



CITY OF MARINE CITY

City Commission Meeting Agenda - Amended

Guy Community Center, 260 South Parker Street Regular
Meeting: Monday, January 16, 2023; 7:00 PM Public Hearing –
Ordinance 23-001

1. CALL TO ORDER

2. MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

3. ROLL CALL: Mayor Jennifer Vandenbossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Michael Hilferink, William Klaassen, Rita Roehrig, Brian Ross; City Manager Holly Tatman.

4. APPROVE AGENDA

5. PRESENTATION

a. FOIA Training by City Attorney Robert Davis

6. PUBLIC COMMENT Anyone is welcome to address the City Commission. Please state name and limit comments to five (5) minutes. This is a time for you to raise issues. The Commission will not respond, but issues will be followed up on as necessary.

7. APPROVE MINUTES

a. City Commission Meeting Minutes –December 15, 2022

8. CONSENT AGENDA

- a. MCAFA Run Report & Annual Report
- b. Departmental Activity Reports
- c. Zoning Board of Appeals Minutes – March 4, 2020
- d. Dangerous Building of Appeals Minutes – October 5, 2022
- e. Business License –Ruby Tattoo
- f. Business License - Retail Contractors of Puerto Rico, Inc.
- g. Business License – Empowered Nutrition
- h. Business License – Rivera Restaurant & Bar
- i. Special Event – Fire, Ice, & Spice

9. FINANCIAL BUSINESS

- a. Expenditures (including payroll) – \$556,940.96
- b. Preliminary Financial Statements

10. PUBLIC HEARING

a. 23-001 Purchasing Ordinance

11. UNFINISHED BUSINESS

- a. 23-001 Purchasing Ordinance – 2nd Reading/Adoption
- b. Proposed Resolution 001-2023 Annual City Manager Goals/Objectives
- c. Proposed City Manager Annual Evaluation Form

- d. Monthly Commission Meeting Schedule/Time
- e. Charter Revision & Amendment Process Discussion

12. NEW BUSINESS

- a. Resolution 002 2023 Poverty Exemption
- b. Resolution 003-2023 Performance Resolution for Municipalities – MDOT Use Right of Way
- c. Adoption of Proposed Budget Schedule 2023-204 Fiscal Year
- d. Board Appointments (2 Seats) – Historical Commission
- e. Board Appointment Pension/Retiree Healthcare Resident Seat
- f. Recreational Marijuana Dispensaries

13. ITEMS REMOVED FROM CONSENT AGENDA

14. CITY MANAGER'S REPORT

- a. January 4, 2023

15. COMMISSIONER PRIVILEGE/LIAISON REPORTS

16. CLOSED SESSION

a. To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing. A person requesting a closed hearing may rescind the request at any time, in which case the matter at issue shall be considered after the rescission only in open sessions. MCL 15.268(a) City Manager Contract.

17. ADJOURNMENT

FREEDOM OF INFORMATION ACT TRAINING

January 16, 2023

TRANSPARENT GOVERNMENT CONSISTENT WITH THE LAW

**OPENING AND MAINTAINING THE WINDOW TO LOCAL
GOVERNMENT THROUGH FOIA**



FREEDOM OF INFORMATION ACT
TRAINING OUTLINE
JANUARY 16, 2023
(Copy Of The Act Is Attached)

I. STATUTORY CONSTRUCTION

The Freedom Of Information Act, MCL 15.231 et. seq (“FOIA”), is a state statute attached in full at **Exhibit 1**.

The Michigan Court of Appeals has ruled that the goal of statutory interpretation is to give effect to the Legislature's intent as derived from the language of the statute itself. If the language of the statute is unambiguous, the statute must be enforced as written. Unless defined in the statute, statutory language will be given its plain and ordinary meaning. (See: **Lockhart v. Ontonagon Twp.**, 2022 Mich. App. LEXIS 2888, *5, 2022 WL 1592173) This memorandum focuses on the FOIA and its plain meaning.

II. THE FREEDOM OF INFORMATION ACT

A. The FOIA’s Purpose.

The FOIA begins by stating that it is an act to provide for public access to certain “public records” of “public bodies”. (**Exhibit 1** -- MCLS Ch. 15, Act 442) The FOIA expressly states that it is the “public policy” of this state that all persons are entitled to full and complete information regarding the affairs of government. According to the FOIA, “people shall be informed so that they may fully participate in the democratic process.” (**Exhibit 1** -- MCL 15.231.) This is a laudable goal that needs to be respected.

B. FOIA Key Definitions

The FOIA provides a series of definitions for certain terms. The defined terms include, but are not limited to, the following: “FOIA coordinator”, “person”, “public body”, “public record”, “writing” and “written request”. Each of these particular terms is addressed below.

1. What Is A FOIA Coordinator.

The FOIA defines a “FOIA Coordinator” as an individual who is a public body or an individual who is designated by a public body to accept and process requests for public records under the FOIA. (**Exhibit 1** -- MCL 15.232)

2. What Is A Person.

The FOIA defines a “person” as including an individual, corporation, limited liability company, partnership, firm, organization, association, governmental entity, or other legal entity. However, the term “person” does not include an individual serving a sentence of imprisonment in a state or county correctional facility or in a federal correctional facility. (**Exhibit 1** -- MCL 15.232)

3. What Is A Public Body.

The FOIA defines a “Public body” to include but not be limited to a county, city, township, village, intercounty, intercity, or regional governing body, council, school district, special district, or municipal corporation, or a board, department, commission, council, or agency thereof. (**Exhibit 1** – MCL 15.232) The City of Marine City is a “public body” under the FOIA.

4. What Is A Public Record.

The FOIA defines a “Public Record” as a writing prepared, owned, used, in the possession of or retained by a public body in the performance of an official function. The FOIA further states that public records are split into two classes which include those records that are exempt from

disclosure under the FOIA and those that are not exempt from disclosure. (**Exhibit 1** -- MCL 15.232)

5. What Is A Writing.

The FOIA defines a “Writing” as a handwriting, typewriting, printing and photocopying and every other means of recording. (**Exhibit 1** -- MCL 15.232)

6. What Is A Written Request.

The FOIA defines a “Written Request” as a writing that asks for information, and includes a writing transmitted by facsimile, email or other electronic means. (**Exhibit 1** -- MCL 15.232)

C. Designation of a FOIA Coordinator.

The FOIA states that a public body shall designate an individual as the public body’s FOIA coordinator. This FOIA Coordinator shall be responsible for accepting and processing requests for that public body’s public records. This FOIA Coordinator shall also be responsible for approving a denial of a request. (**Exhibit 1** -- MCL 15.236)

D. FOIA Request.

The FOIA states that, upon providing a public body’s FOIA Coordinator with a written request that sufficiently describes a public record to enable the public body find the public record, a person has a right to inspect, copy and receive copies of that public record. (**Exhibit 1** -- MCL 15.233) Unless the individual is indigent, a person who makes a FOIA request must include their complete name, address (in compliance with US Postal service standards) and contact information including their telephone number or email address. (**Exhibit 1** -- MCL 15.233) If the request is made by a person other than an individual, the name, address and contact information of the person’s agent must be provided. (**Exhibit 1** -- MCL 15.233)

The FOIA states that a person making a FOIA request has the right to subscribe to future issuances of public records that are created on a regular basis and the subscription is valid for up to six months. (**Exhibit 1** -- MCL 15.233)

The FOIA states that the FOIA Coordinator shall keep a copy of all written requests for public records on file for no less than one (1) year. (**Exhibit 1** -- MCL 15.233)

The FOIA states that a public body shall furnish a requestor with a reasonable opportunity for inspection and examination of its public records during usual business hours. However, the FOIA states that a public body can make reasonable rules to protect its public records from loss, alteration, mutilation or destruction. (**Exhibit 1** -- MCL 15.233) The FOIA states that it generally does not require a public body to make a compilation, summary, report of information or a new public record. (**Exhibit 1** -- MCL 15.233)

The FOIA states that the custodian of a public record shall, upon written request, furnish a “certified copy” of a public record. (**Exhibit 1** -- MCL 15.233)

E. FOIA Request Procedure.

The FOIA states that a person who wishes to inspect or receive a copy of a public record shall make a written request for the public record to the FOIA Coordinator of a public body. (**Exhibit 1** -- MCL 15.235) It should be noted that the FOIA specifically states that a written request made by facsimile, electronic mail, or other electronic transmission is not received by a public body’s FOIA Coordinator until one (1) business day after the electronic transmission is made. (**Exhibit 1** -- MCL 15.235)

F. Responding To The FOIA Request.

The FOIA states that, unless otherwise agreed to in writing by the person making the request, a public body shall respond to a request for a public record within five (5) business days after the public body receives the request. (**Exhibit 1** -- MCL 15.235) In responding to the FOIA request, the public body shall do one of the following: grant the request; issue a written notice to the requesting person denying the request; grant the request in part and issue a notice denying the request in part; or issue a notice extending for not more than ten (10) business days the period during which the public body will respond to the request. (**Exhibit 1** -- MCL 15.235) The FOIA states that a public body cannot issue more than one notice of extension for any request. (**Exhibit 1** -- MCL 15.235)

G. Denial Of The FOIA Request.

The FOIA states that a written notice denying a request for a public record must contain:

- An explanation of the basis for the determination that the public record is exempt if that is the reason for the denial.
- A certificate that the public record does not exist if that is the reason for the denial.
- A description of a public record that is separated or deleted if a separation or deletion is made.
- A full explanation of the requesting person's right to submit to the head of the public body a written appeal or to seek judicial review of the denial and a notice of the right to receive attorney's fee and damages.

(**Exhibit 1** -- MCL 15.235)

The FOIA states that the individual designated as responsible for the denial of the request ("FOIA Coordinator") shall sign the written notice of denial. (**Exhibit 1** -- MCL 15.235) This is normally the designated FOIA Coordinator.

H. Extension of Response to FOIA Request.

The FOIA states that, if a public body issues a notice extending the period for a response to the request, the notice must specify the reasons for the extension and the date by which the public body shall: grant the request; issue a written notice denying the request; grant the request in part and issue a written notice denying the request in part. (**Exhibit 1** -- MCL 15.235)

I. Options After A Denial Of A FOIA Request.

The FOIA states that, if a public body makes a final determination to deny a request for public records, the requestor can appeal the denial to the head of the public body or commence a civil action. (**Exhibit 1** -- MCL 15.235)

J. Maintenance Of A Law Enforcement Records Management System.

The FOIA states that a public body that maintains a law enforcement records management system and stores public records for another public body that subscribes to the law enforcement records management system is not in possession of, retaining, or the custodian of, a public record stored on behalf of the subscribing public body. The FOIA states that, if the public body that maintains a law enforcement records management system receives a written request for a public record that is stored on behalf of a subscribing public body, the public body shall, within 10 business days after receipt of the request, give written notice to the requesting person identifying the subscribing public body and stating that the requesting person shall submit the request to the subscribing public body. (**Exhibit 1** -- MCL 15.235)

K. Charging A Fee For A FOIA Response.

The FOIA states that a public body may charge a fee for a public record search related to the copying, inspection or the providing of a copy of the public record. (**Exhibit 1** -- MCL 15.234) However, in order to charge these fees, the public body must have established, made publicly available and followed the necessary procedures and guidelines for implementing such fees under

the FOIA. (**Exhibit 1** -- MCL 15.234) These fees must be limited to actual mailing costs, and to the actual incremental cost of duplication or publication including labor, the cost of search, examination, review, and the deletion and separation of exempt from nonexempt information. (**Exhibit 1** -- MCL 15.234)

1. Charging A Fee For Labor Related to Searching For Public Records.

The FOIA states that, with regard to the fee for that portion of labor costs directly associated with the necessary searching for, locating, and examining of public records, a public body shall not charge more than the hourly wage of its lowest-paid employee capable of searching for, locating, and examining the public records. The FOIA states that these labor costs shall be estimated and charged in increments of fifteen (15) minutes or more, with all partial time increments rounded down. (**Exhibit 1** -- MCL 15.234)

2. Charging A Fee For Labor Related to Separating Exempt Information From Public Records.

The FOIA states that with regard to the fee for that portion of labor costs associated with the separating and deleting of exempt information from nonexempt information the public body shall not charge more than the hourly wage of its lowest-paid employee capable of separating and deleting exempt information from nonexempt information. (**Exhibit 1** -- MCL 15.234) The FOIA states that if a public body does not employ a person capable of separating and deleting exempt information the FOIA coordinator may treat necessary contracted labor costs used for the separating and deleting of exempt information from nonexempt information in the same manner as employee labor costs. (**Exhibit 1** -- MCL 15.234)

3. Charging A Fee For Nonpaper Physical Media.

The FOIA states that for public records provided to the requestor on any form of nonpaper physical media, the public body can charge for the actual and most reasonably economical cost of

the nonpaper physical media. In addition, the FOIA states that the requestor may stipulate that the public records be provided on nonpaper physical media, electronically mailed, or otherwise electronically provided to him or her in lieu of paper copies. (**Exhibit 1** -- MCL 15.234)

4. Charging A Fee For Paper Copies.

The FOIA states that the cost of paper copies shall be calculated as a total cost per sheet of paper and shall be itemized and noted in a manner that expresses both the cost per sheet and the number of sheets provided. The fee must not exceed 10 cents per sheet of paper for copies of public records made on 8-1/2- by 11-inch paper or 8-1/2- by 14-inch paper. The FOIA states that a public body shall utilize the most economical means available for making copies of public records, including using double-sided printing, if cost saving and available. (**Exhibit 1** -- MCL 15.234)

5. Charging A Fee For Labor Related to Duplication.

The FOIA states that a public body may charge the cost of labor directly associated with duplication or publication, including making paper copies, making digital copies, or transferring digital public records to be given to the requestor on nonpaper physical media or through the internet or other electronic means as stipulated by the requestor. The FOIA states that the public body shall not charge more than the hourly wage of its lowest-paid employee capable of necessary duplication or publication in the particular instance, regardless of whether that person is available or who actually performs the labor. Labor costs under this subdivision may be estimated and charged in time increments of the public body's choosing; however, all partial time increments shall be rounded down." (**Exhibit 1** -- MCL 15.234)

6. Charging A Fee For Mailing.

The FOIA states that a public body may charge a fee for the actual cost of mailing. (**Exhibit 1** -- MCL 15.234)

The FOIA states that when calculating labor costs the fee components shall be itemized in a manner that expresses both the hourly wage and the number of hours charged. The FOIA states that the public body may add up to 50% to the applicable labor charge amount to cover or partially cover the cost of fringe benefits if it clearly notes the percentage multiplier used to account for benefits in the detailed itemization. Subject to the 50% limitation, the public body shall not charge more than the actual cost of fringe benefits, and overtime wages shall not be used in calculating the cost of fringe benefits. The FOIA states that overtime wages shall not be included in the calculation of labor costs unless overtime is specifically stipulated by the requestor and clearly noted on the detailed itemization. (**Exhibit 1** -- MCL 15.234)

7. **Waiving Fees.**

The FOIA states that a search for a public record may be conducted or copies of public records may be furnished without charge or at a reduced charge if the public body determines that a waiver or reduction of the fee is in the public interest because searching for or furnishing copies of the public record can be considered as primarily benefiting the general public. (**Exhibit 1** -- MCL 15.234)

The FOIA states that a public record search shall be made and a copy of a public record shall be furnished without charge for the first \$20.00 of the fee for each request by either:

- An individual who is entitled to information under this act and who submits an affidavit stating that the individual is indigent and receiving specific public assistance or, if not receiving public assistance, stating facts showing inability to pay the cost because of indigency. The FOIA states that If the requestor is eligible for a requested discount, the public body shall fully note the discount on the detailed itemization described under subsection (4). If a requestor is ineligible for the discount, the public body shall inform the requestor specifically of the reason for ineligibility in the public body's written response. An individual is ineligible for this fee reduction if any of the individual has previously received discounted copies of public records under this subsection from the same public body twice during that calendar year, or the individual requests the information in conjunction with outside parties who are offering or

providing payment or other remuneration to the individual to make the request. (Exhibit 1 – MCL 15.234)

- A nonprofit organization formally designated by the state to carry out activities under subtitle C of the developmental disabilities assistance and bill of rights act of 2000, Public Law 106-402, and the protection and advocacy for individuals with mental illness act, Public Law 99-319, or their successors, if the request is made directly on behalf of the organization or its clients, for a reason wholly consistent with the mission and provisions of those laws under section 931 of the mental health code, 1974 PA 258, MCL 330.1931 and is accompanied by documentation of its designation by the state, if requested by the public body. (Exhibit 1 -- MCL 15.234)

8. Charging A Fee In General.

The FOIA states that a fee shall not be charged for the cost of search, examination, review, and separation of exempt from nonexempt unless the failure to charge a fee would result in unreasonably high costs to the public body and the public body identifies the nature of these unreasonably high costs. (Exhibit 1 -- MCL 15.234)

9. Fees In Excess Of the Amount Permitted.

The FOIA states that if a public body charges a fee that exceeds the amount permitted under its publicly available procedures and guidelines, the requesting person may appeal to the head of the public body for a fee reduction or commence a civil action in the circuit court if the public body does not provide for appeals, or the head of the public body failed to respond to the written appeal, or the head of the public body issued a determination on the written appeal. (Exhibit 1 -- MCL 15.240a) Within 10 business days after receiving a written appeal, the head of a public body shall do 1 of the following: waive the fee; reduce the fee and issue a written determination to the requesting person indicating the specific basis that supports the remaining fee, uphold the fee, or issue a notice extending for not more than 10 business days the period by which the head of the public body must respond to the appeal. (Exhibit 1 -- MCL 15.240a) The FOIA states that, if the requesting person prevails in a court action commenced under this section by receiving a reduction

of 50% or more of the total fee, the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements. (**Exhibit 1** -- MCL 15.240a)

L. Establishment of FOIA Policies By A Public Body.

The FOIA, at MCL 15.234, states that a public body shall establish procedures and guidelines to implement the FOIA. In addition, the FOIA states that a public body shall create a written public summary of the specific procedures and guidelines relevant to the general public regarding how to submit written requests, understand written responses, deposit requirements, fee calculations, avenues for challenges and appeals. (**Exhibit 1** -- MCL 15.234)

The FOIA states that the written summary shall be written in a manner that can easily be understood by the general public. Moreover, MCL 15.234 states that, if the public body directly or indirectly administers or maintains an official internet presence, it shall post and maintain the procedures, guidelines and its written public summary on that website. (**Exhibit 1** -- MCL 15.234)

The FOIA states that a public body shall make the procedures and guidelines publicly available by providing free copies of the procedures and guidelines and its written public summary both in the public body's response to a written request and upon request by visitors at the public body's office. (**Exhibit 1** -- MCL 15.234)

A public body that posts and maintains procedures and guidelines and its written public summary on its website may include the website link to the documents in lieu of providing paper copies in its response to a written request. (**Exhibit 1** -- MCL 15.234)

The FOIA states that a public body's procedures and guidelines must include the use of a "standard form" for the detailed itemization of any fee amount in its responses to a written request. This detailed itemization must clearly list and explain the allowable charges for each of the six (6) fee components set forth in the FOIA at MCL 15.234 subsection 1. (**Exhibit 1** -- MCL 15.234)

The FOIA states that if the public body maintains an official internet presence any public records available to the general public on that internet site at the time the request is made are exempt from any charges. **(Exhibit 1 -- MCL 15.234)** The FOIA states that if the FOIA Coordinator knows or has reason to know that all or a portion of the requested information is available on its website, the public body shall notify the requestor in its written response that all or a portion of the information is available on the website and reference the specific webpage address. **(Exhibit 1 -- MCL 15.234)** In addition, the public body shall separate the requested public records that are available on its website from those that are not available on the website and shall inform the requestor of the additional charge to receive copies of the public records that are available on its website. **(Exhibit 1 -- MCL 15.234)**

If the public body has included the website address for a record in its written response to the requestor and the requestor thereafter stipulates that the public record be provided to him or her in a paper format or other form as described under subsection (1)(c), the public body shall provide the public records in the specified format but may use a fringe benefit multiplier greater than the 50% limitation in subsection (2), not to exceed the actual costs of providing the information in the specified format.” **(Exhibit 1 -- MCL 15.234)**

The FOIA states that a public body may provide requested information available in public records without receipt of a written request. **(Exhibit 1 -- MCL 15.234)** The FOIA states that, if a verbal request for information is for information that a public body believes is available on the public body’s website, the public employee shall, where practicable and to the best of the public employee’s knowledge, inform the requestor about the public body’s pertinent website address.” **(Exhibit 1 -- MCL 15.234)**

M. FOIA Request Good Faith Deposit.

The FOIA states that in either the public body's initial response or subsequent response, the public body may require a good faith deposit from the person requesting information before the public body provides the public records to the requestor. There are certain requirements for requesting a good faith deposit. **First**, the good faith deposit can only be requested if the entire fee estimate exceeds \$50.00, based on a good-faith calculation. **Second**, the good faith deposit must not exceed 1/2 of the total estimated fee. **Finally**, the public body's request for a good faith deposit must include a detailed itemization and a best efforts estimate regarding the time frame it will take the public body to provide the public records to the requestor. (**Exhibit 1** -- MCL 15.234)

N. Failure Of Requestor To Pay the Public Body In Full.

The FOIA states that, after a public body has granted and fulfilled a written request from an individual, if the public body has not been paid in full, the public body may require a deposit of up to 100% of the estimated fee before it begins a full public record search for any subsequent written request from that individual if: the final fee for the prior written request was not more than 105% of the estimated fee, the public records made available contained the information being sought, the public records were timely made available, ninety days have passed since the public body notified the individual in writing that the public records were available for pickup or mailing, the individual is unable to show proof of prior payment to the public body, and the public body calculates a detailed itemization. (**Exhibit 1** -- MCL 15.234)

O. Exempt Public Records Under The FOIA.

The FOIA, at MCL 15.243, lists a number of public records which a public body may exempt from disclosure. MCL 15.243 is included with **Exhibit 1**. Some of the records which a public body may exempt include any information of a personal nature if public disclosure of the

information would constitute a clearly unwarranted invasion of that individual's privacy. In addition, a public body may exempt from disclosure investigating records compiled by law enforcement to the extent that disclosing such records would: interfere with law enforcement proceedings; deprive a person of the right to a fair trial; constitute an unwarranted invasion of personal privacy; reveal a confidential sources' identity; disclose investigative techniques; endanger life; prejudice a public body's ability to maintain the physical security of custodial or penal institutions or records that are otherwise exempted by statute. (**Exhibit 1** -- MCL 15.243)

The FOIA further states that other exempt records include; trade secrets; information subject to the attorney-client privilege; physician patient privilege; the psychologist-patient privilege; the minister, priest, or Christian Science practitioner privilege; or other privilege recognized by a statute or a court rule. (**Exhibit 1** -- MCL 15.243)

The FOIA states that exempt items also include a bid or proposal by a person to enter into a contract or agreement, until the time for the public opening of the bid. The FOIA states that, if a public opening is not occurring, then the bid or proposal is exempt until the deadline for the bid's submission. In addition, appraisals of real property to be acquired by the public body are exempt until an agreement is entered into or until three years have elapsed since the making of the appraisal. (**Exhibit 1** -- MCL 15.243)

Other items which are generally exempt include public records of a law enforcement agency, which relate to the identity of an informant, identity of an undercover officer, personal address or telephone number of an active or retired law enforcement officer and/or their family members, operational instructions for law enforcement officers and staff manuals for law enforcement officers. In addition, the personnel records of law enforcement agencies are exempt. In addition, exempt public records include records which would endanger the life or safety of law

enforcement officers or agents or their families, relatives, children, parents, or those who furnish information to law enforcement departments or agencies. (**Exhibit 1** -- MCL 15.243) There are other items which are exempt under this section of the Act.

P. Salary Records of Higher Education and School Districts.

The FOIA states an institution of higher education, a school district, an intermediate school district, or a community college shall -- upon request -- make available to the public the salary records of an employee or other official. (**Exhibit 1** -- MCL 15.243a)

Q. Separation Of Exempt Public Records Under The FOIA.

The FOIA states that, if a public record contains material which is not exempt and material which is exempt from disclosure, the public body shall separate the exempt from the nonexempt. If the separation is readily apparent to a person requesting to inspect or receive copies of the form, the public body shall generally describe the material exempted unless that description would reveal the contents of the exempt information and thus defeat the purpose of the exemption.” (**Exhibit 1** -- MCL 15.244)

R. The FOIA Appeal Process.

The FOIA states that, if a public body makes a final determination to deny all or a portion of a request, the requesting person may submit to the “head of that public body” a written appeal or the requesting person may commence a civil action in a circuit court to compel the public body to disclose the requested public record. (**Exhibit 1** -- MCL 15.240)

MCL 15.240 states that within 10 business days after receiving a written appeal the head of a public body shall: reverse the disclosure denial; issue a written notice to the requesting person upholding the disclosure denial; or reverse the disclosure denial in part. The FOIA states that under unusual circumstances the head of a public body can issue a notice extending for not more

than ten (10) business days the period during which the head of the public body will respond to that appeal. (**Exhibit 1 -- MCL 15.240**)

It is important to note that the FOIA states that a board or commission that is the head of a public body is not considered to have received a written appeal until the first regularly scheduled meeting of that board or commission following submission of the written appeal. The FOIA further states that, if the head of the public body fails to respond to a written appeal, or if the head of the public body upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requesting person may still seek judicial review of the nondisclosure by commencing a civil action. (**Exhibit 1 -- MCL 15.240**)

S. Civil Action Brought Under FOIA

The FOIA states that, in an action commenced under the FOIA, a court that determines a public record is not exempt from disclosure shall order the public body to cease withholding the public record. (**Exhibit 1 -- MCL 15.240**) The FOIA further states that, if a person asserting the right to a public record prevails, the court shall award reasonable attorneys' fees, costs and disbursements. (**Exhibit 1 -- MCL 15.240**) The FOIA further states that, if a court determines that the public body arbitrarily and capriciously violated the FOIA, the court shall order that public body to pay a civil fine of \$1,000.00 which is deposited into the general fund of the State Treasury. The court shall award, in addition to any actual or compensatory damages, punitive damages in the amount of \$1,000.00 to the person seeking the right to inspect or receive a copy of a public record. The FOIA states that the damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function. (**Exhibit 1 -- MCL 15.240**)

The FOIA at MCL 15.240b states that if a court determines that a public body willfully and intentionally failed to comply with the FOIA or otherwise acted in bad faith, the court shall order the public body to pay, in addition to any other award or sanction, a civil fine of not less than \$2,500.00 or more than \$7,500.00 for each occurrence. (**Exhibit 1** -- MCL 15.240b)

III. CONCLUSIONS

The FOIA is another state law that promotes open government and transparent government. Non-exempt public records should be made available in response to a proper request. Generally, the public has a right to seek and obtain public records.



Robert Charles Davis

EXHIBIT # 1

[MCLS Ch. 15, Act 442](#)

This document is current through Act 239 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 442 of 1976 (§§ 15.231 — 15.246)

Act 442 of 1976 Freedom of Information Act

AN ACT to provide for public access to certain public records of public bodies; to permit certain fees; to prescribe the powers and duties of certain public officers and public bodies; to provide remedies and penalties; and to repeal certain acts and parts of acts.

The People of the State of Michigan enact:

Act 442

FOIA

History

ACT 442, 1976, p 1503, imd eff January 13, 1977, by § 16 eff April 13, 1977.

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[MCLS § 15.231](#)

This document is current through Act 239 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 442 of 1976 (§§ 15.231 — 15.246)

§ 15.231. Short title; public policy.

Sec. 1.

- (1) This act shall be known and may be cited as the “freedom of information act”.
- (2) It is the public policy of this state that all persons, except those persons incarcerated in state or local correctional facilities, are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and public employees, consistent with this act. The people shall be informed so that they may fully participate in the democratic process.

History

Pub Acts 1976, No. 442, § 1, imd eff January 13, 1977, by § 16 eff April 13, 1977; amended by [Pub Acts 1994, No. 131](#), imd eff May 19, 1994; [1996, No. 553](#), eff March 31, 1997; [1997, No. 6](#), imd eff May 16, 1997.

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[MCLS § 15.232](#)

This document is current through Act 239 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 442 of 1976 (§§ 15.231 — 15.246)

§ 15.232. Definitions.

Sec. 2.

As used in this act:

- (a) “Cybersecurity assessment” means an investigation undertaken by a person, governmental body, or other entity to identify vulnerabilities in cybersecurity plans.
- (b) “Cybersecurity incident” includes, but is not limited to, a computer network intrusion or attempted intrusion; a breach of primary computer network controls; unauthorized access to programs, data, or information contained in a computer system; or actions by a third party that materially affect component performance or, because of impact to component systems, prevent normal computer system activities.
- (c) “Cybersecurity plan” includes, but is not limited to, information about a person’s information systems, network security, encryption, network mapping, access control, passwords, authentication practices, computer hardware or software, or response to cybersecurity incidents.
- (d) “Cybersecurity vulnerability” means a deficiency within computer hardware or software, or within a computer network or information system, that could be exploited by unauthorized parties for use against an individual computer user or a computer network or information system.
- (e) “Field name” means the label or identification of an element of a computer database that contains a specific item of information, and includes but is not limited to a subject heading such as a column header, data dictionary, or record layout.
- (f) “FOIA coordinator” means either of the following:
 - (i) An individual who is a public body.
 - (ii) An individual designated by a public body in accordance with section 6 to accept and process requests for public records under this act.
- (g) “Person” means an individual, corporation, limited liability company, partnership, firm, organization, association, governmental entity, or other legal entity. Person does not include an individual serving a sentence of imprisonment in a state or county correctional facility in this state or any other state, or in a federal correctional facility.

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- (h)** “Public body” means any of the following:
- (i)** A state officer, employee, agency, department, division, bureau, board, commission, council, authority, or other body in the executive branch of the state government, but does not include the governor or lieutenant governor, the executive office of the governor or lieutenant governor, or employees thereof.
 - (ii)** An agency, board, commission, or council in the legislative branch of the state government.
 - (iii)** A county, city, township, village, intercounty, intercity, or regional governing body, council, school district, special district, or municipal corporation, or a board, department, commission, council, or agency thereof.
 - (iv)** Any other body that is created by state or local authority or is primarily funded by or through state or local authority, except that the judiciary, including the office of the county clerk and its employees when acting in the capacity of clerk to the circuit court, is not included in the definition of public body.
- (i)** “Public record” means a writing prepared, owned, used, in the possession of, or retained by a public body in the performance of an official function, from the time it is created. Public record does not include computer software. This act separates public records into the following 2 classes:
- (i)** Those that are exempt from disclosure under section 13.
 - (ii)** All public records that are not exempt from disclosure under section 13 and that are subject to disclosure under this act.
- (j)** “Software” means a set of statements or instructions that when incorporated in a machine usable medium is capable of causing a machine or device having information processing capabilities to indicate, perform, or achieve a particular function, task, or result. Software does not include computer-stored information or data, or a field name if disclosure of that field name does not violate a software license.
- (k)** “Unusual circumstances” means any 1 or a combination of the following, but only to the extent necessary for the proper processing of a request:
- (i)** The need to search for, collect, or appropriately examine or review a voluminous amount of separate and distinct public records pursuant to a single request.
 - (ii)** The need to collect the requested public records from numerous field offices, facilities, or other establishments which are located apart from the particular office receiving or processing the request.
- (l)** “Writing” means handwriting, typewriting, printing, photostating, photographing, photocopying, and every other means of recording, and includes letters, words, pictures, sounds, or symbols, or combinations thereof, and papers, maps, magnetic or paper tapes, photographic films or prints, microfilm, microfiche, magnetic or punched cards, discs, drums, hard drives, solid state storage components, or other means of recording or retaining meaningful content.

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(m) “Written request” means a writing that asks for information, and includes a writing transmitted by facsimile, electronic mail, or other electronic means.

History

Pub Acts 1976, No. 442, § 2, imd eff January 13, 1977, by § 16 eff April 13, 1977; amended by [Pub Acts 1994, No. 131](#), imd eff May 19, 1994; [1996, No. 553](#), eff March 31, 1997; [Pub Acts 2018, No. 68](#), effective June 17, 2018.

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 442 of 1976 (§§ 15.231 — 15.246)

§ 15.233. Public records; right to inspect, copy, or receive; subscriptions; forwarding requests; file; inspection and examination; memoranda or abstracts; rules; compilation, summary, or report of information; creation of new public record; certified copies.

Sec. 3.

- (1) Except as expressly provided in section 13, upon providing a public body's FOIA coordinator with a written request that describes a public record sufficiently to enable the public body to find the public record, a person has a right to inspect, copy, or receive copies of the requested public record of the public body. A request from a person, other than an individual who qualifies as indigent under section 4(2)(a), must include the requesting person's complete name, address, and contact information, and, if the request is made by a person other than an individual, the complete name, address, and contact information of the person's agent who is an individual. An address must be written in compliance with United States Postal Service addressing standards. Contact information must include a valid telephone number or electronic mail address. A person has a right to subscribe to future issuances of public records that are created, issued, or disseminated on a regular basis. A subscription is valid for up to 6 months, at the request of the subscriber, and is renewable. An employee of a public body who receives a request for a public record shall promptly forward that request to the freedom of information act coordinator.
- (2) A freedom of information act coordinator shall keep a copy of all written requests for public records on file for no less than 1 year.
- (3) A public body shall furnish a requesting person a reasonable opportunity for inspection and examination of its public records, and shall furnish reasonable facilities for making memoranda or abstracts from its public records during the usual business hours. A public body may make reasonable rules necessary to protect its public records and to prevent excessive and unreasonable interference with the discharge of its functions. A public body shall protect public records from loss, unauthorized alteration, mutilation, or destruction.
- (4) This act does not require a public body to make a compilation, summary, or report of information, except as required in section 11.
- (5) This act does not require a public body to create a new public record, except as required in section 11, and to the extent required by this act for the furnishing of copies, or edited copies pursuant to section 14(1), of an already existing public record.

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(6) The custodian of a public record shall, upon written request, furnish a requesting person a certified copy of a public record.

History

Pub Acts 1976, No. 442, § 3, imd eff January 13, 1977, by § 16 eff April 13, 1977; amended by [Pub Acts 1996, No. 553](#), eff March 31, 1997; [Pub Acts 2018, No. 523](#), effective December 28, 2018.

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§ 15.234. Fee; limitation on total fee; labor costs; establishment of procedures and guidelines; creation of written public summary; detailed itemization; availability of information on website; notification to requester; deposit; failure to respond in timely manner; increased estimated fee deposit; deposit as fee.

Sec. 4.

(1) A public body may charge a fee for a public record search, for the necessary copying of a public record for inspection, or for providing a copy of a public record if it has established, makes publicly available, and follows procedures and guidelines to implement this section as described in subsection (4). Subject to subsections (2), (3), (4), (5), and (9), the fee must be limited to actual mailing costs, and to the actual incremental cost of duplication or publication including labor, the cost of search, examination, review, and the deletion and separation of exempt from nonexempt information as provided in section 14. Except as otherwise provided in this act, if the public body estimates or charges a fee in accordance with this act, the total fee must not exceed the sum of the following components:

(a) That portion of labor costs directly associated with the necessary searching for, locating, and examining of public records in conjunction with receiving and fulfilling a granted written request. The public body shall not charge more than the hourly wage of its lowest-paid employee capable of searching for, locating, and examining the public records in the particular instance regardless of whether that person is available or who actually performs the labor. Labor costs under this subdivision shall be estimated and charged in increments of 15 minutes or more, with all partial time increments rounded down.

(b) That portion of labor costs, including necessary review, if any, directly associated with the separating and deleting of exempt information from nonexempt information as provided in section 14. For services performed by an employee of the public body, the public body shall not charge more than the hourly wage of its lowest-paid employee capable of separating and deleting exempt information from nonexempt information in the particular instance as provided in section 14, regardless of whether that person is available or who actually performs the labor. If a public body does not employ a person capable of separating and deleting exempt information from nonexempt information in the particular instance as provided in section 14 as determined by the public body's FOIA coordinator on a case-by-case basis, it may treat necessary contracted labor costs used for the separating and deleting of exempt information from nonexempt information in the same manner as employee labor costs when calculating

charges under this subdivision if it clearly notes the name of the contracted person or firm on the detailed itemization described under subsection (4). Total labor costs calculated under this subdivision for contracted labor costs must not exceed an amount equal to 6 times the state minimum hourly wage rate determined under section 4 of the improved workforce opportunity wage act, [2018 PA 337](#), [MCL 408.934](#). Labor costs under this subdivision shall be estimated and charged in increments of 15 minutes or more, with all partial time increments rounded down. A public body shall not charge for labor directly associated with redaction under section 14 if it knows or has reason to know that it previously redacted the public record in question and the redacted version is still in the public body's possession.

(c) For public records provided to the requestor on any form of nonpaper physical media, the actual and most reasonably economical cost of the nonpaper physical media. The requestor may stipulate that the public records be provided on nonpaper physical media, electronically mailed, or otherwise electronically provided to him or her in lieu of paper copies. This subdivision does not apply if a public body lacks the technological capability necessary to provide records on the particular nonpaper physical media stipulated in the particular instance.

(d) For paper copies of public records provided to the requestor, the actual total incremental cost of necessary duplication or publication, not including labor. The cost of paper copies shall be calculated as a total cost per sheet of paper and shall be itemized and noted in a manner that expresses both the cost per sheet and the number of sheets provided. The fee must not exceed 10 cents per sheet of paper for copies of public records made on 8-1/2- by 11-inch paper or 8-1/2- by 14-inch paper. A public body shall utilize the most economical means available for making copies of public records, including using double-sided printing, if cost saving and available.

(e) The cost of labor directly associated with duplication or publication, including making paper copies, making digital copies, or transferring digital public records to be given to the requestor on nonpaper physical media or through the internet or other electronic means as stipulated by the requestor. The public body shall not charge more than the hourly wage of its lowest-paid employee capable of necessary duplication or publication in the particular instance, regardless of whether that person is available or who actually performs the labor. Labor costs under this subdivision may be estimated and charged in time increments of the public body's choosing; however, all partial time increments shall be rounded down.

(f) The actual cost of mailing, if any, for sending the public records in a reasonably economical and justifiable manner. The public body shall not charge more for expedited shipping or insurance unless specifically stipulated by the requestor, but may otherwise charge for the least expensive form of postal delivery confirmation when mailing public records.

(2) When calculating labor costs under subsection (1)(a), (b), or (e), fee components shall be itemized in a manner that expresses both the hourly wage and the number of hours charged. The public body may also add up to 50% to the applicable labor charge amount to cover or partially cover the cost of fringe benefits if it clearly notes the percentage multiplier used to account for benefits in the detailed itemization described in subsection (4). Subject to the 50% limitation, the public body shall not charge more than the actual cost of fringe benefits, and overtime wages shall not be used in calculating the cost of fringe benefits. Overtime wages shall not be included in the calculation of labor costs unless overtime is specifically stipulated by the requestor and clearly noted on the detailed itemization described in subsection (4). A search for a public record may be

conducted or copies of public records may be furnished without charge or at a reduced charge if the public body determines that a waiver or reduction of the fee is in the public interest because searching for or furnishing copies of the public record can be considered as primarily benefiting the general public. A public record search shall be made and a copy of a public record shall be furnished without charge for the first \$20.00 of the fee for each request by either of the following:

(a) An individual who is entitled to information under this act and who submits an affidavit stating that the individual is indigent and receiving specific public assistance or, if not receiving public assistance, stating facts showing inability to pay the cost because of indigency. If the requestor is eligible for a requested discount, the public body shall fully note the discount on the detailed itemization described under subsection (4). If a requestor is ineligible for the discount, the public body shall inform the requestor specifically of the reason for ineligibility in the public body's written response. An individual is ineligible for this fee reduction if any of the following apply:

(i) The individual has previously received discounted copies of public records under this subsection from the same public body twice during that calendar year.

(ii) The individual requests the information in conjunction with outside parties who are offering or providing payment or other remuneration to the individual to make the request. A public body may require a statement by the requestor in the affidavit that the request is not being made in conjunction with outside parties in exchange for payment or other remuneration.

(b) A nonprofit organization formally designated by the state to carry out activities under subtitle C of the developmental disabilities assistance and bill of rights act of 2000, *Public Law 106-402*, and the protection and advocacy for individuals with mental illness act, *Public Law 99-319*, or their successors, if the request meets all of the following requirements:

(i) Is made directly on behalf of the organization or its clients.

(ii) Is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the mental health code, 1974 PA 258, *MCL 330.1931*.

(iii) Is accompanied by documentation of its designation by the state, if requested by the public body.

(3) A fee as described in subsection (1) shall not be charged for the cost of search, examination, review, and the deletion and separation of exempt from nonexempt information as provided in section 14 unless failure to charge a fee would result in unreasonably high costs to the public body because of the nature of the request in the particular instance, and the public body specifically identifies the nature of these unreasonably high costs.

(4) A public body shall establish procedures and guidelines to implement this act and shall create a written public summary of the specific procedures and guidelines relevant to the general public regarding how to submit written requests to the public body and explaining how to understand a public body's written responses, deposit requirements, fee calculations, and avenues for challenge and appeal. The written public summary shall be written in a manner so as to be easily understood by the general public. If the public body directly or indirectly administers or maintains an official internet presence, it shall post and maintain the procedures and guidelines and its written public summary on its website. A public body shall make the procedures and guidelines publicly

available by providing free copies of the procedures and guidelines and its written public summary both in the public body's response to a written request and upon request by visitors at the public body's office. A public body that posts and maintains procedures and guidelines and its written public summary on its website may include the website link to the documents in lieu of providing paper copies in its response to a written request. A public body's procedures and guidelines must include the use of a standard form for detailed itemization of any fee amount in its responses to written requests under this act. The detailed itemization must clearly list and explain the allowable charges for each of the 6 fee components listed under subsection (1) that compose the total fee used for estimating or charging purposes. Other public bodies may use a form created by the department of technology, management, and budget or create a form of their own that complies with this subsection. A public body that has not established procedures and guidelines, has not created a written public summary, or has not made those items publicly available without charge as required in this subsection is not relieved of its duty to comply with any requirement of this act and shall not require deposits or charge fees otherwise permitted under this act until it is in compliance with this subsection. Notwithstanding this subsection and despite any law to the contrary, a public body's procedures and guidelines under this act are not exempt public records under section 13.

(5) If the public body directly or indirectly administers or maintains an official internet presence, any public records available to the general public on that internet site at the time the request is made are exempt from any charges under subsection (1)(b). If the FOIA coordinator knows or has reason to know that all or a portion of the requested information is available on its website, the public body shall notify the requestor in its written response that all or a portion of the requested information is available on its website. The written response, to the degree practicable in the specific instance, must include a specific webpage address where the requested information is available. On the detailed itemization described in subsection (4), the public body shall separate the requested public records that are available on its website from those that are not available on the website and shall inform the requestor of the additional charge to receive copies of the public records that are available on its website. If the public body has included the website address for a record in its written response to the requestor and the requestor thereafter stipulates that the public record be provided to him or her in a paper format or other form as described under subsection (1)(c), the public body shall provide the public records in the specified format but may use a fringe benefit multiplier greater than the 50% limitation in subsection (2), not to exceed the actual costs of providing the information in the specified format.

(6) A public body may provide requested information available in public records without receipt of a written request.

(7) If a verbal request for information is for information that a public body believes is available on the public body's website, the public employee shall, where practicable and to the best of the public employee's knowledge, inform the requestor about the public body's pertinent website address.

(8) In either the public body's initial response or subsequent response as described under section 5(2)(d), the public body may require a good-faith deposit from the person requesting information before providing the public records to the requestor if the entire fee estimate or charge authorized under this section exceeds \$50.00, based on a good-faith calculation of the total fee described in subsection (4). Subject to subsection (10), the deposit must not exceed 1/2 of the total estimated

fee, and a public body's request for a deposit must include a detailed itemization as required under subsection (4). The response must also contain a best efforts estimate by the public body regarding the time frame it will take the public body to comply with the law in providing the public records to the requestor. The time frame estimate is nonbinding upon the public body, but the public body shall provide the estimate in good faith and strive to be reasonably accurate and to provide the public records in a manner based on this state's public policy under section 1 and the nature of the request in the particular instance. If a public body does not respond in a timely manner as described under section 5(2), it is not relieved from its requirements to provide proper fee calculations and time frame estimates in any tardy responses. Providing an estimated time frame does not relieve a public body from any of the other requirements of this act.

(9) If a public body does not respond to a written request in a timely manner as required under section 5(2), the public body shall do the following:

(a) Reduce the charges for labor costs otherwise permitted under this section by 5% for each day the public body exceeds the time permitted under section 5(2) for a response to the request, with a maximum 50% reduction, if either of the following applies:

(i) The late response was willful and intentional.

(ii) The written request included language that conveyed a request for information within the first 250 words of the body of a letter, facsimile, electronic mail, or electronic mail attachment, or specifically included the words, characters, or abbreviations for "freedom of information", "information", "FOIA", "copy", or a recognizable misspelling of such, or appropriate legal code reference for this act, on the front of an envelope, or in the subject line of an electronic mail, letter, or facsimile cover page.

(b) If a charge reduction is required under subdivision (a), fully note the charge reduction on the detailed itemization described under subsection (4).

(10) This section does not apply to public records prepared under an act or statute specifically authorizing the sale of those public records to the public, or if the amount of the fee for providing a copy of the public record is otherwise specifically provided by an act or statute.

(11) Subject to subsection (12), after a public body has granted and fulfilled a written request from an individual under this act, if the public body has not been paid in full the total amount under subsection (1) for the copies of public records that the public body made available to the individual as a result of that written request, the public body may require a deposit of up to 100% of the estimated fee before it begins a full public record search for any subsequent written request from that individual if all of the following apply:

(a) The final fee for the prior written request was not more than 105% of the estimated fee.

(b) The public records made available contained the information being sought in the prior written request and are still in the public body's possession.

(c) The public records were made available to the individual, subject to payment, within the time frame estimate described under subsection (8).

(d) Ninety days have passed since the public body notified the individual in writing that the public records were available for pickup or mailing.

(e) The individual is unable to show proof of prior payment to the public body.

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- (f) The public body calculates a detailed itemization, as required under subsection (4), that is the basis for the current written request's increased estimated fee deposit.
- (12) A public body shall no longer require an increased estimated fee deposit from an individual as described under subsection (11) if any of the following apply:
- (a) The individual is able to show proof of prior payment in full to the public body.
 - (b) The public body is subsequently paid in full for the applicable prior written request.
 - (c) Three hundred sixty-five days have passed since the individual made the written request for which full payment was not remitted to the public body.
- (13) A deposit required by a public body under this act is a fee.
- (14) If a deposit that is required under subsection (8) or (11) is not received by the public body within 45 days from receipt by the requesting person of the notice that a deposit is required, and if the requesting person has not filed an appeal of the deposit amount pursuant to section 10a, the request shall be considered abandoned by the requesting person and the public body is no longer required to fulfill the request. Notice of a deposit requirement under subsection (8) or (11) is considered received 3 days after it is sent, regardless of the means of transmission. Notice of a deposit requirement under subsection (8) or (11) must include notice of the date by which the deposit must be received, which date is 48 days after the date the notice is sent.

History

Pub Acts 1976, No. 442, § 4, imd eff January 13, 1977, by § 16 eff April 13, 1977; amended by Pub Acts 1988, No. 99, imd eff April 11, 1988; [1996, No. 553](#), eff March 31, 1997; [Pub Acts 2014, No. 563](#), effective July 1, 2015; [Pub Acts 2018, No. 523](#), effective December 28, 2018; [Pub Acts 2020, No. 38](#), effective March 3, 2020.

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 442 of 1976 (§§ 15.231 — 15.246)

§ 15.235. Request to inspect or receive copy of public record; response to request; failure to respond; damages; contents of notice denying request; signing notice of denial; notice extending period of response; action by requesting person.

Sec. 5.

- (1) Except as provided in section 3, a person desiring to inspect or receive a copy of a public record shall make a written request for the public record to the FOIA coordinator of a public body. A written request made by facsimile, electronic mail, or other electronic transmission is not received by a public body's FOIA coordinator until 1 business day after the electronic transmission is made. However, if a written request is sent by electronic mail and delivered to the public body's spam or junk-mail folder, the request is not received until 1 day after the public body first becomes aware of the written request. The public body shall note in its records both the time a written request is delivered to its spam or junk-mail folder and the time the public body first becomes aware of that request.
- (2) Unless otherwise agreed to in writing by the person making the request, a public body shall, subject to subsection (10), respond to a request for a public record within 5 business days after the public body receives the request by doing 1 of the following:
 - (a) Granting the request.
 - (b) Issuing a written notice to the requesting person denying the request.
 - (c) Granting the request in part and issuing a written notice to the requesting person denying the request in part.
 - (d) Issuing a notice extending for not more than 10 business days the period during which the public body shall respond to the request. A public body shall not issue more than 1 notice of extension for a particular request.
- (3) Failure to respond to a request under subsection (2) constitutes a public body's final determination to deny the request if either of the following applies:
 - (a) The failure was willful and intentional.
 - (b) The written request included language that conveyed a request for information within the first 250 words of the body of a letter, facsimile, electronic mail, or electronic mail attachment, or specifically included the words, characters, or abbreviations for "freedom of information", "information", "FOIA", "copy", or a recognizable misspelling of such, or appropriate legal

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code reference to this act, on the front of an envelope or in the subject line of an electronic mail, letter, or facsimile cover page.

(4) In a civil action to compel a public body's disclosure of a public record under section 10, the court shall assess damages against the public body under section 10(7) if the court has done both of the following:

- (a) Determined that the public body has not complied with subsection (2).
- (b) Ordered the public body to disclose or provide copies of all or a portion of the public record.

(5) A written notice denying a request for a public record in whole or in part is a public body's final determination to deny the request or portion of that request. The written notice must contain:

- (a) An explanation of the basis under this act or other statute for the determination that the public record, or portion of that public record, is exempt from disclosure, if that is the reason for denying all or a portion of the request.
- (b) A certificate that the public record does not exist under the name given by the requester or by another name reasonably known to the public body, if that is the reason for denying the request or a portion of the request.
- (c) A description of a public record or information on a public record that is separated or deleted under section 14, if a separation or deletion is made.
- (d) A full explanation of the requesting person's right to do either of the following:
 - (i) Submit to the head of the public body a written appeal that specifically states the word "appeal" and identifies the reason or reasons for reversal of the disclosure denial.
 - (ii) Seek judicial review of the denial under section 10.
- (e) Notice of the right to receive attorneys' fees and damages as provided in section 10 if, after judicial review, the court determines that the public body has not complied with this section and orders disclosure of all or a portion of a public record.

(6) The individual designated in section 6 as responsible for the denial of the request shall sign the written notice of denial.

(7) If a public body issues a notice extending the period for a response to the request, the notice must specify the reasons for the extension and the date by which the public body will do 1 of the following:

- (a) Grant the request.
- (b) Issue a written notice to the requesting person denying the request.
- (c) Grant the request in part and issue a written notice to the requesting person denying the request in part.

(8) If a public body makes a final determination to deny in whole or in part a request to inspect or receive a copy of a public record or portion of that public record, the requesting person may do either of the following:

- (a) Appeal the denial to the head of the public body under section 10.

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(b) Commence a civil action, under section 10.

(9) Notwithstanding any other provision of this act to the contrary, a public body that maintains a law enforcement records management system and stores public records for another public body that subscribes to the law enforcement records management system is not in possession of, retaining, or the custodian of, a public record stored on behalf of the subscribing public body. If the public body that maintains a law enforcement records management system receives a written request for a public record that is stored on behalf of a subscribing public body, the public body that maintains the law enforcement records management system shall, within 10 business days after receipt of the request, give written notice to the requesting person identifying the subscribing public body and stating that the requesting person shall submit the request to the subscribing public body. As used in this subsection, “law enforcement records management system” means a data storage system that may be used voluntarily by subscribers, including any subscribing public bodies, to share information and facilitate intergovernmental collaboration in the provision of law enforcement services.

(10) A person making a request under subsection (1) may stipulate that the public body’s response under subsection (2) be electronically mailed, delivered by facsimile, or delivered by first-class mail. This subsection does not apply if the public body lacks the technological capability to provide an electronically mailed response.

History

Pub Acts 1976, No. 442, § 5, imd eff January 13, 1977, by § 16 eff April 13, 1977; amended by Pub Acts 1978, No. 329, imd eff July 11, 1978; [1996, No. 553](#), eff March 31, 1997; [Pub Acts 2014, No. 563](#), effective July 1, 2015; [Pub Acts 2018, No. 105](#), effective April 5, 2018; [Pub Acts 2020, No. 36](#), effective March 3, 2020.

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§ 15.236. FOIA coordinator.

Sec. 6.

- (1) A public body that is a city, village, township, county, or state department, or under the control of a city, village, township, county, or state department, shall designate an individual as the public body's FOIA coordinator. The FOIA coordinator shall be responsible for accepting and processing requests for the public body's public records under this act and shall be responsible for approving a denial under section 5(4) and (5). In a county not having an executive form of government, the chairperson of the county board of commissioners is designated the FOIA coordinator for that county.
- (2) For all other public bodies, the chief administrative officer of the respective public body is designated the public body's FOIA coordinator.
- (3) An FOIA coordinator may designate another individual to act on his or her behalf in accepting and processing requests for the public body's public records, and in approving a denial under section 5(4) and (5).

History

Pub Acts 1976, No. 442, § 6, imd eff January 13, 1977, by § 16 eff April 13, 1977; amended by [Pub Acts 1996, No. 553](#), eff March 31, 1997.

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[MCLS § 15.240](#)

This document is current through Act 239 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 442 of 1976 (§§ 15.231 — 15.246)

§ 15.240. Options by requesting person; appeal; actions by public body; receipt of written appeal; judicial review; civil action; venue; de novo proceeding; burden of proof; private view of public record; contempt; assignment of action or appeal for hearing, trial, or argument; attorneys' fees, costs, and disbursements; assessment of award; damages.

Sec. 10.

- (1) If a public body makes a final determination to deny all or a portion of a request, the requesting person may do 1 of the following at his or her option:
 - (a) Submit to the head of the public body a written appeal that specifically states the word “appeal” and identifies the reason or reasons for reversal of the denial.
 - (b) Commence a civil action in the circuit court, or if the decision of a state public body is at issue, the court of claims, to compel the public body’s disclosure of the public records within 180 days after a public body’s final determination to deny a request.
- (2) Within 10 business days after receiving a written appeal pursuant to subsection (1)(a), the head of a public body shall do 1 of the following:
 - (a) Reverse the disclosure denial.
 - (b) Issue a written notice to the requesting person upholding the disclosure denial.
 - (c) Reverse the disclosure denial in part and issue a written notice to the requesting person upholding the disclosure denial in part.
 - (d) Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the head of the public body shall respond to the written appeal. The head of a public body shall not issue more than 1 notice of extension for a particular written appeal.
- (3) A board or commission that is the head of a public body is not considered to have received a written appeal under subsection (2) until the first regularly scheduled meeting of that board or commission following submission of the written appeal under subsection (1)(a). If the head of the public body fails to respond to a written appeal pursuant to subsection (2), or if the head of the public body upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requesting person may seek judicial review of the nondisclosure by commencing a civil action under subsection (1)(b).

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(4) In an action commenced under subsection (1)(b), a court that determines a public record is not exempt from disclosure shall order the public body to cease withholding or to produce all or a portion of a public record wrongfully withheld, regardless of the location of the public record. Venue for an action against a local public body is proper in the circuit court for the county in which the public record or an office of the public body is located has venue over the action. The court shall determine the matter de novo and the burden is on the public body to sustain its denial. The court, on its own motion, may view the public record in controversy in private before reaching a decision. Failure to comply with an order of the court may be punished as contempt of court.

(5) An action commenced under this section and an appeal from an action commenced under this section shall be assigned for hearing and trial or for argument at the earliest practicable date and expedited in every way.

(6) If a person asserting the right to inspect, copy, or receive a copy of all or a portion of a public record prevails in an action commenced under this section, the court shall award reasonable attorneys' fees, costs, and disbursements. If the person or public body prevails in part, the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements. The award shall be assessed against the public body liable for damages under subsection (7).

(7) If the court determines in an action commenced under this section that the public body has arbitrarily and capriciously violated this act by refusal or delay in disclosing or providing copies of a public record, the court shall order the public body to pay a civil fine of \$1,000.00, which shall be deposited into the general fund of the state treasury. The court shall award, in addition to any actual or compensatory damages, punitive damages in the amount of \$ 1,000.00 to the person seeking the right to inspect or receive a copy of a public record. The damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

History

Pub Acts 1976, No. 442, § 10, imd eff January 13, 1977, by § 16 eff April 13, 1977; amended by Pub Acts 1978, No. 329, imd eff July 11, 1978; [1996, No. 553](#), eff March 31, 1997; [Pub Acts 2014, No. 563](#), effective July 1, 2015.

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[MCLS § 15.240a](#)

This document is current through Act 239 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 442 of 1976 (§§ 15.231 — 15.246)

§ 15.240a. Fee in excess of amount permitted under procedures and guidelines or
[MCL 15.234.](#)

Sec. 10a.

- (1)** If a public body requires a fee that exceeds the amount permitted under its publicly available procedures and guidelines or section 4, the requesting person may do any of the following:
 - (a)** If the public body provides for fee appeals to the head of the public body in its publicly available procedures and guidelines, submit to the head of the public body a written appeal for a fee reduction that specifically states the word “appeal” and identifies how the required fee exceeds the amount permitted under the public body’s available procedures and guidelines or section 4.
 - (b)** Commence a civil action in the circuit court, or if the decision of a state public body is at issue, in the court of claims, for a fee reduction. The action must be filed within 45 days after receiving the notice of the required fee or a determination of an appeal to the head of a public body. If a civil action is commenced against the public body under this subdivision, the public body is not obligated to complete the processing of the written request for the public record at issue until the court resolves the fee dispute. An action shall not be filed under this subdivision unless 1 of the following applies:
 - (i)** The public body does not provide for appeals under subdivision (a).
 - (ii)** The head of the public body failed to respond to a written appeal as required under subsection (2).
 - (iii)** The head of the public body issued a determination to a written appeal as required under subsection (2).
- (2)** Within 10 business days after receiving a written appeal under subsection (1)(a), the head of a public body shall do 1 of the following:
 - (a)** Waive the fee.
 - (b)** Reduce the fee and issue a written determination to the requesting person indicating the specific basis under section 4 that supports the remaining fee. The determination shall include a certification from the head of the public body that the statements in the determination are accurate and that the reduced fee amount complies with its publicly available procedures and guidelines and section 4.

