	FAIRBANKS ST&N PARKER ST	MAVANDERMEULENJ	C3155 - Personal Injury Traffic Crash PIA
66	09/09/2023 01:12 PM	230002225	4100 RIVER RD	NA	L3542 Follow Up - MA
67	09/09/2023 02:26 PM	230002226	520 S MAIN ST	MAVANDERMEULENJ	C3299 - Welfare Check
68	09/09/2023 04:29 PM	230002227	132 CARROLL ST	MAVANDERMEULENJ	C3299 - Welfare Check
69	09/09/2023 08:45 PM	230002228	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
70	09/09/2023 11:57 PM	230002229	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
71	09/10/2023 01:00 AM	230002230	S MAIN ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
72	09/10/2023 01:47 AM	230002231	BROADWAY ST&N WILLIAM ST	MAMARTINELLIC	C4041 - Speeding Citation
73	09/10/2023 02:26 AM	230002232	121 BROADWAY ST	MAMARTINELLIC	C3324 - Suspicious Circumstances
74	09/10/2023 05:02 AM	230002233	165 S WATER ST	MAMARTINELLIC	C4212 - Parking Restricted Zone Citation
75	09/10/2023 08:42 AM	230002234	S PARKER ST&ALGER ST	MAVANDERMEULENJ	C4041 - Speeding Citation
76	09/10/2023 02:06 PM	230002235	N BELLE RIVER AVE&DEGURSE AVE	MAVANDERMEULENJ	C4080 - Distracted Driving
77	09/10/2023 07:53 PM	230002236	N MAIN ST&MAPLE ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
78	09/10/2023 08:04 PM	230002237	N MAIN ST&WOODWORTH ST	MAMARTINELLIC	C4105 - Equipment Citation
79	09/10/2023 08:37 PM	230002238	1295 S PARKER ST	MAMARTINELLIC	C3902 - Burglary Alarm
80	09/11/2023 06:58 AM	230002239	474 N MARY ST	MAMURRAYB	2404 - Vehicle Theft UDAA (reported by your jurisdiction) [24001]
81	09/11/2023 09:17 AM	230002240	337 N PARKER ST	MAMURRAYB	C3331 - Assist Medical
82	09/11/2023 01:06 PM	230002241	375 S PARKER ST	MAMURRAYB	5311 - Disorderly Conduct [53001]
83	09/11/2023 02:05 PM	230002242	617 PEARL ST	MABELLJ	L3520 - Pistol Sales Record - MA
84	09/11/2023 02:21 PM	230002243	660 S WATER ST	MAMURRAYB	L3505 - Opened in Error - MA
85	09/11/2023 02:32 PM	230002244	660 S WATER ST	MAKENYONT	C2832 - Miscellaneous School Complaint

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
86	09/11/2023 07:46 PM	230002245	S PARKER ST&ALGER ST	MAREDMAND	L3590 - Traffic Stop - MA
87	09/12/2023 07:00 AM	230002246	205 S RANGE RD	MAMURRAYB	L3507 - Follow Up Investigation - MA
88	09/12/2023 07:33 AM	230002247	520 S WILLIAM ST	MAMURRAYB	C3310 - Family Trouble
89	09/12/2023 09:33 AM	230002248	1085 WARD ST	MAMURRAYB	C3331 - Assist Medical
90	09/12/2023 12:36 PM	230002249	246 S ELIZABETH ST	MAMURRAYB	C3250 - Mental Health Call
91	09/12/2023 01:57 PM	230002250	246 S ELIZABETH ST	NA	L3542 Follow Up - MA
92	09/12/2023 02:40 PM	230002251	103 WARD ST	MAMURRAYB	C3312 - Neighborhood Trouble
93	09/13/2023 07:54 AM	230002252	6373 KING RD	MAMURRAYB	C3170 - Private Property Traffic Crash
94	09/13/2023 10:04 AM	230002253	474 N MARY ST	NA	L3542 Follow Up - MA
95	09/13/2023 12:58 PM	230002254	704 METROPOLIS ST	MAMURRAYB	C3324 - Suspicious Circumstances
96	09/13/2023 02:27 PM	230002255	248 S BELLE RIVER AVE	MABELLJ	L3520 - Pistol Sales Record - MA
97	09/13/2023 02:58 PM	230002256	516 S PARKER ST	MAMURRAYB	C2899 - Juvenile - All Other
98	09/13/2023 08:53 PM	230002257	BROADWAY ST&S MAIN ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
99	09/14/2023 12:14 AM	230002258	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
100	09/14/2023 01:45 AM	230002259	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	C4041 - Speeding Citation
101	09/14/2023 05:10 AM	230002260	121 BROADWAY ST	MAMARTINELLIC	C4212 - Parking Restricted Zone Citation
102	09/14/2023 08:49 AM	230002261	536 S PARKER ST	MAMURRAYB	2308 - Larceny - From Building (Includes Library, Office used by Public, etc) [23003]
103	09/14/2023 09:27 AM	230002262	2088 S PARKER ST	MAMURRAYB	L3590 - Traffic Stop - MA
104	09/14/2023 10:02 AM	230002263	RIVER RD&MATTISON ST	NA	L3592 BOL - MA
105	09/14/2023 11:22 AM	230002264	375 S PARKER ST	MABELLJ	C3381 - Sex Offender Registration - SOR
106	09/14/2023 12:46 PM	230002265	211 MICHIGAN DR	MAMURRAYB	C3312 - Neighborhood Trouble
107	09/14/2023 02:36 PM	230002266	375 S PARKER ST	MAMURRAYB	C3336 - Assist Citizen
108	09/14/2023 03:38 PM	230002267	514 S BELLE RIVER AVE	MAMURRAYB	C3324 - Suspicious Circumstances
109	09/14/2023 04:46 PM	230002268	375 S PARKER ST	MAMURRAYB	C3336 - Assist Citizen
110	09/14/2023 05:34 PM	230002269	251 SUPERIOR AVE	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
111	09/14/2023 08:34 PM	230002270	4550 LAPEER RD	MAMARTINELLIC	C3330 - Assist Other Law Enforcement Agency
112	09/14/2023 11:29 PM	230002271	KING RD&MARINE CITY HWY	MAMARTINELLIC	C3330 - Assist Other Law Enforcement Agency
113	09/15/2023 01:23 AM	230002272	S MAIN ST&BROADWAY ST	MAMARTINELLIC	C4041 - Speeding Citation

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
114	09/15/2023 01:47 AM	230002273	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
115	09/15/2023 02:24 AM	230002274	521 STATE ST	MAMARTINELLIC	C3330 - Assist Other Law Enforcement Agency
116	09/15/2023 08:13 AM	230002275	6040 KING RD	MAKENYONT	C3332 - Assist Fire Department
117	09/15/2023 12:26 PM	230002276	470 N BELLE RIVER AVE	MAKENYONT	C3250 - Mental Health Call
118	09/15/2023 10:37 PM	230002277	142 CHARTIER RD	MAREDMAND	C3310 - Family Trouble
119	09/16/2023 12:24 AM	230002278	142 CHARTIER RD	MAREDMAND	C3310 - Family Trouble
120	09/16/2023 09:08 AM	230002279	4071 RIVER RD	MAKENYONT	C3330 - Assist Other Law Enforcement Agency
121	09/16/2023 03:10 PM	230002280	427 FIELD AVE	MAKENYONT	C3330 - Assist Other Law Enforcement Agency
122	09/16/2023 10:15 PM	230002281	162 S 3RD ST	MAREDMAND	C3331 - Assist Medical
123	09/17/2023 02:31 AM	230002282	132 CARROLL ST	MAREDMAND	C3310 - Family Trouble
124	09/17/2023 03:29 AM	230002283	5464 MARSH RD	MAREDMAND	C3328 - Suspicious Persons
125	09/17/2023 08:03 AM	230002284	6040 KING RD	MAKENYONT	C3324 - Suspicious Circumstances
126	09/17/2023 12:01 PM	230002285	1229 S PARKER ST	MAKENYONT	5707 - Trespass (Other) [57001]
127	09/17/2023 12:15 PM	230002286	6550 KING RD	MAKENYONT	C3331 - Assist Medical
128	09/17/2023 01:52 PM	230002287	327 BOWERY ST	MAKENYONT	C3299 - Welfare Check
129	09/17/2023 02:24 PM	230002288	6550 KING RD	MAKENYONT	C3332 - Assist Fire Department
130	09/17/2023 06:19 PM	230002289	415 BROWN ST	MAREDMAND	C3299 - Welfare Check
131	09/18/2023 10:36 AM	230002290	228 N MARKET ST	MAVANDERMEULENJ	C3704 - Traffic Complaint / Abandoned Auto
132	09/18/2023 11:49 AM	230002291	835 ROBERTSON ST	MAVANDERMEULENJ	C3299 - Welfare Check
133	09/18/2023 01:51 PM	230002292	551 WOODWORTH ST	NA	C3299 - Welfare Check
134	09/18/2023 02:32 PM	230002293	KING RD&WEST BLVD	MAMURRAYB	L3590 - Traffic Stop - MA
135	09/18/2023 04:39 PM	230002294	829 BRUCE ST	MAMURRAYB	C3299 - Welfare Check
136	09/18/2023 05:53 PM	230002295	310 S BELLE RIVER AVE	MAMURRAYB	C3299 - Welfare Check
137	09/18/2023 08:52 PM	230002296	BROADWAY ST&N MARY ST	MAMURRAYB	L3590 - Traffic Stop - MA
138	09/18/2023 09:12 PM	230002297	1098 WEST BLVD	MAMURRAYB	L3590 - Traffic Stop - MA
139	09/19/2023 10:38 AM	230002298	CHARTIER RD&ELIZABETH AVE	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
140	09/19/2023 12:15 PM	230002299	511 CHARTIER RD	MAMURRAYB	C3902 - Burglary Alarm
141	09/19/2023 03:45 PM	230002300	KING RD&MARINE CITY HWY	MAMURRAYB	L3590 - Traffic Stop - MA