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- (c) Uphold the fee and issue a written determination to the requesting person indicating the specific basis under section 4 that supports the required fee. The determination shall include a certification from the head of the public body that the statements in the determination are accurate and that the fee amount complies with the public body's publicly available procedures and guidelines and section 4.
- (d) Issue a notice extending for not more than 10 business days the period during which the head of the public body must respond to the written appeal. The notice of extension shall include a detailed reason or reasons why the extension is necessary. The head of a public body shall not issue more than 1 notice of extension for a particular written appeal.
- (3) A board or commission that is the head of a public body is not considered to have received a written appeal under subsection (2) until the first regularly scheduled meeting of that board or commission following submission of the written appeal under subsection (1)(a).
- (4) In an action commenced under subsection (1)(b), a court that determines the public body required a fee that exceeds the amount permitted under its publicly available procedures and guidelines or section 4 shall reduce the fee to a permissible amount. Venue for an action against a local public body is proper in the circuit court for the county in which the public record or an office of the public body is located. The court shall determine the matter de novo, and the burden is on the public body to establish that the required fee complies with its publicly available procedures and guidelines and section 4. Failure to comply with an order of the court may be punished as contempt of court.
- (5) An action commenced under this section and an appeal from an action commenced under this section shall be assigned for hearing and trial or for argument at the earliest practicable date and expedited in every way.
- (6) If the requesting person prevails in an action commenced under this section by receiving a reduction of 50% or more of the total fee, the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements. The award shall be assessed against the public body liable for damages under subsection (7).
- (7) If the court determines in an action commenced under this section that the public body has arbitrarily and capriciously violated this act by charging an excessive fee, the court shall order the public body to pay a civil fine of \$500.00, which shall be deposited in the general fund of the state treasury. The court may also award, in addition to any actual or compensatory damages, punitive damages in the amount of \$500.00 to the person seeking the fee reduction. The fine and any damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.
- (8) As used in this section, "fee" means the total fee or any component of the total fee calculated under section 4, including any deposit.

History

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[MCLS § 15.240b](#)

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 442 of 1976 (§§ 15.231 — 15.246)

§ 15.240b. Failure to comply with act; civil fine.

Sec. 10b.

If the court determines, in an action commenced under this act, that a public body willfully and intentionally failed to comply with this act or otherwise acted in bad faith, the court shall order the public body to pay, in addition to any other award or sanction, a civil fine of not less than \$2,500.00 or more than \$7,500.00 for each occurrence. In determining the amount of the civil fine, the court shall consider the budget of the public body and whether the public body has previously been assessed penalties for violations of this act. The civil fine shall be deposited in the general fund of the state treasury.

History

[Pub Acts 2014, No. 563](#), effective July 1, 2015.

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[MCLS § 15.241](#)

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 442 of 1976 (§§ 15.231 — 15.246)

§ 15.241. Matters required to be published and made available by state agency; form of publications; effect of matter not published and made available; exception; action to compel compliance by state agency; order; attorneys' fees, costs, and disbursements; jurisdiction; definitions.

Sec. 11.

- (1) A state agency shall publish and make available to the public all of the following:
 - (a) Final orders or decisions in contested cases and the records on which they were made.
 - (b) Promulgated rules.
 - (c) Other written statements that implement or interpret laws, rules, or policy, including but not limited to guidelines, manuals, and forms with instructions, adopted or used by the agency in the discharge of its functions.
- (2) Publications may be in electronic format or in pamphlet, loose-leaf, or other appropriate form in printed, mimeographed, or other written matter.
- (3) Except to the extent that a person has actual and timely notice of the terms thereof, a person is not required to resort to, and shall not be adversely affected by, a matter required to be published and made available, if the matter is not so published and made available.
- (4) This section does not apply to public records that are exempt from disclosure under section 13.
- (5) A person may commence an action in the court of claims to compel a state agency to comply with this section. If the court determines that the state agency has failed to comply, the court shall order the state agency to comply and shall award reasonable attorneys' fees, costs, and disbursements to the person commencing the action. The court of claims has exclusive jurisdiction to issue the order.
- (6) As used in this section, "state agency", "contested case", and "rule" mean "agency", "contested case", and "rule" as those terms are defined in the administrative procedures act of 1969, 1969 PA 306, [MCL 24.201](#) to [24.328](#).

History

MCLS § 15.241

Pub Acts 1976, No. 442, § 11, imd eff January 13, 1977, by § 16 eff April 13, 1977; [Pub Acts 2014, No. 563](#), effective July 1, 2015; [Pub Acts 2020, No. 37](#), effective March 3, 2020.

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MCLS § 15.243

This document is current through Act 239 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 442 of 1976 (§§ 15.231 — 15.246)

§ 15.243. Exemptions from disclosure; public body as school district or public school academy; withholding of information required by law or in possession of executive office.

Sec. 13.

- (1)** A public body may exempt from disclosure as a public record under this act any of the following:
 - (a)** Information of a personal nature if public disclosure of the information would constitute a clearly unwarranted invasion of an individual's privacy.
 - (b)** Investigating records compiled for law enforcement purposes, but only to the extent that disclosure as a public record would do any of the following:
 - (i)** Interfere with law enforcement proceedings.
 - (ii)** Deprive a person of the right to a fair trial or impartial administrative adjudication.
 - (iii)** Constitute an unwarranted invasion of personal privacy.
 - (iv)** Disclose the identity of a confidential source, or if the record is compiled by a law enforcement agency in the course of a criminal investigation, disclose confidential information furnished only by a confidential source.
 - (v)** Disclose law enforcement investigative techniques or procedures.
 - (vi)** Endanger the life or physical safety of law enforcement personnel.
 - (c)** A public record that if disclosed would prejudice a public body's ability to maintain the physical security of custodial or penal institutions occupied by persons arrested or convicted of a crime or admitted because of a mental disability, unless the public interest in disclosure under this act outweighs the public interest in nondisclosure.
 - (d)** Records or information specifically described and exempted from disclosure by statute.
 - (e)** A public record or information described in this section that is furnished by the public body originally compiling, preparing, or receiving the record or information to a public officer or public body in connection with the performance of the duties of that public officer or public body, if the considerations originally giving rise to the exempt nature of the public record remain applicable.

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- (f) Trade secrets or commercial or financial information voluntarily provided to an agency for use in developing governmental policy if:
- (i) The information is submitted upon a promise of confidentiality by the public body.
 - (ii) The promise of confidentiality is authorized by the chief administrative officer of the public body or by an elected official at the time the promise is made.
 - (iii) A description of the information is recorded by the public body within a reasonable time after it has been submitted, maintained in a central place within the public body, and made available to a person upon request. This subdivision does not apply to information submitted as required by law or as a condition of receiving a governmental contract, license, or other benefit.
- (g) Information or records subject to the attorney-client privilege.
- (h) Information or records subject to the physician-patient privilege, the psychologist-patient privilege, the minister, priest, or Christian Science practitioner privilege, or other privilege recognized by statute or court rule.
- (i) A bid or proposal by a person to enter into a contract or agreement, until the time for the public opening of bids or proposals, or if a public opening is not to be conducted, until the deadline for submission of bids or proposals has expired.
- (j) Appraisals of real property to be acquired by the public body until either of the following occurs:
- (i) An agreement is entered into.
 - (ii) Three years have elapsed since the making of the appraisal, unless litigation relative to the acquisition has not yet terminated.
- (k) Test questions and answers, scoring keys, and other examination instruments or data used to administer a license, public employment, or academic examination, unless the public interest in disclosure under this act outweighs the public interest in nondisclosure.
- (l) Medical, counseling, or psychological facts or evaluations concerning an individual if the individual's identity would be revealed by a disclosure of those facts or evaluation, including protected health information, as defined in [45 CFR 160.103](#).
- (m) Communications and notes within a public body or between public bodies of an advisory nature to the extent that they cover other than purely factual materials and are preliminary to a final agency determination of policy or action. This exemption does not apply unless the public body shows that in the particular instance the public interest in encouraging frank communication between officials and employees of public bodies clearly outweighs the public interest in disclosure. This exemption does not constitute an exemption under state law for purposes of section 8(h) of the open meetings act, 1976 PA 267, [MCL 15.268](#). As used in this subdivision, "determination of policy or action" includes a determination relating to collective bargaining, unless the public record is otherwise required to be made available under 1947 PA 336, [MCL 423.201](#) to [423.217](#).
- (n) Records of law enforcement communication codes, or plans for deployment of law enforcement personnel, that if disclosed would prejudice a public body's ability to protect the

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public safety unless the public interest in disclosure under this act outweighs the public interest in nondisclosure in the particular instance.

(o) Information that would reveal the exact location of archaeological sites. The department of natural resources may promulgate rules in accordance with the administrative procedures act of 1969, 1969 PA 306, [MCL 24.201](#) to [24.328](#), to provide for the disclosure of the location of archaeological sites for purposes relating to the preservation or scientific examination of sites.

(p) Testing data developed by a public body in determining whether bidders' products meet the specifications for purchase of those products by the public body, if disclosure of the data would reveal that only 1 bidder has met the specifications. This subdivision does not apply after 1 year has elapsed from the time the public body completes the testing.

(q) Academic transcripts of an institution of higher education established under [section 5, 6, or 7 of article VIII of the state constitution of 1963](#), if the transcript pertains to a student who is delinquent in the payment of financial obligations to the institution.

(r) Records of a campaign committee including a committee that receives money from a state campaign fund.

(s) Unless the public interest in disclosure outweighs the public interest in nondisclosure in the particular instance, public records of a law enforcement agency, the release of which would do any of the following:

(i) Identify or provide a means of identifying an informant.

(ii) Identify or provide a means of identifying a law enforcement undercover officer or agent or a plain clothes officer as a law enforcement officer or agent.

(iii) Disclose the personal address or telephone number of active or retired law enforcement officers or agents or a special skill that they may have.

(iv) Disclose the name, address, or telephone numbers of family members, relatives, children, or parents of active or retired law enforcement officers or agents.

(v) Disclose operational instructions for law enforcement officers or agents.

(vi) Reveal the contents of staff manuals provided for law enforcement officers or agents.

(vii) Endanger the life or safety of law enforcement officers or agents or their families, relatives, children, parents, or those who furnish information to law enforcement departments or agencies.

(viii) Identify or provide a means of identifying a person as a law enforcement officer, agent, or informant.

(ix) Disclose personnel records of law enforcement agencies.

(x) Identify or provide a means of identifying residences that law enforcement agencies are requested to check in the absence of their owners or tenants.

(t) Except as otherwise provided in this subdivision, records and information pertaining to an investigation or a compliance conference conducted by the department under article 15 of the public health code, 1978 PA 368, [MCL 333.16101](#) to [333.18838](#), before a complaint is issued.

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This subdivision does not apply to records or information pertaining to 1 or more of the following:

- (i) The fact that an allegation has been received and an investigation is being conducted, and the date the allegation was received.
- (ii) The fact that an allegation was received by the department; the fact that the department did not issue a complaint for the allegation; and the fact that the allegation was dismissed.
- (u) Records of a public body's security measures, including security plans, security codes and combinations, passwords, passes, keys, and security procedures, to the extent that the records relate to the ongoing security of the public body.
- (v) Records or information relating to a civil action in which the requesting party and the public body are parties.
- (w) Information or records that would disclose the Social Security number of an individual.
- (x) Except as otherwise provided in this subdivision, an application for the position of president of an institution of higher education established under [section 4, 5, or 6 of article VIII of the state constitution of 1963](#), materials submitted with such an application, letters of recommendation or references concerning an applicant, and records or information relating to the process of searching for and selecting an individual for a position described in this subdivision, if the records or information could be used to identify a candidate for the position. However, after 1 or more individuals have been identified as finalists for a position described in this subdivision, this subdivision does not apply to a public record described in this subdivision, except a letter of recommendation or reference, to the extent that the public record relates to an individual identified as a finalist for the position.
- (y) Records or information of measures designed to protect the security or safety of persons or property, or the confidentiality, integrity, or availability of information systems, whether public or private, including, but not limited to, building, public works, and public water supply designs to the extent that those designs relate to the ongoing security measures of a public body, capabilities and plans for responding to a violation of the Michigan anti-terrorism act, chapter LXXXIII-A of the Michigan penal code, 1931 PA 328, [MCL 750.543a to 750.543z](#), emergency response plans, risk planning documents, threat assessments, domestic preparedness strategies, and cybersecurity plans, assessments, or vulnerabilities, unless disclosure would not impair a public body's ability to protect the security or safety of persons or property or unless the public interest in disclosure outweighs the public interest in nondisclosure in the particular instance.
- (z) Information that would identify or provide a means of identifying a person that may, as a result of disclosure of the information, become a victim of a cybersecurity incident or that would disclose a person's cybersecurity plans or cybersecurity-related practices, procedures, methods, results, organizational information system infrastructure, hardware, or software.
- (aa) Research data on road and attendant infrastructure collected, measured, recorded, processed, or disseminated by a public agency or private entity, or information about software or hardware created or used by the private entity for such purposes.
- (bb) Records or information that would reveal the specific location or GPS coordinates of game, including, but not limited to, records or information of the specific location or GPS

coordinates of game obtained by the department of natural resources during any restoration, management, or research project conducted under section 40501 of the natural resources and environmental protection act, [1994 PA 451](#), [MCL 324.40501](#), or in connection with the expenditure of money under section 43553 of the natural resources and environmental protection act, [1994 PA 451](#), [MCL 324.43553](#). As used in this subdivision, “game” means that term as defined in section 40103 of the natural resources and environmental protection act, [1994 PA 451](#), [MCL 324.40103](#).

(2) A public body shall exempt from disclosure information that, if released, would prevent the public body from complying with [20 USC 1232g](#), commonly referred to as the family educational rights and privacy act of 1974. A public body that is a local or intermediate school district or a public school academy shall exempt from disclosure directory information, as defined by [20 USC 1232g](#), commonly referred to as the family educational rights and privacy act of 1974, requested for the purpose of surveys, marketing, or solicitation, unless that public body determines that the use is consistent with the educational mission of the public body and beneficial to the affected students. A public body that is a local or intermediate school district or a public school academy may take steps to ensure that directory information disclosed under this subsection is not used, rented, or sold for the purpose of surveys, marketing, or solicitation. Before disclosing the directory information, a public body that is a local or intermediate school district or a public school academy may require the requester to execute an affidavit stating that directory information provided under this subsection will not be used, rented, or sold for the purpose of surveys, marketing, or solicitation.

(3) This act does not authorize the withholding of information otherwise required by law to be made available to the public or to a party in a contested case under the administrative procedures act of 1969, 1969 PA 306, [MCL 24.201](#) to [24.328](#).

(4) Except as otherwise exempt under subsection (1), this act does not authorize the withholding of a public record in the possession of the executive office of the governor or lieutenant governor, or an employee of either executive office, if the public record is transferred to the executive office of the governor or lieutenant governor, or an employee of either executive office, after a request for the public record has been received by a state officer, employee, agency, department, division, bureau, board, commission, council, authority, or other body in the executive branch of government that is subject to this act.

History

Pub Acts 1976, No. 442, § 13, imd eff January 13, 1977, by § 16 eff April 13, 1977; amended by Pub Acts 1978, No. 329, imd eff July 11, 1978; [1993, No. 82](#), eff April 1, 1994; [1996, No. 553](#), eff March 31, 1997; [2000, No. 88](#), imd eff May 1, 2000; [2001, No. 74](#), imd eff July 24, 2001; [2002, No. 130](#), imd eff April 1, 2002, by enacting § 1 eff May 1, 2002; [2002, No. 437](#), imd eff June 11, 2002, by enacting § 1 eff August 1, 2002; [2006, No. 482](#), imd eff December 22, 2006; [Pub Acts 2018, No. 68](#), effective June 17, 2018; [Pub Acts 2021, No. 33](#), effective June 24, 2021.

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[MCLS § 15.243a](#)

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 442 of 1976 (§§ 15.231 — 15.246)

§ 15.243a. Salary records of employee or other official of institution of higher education, school district, intermediate school district, or community college available to public on request.

Sec. 13a.

Notwithstanding section 13, an institution of higher education established under [section 5, 6, or 7 of article 8 of the state constitution of 1963](#); a school district as defined in section 6 of Act No. 451 of the Public Acts of 1976, being [section 380.6 of the Michigan Compiled Laws](#); an intermediate school district as defined in section 4 of Act No. 451 of the Public Acts of 1976, being [section 380.4 of the Michigan Compiled Laws](#); or a community college established under Act No. 331 of the Public Acts of 1966, as amended, being [sections 389.1 to 389.195 of the Michigan Compiled Laws](#) shall upon request make available to the public the salary records of an employee or other official of the institution of higher education, school district, intermediate school district, or community college.

History

Pub Acts 1976, No. 442, § 13a, as added by Pub Acts 1979, No. 130, imd eff October 26, 1979.

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[MCLS § 15.244](#)

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 442 of 1976 (§§ 15.231 — 15.246)

§ 15.244. Separation of exempt and nonexempt material; design of public record; description of material exempted.

Sec. 14.

- (1) If a public record contains material which is not exempt under section 13, as well as material which is exempt from disclosure under section 13, the public body shall separate the exempt and nonexempt material and make the nonexempt material available for examination and copying.
- (2) When designing a public record, a public body shall, to the extent practicable, facilitate a separation of exempt from nonexempt information. If the separation is readily apparent to a person requesting to inspect or receive copies of the form, the public body shall generally describe the material exempted unless that description would reveal the contents of the exempt information and thus defeat the purpose of the exemption.

History

Pub Acts 1976, No. 442, § 14, imd eff January 13, 1977, by § 16 eff April 13, 1977.

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[MCLS § 15.245](#)

This document is current through Act 239 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 442 of 1976 (§§ 15.231 — 15.246)

§ 15.245. Repeal of [MCL 24.221](#), [24.222](#), and [24.223](#).

Sec. 15.

Sections 21, 22 and 23 of Act No. 306 of the Public Acts of 1969, as amended, being [sections 24.221](#), [24.222](#) and [24.223 of the Michigan Compiled Laws](#), are repealed.

History

Pub Acts 1976, No. 442, § 15, imd eff January 13, 1977, by § 16 eff April 13, 1977.

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[MCLS § 15.246](#)

This document is current through Act 239 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 442 of 1976 (§§ 15.231 — 15.246)

§ 15.246. Effective date.

Sec. 16.

This act shall take effect 90 days after being signed by the governor.

History

Pub Acts 1976, No. 442, § 16, imd eff January 13, 1977, by its own provisions eff April 13, 1977.

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**City of Marine City
City Commission
December 15, 2022**

A regular meeting of the Marine City Commission was held on Thursday, December 15, 2022 at 260 South Parker Street, Marine City, and was called to order by Mayor Vandenbossche at 7:00 P.M.

Present: Mayor Jennifer Vandenbossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Michael Hilferink, William Klaassen, Rita G. Roehrig, Brian Ross; City Clerk Shannon Adams.

City Manager Holly Tatman was absent.
Also Present: City Attorney Robert Davis

AUDIO/VIDEO AVAILABLE

For complete audio/video of meeting, visit the following link: <https://www.youtube.com/watch?v=Bhbg-Azdxfl>

APPROVE AGENDA

Commissioner Hendrick stated she wanted to remove 9c to 13a and also to modify 12d to remove “no vote”. City Clerk Adams reminded Mayor Vandenbossche that she and the City Manager had met and there had been an agreement that there would be no vote taken on matter 12d until the City Manager had a chance to speak for the City Staff who didn’t have representation on the matter and who the changes ultimately affected as well. Mayor Vandenbossche stated that was correct; but that she and the City Manager had discussed that she would bring the matter up to the Commission to consider a no vote on the issue.

Motion by Commissioner Hendrick, seconded by Commissioner Hilferink, to approve the Agenda but to move item 9c to 13a and to modify 12d and remove the “no vote” provision. All Ayes. Motion Carried.

PRESENTATION

City Attorney Robert Davis conducted an informational training on the Open Meetings Act.

INFORMATIONAL ARTICLE

Motion by Commissioner Ross, seconded by Commissioner Bryson to receive and file *Breaking down the Statewide Survey Regarding Harassment and Violence of Local Governments* by: Morgan Schwanky. All Ayes. Motion Carried.

PUBLIC COMMENT

Joe Moran, Chairperson for the Planning Commission and Community and Economic Development Boards spoke to the tone and nature of the City Commission meetings causing individuals in the audience to exit in disgust before the meetings were concluded.

Cheryl Ross spoke to the members of the Commission regarding the way they use their social media, sending confusing messages to the public and that there needed to be a policy related to social media use by Commissioners.

Laura Merchant, President of the Marine City Chamber of Commerce, spoke about renewing the Resolution permitting consumption of alcohol in parks and that residents and visitors assume the City has a Social District, which it does not, and stated a need for clarity and enforcement on the rules.

Cheryl Vercammen spoke to the public's right to truth and the Mayor's insistence that the City Manager's evaluation and goals and objectives on this Agenda despite her absence, the monthly Commission meeting schedule, the Spark Grants, and social media use by Commissioners.

APPROVE MINUTES

City Clerk Adams stated she would make the red line correction to the minutes based on a requested edit to John Sapienza's public comment in compliance with the City Attorney's Open Meetings Act training.

Commissioner Hilferink inquired about the City Clerk's notations regarding the UHY invoices. City Clerk Adams stated the invoices had appeared primarily under the Consent Agenda under Departmental Activity Reports and that the two invoices the Commission had received via email had been added as supplements to the Agendas.

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to approve the City Commission Meeting minutes of November 17, 2022 as amended. All Ayes. Motion Carried.

CONSENT AGENDA

Presented:

- a. MCAFA Run Report
- b. Departmental Activities Reports
- c. 300 Broadway Committee Meeting Minutes – September 26, 2022
- d. Planning Commission Meeting Minutes – October 10, 2022
- e. Community and Economic Development Board Meeting Minutes – September 28, 2022
- f. Historical Commission Meeting Minutes – July 19, 2022
- g. Tax Increment Finance Authority Meeting Minutes – July 19, 2022
- h. Pension Board Meeting Minutes – July 26, 2022
- i. Retiree Health Care Meeting Minutes – July 26, 2022

Motion by Commissioner Ross, seconded by Commissioner Bryson, to approve the Consent Agenda A-F with Item C being moved to 13A. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

FINANCIAL BUSINESS

Expenditures

Commissioner Hilferink inquired if the amount presented was normal, which was verified by Commissioner Hendrick. Commissioner Ross recommended a January training course on budgets to the Commission.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve total expenditures including payroll, in the amount of \$501,050.63. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Preliminary Financial Statements

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to receive and file the Preliminary Financial Statements. All Ayes. Motion Carried.

Audit Extension

Commissioner Hendrick stated her opinion that it was concerning the audit was not done in time, mostly due to the actuarial information, and cited the need for the figures to be corrected to do the next fiscal year's budget.

Commissioner Hilferink inquired about a status related to concerns with UHY's service to the City. The City Attorney indicated he had met with the auditor, had a list of concerns, and at that time was in discussions related thereto.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen to approve the audit extension as recommended by the City's accountant with an anticipated completion date of January 31, 2023. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

UNFINISHED BUSINESS

Tot Lot Revitalization Spark Grant

Commissioner Ross stated he had visited the City offices to read the narrative for the grant and commended Deputy Clerk Goodrich for her efforts. Mayor Vandenbossche indicated she had also read the narrative and felt Deputy Clerk Goodrich did a wonderful job.

Commissioner Hilferink inquired about the dimension of the poured rubber for underneath the playground equipment. Deputy Clerk Goodrich indicated a belief the area was approximately 75'x80'. Commissioner Roehrig inquired about the mats for under the swings. Deputy Clerk Goodrich indicated they had been recommended due to easy replacement and to avoid wear and tear on the poured rubber.

Deputy Clerk Goodrich advised the Commission they would need to assign a priority status to the two grants before them.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to move forward with submission of the Spark Grant for Tot Lot Revitalization. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Beach Improvement Spark Grant

Motion by Commissioner Ross, seconded by Commissioner Bryson, to move forward with submission of the Spark Grant for Beach Improvements. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Spark Grant Priority

Commissioner Ross stated his opinion that the Tot Lot was more centrally located and thereby served more people and should be Priority 1. Commissioner Bryson agreed, further stating that the beach improvements included pilings which would be a lengthy process versus the more immediate results of new equipment at the Tot Lot.

Commissioner Hilferink inquired about the conditions of the beach bathrooms. Deputy Clerk Goodrich stated the condition was awful and clarified that the structure was bad.

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to assign Priority 1 to the Tot Lot Revitalization and Priority 2 to the Beach Improvement. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

135 N. Sixth Street – Refer Back to Dangerous Building Board Per Attorney Memo:

Motion by Commissioner Bryson, seconded by Commissioner Hendrick, to refer the matter of 135 N. Sixth Street back to the Dangerous Building Board of Appeals for further action in accordance with the attorney memo presented at the November 17, 2022 Commission meeting. All Ayes. Motion Carried.

22-005 Purchasing Ordinance – 1st Reading

Commissioner Hendrick indicated she had been reviewing Purchasing Ordinances from other communities and stated there were several elements she preferred to be included. City Attorney Davis stated that the City's Charter required a Purchasing Ordinance consistent with the Charter, which was what was presented before them. He stated a policy could not be inconsistent with the Charter and Ordinance and that the rule of procedure would be to amend the Charter and the underlying Ordinance then adopt policies consistent with the Charter and the Ordinance to refine purchasing rules.

Motion by Commissioner Ross, seconded by Commissioner Bryson, to approve the first reading of the Purchasing Ordinance, to renumber it to 23-001 consistent with an anticipated passage in the 2023 calendar year, and to set the matter for public hearing at the January 16, 2023 meeting. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

303 S. Water Sale Proceeds Allocation Discussion

Commissioner Bryson indicated a preference towards Option 2 presented in the Attorney memo which was a nearly equal split of the funds with approximately half being placed in the Guy restricted fund. He

reminded the Commission that when they voted to sell 303 S. Water Street property and to keep 300 Broadway property, following the Workgroup's recommendation, the Commission accepted a moral responsibility to provide for the upkeep and maintenance of 300 Broadway.

Commissioner Hendrick stated her preference for the 3rd option for allocation without making the City's general fund whole and for the entire balance to be used to fund a Community Center. She stated her belief that preserving 300 Broadway was not popular among the citizens.

Mayor Vandebossche listed several factors to consider which included a desire to see the results of the audit and an awareness that the Spark grants were reimbursement based, which the upfront costs would be pulled from the general fund.

Commissioner Roehrig stated her preference for the third option and Commissioner Hilferink spoke of the building being used "rent-free" by the City. Commissioner Klaassen stated his opinion that the Infrastructure Committee had voted to pave three roads per year and inquired about funding for that project.

City Attorney Davis reminded the Commission that making the general fund whole did not offend the bequeathed gift from the Guy family. He also stated the accounting took into consideration the years the City used the building.

Commissioner Ross stated that the response to the Workgroups related to the two properties was the public felt 300 Broadway was worth saving and that having the proceeds from the sale of 303 S. Water Street would be great for that cause. Commissioner Hendrick indicated her preference to revisit the matter at budget time.

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to set the matter of the 303 S. Water Street Sales Proceeds Allocation aside until the April meeting and for the figures to be amended based on the ratio and net proceeds. **Roll Call Vote.** Ayes: Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandebossche. Nays: Bryson. Motion Carried.

NEW BUSINESS

Resolution 021-2022 RE: Continuation of Suspension of Ordinance RE: Alcohol Consumption in Parks (Org. 013-2020)

Commissioner Ross inquired if there was an opportunity to amend the Resolution. City Attorney Davis stated that if it was a clerical error, it could be amended, but amendment of the substance would require setting it aside to be amended and brought before the Commission at a later date.

Commissioner Ross indicated that there may be a need for further clarification and better enforcement and inquired of Police Chief Heaslip if there had been issues related to the Ordinance. Chief Heaslip stated

there had been issues with business owners and the public not understanding what was and was not permitted, so his officers had not been doing enforcement but rather attempting to educate those found in violation. He further stated his belief that a fresh start with a revised Resolution would be the better avenue to take. Commissioner Ross indicated the responsibility of the governing body to ensure whatever was passed was enforceable and suggested it be simple for business owners and the public to follow. Commissioner Bryson agreed with the Resolution being looked at and revamped and suggested Chief Heaslip and the City Manager go through it, revamp it, and ensure enforceability and that he would like to see it be permanent.

City Attorney Davis stated that he agreed with the plan of start from scratch and that once it was passed, a bulletin would need to go out to alert the affected people of the changes.

Motion by Commissioner Hilferink, seconded by Commissioner Ross, to set aside Resolution 021-2022 to continue the suspension of the Ordinance RE: Alcohol Consumption in Parks, Originally 013-2020 until the January 16, 2023 meeting for an examination of the underlying Ordinance, revision of the Resolution, and create a bullet point guidance document. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Charter Revision & Amendment Process Discussion

City Attorney Davis spoke to the Memo he provided related to Charter Revisions and Amendments. He stated that the Charter could be revised which was detailed and lengthy involving a Charter Committee and a total rewrite or Amendments could be done which was a simpler process. His recommendation was to form a Charter Committee that would operate in compliance with the Open Meetings Act. His suggestion was for the Committee to be made up of 3 City Commissioners, the City Manager, the City Clerk, and the City Attorney who would work together to analyze the Charter and return to the Commission with a recommendation to amend certain provisions or rewrite the entire thing which that decision by the Commission would then dictate the path to follow as outlined in the memo. City Attorney Davis suggested that an entire rewrite would take approximately two years whereas amendments could be done much quicker.

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to receive and file the Attorney Memo related to Charter Revision and Amendment Process and to place the matter on the January 16, 2023 agenda for consideration on moving forward with either Charter Amendments or Revision. All Ayes. Motion Carried.

Proposed Resolution 001-2023 Annual City Manager Goals & Objectives/Proposed Performance Evaluation Form

Motion by Commissioner Ross, seconded by Commissioner Hilferink, to approve Resolution 001-2023 Annual City Manager Goals and Objectives. *Motion was later superseded by Motion to set aside.*

Mayor Vandenbossche indicated her awareness that the time of year had arrived that discussions began regarding the City Manager evaluation. She stated that she wanted to get the discussion moving. She further stated that the Clerk had done some research, produced a Resolution that had been passed following a Memo from the City Attorney dictating the process of the City Manager Annual Goals and Performance Evaluation.

Commissioner Bryson stated that he wanted to add to the City Manager's goals as letter m. to investigate what would be required to resume rental inspections and determine to what extent it was possible and letter n. would be to determine the path forward for the Guy Community Center.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen to set aside the matter of the Proposed Resolution 001-2023 and the Proposed Performance Evaluation to January 16, 2023 meeting so the City Manager could be present. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Monthly Commission Meeting Schedule

Mayor Vandenbossche stated she learned the City Manager would be absent from the evenings meeting when they met to discuss the agenda. She indicated the City Manager was very passionate about discussing the effects on the City offices and on the staff related to a schedule change. Mayor Vandenbossche stated she had agreed she would ask the Commission to consider a no vote until the City Manager could be present and that the City Manager had included a memo stating her desire to be present to discuss the effects on City staff. The Mayor went on to state she was in support of two meetings per month and had been asked by several Commissioners to have the item addressed on the agenda. She also referenced the follow up required for scheduling the taping of the meetings.

Commissioner Hilferink stated his belief that the City Manager's position could have been addressed in her Memo and that her knowledgeable staff could speak to their own needs. City Clerk Adams replied that she was the only staff member present at the meeting. Commissioner Bryson stated he disagreed with Commissioner Hilferink's position and stated the City Clerk was not the City Manager and was not talking with every other department head about this issue and that it was her place to speak on behalf of the employees. Commissioner Hendrick stated that the Commissioner's speak on behalf of the public and themselves. Commissioner Bryson responded that was why it needed to be a mutual discussion where everyone was at the table and that waiting one month wasn't going to be detrimental to anyone.

City Attorney Davis reminded the Commissioners they needed to avoid discussing the substance and focus on the motion to set aside. Commissioner Hendrick replied that she did not believe it needed to be set aside.

Motion by Commissioner Ross, seconded by Commissioner Bryson to open the matter for discussion but to set aside a vote until the January 16, 2023 meeting so the City Manager could be present to discuss the

impact a schedule change would have on the City staff. **Roll Call Vote.** Ayes: Bryson, Ross, Vandebossche. Nays: Hendrick, Hilferink, Klaassen, Roehrig. Motion Failed.

Commissioner Hendrick stated her opinion that one meeting caused them to be too long. She also stated her belief that the meetings averaged four to four and a half hours and she referenced the meetings were for the public. She further stated she understood and respected the staff but the City had previously had two meetings per month for many years without incident. She alleged and that the problem with not doing two meetings per month was it took 30 days to make a decision but followed up with her belief that decisions could be made in 2 weeks' time causing things to move faster. She stated her belief that none of the previous clerks had an issue with there being two meetings per month. Commissioner Hendrick went on to state her belief that two meetings per month were more productive.

Commissioner Bryson disagreed with Commissioner Hendrick's assertion that more would get accomplished and stated that office staff, rather than working on moving the City forward, would be focused on getting ready for the next meeting and productivity would decrease. He stated his belief that what needed to be focused on was giving the City employees time to focus on their jobs, not just getting ready for the next meeting.

City Clerk Adams stated without the City Manager present to speak on behalf of the staff, that the Office staff had many things to weigh in with regard to the change to two meetings per month. She also referenced new laws surrounding elections that might impact meetings, and that not considering the impact and ramification of such things was not fair to the City staff and without the City Manager being present, both sides of the argument were not being heard and that it was one-sided.

Commissioner Hendrick suggested that the City might not need some of the boards it currently had which would solve some of the issues, but that there had been two meetings for years and it had not been an issue up until the last year. City Clerk Adams stated that retired City Clerk Baxter was incredibly relieved when it went to one meeting per month because of the sheer volume of preparation and that she was excited that the incoming Clerk would only be preparing for one meeting per month. Commissioner Ross stated that previous City Manager Levin had also suggested one meeting per month before her departure and that he was looking forward to the meetings being on Mondays.

City Clerk Adams did indicate cancellations would be required during an election season. Commissioner Hendrick stated the meetings could be moved back to the Fire Hall. City Clerk Adams responded that there were state requirements for the elections surrounding the Monday before and that she would not attend a Monday meeting when the elections required her and her staff to work a 20 hour day on election Tuesdays. She followed up that she could only speak to the effects on her department but that the staff had weighed into the City Manager on the effects of going to two meetings per month and reiterated that it was not fair to make the change without hearing both sides of the argument.

Commissioner Roehrig stated she was all for two meetings per month, that the meetings were too long, and she also believed too much consideration was being given to the employees, that it was their job, that she worked for the government and they don't care, and they need to do what was best for the public, for people to attend, and if people don't like it, then she was sure they could find someone else.

Mayor Vandebossche inquired if the City Attorney had any issues with two meetings per month. City Attorney Davis stated he did not, but might require a contract Amendment. City Clerk Adams indicated that no one had consulted with Channel 6 related to their broadcast schedule. Commissioner Hendrick stated other people had volunteered to help. City Clerk Adams referenced consistency and circumventing C-TV when people expected the meetings to be broadcast on C-TV was not appropriate. Commissioner Hendrick stated people could be found to help C-TV cover the spot. City Clerk Adams stated that she believed that was a discussion that required input from C-TV which there was no one there to discuss the matter with.

Commissioner Hilferink stated his belief in a reason neighboring communities had two meetings per month which was to keep government moving. He referenced several neighboring communities who held two meetings per month. He stated he was sympathetic to the staff and their needs but referenced numerous people who reached out to him stating a desire for two meetings per month and people took their jobs knowing there were two meetings per month. City Clerk Adams disagreed as she was hired after the schedule had been changed to one meeting per month. Commissioner Hilferink clarified that he was speaking to the City Manager knowing there were two meetings per month.

Mayor Vandebossche did clarify meetings could be cancelled. Commissioner Bryson referenced the ability to call a Special Meeting if needed instead of regularly scheduling a meeting. Commissioner Hendrick stated it was more difficult for people to coordinate for a Special Meeting. City Clerk Adams stated the Commission wasn't pigeon-holed into a Monday by doing a Special Meeting. Commissioner Hendrick referenced all of the other Board meetings. City Clerk Adams stated having a Special Meeting wasn't problematic for the staff to schedule.

Motion by Commissioner Hendrick, seconded by Commissioner Roehrig, to resume two meetings per month on the 1st and 3rd Mondays to begin in February 2023. (City Clerk Adams stated she was calling the roll under protest because the City Manager did not get to speak on behalf of the Staff.) **Roll Call Vote.** Ayes: Hendrick, Hilferink, Klaassen, Roehrig, Vandebossche. Nays: Bryson, Ross. Motion Carried. Commissioner Ross qualified his vote that he would like the City Manager and other staff to be present for discussion on the schedule, but that he was not specifically against two meetings per month.

Re-Appointment of Jacob Bryson to the Dangerous Building Board of Appeals Engineer Seat

Motion by Mayor Vandebossche, seconded by Commissioner Ross, to reappoint Jacob Bryson to the Dangerous Building Board of Appeals engineer seat. All Ayes. Motion Carried.

Re-Appointment of Kim Weil to the Zoning Board of Appeals

Motion by Mayor Vandebossche, seconded by Commissioner Roehrig, to reappoint Kim Weil to the Zoning Board of Appeals. All Ayes. Motion Carried.

Re-Appointment of Mary Weseloh to the Board of Review

Motion by Mayor Vandebossche, seconded by Commissioner Ross, to reappoint Mary Weseloh to the Board of Review. All Ayes. Motion Carried.

Vacant Board Seat Announcement 12/31/2022

Mayor Vandebossche read aloud the announcement of the vacant board seats.

Motion by Mayor Vandebossche, seconded by Commissioner Ross, to receive and file the Announcement of the Vacant Board Seats effective 12/31/2022. All Ayes. Motion Carried.

Police Department Purchase of In-Car Modems/Waive Competitive Bidding

Marine City Police Chief spoke of 3 modems, originally bought in 2015, which run the computers in his patrol cars. He indicated he had received an email from CLEMIS, their IT Company, that the expected end of life for the modems was May 2023. Based on reports from his officers, intermittent service issues signaling that the modems were becoming unreliable were already being experienced and therefore those 3 modems had reached the end of their lifecycle earlier than anticipated. He explained the purchase would be from a sole source supplier and that the funds to make the purchase could be taken from his budget under capital improvements even though he had those funds set aside for the purchase of a police car. Commissioner Ross inquired if using the funds would be problematic. Chief Heaslip indicated he had researched and the only vehicle that could have been purchased was a Chevy Malibu, which he did not want and felt would be a waste of money; that he would be asking for a new patrol car when discussing the upcoming fiscal year's budget.

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to waive competitive bidding for the purchase of 3 in-car modems on the rationale that CDW-G is the sole supplier. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandebossche. Nays: None. Motion Carried.

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to purchase 3 in-car modems from CDW-G for \$4,365.00. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandebossche. Nays: None. Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA

300 Broadway Committee Meeting Minutes – September 26, 2022

Commissioner Hendrick stated that she had removed the minutes from the Consent Agenda in light of the Open Meetings Act training and made reference to the Committee being informational and she was seeing in the minutes what looked like decisions being made such as the contract with the Teen Zone, looking at

the architectural drawings, and changing of the locks. She stated those things need to come before the Commission for approval.

Commissioner Ross, speaking as the City Commissioner on the 300 Broadway Committee, stated that the Board made no decisions, that they were only being informed, that the Committee has worked very hard to look at funding and ideas for revenue streams for the building. City Clerk Adams stated the changing of the locks was initiated by the City Manager to secure the City's property due to an unknown number of keys and that she was updating the Committee as to the progress. Commissioner Hendrick inquired about the lease coming back to the Commission. City Clerk Adams stated she could not speak to the lease.

Commissioner Hendrick referenced a list of historical things identified as being in the building had been created under Mayor Skotarczyk. City Clerk Adams inquired if the Commissioner had a copy of the list and she replied that it could be found in the meeting minutes from approximately 2014-2016.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the 300 Broadway Committee Meeting Minutes – September 26, 2022. All Ayes. Motion Carried.

CITY MANAGER'S REPORT

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to receive and file the City Manager's report dated December 6, 2022. All Ayes. Motion Carried.

COMMISSIONER PRIVILEGE/LIAISON REPORTS

Commissioner Klaassen stated that the Planning Commission meeting had been cancelled and wished everyone to stay safe, have a good holiday.

Commissioner Bryson wished everyone a Merry Christmas and Happy New Year.

Commissioner Hilferink stated he had attended the Community and Economic Development Board meeting; that the Board was working through 13 Ways to Kill Your Community and had discussed #11 which was don't ignore outsiders, which he agreed with and stated everyone's opinion mattered when making decisions for the City. He referenced the design approval for the Lake Saint Clair guide which was for boaters. Commissioner Hilferink spoke to the importance of everyone being able to work together from the Commission to the subsidiary Boards to see that the public's concerns were met. He referenced discussing the recreational marijuana issue at the CED board but was advised it was not their jurisdiction.

Commissioner Ross thanked the City Attorney for the Zoning Board of Appeals training and it was informative to watch that process be carried out at their recent Board meeting. He referenced that the Historical Commission was working towards compiling a list of Historically Contributing structures within the Nautical Mile overlay. He stated as to the 300 Broadway Committee, they were investigating grant opportunities and that members of Friends of City Hall and others had cleaned the building. He also stated that the Committee was looking into a potential way to permit small events or tours for a cost to

help create a revenue stream and bolster interest. Commissioner Ross wished everyone a Merry Christmas, Happy New Year, Happy Holidays and hoped everyone would stay safe.

Commissioner Hendrick stated there had been a Fire Authority meeting, that Chief Slankster found three new firefighters to hire, and that the Fire Authority had their audit which went very well, and commended the Mayor who did the books for the Fire Authority. She wished everyone a Merry Christmas, Happy Holidays, and requested everyone to stay safe.

Commissioner Roehrig stated she would not apologize for asking questions as it was her job. She wished everyone Happy Holidays and to stay safe, and reminded everyone that running stop signs and street lights was very, very dangerous.

Mayor Vandebossche wished everyone Happy Holidays and Merry Christmas. She stated the Fireman's Ball tickets were on sale and going fast and the date of the event was the first Saturday in February. She announced that they had partnered with United Way in their fundraising.

ADJOURNMENT

Motion by Commissioner Ross, seconded by Commissioner Hendrick, to adjourn at 10:10 P.M. All Ayes. Motion Carried.

Respectfully submitted,

Shannon M. Adams
City Clerk



MARINE CITY AREA FIRE AUTHORITY

200 South Parker Street • Marine City, Michigan 48039
810-765-8840 • Fax 810-765-5199

January 1st, 2023

The following is a list of the Marine City Area Fire Authority runs for the month of December-22

Medical Emergency	60	Service Call / Mutual Aid	12
M V Accident	3	Sprinkler Activation	1
Power Lines Down	5	Smoke Alarm	1
Illegal Burn	1	Vehicle Fire	1
Gas Leak	1	Dumpster Fire	1
Smoke Alarm	3		

Total monthly runs 89

The following is a list of runs by the Township or City they occurred:

<u>City of Marine City</u>		<u>Cottrellville Twp</u>	
Medical Emergency	33	Medical Emergency	15
Power Line Down	3	Gas Leak	1
Smoke Alarm	2	Illegal Burn	1
MV Accident	2		
Sprinkler activation	1		
Vehicle Fire	1		

<u>East China Twp</u>		<u>China Twp</u>	
Medical Emergency	8	Medical Emergency	4
Dumpster Fire	1	Smoke Alarm	1
Power Line Down	1	Structure fire	1
		M V Accident	1
		Power Line Down	1

Total Monthly Runs 89

Joseph A. Slankster

A handwritten signature in black ink, appearing to read "Joseph Slankster".

Fire Chief

MCAFA

PLEASE HELP PREVENT FIRES



MARINE CITY AREA FIRE AUTHORITY

200 South Parker Street • Marine City, Michigan 48039
810-765-8840 • Fax 810-765-5199

January 1st 2023

The following is a list of the Marine City Area Fire Authority's runs for the Year of 2022.

The following is a list of runs for the City or Townships they occurred in:

City of Marine City

Year end ---389

Cottrellville Twp.

Year end----204

East China Twp

Year end-----117

China Twp

Year end-----73

Service/ Mutual Aid

Year end----141

Joseph Slankster

A handwritten signature in black ink, appearing to read "Joseph Slankster", written over a white background.

Fire Chief MCAFA

PLEASE HELP PREVENT FIRES



Marine City Police Department

James D. Heaslip
Chief of Police

375 S. Parker Street • Marine City, Michigan 48039
(810) 765-4040 • Fax (810) 765-4135

January 4, 2023

City Manager Tatman:

During the month of December 2022, Marine City Police Department responded to 216 complaints. An activity log detailing incident type, report date, and the Officer that handled the complaint is attached.

The following is a summary of meetings and calls I have responded to for the month:

- Issued 29 DTBs
- Issued Police One Academy Training Assignment on Cultural Diversity
- Attended City Commission Meeting for approval of new in car modems
- Promulgated letter for single source purchase of new in car modems
- Coordinated with FLOCK Safety on install of cameras
- Attended webinar for Admin training for FLOCK Safety system
- Attended webinar training for transfer to Amazon Business for City based on cost saving measures
- Signed permits for install of FLOCK Safety cameras
- Coordinated for install of new LED lights at department
- Coordinated with Mayor in the opening of a warming station during Polar Vortex 2022
- Attended meeting with school administrators regarding SRO updates and school procedures

Sincerely,

James D. Heaslip
Chief of Police

“Police EXCELLENCE through COMMUNITY Partnership”
Marine City is an Equal Opportunity Provider

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
1	12/01/2022 11:24 AM	220003039	1601 CHARTIER RD	MAKENYONT	C3355 - Civil Matter - Other
2	12/01/2022 12:26 PM	220003040	375 S PARKER ST	MABELLJ	C3381 - Sex Offender Registration - SOR
3	12/01/2022 02:15 PM	220003041	6373 KING RD	NA	L3513 Property Check - MA
4	12/01/2022 02:55 PM	220003042	S MAIN ST&UNION ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
5	12/01/2022 03:51 PM	220003043	BROADWAY ST&S MARY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
6	12/01/2022 04:34 PM	220003044	BUTLER ST&WEST BLVD	MAMARTINELLIC	L3590 - Traffic Stop - MA
7	12/01/2022 04:58 PM	220003045	DEGURSE AVE&N BELLE RIVER AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
8	12/01/2022 05:26 PM	220003046	BROADWAY ST&S MARY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
9	12/01/2022 05:28 PM	220003047	375 S PARKER ST	MAPALUCKIE	C3336 - Assist Citizen
10	12/01/2022 06:16 PM	220003048	PITTSBURGH ST&N BELLE RIVER AVE	MAMARTINELLIC	C4041 - Speeding Citation
11	12/01/2022 11:25 PM	220003049	S MAIN ST&BROADWAY ST	MAMARTINELLIC	C3324 - Suspicious Circumstances
12	12/01/2022 11:38 PM	220003050	S MAIN ST&BRIDGE ST	MAMARTINELLIC	C3328 - Suspicious Persons
13	12/02/2022 07:07 AM	220003051	DEGURSE AVE&KING RD	MAVANDERMEULENJ	C3145 - Property Damage Traffic Crash PDA
14	12/02/2022 08:18 AM	220003052	610 BRUCE ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
15	12/02/2022 12:48 PM	220003053	1601 CHARTIER RD	MAVANDERMEULENJ	1305 - Agg/Fel Assault - Non-Family - Other Weapon [13002]
16	12/02/2022 10:56 PM	220003054	S WATER ST&BRIDGE ST	MAKOLKED	L3590 - Traffic Stop - MA
17	12/03/2022 12:00 PM	220003055	330 S WILLIAM ST	MAVANDERMEULENJ	C3357 - Protective Services Referral (CPS/APS)
18	12/03/2022 03:57 PM	220003056	WARD ST&KING RD	MAVANDERMEULENJ	C4041 - Speeding Citation
19	12/03/2022 06:14 PM	220003057	346 BRUCE ST	MAVANDERMEULENJ	5213 - Weapons, Firing of (Includes Careless, Reckless, Needless Use) [52003]
20	12/03/2022 07:50 PM	220003058	S PARKER ST&DELINA ST	MAKOLKED	L3590 - Traffic Stop - MA
21	12/04/2022 02:21 AM	220003059	121 BROADWAY ST	MAKOLKED	1313 - Assault/ Battery/Simple (Incl Domestic and Police Officer [13001]
22	12/04/2022 03:20 AM	220003060	434 E SAINT CLAIR ST	NA	L3542 Follow Up - MA
23	12/04/2022 10:59 AM	220003061	375 S PARKER ST	NA	L3542 Follow Up - MA
24	12/04/2022 12:31 PM	220003062	317 BRUCE ST	NA	L3542 Follow Up - MA
25	12/04/2022 12:49 PM	220003063	321 DELINA ST	MAVANDERMEULENJ	C3145 - Property Damage Traffic Crash PDA
26	12/04/2022 01:14 PM	220003064	225 GLADYS ST	MAVANDERMEULENJ	L3598 - General Assistance - Specify - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
27	12/04/2022 04:46 PM	220003065	375 S PARKER ST	MAVANDERMEULENJ	L3507 - Follow Up Investigation - MA
28	12/04/2022 07:08 PM	220003066	111 MURRAY CT	MAKOLKED	C3312 - Neighborhood Trouble
29	12/04/2022 09:40 PM	220003067	S PARKER ST&WARD ST	MAKOLKED	L3590 - Traffic Stop - MA
30	12/05/2022 10:30 AM	220003068	525 WOODWORTH ST	MAPALUCKIE	C3355 - Civil Matter - Other
31	12/05/2022 01:48 PM	220003069	1601 CHARTIER RD	MAKENYONT	C3324 - Suspicious Circumstances
32	12/05/2022 03:57 PM	220003070	375 S PARKER ST	MABELLJ	C3381 - Sex Offender Registration - SOR
33	12/05/2022 05:02 PM	220003071	310 S BELLE RIVER AVE	MAPALUCKIE	C2934 - Vehicle Insurance None / Expired
34	12/08/2022 10:19 AM	220003072	2088 S PARKER ST	MAPALUCKIE	C3331 - Assist Medical
35	12/06/2022 01:02 PM	220003073	375 S PARKER ST	MAPALUCKIE	L3542 Follow Up - MA
36	12/06/2022 07:44 PM	220003074	6373 KING RD	MAMARTINELLIC	C4211 - Parking Fire Lane Citation
37	12/06/2022 08:10 PM	220003075	MAPLE ST&N WILLIAM ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
38	12/06/2022 08:48 PM	220003076	373 WOODWORTH ST	MAMARTINELLIC	C3310 - Family Trouble
39	12/07/2022 05:00 AM	220003077	220 S WATER ST	MAMARTINELLIC	C4212 - Parking Restricted Zone Citation
40	12/07/2022 09:45 AM	220003078	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
41	12/07/2022 09:45 AM	220003079	622 ALGER ST	MABELLJ	L3520 - Pistol Sales Record - MA
42	12/07/2022 09:45 AM	220003080	519 JEFFERSON ST	MABELLJ	L3520 - Pistol Sales Record - MA
43	12/07/2022 12:01 PM	220003081	310 N 3RD ST	MAVANDERMEULENJ	C3205 - Sudden Death - Natural
44	12/07/2022 12:28 PM	220003082	505 UNION ST	MABELLJ	L3520 - Pistol Sales Record - MA
45	12/07/2022 03:16 PM	220003083	CHARTIER RD&S 3RD ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
46	12/07/2022 03:30 PM	220003084	BRUCE ST&S PARKER ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
47	12/07/2022 03:56 PM	220003085	N BELLE RIVER AVE&DEGURSE AVE	MAMARTINELLIC	C4041 - Speeding Citation
48	12/07/2022 06:54 PM	220003086	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
49	12/07/2022 07:23 PM	220003087	S WATER ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
50	12/07/2022 07:40 PM	220003088	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
51	12/08/2022 01:41 PM	220003089	S PARKER ST&CHARTIER RD	MAVANDERMEULENJ	C4045 - Failure to Yield Citation
52	12/08/2022 04:05 PM	220003090	WASHINGTON ST&S MARKET ST	MAVANDERMEULENJ	C4046 - Disobey Stop Sign Citation
53	12/08/2022 11:09 PM	220003091	1106 S 3RD ST	MAKOLKED	C3312 - Neighborhood Trouble
54	12/09/2022 07:33 AM	220003092	S PARKER ST&WARD ST	MAPALUCKIE	C3145 - Property Damage Traffic Crash PDA
55	12/09/2022 08:24 AM	220003093	376 WOODWORTH ST	MAPALUCKIE	C3337 - Assist Citizen - Vehicle Lockout

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
56	12/09/2022 08:37 AM	220003094	413 BROADWAY ST	MAPALUCKIE	C3299 - Welfare Check
57	12/09/2022 12:21 PM	220003095	413 BROADWAY ST	MAPALUCKIE	C3355 - Civil Matter - Other
58	12/09/2022 03:36 PM	220003096	RIVERVIEW ST&N MARKET ST	MAPALUCKIE	C3145 - Property Damage Traffic Crash PDA
59	12/09/2022 07:57 PM	220003097	460 S WATER ST	MAMARTINELLIC	C4205 - Handicapped Parking Citation
60	12/09/2022 08:48 PM	220003098	S WATER ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
61	12/09/2022 09:20 PM	220003099	750 SCOTT ST	MAMARTINELLIC	C3324 - Suspicious Circumstances
62	12/09/2022 10:42 PM	220003100	MARINE CITY HWY&INDIAN TRAIL RD	NA	L3592 BOL - MA
63	12/09/2022 10:34 PM	220003101	MARINE CITY HWY&CHURCH RD	NA	L3592 BOL - MA
64	12/10/2022 06:01 AM	220003102	240 S WATER ST	MAMARTINELLIC	C4212 - Parking Restricted Zone Citation
65	12/10/2022 12:06 PM	220003103	6800 KING RD	MAPALUCKIE	L5060 - False Alarm - MA
66	12/10/2022 12:15 PM	220003104	WEST BLVD&S PARKER ST	MAPALUCKIE	L3590 - Traffic Stop - MA
67	12/10/2022 03:09 PM	220003105	S WATER ST&E SAINT CLAIR ST	MAPALUCKIE	C3728 - Traffic Complaint / Parking Complaint
68	12/10/2022 05:03 PM	220003106	S WATER ST/BROADWAY	MAPALUCKIE	L3590 - Traffic Stop - MA
69	12/10/2022 07:51 PM	220003107	S WATER ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
70	12/10/2022 07:57 PM	220003108	S WATER ST&WASHINGTON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
71	12/10/2022 08:21 PM	220003109	S WATER ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
72	12/10/2022 08:46 PM	220003110	S WATER ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
73	12/10/2022 09:09 PM	220003111	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
74	12/11/2022 12:30 AM	220003112	CHARTIER RD&S PARKER ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
75	12/11/2022 12:43 AM	220003113	S PARKER ST&CHARTIER RD	MAMARTINELLIC	L3590 - Traffic Stop - MA
76	12/11/2022 05:16 AM	220003114	480 S WATER ST	MAMARTINELLIC	C4212 - Parking Restricted Zone Citation
77	12/11/2022 05:24 AM	220003115	480 S WATER ST	MAMARTINELLIC	C4212 - Parking Restricted Zone Citation
78	12/11/2022 09:33 AM	220003116	6549 MARKEL RD	MAPALUCKIE	C3330 - Assist Other Law Enforcement Agency
79	12/11/2022 04:53 PM	220003117	829 OAK ST	MAPALUCKIE	C3330 - Assist Other Law Enforcement Agency
80	12/11/2022 06:19 PM	220003118	S 3RD ST&CHARTIER RD	MAPALUCKIE	C3312 - Neighborhood Trouble
81	12/11/2022 08:17 PM	220003119	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
82	12/12/2022 07:04 AM	220003120	428 S WILLIAM ST	MABELLJ	L3520 - Pistol Sales Record - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
83	12/12/2022 09:03 AM	220003121	1085 WARD ST	MAKENYONT	2399 - Larceny (Other) [23007]
84	12/12/2022 02:36 PM	220003122	200 S PARKER ST	MABELLJ	L3535 - Fire Department Background Check - MA
85	12/13/2022 12:55 AM	220003123	240 S WATER ST	MADEKUNM	L3598 - General Assistance - Specify - MA
86	12/13/2022 01:07 AM	220003124	240 S WATER ST	NA	L3542 Follow Up - MA
87	12/13/2022 08:12 AM	220003125	260 S PARKER ST	MAVANDERMEULENJ	C3318 - Found Property
88	12/13/2022 10:21 AM	220003126	6800 KING RD	MAVANDERMEULENJ	C3902 - Burglary Alarm
89	12/13/2022 11:17 AM	220003127	1085 WARD ST	NA	L3513 Property Check - MA
90	12/13/2022 01:12 PM	220003128	375 S PARKER ST	MABELLJ	C3381 - Sex Offender Registration - SOR
91	12/13/2022 01:38 PM	220003129	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
92	12/13/2022 02:43 PM	220003130	KING RD&DEGURSE AVE	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
93	12/13/2022 05:20 PM	220003131	266 S 2ND ST	MAVANDERMEULENJ	C3728 - Traffic Complaint / Parking Complaint
94	12/13/2022 05:56 PM	220003132	1038 S PARKER ST	MAVANDERMEULENJ	C3907 - Panic Alarm
95	12/13/2022 08:36 PM	220003133	S PARKER ST&BRUCE ST	MADEKUNM	L3590 - Traffic Stop - MA
96	12/14/2022 05:22 AM	220003134	660 S WATER ST	MADEKUNM	C3324 - Suspicious Circumstances
97	12/14/2022 09:26 AM	220003135	1085 WARD ST	MAKENYONT	C4802 - Nicotine Violation - Civil Infraction
98	12/14/2022 01:57 PM	220003136	444 S MARKET ST	MABELLJ	L3520 - Pistol Sales Record - MA
99	12/14/2022 04:58 PM	220003137	6040 KING RD	MAPALUCKIE	2379 - Larceny of Gasoline, Self-Service Station [23007]
100	12/14/2022 11:16 PM	220003138	6550 KING RD	MADEKUNM	C3331 - Assist Medical
101	12/15/2022 09:58 AM	220003139	1085 WARD ST	MAKENYONT	C4802 - Nicotine Violation - Civil Infraction
102	12/15/2022 09:59 AM	220003140	1572 MEISNER RD	MAMARTINELLIC	C3330 - Assist Other Law Enforcement Agency
103	12/15/2022 11:29 AM	220003141	CHARTIER RD&S PARKER ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
104	12/15/2022 11:50 AM	220003142	1085 WARD ST	MAKENYONT	C4802 - Nicotine Violation - Civil Infraction
105	12/15/2022 12:30 PM	220003143	S BELLE RIVER AVE&CHARTIER RD	MAMARTINELLIC	L3590 - Traffic Stop - MA
106	12/15/2022 02:09 PM	220003144	750 SCOTT ST	MAMARTINELLIC	C3336 - Assist Citizen
107	12/15/2022 03:04 PM	220003145	S MAIN ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
108	12/15/2022 03:53 PM	220003146	375 S PARKER ST	NA	C3336 - Assist Citizen

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
109	12/15/2022 09:11 PM	220003147	BRIDGE ST&S WATER ST	MADEKUNM	L3590 - Traffic Stop - MA
110	12/16/2022 09:42 AM	220003148	325 S PARKER ST	MAVANDERMEULENJ	C3050 - Misdemeanor Arrest Warrant - Other Jurisdiction
111	12/16/2022 11:10 AM	220003149	1085 WARD ST	MAVANDERMEULENJ	C3170 - Private Property Traffic Crash
112	12/16/2022 01:24 PM	220003150	375 S PARKER ST	MABELLJ	L3521 - Pistol Purchase Permit - MA
113	12/16/2022 02:28 PM	220003151	318 S BELLE RIVER AVE	MAVANDERMEULENJ	C3205 - Sudden Death - Natural
114	12/16/2022 09:14 PM	220003152	S WATER ST&BRIDGE ST	MAPALUCKIE	L3590 - Traffic Stop - MA
115	12/17/2022 01:47 AM	220003153	406 S MAIN ST	MAPALUCKIE	L5060 - False Alarm - MA
116	12/17/2022 02:30 AM	220003154	6734 RIVER RD	MAPALUCKIE	C3310 - Family Trouble
117	12/17/2022 10:19 AM	220003155	S PARKER ST&ALGER ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
118	12/17/2022 03:37 PM	220003156	S PARKER ST&CHARTIER RD	MAVANDERMEULENJ	C3155 - Personal Injury Traffic Crash PIA
119	12/17/2022 08:41 PM	220003157	7560 MARSH RD	MAPALUCKIE	C3330 - Assist Other Law Enforcement Agency
120	12/18/2022 04:43 PM	220003158	716 ROBERTSON ST	MAVANDERMEULENJ	C2999 - All Other Traffic Offenses
121	12/18/2022 04:57 PM	220003159	222 S WILLIAM ST	MAVANDERMEULENJ	C3299 - Welfare Check
122	12/18/2022 09:50 PM	220003160	601 PARADISE BLVD	MAPALUCKIE	C3330 - Assist Other Law Enforcement Agency
123	12/19/2022 07:26 AM	220003161	223 S MAIN ST	MABELLJ	L3520 - Pistol Sales Record - MA
124	12/19/2022 07:54 AM	220003162	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
125	12/19/2022 09:18 AM	220003163	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
126	12/19/2022 09:20 AM	220003164	1085 WARD ST	MAKENYONT	C3331 - Assist Medical
127	12/19/2022 09:47 AM	220003165	1085 WARD ST	MAKENYONT	C3331 - Assist Medical
128	12/19/2022 11:06 AM	220003166	S WATER ST&BRIDGE ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
129	12/19/2022 11:52 AM	220003167	S WATER ST&BRIDGE ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
130	12/19/2022 12:04 PM	220003168	S WATER ST&BRIDGE ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
131	12/19/2022 12:26 PM	220003169	ALGER ST&S PARKER ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
132	12/19/2022 01:14 PM	220003170	165 BRUCE ST	MAMARTINELLIC	C3324 - Suspicious Circumstances
133	12/19/2022 01:28 PM	220003171	240 S WATER ST	MAMARTINELLIC	C3324 - Suspicious Circumstances
134	12/19/2022 02:06 PM	220003172	2101 PLANK RD	MAMARTINELLIC	1313 - Assault/ Battery/Simple (Incl Domestic and Police Officer [13001])
135	12/19/2022 03:04 PM	220003173	505 UNION ST	MABELLJ	L3520 - Pistol Sales Record - MA
136	12/19/2022 03:05 PM	220003174	505 UNION ST	MABELLJ	L3520 - Pistol Sales Record - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
137	12/20/2022 09:42 AM	220003175	2101 PLANK RD	NA	L3542 Follow Up - MA
138	12/20/2022 10:54 AM	220003176	6215 KING RD	MAMARTINELLIC	C3336 - Assist Citizen
139	12/20/2022 11:32 AM	220003177	375 S PARKER ST	MABELLJ	L3502 - Fingerprints - MA
140	12/20/2022 12:15 PM	220003178	135 BROADWAY ST	MAMARTINELLIC	C3250 - Mental Health Call
141	12/20/2022 02:39 PM	220003179	CHARTIER RD&S 3RD ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
142	12/20/2022 03:24 PM	220003180	S WATER ST&BRIDGE ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
143	12/20/2022 03:32 PM	220003181	S WATER ST&BRIDGE ST	MAMARTINELLIC	C4041 - Speeding Citation
144	12/20/2022 03:43 PM	220003182	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
145	12/20/2022 09:56 PM	220003183	6770 RIVER RD	MADEKUNM	L3598 - General Assistance - Specify - MA
146	12/21/2022 12:36 AM	220003184	210 S PARKER ST	MADEKUNM	C3333 - Assist Motorist
147	12/21/2022 08:01 AM	220003185	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
148	12/21/2022 11:09 AM	220003186	CHARTIER RD&KING RD	MAMARTINELLIC	L3590 - Traffic Stop - MA
149	12/21/2022 11:54 AM	220003187	S MAIN ST&BRIDGE ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
150	12/21/2022 12:48 PM	220003188	375 S PARKER ST	MAMARTINELLIC	C3336 - Assist Citizen
151	12/21/2022 03:37 PM	220003189	6764 RIVER RD	MAMARTINELLIC	C3318 - Found Property
152	12/21/2022 04:12 PM	220003190	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
153	12/21/2022 05:26 PM	220003191	S WATER ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
154	12/21/2022 05:45 PM	220003192	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
155	12/21/2022 09:10 PM	220003193	1239 S PARKER ST	NA	L3592 BOL - MA
156	12/21/2022 10:37 PM	220003194	6550 KING RD	NA	C3331 - Assist Medical
157	12/22/2022 11:29 AM	220003195	KING RD&CHARTIER RD	MAKENYONT	L3590 - Traffic Stop - MA
158	12/22/2022 12:21 PM	220003196	BROADWAY ST&N MAIN ST	MAKENYONT	L3590 - Traffic Stop - MA
159	12/22/2022 12:25 PM	220003197	375 S PARKER ST	MAKENYONT	C3336 - Assist Citizen
160	12/22/2022 02:34 PM	220003198	2088 S PARKER ST	MAKENYONT	C3331 - Assist Medical
161	12/22/2022 03:04 PM	220003199	1229 S PARKER ST	NA	L3542 Follow Up - MA
162	12/22/2022 04:05 PM	220003200	RIVER RD&MATTISON ST	MAKENYONT	C3333 - Assist Motorist
163	12/22/2022 05:09 PM	220003201	222 S WATER ST	MAKENYONT	2999 - Damage to Property - MDOP (other) [29000]
164	12/23/2022 01:13 AM	220003202	750 SCOTT ST	MADEKUNM	C2899 - Juvenile - All Other
165	12/23/2022 11:54 AM	220003203	1229 S PARKER ST	NA	L3592 BOL - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
166	12/23/2022 01:04 PM	220003204	750 SCOTT ST	NA	L3542 Follow Up - MA
167	12/23/2022 04:15 PM	220003205	127 E SAINT CLAIR ST	MAMARTINELLIC	C3332 - Assist Fire Department
168	12/23/2022 06:05 PM	220003206	750 SCOTT ST	NA	L3542 Follow Up - MA
169	12/23/2022 06:41 PM	220003207	460 S WATER ST	MADEKUNM	L3513 - Property Check - MA
170	12/24/2022 12:25 PM	220003208	517 WARD ST	MAKENYONT	C3310 - Family Trouble
171	12/24/2022 04:40 PM	220003209	S BELLE RIVER AVE&SCOTT ST	MAKENYONT	C3150 - Property Damage H&R Traffic Crash
172	12/24/2022 06:05 PM	220003210	6730 RIVER RD	MAKENYONT	C3155 - Personal Injury Traffic Crash PIA
173	12/25/2022 06:45 AM	220003211	1859 S PARKER ST	MADEKUNM	L3598 - General Assistance - Specify - MA
174	12/25/2022 09:27 AM	220003212	6242 KING RD	MAMARTINELLIC	C3902 - Burglary Alarm
175	12/25/2022 10:12 AM	220003213	237 N 2ND ST	MAMARTINELLIC	C3332 - Assist Fire Department
176	12/25/2022 06:42 PM	220003214	401 N BELLE RIVER AVE	MAMARTINELLIC	C3332 - Assist Fire Department
177	12/26/2022 04:36 AM	220003215	252 PLEASANT ST	MADEKUNM	C3336 - Asslst Citizen
178	12/26/2022 08:54 AM	220003216	DEGURSE AVE&N BELLE RIVER AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
179	12/26/2022 09:39 AM	220003217	DEGURSE AVE&N BELLE RIVER AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
180	12/26/2022 10:02 AM	220003218	N BELLE RIVER AVE&DEGURSE AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
181	12/26/2022 10:28 AM	220003219	DEGURSE AVE&N BELLE RIVER AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
182	12/26/2022 10:41 AM	220003220	FAIRBANKS ST&N 2ND ST	MAMARTINELLIC	C4313 - Veh Reg Impr/Expired Citation
183	12/26/2022 02:18 PM	220003221	S MAIN ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
184	12/26/2022 02:41 PM	220003222	BROADWAY ST&S ELIZABETH ST	MAMARTINELLIC	C2933 - Vehicle Registration - Improper / Expired
185	12/26/2022 03:21 PM	220003223	N BELLE RIVER AVE&DEGURSE AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
186	12/27/2022 07:14 AM	220003224	538 MABEL ST	MABELLJ	L3520 - Pistol Sales Record - MA
187	12/27/2022 07:26 AM	220003225	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
188	12/27/2022 07:47 AM	220003226	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
189	12/27/2022 08:57 AM	220003227	DEGURSE AVE&N BELLE RIVER AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
190	12/27/2022 09:05 AM	220003228	BROADWAY ST&S WILLIAM ST	MAMARTINELLIC	C4105 - Equipment Citation
191	12/27/2022 09:38 AM	220003229	FAIRBANKS ST&N 2ND ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
192	12/27/2022 10:05 AM	220003230	N BELLE RIVER AVE&GLADYS ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
193	12/27/2022 11:58 AM	220003231	375 S PARKER ST	MABELLJ	C3381 - Sex Offender Registration - SOR
194	12/27/2022 12:01 PM	220003232	DEGURSE AVE&KING RD	MAMARTINELLIC	L3590 - Traffic Stop - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
195	12/27/2022 12:17 PM	220003233	BRUCE ST&S PARKER ST	MAMARTINELLIC	C3704 - Traffic Complaint / Abandoned Auto
196	12/27/2022 12:41 PM	220003234	DEGURSE AVE&N BELLE RIVER AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
197	12/27/2022 12:52 PM	220003235	DEGURSE AVE&N BELLE RIVER AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
198	12/27/2022 01:27 PM	220003236	GLADYS ST&N BELLE RIVER AVE	MAMARTINELLIC	C2934 - Vehicle Insurance - None / Expired
199	12/27/2022 02:21 PM	220003237	6550 KING RD	MAMARTINELLIC	2608 - Fraud by Wire [26005]
200	12/27/2022 05:08 PM	220003238	548 HOLLAND ST	MAMARTINELLIC	C3330 - Assist Other Law Enforcement Agency
201	12/27/2022 05:26 PM	220003239	260 S PARKER ST	MAMARTINELLIC	C3332 - Assist Fire Department
202	12/28/2022 07:14 AM	220003240	242 N ELIZABETH ST	MAMARTINELLIC	C3336 - Assist Citizen
203	12/28/2022 05:00 PM	220003241	318 N ELIZABETH ST	MAMARTINELLIC	5006 - Obstructing Justice [50000]
204	12/28/2022 07:05 PM	220003242	6100 KING RD	MADEKUNM	C3902 - Burglary Alarm
205	12/29/2022 01:41 AM	220003243	UNION ST&S MAIN ST	MADEKUNM	L3598 - General Assistance - Specify - MA
206	12/29/2022 01:58 AM	220003244	187 BROWN ST	MADEKUNM	C3331 - Assist Medical
207	12/29/2022 12:51 PM	220003245	128 BRUCE ST	MAMARTINELLIC	C3324 - Suspicious Circumstances
208	12/29/2022 01:20 PM	220003246	6040 KING RD	MAMARTINELLIC	2798 - Embezzlement - Misappropriate Funds [27000]
209	12/30/2022 01:14 AM	220003247	430 S WATER ST	MADEKUNM	C3324 - Suspicious Circumstances
210	12/30/2022 08:24 AM	220003248	S PARKER ST&CHARTIER RD	MAKENYONT	L3590 - Traffic Stop - MA
211	12/30/2022 02:19 PM	220003249	716 ROBERTSON ST	MAKENYONT	C3332 - Assist Fire Department
212	12/30/2022 03:53 PM	220003250	318 COTTRELL ST	MAKENYONT	C3331 - Assist Medical
213	12/30/2022 09:59 PM	220003251	528 WEST BLVD	NA	
214	12/31/2022 12:13 PM	220003252	452 S MAIN ST	MAKENYONT	C3310 - Family Trouble
215	12/31/2022 09:33 PM	220003253	MARINE CITY HWY&MCKINLEY RD	NA	5006 - Obstructing Justice [50000]
216	12/31/2022 11:46 PM	220003254	734 CHARTIER RD	MAPALUCKIE	C3324 - Suspicious Circumstances

Invoice

Tracy Kallek
 3210 Church Rd.
 Casco, MI 48064

Date	Invoice #
1/5/2023	141

Bill To
City of Marine City 260 S Parker Marine City, MI 48039

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Building Permits	2,564.03	2,564.03
8	Building/Zoning Services ending 12-03-2022	38.00	304.00
8	Building/Zoning Services ending 12-10-2022	38.00	304.00
8	Building/Zoning Services ending 12-17-2022	38.00	304.00
8	Building/Zoning Services ending 12-24-2022	38.00	304.00
8	Building/Zoning Services ending 12-31-2022	38.00	304.00
ENTERED JAN 05 2023			
		Total	\$4,084.03

Permit List

Permit #	Address	Category	Applicant Name	Date Issued	Date Expires
PB200040	700 CARROLL ST	Res. New Construction	MARKEL BRIAN LEE/CHERYL	09/16/2020	06/05/2023
Transaction Details:					
INSP POST HOLE				\$50.00	
VALUATION \$100,001-\$500,000				\$565.00	
INSP DECK FINAL				\$50.00	
Insp Other				\$300.00	
PLAN REVIEW RES OVER \$100,000				\$288.00	
PB220013	611 BROADWAY ST	Commercial, Add/Alter/Repair	NAUTICAL HOLDINGS LLC	03/15/2022	06/18/2023
Transaction Details:					
VALUATION \$10,001-\$100,000				\$150.00	
Plan Review Comm/Ind				\$160.00	
PB220032	220 WEST BLVD	Res. Add/Alter/Repair	SAMUEL SMITH	05/31/2022	05/30/2023
Transaction Details:					
VALUATION \$1,001-\$10,000				\$95.00	
PB220038	260 S PARKER ST SUITE A	Commercial, Utility Building	SIGMA TECHNOLOGIES	05/17/2022	06/18/2023
Transaction Details:					
Plan Review Comm/Ind				\$200.00	
Insp Other				\$50.00	
PB220044	153 BELL AVE	Res. Add/Alter/Repair	LEROY NICHOLAS	05/25/2022	06/18/2023
Transaction Details:					
Insp Other				\$50.00	
Insp Other				\$50.00	
PB220045	430 JEFFERSON	Res. Add/Alter/Repair	HUBBARTH DIANE	05/26/2022	06/05/2023
Transaction Details:					
VALUATION \$1,001-\$10,000				\$45.70	
INSP OPEN BRD AND FINAL				\$100.00	

PB220057 251 N MARY ST Res. Add/Alter/Repair HANSONS WINDOWS 08/03/2022 06/18/2023

Transaction Details:
VALUATION \$1,001-\$10,000 \$115.00
INSP FINAL \$50.00

PB220074 572 S MARKET ST Res. Add/Alter/Repair JARVIS CONSTRUCTION, INC. 09/13/2022 06/04/2023

Transaction Details:
Insp Re-Inspection \$75.00
VALUATION \$10,001-\$100,000 \$250.00

PB220083 588 CHARLES ST Res. Add/Alter/Repair BLUE WATER HABITAT FOR HUMA 10/17/2022 05/30/2023

Transaction Details:
PLAN REVIEW RESIDENTIAL UP TO \$1 \$100.00
INSP FINAL \$75.00

PZ220055 260 S PARKER ST SUITE A ZONING CITY OF MARINE CITY 05/17/2022

Transaction Details:
TELECOM REVIEW FEE \$500.00

PZ220073 125 N WATER ST RESIDENTIAL FENCE HOERR STEVEN R & DEBORAHL 07/27/2022

Transaction Details:
FENCE \$100.00

Number of Permits: 11 Total Paid (Minus Admin and Registration Fees): \$3,418.70

Population: All Records
Permit.Status = FINALED AND
Permit.DateFinaled Between 12/1/2022 12:00:00 AM AND
12/31/2022 12:00:00 AM
AND
Permit.PermitType = Building OR
Permit.PermitType = ZONING

* 75%
2,564.03

December Code Enforcement Report:

Outstanding Blight Complaints;

Several with failure to comply with fines maxxed out. Updated files with current pictures of property and reported to City Manager. Waiting on how to proceed further from City attorney.

3 - Bight Complaints closed out and returned to compliance after continuous work in progress with improvement.

Blight Complaints;

1- New complaint, investigated with pictures taken and letter sent out to return to compliance. Also reported to the Building Department with possible construction work in progress with no building permit.

Outstanding Parking Storage Complaint;

1- Boat stored behind a vacant building, owner still in the process of removing.

Fence complaints;

1- With letter sent to repair with follow up phone call. Business is in the process of temporary repair and seeking to replace entire fence.

1- With non-compliance of permit issued, photos taken of work in progress with letter sent for non-compliance information was also forwarded to the Building Dept.

Jim Schafer
Code Enforcement
Marine City

Department of Public Works

Monthly Activity Report:
December 2022

Job Category	Location	Activity	Equipment	Hours
Building Maintenance	WWTP/WW/Belle River Pump Station/260 S. Parker	WWTP: General repairs; Water Plant: General repairs; 260 S. Parker: Maintenance, Elections; BRPS: General repairs; 300 Broadway: Maintenance	Camel, '16 Silverado, '06 Silverado, '15 Silverado, 1 Ton, JCB	113
Banners / Decorations / Flags	Marine City	Install/Maintain Banners & Decorations	Boom Truck	7
Review Plans		Road Project / Road Assessment		0
Cemetery Maint./ Burials/ Columbarium	Woodlawn Cemetery	Routine Maintenance / Probes / Burials / Footings		16
Sidewalks	Marine City & DPW	Maintenance / Office	1 Ton	15
Equipment / Vehicle Maintenance	DPW	Repairs / Maintenance / Preventative Care	Sweeper, Camel, 4052r John Deere, JCBs, Sterlings, Pumps, Trucks	108
Office	DPW	Misc. Office Duties / Reports / Meetings / Budget / Marina Project / Christopher & Dana Reeve Foundation Grant / Field Work/ EGLE Reports/ Cross Connection		242
Beach Attendants	Beach			0
Flower Watering	Marine City			0
Grass Cutting	Buildings & Parks			0
Park Maintenance	Marine City	Garbage Pickup/ General Maintenance	'06 Silverado, 1 Ton	78
Routine Road Maintenance / Road Projects	Local/Major Roads/Parking Lots	Cold Patching/ Hot Patching/ Misc. Maintenance/ Sweeping	'06 Silverado, Camel, '18 JCB, '14 JD Sweeper	83
Sanitary Sewer Maintenance	Marine City	Clean Sanitary Sewers/ Sanitary Sewer Maintenance/ Inspection	'06 Silverado, Camel, Silverado	1
Shop Maintenance	DPW	Shop Repairs/ Maint./ Cleaning		54
Signs	Marine City		'15 Silverado	4
Storm Sewer Maintenance	Marine City	Catch Basin Cleaning/ Storm Sewer Maintenance & Locating	'06 Silverado, Camel	74
Bridge	Marine City	Maintenance/ Kayak Launch	1 Ton	1
Water System Maintenance	Marine City	Water Leaks & leak Investigation/ Curb Box Maint./ Misc. Maint./ Service Line Maint. & Replace/ Meters/ Final Reads/ Water Turn On & Off / Shutoffs / MissDigs/ Valve locate/ Hydroexcavating/ Service line replace/ Cross Connection	'06 Silverado, Camel	152
Training	Marine City			0
Upcoming Projects:			Total Hours:	948
PLC Replacement @ WW - Water Service Line Replacement & Inventory				



Office of City Clerk

TO: Holly Tatman, City Manger
FROM: Shannon Adams
DATE: December 31, 2022
SUBJECT: December Activity Report

- Received & processed 4 Freedom of Information Act Requests
- 0 full burial, 0 urn burial at Woodlawn Cemetery
- Had meeting with Executors of Estate of property owner for Dangerous Building property who praised the City staff for their assistance with the matter and particularly noted the Clerk, Deputy Clerk, and Police Chief.
- Followed up with other properties on the Dangerous Building Agenda.
- Began preparing Quarterly Board Agendas for January
- Prepared Calendar of Meetings for 2023
- Prepared Documentation for 2 Workers Comp. Claims
- Edited Resolution Permitting Alcohol in Parks
- Prepared request for proposal for cleaning of City Offices/Library
- Deputy Clerk submitted Spark Grants for the Beach Bathroom/Tot Lot
- Deputy Clerk closed out the SCCC Bridge to Bay Grant
- Deputy Clerk attended the ZBA & Open Meetings Act training
- Deputy Clerk updated financial assistance resources.

**City of Marine City
Zoning Board of Appeals
March 4, 2020**

A regular meeting of the Marine City Zoning Board of Appeals was held on Wednesday, March 4, 2020 in the Fire Hall, 200 South Parker Street, Marine City, and was called to order by Chairperson Weil at 7:00 pm.

The Pledge of Allegiance was led by Chairperson Weil.

Present: Chairperson Kim Weil; Commissioners Mark Bassham (left at 7:01 pm), James Turner; Planning Commissioner Graham Allan; City Commissioner Cheryl Vercammen; City Manager Elaine Leven, City Clerk Kristen Baxter

Also in Attendance: City Attorney Robert Davis

Appoint Chairperson

Motion by Commissioner Turner, seconded by Chairperson Weil, to appoint Kim Weil as Chairperson. All Ayes. Motion Carried.

Communications

No Communications were received by the Board.

Approve Agenda

Motion by Planning Commissioner Allan, seconded by Commissioner Turner, to approve the Agenda. All Ayes. Motion Carried.

Approve Minutes

Motion by Commissioner Turner, seconded by Planning Commissioner Allan, to approve the Minutes of the Regular Meeting of the Zoning Board of Appeals held October 2, 2019. All Ayes. Motion Carried.

Public Comment

None.

Unfinished Business

None.

New Business

Public Hearing – Variance #20-01 – 536 South Water & 533 South Market

Chairperson Weil announced that the Zoning Board of Appeals would conduct a Public Hearing to receive public comments for and against the proposed Variance request by Vincent Cataldo/JGM Properties, 536 South Water Street and 533 South Market Street.

Chairperson Weil opened the Public Hearing at 7:05 pm.

Applicant Cataldo addressed the Board and stated he was requesting a side yard variance to the south of the mixed-use building. He further said that the easement would ensure that no building could be built within the ten foot setback. Mr. Cataldo said that he had an agreement with the adjacent land owner who also said he could take down the existing fence. He said he also had taken care of the DTE and sewer requirements.

City Attorney Davis questioned Mr. Cataldo if the easement would be recorded with the two properties and Mr. Cataldo responded that they would.

Commissioner Turner stated that he was concerned about it being such an ambitious project on a very narrow lot and asked why it couldn't meet the requirements. Mr. Cataldo responded that if it did not meet requirement, no one could build within the ten feet setback with the requested variance.

Chairperson Weil closed the Public Hearing at 7:13 pm.

Motion by City Commissioner Vercammen, seconded by Commissioner Allan, to grant the variance for JGM Property Group for new construction at 536 South Water Street and 533 South Market Street, based on the following criteria:

- All requirements have been met
- Utilities going underground
- Property owners on both sides have discussed and agreed to project
- Two separate recordings for the easement on south side in between both properties regarding the ten foot variance

Commissioner Allan added a friendly amendment that the fire safety issued seemed to be presented well and the risk for fire was mitigated by the quality of the materials.

Ayes: Weil, Allan, Vercammen. Nays: Turner. Motion Carried.

Board Member Training

City Attorney Davis spoke about the importance of the Zoning Board of Appeals and reviewed the following:

- The Zoning Board of Appeals is the judicial branch of City which interprets its ordinances
- A record must be made because it is a judicial Board
- Applicants must demonstrate why they should be approved for a variance; the approval deviates from the hard work of other governing bodies
- When granting a variance, the Board is overruling the existing ordinance
- Importance of motions
- Decisions made by the Zoning Board of Appeals are final except appeals to the Circuit Court

Other Business

None.

Adjournment

Motion by Commissioner Turner, seconded by City Commissioner Vercammen, to adjourn at 7:55 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk

**City of Marine City
Dangerous Building Board of Appeals
October 5, 2022**

A regular meeting of the Dangerous Building Board of Appeals was held on Wednesday, October 5, 2022 at 260 S. Parker Street, Marine City, MI 48039 and was called to order at 6:13 pm by Chairperson Graham Allan.

Present: Chairperson Graham Allan, Board Members Jacob Bryson, James Turner, John Paulun; Building Official Tracy Kallek; City Clerk Shannon Adams

Absent: City Manager Holly Tatman

Approve Agenda

Motion by Board Member Paulun, seconded by Board Member Turner, to approve the Agenda. All Ayes. Motion Carried.

Public Comment

None.

Approve Minutes

Motion by Board Member Turner, seconded by Board Member Bryson, to approve the Minutes of the Dangerous Building Board of Appeals Meeting of August 17, 2022. All Ayes. Motion Carried.

Unfinished Business

110 South Water Street

Building Official Kallek reported that he had driven by the property and viewed that there was a "for sale" sign posted in front of the structure and recommended removing the property from the Board's agenda.

Motion by Board Member Paulun, seconded by Board Member Turner, to remove 110 S. Water from the agenda. All Ayes. Motion Carried.

135 N. Sixth Street

Building Official Kallek reported that the City had received a letter from owner Dominic Breloski related to the property that seemed to indicate that demolition of the structure would not be taking place. City Clerk Adams stated she had mailed a letter verifying this then received a phone call later from Mr. Breloski who stated an intention to continue

with the demolition. Building Official Kallek reported an additional letter was received indicating Delude Construction had been retained by Mr. Breloski to dig up the water and sewer lines and that he was waiting for a quote.

Motion by Board Member Bryson, seconded by Chairperson Allan, for City Clerk Adams to send a letter to Mr. Breloski advising him that he had 10 days within which to pay for and obtain a demolition permit from the City and to provide proof of his contract with the contractor who would be doing the demolition. If the permit was not obtained and proof of the contract not provided within the allotted time period, the matter would be placed on the City Commission Agenda to be referred to the City Attorney to file a court action to compel Mr. Breloski to demolish the structure. All Ayes. Motion Carried.

Public Hearing

None.

New Business

610 Bruce

Building Official Kallek reported that the property was bank owned, the stairs to the structure were problematic, that there was a non-American Disabilities Act ramp that needed to be removed, the roof over the stoop was caving in, that it was filled with debris, there were buckets of human feces in the basement and that the structure was non-habitable. City Clerk Adams reported she had sent a letter Fannie Mae and was contacted by Kathy Wozniak of W.C. Collins Realty who stated she had ordered a demolition bid and that once the bid was received it had to be submitted and approved by Fannie Mae.

Motion by Chairperson Allen, seconded by Board Member Paulun, to hold a Public Hearing at the January 4, 2023 meeting if no progress was made. All Ayes. Motion Carried.

521 Washington

Building Official Kallek reported that the property was resided in by Kevin Cole who recently passed away. He stated the house was filled with debris to the degree that it was a public health and safety concern. City Clerk Adams reported that there were 3 parcels, one with a house, which were owned by Mary Cole, who had also passed away. She reported that she had been in contact with the next-of-kin, and that they stated their intentions were to take care of the property which included opening a matter with the Probate Court. She indicated her point of contact was Brenda Vervaecke and

that she believed they had retained an attorney to assist them with matters related to Mr. Cole's passing and obtaining authority to act related to the property.

Chairperson Allan inquired if any action needed to be taken. City Clerk Adams reported the purpose in adding the property to the Board's agenda was just so they were aware of the circumstances surrounding the property in the event action needed to be taken later, but that she would continue to provide updates until the matters related to the property were resolved.

The Board collectively decided no action was needed and no motion needed to be made at this time related to the property at 521 Washington.

Adjournment

Motion by Board Member Turner, seconded by Board Member Paulun, to adjourn at 6:38pm. All Ayes. Motion Carried.

Respectfully submitted,

Shannon M. Adams
City Clerk

Business License Application



City of Marine City
Department of the City Clerk
260 S. Parker
Marine City, MI 48039
(810) 765-8830
clerk@cityofmarinecity.org

Application Fee: \$200.00
(\$100 Clerk's Dept. + \$55 Building Dept. + \$45 Fire Authority)

CASH/MONEY ORDER/CHECK ONLY
Cash Receiving Code: BUS LIC

Application Date: 11/14/22

NOTE: Make Clerk/Building check payable to City of Marine City &
Fire Authority check payable to Marine City Area Fire Authority

Owner Information

Owner(s) Name: Kristen Klepak
Contact Number(s): _____
Email: rubytattoo22@gmail.com
Mailing Address: _____

Business Information

Business Name/DBA: RUBY TATTOO LLC
Business Phone: (989) 640-5934
Business Address: 6738 River Rd. Marine City, MI 48039
Business Mailing Address: 150 Bruce St. Marine City, MI 48039
Number of Employees: Full Time: 2 Part Time: 1
Hours of Operation: Monday-Saturday 9A-8P, Sunday 9A-4P
State Tax ID No.: _____ Federal ID No.: 92-0440517
Description of Business: TATTOO STUDIO
Ownership: Corporation: Sole-Proprietor: Partnership: LLC: Limited:
Partnership: _____ Corporation Name: _____
Date of Opening: _____
New Business: Transfer of Ownership: _____ Transfer of Existing Business to New Location: _____
Name of Previous Owner(s): _____
Previous Business Location: _____

Emergency Contact Information (After Hours)

Contact Name(s): Jesse Klepak
Contact Number(s): _____
Alarm Company Name: _____ Phone: _____
List any Flammable or Toxic materials stored in the Building: _____
Special Instructions for Police and/or Fire Department: _____

Certification

I certify that this business meets all County, State and/or Federal Licensing. I also certify that I have no outstanding overdue debt due to the city.

I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Applicant Signature: Kristen Klepak Date: 11/14/22



City of Marine City
 Department of the City Clerk
 260 S. Parker
 Marine City, MI 48039
 (810) 765-8830
 clerk@cityofmarinecity.org

Business License Application

Application Fee: \$200.00
 (\$100 Clerk's Dept. + \$55 Building Dept. + \$45 Fire Authority)

CASH/MONEY ORDER/CHECK ONLY

ANNUAL BUSINESS LICENSE DEADLINES
 LICENSE EXPIRES: DECEMBER 31ST ANNUALLY LICENSE RENEWAL FEE: \$75 ANNUALLY

CITY OFFICE USE ONLY

License Fee: \$ _____

Paid Date: _____

Outstanding Debt Verified: _____

Special Notes: _____

Required Signatures

Building Official: _____	Date: <u>12/29/22</u>
Fire Chief: _____	Date: <u>12-29-22</u>
Police Chief: _____	Date: <u>11-18-2022</u>
City Manager: _____	Date: <u>1-4-23</u>
City Commission: _____	Date: _____
City Clerk: _____	Date: _____

Date Issued: _____

Business License No.: _____

Business License Application

8f



City of Marine City
Department of the City Clerk
260 S. Parker
Marine City, MI 48039
(810) 765-8830
kbaxter@cityofmarinecity.com

Application Fee: \$195.00
(\$100 Clerk's Dept. + \$50 Building Dept. + \$45 Fire Authority)
*Application Fee includes full first year license
if received after December 31st
CASH/MONEY ORDER/CHECK ONLY
Cash Receiving Code: BUS LIC

Application Date: 04.17.2022

NOTE: Make Clerk/Building check payable to City of Marine City &
Fire Authority check payable to Marine City Area Fire Authority

Owner Information

Owner(s) Name: Shipyard Development LLC
Contact Number(s): _____
Email: spfen@rcd-usa.com
Mailing Address: 504 S. WATER ST. MARINE CITY MI 48039

Business Information

Business Name/DBA: RETAIL CONTRACTORS OF PUERTO RICO, INC.
Business Phone: 562 725 4400
Business Address: 504 S. WATER ST MARINE CITY MI 48039
Business Mailing Address: SAME
Number of Employees: Full Time: 100 Part Time: -
Hours of Operation: 7:30A - 5:00PM
State Tax ID No.: _____ Federal ID No.: _____
Description of Business: GENERAL CONTRACTORS
Ownership: Corporation: Sole-Proprietor: Partnership: LLC: Limited:
Partnership: _____ Corporation Name: RETAIL CONTRACTORS OF PUERTO RICO, INC.
Date of Opening: _____
New Business: NO Transfer of Ownership: NO Transfer of Existing Business to New Location: YES
Name of Previous Owner(s): N/A
Previous Business Location: 10107 MARINE CITY HWY IRA TWP MI 48023

Emergency Contact Information (After Hours)

Contact Name(s): SEAN PFENT
Contact Number(s): _____
Alarm Company Name: N/A Phone: _____
List any Flammable or Toxic materials stored in the Building: NONE
Special Instructions for Police and/or Fire Department: NONE

Certification

I certify that this business meets all County, State and/or Federal Licensing. I also certify that I have no outstanding overdue debt due to the city.
I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Applicant Signature: [Signature] Date: 04/12/22



City of Marine City
 Department of the City Clerk
 260 S. Parker
 Marine City, MI 48039
 (810) 765-8830
 kbaxter@cityofmarinecity.org

Business License Application

Application Fee: \$195.00
 (\$100 Clerk's Dept. + \$50 Building Dept. + \$45 Fire Authority)
 *Application Fee includes full first year license
 if received after December 31st
 CASH/MONEY ORDER/CHECK ONLY

ANNUAL BUSINESS LICENSE DEADLINES
 LICENSE EXPIRES: JUNE 30TH ANNUALLY LICENSE RENEWAL FEE: \$50 ANNUALLY

CITY OFFICE USE ONLY

License Fee: \$ 150⁰⁰

Paid Date: 4/21/22

Outstanding Debt Verified: _____

Special Notes: _____

Required Signatures

Building Official: _____	Date: <u>12/29/22</u>
Fire Chief: _____	Date: <u>12-29-22</u>
Police Chief: _____	Date: <u>5-3-22</u>
City Manager: _____	Date: <u>1-4-22</u>
City Commission: _____	Date: _____
City Clerk: _____	Date: _____

Date Issued: _____

Business License No.: _____

Business License Application 8g



City of Marine City
Department of the City Clerk
260 S. Parker
Marine City, MI 48039
(810) 765-8830
clerk@cityofmarinecity.org

Application Fee: \$200.00
(\$100 Clerk's Dept. + \$55 Building Dept. + \$45 Fire Authority)

CASH/MONEY ORDER/CHECK ONLY
Cash Receiving Code: BUS LIC

Application Date: 11/10/22

NOTE: Make Clerk/Building check payable to City of Marine City &
Fire Authority check payable to Marine City Area Fire Authority

Owner Information

Owner(s) Name: Emily Hendrix
Contact Number(s): _____
Email: _____
Mailing Address: _____

Business Information

Business Name/DBA: Empowered Nutrition
Business Phone: 2489048501
Business Address: 4734 River Road Marine City, MI 48039
Business Mailing Address: same
Number of Employees: Full Time: 1 Part Time: 3
Hours of Operation: M-F 7-4 Sat 9-3 Sun - temp. closed
State Tax ID No.: _____ Federal ID No.: 88-3549400
Description of Business: Smoothie bar and fitness center
Ownership: Corporation: Sole-Proprietor: Partnership: LLC: Limited:
Partnership: _____ Corporation Name: _____
Date of Opening: 12-17-22
New Business: Transfer of Ownership: _____ Transfer of Existing Business to New Location: _____
Name of Previous Owner(s): N/A
Previous Business Location: N/A

Emergency Contact Information (After Hours)

Contact Name(s): Emily Hendrix / Collin Newberry
Contact Number(s): _____
Alarm Company Name: N/A Phone: N/A
List any Flammable or Toxic materials stored in the Building: N/A
Special Instructions for Police and/or Fire Department: None

Certification

I certify that this business meets all County, State and/or Federal Licensing. I also certify that I have no outstanding overdue debt due to the city.

I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Applicant Signature: Emily Hendrix Date: 11/10/22



City of Marine City
 Department of the City Clerk
 260 S. Parker
 Marine City, MI 48039
 (810) 765-8830
 clerk@cityofmarinecity.org

Business License Application

Application Fee: \$200.00
 (\$100 Clerk's Dept. + \$55 Building Dept. + \$45 Fire Authority)

CASH/MONEY ORDER/CHECK ONLY

ANNUAL BUSINESS LICENSE DEADLINES
 LICENSE EXPIRES: DECEMBER 31ST ANNUALLY LICENSE RENEWAL FEE: \$75 ANNUALLY

CITY OFFICE USE ONLY

License Fee: \$ _____

Paid Date: _____

Outstanding Debt Verified: _____

Special Notes: _____

Required Signatures

Building Official: *Tracy Kelle* Date: 12/29/2022
 Fire Chief: *Joseph [Signature]* Date: 12-29-22
 Police Chief: *James [Signature]* Date: 11-15-2022
 City Manager: *Halley [Signature]* Date: 1-4-23
 City Commission: _____ Date: _____
 City Clerk: _____ Date: _____

Date Issued: _____

Business License No.: _____



City of Marine City
Department of the City Clerk
260 S. Parker
Marine City, MI 48039
(810) 765-8830
clerk@cityofmarinecity.org

Application Fee: \$200.00
(\$100 Clerk's Dept. + \$55 Building Dept. + \$45 Fire Authority)

CASH/MONEY ORDER/CHECK ONLY
Cash Receiving Code: BUS LIC

Application Date: 8-12-22

NOTE: Make Clerk/Building check payable to City of Marine City &
Fire Authority check payable to Marine City Area Fire Authority

Owner Information

Owner(s) Name: ADRIAN LUKATI
Contact Number(s): _____
Email: _____
Mailing Address: _____ 84

Business Information

Business Name/DBA: RIVIERA RESTAURANT & BAR
Business Phone: (810) 765-9030
Business Address: 475 S WATER ST MARINE CITY MI 48039
Business Mailing Address: 475 S WATER ST MARINE CITY MI 48039
Number of Employees: Full Time: 10 Part Time: 2
Hours of Operation: 8AM-9PM
State Tax ID No.: 32-1160-174 Federal ID No.: 88-3536993
Description of Business: RESTAURANT & BAR
Ownership: Corporation: Sole-Proprietor: Partnership: LLC: Limited:
Partnership: _____ Corporation Name: Riviera RESTAURANT & BAR
Date of Opening: 12-1-22
New Business: Transfer of Ownership: Transfer of Existing Business to New Location: _____
Name of Previous Owner(s): ANGELO PATSALIS
Previous Business Location: _____

Emergency Contact Information (After Hours)

Contact Name(s): ADRIAN LUKATI
Contact Number(s): _____
Alarm Company Name: _____ Phone: _____
List any Flammable or Toxic materials stored in the Building: _____
Special Instructions for Police and/or Fire Department: _____

Certification

I certify that this business meets all County, State and/or Federal Licensing. I also certify that I have no outstanding overdue debt due to the city.
I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Applicant Signature: [Signature] Date: 12-8-22



City of Marine City
 Department of the City Clerk
 260 S. Parker
 Marine City, MI 48039
 (810) 765-8830
 clerk@cityofmarinecity.org

Business License Application

Application Fee: \$200.00
 (\$100 Clerk's Dept. + \$55 Building Dept. + \$45 Fire Authority)

CASH/MONEY ORDER/CHECK ONLY

ANNUAL BUSINESS LICENSE DEADLINES

LICENSE EXPIRES: DECEMBER 31ST ANNUALLY LICENSE RENEWAL FEE: \$75 ANNUALLY

CITY OFFICE USE ONLY

License Fee: \$ _____

Paid Date: 12/08/22

Outstanding Debt Verified: _____

Special Notes: _____

Required Signatures

Building Official: [Signature] Date: 12-15-22

Fire Chief: [Signature] Date: 12-15-22

Police Chief: [Signature] Date: 1-5-2023

City Manager: [Signature] Date: 1-5-23

City Commission: _____ Date: _____

City Clerk: _____ Date: _____

Date Issued: _____

Business License No.: _____



City of Marine City
Department of the City Clerk
260 S. Parker
Marine City, MI 48039
(810) 765-8830
kbaxter@cityofmarinecity.org

Special Event Permit Application

Application Fee: \$25.00
Submit 90 Days Prior to Start of Event
CASH/MONEY ORDER/CHECK ONLY
Cash Receiving Code: S/E

The City of Marine City may impose restrictions on any special event in the interest of the health and safety of residents and participants. The applicant may be required to indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability. **Approval of the Special Event Permit Application and event date is subject to final approval of the City Commission, based on other activities occurring within the community.**

Application Date: 1/3/23

APPLICANT INFORMATION

Applicant/Sponsor of Event: Marine City Chamber of Commerce
Is Sponsor of Event a Non-Profit Organization? Yes No
Contact Person: Jeanne Burris Johnson
Contact Number: 810 765 4501
Email: chamber@visitmarinecity.com
Mailing Address: 480 S. Water St, Marine City, MI 48039

EVENT INFORMATION

Name of Event: Fire, Ice, + Spice
Date/Hours of Event: 2/11/23 2-7pm
Location of Event: 300 Broadway, Marine City, MI 48039
Will alcoholic beverages be served? Yes No
-Have you applied for a liquor license? Yes No (*If yes, please provide a copy)

Provide a detailed description of event (attach additional sheets, if necessary):
Ice skating, chili cookoff, raffle basket, fire performances, music, fire pits

Are utility hook-ups required? Yes No
Location: 300 Broadway
Will street closures be necessary? Yes No
If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear-down: _____

Is handicap/special parking needed? if yes, please explain: _____

Applicant/Sponsor of Event is responsible for providing trash receptacles and portable restrooms.

Indicate number of portable restrooms for event: Regular 1 Handicapped 1

Will you be posting signs for the Special Event? If so, include proposed locations: Yes, 300 Broadway, Drake Park, St Clair, E.P. corner (low)

PLEASE NOTE: Signs may not be placed at street corners blocking vision, or in easements. Please refer to City Ordinances for specifics.

ALSO, PLEASE NOTE: Street marking is PROHIBITED! Traffic cones and signage are acceptable, but all cones and signs must be removed immediately after the event.

AGREEMENT & INDEMNIFICATION

The City of Marine City will provide the event organizers an estimate of fees for city services. The event organizers shall be given an opportunity to review these estimates prior to approval of the event. The final amount billed to the organizers will not exceed the estimated amount unless:

- There have been additional city costs due to cleanup or repairs of damaged property.
- Additional city services were provided as a result of changes in the requirements as requested by event organizers.

Applicants / Sponsors are to submit a 50% deposit of their estimated portion of costs within (30) days of their application being approved. They will be billed for the remainder of the ACTUAL costs after the event. Failure to pay the final bill within thirty (30) days of the invoice date will result in denial of application the following year.

Applicant additionally agrees to provide the City of Marine City a Certificate of Insurance naming it as an "Additional Insured" in an amount of not less than One Million Dollars (\$1,000,000) as a condition for approval of this event.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.

Jeanne K. Lewis Johnson
Applicant Signature

1/4/23
Date

JJ Indemnification and Hold Harmless Agreement: By way of my initials here and my full signature below, I hereby acknowledge that to the fullest extent of the law, agree to indemnify and hold harmless the City of Marine City ("City"), its elected and appointed officials, employees, and volunteers from any and all liability, claims, demands, costs, and judgments, related to bodily injury or property damage, including attorney's fees, that the City incurs as a result of acts or omissions of Applicant and/or its agents arising from this event.

Jeanne K. Lewis Johnson
Applicant Signature

1/4/23
Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Stephanie Mastej 1293 S Range Rd Ste C St Clair Mi 48079	CONTACT NAME: Stephanie Mastej PHONE (A/C, No, Ext): 586-789-2516 E-MAIL ADDRESS: smastej@farmersagent.com	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED Marine City Chamber of Commerce 480 S Water St Marine City Mi 48039	INSURER A: ACE Fire Underwriters Insurance Company	NAIC # 20702
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

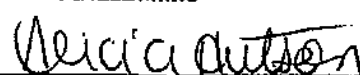
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER	INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC				CLUMID948893641X	08/01/2022	08/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS					CLUMID948893641X	08/01/2022	08/01/2023
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE COE RETENTION \$							EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N			N/A			WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies. The City Of Marine City is listed as Additional insured, as per the terms and conditions of the Chubb Businessowners Liability Enhancement Endorsement (BOP-47635a, or its equivalent) included in the policy.

CERTIFICATE HOLDER City Of Marine City 303 S. Water Street Marine City, MI 48039	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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DEPARTMENT ROUTING SHEET
(For Internal Use Only)

Department	Estimated Costs	Comments	Actual Costs
POLICE	0		0
DPW	0	0	0
FIRE	0	0	0

Total Estimated Costs: \$ _____

CITY USE

\$25.00 Application Fee Received: 01/04/2023

Application reviewed / approved by the following departments:

Police Chief [Signature]

DPW [Signature]

Fire Chief [Signature]

City Manager [Signature]

Approved by the City Commission on:

Memo

To: Holly Tatman, City Manager

Date: 1/5/2023

Re: Expenditures

Listed below is the breakdown for total expenditures including payroll:

List of Disbursements:

(12/14/2022) \$91,847.78

(12/19/22 to 1/05/23) \$250,595.41

Retiree Payroll:

(1/3/2023) \$42,293.64

Active Employee Payroll:

(Pay ending 12/22/2022) \$54,523.87

(Pay ending 1/05/2023) \$57,748.12

List of Encumbrances:

(1/16/2023) \$59,932.14

Expenditure Total: \$556,940.96

Thank you

01/05/2023 01:06 PM
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 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A167 111488	ABC HOME AND COMMERCIAL SERVICES 8061 MARSH ROAD CLAY TOWNSHIP MI, 48001-3401	11/30/2022 12/14/2022 / / 12/31/2022	51350 0.0000	FTB N N N	CONTRACTUAL SERVICES MARINE CITY PAVILI	135.00 0.00 135.00

PD CK# 18238 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-802.001	CLEAN AND RESTOCK STANDARD UNIT(S)	125.00
101-756.000-802.001	FUEL SURCHARGE	10.00
		<u>135.00</u>

A167 111490	ABC HOME AND COMMERCIAL SERVICES 8061 MARSH ROAD CLAY TOWNSHIP MI, 48001-3401	11/30/2022 12/14/2022 / / 12/31/2022	51351 0.0000	FTB N N N	CONTRACTUAL SERVICES WOODLAWN CEMETARY	135.00 0.00 135.00
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PD CK# 18238 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
209-000.000-802.000	CLEAN AND RESTOCK STANDARD UNIT(S)	125.00
209-000.000-802.000	FUEL SURCHARGE	10.00
		<u>135.00</u>

A167 111489	ABC HOME AND COMMERCIAL SERVICES 8061 MARSH ROAD CLAY TOWNSHIP MI, 48001-3401	11/30/2022 12/14/2022 / / 12/31/2022	51352 0.0000	FTB N N N	CLEAN & RESTOCK UNITS PARKS - 6730 KING	240.00 0.00 240.00
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PD CK# 18238 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-802.000	CLEAN AND RESTOCK ADA UNIT(S)	125.00
101-756.000-802.000	CLEAN AND RESTOCK STANDARD UNIT(S)	105.00
101-756.000-802.000	FUEL SURCHARGE	10.00
		<u>240.00</u>

A167 111487	ABC HOME AND COMMERCIAL SERVICES 8061 MARSH ROAD CLAY TOWNSHIP MI, 48001-3401	11/30/2022 12/14/2022 / / 12/31/2022	51353 0.0000	FTB N N N	CONTRACTUAL SERVICES EAST END OF ST CLA	240.00 0.00 240.00
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PD CK# 18238 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-802.000	CLEAN AND RESTOCK ADA UNIT(S)	125.00
101-756.000-802.000	CLEAN AND RESTOCK STANDARD UNIT(S)	105.00
101-756.000-802.000	FUEL SURCHARGE	10.00
		<u>240.00</u>

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
BILL DISBURSEMENT 12-14-22

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

240.00

VENDOR TOTAL: 750.00

A031	ATA NATIONAL TITLE GROUP, LLC	12/08/2022	74-22860181-SSP	FTB	TITLE SEARCH - VACANT S MAIN 74-02-475-	
111475	ATTN: COMMERCIAL DEPARTMENT	12/14/2022		N		275.00
	36800 GRATIOT AVENUE	/ /	0.0000	N		0.00
	CLINTON TOWNSHIP MI, 48035	12/31/2022		N		275.00

PD CK# 18239 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-802.000	CONTRACTUAL SERVICES	275.00

A031	ATA NATIONAL TITLE GROUP, LLC	12/06/2022	74-22860182-SSP	FTB	TITLE SEARCH - MARINE CITY BEACH 74-02-	
111474	ATTN: COMMERCIAL DEPARTMENT	12/14/2022		N		275.00
	36800 GRATIOT AVENUE	/ /	0.0000	N		0.00
	CLINTON TOWNSHIP MI, 48035	12/31/2022		N		275.00

PD CK# 18239 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-802.000	CONTRACTUAL SERVICES	275.00

VENDOR TOTAL: 550.00

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 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
B015 111477	BLUE CROSS-BLUE SHIELD OF MICH PO BOX 674416 DETROIT MI, 48267-4416	12/31/2022 12/14/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N Y N	MTHLY HEALTH INS PREMIUM-RETIREE - JAN	 6,163.27 0.00 6,163.27

PD CK# 18240 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-723.000	RETIREE HEALTH CARE-OPEB	4,145.33
101-253.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	1,078.94
592-543.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	469.50
592-547.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	469.50
		6,163.27

B015 111478	BLUE CROSS-BLUE SHIELD OF MICH PO BOX 674416 DETROIT MI, 48267-4416	12/31/2022 12/14/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N Y N	MTHLY HEALTH INS PREMIUM-007006050-0000	 6,992.01 0.00 6,992.01
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PD CK# 18241 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	107.79
101-253.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	885.85
101-301.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	2,054.65
101-441.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	2,038.16
202-450.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	339.69
203-450.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	509.54
592-543.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	375.30
592-547.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	681.03
		6,992.01

VENDOR TOTAL: 13,155.28

B013 111491	BLUE WATER INDUSTRIAL PRODUCTS 37280 GREEN ST NEW BALTIMORE MI, 48047	11/30/2022 12/14/2022 / / 12/31/2022	00807651 0.0000	FTB N N N	DPW SUPPLIES	 4.25 0.00 4.25
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PD CK# 18242 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-752.000	300 SIZE CYLINDER	4.25

VENDOR TOTAL: 4.25

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 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
B177 111494	BMJ ENGINEERS & SURVEYORS INC 519 HURON AVENUE PORT HURON MI, 48060	11/30/2022 12/14/2022 / / 12/30/2022	83140 0.0000	FTB N N N	2208.09 MARINE CITY 2022 RESURFACING PR	 1,976.64 0.00 1,976.64

PD CK# 18243 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
203-450.000-801.000	PROFESSIONAL SERVICES	1,976.64

VENDOR TOTAL: 1,976.64

TAXREFUND 111468	CENTRAL LOAN ADMINSTRATION (CENLAR) ATTN: REFUND DEPT PO BOX 9202 COPPELL TX, 75019	10/18/2022 12/14/2022 12/12/2022 12/19/2022	12/12/2022 0.0000	FTB N Y N	2022 Sum Tax Refund 02-200-0021-000	 0.00 0.00 633.63

PD CK# 18244 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-275.000	DUE TO TAXPAYERS	633.63

VENDOR TOTAL: 633.63

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 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C252 111465	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	12/12/2022 12/14/2022 / / 11/29/2022	STATEMENT 0.0000	FTB N Y N	HIGH-SPEED INTERNET/PHONE-WW 229 S WATE	177.47 0.00 177.47

PD CK# 794 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-850.000	HIGH-SPEED INTERNET/PHONE-WW	177.47

C252 111466	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	12/12/2022 12/14/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	HIGH SPEED INTERNET/PHONE - 260 S PARKE	202.13 0.00 202.13
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PD CK# 793 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-850.000	COMMUNICATIONS	33.69
101-257.000-850.000	COMMUNICATIONS	33.69
101-215.000-850.000	COMMUNICATIONS	33.69
101-371.000-850.000	COMMUNICATIONS	33.69
101-253.000-850.000	COMMUNICATIONS	33.69
592-543.000-850.000	COMMUNICATIONS	16.84
592-547.000-850.000	COMMUNICATIONS	16.84
		202.13

C252 111467	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	12/12/2022 12/14/2022 / / 12/28/2022	STATEMENT 0.0000	FTB N Y N	HIGH-SPEED INTERNET/PHONE 375 S PARKER	420.04 0.00 420.04
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PD CK# 795 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	HIGH-SPEED INTERNET/PHONE-PD	420.04

VENDOR TOTAL: 799.64

0997 111492	DEPATIE FLUID POWER 6256 AMERICAN AVE PORTAGE MI, 49002	11/30/2022 12/14/2022 / / 12/31/2022	IN10203853 0.0000	FTB N N N	BOOM TRUCK DPW EQUIPMENT REPAIRS	1,774.71 0.00 1,774.71
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PD CK# 18245 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-931.003	EQUIPMENT REPAIRS	1,774.71

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 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
					VENDOR TOTAL:	1,774.71
S220 111495	EGLE STATE OF MICHIGAN CASHIERS OFFICE-SWPF PO BOX 30657 LANSING MI, 48909-8157	11/29/2022 12/14/2022 / / 12/31/2022	761-11052306 0.0000	FTB N Y N	WWTP PERMIT FEES	 5,500.00 0.00 5,500.00
PD CK# 18246 12/14/2022						

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-822.000	NPDES ANNUAL PERMIT FEE, 2023 MI0020893	5,500.00
		VENDOR TOTAL: 5,500.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
FV150 111496	F & V OPERATIONS RESOURCE MGMT 2960 LUCERNE DRIVE SE SUITE 100 GRAND RAPIDS MI, 49546	12/01/2022 12/14/2022 / / 12/31/2022	5378 0.0000	FTB N Y N	WWTP & WATER PLANT CONTRACTUAL SERVICES	 34,416.24 0.00 34,416.24
PD CK# 18247 12/14/2022						

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	CONTRACTUAL SERVICES	17,208.12
592-545.000-802.000	CONTRACTUAL SERVICES	17,208.12
		34,416.24
		VENDOR TOTAL: 34,416.24

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 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
V024 111469	FLAGSHIP-VISA 3910 LAPEER RD PORT HURON MI, 48060-2402	12/02/2022 12/14/2022 / / 12/27/2022	STATEMENT 0.0000	FTB N N N	VISA *****7505	 9.99 0.00 9.99

PD CK# 18248 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-791.000	SUBSCRIPTIONS AND PUBLICATIONS	9.99

V024 111470	FLAGSHIP-VISA 3910 LAPEER RD PORT HURON MI, 48060-2402	12/02/2022 12/14/2022 / / 12/27/2022	STATEMENT 0.0000	FTB N N N	VISA *****3272	 608.62 0.00 608.62
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PD CK# 18248 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-755.000	WP HP 58A TONER CARTRIDGE	116.89
101-265.000-930.000	WOMENS CIVIC CENTER GROUNDS & BUILD REPA	46.78
101-265.000-930.000	413 REPLACEMENT FURNACE AIR FILTER (3)	293.97
592-545.000-934.000	AC FURNACE FILTERS	95.64
592-545.000-752.000	WWTP SUPPLIES	55.34
		<u>608.62</u>

V024 111471	FLAGSHIP-VISA 3910 LAPEER RD PORT HURON MI, 48060-2402	12/02/2022 12/14/2022 / / 12/27/2022	STATEMENT 0.0000	FTB N N N	VISA *****4254	 618.58 0.00 618.58
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PD CK# 18248 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-933.001	WHENTOWORK.COM PD THRU 12/6/23	110.00
101-301.000-757.000	FIREARM SUPPLIES	60.32
101-301.000-932.000	KEN PHELPS INVOICE 2018 EXPLORER (1)	71.00
101-301.000-752.000	CENTERPULL PAPER TOWELS 2- 6 PACKS	78.28
101-301.000-757.000	FIREARM SUPPLIES	198.98
101-301.000-915.000	PROSECUTING ATTORNEYS ASSOC OF MI	100.00
		<u>618.58</u>

V024 111486	FLAGSHIP-VISA 3910 LAPEER RD PORT HURON MI, 48060-2402	11/30/2022 12/14/2022 / / 12/27/2022	STATEMENT 0.0000	FTB N N N	VISA *****7729	 391.28 0.00 391.28
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PD CK# 18248 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-701.000-752.002	TWINKLING FOREST CHAMBER EVENT	31.98