#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
142	09/19/2023 03:52 PM	230002301	375 S PARKER ST	MAMURRAYB	C3336 - Assist Citizen
143	09/19/2023 08:10 PM	230002302	S PARKER ST&CHARTIER RD	MAMURRAYB	L3590 - Traffic Stop - MA
144	09/19/2023 08:35 PM	230002303	N MAIN ST&HOLLAND ST	MAMURRAYB	L3590 - Traffic Stop - MA
145	09/19/2023 08:59 PM	230002304	MAPLE ST&N MAIN ST	MAMURRAYB	C3336 - Assist Citizen
146	09/20/2023 05:17 AM	230002305	121 BROADWAY ST	MAMARTINELLIC	C4212 - Parking Restricted Zone Citation
147	09/20/2023 05:26 AM	230002306	126 BROADWAY ST	MAMARTINELLIC	C4212 - Parking Restricted Zone Citation
148	09/20/2023 05:35 AM	230002307	165 S WATER ST	MAMARTINELLIC	C4212 - Parking Restricted Zone Citation
149	09/20/2023 09:09 AM	230002308	517 WARD ST	MAKENYONT	C3299 - Welfare Check
150	09/20/2023 09:19 AM	230002309	375 S PARKER ST	MAKENYONT	C3336 - Assist Citizen
151	09/20/2023 09:41 AM	230002310	515 S PARKER ST	MAKENYONT	C3250 - Mental Health Call
152	09/20/2023 06:37 PM	230002311	318 S BELLE RIVER AVE	MAREDMAND	C3331 - Assist Medical
153	09/21/2023 09:23 AM	230002312	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
154	09/21/2023 12:13 PM	230002313	BROWN ST & THIRD	MABELLJ	C3318 - Found Property
155	09/21/2023 04:11 PM	230002314	N MARY ST&MAPLE ST	MAKENYONT	C3706 - Traffic Complaint / Vehicle Impound
156	09/21/2023 04:37 PM	230002315	N MARY ST&MAPLE ST	MAKENYONT	C3706 - Traffic Complaint / Vehicle Impound
157	09/21/2023 08:45 PM	230002316	500 METROPOLIS ST	MAREDMAND	C3902 - Burglary Alarm
158	09/21/2023 11:18 PM	230002317	450 S MAIN ST	MAREDMAND	C3310 - Family Trouble
159	09/22/2023 12:25 AM	230002318	450 S MAIN ST	NA	L3542 Follow Up - MA
160	09/22/2023 01:08 AM	230002319	450 S MAIN ST	NA	L3542 Follow Up - MA
161	09/22/2023 02:59 PM	230002320	N ELIZABETH ST&BROADWAY ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
162	09/22/2023 03:24 PM	230002321	308 S PARKER ST	MAMURRAYB	L3590 - Traffic Stop - MA
163	09/22/2023 04:49 PM	230002322	KING RD&CHARTIER RD	MAVANDERMEULENJ	C4041 - Speeding Citation
164	09/22/2023 07:28 PM	230002323	898 CEDAR ST	MAMURRAYB	C3330 - Assist Other Law Enforcement Agency
165	09/22/2023 08:02 PM	230002324	407 BROWN ST	MAMARTINELLIC	C3336 - Assist Citizen
166	09/22/2023 08:22 PM	230002325	341 S WATER ST	MAMARTINELLIC	C4210 - Parking Non- Metered Citation
167	09/22/2023 10:14 PM	230002326	525 WOODWORTH ST	MAMURRAYB	1313 - Assault/ Battery/Simple (Incl Domestic and Police Officer [13001]
168	09/23/2023 02:00 AM	230002327	MAIN/MAPLE	MAMARTINELLIC	8041 - Operating Under the Influence of Alcohol / Liquor OWI [54002]

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
169	09/23/2023 07:18 AM	230002328	5816 RIVER RD	MAKELLYP	C3330 - Assist Other Law Enforcement Agency
170	09/23/2023 10:01 AM	230002329	N PARKER ST&WEST BLVD	MAKELLYP	C2935 - DWLS 2nd OPS License Suspended / Revoked
171	09/23/2023 11:58 AM	230002330	223 N MAIN ST	MAKELLYP	C3310 - Family Trouble
172	09/23/2023 12:11 PM	230002331	525 WOODWORTH ST	MAKELLYP	L3542 - Follow Up - MA
173	09/23/2023 02:21 PM	230002332	S WATER ST&BROADWAY ST	MAKELLYP	L3590 - Traffic Stop - MA
174	09/23/2023 03:14 PM	230002333	N BELLE RIVER AVE&FAIRBANKS ST	MAKELLYP	C4041 - Speeding Citation
175	09/23/2023 05:12 PM	230002334	7961 RIVER RD	MAKELLYP	C3330 - Assist Other Law Enforcement Agency
176	09/23/2023 08:52 PM	230002335	S WATER ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
177	09/23/2023 09:23 PM	230002336	275 S MAIN ST	MAMURRAYB	L3590 - Traffic Stop - MA
178	09/23/2023 09:24 PM	230002337	MARINE CITY HWY&CHURCH RD	MAMURRAYB	C3324 - Suspicious Circumstances
179	09/23/2023 10:26 PM	230002338	MARINE CITY HWY&STARVILLE RD	MAMARTINELLIC	C3330 - Assist Other Law Enforcement Agency
180	09/24/2023 12:39 AM	230002339	S PARKER ST&DELINA ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
181	09/24/2023 12:51 AM	230002340	S MAIN ST&UNION ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
182	09/24/2023 01:13 AM	230002341	N MAIN ST&WOODWORTH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
183	09/24/2023 01:22 AM	230002342	N MAIN ST&WOODWORTH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
184	09/24/2023 03:06 AM	230002343	275 GLADYS ST	MAMARTINELLIC	1313 - Assault/ Battery/Simple (Incl Domestic and Police Officer [13001])
185	09/24/2023 09:25 AM	230002344	S PARKER ST&THOMPSON DR	MAVANDERMEULENJ	C4080 - Distracted Driving
186	09/24/2023 11:34 AM	230002345	RIVER RD&SHORTCUT RD	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
187	09/24/2023 12:31 PM	230002346	220 HURON LN	MAVANDERMEULENJ	C3331 - Assist Medical
188	09/24/2023 03:03 PM	230002347	126 BROADWAY ST	MAMURRAYB	C3399 - Miscellaneous All Other
189	09/24/2023 07:23 PM	230002348	5072 BRYSON LN	MAMARTINELLIC	C3330 - Assist Other Law Enforcement Agency
190	09/24/2023 08:13 PM	230002349	N BELLE RIVER AVE&DEGURSE AVE	MAMURRAYB	L3590 - Traffic Stop - MA
191	09/24/2023 09:46 PM	230002350	S PARKER ST&CHARTIER RD	MAMURRAYB	L3590 - Traffic Stop - MA
192	09/24/2023 11:11 PM	230002351	S WATER ST&UNION ST	MAMURRAYB	C3324 - Suspicious Circumstances
193	09/24/2023 11:38 PM	230002352	MARINE CITY HWY&MARSH RD	MAMURRAYB	L3590 - Traffic Stop - MA
194	09/25/2023 05:53 AM	230002353	246 S ELIZABETH ST	MAMARTINELLIC	C3324 - Suspicious Circumstances

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
195	09/25/2023 10:33 AM	230002354	KING RD&MARINE CITY HWY	MAKENYONT	C3330 - Assist Other Law Enforcement Agency
196	09/25/2023 03:19 PM	230002355	809 BROWN ST	MABELLJ	L3520 - Pistol Sales Record - MA
197	09/25/2023 08:46 PM	230002356	161 HANOVER ST	MAREDMAND	C3324 - Suspicious Circumstances
198	09/26/2023 02:01 AM	230002357	CHARTIER RD&CATHERINE ST	MAREDMAND	L3590 - Traffic Stop - MA
199	09/26/2023 02:12 PM	230002358	132 CARROLL ST	MAKENYONT	C3351 - Civil - Landlord / Tenant
200	09/26/2023 05:12 PM	230002359	121 BROADWAY ST	MAKENYONT	C3324 - Suspicious Circumstances
201	09/26/2023 05:23 PM	230002360	S BELLE RIVER AVE&FAIRBANKS ST	MAKENYONT	L3590 - Traffic Stop - MA
202	09/26/2023 10:21 PM	230002361	1229 S PARKER ST	MAREDMAND	C3324 - Suspicious Circumstances
203	09/27/2023 08:00 AM	230002362	1085 WARD ST	MAVANDERMEULENJ	C3170 - Private Property Traffic Crash
204	09/27/2023 11:24 AM	230002363	444 N MAIN ST	MAVANDERMEULENJ	C3312 - Neighborhood Trouble
205	09/27/2023 01:09 PM	230002364	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
206	09/27/2023 03:16 PM	230002365	536 S PARKER ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
207	09/27/2023 03:43 PM	230002366	536 S PARKER ST	MAVANDERMEULENJ	C3337 - Assist Citizen - Vehicle Lockout
208	09/27/2023 04:39 PM	230002367	S MAIN ST&UNION ST	MAVANDERMEULENJ	C4041 - Speeding Citation
209	09/27/2023 05:06 PM	230002368	375 S PARKER ST	NA	L3542 Follow Up - MA
210	09/27/2023 05:47 PM	230002369	S MAIN ST&UNION ST	MAVANDERMEULENJ	C4041 - Speeding Citation
211	09/28/2023 01:38 AM	230002370	132 CARROLL ST	MAMARTINELLIC	C3355 - Civil Matter - Other
212	09/28/2023 06:38 AM	230002371	323 JEFFERSON ST	MAMARTINELLIC	C3250 - Mental Health Call
213	09/28/2023 07:54 AM	230002372	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
214	09/28/2023 09:49 AM	230002373	N MAIN ST&HOLLAND ST	MAVANDERMEULENJ	C4041 - Speeding Citation
215	09/28/2023 02:31 PM	230002374	132 CARROLL ST	MAVANDERMEULENJ	C3355 - Civil Matter - Other
216	09/28/2023 02:50 PM	230002375	CHARTIER RD&KING RD	MAVANDERMEULENJ	C4041 - Speeding Citation
217	09/28/2023 04:39 PM	230002376	220 S MARKET ST	MAVANDERMEULENJ	C3330 - Assist Other Law Enforcement Agency
218	09/28/2023 05:35 PM	230002377	6023 KING RD	MAMURRAYB	C3331 - Assist Medical
219	09/28/2023 09:00 PM	230002378	1110 WEST BLVD	MAMURRAYB	L3590 - Traffic Stop - MA
220	09/28/2023 09:22 PM	230002379	PLANK RD&KING RD	MAMURRAYB	L3590 - Traffic Stop - MA
221	09/28/2023 09:36 PM	230002380	S WATER ST&E SAINT CLAIR ST	MAMURRAYB	L3590 - Traffic Stop - MA
222	09/28/2023 10:43 PM	230002381	N MAIN ST&WESTMINSTER ST	MAMURRAYB	L3590 - Traffic Stop - MA
223	09/28/2023 11:33 PM	230002382	KING RD&PLANK RD	MAMURRAYB	L3590 - Traffic Stop - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
224	09/29/2023 12:06 AM	230002383	536 S PARKER ST	MAMURRAYB	L3590 - Traffic Stop - MA
225	09/29/2023 12:17 AM	230002384	S BELLE RIVER AVE&CARROLL ST	MAMURRAYB	L3590 - Traffic Stop - MA
226	09/29/2023 09:36 AM	230002385	375 S PARKER ST	MABELLJ	C3381 - Sex Offender Registration - SOR
227	09/29/2023 01:50 PM	230002386	315 SCOTT ST	MABELLJ	L3520 - Pistol Sales Record - MA
228	09/29/2023 02:38 PM	230002387	1085 WARD ST	MAKENYONT	5287 - Weapon, Carry in Prohibited Zone [52001]
229	09/29/2023 02:46 PM	230002388	375 S PARKER ST	MAKENYONT	C3336 - Assist Citizen
230	09/29/2023 03:38 PM	230002389	S WATER ST&BRIDGE ST	MAMURRAYB	L3590 - Traffic Stop - MA
231	09/29/2023 05:42 PM	230002390	514 S BELLE RIVER AVE	MAMURRAYB	5006 - Obstructing Justice [50000]
232	09/29/2023 09:51 PM	230002391	RIVER RD&SHORTCUT RD	MAMURRAYB	L3590 - Traffic Stop - MA
233	09/29/2023 10:13 PM	230002392	S PARKER ST&WARD ST	MAREDMAND	L3590 - Traffic Stop - MA
234	09/30/2023 01:21 AM	230002393	246 S ELIZABETH ST	MAREDMAND	C3331 - Assist Medical
235	09/30/2023 01:32 AM	230002394	226 BELL ST	MAREDMAND	C2822 - Lost / Missing Juvenile
236	09/30/2023 10:39 AM	230002395	534 MABEL ST	MAKENYONT	5006 - Obstructing Justice [50000]
237	09/30/2023 01:35 PM	230002396	WASHINGTON ST&S MAIN ST	NA	L3592 BOL - MA
238	09/30/2023 05:43 PM	230002397	N MARY ST&WESTMINSTER ST	MAKENYONT	L3590 - Traffic Stop - MA
239	09/30/2023 08:26 PM	230002398	325 S PARKER ST	MAREDMAND	1313 - Assault/ Battery/Simple (Incl Domestic and Police Officer [13001]
240	09/30/2023 08:53 PM	230002399	10206 PUTTYGUT RD	MAREDMAND	C3330 - Assist Other Law Enforcement Agency
241	09/30/2023 08:53 PM	230002400	240 S WATER ST	MAREDMAND	C3316 - Lost Property
242	09/30/2023 09:04 PM	230002401	805 SCOTT ST	MAREDMAND	C3299 - Welfare Check
243	09/30/2023 09:40 PM	230002402	375 S PARKER ST	MAREDMAND	C3341 - Peace Officer Duties