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID
BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
101-262.000-909.000					ELECTION DOLLAR GENERAL - POP	13.70
101-262.000-752.000					ELECTION SAMS DCHF H	15.88
101-262.000-909.000					ELECTION SAMS FB 40.30Z CF	14.46
101-262.000-752.000					ELECTION SAMS CHINAT CUPS	14.98
101-262.000-909.000					ELECTION SAMS 5OCTCLASSVPF	18.48
101-262.000-752.000					ELECTION SAMS TAX	1.85
101-262.000-752.000					ELECTION PASTEL PAPER	15.99
101-262.000-752.000					ELECTION DOLLAR GENERAL POSTER BD & SUPP	21.20
101-262.000-909.000					ELECTION - MEALS JETS PIZZA	64.09
101-253.000-755.000					SWINGLINE STAPLES OPTIMA 2500 BOX	11.96
101-253.000-755.000					5 PACK RULERS	3.99
101-172.000-755.000					MISC OFFICE SUPPLIES KLEENEX, TAPE, WHIT	13.99
101-215.000-755.000					MISC OFFICE SUPPLIES KLEENEX, TAPE, WHIT	13.99
101-253.000-755.000					MISC OFFICE SUPPLIES KLEENEX TAPE WHITE	13.99
101-257.000-755.000					MISC OFFICE SUPPLIES KLEENEX TAPE WHITE	13.99
101-371.000-755.000					MISC OFFICE SUPPLIES KLEENEX TAPE WHITE	13.99
592-543.000-755.000					MISC OFFICE SUPPLIES KLEENEX TAPE WHITE	6.88
592-547.000-755.000					MISC OFFICE SUPPLIES KLEEXEX TAPE WHITE	6.88
101-215.000-755.000					AZTECH TONER 55A	59.39
101-215.000-755.000					AT A GLANCE LOOSE LEAF DESK CALENDAR REF	19.62
					391.28	

VENDOR TOTAL: 1,628.47

W999	GARY WESTRICK	12/13/2022	STATEMENT	FTB	DECEMBER BOARD OF REVIEW MEETING	
111480	171 HANOVER	12/14/2022		N		15.00
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		12/31/2022		N		15.00

PD CK# 18249 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-257.000-804.001		15.00

VENDOR TOTAL: 15.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
H001 111497	HACH COMPANY 2207 COLLECTIONS CENTER DRIVE CHICAGO IL, 60693	11/28/2022 12/14/2022 / / 12/28/2022	13360059 0.0000	FTB N N N	WATER PLANT LAB SUPPLIES	 813.88 0.00 813.88

PD CK# 18250 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-762.000	TITRAVER EDTA 0.800M CARTRIDGE	160.25
592-549.000-762.000	SULFERIC ACID 1.600N CARTRIDGE	219.03
592-549.000-762.000	MANVER 2 PWD 50 ML PK/100	182.70
592-549.000-762.000	BROMCRESOL GR-METH RED PP PK/100	163.74
592-549.000-762.000	FREIGHT CHARGES	88.16
		<u>813.88</u>

VENDOR TOTAL: 813.88

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
H101 111498	HAVILAND PRODUCTS COMPANY 421 ANN STREET NW GRAND RAPIDS MI, 49504-2075	12/06/2022 12/14/2022 / / 12/31/2022	456263 0.0000	FTB N N N	WATER PLANT PROCESS CHEMICALS	 2,880.00 0.00 2,880.00

PD CK# 18251 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-753.001	PROCESS CHEMICALS	2,880.00

VENDOR TOTAL: 2,880.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
P997 111481	JOHN PAULON 754 S MAIN STREET MARINE CITY MI, 48039	12/13/2022 12/14/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	AUGUST BOARD OF REVIEW	 15.00 0.00 15.00

PD CK# 18252 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-257.000-804.001	BOARD OF REVIEW MEMBERS	15.00

VENDOR TOTAL: 15.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
K125 111499	KERR PUMP AND SUPPLY, INC. DRAWER 64185 DETROIT MI, 48264	12/09/2022 12/14/2022 / / 12/31/2022	INV218076 000007101 0.0000	FTB N N N	EMERGENCY REPAIR PARTS OF OLD PLC FAILE	 5,169.00 0.00 5,169.00

PD CK# 18253 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-549.000-931.003	EQUIPMENT REPAIRS	2,762.00	0.00
592-000.000-152.000	WATER PLANT NEW PLC SYSTEM	2,407.00	2,407.00
		<u>5,169.00</u>	<u>2,407.00</u>

VENDOR TOTAL: 5,169.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
L006 111462	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	11/11/2022 12/14/2022 / / 12/15/2022	18208 0.0000	FTB N N	BUILDING & GROUNDS/LAND & BUILDING REPA	(67.93) 0.00 (67.93)

PD CK# 18254 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	(67.93)

L006 111511	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	11/30/2022 12/14/2022 / / 12/25/2022	E28240 0.0000	FTB N N	BUILDING & GROUNDS LAND & BUILDING REPA	25.42 0.00 25.42
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PD CK# 18254 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	25.42

L006 111507	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	11/30/2022 12/14/2022 / / 12/25/2022	E28241 0.0000	FTB N N	ELECTION CLOSET	7.20 0.00 7.20
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PD CK# 18254 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-752.000	SUPPLIES	7.20

L006 111508	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	11/30/2022 12/14/2022 / / 12/25/2022	E28244 0.0000	FTB N N	BUILDING & GROUNDS LAND & BUILDING REPA	3.60 0.00 3.60
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PD CK# 18254 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	3.60

L006 111510	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	11/30/2022 12/14/2022 / / 12/25/2022	E28253 0.0000	FTB N N	BUILDING & GROUNDS LAND & BUILDING REPA	2.85 0.00 2.85
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PD CK# 18254 12/14/2022

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	2.85
L006	LUMBERJACK BUILDING CENTERS INC.	11/30/2022
111509	CAPITAL ONE TRADE CREDIT	12/14/2022
	PO BOX 105525	
	ATLANTA GA, 30348-5525	/ /
		0.0000
		12/25/2022
PD CK# 18254	12/14/2022	

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	(16.14)
L006	LUMBERJACK BUILDING CENTERS INC.	11/30/2022
111453	CAPITAL ONE TRADE CREDIT	12/14/2022
	PO BOX 105525	
	ATLANTA GA, 30348-5525	/ /
		0.0000
		12/25/2022
PD CK# 18254	12/14/2022	

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-932.000	WINDSHIELD WIPER FLUID (6)	19.90
L006	LUMBERJACK BUILDING CENTERS INC.	11/30/2022
111453	CAPITAL ONE TRADE CREDIT	12/14/2022
	PO BOX 105525	
	ATLANTA GA, 30348-5525	/ /
		0.0000
		12/25/2022
PD CK# 18254	12/14/2022	

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-931.003	EQUIPMENT REPAIRS	17.08
L006	LUMBERJACK BUILDING CENTERS INC.	12/01/2022
111502	CAPITAL ONE TRADE CREDIT	12/14/2022
	PO BOX 105525	
	ATLANTA GA, 30348-5525	/ /
		0.0000
		12/25/2022
PD CK# 18254	12/14/2022	

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-931.003	EQUIPMENT REPAIRS	26.38
L006	LUMBERJACK BUILDING CENTERS INC.	12/01/2022
111500	CAPITAL ONE TRADE CREDIT	12/14/2022
	PO BOX 105525	
	ATLANTA GA, 30348-5525	/ /
		0.0000
		12/25/2022
PD CK# 18254	12/14/2022	

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-931.003	EQUIPMENT REPAIRS	26.38
L006	LUMBERJACK BUILDING CENTERS INC.	12/01/2022
111500	CAPITAL ONE TRADE CREDIT	12/14/2022
	PO BOX 105525	
	ATLANTA GA, 30348-5525	/ /
		0.0000
		12/25/2022
PD CK# 18254	12/14/2022	

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
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 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
111506	CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/14/2022 / / 12/25/2022	0.0000	N N N		14.02 0.00 14.02

PD CK# 18254 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-931.003	EQUIPMENT REPAIRS	14.02
L006 111501	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/01/2022 12/14/2022 / / 12/25/2022
		E28580 0.0000
		FTB N N N
		BRPS EQUIPMENT REPAIRS 37.82 0.00 37.82

PD CK# 18254 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-931.003	EQUIPMENT REPAIRS	37.82
L006 111503	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/01/2022 12/14/2022 / / 12/25/2022
		E28591 0.0000
		FTB N N N
		BRPS EQUIPMENT REPAIRS 19.93 0.00 19.93

PD CK# 18254 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-931.003	EQUIPMENT REPAIRS	19.93
L006 111504	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/01/2022 12/14/2022 / / 12/25/2022
		E28595 0.0000
		FTB N N N
		BRPS EQUIPMENT REPAIRS 9.49 0.00 9.49

PD CK# 18254 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-931.003	EQUIPMENT REPAIRS	9.49
L006 111505	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/01/2022 12/14/2022 / / 12/25/2022
		E28597 0.0000
		FTB N N N
		BRPS EQUIPMENT REPAIRS 9.49 0.00 9.49

PD CK# 18254 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
592-546.000-931.003	EQUIPMENT REPAIRS					9.49
L006 111512	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/05/2022 12/14/2022 / / 12/25/2022	E29335 0.0000	FTB N N N	BUILDING & GROUNDS LAND & BUILDING REPA	15.19 0.00 15.19
PD CK# 18254 12/14/2022						

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	15.19

VENDOR TOTAL: 124.30

M017 111483	MARINE CITY GENERAL FUND 260 S PARKER STREET MARINE CITY MI, 48039	12/13/2022 12/14/2022 / / 12/15/2022	STATEMENT 0.0000	FTB N N N	2022 SUMMER TAX NOVEMBER 16-30, 2022	 2,637.27 0.00 2,637.27
PD CK# 18255 12/14/2022						

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-221.000	DUE TO CITY-OPERATING-REAL	2,553.48
703-000.000-221.000	DUE TO CITY-OPERATING-INTEREST-(REAL)	83.79
		<u>2,637.27</u>

VENDOR TOTAL: 2,637.27

BDREFUND 111516	MARKEL BRIAN LEE/CHERYL 7037 STARVILLE COTTRELLVILLE TOWNSHIP MI, 48039	12/13/2022 12/14/2022 12/14/2022 12/13/2022	B220002 0.0000	FTB N N N	BD Bond Refund	 0.00 0.00 1,000.00
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PD CK# 18256 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-490.000	B220002 - PB200040	1,000.00

VENDOR TOTAL: 1,000.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
M402 111479	MARY J WESELOH 165 S WATER STREET APT 303 MARINE CITY MI, 48039	12/13/2022 12/14/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N Y	DECEMBER BOARD OF REVIEW MEETING	15.00 0.00 15.00

PD CK# 18257 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-257.000-804.001	BOARD OF REVIEW MEMBERS	15.00

VENDOR TOTAL: 15.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
M015 111473	MC CHAMBER OF COMMERCE 480 S. WATER STREET MARINE CITY MI, 48039	12/12/2022 12/14/2022 / / 12/31/2022	1624 0.0000	FTB N N N	ANNUAL MEMBERSHIP 2023	90.00 0.00 90.00

PD CK# 18258 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-915.000	MEMBERSHIPS	90.00

VENDOR TOTAL: 90.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
P201 111464	PROJECT CONTROL ENGINEERING, INC. P.O. BOX 307 ALGONAC MI, 48001	11/30/2022 12/14/2022 / / 12/31/2022	21202-04 0.0000	FTB N N N	21-202 BRIDGE TO BAY BIKE PATH	5,000.00 0.00 5,000.00

PD CK# 18259 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-271.000-802.000	PREPARE MDOT TRANSPORTATION GRANT APPLIC	5,000.00

VENDOR TOTAL: 5,000.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S012 111454	SEMCO ENERGY GAS CO PO BOX 740812 CINCINNATI OH, 45274-0812	11/30/2022 12/14/2022 / / 12/27/2022	STATEMENT 0.0000	FTB N N N	304 S BELLE RIVER AVE 580815	102.57 0.00 102.57
PD CK# 796 12/14/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
592-546.000-921.002	NATURAL GAS				102.57	
S012 111455	SEMCO ENERGY GAS CO PO BOX 740812 CINCINNATI OH, 45274-0812	11/30/2022 12/14/2022 / / 12/27/2022	STATEMENT 0.0000	FTB N N N	MONTHLY GAS SERVICE CHARGE- 1696 S PARK	818.89 0.00 818.89
PD CK# 796 12/14/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
592-545.000-921.002	MONTHLY GAS SERVICE CHARGE-315021				818.89	
S012 111456	SEMCO ENERGY GAS CO PO BOX 740812 CINCINNATI OH, 45274-0812	11/30/2022 12/14/2022 / / 12/27/2022	STATEMENT 0.0000	FTB N N N	300 S PARKER ST 311709	168.56 0.00 168.56
PD CK# 796 12/14/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-790.000-921.002	NATURAL GAS				168.56	
S012 111457	SEMCO ENERGY GAS CO PO BOX 740812 CINCINNATI OH, 45274-0812	11/30/2022 12/14/2022 / / 12/27/2022	STATEMENT 0.0000	FTB N N N	MONTHLY GAS SERVICE CHARGE- 514 S PARKE	586.26 0.00 586.26
PD CK# 796 12/14/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-441.000-921.002	MONTHLY GAS SERVICE CHARGE-326160				586.26	
S012 111458	SEMCO ENERGY GAS CO PO BOX 740812 CINCINNATI OH, 45274-0812	11/30/2022 12/14/2022 / / 12/27/2022	STATEMENT 0.0000	FTB N N N	260 S PARKER ST UNIT A 535659	271.63 0.00 271.63
PD CK# 796 12/14/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-265.000-921.002	NATURAL GAS				271.63	
S012	SEMCO ENERGY GAS CO	11/30/2022	STATEMENT	FTB	260 S PARKER #B 544346	

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
111459	PO BOX 740812 CINCINNATI OH, 45274-0812	12/14/2022 / / 12/27/2022	0.0000	N N N		194.33 0.00 194.33
PD CK# 796 12/14/2022						
GL NUMBER	DESCRIPTION					AMOUNT
101-265.000-921.002	NATURAL GAS					194.33
S012	SEMCO ENERGY GAS CO	11/30/2022	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE - 375 S PARK	
111460	PO BOX 740812 CINCINNATI OH, 45274-0812	12/14/2022 / / 12/27/2022	0.0000	N N N		85.88 0.00 85.88
PD CK# 796 12/14/2022						
GL NUMBER	DESCRIPTION					AMOUNT
101-301.000-921.002	MONTHLY GAS SERVICE CHARGE-295016					85.88
					VENDOR TOTAL:	2,228.12
S998	SIX RIVERS LAND CONSERVANCY	12/07/2022	1460	FTB	DUE SIX RIVERS SELLS ASSEMBLED PROPERTI	
111518	4480 ORION RD 2ND FLOOR PO BOX 80902 ROCHESTER MI, 48308	12/14/2022 / / 12/14/2022	0.0000	N N N		4,000.00 0.00 4,000.00
PD CK# 18260 12/14/2022						
GL NUMBER	DESCRIPTION					AMOUNT
101-271.000-975.001	CAPITAL OUTLAY-PROPERTY ACQUISITION					4,000.00
					VENDOR TOTAL:	4,000.00
S021	ST CLAIR CO ROAD COMMISSION	12/06/2022	513643	FTB	TRAFFIC FLASHER @ KING & PLANK	
111513	21 AIRPORT ROAD ST CLAIR MI, 48079-1404	12/14/2022 / / 12/31/2022	0.0000	N N N		3.84 0.00 3.84
PD CK# 18261 12/14/2022						
GL NUMBER	DESCRIPTION					AMOUNT
202-456.000-802.000	CONTRACTUAL SERVICES					3.84
					VENDOR TOTAL:	3.84

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/14/2022 - 12/14/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-14-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S017 111472	ST CLAIR COUNTY CLERK 201 MCMORRAN BLVD SUITE 1100 PORT HURON MI, 48060-4082	11/08/2022 12/14/2022 / / 01/06/2023	22-110820 0.0000	FTB N N N	GENERAL ELECTION NOVEMBER 8, 2022	 1,254.40 0.00 1,254.40

PD CK# 18262 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-752.000	CODING ICP (PER BALLOT STYLE) 2	700.00
101-262.000-752.000	CODING ICX (PER BALLOT STYLE) 2	100.00
101-262.000-752.000	TESTING OF ICP AND ICX 2	100.00
101-262.000-752.000	FOLDING OF AV BALLOTS 1400	37.80
101-262.000-752.000	SHIPPING AND HANDLING OF BALLOTS - 3008	282.00
101-262.000-902.000	PUBLISHING OF NOTICES	34.60
		1,254.40

VENDOR TOTAL: 1,254.40

S204 111482	ST CLAIR COUNTY TREASURER 200 GRAND RIVER AVE, SUITE 101 PORT HURON MI, 48060	12/13/2022 12/14/2022 / / 12/15/2022	STATEMENT 0.0000	FTB N N N	2022 SUMMER TAX NOVEMBER 16-30, 2022	 2,790.60 0.00 2,790.60
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PD CK# 18263 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-REAL	306.07
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-INTEREST-(REAL)	10.05
703-000.000-222.001	DUE TO COUNTY-OPERATING-REAL	864.44
703-000.000-222.001	DUE TO COUNTY-OPERATING-INT-(REAL)	28.38
703-000.000-236.000	DUE TO SPECIAL EDUCATION-REAL	374.46
703-000.000-236.000	DUE TO SPECIAL EDUCATION-INT-(REAL)	12.28
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-REAL	31.39
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-INT-(REAL)	1.03
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-REAL	149.77
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-INT-(R)	4.91
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-REAL	975.80
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-INT-(R)	32.02
		2,790.60

VENDOR TOTAL: 2,790.60

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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 BOTH JOURNALIZED AND UNJOURNALIZED
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S600 111463	ST. CLAIR HUNT AND FISH C/O MIKE KOEHN 3422 WOODFIELD CHINA MI, 48054	12/01/2022 12/14/2022 / / 12/31/2022	1 0.0000	FTB N N N	USE OF RIFLE RANGE-PD TRAINING	250.00 0.00 250.00

PD CK# 18264 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-757.000	FIREARM SUPPLIES	250.00

VENDOR TOTAL: 250.00

T996 111517	THE STANDARD - DENTAL INSURANCE PO BOX 650804 DALLAS TX, 75265-0804	12/14/2022 12/14/2022 / / 12/30/2022	STATEMENT 0.0000	FTB N N N	MONTHLY DENTAL INSURANCE PREMIUM -DECEM	156.77 0.00 156.77
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PD CK# 797 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	156.77

VENDOR TOTAL: 156.77

T125 111514	TK & ASSOCIATES LLC 7485 SHEA ROAD COTTRELLVILLE TOWNSHIP MI, 48039	12/06/2022 12/14/2022 / / 12/31/2022	8361 0.0000	FTB N N N	WATERLINE REPLACEMENT READY TO SERVE FE	720.00 0.00 720.00
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PD CK# 18265 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	(1) SEMI LOAD OF SAND	360.00
592-548.000-934.000	(1) SEMI LOAD OF SAND	360.00
		720.00

VENDOR TOTAL: 720.00

U029 111515	USA BLUEBOOK PO BOX 9004 GURNEE IL, 60031-9004	11/28/2022 12/14/2022 / / 12/28/2022	187581 0.0000	FTB N N N	WWTP LAB SUPPLY	706.74 0.00 706.74
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PD CK# 18266 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-762.000	LAB SUPPLY	706.74

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 706.74

U101 111476	USA TODAY NETWORK P.O. BOX 677313 DALLAS TX, 75267-7313	11/30/2022 12/14/2022 / / 12/31/2022	0005142032 0.0000	FTB N N N	PUBLICATIONS	164.00 0.00 164.00
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PD CK# 18267 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-902.000	CLEANING BIDS	58.00
101-702.000-902.000	ZBA PUBLIC HEARING NOTICE FOR 12-6-22 MT	106.00
		<u>164.00</u>

VENDOR TOTAL: 164.00

W103 111461	WADE TRIM 500 GRISWOLD STREET SUITE 2500 DETROIT MI, 48226	11/25/2022 12/14/2022 / / 12/31/2022	2025921 0.0000	FTB N N N	PROFESSIONAL SERVICES RENDERED THROUGH	625.00 0.00 625.00
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PD CK# 18268 12/14/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-701.000-801.000	PROFESSIONAL SERVICES	625.00

VENDOR TOTAL: 625.00

TOTAL - ALL VENDORS: 91,847.78

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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BILL DISBURSEMENT 12-19-22 TO 1-5-23

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A023 111585	AARON D ATKINSON 1539 MEISNER ROAD EAST CHINA MI, 48054	01/01/2023 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N Y N	MONTHLY PHONE JANUARY REIMBURSEMENT	35.00 0.00 35.00

PD CK# 18298 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00

VENDOR TOTAL: 35.00

A012 111535	AMERICAN WATER WORKS ASSN P.O. BOX 972997 DALLAS TX, 75397-2997	10/26/2022 12/21/2022 / / 12/31/2022	7002068090 0.0000	FTB N N N	ANNUAL MEMBERSHIP RENEWAL	400.00 0.00 400.00
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PD CK# 18269 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-915.000	MEMBERSHIPS	400.00

VENDOR TOTAL: 400.00

B170 111519	BLUE CARE NETWORK PO BOX 33608 DETROIT MI, 48232-5608	12/31/2022 12/21/2022 / / 12/31/2022	223430017825 0.0000	FTB N N N	MTHLY HEALTH INS PREMIUM-00129721-0001	10,832.77 0.00 10,832.77
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PD CK# 18270 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-723.000	RETIREE HEALTH CARE-OPEB	10,832.77

VENDOR TOTAL: 10,832.77

A275 111586	BRIAN ATHERTON 630 SUMMER STREET ALGONAC MI, 48001	01/01/2023 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N Y N	MONTHLY PHONE JANUARY REIMBURSEMENT	35.00 0.00 35.00
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PD CK# 18299 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00

VENDOR TOTAL: 35.00

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C103	CHRISTOPHER MARTINELLI	01/01/2023	STATEMENT	FTB	MONTHLY PHONE JANUARY REIMBURSEMENT	
111581	3220 CUSTER RD CARSONVILLE MI, 48419	01/04/2023 / / 01/15/2023	0.0000	N N N		35.00 0.00 35.00

PD CK# 16300 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00

VENDOR TOTAL: 35.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/19/2022 - 01/05/2023
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C252 111595	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	01/01/2023 01/04/2023 / / 01/13/2023	STATEMENT 0.0000	FTB N N N	HIGH-SPEED INTERNET/PHONE-MUSEUM	405 S 133.24 0.00 133.24
PD CK# 805 01/04/2023						
GL NUMBER	DESCRIPTION				AMOUNT	
101-804.000-850.000	HIGH-SPEED INTERNET/PHONE-MUSEUM				133.24	
C252 111596	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	12/21/2022 01/04/2023 / / 01/11/2023	STATEMENT 0.0000	FTB N N N	HIGH SPEED INTERNET/PHONE - 1696 S PARK	206.38 0.00 206.38
PD CK# 805 01/04/2023						
GL NUMBER	DESCRIPTION				AMOUNT	
592-545.000-850.000	COMMUNICATIONS				206.38	
C252 111597	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	01/01/2023 01/04/2023 / / 01/22/2023	STATEMENT 0.0000	FTB N Y N	HIGH-SPEED INTERNET/PHONE-LITTLE LEAGUE	78.23 0.00 78.23
PD CK# 806 01/04/2023						
GL NUMBER	DESCRIPTION				AMOUNT	
101-756.000-850.000	COMMUNICATIONS				78.23	
C252 111598	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	01/01/2023 01/04/2023 / / 01/18/2023	STATEMENT 0.0000	FTB N Y N	HIGH-SPEED INTERNET/PHONE-DPW 514 S PAR	222.49 0.00 222.49
PD CK# 807 01/04/2023						
GL NUMBER	DESCRIPTION				AMOUNT	
101-441.000-850.000	HIGH-SPEED INTERNET/PHONE-DPW				222.49	
C252 111599	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	01/01/2023 01/04/2023 / / 01/14/2023	STATEMENT 0.0000	FTB N Y N	MONTHLY PHONE SERVICE-300 S PARKER 1-7-	126.87 0.00 126.87
PD CK# 808 01/04/2023						
GL NUMBER	DESCRIPTION				AMOUNT	
101-790.000-850.000	MONTHLY PHONE SERVICE-LIBRARY				126.87	
C252	COMCAST	12/17/2022	STATEMENT	FTB	PHONE SERVICE-304 BELLE RIVER PUMP STA	

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
111522	PO BOX 7500 SOUTHEASTERN PA, 19398-7500	12/21/2022 / / 12/31/2022	0.0000	N Y N		65.43 0.00 65.43
PD CK# 799 12/21/2022						

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-850.000	PHONE SERVICE-KING RD PUMP STATION	65.43
C252 111523	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	12/17/2022 12/21/2022 / / 12/31/2022
	STATEMENT	FTB N N N
	HIGH SPEED INTERNET/PHONE - 6160 KING R	65.43 0.00 65.43
PD CK# 798 12/21/2022		

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-850.000	COMMUNICATIONS	65.43

VENDOR TOTAL: 898.07

C350 111524	COMCAST BUSINESS PO BOX 37601 PHILADELPHIA PA, 19101-0601	12/15/2022 12/21/2022 / / 12/31/2022	161894727 0.0000	FTB N N N	BUSINESS VOICE EDGE	657.80 0.00 657.80
PD CK# 800 12/21/2022						

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-850.000	BUSINESS VOICE EDGE	109.63
101-257.000-850.000	BUSINESS VOICE EDGE	109.63
101-215.000-850.000	BUSINESS VOICE EDGE	109.63
101-253.000-850.000	BUSINESS VOICE EDGE	109.63
101-371.000-850.000	BUSINESS VOICE EDGE	109.63
592-543.000-850.000	BUSINESS VOICE EDGE	54.83
592-547.000-850.000	BUSINESS VOICE EDGE	54.82
		657.80

VENDOR TOTAL: 657.80

D80 111587	DANIEL DEGUEISIPPE 5853 MARKEL ROAD COTTRELLVILLE TOWNSHIP MI, 48039	01/01/2023 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N Y N	MONTHLY PHONE REIMBURSEMENT-JANUARY	35.00 0.00 35.00
PD CK# 18301 01/04/2023						

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 35.00

D159 111608	DAVIS LISTMAN PLLC 10 S. MAIN STREET, SUITE 401 MOUNT CLEMENS MI, 48043	12/31/2022 01/04/2023 / / 01/15/2023	10583 0.0000	FTB N N Y	PROFESSIONAL SERVICES - DECEMBER	3,519.75 0.00 3,519.75
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PD CK# 18302 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-266.000-801.000	PROFESSIONAL SERVICES	3,519.75

D159 111609	DAVIS LISTMAN PLLC 10 S. MAIN STREET, SUITE 401 MOUNT CLEMENS MI, 48043	12/31/2022 01/04/2023 / / 01/15/2023	10584 0.0000	FTB N N Y	PROFESSIONAL SERVICES DECEMBER PROSECUT	774.72 0.00 774.72
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PD CK# 18302 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-266.000-801.000	PROFESSIONAL SERVICES	774.72

VENDOR TOTAL: 4,294.47

D007 111533	DTE ENERGY PO BOX 630795 CINCINNATI OH, 45263-0795	12/19/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE WASTEWATER PLANT 1	5,631.90 0.00 5,631.90
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PD CK# 801 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-920.000	ELECTRIC	5,631.90

VENDOR TOTAL: 5,631.90

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
D008 111600	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	12/20/2022 01/04/2023 / / 01/12/2023	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE 304 S. BELLE RIVER	675.80 0.00 675.80
PD CK# 809 01/04/2023						
GL NUMBER 592-546.000-920.000	DESCRIPTION MONTHLY ELECTRIC FEE-8759784				AMOUNT 675.80	
D008 111601	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	12/20/2022 01/04/2023 / / 01/12/2023	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE 444 PLEASANT 11/19	28.78 0.00 28.78
PD CK# 809 01/04/2023						
GL NUMBER 209-000.000-920.000	DESCRIPTION MONTHLY ELECTRIC FEE-2926829				AMOUNT 28.78	
D008 111602	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	12/20/2022 01/04/2023 / / 01/12/2023	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE 514 S PARKER 11-19	445.53 0.00 445.53
PD CK# 809 01/04/2023						
GL NUMBER 101-441.000-920.000	DESCRIPTION ELECTRIC				AMOUNT 445.53	
D008 111603	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	12/20/2022 01/04/2023 / / 01/12/2023	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE 375 S PARKER 11/1	322.23 0.00 322.23
PD CK# 809 01/04/2023						
GL NUMBER 101-301.000-920.000	DESCRIPTION ELECTRIC				AMOUNT 322.23	
D008 111604	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	12/20/2022 01/04/2023 / / 01/12/2023	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE 424 PLEASANT 11-1	53.53 0.00 53.53
PD CK# 809 01/04/2023						
GL NUMBER 209-000.000-920.000	DESCRIPTION ELECTRIC				AMOUNT 53.53	
D008	DTE ENERGY	12/20/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 300 S PARKER 11/1	

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 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-19-22 TO 1-5-23

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
111605	PO BOX 740786 CINCINNATI OH, 45274-0786	01/04/2023 / / 01/12/2023	0.0000	N N N		449.07 0.00 449.07
PD CK# 809 01/04/2023						

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-920.000	ELECTRIC METER 2574080 13	445.53
101-790.000-920.000	ELECTRIC METER 2975468 13	3.54
		449.07

D008	DTE ENERGY	12/20/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 260 S PARKER STE B	
111606	PO BOX 740786 CINCINNATI OH, 45274-0786	01/04/2023 / / 01/12/2023	0.0000	N N N		38.35 0.00 38.35
PD CK# 809 01/04/2023						

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	38.35

D008	DTE ENERGY	12/20/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 260 S PARKER	11/
111607	PO BOX 740786 CINCINNATI OH, 45274-0786	01/04/2023 / / 01/12/2023	0.0000	N N N		435.04 0.00 435.04
PD CK# 809 01/04/2023						

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	435.04

D008	DTE ENERGY	12/19/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 610 S MAIN STREET	
111534	PO BOX 740786 CINCINNATI OH, 45274-0786	12/21/2022 / / 12/31/2022	0.0000	N N N		15.35 0.00 15.35
PD CK# 804 12/21/2022						

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.002	MARINE CITY MARINA	15.35

D008	DTE ENERGY	12/15/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 6160 KING 11-15 TO	
111527	PO BOX 740786 CINCINNATI OH, 45274-0786	12/21/2022 / / 12/31/2022	0.0000	N N N		33.46 0.00 33.46
PD CK# 804 12/21/2022						

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-920.000	ELECTRIC	33.46

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
D008 111528	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	12/15/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE 6370 KING	NOV 15 27.08 0.00 27.08
PD CK# 804 12/21/2022						
GL NUMBER 101-756.000-920.000	DESCRIPTION ELECTRIC				AMOUNT 27.08	
D008 111529	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	12/15/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE 6370 KING	NOV 15 119.84 0.00 119.84
PD CK# 804 12/21/2022						
GL NUMBER 592-549.000-920.000	DESCRIPTION ELECTRIC				AMOUNT 119.84	
D008 111558	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	12/20/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE 134 N WATER ST # P	23.83 0.00 23.83
PD CK# 804 12/21/2022						
GL NUMBER 101-756.000-920.001	DESCRIPTION ELECTRIC-MARINER PARK PAVILION				AMOUNT 23.83	
D008 111559	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	12/20/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE 720 S BELLE RIVER	75.88 0.00 75.88
PD CK# 804 12/21/2022						
GL NUMBER 202-453.000-920.000	DESCRIPTION ELECTRIC				AMOUNT 75.88	
D008 111560	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	12/20/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE 477 S WATER	11/18 38.84 0.00 38.84
PD CK# 804 12/21/2022						
GL NUMBER 101-756.000-920.000	DESCRIPTION ELECTRIC				AMOUNT 38.84	
D008	DTE ENERGY	12/20/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 405 S MAIN ST 11-1	

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
111561	PO BOX 740786 CINCINNATI OH, 45274-0786	12/21/2022 / / 12/31/2022	0.0000	N N N		54.67 0.00 54.67
PD CK# 804 12/21/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-804.000-920.000	MONTHLY ELECTRIC FEE-2619167				54.67	
D008	DTE ENERGY	12/20/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE401 S WATER ST 11/1	
111562	PO BOX 740786 CINCINNATI OH, 45274-0786	12/21/2022 / / 12/31/2022	0.0000	N N N		15.84 0.00 15.84
PD CK# 804 12/21/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-756.000-920.000	MONTHLY ELECTRIC FEE-2624313				15.84	
D008	DTE ENERGY	12/20/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 300 BROADWAY 11-18	
111563	PO BOX 740786 CINCINNATI OH, 45274-0786	12/21/2022 / / 12/31/2022	0.0000	N N N		164.21 0.00 164.21
PD CK# 804 12/21/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-265.000-920.000	ELECTRIC 300 BROADWAY				164.21	
D008	DTE ENERGY	12/20/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 231 S WATER 11-18	
111564	PO BOX 740786 CINCINNATI OH, 45274-0786	12/21/2022 / / 12/31/2022	0.0000	N N N		2,642.69 0.00 2,642.69
PD CK# 804 12/21/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
592-549.000-920.000	MONTHLY ELECTRIC FEE-2993298				2,642.69	
D008	DTE ENERGY	12/20/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 200 N WATER ST. 11	
111565	PO BOX 740786 CINCINNATI OH, 45274-0786	12/21/2022 / / 12/31/2022	0.0000	N N N		18.57 0.00 18.57
PD CK# 804 12/21/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-756.000-920.000	MONTHLY ELECTRIC FEE-2933536				18.57	
VENDOR TOTAL:						5,678.59

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
E039 111567	EAST CHINA SCHOOL DISTRICT 1585 MEISNER ROAD ATTN: BUSINESS OFFICE EAST CHINA MI, 48054-4143	12/21/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	2022 SUMMER TAX NOV 16-30 & DEC 1-15, 2	 1,708.60 0.00 1,708.60

PD CK# 18271 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-225.001	DUE TO SCHOOLS-OPERATING	(1,321.59)
703-000.000-225.001	DUE TO SCHOOLS-INTEREST-OPER (REAL)	62.47
703-000.000-225.002	DUE TO SCHOOLS-DEBT-REAL	461.89
703-000.000-225.002	DUE TO SCHOOLS-DEBT-INTEREST-(REAL)	15.16
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-REAL	64.93
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-INT-(REAL)	2.13
703-000.000-225.001	DUE TO SCHOOLS-OPERATING	1,360.80
703-000.000-225.001	DUE TO SCHOOLS-OPERATING	54.43
703-000.000-225.002	DUE TO SCHOOLS-DEBT	854.63
703-000.000-225.002	DUE TO SCHOOLS-DEBT	29.49
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND	120.11
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND	4.15
		<u>1,708.60</u>

VENDOR TOTAL: 1,708.60

S220 111536	EGL STATE OF MICHIGAN CASHIERS OFFICE - BIO PO BOX 30657 LANSING MI, 48909-8157	12/15/2022 12/21/2022 / / 12/31/2022	761-11060053 0.0000	FTB N Y N	WWTP LANDFILL APPLICATION & GENERATION	 1,525.45 0.00 1,525.45
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PD CK# 18272 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-806.000	LANDFILL APPLICATION & GENERATION FEES	1,525.45

VENDOR TOTAL: 1,525.45

P998 111579	EMILY PALUCKI 546 ROBERTSON MARINE CITY MI, 48039	01/01/2023 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N Y N	MONTHLY PHONE JANUARY REIMBURSEMENT	 35.00 0.00 35.00
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PD CK# 18303 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	COMMUNICATIONS	35.00

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 35.00

E086 111538	EMTERRA ENVIRONMENTAL USA CORP 1606 E WEBSTER ROAD FLINT MI, 48505	11/30/2022 12/21/2022 / / 12/31/2022	484253 0.0000	FTB N N N	RUBBISH COLLECTION/DISPOSAL	1,338.75 0.00 1,338.75
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PD CK# 18273 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-528.000-802.000	FLAT RATE FUEL SURCHARGE NOV 2022	1,338.75

E086 111537	EMTERRA ENVIRONMENTAL USA CORP 1606 E WEBSTER ROAD FLINT MI, 48505	12/01/2022 12/21/2022 / / 12/30/2022	490401 0.0000	FTB N N N	RUBBISH COLLECTION/DISPO	25,396.92 0.00 25,396.92
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PD CK# 18273 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-528.000-802.000	TRASH & RECYCLING	25,184.25
101-528.000-802.000	LANDFILL FEE	141.75
101-528.000-802.000	MICHIGAN LE FEE	70.92
		<u>25,396.92</u>

VENDOR TOTAL: 26,735.67

E007 111539	ETNA SUPPLY COMPANY PO BOX 772107 DETROIT MI, 48277-2107	12/13/2022 12/21/2022 / / 12/31/2022	S104876678.001 0.0000	FTB N N N	WATER SYSTEM OTHER REPAIRS & MAINT	354.00 0.00 354.00
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PD CK# 18274 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	354.00

VENDOR TOTAL: 354.00

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
FV150 111540	F & V OPERATIONS RESOURCE MGMT 2960 LUCERNE DRIVE SE SUITE 100 GRAND RAPIDS MI, 49546	12/13/2022 12/21/2022 / / 12/31/2022	5408 0.0000	FTB N Y N	WATER PLANT & WWTP CONTRACTUAL SERVICES	 1,080.00 0.00 1,080.00

PD CK# 18275 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	CONTRACTUAL SERVICES	540.00
592-545.000-802.000	CONTRACTUAL SERVICES	540.00
		<u>1,080.00</u>

FV150 111541	F & V OPERATIONS RESOURCE MGMT 2960 LUCERNE DRIVE SE SUITE 100 GRAND RAPIDS MI, 49546	12/13/2022 12/21/2022 / / 12/31/2022	858290 0.0000	FTB N Y N	WATER PLANT CONTRACTUAL SERVICES	 4,900.00 0.00 4,900.00
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PD CK# 18276 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	CONTRACTUAL SERVICES	4,900.00

VENDOR TOTAL: 5,980.00

B017 111542	FOSTER BLUE WATER OIL LLC PO BOX 550 RICHMOND MI, 48062-0550	12/12/2022 12/21/2022 / / 12/31/2022	52047 0.0000	FTB N N N	DPW DIESEL FUEL & WWTP OTHER REPAIRS &	 829.44 0.00 829.44
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PD CK# 18277 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-752.000	DPW DIESEL FUEL	92.56
592-545.000-934.000	OTHER REPAIRS AND MAINTENANCE	736.88
		<u>829.44</u>

VENDOR TOTAL: 829.44

G004 111543	GRAINGER DEPT 803175678 PALATINE IL, 60038-0001	12/07/2022 12/21/2022 / / 12/31/2022	9537030687 0.0000	FTB N N N	WATER PLANT EQUIPMENT REPAIRS	 535.92 0.00 535.92
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PD CK# 18278 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-931.003	EQUIPMENT REPAIRS	535.92

VENDOR TOTAL: 535.92

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GRO999	GROWCHARGE	08/31/2022	INV1440	FTB	KAYAK LAUNCH RALPH C WILSON GRANT	
111521	9550 S EASTERN AVE STE 253 - A124	12/21/2022	000007104	N		3,003.00
	LAS VEGAS NV, 89123	/ /	0.0000	N		0.00
		12/31/2022		N		3,003.00

PD CK# 18279 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-756.000-974.000	SOL-MATE SOLAR CHARGING POLE	2,495.00	2,495.00
101-756.000-974.000	DOCK TO DOCK SHIPPING	508.00	0.00
		<u>3,003.00</u>	<u>2,495.00</u>

VENDOR TOTAL: 3,003.00

H0010	HOLLY TATMAN	12/12/2022	STATEMENT	FTB	MILEAGE REIMBURSEMENT	
111570	3805 INDIAN TRAIL	12/21/2022		N		105.00
	CHINA MI, 48054	/ /	0.0000	N		0.00
		12/31/2022		N		105.00

PD CK# 18280 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-861.000	SCCOTS MTG IN PH 11-9-22	26.25
101-172.000-861.000	BLUE MEETS GREEN MTG IN PH 11-21-22	26.25
101-172.000-861.000	SCCOTS MTG IN PH 12-7-22	26.25
101-172.000-861.000	EDA MTG IN PH 12-12-22	26.25
		<u>105.00</u>

H0010	HOLLY TATMAN	01/01/2023	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT JANUARY	
111593	3805 INDIAN TRAIL	01/04/2023		N		50.00
	CHINA MI, 48054	/ /	0.0000	N		0.00
		01/15/2023		N		50.00

PD CK# 18304 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-850.000	MONTHLY PHONE REIMBURSEMENT	50.00

VENDOR TOTAL: 155.00

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
J032 111583	JAMES D HEASLIP 455 MABEL ST MARINE CITY MI, 48039	01/01/2023 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE JANUARY REIMBURSEMENT	65.00 0.00 65.00

PD CK# 18305 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT	65.00

VENDOR TOTAL: 65.00

V023 111580	JAMES R VANDERMEULEN 1534 MINNESOTA AVE MARYSVILLE MI, 48040	01/01/2023 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE JANUARY REIMBURSEMENT	35.00 0.00 35.00
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PD CK# 18306 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00

VENDOR TOTAL: 35.00

S995 111578	JIM SCHAFER 2034 BELLE RIVER EAST CHINA MI, 48054	01/01/2023 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT JANUARY	35.00 0.00 35.00
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PD CK# 18307 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-850.000	COMMUNICATIONS	35.00

VENDOR TOTAL: 35.00

J80 111588	JOSHUA R DANNEELS 1916 JACKSON ST. SAINT CLAIR MI, 48079	01/01/2023 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT JANUARY	35.00 0.00 35.00
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PD CK# 18308 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00

VENDOR TOTAL: 35.00

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
K10 111544	KENT AUTOMOTIVE P.O. BOX 734922 CHICAGO IL, 60673--492	12/07/2022 12/21/2022 / / 12/31/2022	9310166734 0.0000	FTB N Y N	EQUIPMENT REPAIRS DPW	214.98 0.00 214.98

PD CK# 18281 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-931.003	5/8-11X2-1/2 DH FLOW BOLT GR 8 ZINC(10)	114.00
101-441.000-931.003	5/8 ALLOY STEEL SPLIT LOCK WSHR ZINC(100)	34.27
101-441.000-931.003	5/8-18 TUFF-TORQ HEX NUT (25)	53.72
101-441.000-931.003	SHIPPING	12.99
		<u>214.98</u>

VENDOR TOTAL: 214.98

L250 111525	LEXIPOL LLC 2611 INTERNET BLVD, SUITE 100 FRISCO TX, 75034-9085	11/01/2022 12/21/2022 / / 12/31/2021	INVPRA110249 0.0000	FTB N N N	POLICE ONE ACADEMY ANNUAL USER SERVICES	748.00 0.00 748.00
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PD CK# 18282 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-911.000	CONFERENCES & TRAINING	748.00

VENDOR TOTAL: 748.00

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
L006 111546	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/13/2022 12/21/2022 / / 12/31/2022	E31110 0.0000	FTB N N	WWTP EQUIPMENT & REPAIRS	11.38 0.00 11.38
PD CK# 18283 12/21/2022						
GL NUMBER 592-545.000-931.003	DESCRIPTION EQUIPMENT REPAIRS			AMOUNT 11.38		
L006 111547	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/13/2022 12/21/2022 / / 12/31/2022	E31111 0.0000	FTB N N	WWTP EQUIPMENT & REPAIRS (RETURN)	(11.38) 0.00 (11.38)
PD CK# 18283 12/21/2022						
GL NUMBER 592-545.000-931.003	DESCRIPTION EQUIPMENT REPAIRS			AMOUNT (11.38)		
L006 111551	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/13/2022 12/21/2022 / / 12/31/2022	E31113 0.0000	FTB N N	DPW SUPPLIES	5.68 0.00 5.68
PD CK# 18283 12/21/2022						
GL NUMBER 101-441.000-752.000	DESCRIPTION SUPPLIES			AMOUNT 5.68		
L006 111549	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/13/2022 12/21/2022 / / 12/31/2022	E31151 0.0000	FTB N N	LOCAL DRAINS CATCH BASIN REPAIR	23.96 0.00 23.96
PD CK# 18283 12/21/2022						
GL NUMBER 203-451.000-934.000	DESCRIPTION OTHER REPAIRS AND MAINTENANCE			AMOUNT 23.96		
L006 111545	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/14/2022 12/21/2022 / / 12/31/2022	E31255 0.0000	FTB N N	HYDRANT	17.97 0.00 17.97
PD CK# 18283 12/21/2022						

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	17.97
L006 111548	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/15/2022 E31417 FTB WWTP STAIRS 12/21/2022 N 9.00 / / 0.0000 N 0.00 12/31/2022 N 9.00
PD CK# 18283 12/21/2022		

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-931.003	EQUIPMENT REPAIRS	9.00
L006 111550	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/15/2022 E31431 FTB WATER SHED KEYS 12/21/2022 N 7.10 / / 0.0000 N 0.00 12/31/2022 N 7.10
PD CK# 18283 12/21/2022		

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-752.000	SUPPLIES	7.10
L006 111552	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/16/2022 E31620 FTB ICE SKATING RINK 12/21/2022 N 66.49 / / 0.0000 N 0.00 12/31/2022 N 66.49
PD CK# 18283 12/21/2022		

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-752.000	SUPPLIES	66.49
VENDOR TOTAL:		130.20

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-19-22 TO 1-5-23

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
M017 111573	MARINE CITY GENERAL FUND 260 S PARKER STREET MARINE CITY MI, 48039	12/15/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	2022 SUMMER TAX NOV 16-30, 2022	 737.94 0.00 737.94

PD CK# 18284 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-221.005	DUE TO CITY-PENALTY-REAL PROPERTY	266.11
703-000.000-221.001	DUE TO CITY-REFUSE	449.36
703-000.000-221.001	DUE TO CITY-REFUSE INTEREST	16.46
703-000.000-221.001	NSF	5.62
703-000.000-221.001	INTEREST - NSF	0.39
		<u>737.94</u>

M017 111568	MARINE CITY GENERAL FUND 260 S PARKER STREET MARINE CITY MI, 48039	12/21/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	2022 SUMMER TAX DECEMBER 1-15, 2022	 6,216.62 0.00 6,216.62
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PD CK# 18284 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-221.000	DUE TO CITY-OPERATING-REAL	4,724.97
703-000.000-221.000	DUE TO CITY-OPERATING-INTEREST-(REAL)	163.08
703-000.000-221.005	DUE TO CITY-PENALTY-REAL PROPERTY	454.79
703-000.000-221.001	DUE TO CITY-REFUSE	842.70
703-000.000-221.001	DUE TO CITY-REFUSE INTEREST	31.08
		<u>6,216.62</u>

VENDOR TOTAL: 6,954.56

M377 111613	MARK R. SCHWARTZ 9821 SPRINGBORN CASCO MI, 48064	12/31/2022 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N N Y	ELECTRICAL INSPECTIONS DECEMBER 2022	 549.75 0.00 549.75
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PD CK# 18309 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	CONTRACTUAL SERVICES	549.75

VENDOR TOTAL: 549.75

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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 BILL DISBURSEMENT 12-19-22 TO 1-5-23

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
M010 111553	MECHANICAL FABRICATORS, INC. 770 DEGURSE MARINE CITY MI, 48039	12/16/2022 12/21/2022 / / 12/31/2022	44325 0.0000	FTB N N N	WWTP LAND & BUILDING REPAIRS	121.65 0.00 121.65

PD CK# 18285 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-930.000	LAND & BUILDING REPAIRS	121.65

VENDOR TOTAL: 121.65

D999 111577	MICHAEL DEKUN 2680 SCHOOL ROAD ALGER MI, 48610	01/01/2023 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT JANUARY	35.00 0.00 35.00
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PD CK# 18310 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	COMMUNICATIONS	35.00

VENDOR TOTAL: 35.00

I007 111589	MICHAEL P ITRICH 349 NORTH AVENUE ALGONAC MI, 48001	01/01/2023 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT JANUARY	65.00 0.00 65.00
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PD CK# 18311 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT	65.00

VENDOR TOTAL: 65.00

M249 111554	MIKE HOPKINS 7767 MARSH RD MARINE CITY MI, 48039	12/12/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N Y	WWTP EQUIPMENT REPAIRS	394.00 0.00 394.00
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PD CK# 18286 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-931.003	SERVICE CALL & LABOR	175.00
592-545.000-931.003	INSTALL NEW IGNITION MODULE	167.00
592-545.000-931.003	INSTALL NEW FAN BLADE ON OLD UNIT BL MTR	52.00

394.00

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 BILL DISBURSEMENT 12-19-22 TO 1-5-23

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
					VENDOR TOTAL:	394.00
LAS999 111591	NICHOLE LASECKI 45920 BEACON DRIVE SHELBY TWP MI, 48315	01/01/2023 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N N N	PHONE REIMBURSEMENT JANUARY	40.00 0.00 40.00
PD CK# 18312 01/04/2023						
GL NUMBER	DESCRIPTION				AMOUNT	
101-253.000-850.000	PHONE REIMBURSEMENT				40.00	
LAS999 111610	NICHOLE LASECKI 45920 BEACON DRIVE SHELBY TWP MI, 48315	12/30/2022 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N N N	MILEAGE REIMBURSEMENT FOR RAYMOND JAMES	16.25 0.00 16.25
PD CK# 18312 01/04/2023						
GL NUMBER	DESCRIPTION				AMOUNT	
101-253.000-861.000	MILEAGE REIMBURSEMENT - 190 MILES				16.25	
					VENDOR TOTAL:	56.25
Q100 111531	QUADIENT FINANCE USA, INC. P.O. BOX 6813 CAROL STREAM IL, 60197-6813	11/28/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	PREPAID POSTAGE FUNDS	2,000.00 0.00 2,000.00
PD CK# 18287 12/21/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-000.000-123.200	PREPAID POSTAGE				2,000.00	
					VENDOR TOTAL:	2,000.00

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
R012 111574	RAYMOND JAMES & ASSOCIATES 691 N SQUIRREL RD SUITE 222 AUBURN HILLS MI, 48326	10/01/2022 12/29/2022 / / 10/15/2022	STATEMENT 0.0000	FTB N Y N	EMPLOYER RETIREE HEALTH INSURANCE CONTR	 17,327.71 0.00 17,327.71

PD CK# 18295 12/29/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-270.000-723.000	RETIREE HEALTH CARE-OPEB	9,036.78
202-450.000-723.000	RETIREE HEALTH CARE-OPEB	551.65
203-450.000-723.000	RETIREE HEALTH CARE-OPEB	827.48
209-000.000-723.000	RETIREE HEALTH CARE-OPEB	336.60
592-543.000-723.000	RETIREE HEALTH CARE-OPEB	833.09
592-547.000-723.000	RETIREE HEALTH CARE-OPEB	275.83
592-545.000-723.000	RETIREE HEALTH CARE-OPEB	3,292.68
592-549.000-723.000	RETIREE HEALTH CARE-OPEB	2,173.60
		<u>17,327.71</u>

R012 111575	RAYMOND JAMES & ASSOCIATES 691 N SQUIRREL RD SUITE 222 AUBURN HILLS MI, 48326	11/01/2022 12/29/2022 / / 11/15/2022	STATEMENT 0.0000	FTB N Y N	EMPLOYER RETIREE HEALTH INSURANCE CONTR	 17,327.71 0.00 17,327.71
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PD CK# 18296 12/29/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-270.000-723.000	RETIREE HEALTH CARE-OPEB	9,036.78
202-450.000-723.000	RETIREE HEALTH CARE-OPEB	551.65
203-450.000-723.000	RETIREE HEALTH CARE-OPEB	827.48
209-000.000-723.000	RETIREE HEALTH CARE-OPEB	336.60
592-543.000-723.000	RETIREE HEALTH CARE-OPEB	833.09
592-547.000-723.000	RETIREE HEALTH CARE-OPEB	275.83
592-545.000-723.000	RETIREE HEALTH CARE-OPEB	3,292.68
592-549.000-723.000	RETIREE HEALTH CARE-OPEB	2,173.60
		<u>17,327.71</u>

R012 111576	RAYMOND JAMES & ASSOCIATES 691 N SQUIRREL RD SUITE 222 AUBURN HILLS MI, 48326	12/01/2022 12/29/2022 / / 12/15/2022	STATEMENT 0.0000	FTB N Y N	EMPLOYER RETIREE HEALTH INSURANCE CONTR	 17,327.71 0.00 17,327.71
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PD CK# 18297 12/29/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-270.000-723.000	RETIREE HEALTH CARE-OPEB	9,036.78
202-450.000-723.000	RETIREE HEALTH CARE-OPEB	551.65
203-450.000-723.000	RETIREE HEALTH CARE-OPEB	827.48
209-000.000-723.000	RETIREE HEALTH CARE-OPEB	336.60
592-543.000-723.000	RETIREE HEALTH CARE-OPEB	833.09

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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592-547.000-723.000	RETIREE HEALTH CARE-OPEB				275.83	
592-545.000-723.000	RETIREE HEALTH CARE-OPEB				3,292.68	
592-549.000-723.000	RETIREE HEALTH CARE-OPEB				2,173.60	
					17,327.71	

R012 111594	RAYMOND JAMES & ASSOCIATES 691 N SQUIREL RD SUITE 222 AUBURN HILLS MI, 48326	01/01/2023 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N Y N	EMPLOYER RETIREMENT CONTRIBUTION - JANU	29,090.58 0.00 29,090.58
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PD CK# 18313 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-270.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	18,036.16
202-450.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	872.72
203-450.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	1,745.43
209-000.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	581.81
592-543.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	3,199.96
592-547.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	4,654.50
		29,090.58

VENDOR TOTAL: 81,073.71

A999 111592	SHANNON ADAMS 1427 WHITE STREET PORT HURON MI, 48060	01/01/2023 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT JANUARY	40.00 0.00 40.00
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PD CK# 18314 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-850.000	COMMUNICATIONS	40.00
		40.00

VENDOR TOTAL: 40.00

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S997	SMART SOURCE LLC MICHIGAN DIVISION	12/14/2022	1774747	FTB	ADDITIONAL END OF THE YEAR TAX FORMS	
111532	PO BOX 106068 ATLANTA GA, 30348-6068	12/21/2022 / / 12/31/2022	0.0000	N N N		259.15 0.00 259.15

PD CK# 18288 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-900.000	W2 SET TRADITIONAL 6 PT -100 PACK	106.20
101-253.000-900.000	1099 MISC REC COPY B 50 PACK	15.80
101-253.000-900.000	1099 MISC PAYER COPY C 50 PACK	15.80
101-253.000-900.000	1099 MISC REC STATE COPY 50 PACK	15.80
101-253.000-900.000	1099R DIS FROM PENSIONS COPY A 50 PACK	15.80
101-253.000-900.000	1099R DIS PENS COPY B REC 50 PACK	15.80
101-253.000-900.000	BRREC05 1099R DIS PENS COPY C REC 50 PAC	15.80
101-253.000-900.000	BR205 1099 DIS.PENS REC COPY 2 50 PACK	15.80
101-253.000-900.000	BRPAY05-1099R DIS.PENS COPY D/1 PAYOR 50	15.80
101-253.000-900.000	FREIGHT	26.55
		<u>259.15</u>

VENDOR TOTAL: 259.15

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S204 111569	ST CLAIR COUNTY TREASURER 200 GRAND RIVER AVE, SUITE 101 PORT HURON MI, 48060	12/21/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	2022 SUMMER TAX DECEMBER 1-15, 2022	 5,172.19 0.00 5,172.19

PD CK# 18289 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-REAL	566.33
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-INTEREST-(REAL)	19.53
703-000.000-222.001	DUE TO COUNTY-OPERATING-REAL	1,599.57
703-000.000-222.001	DUE TO COUNTY-OPERATING-INT-(REAL)	55.23
703-000.000-236.000	DUE TO SPECIAL EDUCATION-REAL	692.93
703-000.000-236.000	DUE TO SPECIAL EDUCATION-INT-(REAL)	23.92
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-REAL	58.05
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-INT-(REAL)	2.00
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-REAL	277.12
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-INT-(R)	9.57
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-REAL	1,805.63
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-INT-(R)	62.31
		<u>5,172.19</u>

S204 111571	ST CLAIR COUNTY TREASURER 200 GRAND RIVER AVE, SUITE 101 PORT HURON MI, 48060	12/21/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	2022 WINTER TAX DECEMBER 1-15, 2022	 63,366.92 0.00 63,366.92
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PD CK# 18289 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-222.001	DUE TO COUNTY-OPERATING	63,366.92

VENDOR TOTAL: 68,539.11

S061 111572	ST. CLAIR CO. REDEVELOPMENT AUTH. ATTENTION: GEOFF DONALDSON ST. CLAIR CO. METROPOLITAN PLANNING PORT HURON MI, 48060	12/21/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N Y N	2022 WINTER TAX CAPTURE BROWNFIELD DEC	 4,227.58 0.00 4,227.58
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PD CK# 18290 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-230.002	DUE TO COUNTY REDEVELOPMENT AUTHORITY	4,227.58

VENDOR TOTAL: 4,227.58

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S994 111566	STATE FARM 1 STATE FARM PLAZA BLOOMINGTON IL, 61710	12/21/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	REFUND FOR FIRE REPAIR WORK NOT COMPLET	 8,129.00 0.00 8,129.00

PD CK# 18291 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-376.002	INS. CLAIM-620 ALGER-REST. FUNDS	8,129.00

VENDOR TOTAL: 8,129.00

T300 111611	THE HOWARD E NYHART COMPANY INC. ATTN : FINANCE DEPARTMENT 8415 ALLISON POINTE BLVD SUITE 300 INDIANAPOLIS IN, 46250	12/31/2022 01/04/2023 / / 01/31/2022	153338HW_202212 0.0000	FTB N N N	ACTUARIAL & ADMINISTRATIVE SERVICES	 5,300.00 0.00 5,300.00
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PD CK# 18315 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
731-000.000-801.000	PROFESSIONAL SERVICES	5,300.00

VENDOR TOTAL: 5,300.00

T997 111530	THE STANDARD - LIFE INSURANCE PO BOX 5676 PORTLAND OR, 97228-5676	12/31/2022 12/21/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	MONTHLY LIFE INSURANCE PREMIUM DUE JANU	 205.80 0.00 205.80
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PD CK# 803 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-726.000	LIFE INSURANCE	12.00
101-215.000-726.000	LIFE INSURANCE	15.78
101-301.000-726.000	LIFE INSURANCE	79.20
101-441.000-726.000	LIFE INSURANCE	34.20
101-253.000-726.000	LIFE INSURANCE	20.25
202-450.000-726.000	LIFE INSURANCE	5.70
203-450.000-726.000	LIFE INSURANCE	8.55
592-543.000-726.000	LIFE INSURANCE	12.50
592-547.000-726.000	LIFE INSURANCE	17.62

205.80

VENDOR TOTAL: 205.80

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
T035 111555	THEUT REDI-MIX SUPPLY INC 1910 S PARKER STREET MARINE CITY MI, 48039	12/12/2022 12/21/2022 / / 12/31/2022	1242283 0.0000	FTB N N N	CATCH BASIN REPAIR	 108.00 0.00 108.00

PD CK# 18292 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
203-451.000-934.000	MANHOLE BLOCK 4X6X6 (10)	32.40
203-451.000-934.000	8" FILL BRICK (S) ADJUST BRICK (25)	15.00
203-451.000-934.000	SPEC MIX MASONRY CEMENT (6)	60.60
		<u>108.00</u>

VENDOR TOTAL: 108.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice STATEMENT Disc. %	Bank FTB N N	Invoice Description	Gross Amount Discount Net Amount
KEN999 111582	THOMAS KENYON 5647 MEADOW LANE SAINT CLAIR MI, 48079	01/01/2023 01/04/2023 / / 01/15/2023	 0.0000	FTB N N	PHONE REIMBURSEMENT JANUARY	 35.00 0.00 35.00

PD CK# 18316 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	COMMUNICATIONS	35.00
		<u>35.00</u>

VENDOR TOTAL: 35.00

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TOS999 111520	TOSHIBA FINANCIAL SERVICES PO BOX 790448 SAINT LOUIS MO, 63179-0448	12/08/2022 12/21/2022 / / 12/31/2022	489162172 0.0000	FTB N N N	PRINTER - CITY OFFICES	328.81 0.00 328.81

PD CK# 18293 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-884.000	CONTRACT PAYMENT	290.00
101-265.000-884.000	PROP DAMAGE SURCHARGE	38.81
		<u>328.81</u>

TOS999 111526	TOSHIBA FINANCIAL SERVICES PO BOX 790448 SAINT LOUIS MO, 63179-0448	12/01/2022 12/21/2022 / / 12/31/2022	489162271 0.0000	FTB N N N	PRINTER - POLICE DEPT	69.98 0.00 69.98
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PD CK# 18293 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-884.000	EQUIPMENT LEASE	69.98

VENDOR TOTAL: 398.79

T016 111590	TRACY KALLEK 3210 CHURCH CASCO MI, 48064	01/01/2023 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N N Y	MONTHLY PHONE REIMBURSEMENT JANUARY	40.00 0.00 40.00
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PD CK# 18317 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-850.000	MONTHLY PHONE REIMBURSEMENT	40.00

VENDOR TOTAL: 40.00

T401 111556	TRI COUNTY EQUIPMENT 989 W. SANILAC SANDUSKY MI, 48471	12/19/2022 12/21/2022 / / 12/31/2022	1401973 0.0000	FTB N N N	DPW EQUIPMENT REPAIRS	521.64 0.00 521.64
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PD CK# 18294 12/21/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-931.003	CUTTING EDGE	521.64

VENDOR TOTAL: 521.64

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 User: SINGER
 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/19/2022 - 01/05/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT 12-19-22 TO 1-5-23

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
V006 111612	VERIZON WIRELESS PO BOX 15062 ALBANY NY, 12212-5062	12/23/2022 01/04/2023 / / 01/15/2023	9923746383 0.0000	FTB N N N	(4) IN CAR MODEMS - PD	 190.31 0.00 190.31

PD CK# 18318 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	COMMUNICATIONS	114.29
592-549.000-802.000	CONTRACTUAL SERVICES	76.02
		<u>190.31</u>

VENDOR TOTAL: 190.31

W100 111614	WILLIAM J KARAS 4300 IRENE SAINT CLAIR MI, 48079	12/31/2022 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N N Y	PLUMBING INSPECTIONS DECEMBER 2022	 126.00 0.00 126.00
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PD CK# 18319 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	MECHANICAL INSPECTIONS	126.00

W100 111615	WILLIAM J KARAS 4300 IRENE SAINT CLAIR MI, 48079	12/31/2022 01/04/2023 / / 01/15/2023	STATEMENT 0.0000	FTB N N Y	MECHANICAL INSPECTIONS DECEMBER 2022	 566.25 0.00 566.25
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PD CK# 18319 01/04/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	MECHANICAL INSPECTIONS	566.25

VENDOR TOTAL: 692.25

TOTAL - ALL VENDORS: 250,595.41

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A023 111662	AARON D ATKINSON 1539 MEISNER ROAD EAST CHINA MI, 48054	12/24/2022 01/16/2023 / / 01/31/2023	STATEMENT 0.0000	FTB N Y N	OVERTIME LUCH MONIES	10.00 0.00 10.00

PD CK# 18320 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-722.001	PLOWING AND SALTING ON 12/24/22	10.00

VENDOR TOTAL: 10.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 01/16/2023 - 01/16/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 MEETING ENCUMBRANCES 1-16-2023

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
TAXREFUND 111617	ACHATZ STEVEN 6111 KING RD MARINE CITY MI, 48039	01/05/2023 01/16/2023 01/16/2023 01/16/2023	01/05/2023 0.0000	FTB N N N	2022 Win Tax Refund 02-235-0038-000	0.00 0.00 40.27
PD CK# 18321 01/16/2023						
GL NUMBER 703-000.000-275.000	DESCRIPTION DUE TO TAXPAYERS					AMOUNT 40.27
TAXREFUND 111618	ACHATZ STEVEN 6111 KING RD MARINE CITY MI, 48039	01/05/2023 01/16/2023 01/16/2023 01/16/2023	01/05/2023 0.0000	FTB N N N	2022 Win Tax Refund 02-235-0039-000	0.00 0.00 40.27
PD CK# 18321 01/16/2023						
GL NUMBER 703-000.000-275.000	DESCRIPTION DUE TO TAXPAYERS					AMOUNT 40.27
TAXREFUND 111619	ACHATZ STEVEN 6111 KING RD MARINE CITY MI, 48039	01/05/2023 01/16/2023 01/16/2023 01/16/2023	01/05/2023 0.0000	FTB N N N	2022 Win Tax Refund 02-235-0040-000	0.00 0.00 40.27
PD CK# 18321 01/16/2023						
GL NUMBER 703-000.000-275.000	DESCRIPTION DUE TO TAXPAYERS					AMOUNT 40.27
TAXREFUND 111620	ACHATZ STEVEN 6111 KING RD MARINE CITY MI, 48039	01/05/2023 01/16/2023 01/16/2023 01/16/2023	01/05/2023 0.0000	FTB N N N	2022 Win Tax Refund 02-235-0041-000	0.00 0.00 116.84
PD CK# 18321 01/16/2023						
GL NUMBER 703-000.000-275.000	DESCRIPTION DUE TO TAXPAYERS					AMOUNT 116.84

VENDOR TOTAL: 237.65

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 01/16/2023 - 01/16/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 MEETING ENCUMBRANCES 1-16-2023

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A250A 111656	AJAX MATERIALS CORPORATION P.O. BOX 7058 TROY MI, 48007	12/20/2022 01/16/2023 / / 01/31/2023	281795 0.0000	FTB N N N	ROAD & STREET MATERIALS/LOCAL ROADS	762.50 0.00 762.50

PD CK# 18322 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
202-452.000-761.000	ROAD/STREET MATERIAL	381.25
203-452.000-761.000	ROAD/STREET MATERIAL	381.25
		<u>762.50</u>

VENDOR TOTAL: 762.50

B131 111621	BLUE WATER FUEL MANAGEMENT 36065 WATER ST PO BOX 430 RICHMOND MI, 48062-0430	12/31/2022 01/16/2023 / / 01/31/2023	7808 0.0000	FTB N Y N	MONTHLY FUEL EXPENSES-PD DECEMBER 2022	1,065.10 0.00 1,065.10
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PD CK# 18323 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-759.000	MONTHLY FUEL EXPENSES-PD	1,065.10

VENDOR TOTAL: 1,065.10

B013 111658	BLUE WATER INDUSTRIAL PRODUCTS 37280 GREEN ST NEW BALTIMORE MI, 48047	12/31/2022 01/16/2023 / / 01/31/2023	00810725 0.0000	FTB N N N	DPW SUPPLIES	4.25 0.00 4.25
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PD CK# 18324 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-752.000	300 SIZE CYLINDER	4.25

VENDOR TOTAL: 4.25

B177 111634	BMJ ENGINEERS & SURVEYORS INC 519 HURON AVENUE PORT HURON MI, 48060	12/29/2022 01/16/2023 / / 01/28/2023	83219 0.0000	FTB N N N	2208.09 MARINE CITY 2022 RESURFACING PR	532.93 0.00 532.93
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PD CK# 18325 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
203-450.000-801.000	PROFESSIONAL SERVICES	532.93

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 01/16/2023 - 01/16/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 MEETING ENCUMBRANCES 1-16-2023

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 532.93

A275 111660	BRIAN ATHERTON 630 SUMMER STREET ALGONAC MI, 48001	12/24/2022 01/16/2023 / / 01/31/2023	STATEMENT 0.0000	FTB N Y N	OVERTIME LUNCH MONIES	10.00 0.00 10.00
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PD CK# 18326 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-722.001	PLOWING & SALTING 12/24/22	10.00

VENDOR TOTAL: 10.00

C022 111622	COTTRELLVILLE TOWNSHIP 7008 MARSH RD MARINE CITY MI, 48039	12/31/2022 01/16/2023 / / 01/31/2023	STATEMENT 0.0000	FTB N N N	MARINE CITY QUARTERLY INVOICE	2,350.00 0.00 2,350.00
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PD CK# 18327 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
592-543.000-802.000	FOURTH QTR	2,350.00

VENDOR TOTAL: 2,350.00

D80 111661	DANIEL DEGUEISIPPE 5853 MARKEL ROAD COTTRELLVILLE TOWNSHIP MI, 48039	12/24/2022 01/16/2023 / / 01/31/2023	STATEMENT 0.0000	FTB N Y N	OVERTIME LUNCH MONIES	10.00 0.00 10.00
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PD CK# 18328 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-722.001	PLOWING AND SALTING 12/24/22	10.00

VENDOR TOTAL: 10.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 01/16/2023 - 01/16/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 MEETING ENCUMBRANCES 1-16-2023

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
D008 111623	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	12/19/2022 01/16/2023 / / 01/17/2023	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE 305 S WATER (WOMEN	24.83 0.00 24.83

PD CK# 810 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.000	ELECTRIC	24.83

D008 111624	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/21/2023 01/16/2023 / / 01/18/2023	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE 610 S MAIN STREET	1.00 0.00 1.00
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PD CK# 810 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.002	MARINE CITY MARINA	1.00

VENDOR TOTAL: 25.83

D050 111645	DYCK SECURITY SERVICES 2425 MINNIE STREET PORT HURON MI, 48060-4733	12/19/2022 01/16/2023 / / 01/31/2023	\$21555 0.0000	FTB N N N	304 S BELLE RIVER SERVICE CALL	112.50 0.00 112.50
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PD CK# 18329 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-802.000	CONTRACTUAL SERVICES	112.50

VENDOR TOTAL: 112.50

E082 111625	ELECTION SOURCE 4615 DANVERS DRIVE SE GRAND RAPIDS MI, 49512	01/01/2023 01/16/2023 / / 01/31/2023	22-8267 0.0000	FTB N N N	ANNUAL MAINTENANCE CONTRACT FOR ICP & I	990.00 0.00 990.00
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PD CK# 18330 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-802.000	ICP ANNUAL MAINT CONTRACT	750.00
101-262.000-802.000	ICX ANNUAL MAINT CONTRACT	240.00
		990.00

VENDOR TOTAL: 990.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 01/16/2023 - 01/16/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 MEETING ENCUMBRANCES 1-16-2023

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
E007 111647	ETNA SUPPLY COMPANY PO BOX 772107 DETROIT MI, 48277-2107	12/14/2022 01/16/2023 / / 01/31/2023	S104876678.002 0.0000	FTB N N N	SYSTEM MAINT WATER OTHER REPAIRS & MAIN	186.00 0.00 186.00

PD CK# 18331 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	186.00

E007 111648	ETNA SUPPLY COMPANY PO BOX 772107 DETROIT MI, 48277-2107	12/22/2022 01/16/2023 / / 01/01/2023	S104884811.001 0.0000	FTB N N N	SYSTEM MAINT WATER OTHER REPAIRS & MAIN	477.50 0.00 477.50
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PD CK# 18331 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	477.50

VENDOR TOTAL: 663.50

FV150 111649	F & V OPERATIONS RESOURCE MGMT 2960 LUCERNE DRIVE SE SUITE 100 GRAND RAPIDS MI, 49546	01/01/2023 01/16/2023 / / 01/31/2023	712522 0.0000	FTB N Y N	CONTRACTUAL SERVICES	34,416.24 0.00 34,416.24
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PD CK# 18332 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	CONTRACTUAL SERVICES	34,416.24

VENDOR TOTAL: 34,416.24

H101 111650	HAVILAND PRODUCTS COMPANY 421 ANN STREET NW GRAND RAPIDS MI, 49504-2075	12/20/2022 01/16/2023 / / 01/31/2023	457481 0.0000	FTB N N N	WWTP PROCESS CHEMICALS	1,440.00 0.00 1,440.00
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PD CK# 18333 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-753.001	PROCESS CHEMICALS	1,440.00

VENDOR TOTAL: 1,440.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 01/16/2023 - 01/16/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 MEETING ENCUMBRANCES 1-16-2023

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
0999 111663	JEFF OLESKO 156 CHARTIER ST APT 3 MARINE CITY MI, 48039	12/24/2022 01/16/2023 / / 01/31/2023	STATEMENT 0.0000	FTB N N N	OVERTIME LUNCH MONIES	10.00 0.00 10.00

PD CK# 18334 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-722.001	PLOWING & SALTING ON 12/24/22	10.00
VENDOR TOTAL:		10.00

J80 111659	JOSHUA R DANNEELS 1916 JACKSON ST. SAINT CLAIR MI, 48079	12/28/2022 01/16/2023 / / 01/31/2023	STATEMENT 0.0000	FTB N N N	OVERTIME LUNCH MONIES	10.00 0.00 10.00
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PD CK# 18335 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-722.001	PLOWING & SALTING 12/24/22	10.00
VENDOR TOTAL:		10.00

K170 111626	KELLY TIMM 56315 SAINT ANDREW DRIVE MACOMB MI, 48042	01/03/2023 01/16/2023 / / 01/31/2023	2023 0.0000	FTB N N N	2023 DESIGNATED ASSESSOR RETAINER FEE	250.00 0.00 250.00
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PD CK# 18336 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-257.000-802.000	CONTRACTUAL SERVICES	250.00
VENDOR TOTAL:		250.00

TAXREFUND 111616	KENNY MICHAEL 4146 NEUMAN ROAD ST CLAIR TWP MI, 48079	01/05/2023 01/16/2023 01/16/2023 01/16/2023	01/05/2023 0.0000	FTB N N N	2022 Sum Tax Refund 02-750-0008-000	0.00 0.00 1,406.50
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PD CK# 18337 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-275.000	DUE TO TAXPAYERS	1,406.50
VENDOR TOTAL:		1,406.50

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 01/16/2023 - 01/16/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 MEETING ENCUMBRANCES 1-16-2023

Vendor Code Ref #	Vendor name Address City/State/zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
L185 111657	LESLIE TIRE 41600 EXECUTIVE DRIVE HARRISON TWP MI, 48045	01/03/2023 01/16/2023 / / 01/31/2023	4127817 0.0000	FTB N N N	DPW VEHICLE REPAIRS & MAINT	473.61 0.00 473.61

PD CK# 16338 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE	473.61

VENDOR TOTAL: 473.61

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 01/16/2023 - 01/16/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 MEETING ENCUMBRANCES 1-16-2023

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
L006 111636	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/21/2022 01/16/2023 / / 01/31/2023	E32566 0.0000	FTB N N	WELDING HELMET BATTERY	8.26 0.00 8.26
PD CK# 18339 01/16/2023						
GL NUMBER	DESCRIPTION			AMOUNT		
101-441.000-931.003	EQUIPMENT REPAIRS			8.26		
L006 111641	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/28/2022 01/16/2023 / / 01/31/2023	E33794 0.0000	FTB N N	CITY HALL 260 S PARKER	83.51 0.00 83.51
PD CK# 18339 01/16/2023						
GL NUMBER	DESCRIPTION			AMOUNT		
101-265.000-930.000	LAND & BUILDING REPAIRS			83.51		
L006 111642	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	12/28/2022 01/16/2023 / / 01/31/2023	E33850 0.0000	FTB N N	WWTP	2.46 0.00 2.46
PD CK# 18339 01/16/2023						
GL NUMBER	DESCRIPTION			AMOUNT		
592-545.000-931.003	EQUIPMENT REPAIRS			2.46		
L006 111640	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	01/03/2023 01/16/2023 / / 01/31/2023	E34870 0.0000	FTB N N	CITY HALL 260 S PARKER	6.64 0.00 6.64
PD CK# 18339 01/16/2023						
GL NUMBER	DESCRIPTION			AMOUNT		
101-265.000-930.000	LAND & BUILDING REPAIRS			6.64		
L006 111639	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	01/03/2023 01/16/2023 / / 01/31/2023	E34896 0.0000	FTB N N	CITY HALL 260 S PARKER	7.59 0.00 7.59
PD CK# 18339 01/16/2023						

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 User: SINGER
 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 01/16/2023 - 01/16/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 MEETING ENCUMBRANCES 1-16-2023

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	7.59
L006 111638	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	01/03/2023 E34917 FTB DPW EQUIPMENT REPAIRS 01/16/2023 N 7.58 / / 0.0000 N 0.00 01/31/2023 N 7.58
PD CK# 18339 01/16/2023		

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-931.003	EQUIPMENT REPAIRS	7.58
L006 111637	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	01/03/2023 E34920 FTB DPW EQUIPMENT REPAIRS 01/16/2023 N (7.58) / / 0.0000 N 0.00 01/31/2023 N (7.58)
PD CK# 18339 01/16/2023		

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-931.003	EQUIPMENT REPAIRS	(7.58)
VENDOR TOTAL:		108.46

O029 111627	ON DUTY GEAR LLC PO BOX 611258 PORT HURON MI, 48061-1258	12/31/2022 29263 FTB UNIFORMS - DEKUN 01/16/2023 N 119.99 / / 0.0000 N 0.00 01/30/2023 N 119.99
PD CK# 18340 01/16/2023		

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-767.000	BLAUER 1/4" ZIP SWEATER DARK NAVY	114.99
101-301.000-767.000	ALTERATION CHARGES	5.00
VENDOR TOTAL:		119.99

01/05/2023 01:08 PM
 User: SINGER
 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 01/16/2023 - 01/16/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 MEETING ENCUMBRANCES 1-16-2023

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
P157 111655	PARAGON LABORATORIES INC ACCOUNTS RECEIVABLE 30555 SOUTHFIELD RD. STE 400 SOUTHFIELD MI, 48076	12/10/2022 01/16/2023 / / 01/31/2023	2907-232660 0.0000	FTB N Y N	WATER PLANT CONTRACTUAL SERVICES	570.00 0.00 570.00

PD CK# 18341 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	CONTRACTUAL SERVICES	570.00

VENDOR TOTAL: 570.00

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 User: SINGER
 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 01/16/2023 - 01/16/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 MEETING ENCUMBRANCES 1-16-2023

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S012 111628	SEMCO ENERGY GAS CO PO BOX 740812 CINCINNATI OH, 45274-0812	12/21/2022 01/16/2023 / / 01/26/2023	STATEMENT 0.0000	FTB N N N	300 BROADWAY 11/23/22 TO 12/21/22	163.26 0.00 163.26
PD CK# 811 01/16/2023						
GL NUMBER	DESCRIPTION					AMOUNT
101-265.000-921.002	NATURAL GAS					163.26
S012 111629	SEMCO ENERGY GAS CO PO BOX 740812 CINCINNATI OH, 45274-0812	12/21/2022 01/16/2023 / / 01/26/2023	STATEMENT 0.0000	FTB N N N	405 S. MAIN - MUSEUM 11/23/22-12/21/22	222.60 0.00 222.60
PD CK# 811 01/16/2023						
GL NUMBER	DESCRIPTION					AMOUNT
101-804.000-921.002	NATURAL GAS					222.60
S012 111630	SEMCO ENERGY GAS CO PO BOX 740812 CINCINNATI OH, 45274-0812	12/22/2022 01/16/2023 / / 01/26/2023	STATEMENT 0.0000	FTB N N N	229 S WATER - GENERATOR 11/23/22 TO 1	20.37 0.00 20.37
PD CK# 811 01/16/2023						
GL NUMBER	DESCRIPTION					AMOUNT
592-549.000-921.002	NATURAL GAS					20.37
S012 111631	SEMCO ENERGY GAS CO PO BOX 740812 CINCINNATI OH, 45274-0812	12/21/2022 01/16/2023 / / 01/26/2023	STATEMENT 0.0000	FTB N N N	231 S WATER - GENERAL SERVICE 11/23/22	832.78 0.00 832.78
PD CK# 811 01/16/2023						
GL NUMBER	DESCRIPTION					AMOUNT
592-549.000-921.002	NATURAL GAS					832.78
					VENDOR TOTAL:	1,239.01

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 01/16/2023 - 01/16/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
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 MEETING ENCUMBRANCES 1-16-2023

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
T009 111633	THE CLEANING CREW II LLC 929 LIGHTHOUSE DRIVE MARYSVILLE MI, 48040	12/31/2022 01/16/2023 / / 01/31/2023	072180 0.0000	FTB N N N	CLEANING-CITY OFFICES DECEMBER	 200.00 0.00 200.00

PD CK# 18342 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-802.000	CONTRACTUAL SERVICES	200.00

T009 111632	THE CLEANING CREW II LLC 929 LIGHTHOUSE DRIVE MARYSVILLE MI, 48040	12/26/2022 01/16/2023 / / 01/31/2023	072181 0.0000	FTB N N N	CLEANING-LIBRARY DECEMBER	 480.00 0.00 480.00
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PD CK# 18342 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-802.000	CONTRACTUAL SERVICES	480.00

VENDOR TOTAL: 680.00

T016 111635	TRACY KALLEK 3210 CHURCH CASCO MI, 48064	12/31/2022 01/16/2023 / / 01/31/2023	141 0.0000	FTB N Y Y	BUILDING OFFICIAL DECEMBER 2022	 4,084.03 0.00 4,084.03
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PD CK# 18343 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	CONTRACTUAL SERVICES	4,084.03

VENDOR TOTAL: 4,084.03

S232 111646	UIS SCADA 2290 BISHOP CIRCLE EAST DEXTER MI, 48130	12/23/2022 01/16/2023 / / 12/31/2022	530369342 0.0000	FTB N N N	WWTP CONTRACTUAL	 372.00 0.00 372.00
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PD CK# 18344 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-802.000	CONTRACTUAL SERVICES	372.00

VENDOR TOTAL: 372.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
U029 111653	USA BLUEBOOK PO BOX 9004 GURNEE IL, 60031-9004	12/29/2022 01/16/2023 / / 01/28/2023	217451 0.0000	FTB N N N	WWTP LAB SUPPLY	145.21 0.00 145.21
PD CK# 18345 01/16/2023						
GL NUMBER	DESCRIPTION				AMOUNT	
592-545.000-762.000	LAB SUPPLY				145.21	
U029 111654	USA BLUEBOOK PO BOX 9004 GURNEE IL, 60031-9004	12/29/2022 01/16/2023 / / 01/28/2023	217571 0.0000	FTB N N N	WWTP LAB SUPPLY	175.12 0.00 175.12
PD CK# 18345 01/16/2023						
GL NUMBER	DESCRIPTION				AMOUNT	
592-545.000-762.000	LAB SUPPLY				175.12	
U029 111651	USA BLUEBOOK PO BOX 9004 GURNEE IL, 60031-9004	01/03/2023 01/16/2023 / / 02/02/2023	219759 0.0000	FTB N N N	WWTP LAB SUPPLY	369.37 0.00 369.37
PD CK# 18345 01/16/2023						
GL NUMBER	DESCRIPTION				AMOUNT	
592-545.000-762.000	LAB SUPPLY				369.37	
U029 111652	USA BLUEBOOK PO BOX 9004 GURNEE IL, 60031-9004	01/03/2023 01/16/2023 / / 02/02/2023	219770 0.0000	FTB N N N	WWTP LAB SUPPLY	369.37 0.00 369.37
PD CK# 18345 01/16/2023						
GL NUMBER	DESCRIPTION				AMOUNT	
592-545.000-762.000	LAB SUPPLY				369.37	
VENDOR TOTAL:						1,059.07

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
W020 111644	WATSON BROS SERVICE CO 3433 ELECTRIC AVENUE PORT HURON MI, 48060	11/30/2022 01/16/2023 / / 12/30/2022	22WBS4056 0.0000	FTB N N N	WWTP EMERGENCY REPAIRS BACKFLOW PREVENT	 6,500.00 0.00 6,500.00

PD CK# 18346 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-931.003	EQUIPMENT REPAIRS	6,500.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
W020 111643	WATSON BROS SERVICE CO 3433 ELECTRIC AVENUE PORT HURON MI, 48060	12/19/2022 01/16/2023 / / 01/31/2023	22WBS4116 0.0000	FTB N N N	WWTP EMERGENCY REPAIRS BACKFLOW PREVENT	 418.97 0.00 418.97

PD CK# 18346 01/16/2023

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-931.003	EQUIPMENT REPAIRS	418.97

VENDOR TOTAL: 6,918.97

TOTAL - ALL VENDORS: 59,932.14

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000.000-001.001	CASH	3,311,595.88
101-000.000-001.009	CASH-PD SPECIAL ACCOUNT	108.46
101-000.000-001.900	CASH-FLAGSHIP FED CREDIT UNION	13.94
101-000.000-004.000	PETTY CASH - CASH DRAWERS	250.00
101-000.000-004.001	PETTY CASH \$100 - CUSTODIAN	100.00
101-000.000-004.301	PETTY CASH-POLICE DEPARTMENT	100.00
101-000.000-018.100	ALLOWANCE FOR DELINQUENT TAXES	(9,946.45)
101-000.000-040.120	A/R-VARIOUS VENDORS	15,057.22
101-000.000-040.121	A/R IRS OVERPAYMENT	2,591.73
101-000.000-045.001	S/A RECEIVABLE-SIDEWALKS	6,601.21
101-000.000-062.001	LEASE RECEIVABLE	2,970.64
101-000.000-062.002	LEASE RECEIVABLE	25,308.15
101-000.000-062.003	LEASE RECEIVABLE	169.93
101-000.000-072.000	DUE FROM COUNTIES	55,078.18
101-000.000-075.000	DUE FROM SCHOOLS	4,877.25
101-000.000-078.000	DUE FROM STATE OF MICHIGAN	96,023.00
101-000.000-083.000	DUE FROM EMPLOYEES	3,000.00
101-000.000-084.202	DUE FROM MAJOR STREET FUND	3,763.49
101-000.000-084.203	DUE FROM LOCAL STREET FUND	4,248.13
101-000.000-084.265	DUE FROM DRUG FORFEITURE FUND	0.08
101-000.000-084.309	DUE FROM BROWNFIELD	54,782.82
101-000.000-084.592	DUE FROM WATER FUND	9,241.95
101-000.000-084.703	DUE FROM TAX ACCOUNT FUND	130,276.85
101-000.000-084.704	DUE FROM PAYROLL CLEARING FUND	(1,163.69)
101-000.000-123.200	PREPAID POSTAGE	6,000.00
101-000.000-189.001	LEASE RECEIVABLE	243,225.83
101-000.000-189.002	LEASE RECEIVABLE	197,621.81
101-000.000-189.003	LEASE RECEIVABLE	5,526.38
Total Assets		4,167,422.79
*** Liabilities ***		
101-000.000-200.000	ACCOUNTS PAYABLE	11,859.17
101-000.000-200.100	ADDITIONAL ACCOUNTS PAYABLE	7,528.61
101-000.000-214.202	DUE TO MAJOR ROAD FUND	5,317.49
101-000.000-214.203	DUE TO LOCAL ROAD FUND	6,581.00
101-000.000-214.600	DUE TO GUY CENTER FUND	218,369.75
101-000.000-214.703	DUE TO TAX ACCOUNT	215.84
101-000.000-214.731	DUE TO M.C. RETIREMENT SYSTEM	410.34
101-000.000-228.630	DUE TO STATE-SEX OFFENDER REG.	(43.25)
101-000.000-237.000	INSURANCE PREMIUM CO-PAY(PREPMT)	650.00
101-000.000-257.000	ACCRUED WAGES PAYABLE	38,950.55
101-000.000-362.000	DEFERRED REVENUE	20,891.00
Total Liabilities		310,730.50
*** Fund Balance ***		
101-000.000-339.000	UNEARNED REVENUE	484,812.95
101-000.000-367.001	DEFERRED INFLOW	246,196.47
101-000.000-367.002	DEFERRED INFLOW	222,929.96
101-000.000-367.003	DEFERRED INFLOW	5,696.31
101-000.000-376.003	PARK IMPROVEMENTS REST. FUNDS	30,465.12
101-000.000-376.004	BEACH FUNRAISER DON-REST FUNDS	1,135.39
101-000.000-376.005	BEACH FUNRAISER GRANT REST FUNDS	2,369.90
101-000.000-376.006	OWI-MCPD REST. FUNDS	187.50
101-000.000-376.007	ROAD TAX MILLAGE REST. FUNDS	112,192.50
101-000.000-376.009	CITY OFFICES REST. FUNDS	137.11
101-000.000-376.010	RIVER REC TEEN ZONE REST. FUNDS	500.00
101-000.000-376.025	COMMUNITY ECONOMIC BOARD RESTRICT	5,333.11
101-000.000-390.000	FUND BALANCE	1,771,986.66
Total Fund Balance		2,883,942.98

Fund 101 GENERAL FUND

GL Number	Description	Balance
	Beginning Fund Balance	2,921,271.98
	Net of Revenues VS Expenditures	972,749.31
	Fund Balance Adjustments	(37,329.00)
	Ending Fund Balance	3,856,692.29
	Total Liabilities And Fund Balance	4,167,422.79

Fund 102 GUY CENTER

GL Number	Description	Balance
*** Assets ***		
102-000.000-084.101	DUE FROM GENERAL FUND	218,369.75
Total Assets		218,369.75
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		218,369.75
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		218,369.75

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000.000-001.001	CASH	1,290,404.22
202-000.000-040.120	A/R-VARIOUS VENDORS	893.88
202-000.000-078.000	DUE FROM STATE OF MICHIGAN	56,441.85
202-000.000-083.000	DUE FROM EMPLOYEES	500.00
202-000.000-084.101	DUE FROM GENERAL FUND	5,317.49
Total Assets		1,353,557.44
*** Liabilities ***		
202-000.000-200.000	ACCOUNTS PAYABLE	333.74
202-000.000-214.101	DUE TO GENERAL FUND	3,763.49
202-000.000-214.203	DUE TO LOCAL ROAD FUND	232,134.81
202-000.000-214.592	DUE TO WATER/SEWER FUND	208,731.23
202-000.000-257.000	ACCRUED WAGES PAYABLE	2,367.93
Total Liabilities		447,331.20
*** Fund Balance ***		
202-000.000-390.000	FUND BALANCE	829,492.21
Total Fund Balance		829,492.21
Beginning Fund Balance		829,492.21
Net of Revenues VS Expenditures		76,734.03
Ending Fund Balance		906,226.24
Total Liabilities And Fund Balance		1,353,557.44

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000.000-001.001	CASH	401,308.00
203-000.000-078.000	DUE FROM STATE OF MICHIGAN	21,626.59
203-000.000-083.000	DUE FROM EMPLOYEES	750.00
203-000.000-084.101	DUE FROM GENERAL FUND	6,581.00
203-000.000-084.202	DUE FROM MAJOR STREET FUND	232,134.81
Total Assets		662,400.40
*** Liabilities ***		
203-000.000-200.000	ACCOUNTS PAYABLE	914.18
203-000.000-214.101	DUE TO GENERAL FUND	4,248.13
203-000.000-214.592	DUE TO WATER/SEWER FUND	30,000.00
203-000.000-257.000	ACCRUED WAGES PAYABLE	701.18
Total Liabilities		35,863.49
*** Fund Balance ***		
203-000.000-390.000	FUND BALANCE	602,146.03
Total Fund Balance		602,146.03
Beginning Fund Balance		602,146.03
Net of Revenues VS Expenditures		24,390.88
Ending Fund Balance		626,536.91
Total Liabilities And Fund Balance		662,400.40

Fund 209 CEMETERY FUND

GL Number	Description	Balance
*** Assets ***		
209-000.000-001.001	CASH	79,426.51
Total Assets		79,426.51
*** Liabilities ***		
209-000.000-200.000	ACCOUNTS PAYABLE	28.95
209-000.000-257.000	ACCRUED WAGES PAYABLE	1,065.48
Total Liabilities		1,094.43
*** Fund Balance ***		
209-000.000-390.000	FUND BALANCE	88,381.15
Total Fund Balance		88,381.15
Beginning Fund Balance		88,381.15
Net of Revenues VS Expenditures		(10,049.07)
Ending Fund Balance		78,332.08
Total Liabilities And Fund Balance		79,426.51

Fund 265 DRUG LAW ENFORCEMENT FUND

GL Number	Description	Balance
*** Assets ***		
265-000.000-001.001	CASH	8,626.99
265-000.000-001.007	CASH-PD DRUG ENFORCEMENT FUNDS	410.00
265-000.000-001.008	CASH-PD DRUG FORFEITURE UNJUDICAT	(25.92)
265-000.000-072.000	DUE FROM COUNTIES	375.00
Total Assets		9,386.07
*** Liabilities ***		
265-000.000-214.101	DUE TO GENERAL FUND	0.08
Total Liabilities		0.08
*** Fund Balance ***		
265-000.000-390.000	FUND BALANCE	9,010.99
Total Fund Balance		9,010.99
Beginning Fund Balance		9,010.99
Net of Revenues VS Expenditures		375.00
Ending Fund Balance		9,385.99
Total Liabilities And Fund Balance		9,386.07

Fund 309 BROWNFIELD REDEVELOPMENT

GL Number	Description	Balance
*** Assets ***		
309-000.000-001.001	CASH	89,597.52
309-000.000-072.000	DUE FROM COUNTIES	44,278.40
Total Assets		133,875.92
*** Liabilities ***		
309-000.000-214.101	DUE TO GENERAL FUND	54,782.82
309-000.000-362.000	DEFERRED REVENUE	44,278.40
Total Liabilities		99,061.22
*** Fund Balance ***		
309-000.000-390.000	FUND BALANCE	34,814.70
Total Fund Balance		34,814.70
Beginning Fund Balance		34,814.70
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		34,814.70
Total Liabilities And Fund Balance		133,875.92

Fund 401 CAPITAL PROJECTS FUND

GL Number	Description	Balance
*** Assets ***		
401-000.000-001.001	CASH	44,858.94
Total Assets		44,858.94
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
401-000.000-384.000	GRANT SINKING COMMITTED FUNDS	32,129.25
401-000.000-390.000	FUND BALANCE	12,733.88
Total Fund Balance		44,863.13
Beginning Fund Balance		44,863.13
Net of Revenues VS Expenditures		(4.19)
Fund Balance Adjustments		0.00
Ending Fund Balance		44,858.94
Total Liabilities And Fund Balance		44,858.94

Fund 592 WATER/SEWER FUND

GL Number	Description	Balance
*** Assets ***		
592-000.000-001.001	CASH	1,523,919.30
592-000.000-035.000	UNBILLED UTILITY BILLS RECEIVABLE	369,159.51
592-000.000-040.000	ACCOUNTS RECEIVABLE	179,506.35
592-000.000-045.050	S/A RECEIVABLE	357.16
592-000.000-083.000	DUE FROM EMPLOYEES	750.00
592-000.000-084.202	DUE FROM MAJOR STREET FUND	30,000.00
592-000.000-084.203	DUE FROM LOCAL STREET FUND	208,731.23
592-000.000-084.703	DUE FROM TAX ACCOUNT FUND	3,398.34
592-000.000-131.000	LAND IMPROVEMENTS-NON-DEPR.	63,173.65
592-000.000-152.000	CAPITAL OUTLAY-WATER	7,753,579.14
592-000.000-153.000	WATER SYSTEM/ACCUM DEP-FILTR.	(4,228,116.66)
592-000.000-154.000	CAPITAL OUTLAY -WASTEWATER	15,423,691.21
592-000.000-155.000	ACCUM DEPR SEWER TREATMENT	(14,075,171.70)
592-000.000-196.001	DEFERRED OUTFLOW-PENSION INVEST	14,107.00
592-000.000-197.001	DEFERRED OUTFLOW-CHG IN INVEST EX	1,799.00
Total Assets		7,268,883.53
*** Liabilities ***		
592-000.000-200.000	ACCOUNTS PAYABLE	11,221.61
592-000.000-200.100	ADDITIONAL ACCOUNTS PAYABLE	67,023.48
592-000.000-214.101	DUE TO GENERAL FUND	9,241.95
592-000.000-251.000	ACCRUED INTEREST PAYABLE	3,099.00
592-000.000-257.000	ACCRUED WAGES PAYABLE	7,401.06
592-000.000-300.000	BONDS PAYABLE	585,000.00
592-000.000-304.000	LEASE PURCHASE PAYABLE-EQUIP.	64,531.54
592-000.000-307.001	APPROP FOR BOND REDEMPTION	20,000.00
592-000.000-334.000	NET PENSION LIABILITY	592,654.00
592-000.000-335.000	NET OPEB LIABILITY	1,150,624.00
592-000.000-360.001	DEFERRED INFLOW-CHG IN EXPERIENCE	14,351.00
592-000.000-365.000	DEF. INFLOW-CHG IN INVESTMENT	234,284.00
Total Liabilities		2,759,431.64
*** Fund Balance ***		
592-000.000-376.013	REST. FUNDS-WATER MONITORING	149,091.15
592-000.000-376.014	REST FUNDS-READY TO SERVE WATER	383,252.04
592-000.000-376.015	REST FUNDS-READY TO SERVE SEWER	842,941.98
592-000.000-390.000	FUND BALANCE	2,807,553.92
Total Fund Balance		4,182,839.09
Beginning Fund Balance		4,182,839.09
Net of Revenues VS Expenditures		326,612.80
Ending Fund Balance		4,509,451.89
Total Liabilities And Fund Balance		7,268,883.53

Fund 702 CEMETERY TRUST FUND

GL Number	Description	Balance
*** Assets ***		
702-000.000-002.601	POOL-PERPETUAL CARE (FTB)	124,576.60
702-000.000-002.602	POOL-GUY MAUSOLEUM (FTB)	12,601.75
Total Assets		137,178.35
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
702-000.000-376.016	GUY MAUSOLEUM RESTRICTED FUNDS	7,493.37
702-000.000-376.017	PERPETUAL CARE RESTRICTED FUNDS	88,200.51
702-000.000-390.000	FUND BALANCE	41,497.28
Total Fund Balance		137,191.16
Beginning Fund Balance		137,191.16
Net of Revenues VS Expenditures		(12.01)
Ending Fund Balance		137,178.35
Total Liabilities And Fund Balance		137,178.35

Fund 703 TAX ACCOUNT FUND

GL Number	Description	Balance
*** Assets ***		
703-000.000-001.001	CASH	184,031.16
703-000.000-028.000	TAXES RECEIVABLE-DELQ PERS PROP	38,055.08
703-000.000-084.101	DUE FROM GENERAL FUND	(3,101.65)
Total Assets		218,984.59
*** Liabilities ***		
703-000.000-221.000	DUE TO CITY-OPERATING	125,004.51
703-000.000-221.001	DUE TO CITY-REFUSE	572.92
703-000.000-221.003	DUE TO CITY-DELINQUENT WATER	3,345.11
703-000.000-221.004	DUE TO CITY-FMHA S/A	137.89
703-000.000-221.005	DUE TO CITY-PENALTY	1,283.91
703-000.000-221.006	DUE TO CITY-DELINQUENT OPERATING	2,259.93
703-000.000-221.008	DUE TO CITY-W/S DEBT DELQ	4,341.52
703-000.000-221.010	DUE TO CITY-SIDEWALK-ZONE 2 S/A	165.00
703-000.000-222.001	DUE TO COUNTY-OPERATING	(56,149.17)
703-000.000-222.002	DUE TO COUNTY-DRUGS	16,148.54
703-000.000-222.003	DUE TO COUNTY-VETERANS	2,876.49
703-000.000-222.004	DUE TO COUNTY-PARKS	14,261.62
703-000.000-222.005	DUE TO COUNTY-SENIOR CITIZENS	23,029.89
703-000.000-222.006	DUE TO COUNTY-ROADS	7,195.64
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION	5,410.10
703-000.000-222.010	DUE TO COUNTY-LESTER DRAIN	625.92
703-000.000-222.011	DUE TO COUNTY-SHEA 2 DRAIN	1,253.19
703-000.000-222.012	DUE TO COUNTY-DELQ OPERATING	746.74
703-000.000-222.013	DUE TO COUNTY-DELINQUENT DRUGS	156.57
703-000.000-222.014	DUE TO COUNTY-DELQ VETERANS	27.89
703-000.000-222.015	DUE TO COUNTY-DELINQUENT PARKS	137.69
703-000.000-222.016	DUE TO COUNTY-DELQ SR CITIZENS	223.44
703-000.000-222.017	DUE TO COUNTY-DELQ COUNTY ROADS	69.78
703-000.000-222.018	DUE TO COUNTY-DELQ STATE EDUC.	842.68
703-000.000-222.019	DUE TO STATE LAND BANK	420.98
703-000.000-223.002	DUE TO LIBRARY	34,619.92
703-000.000-223.003	DUE TO LIBRARY-DELINQUENT	195.49
703-000.000-225.001	DUE TO SCHOOLS-OPERATING	(4,327.02)
703-000.000-225.002	DUE TO SCHOOLS-DEBT	779.16
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND	10,320.05
703-000.000-225.004	DUE TO SCHOOLS-DELQ OPERATING	842.68
703-000.000-225.005	DUE TO SCHOOLS-DELINQUENT DEBT	389.74
703-000.000-225.006	DUE TO SCHOOLS-DELQ SINKING FUND	55.91
703-000.000-228.071	DUE TO STATE-STATE EDUCATION	2,737.34
703-000.000-228.072	DUE TO STATE-SCHOOL OPERATING	8,212.03
703-000.000-230.001	DUE TO OTHER UNITS-PEN/INT	11,902.45
703-000.000-230.002	DUE TO COUNTY REDEVELOPMENT AUTHO	(49,884.87)
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL	2,288.52
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION	1,250.57
703-000.000-234.003	DUE TO ISD-DELQ INT SCHOOL	27.01
703-000.000-234.004	DUE TO IDS-DELQ VOCATIONAL EDUC.	129.37
703-000.000-235.000	DUE TO COMMUNITY COLLEGE	2,555.53
703-000.000-235.001	DUE TO COMMUNITY COLLEGE-DELQ	264.40
703-000.000-236.000	DUE TO SPECIAL EDUCATION	1,100.13
703-000.000-236.001	DUE TO SPECIAL EDUCATION-DELQ	323.63
703-000.000-240.000	DUE TO COUNTY-AMBULANCE	14,423.49
703-000.000-275.000	DUE TO TAXPAYERS	237.65
703-000.000-362.101	DEFERRED REVENUE-GENERAL FUND	9,946.45
703-000.000-362.222	DEFERRED REVENUE-COUNTY	11,436.75
703-000.000-362.225	DEFERRED REVENUE-SCHOOLS	4,769.43
Total Liabilities		218,984.59
*** Fund Balance ***		
Total Fund Balance		0.00

Fund 703 TAX ACCOUNT FUND

GL Number	Description	Balance
	Beginning Fund Balance	0.00
	Net of Revenues VS Expenditures	0.00
	Ending Fund Balance	0.00
	Total Liabilities And Fund Balance	218,984.59

Fund 704 PAYROLL CLEARING FUND

GL Number	Description	Balance
*** Assets ***		
704-000.000-001.001	CASH	113,656.19
704-000.000-084.101	DUE FROM GENERAL FUND	2.50
Total Assets		113,658.69
*** Liabilities ***		
704-000.000-214.101	DUE TO GENERAL FUND	1,352.02
704-000.000-214.736	DUE TO RETIREE HEALTH INSURANCE F	2,150.00
704-000.000-228.000	DUE TO STATE WITHHOLDING	14,623.24
704-000.000-229.001	DUE TO FEDERAL-FED INCOME TAX	60,966.85
704-000.000-231.002	DUE TO DEFERRED COMP-EMPLOYEE	25,946.47
704-000.000-231.004	DUE TO POAM DUES-EMPLOYEE	5.00
704-000.000-231.005	DUE TO TEAMSTERS DUE-EMPLOYEE	3.00
704-000.000-231.010	DUE TO HSA-DPW (EMPLOYEE)	3,691.20
704-000.000-238.000	DUE TO DEF, COMP-EMPLOYER	1,460.11
704-000.000-239.000	DUE TO HSA-EMPLOYER	3,460.80
Total Liabilities		113,658.69
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		113,658.69

Fund 731 MARINE CITY RETIREMENT SYSTEM

GL Number	Description	Balance
*** Assets ***		
731-000.000-001.001	CASH	75,778.55
731-000.000-017.000	INVESTMENT IN SECURITIES	4,854,060.80
731-000.000-084.101	DUE FROM GENERAL FUND	410.34
Total Assets		4,930,249.69
*** Liabilities ***		
731-000.000-200.000	ACCOUNTS PAYABLE	5,300.00
Total Liabilities		5,300.00
*** Fund Balance ***		
731-000.000-390.000	FUND BALANCE	5,070,159.97
Total Fund Balance		5,070,159.97
Beginning Fund Balance		5,070,159.97
Net of Revenues VS Expenditures		(145,210.28)
Ending Fund Balance		4,924,949.69
Total Liabilities And Fund Balance		4,930,249.69

Fund 736 RETIREE HEALTH INS TRUST FUND

GL Number	Description	Balance
*** Assets ***		
736-000.000-001.001	CASH	51,438.95
736-000.000-017.000	INVESTMENT IN SECURITIES	245,262.68
Total Assets		296,701.63
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
736-000.000-390.000	FUND BALANCE	295,159.32
Total Fund Balance		295,159.32
Beginning Fund Balance		295,159.32
Net of Revenues VS Expenditures		1,542.31
Ending Fund Balance		296,701.63
Total Liabilities And Fund Balance		296,701.63

User: NLAHECKI

PERIOD ENDING 12/31/2022

DB: Marine City

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GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2022	MONTH 12/31/2022	BALANCE	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-371.000	ZONING ENFORCEMENT VACANT BUILDING	0.00		225.00	75.00	(225.00)	100.00
101-000.000-402.000	CURRENT PROPERTY TAX	1,710,000.00		1,974,254.81	294,380.00	(264,254.81)	115.45
101-000.000-402.100	ST. CLAIR COUNTY ROAD TAX MILLAGE	24,000.00		0.00	0.00	24,000.00	0.00
101-000.000-402.300	USE TAX DISTRIBUTION PA 86	80,000.00		60,353.05	0.00	19,646.95	75.44
101-000.000-412.000	DELINQUENT PERSONAL PROPERTY	5,000.00		0.00	0.00	500.00	0.00
101-000.000-432.000	PAYMENT IN LIEU OF TAXES (PLLT)	7,763.00		0.00	0.00	7,763.00	0.00
101-000.000-433.000	COMMERCIAL FACILITIES TAX	7,150.00		0.00	0.00	7,150.00	0.00
101-000.000-434.000	TRAILER TAX	90.00		0.00	0.00	90.00	0.00
101-000.000-437.000	INDUSTRIAL FACILITY TAX	1,690.00		0.00	0.00	1,690.00	0.00
101-000.000-445.000	PENALTIES AND INTEREST ON TAXES	16,000.00		17,920.19	1,021.32	(1,920.19)	112.00
101-000.000-476.000	BUSINESS LICENSE AND PERMITS	8,000.00		9,555.00	5,930.00	(1,555.00)	119.44
101-000.000-477.001	CABLE TV FRANCHISE FEES	60,000.00		30,355.00	0.00	29,645.00	50.59
101-000.000-490.000	BUILDING DEPARTMENT PERMITS	65,000.00		63,634.15	2,366.41	1,365.85	97.90
101-000.000-543.000	MICHIGAN JUSTICE TRAINING 302 FUNDS	500.00		0.00	0.00	500.00	0.00
101-000.000-567.002	STONEGARDEN GRANT PROCEEDS	3,100.00		0.00	0.00	3,100.00	0.00
101-000.000-567.011	ECSD SRO POSITION	30,000.00		0.00	0.00	30,000.00	0.00
101-000.000-567.200-MC HOTEL00	STATE GRANT-HOTEL PROJECT	0.00		24,987.50	24,987.50	(24,987.50)	100.00
101-000.000-574.000	SALES TAX AND CVT PAYMENT	540,000.00		196,396.00	0.00	343,604.00	36.37
101-000.000-577.000	STATE-LIQUOR LICENSE RETURN	6,400.00		5,077.11	0.00	1,322.89	79.33
101-000.000-583.000	COMMUNITY GRANTS	45,000.00		75,500.00	0.00	(30,500.00)	167.78
101-000.000-614.000	SEX OFFENDER REGISTRATION FEES	100.00		0.00	0.00	100.00	0.00
101-000.000-629.000	RECREATION MILLAGE	20,000.00		20,891.00	0.00	(891.00)	104.46
101-000.000-633.000	ZONING BOARD OF APPEALS FEE	500.00		500.00	0.00	0.00	100.00
101-000.000-634.000	PLANNING COMMISSION REVIEW FEE	2,000.00		2,256.00	0.00	(256.00)	112.80
101-000.000-635.000	CHARGE FOR SERVICES	800.00		4,938.88	1.97	(4,138.88)	617.36
101-000.000-640.000	REFUSE	320,000.00		0.00	0.00	320,000.00	0.00
101-000.000-650.000	MISCELLANEOUS REVENUE	274,000.00		2,291.70	10.00	271,708.30	0.84
101-000.000-650.300	MISC. REV.-LIBRARY EXP.	9,000.00		7,483.07	1,138.88	1,516.93	83.15
101-000.000-650.301	RENTAL REGISTRATION FEES	100.00		0.00	0.00	100.00	0.00
101-000.000-650.400	REPORT COPIES-PD	400.00		390.00	44.00	10.00	97.50
101-000.000-650.500	PBT TESTING-PD	100.00		21.00	0.00	79.00	21.00
101-000.000-650.600	FINGER PRINTING FEE-PD	300.00		216.50	78.25	83.50	72.17
101-000.000-650.900	NOTARY FEE-MCPD	100.00		25.00	0.00	75.00	25.00
101-000.000-653.003-PROPCLEAN0	PROPERTY CLEAN-UP	100.00		561.49	134.09	(461.49)	561.49
101-000.000-655.000	COURT FINES	2,500.00		5,527.50	0.00	(3,027.50)	221.10
101-000.000-655.001	MUNICIPAL CIVIL INFRACTION-PD	2,000.00		1,225.00	125.00	775.00	61.25
101-000.000-655.002	MUNICIPAL CIVIL INFRACTION-BD	0.00		1,375.00	0.00	(1,375.00)	100.00
101-000.000-659.000	OWI FORFEITURE FEES	100.00		0.00	0.00	100.00	0.00
101-000.000-665.000	INTEREST	1,000.00		(207.15)	0.00	1,207.15	(20.72)
101-000.000-665.001	INTEREST-SPECIAL ASSESSMENT	100.00		0.00	0.00	100.00	0.00
101-000.000-667.000	RENT	750.00		0.00	0.00	750.00	0.00
101-000.000-667.001	CELLULAR TOWER LEASE	12,270.00		12,205.00	0.00	65.00	99.47
101-000.000-667.003	HOMELAND SECURITY TOWER LEASE	30,720.00		2,566.37	0.00	28,153.63	8.35
101-000.000-667.005	PAVILION RENTAL FEES-MARINER PARK	2,000.00		500.00	0.00	1,500.00	25.00
101-000.000-674.000	PRIVATE CONTRIBUTIONS AND DONATIONS	0.00		330.98	330.98	(330.98)	100.00
101-000.000-674.002	DONATIONS-PARK BENCHES	0.00		4,520.00	0.00	(4,520.00)	100.00
101-000.000-676.004	INSURANCE PREMIUM CONTRIBUTION	18,500.00		7,600.00	575.00	10,900.00	41.08
101-000.000-681.000	TELECOMMUNICATION ROW FUNDS	15,000.00		0.00	0.00	15,000.00	0.00
101-000.000-693.000	GAIN ON SALE OF DEPRECIABLE FIXED ASSET	0.00		9,344.38	0.00	(9,344.38)	100.00
Total Dept 000.000		3,317,633.00		2,542,819.53	331,198.40	774,813.47	76.65

User: NLA SECKI

PERIOD ENDING 12/31/2022

DB: Marine City

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GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR MONTH 12/31/2022 INCREASE (DECREASE)	AVAILABLE		% BGD USED
		2022-23 AMENDED BUDGET	12/31/2022 NORMAL (ABNORMAL)		BALANCE NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND							
Revenues							
Dept 262.000 - ELECTIONS							
101-262.000-682.000	LOCAL GRANTS	4,500.00	5,000.00	5,000.00	(500.00)	111.11	
Total Dept 262.000 - ELECTIONS		4,500.00	5,000.00	5,000.00	(500.00)	111.11	
Dept 265.000 - BUILDINGS/GROUNDS							
101-265.000-400.000	300 BROADWAY	0.00	1,500.00	600.00	(1,500.00)	100.00	
Total Dept 265.000 - BUILDINGS/GROUNDS		0.00	1,500.00	600.00	(1,500.00)	100.00	
Dept 701.000 - PLANNING							
101-701.000-584.000	CED REVENUE	0.00	1,200.00	0.00	(1,200.00)	100.00	
Total Dept 701.000 - PLANNING		0.00	1,200.00	0.00	(1,200.00)	100.00	
TOTAL REVENUES		3,322,133.00	2,550,519.53	336,798.40	771,613.47	76.77	
Expenditures							
Dept 101.000 - CITY COMMISSION							
101-101.000-704.004	WAGES-ELECTED OFFICIALS	6,000.00	3,000.00	0.00	3,000.00	50.00	
101-101.000-709.000	FICA	380.00	186.00	0.00	194.00	48.95	
101-101.000-711.000	MEDICARE	90.00	43.50	0.00	46.50	48.33	
101-101.000-752.000	SUPPLIES	150.00	241.40	179.40	(91.40)	160.93	
101-101.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	300.00	0.00	0.00	300.00	0.00	
101-101.000-880.000	COMMUNITY PROMOTION	500.00	0.00	0.00	500.00	0.00	
101-101.000-909.000	MEALS	100.00	0.00	0.00	100.00	0.00	
101-101.000-911.000	CONFERENCES & TRAINING	500.00	0.00	0.00	500.00	0.00	
101-101.000-915.000	MEMBERSHIPS	7,200.00	2,714.00	90.00	4,486.00	37.69	
101-101.000-916.000	LODGING	500.00	0.00	0.00	500.00	0.00	
Total Dept 101.000 - CITY COMMISSION		15,720.00	6,184.90	269.40	9,535.10	39.34	
Dept 172.000 - CITY MANAGER							
101-172.000-702.000	WAGES-FULL TIME EMPLOYEES	77,000.00	30,688.87	4,707.71	46,311.13	39.86	
101-172.000-704.001	WAGES-PART TIME EMPLOYEES	5,000.00	1,426.82	0.00	3,573.18	28.54	
101-172.000-709.000	FICA	5,022.00	2,089.18	305.24	2,932.82	41.60	
101-172.000-711.000	MEDICARE	1,175.00	488.66	71.42	686.34	41.59	
101-172.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	3,000.00	1,605.83	235.39	1,394.17	53.53	
101-172.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	5,000.00	2,940.72	1,248.34	2,059.28	58.81	
101-172.000-723.000	RETIREE HEALTH CARE-OPEB	0.00	1,200.16	0.00	(1,200.16)	100.00	
101-172.000-726.000	LIFE INSURANCE	120.00	84.00	24.00	36.00	70.00	
101-172.000-755.000	OFFICE SUPPLIES	1,000.00	166.47	0.00	833.53	16.65	
101-172.000-791.000	SUBSCRIPTIONS AND PUBLICATIONS	150.00	81.95	9.99	68.05	54.63	
101-172.000-850.000	COMMUNICATIONS	1,400.00	1,126.85	227.01	273.15	80.49	
101-172.000-851.001	MAIL/POSTAGE	50.00	0.00	0.00	50.00	0.00	
101-172.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	200.00	181.25	105.00	18.75	90.63	
101-172.000-900.000	PRINTING	100.00	68.27	0.00	31.73	68.27	
101-172.000-911.000	CONFERENCES & TRAINING	300.00	40.00	0.00	260.00	13.33	
101-172.000-915.000	MEMBERSHIPS	150.00	0.00	0.00	150.00	0.00	

User: NLA SECKI

PERIOD ENDING 12/31/2022

DB: Marine City

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-172.000-916.000	LODGING	600.00	0.00	0.00	600.00	0.00
Total Dept 172.000 - CITY MANAGER		100,267.00	42,189.03	6,934.10	58,077.97	42.08
Dept 215.000 - CITY CLERK						
101-215.000-702.000	WAGES-FULL TIME EMPLOYEES	65,000.00	34,348.16	4,957.59	30,651.84	52.84
101-215.000-709.000	FICA	4,030.00	2,241.68	324.40	1,788.32	55.62
101-215.000-711.000	MEDICARE	942.50	524.29	75.88	418.21	55.63
101-215.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	3,150.00	1,842.44	267.12	1,307.56	58.49
101-215.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	5,000.00	3,676.86	656.21	1,323.14	73.54
101-215.000-723.000	RETIREE HEALTH CARE-OPEB	150.00	593.13	94.03	(443.13)	395.42
101-215.000-726.000	LIFE INSURANCE	240.00	121.70	31.56	118.30	50.71
101-215.000-755.000	OFFICE SUPPLIES	1,000.00	360.73	0.00	639.27	36.07
101-215.000-802.000	CONTRACTUAL SERVICES	13,000.00	1,281.77	0.00	11,718.23	9.86
101-215.000-824.000	REGISTRATION FEES	50.00	0.00	0.00	50.00	0.00
101-215.000-850.000	COMMUNICATIONS	1,400.00	1,066.85	217.01	333.15	76.20
101-215.000-851.001	MAIL/POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-215.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	400.00	0.00	0.00	400.00	0.00
101-215.000-900.000	PRINTING	150.00	68.27	0.00	81.73	45.51
101-215.000-902.000	PUBLISHING	700.00	58.00	0.00	642.00	8.29
101-215.000-909.000	MEALS	150.00	58.00	30.00	92.00	38.67
101-215.000-911.000	CONFERENCES & TRAINING	800.00	650.00	0.00	150.00	81.25
101-215.000-915.000	MEMBERSHIPS	180.00	125.00	50.00	55.00	69.44
101-215.000-916.000	LODGING	700.00	0.00	0.00	700.00	0.00
Total Dept 215.000 - CITY CLERK		98,042.50	47,016.88	6,703.80	51,025.62	47.96
Dept 223.000 - EXTERNAL AUDIT						
101-223.000-801.000	PROFESSIONAL SERVICES	24,000.00	23,028.15	0.00	971.85	95.95
Total Dept 223.000 - EXTERNAL AUDIT		24,000.00	23,028.15	0.00	971.85	95.95
Dept 224.000 - ACTUARIAL SERVICES						
101-224.000-801.000	PROFESSIONAL SERVICES	3,250.00	0.00	0.00	3,250.00	0.00
Total Dept 224.000 - ACTUARIAL SERVICES		3,250.00	0.00	0.00	3,250.00	0.00
Dept 253.000 - TREASURER/FINANCE DEPARTMENT						
101-253.000-702.000	WAGES-FULL TIME EMPLOYEES	80,000.00	28,105.81	4,704.24	51,894.19	35.13
101-253.000-709.000	FICA	4,960.00	1,692.52	279.26	3,267.48	34.12
101-253.000-711.000	MEDICARE	1,160.00	395.77	65.30	764.23	34.12
101-253.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	2,400.00	1,405.41	235.23	994.59	58.56
101-253.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	25,000.00	7,701.61	2,286.33	17,298.39	30.81
101-253.000-723.000	RETIREE HEALTH CARE-OPEB	300.00	614.54	121.11	(314.54)	204.85
101-253.000-726.000	LIFE INSURANCE	240.00	119.25	40.50	120.75	49.69
101-253.000-755.000	OFFICE SUPPLIES	5,000.00	2,334.74	59.80	2,665.26	46.69
101-253.000-802.000	CONTRACTUAL SERVICES	3,000.00	15,918.75	0.00	(12,918.75)	530.63
101-253.000-805.000	SERVICE CHARGES	3,500.00	(884.16)	0.00	4,384.16	(25.26)
101-253.000-850.000	COMMUNICATIONS	1,350.00	1,026.86	337.01	323.14	76.06