Department of Public Works

Monthly Activity Report:  
September 2023

Job Category	Location	Activity	Equipment	Hours
Building Maintenance	WWTP/WW/Belle River Pump Station/260 S. Parker	<u>WWTP</u> : General repairs; <u>Water Plant</u> : General repairs; <u>260 S. Parker</u> : Maintenance, Elections; <u>BRPS</u> : General repairs; 300 Broadway: Maintenance	Camel, '16 Silverado, '06 Silverado, '15 Silverado, 1 Ton, JCB	13
Banners / Decorations / Flags	Marine City	Install/Maintain Banners & Decorations	Boom Truck	23
Cemetery Maint./ Burials/ Columbarium	Woodlawn Cemetery	Routine Maintenance / Probes / Burials / Footings		55.5
Sidewalks	Marine City & DPW	Maintenance / Office	1 Ton	0
Equipment / Vehicle Maintenance	DPW	Repairs / Maintenance / Preventative Care	Sweeper, Camel, 4052r John Deere, JCBs, Sterlings, Pumps, Trucks	56
Office	DPW	Misc. Office Duties / Reports / Meetings / Budget / Marina Project / Grants / Field Work/ EGLE Reports/ Cross Connection / Review Plans		273.5
Beach Attendants	Beach			24.5
Flower Watering	Marine City			0
Grass Cutting	Buildings & Parks	General cutting / Property Clean up as Requested & Approved		176.5
Park Maintenance	Marine City	Garbage Pickup/ General Maintenance	'06 Silverado, 1 Ton	56.5
Routine Road Maintenance / Road Projects	Local/Major Roads/Parking Lots	Cold Patching/ Hot Patching/ Misc. Maintenance/ Sweeping	'06 Silverado, Camel, '18 JCB, '14 JD Sweeper	224
Sanitary Sewer Maintenance	Marine City	Cleaning/ Maintenance/ Inspection/ Miss Digs	'06 Silverado, Camel, Silverado	3
Shop Maintenance	DPW	Shop Repairs/ Maint./ Cleaning		28
Signs	Marine City		'15 Silverado	9.5
Storm Sewer Maintenance	Marine City	Catch Basin Cleaning/ Storm Sewer Maintenance & Locating	'06 Silverado, Camel	0
Bridge	Marine City	Maintenance/ Kayak Launch	1 Ton	0
Water System Maintenance	Marine City	Water Leaks & Investigation/ Curb Box Maint./ Misc. Maint./ Service Line Maint. & Replace/ Meters/ Final Reads/ Water Turn On & Off/ Shutoffs/ Miss Digs/ Valve locate/ Hydroexcavating/ Cross Connection	'06 Silverado, Camel	86.5
Training	Marine City			0
<b>Upcoming Projects:</b>			<b>Total Hours:</b>	<b>1029.5</b>
Water Service Line Replacement & Inventory - Screw Pump Repair				

# Permit List

10/11/2023

Permit Type	Address	Category	Applicant	Date Applied	Date Issued	Amount Billed
Building	127 BRUCE ST	Res. Add/Alter/Repair	MARTINO ENTERPRISES INC	06/29/2023	09/11/2023	\$462.50
Building	1016 S BELLE RIVER AVE	ROOF	SIMONS MICHAEL R	08/31/2023	09/05/2023	\$225.00
Building	323 JEFFERSON	Res. Add/Alter/Repair	DEWEY MARY ANN/DEHENAU	08/31/2023	09/11/2023	\$925.00
Building	331 N MAIN ST	Res. Utility Building	K. L. WEIL, INC	09/05/2023	09/06/2023	\$275.00
Building	6123 KING RD	Sign	PHILLIPS SIGN & LIGHTING, IN	09/05/2023	09/05/2023	\$100.00
Building	114 MURRAY CT	ROOF	BELL MICHAEL/KAREN	09/07/2023	09/07/2023	\$300.00
Building	2035 S PARKER ST	Res. Utility Building	MULLICA DUANE J/MARIANNE	09/12/2023	09/25/2023	\$445.00
Building	159 ROBERTSON ST	Deck	DESIMONE STACY	09/12/2023	09/14/2023	\$350.00
Building	1859 S PARKER ST	Res. Add/Alter/Repair	WALLSIDE WINDOW	09/21/2023	09/27/2023	\$302.00
Electrical	402 S WATER ST	Electrical	DETROIT FIRE CO	08/31/2023	09/07/2023	\$415.00
Electrical	763 S WATER ST	Electrical	John M. Stephenson	09/07/2023	09/07/2023	\$387.00
Electrical	337 N PARKER ST	Electrical	BRENNER ELECTRIC	09/07/2023	09/07/2023	\$175.00
Electrical	171 HANOVER ST	Electrical	Superior Heating & Cooling	09/21/2023	09/25/2023	\$155.00
Mechanical	171 HANOVER ST	Mechanical	Superior Heating & Cooling	09/21/2023	09/25/2023	\$260.00
ZONING	402 S WATER ST	ZONING	MARINE CITY APARTMENTS LI	09/05/2023	09/05/2023	\$825.00

**Number of Permits:** 15

**Total Billed:** \$5,601.50

Population: All Records

Permit.DateIssued in <Previous month> [09/01/23 - 09/30/23]



TO: Scott Adkins, City Manger  
FROM: Jim Schafer  
DATE: October 10, 2023  
SUBJECT: September Code Enforcement Activity Report

---

**Outstanding Blight Complaints;**

- 4- With waiting on how to proceed from the City Attorney.
- 1- In the process of the evicting renter and remove the blight.

**Blight Complaints;**

- 1- Investigated per City Administration on two different occasions to verify and document. Found to be a civil matter between both parties.
- 1- Investigated and found to have no merit.
- 3- With letters sent to return to compliance.

**Grass Complaints;**

Several with letters sent to return to compliance, if not cut by the homeowner after the first letter DPW advised to cut and charge the homeowner with the charge for services payable at the City offices.

**Email Questions;**

- 3- Pertaining to building department, emails forwarded on to the Building Inspector.

**Voice Mail Questions;**

- 1- Possible disabled vehicles in a driveway.

**City of Marine City  
Planning Commission Meeting Minutes  
September 11, 2023**

A regular scheduled meeting of the Marine City Planning Commission was held on Monday, September 11, 2023 at 260 South Parker Street, and was called to order by Chairperson Moran at 6:00 pm.

The Pledge of Allegiance was led by Chairperson Moran.

**Present: Chairperson Joseph Moran; Commissioners Graham Allan, Madelyn McCarthy, Andrew Pakledinaz, William Klaassen, William Beutell; Deputy Clerk Michele Goodrich**

**Absent: City Manager Adkins**

Motion by Commissioner Allan, seconded by Commissioner Beutell, to excuse City Manager Adkins from the meeting. All Ayes. Motion Carried.

**Communications**

None.

**Approve Agenda**

Motion by Commissioner Moran, seconded by Commissioner Allan, to approve the agenda with the following changes: Move 9: New Business to 8, remove 9: B (1300 S. Parker Site Plan Discussion), and add Open Discussion at the end of the meeting. All Ayes. Motion Carried.