User: NLA SECKI

PERIOD ENDING 12/31/2022

DB: Marine City

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-253.000-851.001	MAIL/POSTAGE	4,000.00	989.23	0.00	3,010.77	24.73
101-253.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	150.00	380.60	16.25	(230.60)	253.73
101-253.000-900.000	PRINTING	4,600.00	651.08	259.15	3,948.92	14.15
101-253.000-902.000	PUBLISHING	0.00	226.56	0.00	(226.56)	100.00
101-253.000-911.000	CONFERENCES & TRAINING	300.00	0.00	0.00	300.00	0.00
101-253.000-915.000	MEMBERSHIPS	300.00	258.00	0.00	42.00	86.00
101-253.000-916.000	LODGING	600.00	0.00	0.00	600.00	0.00
101-253.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	3,300.00	1,898.50	0.00	1,401.50	57.53
Total Dept 253.000 - TREASURER/FINANCE DEPARTMENT		140,160.00	62,835.07	8,404.18	77,324.93	44.83
Dept 257.000 - ASSESSOR/EQUALIZATION DEPARTMENT						
101-257.000-755.000	OFFICE SUPPLIES	1,500.00	123.57	0.00	1,376.43	8.24
101-257.000-802.000	CONTRACTUAL SERVICES	40,000.00	18,801.00	0.00	21,199.00	47.00
101-257.000-804.001	BOARD OF REVIEW MEMBERS	800.00	90.00	45.00	710.00	11.25
101-257.000-850.000	COMMUNICATIONS	1,000.00	826.88	177.01	173.12	82.69
101-257.000-851.001	MAIL/POSTAGE	70.00	0.00	0.00	70.00	0.00
101-257.000-900.000	PRINTING	100.00	68.27	0.00	31.73	68.27
101-257.000-902.000	PUBLISHING	430.00	0.00	0.00	430.00	0.00
101-257.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	5,300.00	470.00	0.00	4,830.00	8.87
Total Dept 257.000 - ASSESSOR/EQUALIZATION DEPARTMENT		49,200.00	20,379.72	222.01	28,820.28	41.42
Dept 262.000 - ELECTIONS						
101-262.000-702.000	WAGES-FULL TIME EMPLOYEES	2,250.00	2,742.97	0.00	(492.97)	121.91
101-262.000-704.001	WAGES-PART TIME EMPLOYEES	750.00	0.00	0.00	750.00	0.00
101-262.000-709.000	FICA	200.00	166.13	0.00	33.87	83.07
101-262.000-711.000	MEDICARE	50.00	38.85	0.00	11.15	77.70
101-262.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	150.00	137.14	0.00	12.86	91.43
101-262.000-723.000	RETIREE HEALTH CARE-OPEB	20.00	55.53	0.00	(35.53)	277.65
101-262.000-752.000	SUPPLIES	4,000.00	2,443.83	0.00	1,556.17	61.10
101-262.000-802.000	CONTRACTUAL SERVICES	3,500.00	1,440.00	0.00	2,060.00	41.14
101-262.000-805.001	ELECTION INSPECTORS COMPENSATION	6,000.00	3,797.56	0.00	2,202.44	63.29
101-262.000-851.001	MAIL/POSTAGE	6,000.00	0.00	0.00	6,000.00	0.00
101-262.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	150.00	0.00	0.00	150.00	0.00
101-262.000-902.000	PUBLISHING	750.00	437.80	0.00	312.20	58.37
101-262.000-909.000	MEALS	700.00	613.01	0.00	86.99	87.57
101-262.000-931.003	EQUIPMENT REPAIRS	500.00	0.00	0.00	500.00	0.00
Total Dept 262.000 - ELECTIONS		25,020.00	11,872.82	0.00	13,147.18	47.45
Dept 265.000 - BUILDINGS/GROUNDS						
101-265.000-702.000	WAGES-FULL TIME EMPLOYEES	6,000.00	10,881.98	904.45	(4,881.98)	181.37
101-265.000-704.001	WAGES-PART TIME EMPLOYEES	6,000.00	2,309.51	233.05	3,690.49	38.49
101-265.000-709.000	FICA	918.00	797.76	68.64	120.24	86.90
101-265.000-711.000	MEDICARE	87.00	186.62	16.06	(99.62)	214.51
101-265.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	700.00	544.12	45.22	155.88	77.73
101-265.000-723.000	RETIREE HEALTH CARE-OPEB	500.00	280.17	23.71	219.83	56.03
101-265.000-752.000	SUPPLIES	750.00	287.17	0.00	462.83	38.29
101-265.000-755.000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00

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PERIOD ENDING 12/31/2022

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	12/31/2022 NORMAL (ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-265.000-756.000	FURNISHINGS/HOUSEHOLD	2,000.00	0.00	0.00	2,000.00	0.00
101-265.000-802.000	CONTRACTUAL SERVICES	36,000.00	17,969.00	200.00	18,031.00	49.91
101-265.000-884.000	EQUIPMENT LEASE	7,500.00	2,992.41	328.81	4,507.59	39.90
101-265.000-915.000	MEMBERSHIPS	120.00	139.00	0.00	(19.00)	115.83
101-265.000-918.000	WATER	4,000.00	0.00	0.00	4,000.00	0.00
101-265.000-920.000	ELECTRIC	9,000.00	3,839.87	637.60	5,160.13	42.67
101-265.000-921.002	NATURAL GAS	5,500.00	1,538.80	163.26	3,961.20	27.98
101-265.000-930.000	LAND & BUILDING REPAIRS	50,000.00	17,149.92	439.45	32,850.08	34.30
101-265.000-948.000	COMPUTER SERVICES	17,000.00	9,194.98	1,320.00	7,805.02	54.09
Total Dept 265.000 - BUILDINGS/GROUNDS		146,575.00	68,111.31	4,380.25	78,463.69	46.47
Dept 266.000 - ATTORNEY/CORPORATION COUNSEL						
101-266.000-801.000	PROFESSIONAL SERVICES	45,000.00	29,332.98	4,294.47	15,667.02	65.18
Total Dept 266.000 - ATTORNEY/CORPORATION COUNSEL		45,000.00	29,332.98	4,294.47	15,667.02	65.18
Dept 270.000 - HUMAN RESOURCES DEPARTMENT						
101-270.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	242,640.00	108,216.96	18,036.16	134,423.04	44.60
101-270.000-723.000	RETIREE HEALTH CARE-OPEB	135,000.00	55,393.60	9,036.78	79,606.40	41.03
101-270.000-842.000	UNEMPLOYMENT CLAIMS	3,500.00	0.00	0.00	3,500.00	0.00
101-270.000-935.000	PROPERTY/VEHICLE LIABILITY INSURANCE	70,000.00	122,565.00	0.00	(52,565.00)	175.09
101-270.000-937.000	WORKERS COMPENSATION INSURANCE	9,000.00	4,052.00	0.00	4,948.00	45.02
Total Dept 270.000 - HUMAN RESOURCES DEPARTMENT		460,140.00	290,227.56	27,072.94	169,912.44	63.07
Dept 271.000 - SPECIAL PROJECTS						
101-271.000-752.000	SUPPLIES	3,000.00	7,011.25	0.00	(4,011.25)	233.71
101-271.000-752.100	SIDEWALK INCENTIVE PROGRAM	5,000.00	172.70	0.00	4,827.30	3.45
101-271.000-802.000	CONTRACTUAL SERVICES	20,000.00	14,400.00	0.00	5,600.00	72.00
101-271.000-925.000	HYDRANT USAGE	10,000.00	0.00	0.00	10,000.00	0.00
101-271.000-975.001	CAPITAL OUTLAY-PROPERTY ACQUISITION	0.00	29,239.51	4,000.00	(29,239.51)	100.00
101-271.000-995.001	INTERFUND TRANSFERS OUT	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 271.000 - SPECIAL PROJECTS		73,000.00	50,823.46	4,000.00	22,176.54	69.62
Dept 301.000 - POLICE						
101-301.000-702.000	WAGES-FULL TIME EMPLOYEES	480,000.00	244,894.64	45,372.53	235,105.36	51.02
101-301.000-704.001	WAGES-PART TIME EMPLOYEES	0.00	6,631.02	0.00	(6,631.02)	100.00
101-301.000-709.000	FICA	30,000.00	17,566.59	3,114.10	12,433.41	58.56
101-301.000-711.000	MEDICARE	7,000.00	4,108.31	728.31	2,891.69	58.69
101-301.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	12,000.00	6,500.00	1,500.00	5,500.00	54.17
101-301.000-713.000	OVERTIME	20,000.00	28,935.58	4,106.55	(8,935.58)	144.68
101-301.000-714.001	LONGEVITY PAY	1,050.00	1,050.00	0.00	0.00	100.00
101-301.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	12,000.00	10,158.20	1,515.41	1,841.80	84.65
101-301.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	35,000.00	21,440.40	2,868.30	13,559.60	61.26
101-301.000-721.001	CLOTHING ALLOWANCE	1,800.00	0.00	0.00	1,800.00	0.00
101-301.000-723.000	RETIREE HEALTH CARE-OPEB	4,500.00	3,461.80	576.80	1,038.20	76.93
101-301.000-726.000	LIFE INSURANCE	1,500.00	533.40	168.90	966.60	35.56

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PERIOD ENDING 12/31/2022

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	USED
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-301.000-731.000	EMPLOYMENT SCREENING	500.00	248.00	0.00	252.00	49.60
101-301.000-752.000	SUPPLIES	1,500.00	410.57	78.28	1,089.43	27.37
101-301.000-755.000	OFFICE SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
101-301.000-756.000	FURNISHINGS/HOUSEHOLD	500.00	0.00	0.00	500.00	0.00
101-301.000-757.000	FIREARM SUPPLIES	2,000.00	1,628.30	509.30	371.70	81.42
101-301.000-759.000	GASOLINE	20,000.00	7,605.12	1,065.10	12,394.88	38.03
101-301.000-767.000	CLOTHING	4,000.00	6,756.12	119.99	(2,756.12)	168.90
101-301.000-791.000	SUBSCRIPTIONS AND PUBLICATIONS	100.00	0.00	0.00	100.00	0.00
101-301.000-802.000	CONTRACTUAL SERVICES	20,500.00	7,310.25	0.00	13,189.75	35.66
101-301.000-850.000	COMMUNICATIONS	10,000.00	4,803.38	809.33	5,196.62	48.03
101-301.000-851.001	MAIL/POSTAGE	150.00	0.00	0.00	150.00	0.00
101-301.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	300.00	0.00	0.00	300.00	0.00
101-301.000-880.000	COMMUNITY PROMOTION	200.00	0.00	0.00	200.00	0.00
101-301.000-884.000	EQUIPMENT LEASE	1,400.00	918.25	69.98	481.75	65.59
101-301.000-907.000	MICHIGAN JUSTICE TRAINING-302 FUNDS	1,000.00	395.00	0.00	605.00	39.50
101-301.000-909.000	MEALS	300.00	0.00	0.00	300.00	0.00
101-301.000-911.000	CONFERENCES & TRAINING	3,000.00	767.50	0.00	2,232.50	25.58
101-301.000-915.000	MEMBERSHIPS	315.00	215.00	100.00	100.00	68.25
101-301.000-916.000	LODGING	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-920.000	ELECTRIC	4,300.00	2,099.75	322.23	2,200.25	48.83
101-301.000-921.002	NATURAL GAS	1,000.00	195.77	0.00	804.23	19.58
101-301.000-930.000	LAND & BUILDING REPAIRS	1,000.00	1,743.93	0.00	(743.93)	174.39
101-301.000-932.000	VEHICLE REPAIRS & MAINTENANCE	6,000.00	550.90	71.00	5,449.10	9.18
101-301.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	200.00	110.00	110.00	90.00	55.00
101-301.000-955.000	MISCELLANEOUS	300.00	20.42	0.00	279.58	6.81
101-301.000-985.000	CAPITAL OUTLAY-EQUIPMENT	20,500.00	4,995.33	0.00	15,504.67	24.37
Total Dept 301.000 - POLICE		706,415.00	386,053.53	63,206.11	320,361.47	54.65
Dept 336.000 - FIRE						
101-336.000-802.000	CONTRACTUAL SERVICES	253,000.00	126,407.75	0.00	126,592.25	49.96
Total Dept 336.000 - FIRE		253,000.00	126,407.75	0.00	126,592.25	49.96
Dept 371.000 - INSPECTIONS/CODE ENFORCEMENT						
101-371.000-702.000	WAGES-FULL TIME EMPLOYEES	6,000.00	4,340.24	636.19	1,659.76	72.34
101-371.000-704.001	WAGES-PART TIME EMPLOYEES	13,000.00	5,521.41	678.30	7,478.59	42.47
101-371.000-709.000	FICA	1,178.00	596.56	79.15	581.44	50.64
101-371.000-711.000	MEDICARE	280.00	139.55	18.53	140.45	49.84
101-371.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	250.00	217.02	31.82	32.98	86.81
101-371.000-723.000	RETIREE HEALTH CARE-OPEB	200.00	149.98	23.04	50.02	74.99
101-371.000-755.000	OFFICE SUPPLIES	1,000.00	123.56	0.00	876.44	12.36
101-371.000-791.000	SUBSCRIPTIONS AND PUBLICATIONS	200.00	0.00	0.00	200.00	0.00
101-371.000-802.000	CONTRACTUAL SERVICES	45,000.00	28,813.82	5,326.03	16,186.18	64.03
101-371.000-850.000	COMMUNICATIONS	1,400.00	1,276.86	252.01	123.14	91.20
101-371.000-851.001	MAIL/POSTAGE	200.00	0.00	0.00	200.00	0.00
101-371.000-900.000	PRINTING	100.00	68.27	0.00	31.73	68.27
101-371.000-915.000	MEMBERSHIPS	100.00	0.00	0.00	100.00	0.00
101-371.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	750.00	0.00	0.00	750.00	0.00
Total Dept 371.000 - INSPECTIONS/CODE ENFORCEMENT		69,658.00	41,247.27	7,045.07	28,410.73	59.21

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 441.000 - GENERAL MAINTENANCE						
101-441.000-702.000	WAGES-FULL TIME EMPLOYEES	108,000.00	47,688.01	10,828.86	60,311.99	44.16
101-441.000-704.001	WAGES-PART TIME EMPLOYEES	20,000.00	7,188.40	1,310.09	12,811.60	35.94
101-441.000-709.000	FICA	8,000.00	3,336.87	740.06	4,663.13	41.71
101-441.000-711.000	MEDICARE	1,900.00	780.41	173.07	1,119.59	41.07
101-441.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	7,500.00	0.00	0.00	7,500.00	0.00
101-441.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	3,200.00	1,681.37	247.64	1,518.63	52.54
101-441.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	26,700.00	15,549.38	2,465.58	11,150.62	58.24
101-441.000-722.001	FOOD ALLOWANCE	100.00	50.00	50.00	50.00	50.00
101-441.000-723.000	RETIREE HEALTH CARE-OPEB	1,200.00	658.05	129.91	541.95	54.84
101-441.000-726.000	LIFE INSURANCE	540.00	239.40	99.90	300.60	44.33
101-441.000-731.000	EMPLOYMENT SCREENING	300.00	249.00	0.00	51.00	83.00
101-441.000-752.000	SUPPLIES	1,000.00	481.18	109.59	518.82	48.12
101-441.000-755.000	OFFICE SUPPLIES	1,000.00	88.89	0.00	911.11	8.89
101-441.000-758.000	DIESEL FUEL	9,000.00	2,405.83	0.00	6,594.17	26.73
101-441.000-759.000	GASOLINE	12,000.00	8,305.85	0.00	3,694.15	69.22
101-441.000-767.000	CLOTHING	3,600.00	3,768.72	0.00	(168.72)	104.69
101-441.000-802.000	CONTRACTUAL SERVICES	2,000.00	2,564.95	0.00	(564.95)	128.25
101-441.000-826.000	CDL CONSORTIUM FEE	700.00	480.00	0.00	220.00	68.57
101-441.000-850.000	COMMUNICATIONS	6,700.00	2,386.99	205.00	4,313.01	35.63
101-441.000-851.001	MAIL/POSTAGE	150.00	0.00	0.00	150.00	0.00
101-441.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	50.00	22.50	0.00	27.50	45.00
101-441.000-901.000	ADVERTISING	50.00	34.00	0.00	16.00	68.00
101-441.000-909.000	MEALS	100.00	0.00	0.00	100.00	0.00
101-441.000-911.000	CONFERENCES & TRAINING	800.00	0.00	0.00	800.00	0.00
101-441.000-915.000	MEMBERSHIPS	750.00	130.00	0.00	620.00	17.33
101-441.000-920.000	ELECTRIC	6,000.00	2,561.53	445.53	3,438.47	42.69
101-441.000-921.002	NATURAL GAS	5,500.00	982.18	0.00	4,517.82	17.86
101-441.000-931.003	EQUIPMENT REPAIRS	13,000.00	5,037.95	744.88	7,962.05	38.75
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE	22,000.00	3,068.89	0.00	18,931.11	13.95
101-441.000-934.000	OTHER REPAIRS AND MAINTENANCE	2,500.00	8.52	0.00	2,491.48	0.34
Total Dept 441.000 - GENERAL MAINTENANCE		264,340.00	109,748.87	17,550.11	154,591.13	41.52
Dept 448.000 - STREET LIGHTING						
101-448.000-926.000	STREET LIGHTING	85,000.00	33,640.43	0.00	51,359.57	39.58
Total Dept 448.000 - STREET LIGHTING		85,000.00	33,640.43	0.00	51,359.57	39.58
Dept 528.000 - RUBBISH COLLECTION/DISPOSAL						
101-528.000-802.000	CONTRACTUAL SERVICES	305,800.00	159,469.02	25,396.92	146,330.98	52.15
Total Dept 528.000 - RUBBISH COLLECTION/DISPOSAL		305,800.00	159,469.02	25,396.92	146,330.98	52.15
Dept 569.000 - WATERSHED COUNCIL						
101-569.000-704.001	WAGES-PART TIME EMPLOYEES	1,300.00	96.86	0.00	1,203.14	7.45
101-569.000-709.000	FICA	80.00	6.01	0.00	73.99	7.51
101-569.000-711.000	MEDICARE	20.00	1.41	0.00	18.59	7.05
101-569.000-801.000	PROFESSIONAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-569.000-885.000	PERMIT FEES	2,000.00	0.00	0.00	2,000.00	0.00

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PERIOD ENDING 12/31/2022

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	12/31/2022 NORMAL (ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-569.000-911.000	CONFERENCES & TRAINING	150.00	0.00	0.00	150.00	0.00
Total Dept 569.000 - WATERSHED COUNCIL		4,550.00	104.28	0.00	4,445.72	2.29
Dept 691.000 - SAFETY PROGRAM-EMPLOYEES						
101-691.000-752.000	SUPPLIES	2,300.00	574.00	0.00	1,726.00	24.96
101-691.000-931.003	EQUIPMENT REPAIRS	300.00	0.00	0.00	300.00	0.00
Total Dept 691.000 - SAFETY PROGRAM-EMPLOYEES		2,600.00	574.00	0.00	2,026.00	22.08
Dept 701.000 - PLANNING						
101-701.000-752.000	SUPPLIES-PLANNING	2,000.00	2,400.00	0.00	(400.00)	120.00
101-701.000-752.002	CED EXPENSE	0.00	(173.02)	0.00	173.02	100.00
101-701.000-801.000	PROFESSIONAL SERVICES	10,000.00	870.62	0.00	9,129.38	8.71
101-701.000-902.000	PUBLISHING	500.00	198.00	0.00	302.00	39.60
101-701.000-911.000	CONFERENCES & TRAINING	100.00	0.00	0.00	100.00	0.00
Total Dept 701.000 - PLANNING		12,600.00	3,295.60	0.00	9,304.40	26.16
Dept 702.000 - ZONING						
101-702.000-902.000	PUBLISHING	500.00	106.00	0.00	394.00	21.20
101-702.000-911.000	CONFERENCES & TRAINING	50.00	0.00	0.00	50.00	0.00
Total Dept 702.000 - ZONING		550.00	106.00	0.00	444.00	19.27
Dept 756.000 - RECREATION/PARK FACILITIES						
101-756.000-702.000	WAGES-FULL TIME EMPLOYEES	25,500.00	16,034.35	1,789.56	9,465.65	62.88
101-756.000-704.001	WAGES-PART TIME EMPLOYEES	23,000.00	16,509.84	532.68	6,490.16	71.78
101-756.000-709.000	FICA	3,007.00	1,986.69	140.31	1,020.31	66.07
101-756.000-711.000	MEDICARE	800.00	464.61	32.81	335.39	58.08
101-756.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	1,200.00	801.73	89.48	398.27	66.81
101-756.000-723.000	RETIREE HEALTH CARE-OPEB	600.00	414.70	46.93	185.30	69.12
101-756.000-752.000	SUPPLIES	5,000.00	1,170.50	66.49	3,829.50	23.41
101-756.000-802.000	CONTRACTUAL SERVICES	7,000.00	3,726.64	550.00	3,273.36	53.24
101-756.000-802.001	CONTRACTUAL SERVICES-MARINER PARK	1,100.00	270.00	0.00	830.00	24.55
101-756.000-850.000	COMMUNICATIONS	1,150.00	443.66	73.67	706.34	38.58
101-756.000-920.000	ELECTRIC	2,400.00	974.04	125.16	1,425.96	40.59
101-756.000-920.001	ELECTRIC-MARINER PARK PAVILION	400.00	200.83	23.83	199.17	50.21
101-756.000-920.002	MARINE CITY MARINA	0.00	92.54	15.35	(92.54)	100.00
101-756.000-930.000	LAND & BUILDING REPAIRS	2,000.00	460.27	0.00	1,539.73	23.01
101-756.000-931.003	EQUIPMENT REPAIRS	500.00	24.30	0.00	475.70	4.86
101-756.000-934.000	OTHER REPAIRS AND MAINTENANCE	1,500.00	512.62	0.00	987.38	34.17
101-756.000-934.001	OTHER REPAIRS & MAINT-MARINER PARK	500.00	0.00	0.00	500.00	0.00
101-756.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	20,000.00	8,988.41	0.00	11,011.59	44.94
101-756.000-986.000	CAPITAL OUTLAY-GENERAL	274,000.00	0.00	0.00	274,000.00	0.00
Total Dept 756.000 - RECREATION/PARK FACILITIES		369,657.00	53,075.73	3,486.27	316,581.27	14.36

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PERIOD ENDING 12/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	12/31/2022 NORMAL (ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 790.000 - LIBRARY						
101-790.000-802.000	CONTRACTUAL SERVICES	7,200.00	3,175.64	480.00	4,024.36	44.11
101-790.000-850.000	COMMUNICATIONS	1,400.00	616.83	0.00	783.17	44.06
101-790.000-920.000	ELECTRIC	6,600.00	3,210.89	449.07	3,389.11	48.65
101-790.000-921.002	NATURAL GAS	1,100.00	353.66	0.00	746.34	32.15
101-790.000-930.000	LAND & BUILDING REPAIRS	1,000.00	2,394.38	0.00	(1,394.38)	239.44
Total Dept 790.000 - LIBRARY		17,300.00	9,751.40	929.07	7,548.60	56.37
Dept 804.000 - MUSEUM						
101-804.000-702.000	WAGES-FULL TIME EMPLOYEES	500.00	52.42	0.00	447.58	10.48
101-804.000-704.001	WAGES-PART TIME EMPLOYEES	550.00	353.87	0.00	196.13	64.34
101-804.000-709.000	FICA	76.50	25.04	0.00	51.46	32.73
101-804.000-711.000	MEDICARE	20.00	5.84	0.00	14.16	29.20
101-804.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	50.00	2.62	0.00	47.38	5.24
101-804.000-723.000	RETIREE HEALTH CARE-OPEB	25.00	1.44	0.00	23.56	5.76
101-804.000-752.000	SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-804.000-802.000	CONTRACTUAL SERVICES	400.00	296.64	0.00	103.36	74.16
101-804.000-850.000	COMMUNICATIONS	1,700.00	657.15	0.00	1,042.85	38.66
101-804.000-920.000	ELECTRIC	950.00	355.29	54.67	594.71	37.40
101-804.000-921.002	NATURAL GAS	1,800.00	544.15	222.60	1,255.85	30.23
101-804.000-930.000	LAND & BUILDING REPAIRS	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 804.000 - MUSEUM		7,171.50	2,294.46	277.27	4,877.04	31.99
TOTAL EXPENDITURES		3,279,016.00	1,577,770.22	180,171.97	1,701,245.78	48.12
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		3,322,133.00	2,550,519.53	336,798.40	771,613.47	76.77
TOTAL EXPENDITURES		3,279,016.00	1,577,770.22	180,171.97	1,701,245.78	48.12
NET OF REVENUES & EXPENDITURES		43,117.00	972,749.31	156,626.43	(929,632.31)	2,256.07

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 102 - GUY CENTER						
Revenues						
Dept 000.000						
102-000.000-673.001	SALE OF FIXED ASSETS	0.00	218,369.75	0.00	(218,369.75)	100.00
Total Dept 000.000		<u>0.00</u>	<u>218,369.75</u>	<u>0.00</u>	<u>(218,369.75)</u>	<u>100.00</u>
TOTAL REVENUES		<u>0.00</u>	<u>218,369.75</u>	<u>0.00</u>	<u>(218,369.75)</u>	<u>100.00</u>
Fund 102 - GUY CENTER:						
TOTAL REVENUES		0.00	218,369.75	0.00	(218,369.75)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>218,369.75</u>	<u>0.00</u>	<u>(218,369.75)</u>	<u>100.00</u>

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PERIOD ENDING 12/31/2022

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
			12/31/2022	MONTH 12/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000.000						
202-000.000-546.000	STATE WEIGHT & GAS TAX	345,000.00	180,514.95	27,647.13	164,485.05	52.32
202-000.000-665.000	INTEREST	500.00	622.30	0.00	(122.30)	124.46
202-000.000-699.000	INTERFUND TRANSFERS IN	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000.000		350,500.00	181,137.25	27,647.13	169,362.75	51.68
TOTAL REVENUES		350,500.00	181,137.25	27,647.13	169,362.75	51.68
Expenditures						
Dept 450.000 - GENERAL ADMINISTRATION						
202-450.000-702.000	WAGES-FULL TIME EMPLOYEES	0.00	866.50	82.24	(866.50)	100.00
202-450.000-704.001	WAGES-PART TIME EMPLOYEES	1,250.00	963.32	82.24	286.68	77.07
202-450.000-709.000	FICA	95.00	112.77	10.20	(17.77)	118.71
202-450.000-711.000	MEDICARE	20.00	26.31	2.38	(6.31)	131.55
202-450.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	1,000.00	0.00	0.00	1,000.00	0.00
202-450.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	0.00	30.00	0.00	(30.00)	100.00
202-450.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	12,000.00	5,236.32	872.72	6,763.68	43.64
202-450.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	4,520.00	2,591.55	410.93	1,928.45	57.34
202-450.000-723.000	RETIREE HEALTH CARE-OPEB	7,525.00	3,368.41	551.65	4,156.59	44.76
202-450.000-726.000	LIFE INSURANCE	90.00	39.90	16.65	50.10	44.33
202-450.000-801.000	PROFESSIONAL SERVICES	600.00	0.00	0.00	600.00	0.00
202-450.000-940.000	RENTALS-EQUIPMENT	2,000.00	0.00	0.00	2,000.00	0.00
202-450.000-995.001	INTERFUND TRANSFERS OUT	165,250.00	45,953.88	0.00	119,296.12	27.81
Total Dept 450.000 - GENERAL ADMINISTRATION		194,350.00	59,188.96	2,029.01	135,161.04	30.45
Dept 451.000 - DRAINS-STORM SEWERS						
202-451.000-702.000	WAGES-FULL TIME EMPLOYEES	1,700.00	806.70	754.28	893.30	47.45
202-451.000-704.001	WAGES-PART TIME EMPLOYEES	500.00	24.97	24.97	475.03	4.99
202-451.000-709.000	FICA	140.00	49.95	46.78	90.05	35.68
202-451.000-711.000	MEDICARE	35.00	11.68	10.94	23.32	33.37
202-451.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	70.00	40.32	37.70	29.68	57.60
202-451.000-723.000	RETIREE HEALTH CARE-OPEB	40.00	21.51	20.14	18.49	53.78
202-451.000-761.000	ROAD/STREET MATERIAL	1,000.00	0.00	0.00	1,000.00	0.00
202-451.000-934.000	OTHER REPAIRS AND MAINTENANCE	2,000.00	169.10	0.00	1,830.90	8.46
Total Dept 451.000 - DRAINS-STORM SEWERS		5,485.00	1,124.23	894.81	4,360.77	20.50
Dept 452.000 - ROUTINE MAINTENANCE						
202-452.000-702.000	WAGES-FULL TIME EMPLOYEES	6,500.00	2,420.39	78.64	4,079.61	37.24
202-452.000-704.001	WAGES-PART TIME EMPLOYEES	1,000.00	33.29	0.00	966.71	3.33
202-452.000-709.000	FICA	470.00	146.88	4.70	323.12	31.25
202-452.000-711.000	MEDICARE	110.00	34.35	1.09	75.65	31.23
202-452.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	200.00	121.03	3.94	78.97	60.52
202-452.000-723.000	RETIREE HEALTH CARE-OPEB	100.00	65.60	2.16	34.40	65.60
202-452.000-752.000	SUPPLIES	100.00	0.00	0.00	100.00	0.00
202-452.000-761.000	ROAD/STREET MATERIAL	2,500.00	(512.63)	381.25	3,012.63	(20.51)
202-452.000-934.000	OTHER REPAIRS AND MAINTENANCE	7,000.00	2,871.47	0.00	4,128.53	41.02

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PERIOD ENDING 12/31/2022

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2022 NORMAL (ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 452.000 - ROUTINE MAINTENANCE		17,980.00	5,180.38	471.78	12,799.62	28.81
Dept 453.000 - BRIDGE MAINTENANCE						
202-453.000-702.000	WAGES-FULL TIME EMPLOYEES	1,500.00	651.41	27.54	848.59	43.43
202-453.000-704.001	WAGES-PART TIME EMPLOYEES	1,200.00	509.20	0.00	690.80	42.43
202-453.000-709.000	FICA	180.00	70.50	1.66	109.50	39.17
202-453.000-711.000	MEDICARE	40.00	16.49	0.39	23.51	41.23
202-453.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	35.00	32.57	1.38	2.43	93.06
202-453.000-723.000	RETIREE HEALTH CARE-OPEB	25.00	17.64	0.72	7.36	70.56
202-453.000-752.000	SUPPLIES	400.00	0.00	0.00	400.00	0.00
202-453.000-802.000	CONTRACTUAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
202-453.000-920.000	ELECTRIC	700.00	350.75	75.88	349.25	50.11
202-453.000-934.000	OTHER REPAIRS AND MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 453.000 - BRIDGE MAINTENANCE		6,080.00	1,648.56	107.57	4,431.44	27.11
Dept 455.000 - ICE AND SNOW CONTROL						
202-455.000-702.000	WAGES-FULL TIME EMPLOYEES	7,500.00	27.32	27.32	7,472.68	0.36
202-455.000-704.001	WAGES-PART TIME EMPLOYEES	1,000.00	0.00	0.00	1,000.00	0.00
202-455.000-709.000	FICA	527.00	1.63	1.63	525.37	0.31
202-455.000-711.000	MEDICARE	123.25	0.38	0.38	122.87	0.31
202-455.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	300.00	1.37	1.37	298.63	0.46
202-455.000-723.000	RETIREE HEALTH CARE-OPEB	150.00	0.68	0.68	149.32	0.45
202-455.000-761.000	ROAD/STREET MATERIAL	10,500.00	5,671.48	0.00	4,828.52	54.01
Total Dept 455.000 - ICE AND SNOW CONTROL		20,100.25	5,702.86	31.38	14,397.39	28.37
Dept 456.000 - TRAFFIC SERVICE						
202-456.000-702.000	WAGES-FULL TIME EMPLOYEES	1,300.00	254.47	52.42	1,045.53	19.57
202-456.000-704.001	WAGES-PART TIME EMPLOYEES	500.00	0.00	0.00	500.00	0.00
202-456.000-709.000	FICA	100.00	15.26	3.14	84.74	15.26
202-456.000-711.000	MEDICARE	35.00	3.57	0.73	31.43	10.20
202-456.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	25.00	12.72	2.62	12.28	50.88
202-456.000-723.000	RETIREE HEALTH CARE-OPEB	25.00	6.52	1.39	18.48	26.08
202-456.000-752.000	SUPPLIES	1,000.00	195.12	0.00	804.88	19.51
202-456.000-802.000	CONTRACTUAL SERVICES	300.00	112.31	3.84	187.69	37.44
Total Dept 456.000 - TRAFFIC SERVICE		3,285.00	599.97	64.14	2,685.03	18.26
Dept 464.000 - NON MOTORIZED TRANSPORTATION						
202-464.000-702.000	WAGES-FULL TIME EMPLOYEES	1,000.00	110.16	0.00	889.84	11.02
202-464.000-704.001	WAGES-PART TIME EMPLOYEES	500.00	0.00	0.00	500.00	0.00
202-464.000-709.000	FICA	100.00	6.65	0.00	93.35	6.65
202-464.000-711.000	MEDICARE	25.00	1.56	0.00	23.44	6.24
202-464.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	0.00	5.51	0.00	(5.51)	100.00
202-464.000-723.000	RETIREE HEALTH CARE-OPEB	0.00	2.88	0.00	(2.88)	100.00
202-464.000-752.000	SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
202-464.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	1,500.00	0.00	0.00	1,500.00	0.00

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 464.000 - NON MOTORIZED TRANSPORTATION		5,125.00	126.76	0.00	4,998.24	2.47
Dept 522.000 - STREET CLEANING						
202-522.000-702.000	WAGES-FULL TIME EMPLOYEES	1,950.00	1,336.71	0.00	613.29	68.55
202-522.000-709.000	FICA	125.00	79.38	0.00	45.62	63.50
202-522.000-711.000	MEDICARE	30.00	18.56	0.00	11.44	61.87
202-522.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	75.00	66.82	0.00	8.18	89.09
202-522.000-723.000	RETIREE HEALTH CARE-OPEB	50.00	35.03	0.00	14.97	70.06
202-522.000-752.000	SUPPLIES	650.00	195.00	0.00	455.00	30.00
202-522.000-802.000	CONTRACTUAL SERVICES	1,000.00	65.00	0.00	935.00	6.50
202-522.000-884.000	EQUIPMENT LEASE	29,053.00	29,035.00	0.00	18.00	99.94
202-522.000-931.003	EQUIPMENT REPAIRS	950.00	0.00	0.00	950.00	0.00
202-522.000-992.000	INTEREST EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 522.000 - STREET CLEANING		34,883.00	30,831.50	0.00	4,051.50	88.39
TOTAL EXPENDITURES		287,288.25	104,403.22	3,598.69	182,885.03	36.34
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		350,500.00	181,137.25	27,647.13	169,362.75	51.68
TOTAL EXPENDITURES		287,288.25	104,403.22	3,598.69	182,885.03	36.34
NET OF REVENUES & EXPENDITURES		63,211.75	76,734.03	24,048.44	(13,522.28)	121.39

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PERIOD ENDING 12/31/2022

DB: Marine City

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	12/31/2022 NORMAL (ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000.000						
203-000.000-546.000	STATE WEIGHT & GAS TAX	131,000.00	69,169.31	10,593.94	61,830.69	52.80
203-000.000-665.000	INTEREST	500.00	0.00	0.00	500.00	0.00
203-000.000-699.000	INTERFUND TRANSFERS IN	170,250.00	45,953.88	0.00	124,296.12	26.99
Total Dept 000.000		301,750.00	115,123.19	10,593.94	186,626.81	38.15
TOTAL REVENUES		301,750.00	115,123.19	10,593.94	186,626.81	38.15
Expenditures						
Dept 450.000 - GENERAL ADMINISTRATION						
203-450.000-704.001	WAGES-PART TIME EMPLOYEES	1,250.00	963.37	82.24	286.63	77.07
203-450.000-709.000	FICA	80.00	59.39	5.10	20.61	74.24
203-450.000-711.000	MEDICARE	20.00	13.87	1.19	6.13	69.35
203-450.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	0.00	15.00	0.00	(15.00)	100.00
203-450.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	23,000.00	10,472.58	1,745.43	12,527.42	45.53
203-450.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	6,050.00	3,887.36	616.40	2,162.64	64.25
203-450.000-723.000	RETIREE HEALTH CARE-OPEB	10,000.00	5,043.39	827.48	4,956.61	50.43
203-450.000-726.000	LIFE INSURANCE	160.00	59.88	24.98	100.12	37.43
203-450.000-801.000	PROFESSIONAL SERVICES	600.00	9,635.69	532.93	(9,035.69)	1,605.95
203-450.000-940.000	RENTALS-EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 450.000 - GENERAL ADMINISTRATION		42,660.00	30,150.53	3,835.75	12,509.47	70.68
Dept 451.000 - DRAINS-STORM SEWERS						
203-451.000-702.000	WAGES-FULL TIME EMPLOYEES	7,000.00	1,963.67	1,251.36	5,036.33	28.05
203-451.000-704.001	WAGES-PART TIME EMPLOYEES	1,000.00	24.97	24.97	975.03	2.50
203-451.000-709.000	FICA	500.00	119.49	76.54	380.51	23.90
203-451.000-711.000	MEDICARE	120.00	27.96	17.90	92.04	23.30
203-451.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	350.00	98.19	62.57	251.81	28.05
203-451.000-723.000	RETIREE HEALTH CARE-OPEB	100.00	51.60	33.07	48.40	51.60
203-451.000-752.000	SUPPLIES	50.00	0.00	0.00	50.00	0.00
203-451.000-761.000	ROAD/STREET MATERIAL	2,500.00	0.00	0.00	2,500.00	0.00
203-451.000-802.000	CONTRACTUAL SERVICES	6,500.00	5,110.06	5,110.06	1,389.94	78.62
203-451.000-934.000	OTHER REPAIRS AND MAINTENANCE	2,000.00	522.61	131.96	1,477.39	26.13
Total Dept 451.000 - DRAINS-STORM SEWERS		20,120.00	7,918.55	6,708.43	12,201.45	39.36
Dept 452.000 - ROUTINE MAINTENANCE						
203-452.000-702.000	WAGES-FULL TIME EMPLOYEES	9,500.00	5,364.33	729.64	4,135.67	56.47
203-452.000-704.001	WAGES-PART TIME EMPLOYEES	3,500.00	1,082.49	83.23	2,417.51	30.93
203-452.000-709.000	FICA	825.00	389.51	48.87	435.49	47.21
203-452.000-711.000	MEDICARE	180.00	91.10	11.43	88.90	50.61
203-452.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	460.00	268.23	36.50	191.77	58.31
203-452.000-723.000	RETIREE HEALTH CARE-OPEB	250.00	131.93	18.67	118.07	52.77
203-452.000-752.000	SUPPLIES	100.00	0.00	0.00	100.00	0.00
203-452.000-761.000	ROAD/STREET MATERIAL	2,500.00	381.25	381.25	2,118.75	15.25
203-452.000-934.000	OTHER REPAIRS AND MAINTENANCE	9,000.00	2,902.60	0.00	6,097.40	32.25

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PERIOD ENDING 12/31/2022

DE: Marine City

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR MONTH 12/31/2022 INCREASE (DECREASE)	AVAILABLE		% BGD USED
		2022-23 AMENDED BUDGET	12/31/2022 NORMAL (ABNORMAL)		BALANCE NORMAL (ABNORMAL)		
Fund 203 - LOCAL STREET FUND							
Expenditures							
Total Dept 452.000 - ROUTINE MAINTENANCE		26,315.00	10,611.44	1,309.59	15,703.56		40.32
Dept 455.000 - ICE AND SNOW CONTROL							
203-455.000-702.000	WAGES-FULL TIME EMPLOYEES	8,500.00	134.38	134.38	8,365.62		1.58
203-455.000-704.001	WAGES-PART TIME EMPLOYEES	1,200.00	83.23	83.23	1,116.77		6.94
203-455.000-709.000	FICA	742.05	13.22	13.22	728.83		1.78
203-455.000-711.000	MEDICARE	150.00	3.10	3.10	146.90		2.07
203-455.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	370.00	6.72	6.72	363.28		1.82
203-455.000-723.000	RETIREE HEALTH CARE-OPEB	150.00	3.49	3.49	146.51		2.33
203-455.000-761.000	ROAD/STREET MATERIAL	14,000.00	5,671.49	0.00	8,328.51		40.51
Total Dept 455.000 - ICE AND SNOW CONTROL		25,112.05	5,915.63	244.14	19,196.42		23.56
Dept 456.000 - TRAFFIC SERVICE							
203-456.000-702.000	WAGES-FULL TIME EMPLOYEES	1,500.00	692.48	347.95	807.52		46.17
203-456.000-704.001	WAGES-PART TIME EMPLOYEES	600.00	66.59	49.94	533.41		11.10
203-456.000-709.000	FICA	160.65	45.57	23.86	115.08		28.37
203-456.000-711.000	MEDICARE	30.00	10.65	5.57	19.35		35.50
203-456.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	50.00	34.63	17.40	15.37		69.26
203-456.000-723.000	RETIREE HEALTH CARE-OPEB	50.00	17.88	8.85	32.12		35.76
203-456.000-752.000	SUPPLIES	1,700.00	47.94	0.00	1,652.06		2.82
Total Dept 456.000 - TRAFFIC SERVICE		4,090.65	915.74	453.57	3,174.91		22.39
Dept 464.000 - NON MOTORIZED TRANSPORTATION							
203-464.000-702.000	WAGES-FULL TIME EMPLOYEES	2,000.00	748.96	110.16	1,251.04		37.45
203-464.000-704.001	WAGES-PART TIME EMPLOYEES	1,300.00	439.00	0.00	861.00		33.77
203-464.000-709.000	FICA	225.00	72.20	6.66	152.80		32.09
203-464.000-711.000	MEDICARE	50.00	16.90	1.56	33.10		33.80
203-464.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	20.00	37.44	5.51	(17.44)		187.20
203-464.000-723.000	RETIREE HEALTH CARE-OPEB	120.00	19.61	2.74	100.39		16.34
203-464.000-752.000	SUPPLIES	2,500.00	7.50	0.00	2,492.50		0.30
203-464.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	1,300.00	0.00	0.00	1,300.00		0.00
Total Dept 464.000 - NON MOTORIZED TRANSPORTATION		7,515.00	1,341.61	126.63	6,173.39		17.85
Dept 522.000 - STREET CLEANING							
203-522.000-702.000	WAGES-FULL TIME EMPLOYEES	6,500.00	3,983.92	209.68	2,516.08		61.29
203-522.000-709.000	FICA	425.00	236.34	12.45	188.66		55.61
203-522.000-711.000	MEDICARE	80.00	55.27	2.91	24.73		69.09
203-522.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	320.00	199.20	10.48	120.80		62.25
203-522.000-723.000	RETIREE HEALTH CARE-OPEB	150.00	109.08	5.37	40.92		72.72
203-522.000-752.000	SUPPLIES	1,200.00	195.00	0.00	1,005.00		16.25
203-522.000-802.000	CONTRACTUAL SERVICES	1,200.00	65.00	0.00	1,135.00		5.42
203-522.000-884.000	EQUIPMENT LEASE	29,035.00	29,035.00	0.00	0.00		100.00
203-522.000-931.003	EQUIPMENT REPAIRS	1,000.00	0.00	0.00	1,000.00		0.00
203-522.000-992.000	INTEREST EXPENSE	1,000.00	0.00	0.00	1,000.00		0.00
Total Dept 522.000 - STREET CLEANING		40,910.00	33,878.81	240.89	7,031.19		82.81

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PERIOD ENDING 12/31/2022

DB: Marine City

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
TOTAL EXPENDITURES		166,722.70	90,732.31	12,919.00	75,990.39	54.42
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		301,750.00	115,123.19	10,593.94	186,626.81	38.15
TOTAL EXPENDITURES		166,722.70	90,732.31	12,919.00	75,990.39	54.42
NET OF REVENUES & EXPENDITURES		135,027.30	24,390.88	(2,325.06)	110,636.42	18.06

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PERIOD ENDING 12/31/2022

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	12/31/2022 NORMAL (ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000.000						
209-000.000-491.000	CEMETERY BURIAL	8,000.00	4,400.00	0.00	3,600.00	55.00
209-000.000-492.000	FOUNDATIONS	2,000.00	660.00	0.00	1,340.00	33.00
209-000.000-665.000	INTEREST	60.00	(8.54)	0.00	68.54	(14.23)
209-000.000-680.000	CEMETERY LOT SALES	4,000.00	1,200.00	0.00	2,800.00	30.00
209-000.000-680.001	CEMETERY COLUMBARIUM NICHE SALES	1,000.00	625.00	0.00	375.00	62.50
209-000.000-699.000	INTERFUND TRANSFERS IN	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 000.000		40,060.00	6,876.46	0.00	33,183.54	17.17
TOTAL REVENUES		40,060.00	6,876.46	0.00	33,183.54	17.17
Expenditures						
Dept 000.000						
209-000.000-702.000	WAGES-FULL TIME EMPLOYEES	9,500.00	3,867.41	396.48	5,632.59	40.71
209-000.000-704.001	WAGES-PART TIME EMPLOYEES	8,700.00	3,303.65	49.94	5,396.35	37.97
209-000.000-709.000	FICA	1,240.00	436.74	26.81	803.26	35.22
209-000.000-711.000	MEDICARE	290.00	102.16	6.27	187.84	35.23
209-000.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	500.00	193.36	19.82	306.64	38.67
209-000.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	6,480.00	3,490.86	581.81	2,989.14	53.87
209-000.000-723.000	RETIREE HEALTH CARE-OPEB	3,710.00	2,296.87	347.27	1,413.13	61.91
209-000.000-752.000	SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
209-000.000-802.000	CONTRACTUAL SERVICES	4,000.00	2,000.00	0.00	2,000.00	50.00
209-000.000-902.000	PUBLISHING	60.00	0.00	0.00	60.00	0.00
209-000.000-920.000	ELECTRIC	550.00	367.01	82.31	182.99	66.73
209-000.000-933.000	BUILDING REPAIR	1,000.00	867.47	0.00	132.53	86.75
209-000.000-934.000	OTHER REPAIRS AND MAINTENANCE	500.00	0.00	0.00	500.00	0.00
Total Dept 000.000		38,030.00	16,925.53	1,510.71	21,104.47	44.51
TOTAL EXPENDITURES		38,030.00	16,925.53	1,510.71	21,104.47	44.51
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		40,060.00	6,876.46	0.00	33,183.54	17.17
TOTAL EXPENDITURES		38,030.00	16,925.53	1,510.71	21,104.47	44.51
NET OF REVENUES & EXPENDITURES		2,030.00	(10,049.07)	(1,510.71)	12,079.07	495.03

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2022 NORMAL (ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 265 - DRUG LAW ENFORCEMENT FUND						
Revenues						
Dept 000.000						
265-000.000-658.000	DRUG FORFEITURE FUNDS	500.00	375.00	0.00	125.00	75.00
Total Dept 000.000		<u>500.00</u>	<u>375.00</u>	<u>0.00</u>	<u>125.00</u>	<u>75.00</u>
TOTAL REVENUES		<u>500.00</u>	<u>375.00</u>	<u>0.00</u>	<u>125.00</u>	<u>75.00</u>
Expenditures						
Dept 000.000						
265-000.000-958.000	DRUG ENFORCEMENT	500.00	0.00	0.00	500.00	0.00
Total Dept 000.000		<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
Fund 265 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES		500.00	375.00	0.00	125.00	75.00
TOTAL EXPENDITURES		500.00	0.00	0.00	500.00	0.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>375.00</u>	<u>0.00</u>	<u>(375.00)</u>	<u>100.00</u>

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PERIOD ENDING 12/31/2022

DB: Marine City

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 309 - BROWNFIELD REDEVELOPMENT						
Expenditures						
Dept 000.000						
309-000.000-991.000	PRINCIPAL PAYMENT	27,391.41	0.00	0.00	27,391.41	0.00
Total Dept 000.000		<u>27,391.41</u>	<u>0.00</u>	<u>0.00</u>	<u>27,391.41</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>27,391.41</u>	<u>0.00</u>	<u>0.00</u>	<u>27,391.41</u>	<u>0.00</u>
Fund 309 - BROWNFIELD REDEVELOPMENT :						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<u>27,391.41</u>	<u>0.00</u>	<u>0.00</u>	<u>27,391.41</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>(27,391.41)</u>	<u>0.00</u>	<u>0.00</u>	<u>(27,391.41)</u>	<u>0.00</u>

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PERIOD ENDING 12/31/2022

DB: Marine City

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2022 NORMAL (ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 401 - CAPITAL PROJECTS FUND						
Revenues						
Dept 000.000						
401-000.000-665.000	INTEREST	40.00	(4.19)	0.00	44.19	(10.48)
Total Dept 000.000		<u>40.00</u>	<u>(4.19)</u>	<u>0.00</u>	<u>44.19</u>	<u>(10.48)</u>
TOTAL REVENUES		<u>40.00</u>	<u>(4.19)</u>	<u>0.00</u>	<u>44.19</u>	<u>(10.48)</u>
Expenditures						
Dept 000.000						
401-000.000-805.000	SERVICE CHARGES	40.00	0.00	0.00	40.00	0.00
Total Dept 000.000		<u>40.00</u>	<u>0.00</u>	<u>0.00</u>	<u>40.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>40.00</u>	<u>0.00</u>	<u>0.00</u>	<u>40.00</u>	<u>0.00</u>
Fund 401 - CAPITAL PROJECTS FUND:						
TOTAL REVENUES		<u>40.00</u>	<u>(4.19)</u>	<u>0.00</u>	<u>44.19</u>	<u>10.48</u>
TOTAL EXPENDITURES		<u>40.00</u>	<u>0.00</u>	<u>0.00</u>	<u>40.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>(4.19)</u>	<u>0.00</u>	<u>4.19</u>	<u>100.00</u>

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PERIOD ENDING 12/31/2022

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 592 - WATER/SEWER FUND						
Revenues						
Dept 536.000 - WASTEWATER DEPARTMENT REVENUES						
592-536.000-412.000	DELINQUENT PERSONAL PROPERTY	100.00	0.00	0.00	100.00	0.00
592-536.000-445.000	PENALTIES AND INTEREST ON TAXES	50.00	0.00	0.00	50.00	0.00
592-536.000-490.002	SEWER DEPARTMENT PERMITS	2,400.00	4,800.00	0.00	(2,400.00)	200.00
592-536.000-636.000	READY TO SERVE FEE	150,000.00	72,884.40	11,163.96	77,115.60	48.59
592-536.000-642.000	METERED SALES	440,000.00	262,584.42	32,885.42	177,415.58	59.68
592-536.000-642.100	UNMETERED SALES-CITY BUILDINGS	2,000.00	0.00	0.00	2,000.00	0.00
592-536.000-643.000	DEBT SERVICE COLLECTION	0.00	14,045.35	2,123.90	(14,045.35)	100.00
592-536.000-643.001	CAPITAL IMPROVEMENT FEE	27,900.00	0.00	0.00	27,900.00	0.00
592-536.000-644.000	SEWER CONTRACT	136,000.00	55,336.00	0.00	80,664.00	40.69
592-536.000-665.000	INTEREST	1,600.00	(73.62)	0.00	1,673.62	(4.60)
592-536.000-676.004	INSURANCE PREMIUM CONTRIBUTION	1,800.00	0.00	0.00	1,800.00	0.00
Total Dept 536.000 - WASTEWATER DEPARTMENT REVENUES		761,850.00	409,576.55	46,173.28	352,273.45	53.76
Dept 537.000 - WATER DEPARTMENT REVENUES						
592-537.000-445.000	PENALTIES AND INTEREST ON TAXES	50.00	0.00	0.00	50.00	0.00
592-537.000-490.001	WATER DEPARTMENT PERMITS	100.00	7,310.00	0.00	(7,210.00)	7,310.00
592-537.000-636.000	READY TO SERVE FEE	97,000.00	48,697.16	7,497.06	48,302.84	50.20
592-537.000-637.000	DRINKING WATER MONITORING FEE	29,200.00	14,852.27	2,385.64	14,347.73	50.86
592-537.000-642.000	METERED SALES	975,000.00	517,220.50	46,249.68	457,779.50	53.05
592-537.000-642.100	UNMETERED SALES-CITY BUILDINGS	2,000.00	0.00	0.00	2,000.00	0.00
592-537.000-643.000	DEBT SERVICE COLLECTION	110,600.00	58,117.60	7,111.56	52,482.40	52.55
592-537.000-645.000	WATER METER SALES	250.00	1,398.00	0.00	(1,148.00)	559.20
592-537.000-650.000	MISCELLANEOUS REVENUE	1,000.00	500.00	425.00	500.00	50.00
592-537.000-665.000	INTEREST	1,000.00	(73.67)	0.00	1,073.67	(7.37)
592-537.000-667.004	HYDRANT USE REVENUE	10,000.00	0.00	0.00	10,000.00	0.00
592-537.000-676.004	INSURANCE PREMIUM CONTRIBUTION	3,300.00	300.00	50.00	3,000.00	9.09
Total Dept 537.000 - WATER DEPARTMENT REVENUES		1,229,500.00	648,321.86	63,718.94	581,178.14	52.73
TOTAL REVENUES		1,991,350.00	1,057,898.41	109,892.22	933,451.59	53.12
Expenditures						
Dept 543.000 - GENERAL ADMINISTRATIVE (SEWER)						
592-543.000-702.000	WAGES-FULL TIME EMPLOYEES	40,000.00	23,907.08	3,630.17	16,092.92	59.77
592-543.000-704.001	WAGES-PART TIME EMPLOYEES	15,000.00	3,088.64	246.69	11,911.36	20.59
592-543.000-709.000	FICA	3,300.00	1,651.50	235.88	1,648.50	50.05
592-543.000-711.000	MEDICARE	800.00	386.27	55.16	413.73	48.28
592-543.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	300.00	0.00	0.00	300.00	0.00
592-543.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	1,800.00	1,250.25	181.50	549.75	69.46
592-543.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	48,350.00	19,199.76	3,199.96	29,150.24	39.71
592-543.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	5,500.00	3,700.12	1,034.14	1,799.88	67.27
592-543.000-723.000	RETIREE HEALTH CARE-OPEB	12,000.00	5,705.00	887.01	6,295.00	47.54
592-543.000-726.000	LIFE INSURANCE	170.00	85.59	26.57	84.41	50.35
592-543.000-755.000	OFFICE SUPPLIES	700.00	66.85	0.00	633.15	9.55
592-543.000-801.000	PROFESSIONAL SERVICES	5,000.00	1,358.46	0.00	3,641.54	27.17
592-543.000-802.000	CONTRACTUAL SERVICES	10,000.00	7,050.00	2,350.00	2,950.00	70.50
592-543.000-827.000	SERVICE CHARGES	200.00	(17.98)	0.00	217.98	(8.99)
592-543.000-850.000	COMMUNICATIONS	450.00	413.46	88.51	36.54	91.88
592-543.000-851.001	MAIL/POSTAGE	4,000.00	0.00	0.00	4,000.00	0.00

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GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2022 (ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER/SEWER FUND							
Expenditures							
592-543.000-900.000	PRINTING	900.00		579.29	0.00	320.71	64.37
592-543.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	3,800.00		1,380.75	0.00	2,419.25	36.34
592-543.000-935.000	PROPERTY/VEHICLE LIABILITY INSURANCE	15,500.00		0.00	0.00	15,500.00	0.00
592-543.000-937.000	WORKERS COMPENSATION INSURANCE	1,050.00		0.00	0.00	1,050.00	0.00
Total Dept 543.000 - GENERAL ADMINISTRATIVE (SEWER)		168,820.00		69,805.04	11,935.59	99,014.96	41.35
Dept 544.000 - SYSTEM MAINTENANCE (SEWER)							
592-544.000-702.000	WAGES-FULL TIME EMPLOYEES	13,000.00		3,455.15	27.54	9,544.85	26.58
592-544.000-704.001	WAGES-PART TIME EMPLOYEES	1,200.00		0.00	0.00	1,200.00	0.00
592-544.000-709.000	FICA	900.00		207.53	1.66	692.47	23.06
592-544.000-711.000	MEDICARE	210.00		48.53	0.39	161.47	23.11
592-544.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	400.00		172.76	1.38	227.24	43.19
592-544.000-723.000	RETIREE HEALTH CARE-OPEB	250.00		90.97	0.72	159.03	36.39
592-544.000-752.000	SUPPLIES	500.00		0.00	0.00	500.00	0.00
592-544.000-755.000	OFFICE SUPPLIES	500.00		0.00	0.00	500.00	0.00
592-544.000-761.000	ROAD/STREET MATERIAL	2,000.00		0.00	0.00	2,000.00	0.00
592-544.000-884.000	EQUIPMENT LEASE	28,799.01		28,799.01	0.00	0.00	100.00
592-544.000-884.001	CAPITAL IMPROVEMENT FUND	27,900.00		0.00	0.00	27,900.00	0.00
592-544.000-911.000	CONFERENCES & TRAINING	650.00		0.00	0.00	650.00	0.00
592-544.000-915.000	MEMBERSHIPS	1,100.00		130.00	0.00	970.00	11.82
592-544.000-931.003	EQUIPMENT REPAIRS	1,000.00		0.00	0.00	1,000.00	0.00
592-544.000-934.000	OTHER REPAIRS AND MAINTENANCE	22,000.00		1,068.86	0.00	20,931.14	4.86
592-544.000-992.000	INTEREST EXPENSE	5,000.00		4,712.73	0.00	287.27	94.25
Total Dept 544.000 - SYSTEM MAINTENANCE (SEWER)		105,409.01		38,685.54	31.69	66,723.47	36.70
Dept 545.000 - WASTEWATER TREATMENT PLANT							
592-545.000-702.000	WAGES-FULL TIME EMPLOYEES	28,000.00		17,337.09	2,181.51	10,662.91	61.92
592-545.000-704.001	WAGES-PART TIME EMPLOYEES	4,000.00		980.69	116.52	3,019.31	24.52
592-545.000-709.000	FICA	2,448.00		1,115.13	140.69	1,332.87	45.55
592-545.000-711.000	MEDICARE	464.00		260.83	32.92	203.17	56.21
592-545.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	325.00		532.70	17.04	(207.70)	163.91
592-545.000-723.000	RETIREE HEALTH CARE-OPEB	28,500.00		19,861.30	3,301.93	8,638.70	69.69
592-545.000-752.000	SUPPLIES	1,000.00		55.34	55.34	944.66	5.53
592-545.000-753.001	PROCESS CHEMICALS	14,400.00		8,926.92	1,440.00	5,473.08	61.99
592-545.000-755.000	OFFICE SUPPLIES	500.00		0.00	0.00	500.00	0.00
592-545.000-762.000	LAB SUPPLY	5,000.00		3,120.45	320.33	1,879.55	62.41
592-545.000-802.000	CONTRACTUAL SERVICES	218,000.00		113,312.21	18,120.12	104,687.79	51.98
592-545.000-802.100	BIOSOLIDS REMOVAL	70,000.00		7,486.73	0.00	62,513.27	10.70
592-545.000-806.000	LANDFILL APPLICATION & GENERATION FEES	2,500.00		1,525.45	1,525.45	974.55	61.02
592-545.000-822.000	PERMIT FEES	5,500.00		5,500.00	0.00	0.00	100.00
592-545.000-850.000	COMMUNICATIONS	2,550.00		1,241.37	206.38	1,308.63	48.68
592-545.000-851.001	MAIL/POSTAGE	100.00		0.00	0.00	100.00	0.00
592-545.000-915.000	MEMBERSHIPS	150.00		130.00	0.00	20.00	86.67
592-545.000-920.000	ELECTRIC	74,500.00		35,866.89	5,631.90	38,633.11	48.14
592-545.000-921.002	NATURAL GAS	6,500.00		1,703.00	0.00	4,797.00	26.20
592-545.000-930.000	LAND & BUILDING REPAIRS	5,000.00		244.71	121.65	4,755.29	4.89
592-545.000-931.003	EQUIPMENT REPAIRS	117,000.00		8,680.74	824.43	108,319.26	7.42
592-545.000-934.000	OTHER REPAIRS AND MAINTENANCE	6,000.00		1,888.78	832.52	4,111.22	31.48

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PERIOD ENDING 12/31/2022

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		ACTIVITY FOR MONTH 12/31/2022	AVAILABLE BALANCE	% BGD USED
		AMENDED BUDGET	YTD BALANCE 12/31/2022			
Fund 592 - WATER/SEWER FUND						
Expenditures						
Total Dept 545.000 - WASTEWATER TREATMENT PLANT		592,437.00	229,770.33	34,868.73	362,666.67	38.78
Dept 546.000 - PUMP/LIFT STATION (SEWER)						
592-546.000-702.000	WAGES-FULL TIME EMPLOYEES	4,500.00	1,262.26	1,045.48	3,237.74	28.05
592-546.000-704.001	WAGES-PART TIME EMPLOYEES	1,300.00	389.51	33.29	910.49	29.96
592-546.000-709.000	FICA	372.00	99.88	64.74	272.12	26.85
592-546.000-711.000	MEDICARE	85.00	23.35	15.14	61.65	27.47
592-546.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	150.00	63.11	52.28	86.89	42.07
592-546.000-723.000	RETIREE HEALTH CARE-OPEB	100.00	33.56	27.94	66.44	33.56
592-546.000-752.000	SUPPLIES	700.00	0.00	0.00	700.00	0.00
592-546.000-802.000	CONTRACTUAL SERVICES	2,500.00	671.43	112.50	1,828.57	26.86
592-546.000-850.000	COMMUNICATIONS	1,950.00	788.28	261.72	1,161.72	40.42
592-546.000-920.000	ELECTRIC	12,500.00	4,645.96	709.26	7,854.04	37.17
592-546.000-921.002	NATURAL GAS	2,500.00	383.83	0.00	2,116.17	15.35
592-546.000-931.003	EQUIPMENT REPAIRS	24,000.00	16,001.38	134.21	7,998.62	66.67
592-546.000-934.000	OTHER REPAIRS AND MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 546.000 - PUMP/LIFT STATION (SEWER)		53,157.00	24,362.55	2,456.56	28,794.45	45.83
Dept 547.000 - GENERAL ADMINISTRATIVE (WATER)						
592-547.000-702.000	WAGES-FULL TIME EMPLOYEES	38,000.00	23,905.79	3,630.01	14,094.21	62.91
592-547.000-704.001	WAGES-PART TIME EMPLOYEES	18,000.00	3,088.75	246.72	14,911.25	17.16
592-547.000-709.000	FICA	4,284.00	1,651.39	235.89	2,632.61	38.55
592-547.000-711.000	MEDICARE	900.00	386.13	55.12	513.87	42.90
592-547.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	1,200.00	0.00	0.00	1,200.00	0.00
592-547.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	2,000.00	1,250.14	181.48	749.86	62.51
592-547.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	70,000.00	27,927.00	4,654.50	42,073.00	39.90
592-547.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	9,000.00	6,032.48	1,403.97	2,967.52	67.03
592-547.000-723.000	RETIREE HEALTH CARE-OPEB	17,000.00	2,163.43	329.73	14,836.57	12.73
592-547.000-726.000	LIFE INSURANCE	250.00	121.48	41.54	128.52	48.59
592-547.000-755.000	OFFICE SUPPLIES	700.00	66.85	0.00	633.15	9.55
592-547.000-801.000	PROFESSIONAL SERVICES	4,000.00	0.00	0.00	4,000.00	0.00
592-547.000-827.000	SERVICE CHARGES	300.00	(17.98)	0.00	317.98	(5.99)
592-547.000-850.000	COMMUNICATIONS	500.00	413.43	88.50	86.57	82.69
592-547.000-851.001	MAIL/POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
592-547.000-900.000	PRINTING	900.00	579.32	0.00	320.68	64.37
592-547.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	3,800.00	1,380.75	0.00	2,419.25	36.34
592-547.000-935.000	PROPERTY/VEHICLE LIABILITY INSURANCE	21,000.00	0.00	0.00	21,000.00	0.00
592-547.000-937.000	WORKERS COMPENSATION INSURANCE	100.00	0.00	0.00	100.00	0.00
592-547.000-992.000	INTEREST EXPENSE	15,410.00	6,215.63	0.00	9,194.37	40.34
592-547.000-995.001	INTERFUND TRANSFERS OUT	500.00	0.00	0.00	500.00	0.00
Total Dept 547.000 - GENERAL ADMINISTRATIVE (WATER)		208,844.00	75,164.59	10,867.46	133,679.41	35.99
Dept 548.000 - SYSTEM MAINTENANCE (WATER)						
592-548.000-702.000	WAGES-FULL TIME EMPLOYEES	46,500.00	21,694.88	4,128.37	24,805.12	46.66
592-548.000-704.001	WAGES-PART TIME EMPLOYEES	14,000.00	6,595.86	543.38	7,404.14	47.11
592-548.000-709.000	FICA	3,700.00	1,710.83	281.10	1,989.17	46.24
592-548.000-711.000	MEDICARE	900.00	400.18	65.75	499.82	44.46
592-548.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	2,000.00	1,174.76	206.41	825.24	58.74
592-548.000-723.000	RETIREE HEALTH CARE-OPEB	1,000.00	546.87	108.09	453.13	54.69

PERIOD ENDING 12/31/2022

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	12/31/2022 NORMAL (ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER/SEWER FUND						
Expenditures						
592-548.000-752.000	SUPPLIES	500.00	0.00	0.00	500.00	0.00
592-548.000-755.000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
592-548.000-761.000	ROAD/STREET MATERIAL	4,000.00	0.00	0.00	4,000.00	0.00
592-548.000-802.000	CONTRACTUAL SERVICES	19,600.00	0.00	0.00	19,600.00	0.00
592-548.000-884.000	EQUIPMENT LEASE	29,920.00	28,799.01	0.00	1,120.99	96.25
592-548.000-911.000	CONFERENCES & TRAINING	850.00	0.00	0.00	850.00	0.00
592-548.000-915.000	MEMBERSHIPS	1,700.00	530.00	0.00	1,170.00	31.18
592-548.000-931.003	EQUIPMENT REPAIRS	100.00	0.00	0.00	100.00	0.00
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	34,000.00	8,627.12	1,755.47	25,372.88	25.37
592-548.000-986.000	CAPITAL OUTLAY-GENERAL	27,000.00	0.00	0.00	27,000.00	0.00
592-548.000-992.000	INTEREST EXPENSE	5,000.00	4,712.73	0.00	287.27	94.25
Total Dept 548.000 - SYSTEM MAINTENANCE (WATER)		191,270.00	74,792.24	7,088.57	116,477.76	39.10
Dept 549.000 - WATER PLANT						
592-549.000-702.000	WAGES-FULL TIME EMPLOYEES	25,000.00	15,293.83	2,087.61	9,706.17	61.18
592-549.000-704.001	WAGES-PART TIME EMPLOYEES	850.00	99.89	0.00	750.11	11.75
592-549.000-709.000	FICA	2,000.00	937.89	127.81	1,062.11	46.89
592-549.000-711.000	MEDICARE	500.00	219.26	29.88	280.74	43.85
592-549.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	300.00	430.58	12.34	(130.58)	143.53
592-549.000-723.000	RETIREE HEALTH CARE-OPEB	35,000.00	13,037.40	2,179.90	21,962.60	37.25
592-549.000-752.000	SUPPLIES	1,000.00	59.50	0.00	940.50	5.95
592-549.000-753.001	PROCESS CHEMICALS	25,000.00	19,547.70	2,880.00	5,452.30	78.19
592-549.000-755.000	OFFICE SUPPLIES	500.00	116.89	116.89	383.11	23.38
592-549.000-756.000	FURNISHINGS/HOUSEHOLD	1,000.00	0.00	0.00	1,000.00	0.00
592-549.000-762.000	LAB SUPPLY	12,000.00	3,345.31	0.00	8,654.69	27.88
592-549.000-802.000	CONTRACTUAL SERVICES	300,000.00	119,688.94	23,294.14	180,311.06	39.90
592-549.000-802.400	WATER MONITORING SERVICES	10,000.00	7,285.50	0.00	2,714.50	72.86
592-549.000-820.000	PUBLIC SUPPLY FEE	1,500.00	1,521.96	0.00	(21.96)	101.46
592-549.000-850.000	COMMUNICATIONS	3,600.00	1,217.44	177.47	2,382.56	33.82
592-549.000-851.001	MAIL/POSTAGE	100.00	0.00	0.00	100.00	0.00
592-549.000-920.000	ELECTRIC	33,000.00	17,264.75	2,762.53	15,735.25	52.32
592-549.000-921.002	NATURAL GAS	6,000.00	1,667.05	853.15	4,332.95	27.78
592-549.000-930.000	LAND & BUILDING REPAIRS	1,500.00	0.00	0.00	1,500.00	0.00
592-549.000-931.003	EQUIPMENT REPAIRS	100,000.00	15,495.32	3,297.92	84,504.68	15.50
592-549.000-934.000	OTHER REPAIRS AND MAINTENANCE	4,000.00	1,476.11	0.00	2,523.89	36.90
Total Dept 549.000 - WATER PLANT		562,850.00	218,705.32	37,819.64	344,144.68	38.86
TOTAL EXPENDITURES		1,882,787.01	731,285.61	105,068.24	1,151,501.40	38.84
Fund 592 - WATER/SEWER FUND:						
TOTAL REVENUES		1,991,350.00	1,057,898.41	109,892.22	933,451.59	53.12
TOTAL EXPENDITURES		1,882,787.01	731,285.61	105,068.24	1,151,501.40	38.84
NET OF REVENUES & EXPENDITURES		108,562.99	326,612.80	4,823.98	(218,049.81)	300.85

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PERIOD ENDING 12/31/2022

DB: Marine City

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 701 - SPECIAL ASSESSMENT FUND						
Expenditures						
Dept 000.000						
701-000.000-805.000	SERVICE CHARGES	125.00	0.00	0.00	125.00	0.00
701-000.000-992.000	INTEREST EXPENSE	150.00	0.00	0.00	150.00	0.00
Total Dept 000.000		275.00	0.00	0.00	275.00	0.00
TOTAL EXPENDITURES		275.00	0.00	0.00	275.00	0.00
Fund 701 - SPECIAL ASSESSMENT FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		275.00	0.00	0.00	275.00	0.00
NET OF REVENUES & EXPENDITURES		(275.00)	0.00	0.00	(275.00)	0.00

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PERIOD ENDING 12/31/2022

DB: Marine City

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 702 - CEMETERY TRUST FUND						
Revenues						
Dept 000.000						
702-000.000-665.000	INTEREST	0.00	(12.81)	0.00	12.81	100.00
Total Dept 000.000		0.00	(12.81)	0.00	12.81	100.00
TOTAL REVENUES		0.00	(12.81)	0.00	12.81	100.00
Fund 702 - CEMETERY TRUST FUND:						
TOTAL REVENUES		0.00	(12.81)	0.00	12.81	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	(12.81)	0.00	12.81	100.00

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PERIOD ENDING 12/31/2022

DB: Marine City

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 731 - MARINE CITY RETIREMENT SYSTEM						
Revenues						
Dept 000.000						
731-000.000-665.000	INTEREST	0.00	21,842.90	14.91	(21,842.90)	100.00
731-000.000-669.000	INVESTMENT GAINS/LOSSES-REALIZED	0.00	11,037.19	0.00	(11,037.19)	100.00
731-000.000-669.001	INVESTMENT GAINS/LOSSES-UNREALIZED	0.00	(72,501.00)	0.00	72,501.00	100.00
731-000.000-683.000	EMPLOYEE CONTRIBUTIONS	0.00	6,194.80	1,345.44	(6,194.80)	100.00
731-000.000-684.000	EMPLOYER CONTRIBUTIONS	0.00	174,543.48	29,090.58	(174,543.48)	100.00
Total Dept 000.000		0.00	141,117.37	30,450.93	(141,117.37)	100.00
TOTAL REVENUES		0.00	141,117.37	30,450.93	(141,117.37)	100.00
Expenditures						
Dept 000.000						
731-000.000-801.000	PROFESSIONAL SERVICES	0.00	5,300.00	5,300.00	(5,300.00)	100.00
731-000.000-808.000	PENSION TRUST FEE	0.00	18,081.39	0.00	(18,081.39)	100.00
731-000.000-874.000	RETIREMENT BENEFITS TO RETIREES	0.00	251,928.64	42,128.34	(251,928.64)	100.00
731-000.000-874.001	RETIREMENT BENEFITS (NON TAXABLE)	0.00	11,017.62	1,836.27	(11,017.62)	100.00
Total Dept 000.000		0.00	286,327.65	49,264.61	(286,327.65)	100.00
TOTAL EXPENDITURES		0.00	286,327.65	49,264.61	(286,327.65)	100.00
Fund 731 - MARINE CITY RETIREMENT SYSTEM:						
TOTAL REVENUES		0.00	141,117.37	30,450.93	(141,117.37)	100.00
TOTAL EXPENDITURES		0.00	286,327.65	49,264.61	(286,327.65)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(145,210.28)	(18,813.68)	145,210.28	100.00

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PERIOD ENDING 12/31/2022

DB: Marine City

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	12/31/2022 NORMAL (ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 736 - RETIREE HEALTH INS TRUST FUND						
Revenues						
Dept 000.000						
736-000.000-665.000	INTEREST	0.00	287.17	0.00	(287.17)	100.00
736-000.000-669.000	INVESTMENT GAINS/LOSSES-REALIZED	0.00	524.11	0.00	(524.11)	100.00
736-000.000-669.001	INVESTMENT GAINS/LOSSES-UNREALIZED	0.00	2,509.45	0.00	(2,509.45)	100.00
736-000.000-684.000	EMPLOYER CONTRIBUTIONS	0.00	118,466.59	16,911.05	(118,466.59)	100.00
Total Dept 000.000		0.00	121,787.32	16,911.05	(121,787.32)	100.00
TOTAL REVENUES		0.00	121,787.32	16,911.05	(121,787.32)	100.00
Expenditures						
Dept 000.000						
736-000.000-723.000	RETIREE HEALTH CARE-OPEB	0.00	118,832.86	20,615.36	(118,832.86)	100.00
736-000.000-805.000	SERVICE CHARGES	0.00	1,412.15	0.00	(1,412.15)	100.00
Total Dept 000.000		0.00	120,245.01	20,615.36	(120,245.01)	100.00
TOTAL EXPENDITURES		0.00	120,245.01	20,615.36	(120,245.01)	100.00
Fund 736 - RETIREE HEALTH INS TRUST FUND:						
TOTAL REVENUES		0.00	121,787.32	16,911.05	(121,787.32)	100.00
TOTAL EXPENDITURES		0.00	120,245.01	20,615.36	(120,245.01)	100.00
NET OF REVENUES & EXPENDITURES		0.00	1,542.31	(3,704.31)	(1,542.31)	100.00
TOTAL REVENUES - ALL FUNDS						
		6,006,333.00	4,393,187.28	532,293.67	1,613,145.72	73.14
TOTAL EXPENDITURES - ALL FUNDS						
		5,682,050.37	2,927,689.55	373,148.58	2,754,360.82	51.53
NET OF REVENUES & EXPENDITURES						
		324,282.63	1,465,497.73	159,145.09	(1,141,215.10)	451.92

**CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN
ORDINANCE NO. 23-001**

AN ORDINANCE OF THE CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN TO ESTABLISH PURCHASING ORDINANCE TITLE III, CHAPTER 34, SECTION 01 ET SEQ. ENTITLED "PURCHASING, SELLING, AND CONTRACTING PROCEDURES FOR THE LETTING AND MAKING OF CONTRACTS".

THE CITY OF MARINE CITY ORDAINS:

Chapter 34.01 et seq. is hereby established to read as follows:

Section 34.01 - Declaration of Purpose.

As required by the City of Marine City Charter at Section 13.1, an ordinance to provide for detailed purchasing, sale, and contracting procedures. **(SEE: CHARTER AT SECTION 13.1)**

Section 34.02 - Purchasing Agent.

The City Manager shall be the City of Marine City's ("City") purchasing agent for the purchase and sale of all City related property. The City Manager may, at the sole discretion of the City Manager, work with staff and department heads to carry-out all or part of the procedures herein. **(SEE: CHARTER AT SECTION 13.1)**

Section 34.03 - Comparative Prices.

Comparative prices shall be obtained for the purchase or sale of all materials, supplies, and public improvements except related to the employment of "**professional services**". In addition, comparative prices shall not be required if the sale or purchase is for less than \$2,000.00 and the City Manager determines that there would be no advantage to the City related to the obtaining of such comparative prices. "Comparative prices" shall include written quotes, informal quotes, on-line pricing and other similar methods of obtaining values. **(SEE: CHARTER AT SECTION 13.1)**

Section 34.04 - Purchase and Sale of Property.

The Purchase and Sale of Property shall be governed by the provisions of this section:

(1) All sales or purchases in excess of \$2,000.00 shall be approved by the City

Commission and formal sealed bids shall be obtained unless the City Commission, by formal unanimous resolution of those present at a meeting and based upon the written recommendation of the City Manager, determines that no advantage would result from such competitive bidding and the requirements of the City Charter at Section 13.2 are complied with. **(SEE: CHARTER AT SECTION 13.1)**

- (a) For purchases over \$2,000.00, a sealed competitive bid process shall be used. An appropriate notice inviting sealed bids shall be published in one or more newspapers of general circulation in the City at least seven (7) business days before the final date for submitting the bids. **(SEE: CHARTER AT SECTION 13.1)**
- (b) The City Manager shall solicit bids from a reasonable number of qualified prospective bidders as are known to the City Manager by sending each a copy of the notice requesting bids. Notice of the bid process shall be posted at the City offices. **(SEE: CHARTER AT SECTION 13.1)**
- (c) Unless set forth by the City Commission, the City Manager shall set and define the amount of any security to be deposited with any bid. Any required deposit shall be in the form of a certified check, a cashier's check, or a bond written by a surety company authorized to do business in the State of Michigan. The amount of such security shall be expressed in terms of percentage of the bid submitted. Unless fixed by the City Commission, the City Manager shall fix the amount of the performance bond and in the case of construction contracts, the amount of the labor and material bond to be required of the successful bidder. **(SEE: CHARTER AT SECTION 13.1)**
- (d) All sealed bids shall be opened in public at the time and place designated in the notice requesting sealed bids and in the presence of the City Manager, the City Clerk, or the City Treasurer, and at least one other City official, preferably the department head most closely concerned with the subject of the bid process. The bids shall be reviewed and tabulated and reported to the City Commission with the recommendation of the City Manager at the next regular meeting of the City Commission. After tabulation, all bids may be inspected by the competing bidders as allowed by Michigan's public record disclosure laws. **(SEE: CHARTER AT SECTION 13.1)**
- (e) The following criteria shall be considered in the review and selection of the successful bid:

1. The ability, capacity, and skill of the bidder to perform the contract or provide the services required;
2. The ability of the bidder to perform the contract or provide the services promptly within the time specified and without delay or interference;
3. The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
4. The quality of performance of previous contracts for services or goods of the bidder;
5. Previous and existing compliance by the bidder with all laws and ordinances relating to the contract or services or the providing of goods;
6. The conformance or nonconformance of the bid with the published bid specifications;
7. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide services;
8. The quality, availability and adaptability of supplies or contractual services to the particular use required;
9. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract, where applicable;
10. The number and scope of the conditions attached to the bid. **(SEE: CHARTER AT SECTION 13.1)**

(f) When such bids are submitted to the City Commission, the contract to be executed, in a form approved by the City Attorney, shall also be submitted and, if the City Commission shall find any of the bids to be satisfactory, it shall award the contract to the selected bidder and shall authorize execution of the approved contract. Upon execution of the contract by the successful bidder and the filing

of any bonds which may have been required, which bond shall first be approved by the City Attorney as to form and content, such award may be by resolution of the City Commission. The City Commission shall have the right to reject any or all bids and to waive irregularities in the process and to accept bids which do not conform in every respect to the bidding requirements, provided that the City Commission shall not have the authority to accept a bid of lower specifications without re-advertising the bid as a whole. **(SEE: CHARTER AT SECTION 13.1)**

(g) All bids, deposits of certified or cashier's checks may be retained until the contract is awarded and fully executed. If any successful bidder fails or refuses to enter into the contract awarded to the successful bidder within five (5) business days after the award date, the deposit accompanying their bid shall be forfeited to the City, and the City Commission may, in its sole discretion, award the contract to the next successful bidder or such contract may be re-advertised for a new bid process. **(SEE: CHARTER AT SECTION 13.1)**

(h) A record shall be kept for six (6) months of all open market bid processes and the responsive bids submitted. **(SEE: CHARTER AT SECTION 13.1)**

(i) All bid related records shall be available for public inspection. Any or all bids may be rejected at the sole discretion of the City. **(SEE: CHARTER AT SECTION 13.1)**

(2) No purchase or sale or contract shall be divided for the purpose of circumventing the \$2,000.00 dollar value limitation. **(SEE: CHARTER AT SECTION 13.1 AND 13.2)**

(3) The City Commission may authorize the making of public improvements or the performance of any other City work by any City entity without competitive bidding. **(SEE: CHARTER AT SECTION 13.1)**

(4) Purchases shall be made from the lowest "competent bidder" meeting the requisite specifications. **(SEE: CHARTER AT SECTION 13.1)**

(5) Sales are to be made to the bidder whose bid is most advantageous to the City of Marine City as recommended by the City Manager. **(SEE: CHARTER AT SECTION 13.1)**

(6) Using the State of Michigan purchasing contracts or other recognized/government sponsored bid process is permitted to satisfy the bid process. The State contracts and

other recognized state bid processes have already been competitively bid and can be used without an additional bid process. The use of MiDeal (the State of Michigan's extended purchase program) shall satisfy the bid process.

- (7) Every attempt shall be made to ensure that all purchases are fair and impartial with no impropriety or appearance of impropriety. All qualified businesses shall have access to City business. No individual or business shall be arbitrarily excluded under any circumstance.
- (8) In all processes herein, every attempt will be made to secure the maximum amount of competition.
- (9) All purchases and sales shall be evidenced by written contract or purchase order. **(SEE: CHARTER AT SECTION 13.1)**
 - (a) Expenditures under this section shall be made the subject of a written contract. A purchase order shall be a sufficient written contract in situations where the expenditure is in the usual and ordinary course of the City's affairs. In no case shall a purchase order be sufficient for the construction of public works or the contracting of supplies or services over any period of time where the quality of the goods or materials or the scope of the services bargained for is not wholly standardized. **(SEE: CHARTER AT SECTION 13.1)**
- (10) The purchase and sale of all City property shall be subject to the provisions of the City Charter at Section 5.13 related to Financial Interest being prohibited. **(SEE: CHARTER AT SECTION 13.1)**
- (11) The City may not sell any park, cemetery, or any part thereof, except in accordance with restrictions placed thereon by statute. **(SEE: CHARTER AT SECTION 13.1)**
- (12) The City may not lease, purchase, or sell any real estate or any interest therein except by the affirmative vote of four members of the City Commission. **(SEE: CHARTER AT SECTION 13.1)**

Section 34.05 – Contracts.

The authority to contract on behalf of the City is vested with the City Commission. **(SEE: CHARTER AT SECTION 13.2)**

- (1) All contracts in an amount over \$1,000.00, except for an agreement of employment, shall be submitted to the City Attorney for an opinion with regard to its legality and form. **(SEE: CHARTER AT SECTION 13.2)**
- (2) All contracts in an amount over \$1,000.00, except for a contract of employment, shall be certified by the officer charged with maintaining the accounting system of the City that an appropriation has been made for the payment or that sufficient funds will be available if it be for a purchase to be financed by the issuance of bonds or special assessments or for some other purpose not chargeable to a budget appropriation. **(SEE: CHARTER AT SECTION 13.2)**
- (3) In the case of a contract obligating the City for periodic payments in the future fiscal years for the furnishing of a continued service or the leasing of property, such certification need not cover those payments on the contract which will be due in future fiscal years, but this exception shall not apply to a contract for the construction of a public improvement. A copy of all contracts requiring such opinion and certification shall be filed in the office of the Clerk. **(SEE: CHARTER AT SECTION 13.2)**
- (4) No contract shall be amended after the contract is fully executed except upon the approval by the City Commission. However, the City Manager may amend contracts for purchases and sales made by the City Manager under the authority presented to the City Manager at Section 13.1 of the City Charter. **(SEE: CHARTER AT SECTION 13.2)**
- (5) No compensation shall be paid to any contractor except in accordance with the terms of the contract. **(SEE: CHARTER AT SECTION 13.2)**
- (6) No contract shall be made with any person, firm, or corporation who is in default to the City. **(SEE: CHARTER AT SECTION 13.2)**

Section 34.06 - Professional Services.

Comparative prices shall not be required for the employment of professional services. Professional services shall mean a type of service rendered by members of a recognized profession or specialty which involves analysis, exercise of discretion, and independent judgment in their performance, and an advanced, specialized knowledge, expertise, or training customarily acquired either by a prolonged course of study or equivalent experience

in the field and for these reasons are unique and not subject to price competition in the usual sense. Examples of "professional services" typically acquired by the City include, but are not limited to, the following:

- Engineering Services
- Planning Services
- Legal Services
- Accounting Services
- Audit Services
- Environmental Consulting Services
- Surveying Services
- Actuarial Services
- Fund Management Services
- Insurance Coverage Services
- Title Work and Analysis Services

Upon the written recommendation of the City Manager and the approval of the City Commission by a majority vote, Comparative prices can be sought at any time for the employment of professional services.

Section 34.07 - Inspection And Acceptance Of Purchases.

The responsibility for the inspection and acceptance of all materials, supplies, and equipment purchased under the procedures set forth herein, shall rest with the department head most closely involved in the purchase at issue.

Section 34.08 - Sale of Personal Property.

Whenever any City personal property is no longer needed for corporate or public purposes, that personal property may be offered for sale on approval of the City Commission. Personal property not exceeding \$1,000.00 in value may be sold for cash by the City Manager after receiving quotations or competitive bids therefor, for the best price obtainable. Property with a value in excess of \$1,000.00 may be sold after advertising and receiving competitive bids, as provided herein and after approval of the sale has been made by the City Commission. In the sale of replaceable equipment, bidders may include in their bid, a trade-in allowance for the old equipment.

Section 34.09 - Emergency Purchases.

In the case of an emergency, any department head, with the approval of the City Manager, may purchase directly any supplies, repairs, materials, or equipment, the immediate procurement of which is necessary to the continuation of the work of the

department at issue. Such purchases and the emergency causing them shall be reported in detail to the City Manager within one (1) week from the time when made and such report shall be preserved by the City for a period of two (2) years.

Section 34.10 – Local Preference For Purchasing.

Unless prohibited by any other local, state, or federal applicable law, bid responses for supplies, materials, equipment, or contractual services which demonstrate they are produced in one of the following locations or are services provided by an entity doing business in one of the following locations and which are otherwise a complete, full, and responsible bid, shall be treated as the lowest responsible bid in accordance with the following:

Entity	Percentage Within Lowest Bid
United States	3%
State of Michigan	5%
City of Marine City	10%

(Not Currently In The Charter)

**CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN**

RESOLUTION NO. 001-2023

**ANNUAL CITY MANAGER
GOALS AND OBJECTIVES RESOLUTION**

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City adopted at a regular meeting of said Commission held at 260 S. Parker Street, Marine City, Michigan, on the 16th day of January, 2023 at 7:00 PM.

Present: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche

Absent: None

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____:

WHEREAS, this Annual Resolution is adopted consistent with a City Commission Resolution identified as 002-2021 and adopted on February 4, 2021; and

WHEREAS, this Resolution is intended to define the goals and objectives of the City Manager for the year 2023 as discussed and reduced by this Resolution by the City Commission and the City Manager; and

NOW, THEREFORE, BE IT RESOLVED, that the goals and objectives for the City Manager in the year of 2023 shall be as follows:

1. Conduct functions and duties as outlined in the Charter at Section 3.9.
2. Focus on the following goals and objectives for the year 2023:
 - a. Complete the process for the Master Plan update for years_____.
 - b. Work towards Redevelopment Ready Communities Certification program through the State of Michigan
 - c. Continue Committee efforts related to 300 Broadway to create a business plan
 - d. Complete update of ordinances in process in conjunction with the Master Plan.
 - e. Hold Department Head meetings at a minimum of every other month.
 - f. Develop RFP for the City's insurance policy.
 - g. Continue Marina site improvements and getting transient dockage open to the public
 - h. Continue to address outdated ordinances with a concentration on ZBA

- i. Additional training for all administrative staff and board members
- j. Work towards cleaning up the junk yard and other blighted properties
- k. Address how to maximize recreational opportunities without functioning recreation department.
- l. Work towards implementing a "community space" with Guy funds. Gage community interest on physical center, outdoor pavilion, park space, or other sustainable options.
- m. Investigate requirements for instituting or resuming a rental inspection program within the City.

Ayes:

Nays:

RESOLUTION DECLARED ADOPTED.

Jennifer Vandebossche, Mayor

Shannon M. Adams, City Clerk

CITY MANAGER PERFORMANCE REVIEW

Employee Name: Holly Tatman

Date: _____

Department: City Commission

Period of Review: _____

Reviewer: _____

Reviewers Title: _____

Goals Defined in Resol. 004-2021	Goal Achieved? 1=Goal Not Achieved 2=Goal In Progress 3=Goal Completed	Comments
Conducts duties and functions as outlined in 3.9 of the Charter		
Complete the process for the Master Plan update for years 2021-2025		
Reach certification for the Essentials Level of Redevelopment Ready Communities Program through the State of MI		
Work with contractors and staff on the completion of the renovations and relocation of city offices from 303 S. Water to 260 S. Parker		
Complete update of ordinances in process in conjunction with the Master Plan		
Hold Department Head meetings at minimum of every other month		
Facilitate coverage for Treasurer Department during existing Treasurer's leave		
Complete Pension investigation regarding coverage determination issues and report findings to City Commission		
Work with Clerk to develop new process for Business Licenses		
Develop RFQ for designated city realtor		
Handle dangerous buildings in a more timely manner. Also needs to get a proper Building Department up and running. Need to get the Rental Program and a person in place so that contractors are not waiting for long periods to complete a job. Reevaluate the Building Department and Code Enforcement for hours and pay. Also review fee schedule for changes.		
Get more training for people running our other boards on how to operate correctly and effectively. Assist them more in issues when they arise. Be more of a participant than a spectator.		
Overall Rating		

Opportunities for Development

Reviewers Comments

_____ Date: _____ Reviewers Signature

December 17th, 2022

Jen,

I am requesting that the City Commission meeting schedule be placed on the agenda for the January meeting for the purposes of revisiting the decision to hold two Monday meetings per month. Shortly after our meeting last Thursday, I realized that I have existing commitments that will preclude me from attending more than one Monday meeting per month. Had I known that the commission would change the frequency of the Monday meetings, I would have not run for reelection. However, as this action was taken subsequent to the election, I am currently in a position where I am forced to either miss half of the upcoming city meetings or resign from the City Commission.

The best solution in my opinion would be to revert back to holding one, Monday meeting per month as this will maintain the efficiency and throughput of our city office staff. Holding the meeting on Monday will also allow for staff to respond to comments and questions provided during the meeting the following day instead of letting the issues sit until the following week.

If the City Commission is unwilling to revert back to holding one, Monday meeting per month, then I would request that the day of the meeting be changed to Thursday. This is the only day of the week that my existing commitments would allow me to attend two meetings per month. Again, I believe that this is not in the best interests for the office staff and I wish to apologize to them for offering it.

Thank you for your consideration in this matter.

Sincerely,



Jacob Bryson

CC: Holly Tatman

ROBERT CHARLES DAVIS
City of Marine City Attorney

TO: City Manager, City Commission
FROM: Robert Charles Davis
RE: City of Marine City Charter Revisions and/or Charter Amendment Process
For Discussion on December 15, 2022
DATE: December 5, 2022

PLEASE READ THE CONCLUSIONS FIRST

I. INTRODUCTION

The purpose of this memorandum is to outline the process for revising the City of Marine City Charter (“Charter”) and the separate process for amending the Charter. The requirements for revising the Charter are more involved and will take a significant amount of time. The Charter revision process could take over two (2) years. The Charter amendment process is less involved and takes less time.

In order to assist the reader, this memorandum is divided into two sections. The first section is an analysis of the steps required to revise the Charter. The second section is an analysis of the steps required to amend the Charter. Both processes require careful planning and attention to details and dates.

The City Commission has discussed the need and the desire to make changes to the Charter. This document provides the City Commission with the steps and procedures to move forward with a revision of the Charter or just amendments to the Charter. Once the Charter is settled, the City can then ensure that its policies and procedures are consistent with the Charter going forward.

II. REVISING THE CITY OF MARINE CITY CHARTER

This section of the memorandum focuses on the steps required to revise the Charter and includes citations to the relevant statutory provisions contained in the Home Rule City Act, MCL 117.1 Et. Seq. ("Home Rule City Act").

A. Legal Analysis Of The Statutory Process For Revising The City of Marine City Charter.

1. MCL 117.18 Requires A 3/5 Vote Of The City of Marine City's Legislative Body Declaring A General Revision Of The Charter.

MCL 117.18 sets forth the first step. This first step begins with the City of Marine City legislative body voting by a 3/5 vote to "declare" a general revision of the Charter. MCL 117.18 states that, when a legislative body shall by a 3/5 vote of the members-elect declare for a general revision of the charter, the question of having a general charter revision shall be submitted to the electors for adoption or rejection at the next municipal election or at a special election by a majority vote.

"Any city desiring to revise its charter shall do so in the following manner unless otherwise provided by charter; when its legislative body shall by a 3/5 vote of the members elect declare for a general revision of the charter, or when an initiatory petition shall be presented therefor as provided in section 25, the question of having a general charter revision shall be submitted to the electors for adoption or rejection at the next general or municipal election, or at a special election. . . ." (Exhibit 1 - MCL 117.18) (Emphasis Added)

2. The Election Of The Charter Commission.

MCL 117.18 states that, if the electors shall -- by a majority vote -- declare in favor of such revision, a charter commission ("Charter Commission") shall be elected within sixty (60) days consisting of nine (9) electors of the city having a residence of at least three (3) years in the municipality. MCL 117.18 further states that the legislative body, by a 3/5 vote of the members elect, may provide that the Charter Commission be selected at the same election at which the

proposition to revise the Charter is submitted. MCL 117.18 states that no city officer or employee, whether elected or appointed, shall be eligible to be on the Charter Commission.

“In case the electors shall, by a majority vote, declare in favor of such revision, a charter commission shall be elected within 60 days consisting of 9 electors of such city having a residence of at least 3 years in the municipality, or the legislative body by a 3/5 vote of the members elect or the initiatory petition may provide that the charter commission be selected at the same election at which the proposition to revise is submitted; the selection shall be void if the proposition to revise is not adopted. No city officer or employee, whether elected or appointed, shall be eligible to a place on the commission.” (Exhibit 1 -- MCL 117.18) (Emphasis Added)

MCL 117.19 states that the legislative body of the City shall fix in advance of the election of its Charter Commission: the place of the Charter Commission’s meetings; the compensation of its members, the money for the expense thereof, and if need be provide the ballots for the election.

“The legislative body of the municipality unless it is otherwise provided, shall fix in advance of the election of a charter commission the place of its meeting, the compensation of its members, the money for the expense thereof, and if need be provide the ballots for election.” (Exhibit 2 – MCL 117.19) (Emphasis Added)

MCL 117.18 states that in the cities where provision is made by the city charter for the nonpartisan elections of city officers, the method prescribed for such elections shall apply in the election of Charter Commissioners. Where no such provision is made by the charter of a city, candidates shall be nominated by petition without reference to or designation of party affiliation, signed by a number of qualified electors of such city equal to not less than 2% and not more than 4% of the total vote cast for the chief executive office, or the highest vote cast for any commissioner in cities having the commission form of government, of such city at the last preceding election.

“In the cities where provision is made by the city charter for the nonpartisan elections of city officers, the method prescribed for such elections shall apply in the election of charter commissioners. Where no

such provision is made by the charter of such city, candidates shall be nominated by petition without reference to or designation of party affiliation, signed by a number of qualified electors of such city equal to not less than 2% and not more than 4% of the total vote cast for the chief executive office, or the highest vote cast for any commissioner in cities having the commission form of government, of such city at the last preceding election, asking that the name of the candidate designated be placed upon the ballot. . . .” (Exhibit 1 -- MCL 117.18) (Emphasis Added)

The names of all candidates so nominated shall be placed upon a separate ballot at the election designated to be held for the election of a Charter Commission and without their party affiliations designated. The nine (9) candidates having the greatest number of votes shall be declared elected. MCL 117.18 states that the election of the members of the Charter Commission shall be conducted as near as may be as now provided by law for the election of city officers in the respective cities unless special methods shall be otherwise provided in the Charter.

“The names of all candidates so nominated shall be placed upon a separate ballot at the election designated to be held for the election of a charter commission and without their party affiliations designated; the 9 candidates having the greatest number of votes shall be declared elected; the election of the members of such commission, except as herein specified, shall be conducted as near as may be as now provided by law for the election of city officers in the respective cities of this state unless special methods shall be otherwise provided in the charter of such city. . . .” (Exhibit 1 -- MCL 117.18) (Emphasis Added)

MCL 117.18 states that, if the proposed revised Charter is rejected by the electors of the City of Marine City, the Charter Commission shall reconvene and determine whether to take no further action, in which case it shall terminate and cease to exist, or whether to provide a revision of, or amendments to, the revised Charter previously prepared by the Charter Commission.

“If the proposed revised charter is rejected by the electors of the city, the charter revision commission shall immediately reconvene and determine whether to take no further action, in which case it shall terminate and cease to exist, or whether to provide a revision of, or amendments to, the revised charter previously prepared by the commission. . . .” (Exhibit 1 -- MCL 117.18) (Emphasis Added)

The proposed revised Charter with amendments shall be resubmitted to the qualified electors of the City of Marine City in the same manner and with the same notice and proceedings as required in the first instance. A proposed revised Charter, as originally submitted or resubmitted with amendments, shall be submitted not to exceed three (3) times to the qualified electors of the City of Marine City. If the Charter is rejected 3 times, or if no revised Charter is adopted during 3 years following the adoption of the proposition to revise, then the Charter Commission shall terminate.

“The proposed revised charter with amendments shall be resubmitted to the qualified electors of the city in the same manner and with like notice and proceedings as required in the first instance. A proposed revised charter, as originally submitted or resubmitted with amendments, shall be submitted not to exceed 3 times to the qualified electors of the city. If the charter is rejected 3 times, or if no revised charter is adopted during 3 years following the adoption of the proposition to revise, then the charter revision commission shall terminate and cease to exist. A new proposal to revise may be adopted at any time after termination of a charter revision commission. . . .” (Exhibit 1 -- MCL 117.18) (Emphasis Added)

3. **The Powers And The Duties Of The Charter Commission.**

MCL 117.20 states that the Charter Commission shall convene on the second Tuesday after the election at the place designated pursuant to section 19 of the Home Rule City Act. The City of Marine City Clerk shall preside at the first meeting of the Charter Commission, shall administer the oath of office to the members elected to the Charter Commission, and shall act as the Clerk for the Charter Commission.

“The charter commission shall convene on the second Tuesday after the election at the place designated pursuant to section 19. The city clerk shall preside at the first meeting, shall administer the oath of office to the members-elect, and shall act as clerk of the commission. . . .” (Exhibit 3 -- MCL 117.20) (Emphasis Added)

MCL 117.20 states that the Charter Commission shall be the sole judge of the qualifications, elections, and returns of its members, shall choose its officers except the Clerk shall

determine the rules of its proceedings and shall keep a journal. MCL 117.20 states that a roll call of the members on a question shall be entered on the journal at the request of 1/5 of the members or less if the Charter Commission shall so determine.

“The charter commission shall be the sole judge of the qualifications, elections, and returns of its members, shall choose its officers except clerk, shall determine the rules of its proceedings, and shall keep a journal. A roll call of the members on a question shall be entered on the journal at the request of 1/5 of the members or less if the commission shall so determine.” (Exhibit 3 -- MCL 117.20) (Emphasis Added)

The Charter Commission may fill a vacancy in its membership, and shall fix the time for the submission of the Charter to the electors of the City of Marine City. MCL 117.20 states that a member of the Charter Commission shall not receive compensation for more than ninety (90) meetings of the Charter Commission, and only for actual attendance. In addition, a member of the Charter Commission shall not be paid for more than 1 meeting per day. MCL 117.20 clearly states that a majority of the members of the Charter Commission shall constitute a quorum, and the sessions of the Charter Commission shall be public. Thus, the meetings are open to the public and governed by the Open Meetings Act.

“The commission may fill a vacancy in its membership, and shall fix the time for the submission of the charter to the electors. A member shall not receive compensation for more than 90 meetings of the commission, and only for actual attendance. A member of the commission shall not be paid for more than 1 meeting per day. A majority of the members shall constitute a quorum, and the sessions of the commission shall be public.” (Exhibit 3 -- MCL 117.20) (Emphasis Added)

4. Revised Charter Must Be Presented To The Governor.

MCL 117.22 states that every Charter before the final adjournment of the Charter Commission, shall be transmitted to the Governor of the State of Michigan for approval. If the Governor of the State of Michigan approves of the Charter, the Governor shall sign it. If the

Governor does not approve of the Charter, then the Charter shall be returned to the Charter Commission with the Governor's objections.

"Every amendment to a city charter whether passed pursuant to the provisions of this act or heretofore granted or passed by the state legislature for the government of such city, before its submission to the electors, and every charter before the final adjournment of the commission, shall be transmitted to the governor of the state. If he shall approve it, he shall sign it; if not, he shall return the charter to the commission and the amendment to the legislative body of the city, with his objections thereto, which shall be spread at large on the journal of the body receiving them, and if it be an amendment proposed by the legislative body, such body shall re-consider it, and if 2/3 of the members-elect agree to pass it, it shall be submitted to the electors. If it be an amendment proposed by initiatory petition, it shall be submitted to the electors notwithstanding such objections." (Exhibit 4 -- MCL 117.22) (Emphasis Added)

MCL 117.22 does not provide for a timeline related to when the submittal should be made to the Governor. As a result, I recommend that this submittal to the Governor occur at least 6 months before the election and perhaps even more. (I recently verified this advice.)

5. If The Charter Is Approved Then 2 Printed Copies With The Vote For And Against, Certified By The Clerk shall Be Filed With The Secretary Of State and The Oakland County Clerk.

MCL 117.24 states that, if the Charter is approved, then two (2) printed copies with the certified vote for and against shall -- within thirty (30) days after the vote -- be filed with the Michigan Secretary of State and with the St. Clair County Clerk. MCL 117.24 states, in relevant part, the following:

"If the charter, or any amendment thereto, whether of cities incorporated under the provisions of this act, or under an existing charter of the city heretofore granted or passed by the legislature for the government of the city, be approved, then 2 printed copies thereof, with the vote for and against duly certified by the city clerk shall, within 30 days after the vote is taken, be filed with the secretary of state, and a like number with the county clerk of the county in which such city is located and shall thereupon become law, unless a different date for the taking effect of such charter or charter amendment, or any part thereof, is specifically set forth therein." (Exhibit 5 -- MCL 117.24) (Emphasis Added)

As a result, if the electors of the City of Marine City should vote to approve of the Amendment to the Charter, then within thirty (30) days after the vote two (2) printed copies along with the actual vote for and against certified by the City of Marine City Clerk shall be filed with the Michigan Secretary of State and the Oakland County Clerk. Once this happens, then the Charter shall become law unless a different date for the taking effect of such charter or charter amendment, or any part thereof, is specifically set forth therein.

B. The Specific Steps For Revising The Charter Set Fort In A Sequential Chronological Format.

The following represents the specific steps for revising the City of Marine City Charter as those steps would occur in a sequential chronological format.

- **The City of Marine City Legislative Body, by a 3/5 Vote, declares that a General Revision of the Charter shall be submitted to the electors. (MCL 117.18)**
- **The City of Marine City Legislative Body shall fix in advance of the election of the Charter Commission: the place of the Charter Commission's meetings; the compensation of the members of the Charter Commission, the money for the expenses of the Marine City Commission, and provide the ballots for the election. (MCL 117.19)**
- **The City of Marine City Legislative Body, by a 3/5 vote, may provide that the Charter Commission be selected at the same election at which the proposition to revise the Charter is submitted.**
- **No Marine City officer or employee, whether elected or appointed, shall be eligible to be on the Charter Commission. (MCL 117.18)**
- **Note that if the City of Marine City Legislative Body did not vote to provide that the Charter Commission be selected at the same election at which the proposition to revise the Charter Commission is selected, then if the electors shall, by a majority vote, declare in favor of such revision, a Charter Commission shall be elected within sixty (60) days consisting of nine (9) electors of such city having a residence of at least three (3) years in the municipality. (MCL 117.18)**

- **The names of all candidates nominated for the Charter Commission, without their party affiliations, shall be placed upon a separate ballot at the election. (MCL 117.18)**
- **The nine (9) candidates having the greatest number of votes shall be declared elected to the Charter Commission. (MCL 117.18)**
- **The newly elected Charter Commission convenes on the second Tuesday after the election at the place previously designated by the City of Marine City Legislative Body. (MCL 117.20) Meetings are open to the public and subject to the Open Meetings Act.**
- **The City of Marine City Clerk presides at the first meeting of the Charter Commission and administers the oath of office to the members elected to the Charter Commission. (MCL 117.20)**
- **The City of Marine City Clerk shall act as the Clerk for the Charter Commission. (MCL 117.20)**
- **The Charter Commission chooses its officers, determine the rules of its proceedings, keeps a journal, fills vacancies and receives compensation for a maximum of 90 meetings. (MCL 117.20)**
- **The Charter Commission meets regularly in public and reviews each section of the Charter. (MCL 117.20) A Quorum is five members present.**
- **The Charter Commission frames the Charter in 90 days.**
- **The Charter Commission approves of a revised charter (“Proposed Revised Charter”).**
- **The Proposed Revised Charter is submitted to the Governor for approval. The Michigan Attorney General reviews it and advises the Governor. (MCL 117.22)**
- **The Proposed Revised Charter is approved by the Governor. MCL 117.22)**
- **The proposed Revised Charter is published as the charter commission or the legislative body prescribes. (MCL 117.23) The Michigan Attorney General’s position is that it should be published in a newspaper in general circulation in the city.**
- **I recommend that the Proposed Revised Charter, along with an election notice, be published in a City of Marine City newspaper at least two weeks before and not more than 4 weeks before the election. I also recommend that the Proposed Revised Charter, along with an election notice, shall be posted in at least 10**

public places within the City of Marine City at least 2 weeks before the election.

- **The Proposed Revised Charter is filed with the Clerk at least 60 days before the election.**
- **The Proposed Revised Charter is approved at the election by a simple majority vote.**
- **Within 30 days of the approval of the Revised Charter, 2 copies of the Revised Charter along with the Clerk certified vote for and against shall be filed with the Secretary of State and the St. Clair County Clerk. (MCL 117.22)**
- **If the Proposed Revised Charter is rejected, then the Charter Commission reconvenes and decides to either take no further action or to proceed with a further revision. If no action is taken, the Charter Commission ceases to exist.**
- **Proposed Revised Charters may be submitted to electors three (3) times within a three-year period.**

C. The Overall Strategy For The Charter Revision Process.

The Charter Revision process is very involved and will take a significant amount of time. I suspect that it will take at least 1.5 years to complete the revision process from the date that the City of Marine City Charter Commission is elected. I recommend that any Charter Commission meet regularly and examine one specific section of the City of Marine City Charter at a time. It is important that every member review each provision of the existing City of Marine City Charter so that each member has a full grasp of the Charter as a whole. It may also be wise for the Charter Commission to select one person to serve as the drafter of each revision. This will create consistency in any revision process. It is always possible that the Charter Commission may conclude that no revision of the Charter is required.

III. AMENDING THE CITY OF MARINE CITY CHARTER

This section of the memorandum focuses on the steps required to amend the City of Marine City Charter and includes citations to the relevant statutory provisions. The amendment process is limited to one subject matter of the City Of Marine City Charter. Any other change to a different subject matter of the City of Marine City Charter will have to be set forth in a different amendment and follow the same process as outlined below. Multiple amendments can be considered at one time.

A. Legal Analysis Of The Statutory Process For Amending The City of Marine City Charter.

1. The Michigan Constitution States That The Electors Of Each City Shall Have The Power And Authority to Amend An Existing Charter.

The Michigan Constitution states that the electors of a city shall have the power and authority to “amend an existing charter”.

“Sec. 22. Under general laws the electors of each city and village shall have the power and authority to frame, adopt and amend its charter, and to amend an existing charter of the city or village heretofore granted or enacted by the legislature for the government of the city or village. Each such city and village shall have power to adopt resolutions and ordinances relating to its municipal concerns, property and government, subject to the constitution and law. No enumeration of powers granted to cities and villages in this constitution shall limit or restrict the general grant of authority conferred by this section.” (Exhibit 6 -- Const. 1963 Art. 7. Sec. 22) (Emphasis Added)

As a result, the electors of the City of Marine City have the power and authority granted by the Michigan Constitution to amend their existing Charter.

2. The City of Marine City Charter Allows For Amendments.

The City of Marine City’s Charter, at Section 17.12, states that the Charter may be amended at any time in the manner provided by statute. Thus, the existing Charter allows for and contemplates the Amendment process.

“Section 17.12. Amendments.

This charter may be amended at any time in the manner provided by statute. Should two or more amendments adopted at the same election have conflicting provisions the one receiving the largest affirmative vote shall prevail as to those provisions.” (Exhibit 7 -- Charter at Section 17.12) (Emphasis Added)

3. MCL 117.21 States That An Amendment To The Charter May Be Submitted To The Electors By a 3/5 Vote.

The Home Rule City Act Act, at MCL 117.21, states that an amendment to an existing charter may be submitted to the electors by a 3/5 vote of the City of Marine City’s Legislative Bodies members-elect.

“(1) An amendment to an existing city charter, whether the charter was adopted under this act or formerly granted or passed by the legislature for the government of a city, may be proposed by the legislative body of a city on a 3/5 vote of the members-elect or by an initiatory petition. . . .” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

MCL 117.21 states that, if an amendment is proposed by the legislative body of the City, the amendment shall be submitted to the electors of the City at the next regular municipal or general state election or at a special election, held not less than 60 days after the proposal of the amendment.

“If the amendment is proposed by the legislative body of the city, the amendment shall be submitted to the electors of the city at the next regular municipal or general state election, or at a special election, held not less than 60 days after the proposal of the amendment.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

If the amendment is proposed by an initiatory petition, the amendment shall be submitted to the electors of the City at the next regular municipal or general state election held in the city not less than 90 days after the filing of the petition.

“If the amendment is proposed by an initiatory petition, the amendment shall be submitted to the electors of the city at the next regular municipal or general state election held in the city not less than 90 days after the filing of the petition.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

4. **If An Amendment Originates With the Legislative Body, It Shall Be Published in Full.**

MCL 117.21 states that proposed charter amendments shall be published in full with existing charter provisions that would be altered by the proposed amendment. In addition, the purpose of the proposed charter amendment shall be designated on the ballot in not more than 100 words, exclusive of the caption. The statement of purpose shall be true and impartial and shall not create prejudice for or against the proposed amendment. Thus, the presentation is neutral.

“(2) Proposed charter amendments and other questions to be submitted to the electors shall be published in full with existing charter provisions that would be altered or abrogated by the proposed charter amendment or other question. The purpose of the proposed charter amendment or question shall be designated on the ballot in not more than 100 words, exclusive of caption, that shall consist of a true and impartial statement of the purpose of the amendment or question in language that does not create prejudice for or against the amendment or question.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

MCL 117.21 states that the text of the statement shall be submitted to the attorney general for approval as to compliance with this requirement before being printed.

“The text of the statement shall be submitted to the attorney general for approval as to compliance with this requirement before being printed.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

MCL 117.21 states that the proposed charter amendment shall be posted in full in a conspicuous place in each polling place.

“In addition, the proposed charter amendment in full shall be posted in a conspicuous place in each polling place.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

The form in which a proposed charter amendment shall appear on the ballot shall be determined by a resolution of the legislative body.

“The form in which a proposed charter amendment or question shall appear on the ballot, unless provided for in the initiatory petition, shall be determined by resolution of the legislative body, and if provided for by the initiatory petition, the legislative body may add an explanatory caption.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

MCL 117.21 states that a proposed charter amendment shall be confined to one subject. However, if the subject of a charter amendment includes more than 1 related proposition, each proposition shall be separately stated to afford an opportunity for an elector to vote for or against each proposition.

“(3) A proposed charter amendment shall be confined to 1 subject. If the subject of a charter amendment includes more than 1 related proposition, each proposition shall be separately stated to afford an opportunity for an elector to vote for or against each proposition.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

MCL 117.21 states that if a proposed charter amendment is rejected at an election, the amendment shall not be resubmitted for a period of two (2) years.

“If a proposed charter amendment is rejected at an election, the amendment shall not be resubmitted for a period of 2 years.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

5. The Amendment Shall Be Submitted To The Governor For Approval.

MCL 117.22 states that every amendment to a city charter shall, before its submission to a vote of the electors, be presented to the Governor of the state of Michigan. If the Governor approves of the amendment(s), the Governor shall sign the amendment(s). If the Governor does not approve, the amendment shall be returned to the City of Marine City Legislative Body with the Governor’s objections. The changes proposed by the Governor shall be considered and, if 2/3 of the City of Marine City Legislative Body’s members-elect agrees to pass it, it shall be submitted

to the voters. If it be an amendment proposed by initiatory petition, it shall be submitted to the electors notwithstanding such objections

“Every amendment to a city charter whether passed pursuant to the provisions of this act or heretofore granted or passed by the state legislature for the government of such city, before its submission to the electors, and every charter before the final adjournment of the commission, shall be transmitted to the governor of the state. If he shall approve it, he shall sign it; if not, he shall return the charter to the commission and the amendment to the legislative body of the city, with his objections thereto, which shall be spread at large on the journal of the body receiving them, and if it be an amendment proposed by the legislative body, such body shall re-consider it, and if 2/3 of the members-elect agree to pass it, it shall be submitted to the electors. If it be an amendment proposed by initiatory petition, it shall be submitted to the electors notwithstanding such objections.” (Exhibit 4 -- MCL 117.22) (Emphasis Added)

The submittal of the proposed amendment to the Governor is a mandatory part of the process and poses the largest obstacle to timing. MCL 117.22 does not provide for a timeline related to when such a proposed amendment should be submitted to the Governor. As a result, I recommend that this submittal to the Governor occur at least 6 months before the election and perhaps even more. (I recently verified this advice.)

MCL 117.23 states that a proposed city charter OR each amendment -- before submission to the electors -- shall be published as the charter commission or the legislative body may prescribe.

“(1) A proposed city charter and each amendment to an existing city charter before submission to the electors, shall be published as the charter commission or the legislative body may prescribe. A proposed charter may be submitted to the qualified electors as an entirety in a single proposition substantially as follows: “Shall the city charter proposed by the city charter commission be adopted?” Adoption of a proposed charter shall require a simple majority of those voting on the question.” (Exhibit 9 -- MCL 117.23) (Emphasis Added)

When submitting a proposed charter, separate propositions, on specific charter provisions may also be submitted to the qualified electors. In such case, all propositions shall be in such form as are approved by the attorney general as to clarity and impartiality

“(2) When submitting a proposed charter, separate propositions, on specific charter provisions may also be submitted to the qualified electors. In such case, all propositions shall be in such form as are approved by the attorney general as to clarity and impartiality. If the proposed charter and any of the separate propositions are adopted, the new charter shall take effect with the alternatives or additions contemplated by such separate propositions as are adopted. Adoption of a separate proposition which is an alternative to a provision contained in the proposed charter shall require approval by a majority of those voting on the separate proposition and also a majority of those voting on the proposed charter; otherwise the adoption of a separate proposition shall require a simple majority. The ballot shall contain voting instructions and a brief explanation of the effect of each of the propositions.” (Exhibit 9 -- MCL 117.23) (Emphasis Added)

6. Within 30 Days Of the Approval Of An Amendment, 2 Copies of the Amendment Along With the Vote For And Against Shall Be Filed With the Secretary of State And The St. Clair County Clerk.

MCL 117.24 states that, if the charter or any amendment is approved, then 2 printed copies with the certified vote for and against shall within 30 days after the vote be filed with the Michigan Secretary of State, and with the St. Clair County clerk. MCL 117.24 states, in relevant part, the following:

“If the charter, or any amendment thereto, whether of cities incorporated under the provisions of this act, or under an existing charter of the city heretofore granted or passed by the legislature for the government of the city, be approved, then 2 printed copies thereof, with the vote for and against duly certified by the city clerk shall, within 30 days after the vote is taken, be filed with the secretary of state, and a like number with the county clerk of the county in which such city is located and shall thereupon become law, unless a different date for the taking effect of such charter or charter amendment, or any part thereof, is specifically set forth therein.” (Exhibit 5 -- MCL 117.24) (Emphasis Added)

If the electors of the City of Marine City should vote to approve of the Amendment(s) to the Charter, then within 30 days after the vote 2 printed copies of the Amendment(s) along with the actual vote for and against certified by the City of Marine City Clerk shall be filed with the Michigan Secretary of State and the Oakland County Clerk. Once this happens, then the

Amendment(s) shall become law unless a different date for the taking effect of such charter or charter amendment, or any part thereof, is specifically set forth therein.

B. The Specific Steps For Amending The Charter Set Forth In A Sequential Chronological Format.

The following represents the steps for amending the City of Marine City Charter as those steps would occur in a sequential chronological format.

- **A proposed amendment to the City of Marine City Charter may be submitted to the electors by a 3/5 vote of the City of Marine City's legislative body members-elect. (MCL 117.21)**
- **A proposed amendment to the City of Marine City Charter must be submitted to the City of Marine City electors at the next regular municipal or general state election, or at a special election, held not less than 60 days after the proposal of the amendment. (MCL 117.21)**
- **A proposed amendment to the City of Marine City Charter originates with the City of Marine City legislative body. (MCL 78.17)**
- **The proposed amendments shall be published in full with existing charter provisions that would be altered by the proposed amendment. (MCL 117.21)**
- **The purpose of the proposed charter amendment shall be designated on the ballot in not more than 100 words and it shall be impartial. (MCL 117.21)**
- **The text of the statement of purpose shall be submitted to the attorney general for approval. (MCL 117.21)**
- **The form of the proposed charter amendment shall be determined by a resolution of the City of Marine City legislative body. (MCL 117.21)**
- **The proposed amendment shall be submitted to the Governor for approval. (MCL 117.22)**
- **The Governor of the State of Michigan is required to approve of the proposed amendment.**
- **The proposed amendment before submission to the electors, shall be published as the charter commission or the legislative body may prescribe. (MCL 117.23)**

- **I recommend that the proposed amendment, along with a notice, shall be published in a City of Marine City newspaper at least two weeks before and not more than 4 weeks before the election.**
- **I recommend that the proposed amendment shall be posted in at least 10 public places within the City of Marine City at least 2 weeks before the election.**
- **The proposed charter amendment shall be posted in full in a conspicuous place in each polling place. (MCL 117.21)**
- **Within 30 days of the approval of the proposed amendment, 2 copies of the proposed amendment along with the vote for and against shall be filed with the Secretary of State and the County Clerk. (MCL 117.24)**

IV. CONCLUSIONS

The first question for the City of Marine City Commission is whether it wants a revised charter or whether it wants to select and initiate amendments to the Charter. The process for each is detailed herein. However, the amendment process is less complex and less time consuming than undertaking a complete revision.

The City of Marine Commission, as it weighs the decision on revision versus amendment, may want to consider the following:

- a. Form a City of Marine City Commission Charter Committee that includes the City, Manager, the City Clerk, the City Attorney and three (3) Commission Members.
- b. Allow the Committee to analyze the Charter as a whole and make a recommendation to the Commission as to Revision versus Amendment.
- c. If the decision is to do Amendments, propose those existing Charter Sections or new Charter Sections to the City of Marine City Commission.

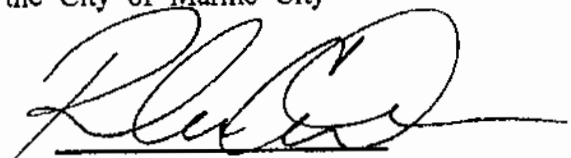

Robert Charles Davis

EXHIBIT # 1

MCLS § 117.18

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 117 Home Rule Cities (§§ 117.1 — 117.38) > Act 279 of 1909 (§§ 117.1 — 117.38)

§ 117.18. Incorporation; revision of charter, procedure, commission, advisory vote; incorporation of provision in original charter granted by legislature.

Sec. 18.

Any city desiring to revise its charter shall do so in the following manner unless otherwise provided by charter: when its legislative body shall by a 3/5 vote of the members elect declare for a general revision of the charter, or when an initiatory petition shall be presented therefor as provided in section 25, the question of having a general charter revision shall be submitted to the electors for adoption or rejection at the next general or municipal election, or at a special election. In case the electors shall, by a majority vote, declare in favor of such revision, a charter commission shall be elected within 60 days consisting of 9 electors of such city having a residence of at least 3 years in the municipality, or the legislative body by a 3/5 vote of the members elect or the initiatory petition may provide that the charter commission be selected at the same election at which the proposition to revise is submitted; the selection shall be void if the proposition to revise is not adopted. No city officer or employee, whether elected or appointed, shall be eligible to a place on the commission.

In the cities where provision is made by the city charter for the nonpartisan elections of city officers, the method prescribed for such elections shall apply in the election of charter commissioners. Where no such provision is made by the charter of such city, candidates shall be nominated by petition without reference to or designation of party affiliation, signed by a number of qualified electors of such city equal to not less than 2% and not more than 4% of the total vote cast for the chief executive office, or the highest vote cast for any commissioner in cities having the commission form of government, of such city at the last preceding election, asking that the name of the candidate designated be placed upon the ballot. The names of all candidates so nominated shall be placed upon a separate ballot at the election designated to be held for the election of a charter commission and without their party affiliations designated; the 9 candidates having the greatest number of votes shall be declared elected; the election of the members of such commission, except as herein specified, shall be conducted as near as may be as now provided by law for the election of city officers in the respective cities of this state unless special methods shall be otherwise provided in the charter of such city.

If the proposed revised charter is rejected by the electors of the city, the charter revision commission shall immediately reconvene and determine whether to take no further action, in which case it shall terminate and cease to exist, or whether to provide a revision of, or amendments to, the revised charter previously prepared by the commission. The proposed revised charter with amendments shall be resubmitted to the qualified electors of the city in the same

MCLS § 117.18

manner and with like notice and proceedings as required in the first instance. A proposed revised charter, as originally submitted or resubmitted with amendments, shall be submitted not to exceed 3 times to the qualified electors of the city. If the charter is rejected 3 times, or if no revised charter is adopted during 3 years following the adoption of the proposition to revise, then the charter revision commission shall terminate and cease to exist. A new proposal to revise may be adopted at any time after termination of a charter revision commission.

When the question of having a general revision of the charter shall be submitted to the electors of any city, the legislative body of such city or the initiative petitions may provide for the submission with such question for an advisory vote of the question of a change in the form of government of such city, or the question of continuing any power, limitation or provision granted to such city in a charter granted or passed by the legislature for the government thereof. When such advisory vote is requested in an initiatory petition, such question shall be submitted as hereinbefore provided. In the revision of the charter of any city, any power, limitation or provision granted to such city in any charter granted or passed by the legislature for the government of such city and contained in the charter to be revised may be included in such revised charter, and when so included, such power, limitation, or the effect of any such provision shall continue with the same force and effect as when granted or passed by the legislature in the first instance.

History

Pub Acts 1909, No. 279, § 18, eff September 1, 1909; amended by Pub Acts 1911, No. 203, eff August 1, 1911; 1913, No. 5, imd eff March 11, 1913; 1917, No. 6, imd eff March 9, 1917; 1941, No. 86, eff January 10, 1942; 1966, No. 246, imd eff July 11, 1966.

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EXHIBIT # 2

MCLS § 117.19

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 117 Home Rule Cities (§§ 117.1 — 117.38) > Act 279 of 1909 (§§ 117.1 — 117.38)

§ 117.19. Charter; duty of legislative body.

Sec. 19.

The legislative body of the municipality unless it is otherwise provided, shall fix in advance of the election of a charter commission the place of its meeting, the compensation of its members, the money for the expense thereof, and if need be provide the ballots for election.

History

Pub Acts 1909, No. 279, § 19, eff September 1, 1909; amended by Pub Acts 1911, No. 203, eff August 1, 1911.

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End of Document

EXHIBIT # 3

MCLS § 117.20

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 117 Home Rule Cities (§§ 117.1 — 117.38) > Act 279 of 1909 (§§ 117.1 — 117.38)

§ 117.20. Charter commission; first meeting; duties of city clerk; powers and duties of commission; roll call; vacancy; compensation; quorum; public sessions.

Sec. 20.

The charter commission shall convene on the second Tuesday after the election at the place designated pursuant to section 19. The city clerk shall preside at the first meeting, shall administer the oath of office to the members-elect, and shall act as clerk of the commission. The charter commission shall be the sole judge of the qualifications, elections, and returns of its members, shall choose its officers except clerk, shall determine the rules of its proceedings, and shall keep a journal. A roll call of the members on a question shall be entered on the journal at the request of 1/5 of the members or less if the commission shall so determine. The commission may fill a vacancy in its membership, and shall fix the time for the submission of the charter to the electors. A member shall not receive compensation for more than 90 meetings of the commission, and only for actual attendance. A member of the commission shall not be paid for more than 1 meeting per day. A majority of the members shall constitute a quorum, and the sessions of the commission shall be public.

History

Pub Acts 1909, No. 279, § 20, eff September 1, 1909; amended by Pub Acts 1911, No. 203, eff August 1, 1911; 1977, No. 27, imd eff June 8, 1977.

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EXHIBIT # 4

MCLS § 117.22

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 117 Home Rule Cities (§§ 117.1 — 117.38) > Act 279 of 1909 (§§ 117.1 — 117.38)

§ 117.22. Charter amendment; submission to governor, approval; re-consideration.

Sec. 22.

Every amendment to a city charter whether passed pursuant to the provisions of this act or heretofore granted or passed by the state legislature for the government of such city, before its submission to the electors, and every charter before the final adjournment of the commission, shall be transmitted to the governor of the state. If he shall approve it, he shall sign it; if not, he shall return the charter to the commission and the amendment to the legislative body of the city, with his objections thereto, which shall be spread at large on the journal of the body receiving them, and if it be an amendment proposed by the legislative body, such body shall re-consider it, and if 2/3 of the members-elect agree to pass it, it shall be submitted to the electors. If it be an amendment proposed by initiatory petition, it shall be submitted to the electors notwithstanding such objections.

History

Pub Acts 1909, No. 279, § 22, eff September 1, 1909; amended by Pub Acts 1913, No. 5, imd eff March 11, 1913.

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EXHIBIT # 5

MCLS § 117.24

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 117 Home Rule Cities (§§ 117.1 — 117.38) > Act 279 of 1909 (§§ 117.1 — 117.38)

§ 117.24. Charters or amendments; filing; effective date.

Sec. 24.

If the charter, or any amendment thereto, whether of cities incorporated under the provisions of this act, or under an existing charter of the city heretofore granted or passed by the legislature for the government of the city, be approved, then 2 printed copies thereof, with the vote for and against duly certified by the city clerk shall, within 30 days after the vote is taken, be filed with the secretary of state, and a like number with the county clerk of the county in which such city is located and shall thereupon become law, unless a different date for the taking effect of such charter or charter amendment, or any part thereof, is specifically set forth therein.

History

Pub Acts 1909, No. 279, § 24, eff September 1, 1909; amended by Pub Acts 1913, No. 5, ind eff March 11, 1913; 1941, No. 175, eff January 10, 1942.

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EXHIBIT # 6

MCLS Const. Art. VII, § 22

This document is current through the 2021 General Election.

Michigan Constitution > Constitution of the State of Michigan 1963 > Article VII Local Government

§ 22. Charters, resolutions, ordinances; enumeration of powers.

Sec. 22.

Under general laws the electors of each city and village shall have the power and authority to frame, adopt and amend its charter, and to amend an existing charter of the city or village heretofore granted or enacted by the legislature for the government of the city or village. Each such city and village shall have power to adopt resolutions and ordinances relating to its municipal concerns, property and government, subject to the constitution and law. No enumeration of powers granted to cities and villages in this constitution shall limit or restrict the general grant of authority conferred by this section.

Michigan Constitution
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EXHIBIT # 7

Section 17.12. Amendments.

This charter may be amended at any time in the manner provided by statute. Should two or more amendments adopted at the same election have conflicting provisions the one receiving the largest affirmative vote shall prevail as to those provisions.

EXHIBIT # 8

MCLS § 117.21

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 117 Home Rule Cities (§§ 117.1 — 117.38) > Act 279 of 1909 (§§ 117.1 — 117.38)

§ 117.21. Charter amendment; procedure.

Sec. 21.

(1) An amendment to an existing city charter, whether the charter was adopted under this act or formerly granted or passed by the legislature for the government of a city, may be proposed by the legislative body of a city on a 3/5 vote of the members-elect or by an initiatory petition. If the amendment is proposed by the legislative body of the city, the amendment shall be submitted to the electors of the city at the next regular municipal or general state election, or at a special election, held not less than 60 days after the proposal of the amendment. If the amendment is proposed by an initiatory petition, the amendment shall be submitted to the electors of the city at the next regular municipal or general state election held in the city not less than 90 days after the filing of the petition.

(2) Proposed charter amendments and other questions to be submitted to the electors shall be published in full with existing charter provisions that would be altered or abrogated by the proposed charter amendment or other question. The purpose of the proposed charter amendment or question shall be designated on the ballot in not more than 100 words, exclusive of caption, that shall consist of a true and impartial statement of the purpose of the amendment or question in language that does not create prejudice for or against the amendment or question. The text of the statement shall be submitted to the attorney general for approval as to compliance with this requirement before being printed. In addition, the proposed charter amendment in full shall be posted in a conspicuous place in each polling place. The form in which a proposed charter amendment or question shall appear on the ballot, unless provided for in the initiatory petition, shall be determined by resolution of the legislative body, and if provided for by the initiatory petition, the legislative body may add an explanatory caption.

(3) A proposed charter amendment shall be confined to 1 subject. If the subject of a charter amendment includes more than 1 related proposition, each proposition shall be separately stated to afford an opportunity for an elector to vote for or against each proposition. If a proposed charter amendment is rejected at an election, the amendment shall not be resubmitted for a period of 2 years.

(4) A city charter formerly granted by a different act of the state legislature, including the charter of a city of the fourth class, that adopts or comes under any part of this act by amendment under this section, and not by general revision, adoption, or incorporation under this act, may again be amended under this section, as to the part or parts that are amended, by re-enacting under this section that part or parts of the original act of incorporation that existed before any amendment was made under this act. The part or parts of the original act of incorporation that are re-enacted

MCLS § 117.21

shall not be construed as operating or coming under the provisions of this act in any manner, it being the intention to permit a city described in this subsection, to adopt by amendment any part of the provisions of this act permissible or to withdraw from the provisions of this act.

(5) Propositions and questions shall be proposed, initiated, submitted and canvassed in a manner similar to that provided for charter amendments.

History

Pub Acts 1909, No. 279, § 21, eff September 1, 1909; amended by Pub Acts 1911, No. 203, eff August 1, 1911; 1913, No. 5, imd eff March 11, 1913; 1917, No. 6, imd eff March 9, 1917; 1917, No. 40, eff August 10, 1917; 1917, No. 232, imd eff May 10, 1917; 1919, No. 403, eff August 14, 1919; 1929, No. 279, eff August 28, 1929; 1939, No. 279, eff September 29, 1939; 1947, No. 1, imd eff January 23, 1947; 1947, No. 87, imd eff May 12, 1947; 1955, No. 117, eff October 14, 1955; 2003, No. 303, by enacting § 1 eff January 1, 2005.

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End of Document

EXHIBIT # 9

MCLS § 117.23

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 117 Home Rule Cities (§§ 117.1 — 117.38) > Act 279 of 1909 (§§ 117.1 — 117.38)

§ 117.23. Publication of proposed charter and amendments; submission of charter and separate propositions to electors; adoption; ballot.

Sec. 23.

(1) A proposed city charter and each amendment to an existing city charter before submission to the electors, shall be published as the charter commission or the legislative body may prescribe. A proposed charter may be submitted to the qualified electors as an entirety in a single proposition substantially as follows: "Shall the city charter proposed by the city charter commission be adopted?" Adoption of a proposed charter shall require a simple majority of those voting on the question.

(2) When submitting a proposed charter, separate propositions, on specific charter provisions may also be submitted to the qualified electors. In such case, all propositions shall be in such form as are approved by the attorney general as to clarity and impartiality. If the proposed charter and any of the separate propositions are adopted, the new charter shall take effect with the alternatives or additions contemplated by such separate propositions as are adopted. Adoption of a separate proposition which is an alternative to a provision contained in the proposed charter shall require approval by a majority of those voting on the separate proposition and also a majority of those voting on the proposed charter; otherwise the adoption of a separate proposition shall require a simple majority. The ballot shall contain voting instructions and a brief explanation of the effect of each of the propositions.

History

Pub Acts 1909, No. 279, § 23, eff September 1, 1909; amended by Pub Acts 1913, No. 5, imd eff March 11, 1913; 1971, No. 223, imd eff December 30, 1971.

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**CITY OF MARINE CITY
BOARD OF REVIEW
2023 POVERTY EXEMPTION POLICY AND GUIDELINES**

Section 211.7u(1) of the Michigan General Property Tax Act defines the poverty exemptions as a method to provide relief for those who, in the judgment of the Board of Review are unable to fully contribute to the annual property tax burden of their principal residence due to their financial situation. The following policy and guidelines were adopted by the City of Marine City Council, Resolution No. 002-2023

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. File a claim with the Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, *Poverty Exemption Affidavit*.
3. Produce a valid driver's license or other form of identification if requested.
4. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
5. Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
6. The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.
7. The Board of Review shall follow the guidelines of the local assessing unit in granting or denying an exemption.
8. Persons applying for a hardship exemption will be encouraged to meet in person with the Board of Review in order to answer any questions relative to their application. Applicants or their authorized agents may have to answer questions regarding such subjects as financial affairs, health and/or the status of people living in their home at a meeting that is open to the public.
9. A person who files for a hardship exemption is not prohibited from also filing an appeal on the assessment and/or taxable value.
10. The applicant must also meet the Asset Guidelines in accordance with PA 390 of 1994 as adopted by the City of Marine City (which are attached).

APPLICANT: Your application for poverty exemption may be denied if:

1. Your Hardship Exemption Application is not filled out completely or includes inaccurate information.
2. Savings account, checking account, investments, interest earnings, dividends or other liquid assets either in total or individually meet or exceed double the amount of the current annual property tax obligation.
3. Applicant does not otherwise meet the asset levels set by the local governing body.
4. Recreational Vehicles* owned or leased in total exceed the amount of the current asset guidelines.
5. Total Household Income exceeds eligibility guidelines as adopted by the City of Marine City Council.

Recreational vehicles may include snowmobiles, boats, camping trailers, travel trailers, motor home, Jet ski, motor cycles, off road vehicles, or anything which may be considered a Recreational Vehicle.

**CITY OF MARINE CITY
BOARD OF REVIEW**

**GUIDELINES FOR APPLICANTS
REQUESTING CONSIDERATION FOR POVERTY EXEMPTIONS**

All applicants must obtain the property application from the City Offices. Handicap or disabled applicants may call the Assessor's Office at 810-765-8846 to make necessary arrangements for assistance.

Applicants who exceed the Federal Poverty Guidelines Used in the Determination of Poverty Exemptions as produced annually by the U. S. Department of Health and Human Services may be eligible for consideration based on the following chart.

Persons in Household	Household Income	Board of Review Action
1	\$0 - \$14,270	100% exemption
	\$14,271 - \$14,950	50% exemption
	\$14,951 - \$15,630	25% exemption
	over \$15,630	No hardship relief will be granted

Persons in Household	Household Income	Board of Review Action
2	\$0 - \$19,230	100% exemption
	\$19,231 - \$20,150	50% exemption
	\$20,151 - \$21,060	25% exemption
	over \$21,060	No hardship relief will be granted

For each additional person over 2 in the household, add \$4,720 to income levels to determine income qualifications as shown on the Federal Poverty Guidelines Used in the Determination of Poverty Exemptions as provided by the State Tax Commission in an annual Bulletin.

Asset Guidelines Used in the Determination of Poverty Exemptions for 2023

As required by PA 390 of 1994, all guidelines for poverty exemption as established by the governing body of the local assessing unit **SHALL** also include an asset level test. The following asset test shall apply to all applications for poverty exemption.

- The applicant shall not have “**liquid**” assets (excluding the value of the principal residence subject to the exemption request) in excess of **two (2)** times the amount of the estimated tax obligation of the current assessment.
- The applicant shall not have **total** assets (excluding the value of the principal residence subject to the exemption request) in excess of **ten (10)** times the amount of the estimated tax obligation of the current assessment.

All asset information, as requested in the Application for Poverty Exemption must be completed in total. The Board of Review may request additional information and verification of assets if they determine it to be necessary and may reject any application if the assets are not properly identified.

Income (liquid assets) may include but are not limited to:

- Bank accounts
- Stocks and Bonds
- IRA’s and other investment accounts
- Pensions
- Money received from the sale of property such as stocks, bonds, a house or a car unless a person is in the specific business of selling such property.
- Withdrawals of bank deposits and borrowed money
- Gifts, loans, lump-sum inheritances and one-time insurance payments

In addition, total assets may also include but are not limited to:

- A second home
- Excess or vacant land
- Rental property
- Jewelry, antiques, artworks
- Extraordinary/additional automobiles/vehicles
- Recreational vehicles*
- Buildings other than the residence
- Equipment
- Other personal property of value
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.

** Recreational vehicles may include snowmobiles, boats, camping trailers, travel trailers, motor home, Jet ski, motor cycles, off road vehicles, or anything which may be considered a Recreational Vehicle.*

Application for MCL 211.7u Poverty Exemption

This form is issued under the authority of the General Property Tax Act, Public Act 206 of 1893, MCL 211.7u.

MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893, provides a property tax exemption for the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges. This application is to be used to apply for the exemption and must be filed with the Board of Review where the property is located. This application may be submitted to the city or township the property is located in each year on or after January 1.

To be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary.

PART 1: PERSONAL INFORMATION — Petitioner must list all required personal information.				
Petitioner's Name			Daytime Phone Number	
Age of Petitioner	Marital Status	Age of Spouse	Number of Legal Dependents	
Property Address of Principal Residence		City	State	ZIP Code
<input type="checkbox"/> Check if applied for Homestead Property Tax Credit		Amount of Homestead Property Tax Credit		
PART 2: REAL ESTATE INFORMATION				
List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the Board of Review meeting.				
Property Parcel Code Number		Name of Mortgage Company		
Unpaid Balance Owed on Principal Residence	Monthly Payment	Length of Time at this Residence		
Property Description				
PART 3: ADDITIONAL PROPERTY INFORMATION				
List information related to any other property owned by you or any member residing in the household.				
<input type="checkbox"/> Check if you own, or are buying, other property. If checked, complete the information below.			Amount of Income Earned from other Property	
1	Property Address	City	State	ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid
2	Property Address	City	State	ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid

PART 4: EMPLOYMENT INFORMATION — List your current employment information.

Name of Employer			
Address of Employer	City	State	ZIP Code
Contact Person	Employer Telephone Number		

PART 5: INCOME SOURCES

List all income sources, including but not limited to: salaries, Social Security, rents, pensions, IRAs (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income, for all persons residing at the property.

Source of Income	Monthly or Annual Income (indicate which)

PART 6: CHECKING, SAVINGS AND INVESTMENT INFORMATION

List any and all savings owned by all household members, including but not limited to: checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds, or similar investments, for all persons residing at the property.

Name of Financial Institution or Investments	Amount on Deposit	Current Interest Rate	Name on Account	Value of Investment

PART 7: LIFE INSURANCE — List all policies held by all household members.

Name of Insured	Amount of Policy	Monthly Payments	Policy Paid In Full	Name of Beneficiary	Relationship to Insured

PART 8: MOTOR VEHICLE INFORMATION

All motor vehicles (including motorcycles, motor homes, camper trailers, etc.) held or owned by any person residing within the household must be listed.

Make	Year	Monthly Payment	Balance Owed

PART 9: HOUSEHOLD OCCUPANTS — List all persons living in the household.				
First and Last Name	Age	Relationship to Applicant	Place of Employment	\$ Contribution to Family Income

PART 10: PERSONAL DEBT — List all personal debt for all household members.					
Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balance Owed

PART 11: MONTHLY EXPENSE INFORMATION			
The amount of monthly expenses related to the principal residence for each category must be listed. Indicate N/A as necessary.			
Heating	Electric	Water	Phone
Cable	Food	Clothing	Health Insurance
Garbage	Daycare	Car Expense (gas, repair, etc.)	
Other (type and amount)	Other (type and amount)	Other (type and amount)	
Other (type and amount)	Other (type and amount)	Other (type and amount)	

NOTICE: Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year must be submitted with this application. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year.

PART 11: POLICY AND GUIDELINES ACKNOWLEDGMENT

The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines used for the granting of exemptions under MCL 211.7u. In order to be eligible for the exemption, the applicant must meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902, or alternative guidelines adopted by the governing body of the local assessing unit so long as the alternative guidelines do not provide income eligibility requirements less than the federal guidelines. The policy and guidelines must include, but are not limited to, the specific income and asset levels of the claimant and total household income and assets. The combined assets of all persons must not exceed the limits set forth in the guidelines adopted by the local assessing unit.

The applicant has reviewed the applicable policy and guidelines adopted by the city or township, including the specific income and asset levels of the claimant and total household income and assets.

PART 12: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided in this form is complete, accurate and I am eligible for the exemption from property taxes pursuant to Michigan Compiled Law, Section 211.7u.

Printed Name	Signature	Date
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This application shall be filed after January 1, but before the day prior to the last day of the local unit's December Board of Review.

Decision of the March Board of Review may be appealed by petition to the Michigan Tax Tribunal by July 31 of the current year. A July or December Board of Review decision may be appealed to the Michigan Tax Tribunal by petition within 35 days of decision. A copy of the Board of Review decision must be included with the petition.

Michigan Tax Tribunal
PO Box 30232
Lansing MI 48909

Phone: 517-335-9760
E-mail: taxtrib@michigan.gov

**CITY OF MARINE CITY, MICHIGAN
COUNTY OF ST. CLAIR
STATE OF MICHIGAN**

RESOLUTION No. 003-2023

This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the CITY OF MARINE CITY, hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.

- 6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
- 7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
- 8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

Michael Itrich, Department of Public Works Superintendent

PRESENT: Mayor Vandebossche, Commissioners Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross.
ABSENT: None

AYES:
NAYS:

RESOLUTION DECLARED ADOPTED

Jennifer Vandebossche, Mayor

STATE OF MICHIGAN)
) **ss:**
 CITY OF MARINE CITY)

I, the undersigned, the fully qualified City Clerk of Marine City, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of Marine City at a regular meeting held on the 16th of January, 2023 the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 16th of January, 2023.

Shannon M. Adams, City Clerk



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

GRETCHEN WHITMER
GOVERNOR

PAUL C. AJEGBA
DIRECTOR

Huron TSC
5859 Sherman Road
Saginaw, MI 48604

Annual Permit Attachments

MDOT's annual permit attachments are referenced this year according to the appropriate web site. The web site and path are listed enabling the applicant to retrieve the appropriate attachment. This will result in a more efficient means of obtaining the most current information in completing MDOT tasks.

The web site: www.michigan.gov/mdot has two selected locations to retrieve information appropriate to for the annual permit.

Doing Business with MDOT allows you access to the MDOT permit forms including:

Bore & Jack Standards-3701 series thru 3703D PA-11- for hazardous spills
PA-01- for road utility cuts pavement restoration

"Administrative Rules regulating Driveways, Banners and Parades," can be obtained by clicking on the PDF button or at the MDOT web site. Select **Doing Business, Permits, Right of Way Construction Permits** and in the top paragraph, click on the underlined title next to the PDF note for the information wanted.

Maps & Publications provides access to the MDOT standards for:

R-83- backfilling
Under the **Standard Plans** category, other details can also be obtained.

Advance Notices are submitted through the CPS program in conjunction with your permit. If there are any questions, please call the permit department at 810-614-1012.

All annual permit work must have an advance notice submitted prior to working.


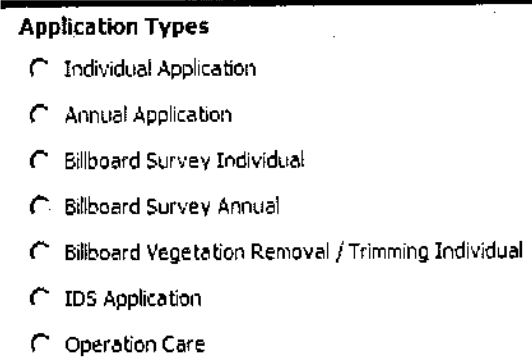
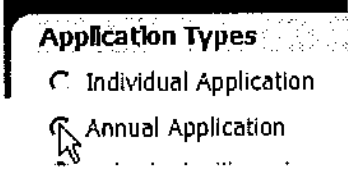
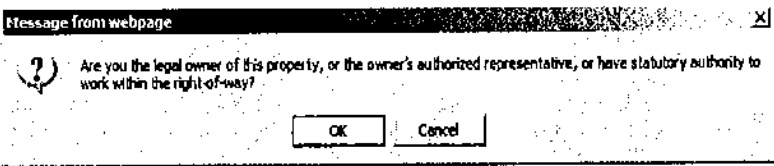
Chapter 3 - Create an Annual Application

Contents	Preview	1
	Create New Application	2
	Enter Applicant Info.....	4
	Note Your Application Reference Number.....	5
	Use the Previous and Next Buttons.....	5
	Enter Annual Permit Info	5
	Review Application Details	10
	Deleting Draft Applications	12

Preview This chapter provides step-by-step instructions for creating a new application for an annual permit.

Create New Application

Use the following procedure to create an annual permit application in CPS.

Step	Action
1	<p>Click Create New Application on the CPS menu.</p>  <p>The Application Types screen is displayed.</p> 
2	<ul style="list-style-type: none"> Click the circle next to Annual Application. 
3	<p>Answer the pop-up question that appears.</p>  <p style="text-align: right;">See Next Page ⇒</p>

Step	Action
The Applicant Info screen is displayed.	
Applicant Name:	Application Ref. Number:
Application Type: Annual Application	Permit Number:
* Requires Fees	Application Status:
Permit Status:	
<input type="button" value="Applicant Info"/> <input type="button" value="Annual Permit Info"/> <input type="button" value="Review Application Details"/> <input type="button" value="Pay Fees"/>	
Applicant Info (Property or Facility Owner)	
* Applicant Name:	
* Mailing Address:	1111 Ottawa
* City:	Easing
* State/Province:	Michigan
* Zip Code:	31111-1111
* Primary Contact (Mandatory)	
<input type="radio"/> Choose one primary contact from my list	<input type="radio"/> Enter new primary contact
Secondary/Consultant Contact (Optional)	
<input type="radio"/> Choose one secondary/consultant contact from my list	<input type="radio"/> Enter new Secondary/Consultant contact
<input type="radio"/> N/A	
<input type="button" value="Cancel"/> <input type="button" value="Next"/>	

Enter Applicant Info

Use the following procedure to complete the information required on the Applicant Info screen.

Note: The Applicant Info screen is prepopulated with information from your MPG account. Incorrect information must be modified within MPG.

Step	Action												
1	Change or complete the applicant information.												
Note:	<p>An applicant is one of the following:</p> <ul style="list-style-type: none"> • The legal owner of this property or facility • A public / private utility • A local governmental agency 												
2	If you click Enter new primary contact, complete the Contact Name, Phone #, and E-Mail data entry fields that are displayed.												
<p>Primary Contact (Mandatory)</p> <p> <input type="radio"/> Choose one primary contact from my list <input type="radio"/> Enter new primary contact </p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">*Contact Name:</td> <td colspan="3"><input style="width: 95%;" type="text"/></td> </tr> <tr> <td>*Phone # :</td> <td style="width: 15%;"><input style="width: 95%;" type="text"/></td> <td>Ext: <input style="width: 15%;" type="text"/></td> <td>Cell #: <input style="width: 15%;" type="text"/></td> </tr> <tr> <td>*E-Mail:</td> <td colspan="3"><input style="width: 95%;" type="text"/></td> </tr> </table>		*Contact Name:	<input style="width: 95%;" type="text"/>			*Phone # :	<input style="width: 95%;" type="text"/>	Ext: <input style="width: 15%;" type="text"/>	Cell #: <input style="width: 15%;" type="text"/>	*E-Mail:	<input style="width: 95%;" type="text"/>		
*Contact Name:	<input style="width: 95%;" type="text"/>												
*Phone # :	<input style="width: 95%;" type="text"/>	Ext: <input style="width: 15%;" type="text"/>	Cell #: <input style="width: 15%;" type="text"/>										
*E-Mail:	<input style="width: 95%;" type="text"/>												
3	If you click Choose one primary contact from my list, your list opens in a separate window. Click the primary contact you want on this permit.												
Note:	You will only be able to use Choose One Primary Contact from my list after entering the information the first time using Enter New Primary Contact.												
4	If the work will be performed by a contractor/consultant, click Yes at the question.												
Note:	If a consultant is entering the application on behalf of the applicant, and a contractor will be performing the work, the contractor's contact information shall be listed as a secondary contact for the consultant/contractor.												
5	Click the Next button to continue to the Annual Permit Info screen.												

Note Your Application Reference Number

Starting at the Annual Permit Info screen, the Applicant Name, Application Ref. Number, Application Status, and Application Type are displayed in the gray bar at the top of the screen.

Applicant Name: [redacted] Application Ref. Number: 30 Application Status: Draft
Application Type: Annual Application Permit Number: Permit Status: [redacted]

Make a note of the application reference number. If you need to search for your application, the number is the easiest way. See *Chapter 11, Search for Your Existing Applications/Permits*, for more information about searching in CPS.

Use the Previous and Next Buttons

Starting at the Site Info screen, the Previous and Next buttons are available at the bottom of every screen.

You can click the Previous button to go back and review/change any of the data you have entered.

Enter Annual Permit Info

Use the following procedure to complete the information required on the Annual Permit Info screen.

Step	Action
1	Click the Next button on the Applicant Info screen to display the Annual Permit Info screen. <p style="text-align: right;"><i>See Next Page</i> ⇒</p>

Applicant Name: ann smith Application Ref. Number: 5422 Application Status: Draft
 Application Type: Annual Application Permit Number: Permit Status:

* = Required Fields

Annual Permit Info

*Work Location: Statewide Counties: (Region Wide)

*Counties:

Alcona County	▲	Alcona County
Alger County	▼	Alcona County
Allegan County	▲	Benze County
Antrim County	▼	
Arenac County	→	
Benze County	←	
Barry County	▼	
Bay County	▼	
Benriem County	▼	
Branch County	▼	

Use Ctrl key to select multiple counties

*Permit for Calendar Year:

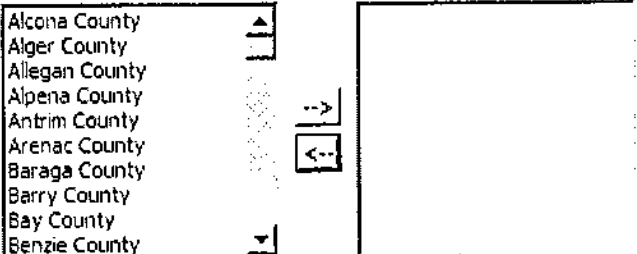
This application is valid only for the following proposed operations in the type of right of way as noted:

Type of Right of way		Proposed Operation	
Free	Limited		
<input type="checkbox"/>	N/A	1	TREE TRIMMING AND TREE REMOVAL - See Supplemental Specifications Item # 6 in the Terms and Conditions.
<input type="checkbox"/>	N/A	2	UNDERGROUND UTILITY OPERATIONS - PRIOR APPROVAL SHALL BE OBTAINED FROM THE UTILITIES/PERMITS ENGINEER FOR ANY MAINTENANCE OR CONSTRUCTION OPERATIONS WHICH REQUIRE CUTTING PAVEMENT OR BORING OPERATIONS.
<input type="checkbox"/>	N/A		a. Installation of individual services from an existing facility to either side of the right of way. Services to the far right of way (crossing under the pavement) shall not exceed (3") diameter with this permit.
<input type="checkbox"/>	N/A		b. Installation of cathodic protection devices.
<input type="checkbox"/>	N/A		c. Installation of additional cable (electric or communication) in existing conduits.
<input type="checkbox"/>	N/A		d. Installation of corner pipes in an existing casing or tunnel.
<input type="checkbox"/>	N/A		e. Adjustment/reconstruction of manholes.
<input type="checkbox"/>	N/A		f. Routine maintenance of all existing underground facilities.
<input type="checkbox"/>	N/A	3	AERIAL UTILITY OPERATIONS - These are limited to:
<input type="checkbox"/>	N/A		a. Adding /removing poles, conductors, guys and anchors within an existing lead. Installation of additional aerial crossing and service drops that do not require a new pole outside of the existing lead.
<input type="checkbox"/>	N/A		b. Construction of new aerial crossing and service drops that do not require a new pole outside of the existing lead.
<input type="checkbox"/>	N/A		c. Routine maintenance of all existing aerial facilities.
<input type="checkbox"/>	N/A	4	GEOPHYSICAL EXPLORATION - Geophysical exploration permits require that the Advance Notice be accompanied by a certificate of the fee owner consent when conducting operations upon the easement right of way.
<input type="checkbox"/>	<input type="checkbox"/>	5	LAND SURVEYS
<input type="checkbox"/>	<input type="checkbox"/>	7	EMERGENCY OPERATIONS - See General Conditions Item # 15 in the Terms and Conditions.
<input type="checkbox"/>	N/A	9	SOIL BORINGS (Note: Monitoring wells require an Individual Permit from the appropriate Region/TSC office and are NOT covered by an Annual Permit.)
<input type="checkbox"/>	N/A	12	OTHER (Specify): <input type="text"/>

Attachments

[Click here](#) to upload the attachments if any.

Step	Action
2	Use the following table as a guide for Annual Permit Info screen data-entry.
Annual Permit Info Screen Data-Entry	
<p>Note: * = Required Fields Fields marked with a red asterisk are required. You must enter data into the fields marked with a red asterisk.</p> <p style="text-align: right;">See Next Page ⇒</p>	


Step	Action
	<p>*Work Location:</p> <p><input type="radio"/> Statewide <input checked="" type="radio"/> Counties:</p> <p>If you select Counties, the selection boxes are displayed.</p> <ol style="list-style-type: none"> 1) Click to select a county. 2) Click the right arrow to display the selected county in the selection box. 3) To select another county, repeat steps 1) and 2). 4) To deselect a county in the selection box, click the county name, and then click the left arrow.  <p>Use 'Ctrl' key to select multiple counties</p> <p>If you select counties within the same TSC area, you will only receive options for a TSC wide permit.</p> <p>Note: If you select one county and the work type needed is not shown, select another county within the region but outside the TSC area to see additional work types.</p> <p>If you select counties within the same region but from different TSC areas you will receive the options for a Regional permit.</p> <p>If you select counties from different regions, you will receive the options for a Statewide permit.</p> <p>Note: Some permit types may only be applied for under a Statewide permit.</p>
	<p>Type of Right of way</p> <p><input type="checkbox"/> Free <input type="checkbox"/> Limited</p> <p><input checked="" type="checkbox"/> Proposed Operation</p> <p>Check the boxes for the Proposed Operation(s) that you intend to perform with the permit.</p> <p style="text-align: right;">See Next Page ⇒</p>

Step	Action
<p>! Note:</p>	<p>Free Access Right-of-Way contains operational, statutory, easement, dedicated, and excess property Right-of-Way. This type of State highway Right-of-Way may be permitted for uses other than highway related purposes.</p> <p>Limited Access Right-of-Way is state highway Right-of-Way acquired in fee simple, which establishes a boundary over which the abutting property owners are denied any rights of direct access, ingress, or egress. The rights of ingress and egress are compensable items, which must be acquired. This type of State highway Right-of-Way may be used for any highway related purpose.</p>
<p>TREE TRIMMING AND TREE REMOVAL - See Supplemental Specifications item #8 in the Terms and Conditions.</p> <p>This is the text of item 8:</p> <p>8. <u>Trees:</u></p> <ol style="list-style-type: none"> a. The permittee is responsible for obtaining permission from abutting owners when trimming or removing trees on easement right of way. b. Tree removal or trimming may be undertaken only after submission of an "Advance Notice of Permitted Activity"-Tree Trimming/Removal" (form 2215), a field review by the Region Resource Specialist and a written approved copy of the advanced notice returned to the permittee. c. Limbs, logs, stumps and litter shall be disposed of in a manner acceptable to the Department. d. Tree roots shall be bored a distance of one foot for each one inch of trunk diameter for underground utility installations 	

Step	Action
	<p>EMERGENCY OPERATIONS - See Supplemental Specifications item #15 in the Terms and Conditions.</p> <p>This is the text of item 15:</p> <p>15. Emergency Operations: In time of disaster or emergency, or when utility lines or facilities are so damaged as to constitute a danger to life and/or property of the public, access to the same may be had by the most expeditious route. Work is to be completed in a manner which will provide the traveling public with maximum possible safety and minimize traffic distribution. Notice of such situations shall be given to the nearest police authority and the department as soon as can reasonably be done under the circumstances. During normal Department work hours, the facility owner shall advise the Department of any operations within right of way which affect traffic operations or the highway structure or facilities prior to performance of the work. After normal Department work hours, the permittee, at the beginning of the first working day after the emergency operation, shall advise the Department of any operations which affect traffic operations or the highway structures and facilities. If determined necessary by the Department, the permittee shall secure an individual permit for such work after notification.</p>
	<p>*Select activity</p> <p><input checked="" type="radio"/> Routine Maintenance and Emergencies Statewide > 150 Activities</p> <p><input type="radio"/> Routine Maintenance and Emergencies Statewide <= 150 Activities</p> <p>Select the appropriate radio button to identify how many activities you anticipate to be done under this permit before expiration.</p>
	<p>Attachments</p> <p>See <i>Chapter 9</i> for information on how to upload attachments.</p>

Step	Action
OPTIONAL	To return to the Applicant Info screen, click the Previous button.
3	<p>Click the Next button.</p> <ul style="list-style-type: none"> CPS will display the Review Application Details screen.

Review Application Details

Printable Version 

[Use as a template to create a new application](#)

Applicant Info [EDIT](#)

Applicant Name: Dolores Colangelo
 Mailing Address: Van Wagner Lansing State: MI Zip: 51111-2222

Primary Contact

Contact Name: none none
 Phone No: 111-111-1111 Cell Phone No:
 Email Address: aaabbb@com

Work Info [EDIT](#)

Proposed Work Date From: 09/17/2010 To: 12/31/2010

Annual Type: Statewide Counties:

Free	Limited	Proposed Operation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	LAND SURVEYS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	EMERGENCY HAZARDOUS SPILL / MATERIAL CLEANUP

Type of Works [EDIT](#)

Miscellaneous
 Land Survey Annual per Region

Application Fee
 Additional fees may be applied.
 \$90.00


Terms and Conditions

I agree to Terms and Conditions.

Previous | Add to One Stop Cart | Continue To Pay by Cash

Review Application Details

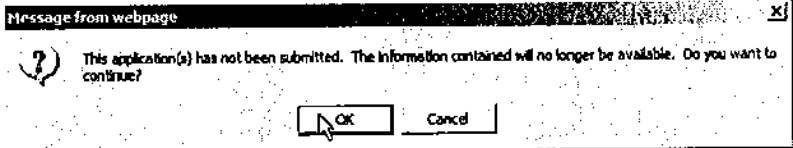
The Review Application Details screen provides the options described in the following table.

Review Application Details Screen Options
<p>Printable Version </p> <p>When you click this icon, a simplified version of your data entries is displayed in a separate window. A Print dialog box, where you can choose to print the document, is also displayed.</p> <p style="text-align: right;">See Next Page ⇒</p>

Review Application Details Screen Options
<p>EDIT</p> <p>This is a review screen. You cannot change or edit any of the data on the screen itself. Click the Edit button if you want to change your permit application data.</p> <ol style="list-style-type: none"> 1) Click to display the related screen, where you can change your entries. 2) Click the Next button (you may need to do this on more than one screen) to return to the Review Application Details screen.
<p>Terms and Conditions</p> <p>When you click this link, the MDOT Construction Permit Terms and Conditions are displayed in a separate window. When you have read the document, close the document window.</p> <p><input type="checkbox"/> I agree to Terms and Conditions.</p> <p>Click to put a check in the box indicating your acceptance of the MDOT Construction Permit Terms and Conditions.</p>
<p>Previous</p> <p>Click the button to return to the Permit Fee Determination screen.</p>
<p>Add to One Stop Cart</p> <p>See <i>Chapter 10</i> for information about how to pay permit fees in MPG.</p>
<p>Continue To Pay by Cash</p> <p>See <i>Chapter 10</i> for information about how to pay permit fees in cash.</p>
<p>Submit</p> <p>If the Submit button is displayed, your application fee is zero. Click the button to submit your application.</p> <p>Application Fee</p> <p>Additional fees may be applied.</p> <p>\$00.00</p>

Deleting Draft Applications

To delete draft applications follow the steps below. If you need to search for your application, using the number is the easiest way. See *Chapter 11, Search for Your Existing Applications/Permits*, for more information on searching in CPS.

Step	Action																																								
1	Review the Search Results																																								
2	<p>Select the drafts that you wish to delete by checking the boxes.</p> <p>Search Result</p> <table border="1"> <thead> <tr> <th><input type="checkbox"/></th> <th>App. Ref. #</th> <th>Permit No</th> <th>App. Type</th> <th>App. Status</th> <th>Permit Status</th> <th>State Route</th> <th>County</th> <th>Applicant Name</th> <th>Applicant City</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td>5558</td> <td>-005568-</td> <td>A</td> <td>Draft</td> <td></td> <td></td> <td></td> <td>CPS Training127</td> <td>LANSING</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>5559</td> <td>39014-005589-11-091411</td> <td>I</td> <td>Approved</td> <td>Issued</td> <td>US-131</td> <td>Kalamazoo</td> <td>CPS Training127</td> <td>LANSING</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>5558</td> <td>-005568-11-</td> <td>I</td> <td>Processing</td> <td></td> <td>M-05</td> <td>Wayne</td> <td>CPS Training127</td> <td>LANSING</td> </tr> </tbody> </table> <p>Back to Search Delete Draft Application(s)</p>	<input type="checkbox"/>	App. Ref. #	Permit No	App. Type	App. Status	Permit Status	State Route	County	Applicant Name	Applicant City	<input checked="" type="checkbox"/>	5558	-005568-	A	Draft				CPS Training127	LANSING	<input checked="" type="checkbox"/>	5559	39014-005589-11-091411	I	Approved	Issued	US-131	Kalamazoo	CPS Training127	LANSING	<input checked="" type="checkbox"/>	5558	-005568-11-	I	Processing		M-05	Wayne	CPS Training127	LANSING
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3	<p>Delete Draft Application(s)</p> <p>Click the Delete Draft Application(s) button</p>																																								
Note:	<p>You are only able to delete applications in a draft status. For all other application statuses contact your local TSC agent. Contact information can be found by selecting the Contact CPS link at the top of the CPS screen.</p>																																								
4	<p>A pop-up question will ask you if you would like to continue with deleting.</p> 																																								
5	<p>You will Receive a success message on the top of the screen.</p> <p>Application(s) selected have been deleted successfully</p>																																								

**CITY OF MARINE CITY
PROPOSED BUDGET SCHEDULE
FISCAL YEAR 2023 – 2024**

<u>Date</u>	<u>Activity</u>
Monday, January 16	City Commission to approve budget schedule
Thursday, January 26	Budget information packets distributed to Department Heads
Week of February 6	Capital Improvement Plan review between Department Heads and City Manager
Wednesday, February 13	Department budgets due to City Manager
Week of February 20	Budget meetings between Department Heads and City Manager/Treasurer
	<i>NOTE: First two weeks of March treasurer settling current fiscal year taxes with the county, assessor working on upcoming tax roll to determine revenues, and receipt of updated state projections of revenue sharing for general fund and local/major roads</i>
Week of March 13	City Manager review and finalize budget draft with City Treasurer
Monday, April 3	Budget documents and proposed fee schedule provided to City Commission no later than this date
	<i>NOTE: A recommended budget must be provided to City Commission on or before the first regular meeting in April</i>
Monday, April 17	Budget workgroup (4-7 PM)
Thursday, May 8	Publication of notice for public hearing
	<i>NOTE: Notice must be published at least one week in advance of the hearing</i>
Monday, May 15	Public hearing on proposed budget Adoption of budget
	<i>NOTE: Per Charter budget must be approved in May</i>



CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

RECEIVED
DEC 12 2022

Name of Applicant: SCOTT TISDALE City of Marine City

Address: _____

Telephone: _____

Email: _____

Indicate below which you are interested in serving on (may select more than one):

- CITY COMMISSION
- BOARD OF REVIEW
- LIBRARY BOARD
- T.I.F.A.
- COMMUNITY & ECONOMIC DEVELOPMENT
- DANGEROUS BUILDING BOARD OF APPEALS
- PLANNING COMMISSION
- HISTORICAL COMMISSION
- M.C.A.F.A.
- ZONING BOARD OF APPEALS

Please answer the following:

- | | Yes | No |
|-------------------------------------------------------------------|-------------------------------------|-------------------------------------|
| • Are you a Resident of the City of Marine City | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| • Are you a Registered Elector of the City of Marine City | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| • Are you in default to the City (Taxes, Water Bills, Etc) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Are you in violation to the City (Blight, Building, Code, Etc.) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Are you a State registered Architect or Engineer | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Are you a Building Contractor | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Are you currently employed by the City | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Comment on your area of interest and your experience in the community.
Feel free to attach additional pages or a resume.

Scott Tisdale
(Signature)

11-27-2022
(Date)

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK



CITY OF MARINE CITY

RECEIVED
JAN 05 2023

BOARDS AND COMMISSIONS APPLICATION

City of Marine City

Name of Applicant: Genevieve Prange

Address: [REDACTED]

Telephone: [REDACTED]

Email: [REDACTED]

Indicate below which you are interested in serving on (may select more than one):

CITY COMMISSION

PLANNING COMMISSION

BOARD OF REVIEW

HISTORICAL COMMISSION

LIBRARY BOARD

M.C.A.F.A.

T.I.F.A.

ZONING BOARD OF APPEALS

COMMUNITY & ECONOMIC DEVELOPMENT

DANGEROUS BUILDING BOARD OF APPEALS

Please answer the following:

- | | Yes | No |
|-------------------------------------------------------------------|-------------------------------------|-------------------------------------|
| • Are you a Resident of the City of Marine City | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| • Are you a Registered Elector of the City of Marine City | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| • Are you in default to the City (Taxes, Water Bills, Etc) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Are you in violation to the City (Blight, Building, Code, Etc.) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Are you a State registered Architect or Engineer | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Are you a Building Contractor | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Are you currently employed by the City | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Comment on your area of interest and your experience in the community.
Feel free to attach additional pages or a resume.

I'm looking to be more involved in our city's rich history.

Genevieve Prange
(Signature)

1/5/2023
(Date)

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK

GENEVIEVE PRANGE

EDUCATION

Wayne State University
Expected Fall 2023 Masters, Public History: Museum
Studies

Northern Michigan University
2012 Bachelors, Double Major: History and
Microbiology

SKILLS

Office 365
Sewing – 26 years
Website building – WordPress
Project Management – Basecamp
Social Media – Facebook, Instagram, Twitter,
Snapchat
Photo editing – Photoshop, lightroom, Canva

RELEVANT EXPERIENCE

Editorial Assistant, Journal of the History of Biology, Detroit, MI 2020 – 2021

- Copy edit accepted manuscripts.

Historic Commission, Marine City, MI 2019-2021

- Attended meetings, voted on proposals.

Volunteer, Marine City Community Pride and Heritage Museum, Marine City, MI 2017 – Present

- Board Member 2022-Present.
- Docent, Collection Management Lead. Scanned physical files into digital records, began transferring collections records into PastPerfect. Creating current condition records for all objects. Drafted and managed social media communications designed to promote museum brand, image and values.

Historical Researcher, Merrill-Palmer Skillman Institute, Detroit, MI 2019

- Archival research for an exhibit commemorating the 100th anniversary of Merrill-Palmer

Interview Transcriber, Center for Upper Peninsula Studies, Marquette, MI 2010-2012

- Transcribed oral interviews, and digitized archival material.



CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

RECEIVED
JAN 03 2023
City of Marine City

Name of Applicant: John E. Sapienza

Address: [REDACTED]

Telephone: [REDACTED]

Email: [REDACTED]

Indicate below which you are interested in serving on (may select more than one):

CITY COMMISSION

PLANNING COMMISSION

BOARD OF REVIEW

HISTORICAL COMMISSION

LIBRARY BOARD

M.C.A.F.A.

T.I.F.A.

ZONING BOARD OF APPEALS

COMMUNITY & ECONOMIC DEVELOPMENT

DANGEROUS BUILDING BOARD OF APPEALS

Please answer the following:

Yes No

- Are you a Resident of the City of Marine City
- Are you a Registered Elector of the City of Marine City
- Are you in default to the City (Taxes, Water Bills, Etc)
- Are you in violation to the City (Blight, Building, Code, Etc.)
- Are you a State registered Architect or Engineer
- Are you a Building Contractor
- Are you currently employed by the City

Comment on your area of interest and your experience in the community.
Feel free to attach additional pages or a resume.

40 yrs of Restoration of Historic
Bldgs, I own 3 Historic bldgs in
TOWN.
John Sapienza 1-3-23
(Signature) (Date)

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK

Also design and Built 170. S. Water St. (Riverplace)
By my own hand.

CITY OF MARINE CITY

PENSION/RETIREE HEALTHCARE BOARD OF TRUSTEES APPLICATION

Name of Applicant: Greg Ross

Address: [REDACTED]

Telephone: [REDACTED]

Email: [REDACTED]

FOR CONSIDERATION OF APPOINTMENT AS:

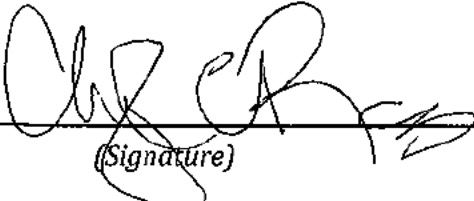
(Check One)

ACTIVE RETIREMENT SYSTEM MEMBER

RETIRED RETIREMENT SYSTEM MEMBER

CITIZEN

The Pension Board of Trustees meets on the last Tuesday of January, April, July and October at 4:30 PM at City Hall, 260 South Parker Street, Marine City, Michigan. This is a four-year term appointment ~ term expires December 31st.


(Signature)

12/13/2022
(Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION

**Recreational
Marijuana
Dispensaries
Discussion**

-

**No documentation
provided to include in
the Agenda**



CITY OF MARINE CITY MANAGERS REPORT

Holly Tatman – January 4, 2023

Accomplished Items:

- Miscellaneous tasks: committee meeting questions & follow up, HR issues, emails, phone calls, review of policy/procedure issues or requests, check signing, expenditure review, meetings with residents/business owners/board members on complaints or issues and correspondence with attorney on questions.
- Closed on Marina property's December 21st.
- Results are in from the bid request for a new Masterplan and will be presented to Planning Commission in Jan.
- Request has been granted for consideration for grant money from MEDC as an RRC "in-process" community to pay for a new Masterplan.
- Discussed partnership opportunity between MC Chamber and local businesses looking to fill their vacant building spaces.
- Met with EDA, was updated on new projects and partnerships around the County.
- Met with Marine City Hwy. Corridor Stakeholders group – the studies are almost completed and the findings will be given to locals soon.

Outstanding Items:

- Discussions continue with the staff, attorneys, Cottrellville Twp. and McBride on cleaning up the sewer agreement language.
- Redevelopment Ready Communities Program: I met with our RRC coordinator on tasks and grant opportunities to pay for the City's Masterplan. The City has been granted the ability to apply for match funding through MEDC and RRC.
- Reviewing old TIFA info to better understand what happened and evaluating idea of new DDA district to recapture that money for the City.
- Working with the County on possible partnership for grant money on bulk County projects. – spark grant.
- County committed to financial assistance for generator at City Hall. Supply issues delay delivery of the generator for a few months.
- Code of Conduct policy is still being reviewed and edited along with changes to the Code of Ethics policy.
- Meet weekly with the blight and building official on issues in town regarding blight and safety. Progress has been made addressing blight and more people are in compliance. Efforts will continue as we look for greater compliance.
- Continued review of ordinances and charter updates needed in near future.
- Continued review of HR policies and procedures for updating.
- Marina site plan designs are being worked on – pavilion, bathrooms, sidewalk, parking lot, trees, and signage.
- PCE is working on the TAP grant application submittal for the bike path. Waiting on DNR feedback.
- Meeting with SCOTS group on monthly basis to discuss road funding opportunities. Working on changing road designations with proper County staff.
- Waiting to feedback from the DNR Trust Fund Grant for Marina money and RCW Grant proposal.
- Audit is wrapping up, staffing is assisting with all requests.
- Working with the attorney on a few blighted properties.
- Working on list of draft amendments for budget updates – February agenda item.
- Teamster Union negotiations has begun.
- Accepted a resignation letter from Superintendent Mike Itrich for a May 17th retirement date. Will work to post the position as soon as possible, allowing this person to train with Mike before his departure.
- Working on 300 Broadway fire suppression issues with Installation Company to address the failed system, which caused flooding in some areas of the building.