**Public Comment**

None.

**Approve Minutes**

Motion by City Commissioner Beutell, seconded by Commissioner Allan, to approve the July 10, 2023 meeting minutes. All Ayes. Motion Carried.

**New Business**

Trans US Truck Repair Facility Site Plan Review (Parcel #74-02-002-2000-101)



Commissioner Beutell questioned the requirement of additional “seals” on the prints. Architect for the project, Ben Tiseo, explained that the project required the seal of an Architect, Civil Engineer, and Mechanical and Plumbing Engineer.

Mr. Tiseo questioned the need of a new sidewalk across the front of the project site; Chairperson Moran informed Mr. Tiseo that all new construction in the City required sidewalks.

Mr. Tiseo questioned the need of a paved rear truck parking area as addressed in the BMJ Site Plan Review Letter, section G: Paving and Grading, Number 2. He advised that the trucks would be sitting for a couple of weeks, if not longer, and did not believe that asphalt was necessary. He confirmed that the visitor and employee parking area would be paved. Chairperson Moran stated his concern regarding dust and trucks carrying the gravel onto the road. Commissioner Allan questioned what material they were purposing to use; applicant responded that they would like to use crushed asphalt and that the crushed asphalt consisted of small pieces that would not stick in truck tires and that they could use a sealer to keep the dust down. Mr. Tiseo explained that the rear trucking area would receive limited use and that it was a major cost difference to pave that area.

Commissioner McCarthy questioned if the Commission could legally approve the site plan with the request to not pave the rear parking area. Chairperson Moran advised that they could, but it would set a precedent for future projects.

Commissioner Klaassen stated that the project was in an Industrial District and that asphalt was considered a dustless surface. Chairperson Moran reiterated that the ordinance requirement stated, “durable and dustless surface.” Commissioner Pakledinaz questioned if there was a metric for what was considered a durable and dustless surface. Mr. Tiseo responded that the engineers would be responsible for that determination. Commissioner McCarthy stated that the site plans showed gravel surfacing and questioned if BMJ was aware of the proposal to use crushed asphalt. Mr. Tiseo stated that they would like to use crushed limestone as a base and milled asphalt on top, with a sealant coating, if necessary.

Commissioner Klaassen disputed the use of BMJ as the City Engineer for the Site Plan Review process.

Motion by Commissioner Allan, seconded by Commissioner McCarthy, to approve the site plan subject to City Engineer review and approval of the rear parking area to consist of crushed limestone on base and milled asphalt on top, with a sealant coating, if necessary. All Ayes. Motion Carried.

#### October 9, 2023 Meeting

Chairperson Moran advised the Planning Commission meeting would still take place on Columbus Day, October 9, 2023. Commissioner McCarthy informed the Board that she would not be in attendance.

## **Unfinished Business**

### Master Plan

*Master Plan Project Status – Update dated 09/11/2023 was passed out to the Planning Commission prior to the meeting.*

Chairperson Moran informed the Board that he had had a meeting with City Manager Adkins and McKenna Representative, Brigitte Smith Wolf, to review the survey results that were received. He advised that the open house for the Master Plan would be on October 10 at the City Offices from 4:00pm – 8:00pm and that he would talk with the Community & Economic Development Board to help facilitate the event. He encouraged the Board to review the Master Plan project status handout prior to the next Planning Commission meeting. Chairperson Moran requested clarification if the prepared questions would be available online for those who could not attend the open house, in person.

### **Open Discussion**

Commissioner McCarthy stated that an apartment complex proposal was recently before the Zoning Board of Appeals and questioned the City Ordinance regarding a parking schedule for such projects. She advised that she had a copy of the Ordinance regarding the amount of parking spaces required however, the City Clerk had been unable to locate the copy she had referenced. She stated that if a parking schedule did not exist, that one needed to be created. Chairperson Moran stated that he believed one was created during the Nautical Mile discussions and he would look into it.

Commissioner McCarthy referenced the project at 1300 South Parker and stated her opinion that the current use of the facility was not approved at Planning Commission; she disputed that the original site plan reflected the storage of the number of trailers that were currently on site. She questioned if the storage of the trailers should have received Special Land Use approval.

Commissioner Allan spoke to the importance of businesses being open during the hours they advertise.

### **Adjournment**

Motion by Commissioner Beutell, seconded by Commissioner Allan, to adjourn at 7:00 pm. All Ayes. Motion Carried.

Respectfully submitted,

Michele E. Goodrich  
Deputy Clerk

Jason Bell  
Interim City Clerk

**City of Marine City**  
**Dangerous Building Board of Appeals**  
**April 5, 2023**

A regular meeting of the Dangerous Building Board of Appeals was held on Wednesday, April 5, 2023 at 260 S. Parker Street, Marine City, MI 48039 and was called to order at 6:03 pm by Chairperson Graham Allan.

**Present: Chairperson Graham Allan, Board Members Jacob Bryson, James Turner, John Paulun; Building Official Tracy Kallek; Interim City Manager Jim Heaslip; Interim City Clerk Jason Bell**

**Approve Agenda**

Motion by Board Member Turner, seconded by Board Member Bryson, to approve the Agenda. All Ayes. Motion Carried.

**Public Comment**

None.

**Approve Minutes**

Motion by Board Member Turner, seconded by Board Member Bryson, to approve the Minutes of the Dangerous Building Board of Appeals Meeting of January 4, 2023. All Ayes. Motion Carried.

**Public Hearing**

135 N. Sixth Street

Chairperson Allan gave notice that a Public Hearing to receive public comments regarding 135 N 6<sup>th</sup> Street was opened at 6:06 P.M.

Building Official Tracy Kallek reported that the property has been on the agenda since July 2022 and that no permits have been pulled nor any work done that was agreed upon since the last meeting in January.

Sid Brown spoke on the property and the poor state it was in as some of the work that was done just created more damage and blight to the surrounding homes. He also provided photos to the Board and stated the house needed to be torn down as soon as possible.

Dominic Breloski, the property owner, stated he decided to demolish the house, but money was an issue with hiring a contractor and he was going to complete the demolition himself. Mr.

Breloski stated he would obtain the proper permits the day following the meeting and complete the work that was requested by the board.

Chairperson Allan closed the Public Hearing at 6:18 p.m.

Board Member Turner stated that the building was in rough shape and the owner stated he was taking the building down and if it was not completed by May 1, 2023 as previously determined by the Dangerous Board of Appeals, the matter would be referred to the City Commission.

Building Official Kallek stated Mr. Breloski is renting a machine and does not have proper training and the City would need a certificate of liability for operation per law.

Board Member Bryson stated the Board can make a motion to be referred to City Commission Agenda for May 4, 2023 and if the building is demolished it can be removed from the agenda.

Building Official Kallek commented on the procedure for demolition and all of those steps needed to be complete before the demolition process is marked as such.

Motion by Board Member Bryson, seconded by Board Member Turner, to refer the matter to the City Commission for the May 4, 2023 meeting and if the house is demolished by May 1, 2023, the item can be removed from the agenda. All Ayes. Motion Carried.

## **Public Hearing**

### 172 Bruce Street

Chairperson Allan gave notice that a Public Hearing to receive public comments regarding 172 Bruce Street was opened at 6:25 P.M.

Building Official Kallek stated he has been working with the property owner for years to resolve the matter. He stated the property owner had obtained an attorney and provided the letter and quote he had received from the attorney. Building Official Kallek stated the Board would need to approve a timeline for the property owner to gather the need money for repairs per her attorney.

Chairperson Allan closed the Public Hearing at 6:28 p.m.

Chairperson Allan stated he believed the property owner was acting in good faith provided the letter and quote for repairs from her attorney.

Motion by Board Member Bryson, seconded by Board Member Turner, that the Board require Ms. Kinnie to hire a contractor and complete necessary roofing repairs by July 5, 2023, if those

repairs are not completed the Board will take more action at the October 4, 2023 meeting. All Ayes. Motion Carried.

### **Unfinished Business**

#### 610 Bruce Street

Building Official Kallek stated this property was demolished and completed in 24 hours by S.A. Torello and the matter could be closed.

#### 521 Washington

Interim City Clerk Bell stated he spoke with the next of kin of the deceased property owner and they are in the process of obtaining legal control over the property through Probate. He also stated he received a letter from next of kin's attorney with the Probate paperwork filled out and submitted. Interim City Clerk Bell also stated the next of kin plans on hiring a company to clean out the interior of the home once they obtain legal possession and plan on selling the home. Interim City Manager Heaslip stated the next of kin is eager to clean up the property. Board Member Turner stated the family is showing good faith to finish the clean up and inquired if Building Official Kallek had been inside the home and he had not.

Commissioner Turner requested an update be kept on the next agenda in July.

#### 135 N 6<sup>th</sup> Street

Report of progress covered in Public Hearing by property owner.

#### 172 Bruce Street

Building Official Kallek stated the owner has owned the home for a few years and she was going to fix up the home to move her family here but that has not been done and it was his opinion she was not acting in good faith. Board Member Bryson inquired if July was enough time to complete the requested and promised repairs. Board Member Allan suggested sticking with the July meeting timeline and firmer action would be taken in October if the requested repairs were not completed.

### **New Business**

None.

### **Adjournment**

Motion by Board Member Turner, seconded by Board Member Bryson, to adjourn at 6:42pm. All Ayes. Motion Carried.

Respectfully submitted,

Jason A. Bell  
Interim City Clerk



City of Marine City  
 Department of the City Clerk  
 260 S. Parker  
 Marine City, MI 48039  
 (810) 765-8830  
[clerk@cityofmarinecity.org](mailto:clerk@cityofmarinecity.org)

# Special Event 8e Permit Application

Application Fee: \$25.00  
 Submit 90 Days Prior to Start of Event  
 CASH/MONEY ORDER/CHECK ONLY  
 Cash Receiving Code: S/E

The City of Marine City may impose restrictions on any special event in the interest of the health and safety of residents and participants. The applicant may be required to indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability. **Approval of the Special Event Permit Application and event date is subject to final approval of the City Commission, based on other activities occurring within the community.**

Application Date: 8-10-23

**APPLICANT INFORMATION**

Applicant/Sponsor of Event: Old Newsboys Assn of Marine City  
 Is Sponsor of Event a Non-Profit Organization?  Yes  No

Contact Person: Andrea Shink

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**EVENT INFORMATION**

Name of Event: Marine City Holly Jolly Santa Parade

Date/Hours of Event: 11-21-23 6pm - 9pm

Location of Event: Swate st. 300 Broadway

Will alcoholic beverages be served?  Yes  No  
 -Have you applied for a liquor license?  Yes  No (\*If yes, please provide a copy)

Provide a detailed description of event (attach additional sheets, if necessary): Santa Parade line up @ 6pm @ Holy Cross, parade starting 7pm ending @ 300 Broadway for meeting with Santa, and Refreshments.

Are utility hook-ups required?  Yes  No

Location: 300 Broadway

Will street closures be necessary?  Yes  No

If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear-down: S. Water st @ Bridge proceeding North to Broadway & N Elizabeth (300 Broadway)

Is handicap/special parking needed? If yes, please explain: No



Applicant/Sponsor of Event is responsible for providing trash receptacles and portable restrooms.

Indicate number of portable restrooms for event: Regular 0 Handicapped 0

Will you be posting signs for the Special Event? If so, include proposed locations: 300 Broadway  
26 + King

**PLEASE NOTE:** Signs may not be placed at street corners blocking vision, or in easements. Please refer to City Ordinances for specifics.

**ALSO, PLEASE NOTE:** Street marking is PROHIBITED! Traffic cones and signage are acceptable, but all cones and signs must be removed immediately after the event.

### **AGREEMENT & INDEMNIFICATION**

The City of Marine City will provide the event organizers an estimate of fees for city services. The event organizers shall be given an opportunity to review these estimates prior to approval of the event. The final amount billed to the organizers will not exceed the estimated amount unless:

- There have been additional city costs due to cleanup or repairs of damaged property.
- Additional city services were provided as a result of changes in the requirements as requested by event organizers.

Applicants / Sponsors are to submit a 50% deposit of their estimated portion of costs within (30) days of their application being approved. They will be billed for the remainder of the ACTUAL costs after the event. Failure to pay the final bill within thirty (30) days of the invoice date will result in denial of application the following year.

**Applicant additionally agrees to provide the City of Marine City a Certificate of Insurance naming it as an "Additional Insured" in an amount of not less than One Million Dollars (\$1,000,000) as a condition for approval of this event.**

**As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.**

Andrea Shurtz  
Applicant Signature

8-10-23  
Date

X **Indemnification and Hold Harmless Agreement: By way of my initials here and my full signature below, I hereby acknowledge that to the fullest extent of the law, agree to indemnify and hold harmless the City of Marine City ("City"), its elected and appointed officials, employees, and volunteers from any and all liability, claims, demands, costs, and judgments, related to bodily injury or property damage, including attorney's fees, that the City incurs as a result of acts or omissions of Applicant and/or its agents arising from this event.**

Andrea Shurtz  
Applicant Signature

8-10-23  
Date

**DEPARTMENT ROUTING SHEET**  
(For Internal Use Only)

Department	Estimated Costs	Comments	Actual Costs
POLICE	\$660		
DPW	0		
FIRE	0		

Total Estimated Costs: \$ 660 -

**CITY USE**

\$25.00 Application Fee Received: 8/10/2023

Application reviewed / approved by the following departments:

Police Chief [Signature]

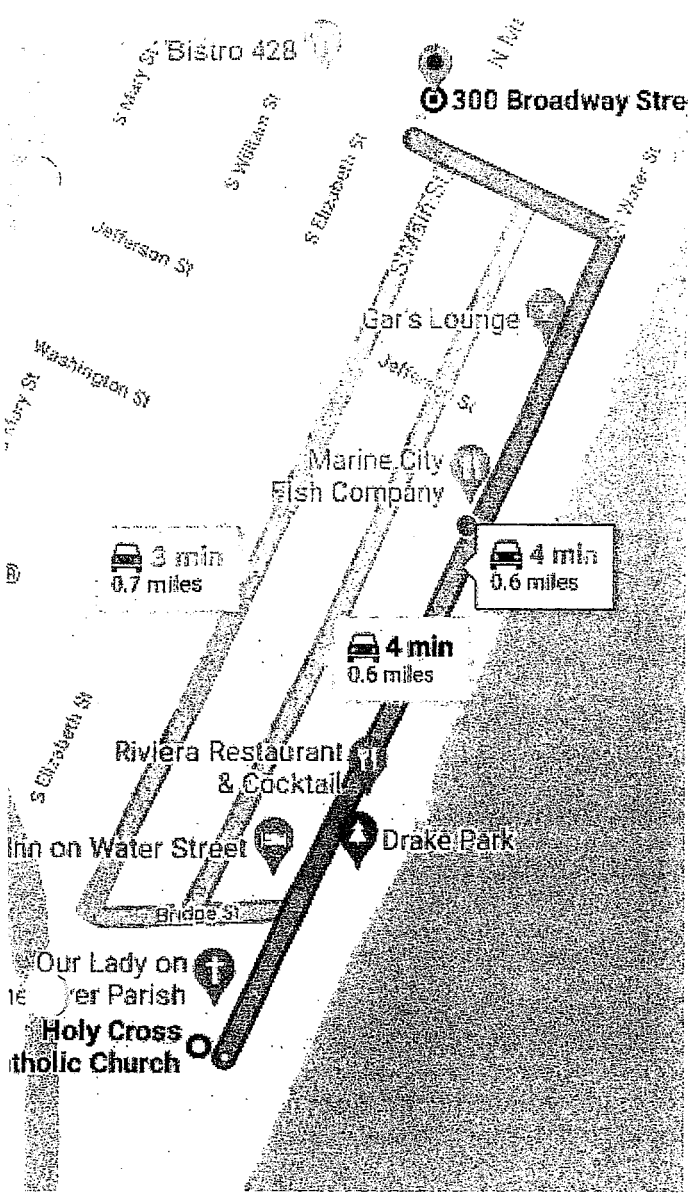
DPW [Signature]

Fire Chief [Signature]

City Manager [Signature]

Approved by the City Commission on:

\_\_\_\_\_





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/13/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Al Bourdeau Insurance Agency 3835 Davison Road  Flint MI 48506		<b>CONTACT NAME:</b> Carrie Hester <b>PHONE (A/C, No, Ext):</b> (800)537-3373 <b>E-MAIL ADDRESS:</b> carrieh@aibourdeau.com <b>FAX (A/C, No):</b>	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Auto-Owners Insurance	<b>NAIC #</b> 18988
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:** CL2371375229                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>			14176922	07/22/2023	07/22/2024	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 1,000,000
							PRODUCTS - COMP/OP AGG \$ 1,000,000
							\$
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$
	<b>EXCESS LIAB</b>						AGGREGATE \$
	DED      RETENTION \$						\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE      OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

\*\*FOR INFORMATIONAL PURPOSES ONLY\*\*

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Tom Maul*

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City of Marine City  
 Department of the City Clerk  
 260 S. Parker  
 Marine City, MI 48039  
 (810) 765-8830  
[clerk@cityofmarinecity.org](mailto:clerk@cityofmarinecity.org)

# Special Event **8f** Permit Application

Application Fee: \$25.00  
 Submit 90 Days Prior to Start of Event  
 CASH/MONEY ORDER/CHECK ONLY  
 Cash Receipting Code: S/E

The City of Marine City may impose restrictions on any special event in the interest of the health and safety of residents and participants. The applicant may be required to indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability. **Approval of the Special Event Permit Application and event date is subject to final approval of the City Commission, based on other activities occurring within the community.**

Application Date: 09/24/2023

### APPLICANT INFORMATION

Applicant/Sponsor of Event: Marine City Old Newsboys

Is Sponsor of Event a Non-Profit Organization?  Yes  No

Contact Person: George Bukowski

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

### EVENT INFORMATION

Name of Event: Marine City Old Newsboys Annual Paper Sale

Date/Hours of Event: Friday, 12/01/2023 and Saturday, 12/02/2023, 8am-6pm both days

Location of Event: At all intersections with traffic lights and in front of local businesses.

Will alcoholic beverages be served?  Yes  No

-Have you applied for a liquor license?  Yes  No (\*If yes, please provide a copy)

Provide a detailed description of event (attach additional sheets, if necessary): \_\_\_\_\_

Volunteers will sell (via donations) a copy of the Old Newsboys paper during the requested times. The purpose is to raise money to provide clothing and shoes to needy children in the Marine City Fire District at Christmas. This paper sale is one of our major fundraisers.

Are utility hook-ups required?  Yes  No

Location: \_\_\_\_\_

Will street closures be necessary?  Yes  No

If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear-down: \_\_\_\_\_

Is handicap/special parking needed? If yes, please explain: N/A

Applicant/Sponsor of Event is responsible for providing trash receptacles and portable restrooms.

Indicate number of portable restrooms for event: Regular N/A Handicapped N/A

Will you be posting signs for the Special Event? If so, include proposed locations: No

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**PLEASE NOTE:** Signs may not be placed at street corners blocking vision, or in easements. Please refer to City Ordinances for specifics.

**ALSO, PLEASE NOTE:** Street marking is PROHIBITED! Traffic cones and signage are acceptable, but all cones and signs must be removed immediately after the event.

**AGREEMENT & INDEMNIFICATION**

The City of Marine City will provide the event organizers an estimate of fees for city services. The event organizers shall be given an opportunity to review these estimates prior to approval of the event. The final amount billed to the organizers will not exceed the estimated amount unless:

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As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.

George S. Bukowski  
Applicant Signature

09/24/2023  
Date

GSB Indemnification and Hold Harmless Agreement: By way of my initials here and my full signature below, I hereby acknowledge that to the fullest extent of the law, agree to indemnify and hold harmless the City of Marine City ("City"), its elected and appointed officials, employees, and volunteers from any and all liability, claims, demands, costs, and judgments, related to bodily injury or property damage, including attorney's fees, that the City incurs as a result of acts or omissions of Applicant and/or its agents arising from this event.

George S. Bukowski  
Applicant Signature

09/24/2023  
Date

**DEPARTMENT ROUTING SHEET**  
*(For Internal Use Only)*

Department	Estimated Costs	Comments	Actual Costs
POLICE			
DPW			
FIRE			

Total Estimated Costs: \$ \_\_\_\_\_

**CITY USE**

\$25.00 Application Fee Received: 9/27/23

Application reviewed / approved by the following departments:

Police Chief JH per email 10/09/23

DPW [Signature] 9/27/2023

Fire Chief [Signature]

City Manager [Signature] 10/9/2023

Approved by the City Commission on:

\_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/13/2023

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<b>PRODUCER</b>		<b>CONTACT NAME:</b> Carrie Hester	
Al Bourdeau Insurance Agency		<b>PHONE (A/C, No, Ext):</b> (800)637-3373	<b>FAX (A/C, No):</b>
3835 Davison Road		<b>E-MAIL ADDRESS:</b> carreh@albourdeau.com	
Flint MI 48506		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Auto-Owners Insurance	<b>NAIC #</b> 18988
<b>INSURED</b>		<b>INSURER B:</b>	
Old Newsboys Association Of Marine City		<b>INSURER C:</b>	
6725 St. Clair Hwy		<b>INSURER D:</b>	
China Twp MI 48054		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:** CL2371375229      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>			14176922	07/22/2023	07/22/2024	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 1,000,000
							PRODUCTS - COMP/OP AGG \$ 1,000,000
							\$
							COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
			PROPERTY DAMAGE (Per accident) \$				
			\$				
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$
	<b>EXCESS LIAB</b>						AGGREGATE \$
							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTH-ER \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

**FOR INFORMATIONAL PURPOSES ONLY**	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Tom Mauk</i>

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Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FTB FIFTH THIRD BANK					
10/02/2023	FTB	929(E)	C252	COMCAST	604.29
10/02/2023	FTB	930(E)	D008	DTE ENERGY	6,664.24
10/04/2023	FTB	19161	A023	AARON D ATKINSON	35.00
10/04/2023	FTB	19162	C072	ADVANCE AUTO PARTS	29.04
10/04/2023	FTB	19163	A110	AMAZON BUSINESS	43.63
10/04/2023	FTB	19164	A998	ASCENSUS	6,795.00
10/04/2023	FTB	19165	B131	BLUE WATER FUEL MANAGEMENT	1,409.23
10/04/2023	FTB	19166	BM01	BRENT MURRAY	35.00
10/04/2023	FTB	19167	A275	BRIAN ATHERTON	35.00
10/04/2023	FTB	19168	CM01	CHRISTINA MANN	20.96
10/04/2023	FTB	19169	C103	CHRISTOPHER MARTINELLI	35.00
10/04/2023	FTB	19170	F003	CINTAS FIRE 636525	595.00
10/04/2023	FTB	19171	D80	DANIEL DEGUEISIPPE	35.00
10/04/2023	FTB	19172	D159	DAVIS LISTMAN PLLC	4,097.35
10/04/2023	FTB	19173	R990	DOMINIC REDMAN	35.00
10/04/2023	FTB	19174	E039	EAST CHINA SCHOOL DISTRICT	28,897.74
10/04/2023	FTB	19175	H101	HAVILAND PRODUCTS COMPANY	4,455.00
10/04/2023	FTB	19176	J032	JAMES D HEASLIP	65.00
10/04/2023	FTB	19177	V023	JAMES R VANDERMEULEN	35.00
10/04/2023	FTB	19178	J011	JASON BELL	40.00
10/04/2023	FTB	19179	S995	JIM SCHAFFER	35.00
10/04/2023	FTB	19180	J80	JOSHUA R DANNEELS	35.00
10/04/2023	FTB	19181	M017	MARINE CITY GENERAL FUND	39,743.34
10/04/2023	FTB	19182	M377	MARK R. SCHWARTZ	513.75
10/04/2023	FTB	19183	M998	MICHIGAN MUNICIPAL TREASURERS ASSOC	99.00
10/04/2023	FTB	19184	O029	ON DUTY GEAR LLC	150.97
10/04/2023	FTB	19185	R071	PONTEM SOFTWARE	1,315.00
10/04/2023	FTB	19186	S204	ST CLAIR COUNTY TREASURER	37,870.62
10/04/2023	FTB	19187	S206	ST CLAIR PACKAGING INC	316.85
10/04/2023	FTB	19188	T009	THE CLEANING CREW II LLC	360.00
10/04/2023	FTB	19189	KEN999	THOMAS KENYON	35.00
10/04/2023	FTB	19190	T016	TRACY KALLEK	40.00
10/04/2023	FTB	19191	U029	USA BLUEBOOK	210.10
10/04/2023	FTB	19192	VJ1	VJ WASH & LUBE	120.00
10/04/2023	FTB	19193	W100	WILLIAM J KARAS	1,545.00
10/04/2023	FTB	931(E)	C350	COMCAST BUSINESS	736.33
10/04/2023	FTB	932(E)	L006	LUMBERJACK BUILDING CENTERS INC.	352.33
10/04/2023	FTB	933(E)	T996	THE STANDARD - DENTAL INSURANCE	2,018.67

FTB TOTALS:

Total of 38 Checks:	139,458.44
Less 0 Void Checks:	0.00
Total of 38 Disbursements:	<u>139,458.44</u> ✓

**CITY OF MARINE CITY  
ST. CLAIR COUNTY, MICHIGAN  
ORDINANCE NO. 23-005**

**AN ORDINANCE OF THE CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN TO ESTABLISH ADULT USE MARIJUANA FACILITIES TITLE XV, CHAPTER 160, SECTION 238 ENTITLED “ADULT USE MARIJUANA FACILITIES”.**

**THE CITY OF MARINE CITY ORDAINS:**

**Chapter 160.238 is hereby established to read as follows:**

**Chapter 160.238 – ADULT USE MARIJUANA FACILITIES**

An ordinance to license, site plan and regulate certain adult use marijuana facilities in the City of Marine City.

Adult use marijuana facilities shall conform to and be subject to the provisions of this ordinance, including an application process and a site plan review.

**1. Definitions.**

As used in this ordinance, the following definitions shall apply to adult use marijuana facilities. To the extent applicable, the definitions are intended to comply with the definitions at MCL 333.27953 and all of its amendments.

- A. Applicant:** Any individual, organization, entity, or association, including any corporation, partnership, limited liability company, or any other lawfully established business, that applies for a License under this ordinance.
- B. Department:** The State of Michigan Department of Licensing and Regulatory Affairs, including any successor entity.
- C. License:** A license to operate a marijuana facility in the City of Marine City under this ordinance.
- D. Marijuana:** All parts of the plant of the genus cannabis, growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds or resin, including marijuana concentrate and marijuana-infused products. For purposes of this ordinance, marijuana does not include:
  - a. the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks, except the resin extracted from those stalks, fiber, oil, or cake, or any sterilized seed of the plant that is incapable of germination;

- b. Industrial hemp; or
- c. any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink, or other products.

For the purposes of this ordinance, the spelling of the above defined term shall be 'marijuana' and should be deemed to be the equivalent to and referencing the term that is spelled 'marihuana' by the Department and within the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, as amended, at Section 3(e).

- E. Marijuana Accessories:** Any equipment, product, material, or combination of equipment, products, or materials, which is specifically designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling, or otherwise introducing marijuana into the human body.
- F. Marijuana Facility:** Any type of marijuana-related business licensed by the Department as authorized by the Michigan Regulation and Taxation of Marijuana Act, Initiated Law 1 of 2018, as amended.
- G. Marijuana Retailer:** A facility operated by a State Licensee where the sale or otherwise transference of marijuana, marijuana-infused products or marijuana accessories to individuals who are 21 years of age or older takes place.
- H. Marijuana Safety Compliance Facility:** A facility operated by a State Licensee where the testing of marijuana for the certification of potency and the presence of contaminants takes place.
- I. Marijuana Secure Transporter:** A person licensed to obtain marijuana from marijuana establishments in order to transport marijuana to marijuana establishments.
- J. State Licensee:** Any individual, corporation, limited liability company, partnership of any type, trust or other legal entity that has been issued a license by the Department that allows for the operation of a marijuana facility at any location otherwise permitted under this ordinance.

## 2. Permitted and Prohibited Facilities

- A. Conflicts of Law.** As of the effective date of this ordinance, marijuana remains classified as a Schedule 1 controlled substance under the Federal Controlled Substances Act, 21 USC S801, et. seq. which makes it unlawful, under federal law, to manufacture, distribute or dispense marijuana. Nothing in this ordinance creates or grants immunity to any person or entity from criminal prosecution under any applicable federal law and any entity receiving a license under this ordinance shall defend, indemnify and hold the City of Marine City harmless against any claims, suits or demands relating to federal law enforcement actions accordingly.
- B. Permitted Facilities.** Only the following listed marijuana facilities shall be allowed to be located within the City of Marine City under this ordinance:

- a. Marijuana Retailer
- b. Marijuana Safety Compliance Facility
- c. Marijuana Secure Transporter

No person or entity shall establish or operate any adult use marijuana facility in the City of Marine City without first complying with this ordinance, the City of Marine City application and site plan review processes and without first complying with any and all applicable state laws and regulations, including all amendments to the applicable state laws and state regulations. This shall specifically include all approvals required to be obtained from the Department and any other authorized State Agency having the authority and the purpose to regulate any adult use marijuana facility in Michigan.

**C. Permitted Shared Facilities.** Any licensed marijuana facility under this ordinance may be allowed to operate in the same building housing another licensed marijuana facility provided it is constructed and operated in compliance with all State and City of Marine City requirements for the shared use of marijuana facilities. Marijuana facilities may be allowed to occupy more than one building on the same parcel provided the facility and buildings are operated in compliance with all State and City of Marine City requirements, including all zoning ordinances and site plan requirements.

**D. Prohibited Facilities.**

- a. **Home Occupations and Accessory Use Prohibited.** A marijuana facility, or activities associated with the marijuana facility, shall not be permitted as a home occupation or an accessory use.
- b. **Other Marijuana Facilities Prohibited.** Any marijuana facility or event not specifically listed as a permitted facility in Section 2 herein shall be prohibited within the City of Marine City.

**3. Location Permitted**

Marijuana facilities are permitted to be located, as a permitted use, subject to the terms of this ordinance and subject to all applicable State laws and regulations, within the City of Marine City as set forth below and shall adhere to the following permitted location requirements:

- A. Set Backs.** These set backs are mandatory, shall be affirmatively presented on the Site Plan and are not subject to modification or deviation by a Dimensional Variance process or by any City of Marine City Board or Commission.
  - a. 1,000 feet from the nearest boundary of any designated Residential Zoning District.
  - b. 1,000 feet from the nearest lot line of any residential home structure.
  - c. 1,000 feet from the nearest lot line of any church or house of worship structure.

- d. 1,000 feet from the nearest lot line of any licensed alcohol or drug Rehabilitation Center.
- e. 1,000 feet from the nearest lot line of any child care center or licensed day care facility licensed by the State of Michigan Department of Licensing and Regulatory Affairs, including any successor entity.
- f. 1,000 feet from the nearest lot line of any preschool program center, primary, intermediate or secondary school, or like facility, established pursuant to and in accordance with the Revised School Code, P.A. 451 of 1976, being M.C.L.A. §§ 380.1 through 380.1853, as amended, and/or the State School Aid Act of 1979, P.A. 94 of 1979, being M.C.L.A. §§ 388.1601 through 388.1772, as amended.

**B. Permitted Districts.**

- a. **I-1 Industrial District:** All marijuana facilities otherwise permitted at Section B in this ordinance and otherwise meeting the setbacks set forth herein shall be allowed as a permitted use only on parcels in the City of Marine City that are otherwise fully located in an Industrial Zoning District under the then current City of Marine City Zoning Ordinance.

**4. General Use Requirements For All Marijuana Facilities**

All general use requirements shall be and are part of the required site plan review and approval process, including the following:

- A. Hours of Operation.** Any marijuana facility shall provide the City of Marine City administration and Chief of Police with the hours of operation of the facility. Any changes to the hours of operation must be communicated forty-eight (48) hours in advance of the change. Marijuana retailers shall only be open from 9:00 a.m. to 9:00 p.m. with no modifications allowed.
- B. Odor Control.** Any marijuana facility shall be equipped with an operable filtration, ventilation, and exhaust system that, at all times, effectively confines any and all odors to the interior of the building from which the odor is generated.

No marijuana at any facility shall be managed in any manner that emits odors beyond the interior of the premises or which is otherwise discernable to another person. The odor shall be prevented by the installation of an operable odor control system. Odors shall be effectively confined to the interior of the location in which the odor is generated.

Venting of marijuana odors into the areas surrounding the location is deemed and declared to be a public nuisance for all legal purposes.

- C. Waste Water.** Any marijuana facility shall be designed and operated so as to minimize the amount of pesticides, fertilizers, nutrients, marijuana, and any other potential contaminants discharged into the public wastewater and/or stormwater systems as shall be determined by the City of Marine City Engineer during the site plan process.

- D. Security Requirements.** Any marijuana facility shall have an adequate security plan to prevent access to marijuana by non-authorized personnel, including unauthorized removal of any marijuana. All rooms that contain marijuana, in any form, shall be individually locked and accessible only to authorized personnel. The building(s) housing the marijuana facility shall all be equipped with security cameras approved by the Chief of Police, maintained in operational order, and installed in such a way as to monitor the entire perimeter of the building(s) including all parking lots and areas accessible by individuals and capable of recording and storing both on and off site a minimum of 120 continuous hours of the perimeter monitoring. The security cameras shall be in operation 24 hours a day, seven days a week, and shall be set to maintain the record of the prior 120 hours of continuous operation. The Chief of Police may require review and recommendation of a proposed security plan by an independent consultant with credentialed expertise in the field of site/facility security measures. The cost of an independent review by an independent security consultant shall be paid directly and in full by the applicant. The security plan shall describe how cash will be handled and deposited, including a plan to minimize the cash on hand at the marijuana facilities and to provide for a method of secure pick up and transportation of cash.
- E. Indoor Activity Only.** Any marijuana facility activities including, but not limited to, operations, cultivation, processing, storage, and transactions, shall be conducted within an enclosed structure. All outdoor storage is prohibited. A greenhouse shall not be considered an enclosed structure or an indoor structure for purposes of this ordinance.
- F. Lighting.** Any artificial lighting shall be shielded to prevent glare and light trespass and shall not be visible from neighboring properties, adjacent streets or public right of ways.
- G. Inspections.** Any marijuana facility shall be subject to inspections to ensure compliance with all applicable City of Marine City codes and ordinances and all applicable State laws and regulations, including all future amendments. Any marijuana facility under this ordinance shall comply with all local permitting and inspection processes.
- H. Prohibited Activities.** No smoking, inhalation, or consumption of marijuana shall take place on the premises of any marijuana facility.
- I. Unlawful Activities.** Any uses or activities found by the State of Michigan or a court of competent jurisdiction to be unconstitutional or otherwise unlawful by State law shall not be permitted by the City of Marine City.
- J. General Restrictions.** All activities shall be conducted so as to not create or permit trespass or spillage of dust, glare, sounds, noise, vibrating, fumes, odors or light to any neighboring property, street or public right of way.
- K. No Temporary Certificate of Occupancy.** No marijuana facility under this ordinance may operate under a temporary certificate of occupancy. Each licensed facility must be in full and complete compliance in order to operate.
- L. Transfers of License.** A Marijuana facility license issued under this ordinance is not transferable or assignable under any circumstances.

## **5. Application Submittal Requirements for a License.**

The following items shall be required at the time an applicant makes an application for a license under this ordinance. If any item is not included at the time of the application, the entire application shall not be accepted for review by the City of Marine City.

- A. Application Form.** A signed and dated application form to be provided by the City of Marine City. If the applicant does not own the property, a signed and notarized statement granting permission from the lawful owner to submit an application shall be included with the application.
- B. Preliminary State License Approval.** A letter from the Marijuana Regulatory Agency of the State of Michigan (or any designated successor) granting preliminary state license approval for the applicant to operate a marijuana facility that the applicant is requesting for approval within the City of Marine City. The burden to obtain any and all State approvals shall be on the applicant.
- C. Site Plan.** A fully completed site plan including all information required in the City of Marine City zoning ordinance and all general use requirements set forth in this ordinance. The site plan shall be reviewed and approved consistent with the procedures set forth in the City of Marine City Zoning Ordinance.
- D. Use Statement.** A written statement by the applicant identifying all activities, operations, products and services to be provided by the marijuana facility.
- E. Hours of Operation.** A written statement identifying the marijuana facilities' proposed hours of operation.
- F. Odor Control Plan.** An odor control plan consistent with the requirements of this ordinance and any applicable State laws and regulations.
- G. Waste Water Control Plan.** A waste water control plan consistent with the requirements of this ordinance and any applicable State laws and regulations.
- H. Security Plan.** A security plan consistent with the requirements of this ordinance and any applicable State laws and regulations.
- I. Lighting Plan.** A Lighting plan consistent with the requirements of this ordinance and any applicable State laws and regulations.
- J. Liability Release and Insurance Documentation.** An executed release of liability, indemnification and hold harmless in the form provided by the City of Marine City's application and proof of insurance providing general liability coverage for loss, liability and damage claims arising out of injury to persons or property in the amounts and the format set forth in the application process.
- K. Notarized Acknowledgement of Operational Requirements.** As part of the application form, the applicant shall submit a signed and notarized statement by all individuals receiving pre-approval to operate the marijuana facility that applicant(s) are aware of the terms of this ordinance, including the site plan requirements.

## **6. Application Consideration.**



A completed application for a license shall be reviewed for completeness. There shall be no other review policy or guideline under this ordinance.

- A. Application Fee.** The applicant, with the application, shall pay a fee of \$5,000.00 per license type to defray the administrative and enforcement costs associated with the operation of the marijuana facility.
- B. Renewals.** Each license issued under this ordinance must be renewed annually with a renewal fee of \$5,000.00 per license on a renewal form to be provided by the City of Marine City. This fee is to defray administrative and enforcement costs.
- C. No Property Right.** A City of Marine City license for a marijuana facility is a revocable privilege granted by the City of Marine City and is not a property right. Granting a license under this ordinance does not create or vest any right, title, franchise, privilege or other property interest. No licensee or any other person shall lease, pledge, or borrow or loan money against a license.
- D. Inspection Fee.** Each marijuana facility established under this ordinance may, at the sole discretion of the City of Marine City, be inspected by the City of Marine City at any time to ensure compliance. The City of Marine City reserves the right to establish any appropriate inspection fee in accordance with the City of Marine City schedule of fees process.

## **7. Adverse License Actions.**

The City of Marine City Manager may suspend, revoke, or place in non-renewal status any License granted under this ordinance based on the following:

- A.** Any fraud or misrepresentation contained in the application or any renewal process.
- B.** Any violation of this ordinance or any State Marijuana Law, regulation or rule.
- C.** The marijuana business operates in an unlawful manner or in such a way as to constitute a public nuisance or to adversely affect the health, safety, or general welfare of the public.
- D.** The revocation, suspension, nonrenewal, and placement of restrictions by the department or any other authorized state agency on a State license applies equally to the corresponding license issued by the City of Marine City.

If a license is not renewed or is suspended or revoked, the licensee must immediately cease all operations at the marijuana facility regardless of its location on a permitted parcel and regardless of its status as a permitted use.

Nothing in this section prohibits the City of Marine City from imposing other penalties authorized in the City of Marine City Codes and Ordinances, including filing a public nuisance action or any other legal action in a court of competent jurisdiction.

## **8. Due Process**

For a violation that impacts health or safety of customers, employees, or the public, the City of Marine City Manager may temporarily suspend a license without a hearing but only until such time as a hearing can be reasonably scheduled and held.

The City of Marine City shall send notice to the licensee listing the reason for the adverse license proceeding. The notice shall list a proposed action and proposed conditions for reinstatement, if applicable.

The licensee shall have 10 business days from the date the notice was sent to respond in writing and request a hearing. If the licensee does not reply within the 10-day period, then the proposed adverse action and any proposed conditions will be considered the final and binding recommendation of the City of Marine City Manager. The licensee may appeal a recommended adverse action issued under this subsection to the City of Marine City Planning Commission. The Planning Commission's review shall be limited to the information possessed by the City of Marine City Manager at the time the recommendation was issued.

The City of Marine City Planning Commission shall, as soon as practicable, conduct a public hearing where the licensee and the City of Marine City Manager will each have the opportunity to give testimony, present evidence, and show cause as to why the license should or should not be placed in non-renewal status or suspended or revoked and as to any conditions for reinstatement or renewal.

## **9. Appeal to City of Marine City**

A recommendation of the Planning Commission may be appealed through a written request to the City of Marine City Clerk within 10 business days from the date the Planning Commission issued its recommendation. The City of Marine City Clerk shall place the appeal on the agenda for the next regular meeting of the City of Marine City Commission. A written appeal shall be limited to 20 pages and up to 10 pages of exhibits.

The City of Marine City Commission shall be limited to reviewing the record of the hearing at the Planning Commission.

If the Planning Commission's recommendation is supported by the existing record, then the Planning Commission's recommendation shall be adopted by the City of Marine City Commission.

It shall be the burden of the licensee to show by clear and convincing evidence that the Planning Commission's recommendation was not supported by the existing record.

The City of Marine City Commission may adopt the Planning Commission's recommendation, in whole or in part, or may issue an entirely new decision. The decision of the City of Marine City Commission shall be final.

## **10. Severability**

The provisions of this ordinance are hereby declared, for all legal purposes, to be severable. If any clause, sentence, word, section, or provision is hereafter declared to be void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of this ordinance which continue in full force and effect.

**11. Violations and Penalties.**

Any person who disobeys, neglects, or refuses to comply with any provision of this ordinance or who causes, allows, or consents to any of the same shall be deemed to be responsible for the violation of this ordinance. A violation of this ordinance is deemed to be a nuisance per se for all legal purposes.

A violation of this ordinance shall be a misdemeanor, for which the punishment for a first violation shall be a fine of not less than \$100.00 and not more than \$500.00, or imprisonment not to exceed ninety (90) days, or both, in the discretion of the court. The punishment for a second or subsequent violation shall be a fine of not less than \$250.00 and not more than \$500.00, or imprisonment not to exceed ninety (90) days, or both, in the discretion of the court. For purposes of this section "second or subsequent violation" means a violation of the provisions of this ordinance committed by the same person within twelve (12) calendar months of a previous violation of the same provision of this ordinance for which said person pled or was adjudicated guilty. The foregoing penalties shall be in addition to the rights of the City of Marine City to proceed at law or equity with other appropriate and proper remedies.

Each day during which any violation continues shall be deemed a separate offense.

The City of Marine City may seek injunctive relief against persons alleged to be in violation of this ordinance, and such other relief as may be provided by law.

**ORDINANCE DECLARED ADOPTED.**

\_\_\_\_\_  
Jennifer Vandebossche, Mayor  
City of Marine City, Michigan

**CERTIFICATION**

The foregoing is a true and complete copy of an Ordinance adopted by the City Commission of the City of Marine City, County of St. Clair, State of Michigan, at a regular meeting of the City Commission held on the \_\_\_\_\_ and public notice of said meeting was given pursuant to and in accordance with the requirements of Act No. 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Members Present:

Members Absent:

It was moved by Commissioner \_\_\_\_\_ and supported by  
Commissioner \_\_\_\_\_ to adopt the Ordinance.

Ayes:

Nays:

The Ordinance was declared adopted by the Mayor and has been recorded in the  
Ordinance Book of the City of Marine City.

---

Jason A. Bell, City Clerk  
City of Marine City, Michigan

INTRODUCED:  
ADOPTED:  
PUBLISHED:  
EFFECTIVE:



## AGENDA MEMO

TO: Mayor and City Commission  
FROM: City Manager Scott Adkins  
SUBJECT: **Ordinance Introduction Key/Knox Box System**

**BACKGROUND INFORMATION:** I recently received a request from the MCAFA Chief Joe Slankster for the City to consider adopting a local ordinance requiring new and significantly remodeled commercial construction to install outdoor lock-boxes that would contain keys to access their buildings in an emergency. The most commonly used, secure system in the Country is the Knox Box System. The KNOX-BOX Rapid Entry System is a small, wall-mounted safe that holds building keys for firefighters to retrieve in emergencies. Local fire departments have access to master keys for all such boxes located in their response area. This allows them to quickly enter buildings without delay or force and without having to locate individual keys held in vehicles or other locations inside of a building or having to wait for a key holder to arrive on the scene of an emergency before they can enter.

Knox Boxes simplify key-control for local fire departments. They also cut fire losses for building owners because firefighters can enter buildings without breaking doors or windows.

**ORIGINATING DEPARTMENT:** MCAFA/City Manager's Office

**BUDGETED ITEM:** N/A

**REVIEWED BY:** S. Adkins

**STAFF RECOMMENDATION**

**PRESENTED BY:** S. Adkins

**RECOMMENDED ACTION(s):** Motion to approve first reading of the Rapid Entry/Knox Box Ordinance

**DATE APPROVED FOR AGENDA:** October 19, 2023

**CITY OF MARINE CITY  
ST. CLAIR COUNTY, MICHIGAN  
ORDINANCE NO. 23-006**

**AN ORDINANCE OF THE CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN TO ESTABLISH KEY LOCK BOXES TITLE XI, CHAPTER 120 ENTITLED "KEY LOCK BOXES"**

**THE CITY OF MARINE CITY ORDAINS:**

**Chapter 120 is hereby established to read as follows:**

**Chapter 120 – KEY LOCK BOXES**

**120.01: TITLE**

This Ordinance shall be known as the Rapid Entry/Knox Box Ordinance.

**120.02: PURPOSE**

The purpose of this article is to promote the public health, safety and welfare for the residents of the City of Marine City by expediting entry of fire and rescue personnel to locked premises. It is the intent of this article to permit rapid entry to structures in order to save lives and property. This article provides for the use of Knox Security/Rapid Access Products because the products are specifically designed for the goals of this article.

**120.03: APPLICABILITY**

- A. All newly constructed or significantly remodeled commercial and industrial buildings, regardless of use or occupancy, shall have installed a Knox Box system.
- B. This article shall not apply to residential structures, churches or public educational facilities, unless requested by the owner, in which case, the provisions of this section shall apply.
- C. Each existing structure that is constructed to provide medical or health care to its residents or patients, lodging to the public, or commercial housing of residents shall have installed a Knox key box. Included in this section shall be motels, hotels, inns, hospitals, care facilities, retirement centers and apartment complexes.
- D. Industrial and commercial structures with sprinkler systems and/or alarm systems whether monitored or not shall also install a Knox key box.
- E. Knox key box system shall be installed within eight feet of the main entrance or other such location required by the Fire Chief. The lock box shall be affixed in a

location of not less than four feet and not more than six feet above final grade and clearly visible. The box shall contain:

- (1) Keys to locked points of external ingress to common areas of the building.
- (2) Keys to locked alarm, sprinkler control, mechanical, electrical, or equipment rooms.
- (3) Keys to elevator controls (if applicable).
- (4) Keys to any outdoor storage or accessory buildings.
- (5) Any other room as specified by the Fire Chief.

All keys shall be labeled with tags for easy identification in the field.

#### **120.04: KNOX BOX REQUIREMENTS**

- A. Knox Box is a secure box containing access key(s) to the premises where the box is located. It shall be sufficiently large enough to hold the keys and/or information required by this article.
- B. At the time of the Knox Box installation, the building owner shall arrange for the Fire Chief to check that the access keys have been placed in the box and to provide the access key for the box to the Public Safety Department.
- C. The number of master keys needed shall be at the discretion of the Fire Chief, depending on the occupancy and the life safety needs.
- D. Time for installation. All newly constructed structures subject to this section or at the discretion of the Fire Chief shall have the key lock box installed and operational prior to occupancy. All structures in existence on the effective date hereof shall have six months to have a key lock box installed and operational.
- E. Fire Department approved padlock. Any structure meeting the requirements of section 120.03 surrounded by a locked fence in an area barring access to the structure shall be required to utilize a padlock in conjunction with the Knox Box system which is utilized by the property/business owner, which is keyed to match the approved Knox Box system as defined by this section. If there are multiple locked entrances through the fence, only one shall be required to utilize the Fire Department approved lock. (1) The owner or operator of a structure required to have a key lock box shall, at all times, keep a key in the lock box for the following:

#### **120.05: HAZARDOUS MATERIALS MANAGEMENT**

Any facility, firm, or corporation that handles, uses, or stores hazardous material in the (3) or (4) range of the NFPA 704M symbol and total aggregate is more than 55 gallons, 500 pounds, or 200 cubic feet shall have a Knox Box for hazardous material information for the

Public Safety use. A weatherproof box or cabinet shall be installed when appropriate.  
Exception: Not required for underground fuel storage.

A. The box shall contain the following:

(1) Binder of information with:

- (a) A list of responsible persons and phone numbers (i.e., plant manager, owner, all principal employees, management types, and major chemical manufacturers);
- (b) A blueprint of the facility, to include room numbering, extinguishing systems (OSY, PI valves, fire department connections), drains, secondary containment, ventilation systems, hydrant locations and electrical schematics.

B. Location. The Hazardous Material Knox Box shall be located on the premises to the front of the building on a metal post or appropriate structure erected to house the Knox Box, located at the furthest point away from the building that is accessible to the Fire Department.

#### **120.06: APPLICATIONS**

Application for a key box shall be made on forms provided by the Marine City Area Fire Authority.

#### **120.07: OTHER RULES AND REGULATIONS**

A. The Fire Chief shall be authorized to implement rules and regulations for the use of the lock box system.

#### **120.08: VIOLATIONS AND PENALTIES**

- A. No Certificate of Occupancy or Business License shall be issued by the City for any building that fails to conform to provisions of this ordinance.
- B. Failure to comply with the requirements of this article shall be deemed a municipal civil infraction which shall result in the assessment of a fine of Five Hundred dollars (\$500.00) per violation.

#### **120.09: NUISANCE**

A. Violation of this article shall be deemed to create a nuisance, and the City may at its option seek injunctive relief from a court of competent jurisdiction.



**ORDINANCE DECLARED ADOPTED.**

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Jennifer Vandebossche, Mayor  
City of Marine City, Michigan

**CERTIFICATION**

The foregoing is a true and complete copy of an Ordinance adopted by the City Commission of the City of Marine City, County of St. Clair, State of Michigan, at a regular meeting of the City Commission held on the \_\_\_\_\_ and public notice of said meeting was given pursuant to and in accordance with the requirements of Act No. 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Members Present:

Members Absent:

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ to adopt the Ordinance.

Ayes:

Nays:

The Ordinance was declared adopted by the Mayor and has been recorded in the Ordinance Book of the City of Marine City.

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Jason A. Bell, City Clerk  
City of Marine City, Michigan

INTRODUCED:

ADOPTED:

PUBLISHED:

EFFECTIVE: