

# City of Marine City PUBLIC NOTICE

## City Commission Meeting December 17, 2020

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To protect the public health, safety and welfare while continuing to ensure the continued function of government, notice is hereby given that the City Commission of the City of Marine City will hold an electronic meeting on December 17, 2020 beginning at 7:00 p.m. The reason for holding an electronic public meeting is to limit the spread of COVID-19 (novel coronavirus).

The electronic public meeting will be held as a telephonic conference. The public may participate in the electronic public meeting by calling one of the provided numbers and entering the Meeting ID when prompted. You may call in or connect from a computer and use either audio source. The public will be able to listen to all discussion by Commissioners and will be permitted to speak for up to 5 minutes during the public comment section of the agenda.

Join Zoom Meeting:

<https://us02web.zoom.us/j/87596854840>

Meeting ID: 875 9685 4840

One tap mobile: +19294362866,,87596854840# US (New York)  
+13017158592,,87596854840# US (Washington D.C)

**Dial by your location**

+1 929 436 2866 US (New York)  
+1 301 715 8592 US (Washington D.C)  
+1 312 626 6799 US (Chicago)  
+1 669 900 6833 US (San Jose)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)

**Kristen Baxter**  
**City Clerk**  
**December 10, 2020**

The City of Marine City complies with the American Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the City of Marine City, 303 South Water Street, Marine City, Michigan 48039; (810) 765-8830.



# CITY OF MARINE CITY

## City Commission Meeting Agenda

Virtual Meeting Via Phone Conference

Regular Meeting: Thursday, December 17, 2020; 7:00 PM

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### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

3. **ROLL CALL:** Mayor Cheryl Vercammen; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, Brian Ross; City Manager Elaine Leven

### 4. APPROVE AGENDA

5. **PUBLIC COMMENT** Anyone is welcome to address the City Commission. Please state name and limit comments to five (5) minutes. This is a time for you to raise issues. The Commission will not respond, but issues will be followed up on as necessary.

### 6. APPROVE MINUTES

A. City Commission Meeting – November 19, 2020

### 7. CONSENT AGENDA

- A. 2021 Meeting Schedule
- B. Departmental Activity Reports
- C. MCAFA Run Report
- D. TIFA Board Minutes – December 17, 2019
- E. TIFA Board Minutes – July 21, 2020
- F. TIFA Board Minutes – August 18, 2020
- G. Business License – Acrisure, LLC (formally Great Lakes Insurance)
- H. Retirement System Actuarial Valuation Report – June 30, 2020
- I. Retirement System GASB Report – June 30, 2020

### 8. FINANCIAL BUSINESS

A. Expenditures (including payroll) - \$698,677.24

### 9. UNFINISHED BUSINESS

- A. City Commission Appointment
- B. Board Appointments
- C. City Manager Evaluation (Resolution)

### 10. NEW BUSINESS

- A. Waste Water Treatment Plant Sampler
- B. Bucket Mount Snow Pusher
- C. Agreement for St. Clair County Designated Assessor
- D. Metro Act Agreement
- E. Resolution No. 013-2020 Temporary Allowance of To Go Alcohol Cups in Downtown Parks
- F. Resolution No. 014-2020 Kayak Launch Grant
- G. Ice Rink Relocation

**11. ITEMS REMOVED FROM CONSENT AGENDA**

**12. CITY MANAGER'S REPORT**

**13. COMMISSIONER PRIVILEGE/LIAISON REPORTS**

**14. ADJOURNMENT**

**City of Marine City  
City Commission  
November 19, 2020**

A regular meeting of the Marine City Commission was held on Thursday, November 19, 2020 by virtual telephone conference, and was called to order by Mayor Vercammen at 7:00 pm.

Present: Mayor Cheryl Vercammen; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, Brian Ross; City Manager Elaine Leven, City Clerk Kristen Baxter

Also Present: City Attorney Robert Davis

**APPROVE AGENDA**

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to approve the Agenda with the following amendments:

Remove: Item #6-B – Closed Session Minutes 11-05-2020

Add: Item #10-F – Merrytime Christmas Update

All Ayes. Motion Carried.

**PUBLIC COMMENT**

Laura Scaccia made comments on behalf of the Marine City Chamber of Commerce and announced that they had cancelled the Lighted Santa Parade due to Covid-19, but Santa would be arriving on that same date to drive the streets of Marine City. She asked for support for the requested changes during Merrytime Christmas.

**APPROVE MINUTES**

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the City Commission meeting minutes of November 5, 2020. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

**CONSENT AGENDA**

Presented:

- Monthly Activity Reports
- MCAFA Run Reports
- Pension Board Annual Report
- Planning Commission Minutes – October 12, 2020

Motion by Commissioner Hendrick, seconded by Commissioner Bryson, to approve the Consent Agenda. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

## FINANCIAL BUSINESS

### Expenditures

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to approve total expenditures including payroll, in the amount of \$229,806.77. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

### Resolution No. 012-2020 – Special Assessment for Delinquent Accounts

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve Resolution No. 012-2020 Special Assessment for Delinquent Accounts (Property Clean-up Invoices & Water/Sewer Construction). **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

## UNFINISHED BUSINESS

### Dangerous Building – 209 West Boulevard

In a memo to City Manager Leven, Building Official Kallek reported that the owners of the home located at 209 West Boulevard had submitted an engineering report for the foundation. The report on the foundation was favorable and a building permit had been issued. Building Official Kallek also said that Interstate Restorations had ordered trusses and would be onsite the second week in December to tear off the burned roof and replace it within one week.

Commissioner Bryson suggested that a mold report be requested. City Manager Leven replied that she will pass the request onto the Building Official and said that everything would have to be up to code in order for the issuance of the building permit.

Commissioner Hendrick inquired if the engineering report was strictly for the foundation. She stated that she was concerned about the walls and beams supporting the roof. City Manager Leven responded that everything would have to meet building code.

### Siding – 260 South Parker Street

City Manager Leven advised that the color siding chosen by the subcommittee for 260 South Parker Street (Pacific Blue) was no longer available in the Restoration Classic style, but was available in the Monogram style. She explained that the Monogram style was a little wider and thicker and would cost an additional \$2,500.85, and added that the subcommittee had recommended approving the additional cost.

Motion by Commissioner Bryson, seconded by Mayor Vercammen, to upgrade the siding to the Monogram style for an additional amount of \$2,500.85. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

### Request for Proposals – 260 South Parker Street

City Manager Leven asked for approval of a Request for Proposals for a Construction Manager and General Contractor for the renovation of City offices located at 260 South Parker Street. The Request for Proposals asked that proposals be due December 28, 2020 at 4:00 pm. The proposals would then be added to the January 7, 2020 City Commission agenda. She listed June 30, 2020 as the anticipated completion date.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the Request for Proposals for 260 South Parker Street with a due date of December 28, 2020. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

## **NEW BUSINESS**

### City Commission Appointment

The following applications were received for the vacant City Commission seat:

- John Kreidler, 347 North Parker Street
- Craig McKenzie, 551 Broadway
- Ray Meli, 408 Pearl Street

The seat was created by Commissioner Vercammen being elected to the position of Mayor. The person selected to fill the seat would complete Commissioner Vercammen's term which expires in November, 2022.

Motion by Mayor Vercammen, seconded by Commissioner Kellehan, to table the agenda item until the next meeting so candidates could be interviewed. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

Elect Mayor Pro Tem

Motion by Mayor Vercammen, seconded by Commissioner Kellehan, to appoint Commissioner Bryson as Mayor Pro Tem. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

Planning Commission Liaison

Motion by Commissioner Klaassen, seconded by Commissioner Hendrick, to appoint Commissioner Klaassen as Planning Commission Liaison to the City Commission. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

Goals of City Commission/City Manager

City Manager Leven asked that the Board review the Marine City Commission 2019-2021 Goals and Priorities to see what may or may not already be a goal. She asked that this be brought back for discussion at a future meeting and said the County could assist with updating the goals and priorities.

The Board then discussed the current format utilized for the City Manager's evaluation and agreed that it could use improvement. City Attorney Davis commented that a resolution format was used in other municipalities to measure goals with great success. He explained that in the resolution, goals were set for the City Manager and, during the review period, the Board examined whether the goals were met.

A sample resolution to be brought back at a future meeting.

Request for Proposals – IT Services

City Manager Leven stated that the City's one-year contract with Hi-Tech was ending and asked for approval of the Request for Proposals for IT Services. The proposal due date was set for December 29, 2020.

Motion by Mayor Vercammen, seconded by Commissioner Klaassen, to approve the Request for Proposals for IT Services with a December 29, 2020 due date. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

Merrytime Christmas – Update

Laura Scaccia, on behalf of the Marine City Chamber of Commerce, requested approval of the following modifications to the Special Event for Merrytime Christmas. She stated that she checked with the Chamber's insurance provider to ensure that the amendments would be covered under the Chamber's policy:

- 1) Add Heritage Square Park for the use of parking floats on the grass
- 2) Add the use of three wood-burning fire pits in Drake Park

Several Board members expressed concern over the safety of using fire pits. It was decided that in addition to having a volunteer monitoring the fire pits with buckets of water on hand, fire extinguishers also be provided.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to modify the Special Event for Merrytime Christmas, as presented. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

#### **ITEMS REMOVED FROM CONSENT AGENDA**

None.

#### **CITY MANAGER REPORT**

In addition to the City Manager's Report provided in the agenda packet, City Manager Leven added the following:

- Limited staff at City offices due to COVID-19 with personnel working from home
- Attended Scots meeting virtually
- Worked with Joe Moran and Mike Itrich on kayak launch grant application
- Requesting that the December 3 meeting be cancelled in lieu of the January 7 meeting
- Welcomed Mayor Vercammen and Commissioner Ross to the Board

Motion by Mayor Vercammen, seconded by Commissioner Bryson, to cancel the December 3 City Commission meeting. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

#### **COMMISSIONER PRIVILEGE/LIAISON REPORTS**

Commissioner Kellehan said that the Merrytime Christmas Committee had met that morning and it was decided that they could continue with the event and make it safe. She said in order to do so, they would need the cooperation of the people attending the event. She urged everyone to come out and enjoy the fun and festive day.

Commissioner Klaassen stated that a temporary road from the proposed condominium development to King Road had been discussed at the Planning Commission. He wished everyone a Merry Christmas and asked them to be safe and wear a mask.



Commissioner Hendrick welcomed Commissioner Ross to the Board and stated the importance of open government and fairness to the public. She said that the Freedom of Information Act was important and needed to be open and fair and she didn't want to make it any more difficult for residents to obtain information. Commissioner Hendrick also said she hoped that people would brush up on the Charter, the Open Meetings Act, and FOIA laws.

Commissioner Bryson also welcomed Commissioner Ross to the party and congratulated Mayor Vercammen for moving up in the world.

Commissioner Ross thanked the Board for the warm welcome.

Mayor Vercammen announced that Santa Claus was coming to town on December 1. She said he would be riding in a mustang convertible through all the City streets with Police and DPW escorts. She asked everyone to attend Merrytime Christmas and to support local stores and restaurants.

## **ADJOURNMENT**

Motion by Commissioner Klaassen, seconded by Commissioner Ross, to adjourn at 8:08 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter  
City Clerk

## PUBLIC NOTICE CITY OF MARINE CITY 2021 REGULAR MEETING SCHEDULE

The Marine City **CITY COMMISSION** will hold regular meetings on the first and third Thursday of each month at 7:00 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 7 & 21	May 6 & 20	September 2 & 16
February 4 & 18	June 3 & 17	October 7 & 21
March 4 & 18	July 1 & 15	November 4 & 18
April 1 & 15	August 5 & 19	December 2 & 16

The Marine City **PLANNING COMMISSION** will hold regular meetings on the second Monday of each month at 7:00 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 11	May 10	September 13
February 8	June 14	October 11
March 8	July 12	November 8
April 12	August 9	December 13

The Marine City **DANGEROUS BUILDING BOARD OF APPEALS** and the **ZONING BOARD OF APPEALS** will hold regular meetings on the first Wednesday of each month at 6:00 PM and 7:00 PM, respectively, in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 6	May 5	September 1
February 3	June 2	October 6
March 3	July 7	November 3
April 7	August 4	December 1

The Marine City **COMMUNITY & ECONOMIC DEVELOPMENT BOARD** will hold regular meetings on the fourth Wednesday of each month at 6:00 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 27	May 26	September 22
February 24	June 23	October 27
March 24	July 28	November 24
April 28	August 25	December 22

The Marine City **HISTORICAL COMMISSION** will hold quarterly meetings on the third Tuesday of each month at 5:00 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 19	April 20	July 20	October 19
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All meeting minutes may be found on the City of Marine City webpage at [www.cityofmarinecity.org](http://www.cityofmarinecity.org). The City of Marine City complies with the ADA. Should individuals with disabilities require special aids, please contact the City Clerk, 303 South Water Street, Marine City, Michigan 48039, Telephone 810-765-8830, 48 hours prior to the scheduled meeting.

The Marine City **TAX INCREMENT FINANCE AUTHORITY** will hold quarterly meetings on the third Tuesday of each month at 4:00 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 19                      April 20                      July 20                      October 19

The Marine City **PENSION BOARD OF TRUSTEES - PENSION PLAN** and **PENSION BOARD OF TRUSTEES – RETIREE HEALTH CARE PLAN** will hold regular quarterly meetings on the last Tuesday of each meeting month at 4:30 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 26                      April 27                      July 27                      October 26

The Marine City **LIBRARY BOARD** will hold regular quarterly meetings on the second Monday of each meeting month at 7:00 PM in the Library, 300 South Parker Street, Marine City, Michigan 48039.

January 11                      April 12                      July 12                      October 11

The **MARINE CITY AREA FIRE AUTHORITY** will hold regular meetings on the third Wednesday of each month at 7:00 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 20	May 19	September 15
February 17	June 16	October 20
March 17	July 21	November 17
April 21	August 18	December 15

12/01/

**Enforcement List**

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN200071	105 FAIRBANKS ST 02-375-0013-000	RECREATIONAL VEH	11/11/2020	PROGRESS			
EN200072	310 ROBERTSON ST 02-675-0013-000	PARKING	11/13/2020	Investigation			
EN200073	342 WEST BLVD 02-375-0065-000	PARKING	11/23/2020	Investigation			11/30/2020

**Records: 3**

Population: All Records

Enforcement.DateFiled Between 11/1/2020 12:00:00 AM AND  
11/30/2020 11:59:59 PM

# Permit List

12/03/2020

Permit Type	Address	Category	Applicant	Date Applied	Date Issued	Amount Billed	Total Value
Building	751 S WATER ST	Garage, Attached	CR SMITH	12/11/2019		\$520.00	0.00

**Number of Permits: 1**

**Total Billed: \$520.00**

**Total Value: \$0.00**

Population: All Records

Permit.Status = FINALED AND

Permit.PermitType = Building AND

Permit.Category = Garage, Attached AND

Permit.DateFinaled Between 11/1/2020 12:00:00 AM AND

11/30/2020 11:59:59 PM

# Permit List

12/03/2020

Permit Type	Address	Category	Applicant	Date Applied	Date Issued	Amount Billed	Total Value
Building	521 MABEL ST	Res. Add/Alter/Repair	AYERS BASEMENT SYSTEMS	12/22/2014		\$99.00	0.00
Building	489 N MAIN ST	Res. Add/Alter/Repair	TODD WILSON	09/29/2020	10/29/2020	\$325.00	0.00
Building	210 HURON LANE	Res. Add/Alter/Repair	REASONABLE ROOFING & RE	10/15/2020	10/26/2020	\$225.00	3,333.00
Building	220 HURON LANE	Res. Add/Alter/Repair	REASONABLE ROOFING & RE	10/15/2020	10/26/2020	\$200.00	3,333.00
Building	230 HURON LANE	Res. Add/Alter/Repair	REASONABLE ROOFING & RE	10/15/2020	10/26/2020	\$200.00	3,333.00
Building	241 MICHIGAN DRIVE	Res. Add/Alter/Repair	REASONABLE ROOFING & RE	10/15/2020	10/26/2020	\$200.00	3,333.00
Building	251 MICHIGAN DRIVE	Res. Add/Alter/Repair	REASONABLE ROOFING & RE	10/15/2020	10/26/2020	\$200.00	3,333.00
Building	261 MICHIGAN DRIVE	Res. Add/Alter/Repair	REASONABLE ROOFING & RE	10/15/2020	10/26/2020	\$200.00	3,333.00
Building	240 HURON LANE	Res. Add/Alter/Repair	REASONABLE ROOFING & RE	10/15/2020	10/26/2020	\$200.00	3,333.00
Building	250 HURON LANE	Res. Add/Alter/Repair	REASONABLE ROOFING & RE	10/15/2020	10/26/2020	\$200.00	3,333.00
Building	260 HURON LANE	Res. Add/Alter/Repair	REASONABLE ROOFING & RE	10/15/2020	10/26/2020	\$200.00	3,333.00
Building	1200 CHANNEL DR	Res. Add/Alter/Repair	REASONABLE ROOFING & RE	10/15/2020	10/26/2020	\$200.00	3,333.00
Building	1220 CHANNEL DR	Res. Add/Alter/Repair	REASONABLE ROOFING & RE	10/15/2020	10/26/2020	\$200.00	3,333.00
Building	1230 CHANNEL DR	Res. Add/Alter/Repair	REASONABLE ROOFING & RE	10/15/2020	10/26/2020	\$200.00	3,333.00

**Number of Permits: 14**

**Total Billed: \$2,849.00**

**Total Value: \$39,996.00**

Population: All Records

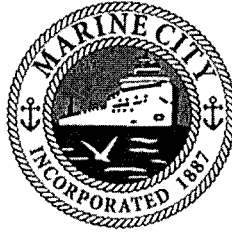
Permit.Status = FINALED AND

Permit.PermitType = Building AND

Permit.Category = Res. Add/Alter/Repair AND

Permit.DateFinaled Between 11/1/2020 12:00:00 AM AND

11/30/2020 11:59:59 PM



Office of City Clerk

TO: Elaine Leven, City Manager  
FROM: Kristen Baxter  
DATE: December 7, 2020  
SUBJECT: November Activity Report

November highlights from the Clerk's Department include the following:

- Agendas and Minutes from (4) meetings:
  - November 5 – City Commission
  - November 9 – Planning Commission
  - November 17 – TIFA
  - November 19 – City Commission
- Prepared tablet for DPW to conduct section 4 reads for utility billing
- 546 utility bills and 243 shut-off notices processed & mailed
- Fire Hall set up for November 3 General Election
- Conducted November 3 General Election with historically high voter turnout
- Election results delivered to County Clerk
- Fire Hall Clean-up following election
- (2) special event permits issued
- (6) freedom of information act requests
- (1) burial at Woodlawn Cemetery
- Preparation and processing of winter newsletter
- Posting on website & social media COVID-19 updates
- Posting on website & social media: meeting information/cancellations, Santa visit, request for proposals, winter newsletter, yard waste pickup deadline ...
- Communication for Board vacancies

## Kris Baxter

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**From:** code  
**Sent:** Wednesday, December 09, 2020 9:49 AM  
**To:** Kris Baxter  
**Subject:** Re: November Monthly Code Enforcement Report

Kristen,

Code enforcement report for November.

- 1 - RV/Boat - storage complaint.
- 2- Parking complaints with involvement of PD.
- 1 - Vehicle complaint.
- 1- Property and maintenance check on a home.

Jim Schafer  
Code Enforcement  
Marine City

On Dec 2, 2020, at 12:35 PM, Kris Baxter <[kbaxter@cityofmarinecity.org](mailto:kbaxter@cityofmarinecity.org)> wrote:

Reminder that activity reports for the month of November are due on or before December 9.

*Kristen Baxter*  
City Clerk  
(810) 765-8830

<image001.png>



Department of Public Works

Monthly Activity Report:  
NOVEMBER 2020

Job Category	Location	Activity	Equipment	Hours
Building Maintenance	WWTP/WW/Belle River Pump Station/260 S. Parker	WWTP: Contact chambers cleaning/General repairs; Water Plant: General repairs/ Wet wells; 260 S. Parker Meetings; BRPS General repairs	Camel, 2016 Silverado, 2006 Silverado, 2015 Silverado, 1 Ton, JCB	106.5
Banners/Decorations/Flags	Marine City	Install/Maintain Banners & Decorations/Christmas Decor	Boom Truck	99
Review Plans		Road Project		17
Cemetery Maintenance/Burials	Woodlawn Cemetery	Routine Maintenance / Probes / Burials		15
Sidewalks	Marine City & DPW	Maintenance / Office	1 Ton	0
Equipment/Vehicle Maintenance	DPW	Repairs / Maintenance	Sweeper, Camel, 4052r John Deere, JCBs, Sterlings, Pumps, Trucks	94.5
Office	DPW	Misc. Office Duties / Reports / Meetings		197.5
Beach Attendants	Beach			0
Flower Watering	Marine City			0
Grass Cutting	Buildings & Parks			16.5
Park Maintenance	Marine City	Garbage Pickup/ General Maintenance/ Seawall Repair	2006 Silverado, 1 Ton	61
Routine Road Maintenance/Road Projects	Local/Major Roads/Parking Lots	Cold Patching/ Hot Patching/ Misc. Maintenance/ Street sweeping	2006 Silverado, Camel, 2018 JCB, 2014 JD Sweeper	67
Sanitary Sewer Maintenance	Marine City	Clean Sanitary Sewers/ Sanitary Sewer Maintenance/ Inspection	2006 Silverado, Camel, Silverado	11
Shop Maintenance	DPW	Shop Repairs / Maintenance / Cleaning		40.5
Signs	Marine City		2015 Silverado	6
Storm Sewer Maintenance	Marine City	Catch Basin Cleaning/Storm Sewer Maintenance	2006 Silverado, Camel	17
Bridge	Marine City	Maintenance	1 Ton	6
Water System Maintenance	Marine City	Water Leaks/ Water Leak Investigation/ Curb Box Maint./ Misc. Maint./ Service Line Maint. & Replacement/ Meters/ Final Reads/ Water Turn Ons & Off / Shutoffs / MissDigs/ Valve locating	2006 Silverado, Camel	125
Election	Marine City	Misc. setup & takedown		4

**Total Hours: 883.5**

**Upcoming Projects:**

BRPS Rebuild Pump #3  
BRPS Pump Replace Pump #1

WWTP PW Pump Replacement  
Columbarium- ready to begin advertising



# Marine City Police Department

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**James D. Heaslip**  
Chief of Police

375 S. Parker Street ● Marine City, Michigan 48039  
(810) 765-4040 ● Fax (810) 765-4135

December 3, 2020

City Manager Leven:

During the month of November 2020, Marine City Police Department responded to 180 complaints. An activity log detailing incident type, report date, and the Officer that handled the complaint is attached.

The following is a summary of meetings and calls I have responded to for the month:

- Issued 11 Lexipol Daily Training Bulletins
- Attended Commission meeting to thank the Commission for approving Staff and Command School and update on graduation
- Attended St. Clair County Criminal Justice Association Meeting
- Facilitated Patrol Car builds for Tahoe and F-150
- Met with City Manager to discuss goals and expectations for 2021.
- Posted job opening for part time police officer
- St. Clair County Community College Advisory Board Meeting
- Coordinated investigation efforts for 20-2400

Sincerely,

A handwritten signature in black ink that reads "James D. Heaslip". The signature is written in a cursive, flowing style.

James D. Heaslip  
Chief of Police

*"To Protect and Serve"*  
*Marine City is an Equal Opportunity Provider*

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
1	11/01/2020 11:33 AM	200002238	431 WESTMINSTER ST	MAWESTRICKP	5006 - Obstructing Justice [50000]
2	11/01/2020 07:48 PM	200002239	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
3	11/01/2020 08:17 PM	200002240	N ELIZABETH ST&WESTMINSTER ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
4	11/01/2020 08:42 PM	200002241	BROADWAY ST&N WILLIAM ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
5	11/01/2020 08:58 PM	200002242	S MAIN ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
6	11/01/2020 09:05 PM	200002243	S MAIN ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
7	11/02/2020 11:43 AM	200002244	S PARKER ST&ALGER ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
8	11/02/2020 12:43 PM	200002245	537 WESTMINSTER ST	MAVANDERMEULENJ	C3355 - Civil Matter - Other
9	11/02/2020 04:04 PM	200002246	206 WASHINGTON ST	MAVANDERMEULENJ	C3704 - Traffic Complaint / Abandoned Auto
10	11/02/2020 07:53 PM	200002247	555 PARADISE BLVD	MAKELLYP	C3330 - Assist Other Law Enforcement Agency
11	11/02/2020 09:51 PM	200002248	433 N 3RD ST	MAKELLYP	L3598 - General Assistance - Specify - MA
12	11/03/2020 05:01 AM	200002249	KING RD&DEGURSE AVE	MAKELLYP	L3590 - Traffic Stop - MA
13	11/03/2020 06:48 AM	200002250	N MAIN ST&HOLLAND ST	MAKELLYP	L3590 - Traffic Stop - MA
14	11/03/2020 09:32 AM	200002251	200 S PARKER ST	MAHEASLIPJ	L3598 - General Assistance - Specify - MA
15	11/03/2020 09:32 AM	200002252	WEST BLVD&N 4TH ST	MAVANDERMEULENJ	C2933 - Vehicle Registration - Improper / Expired
16	11/03/2020 12:02 PM	200002253	6040 KING RD	MAVANDERMEULENJ	C3336 - Assist Citizen
17	11/03/2020 01:27 PM	200002254	375 S PARKER ST	MAVANDERMEULENJ	C3250 - Mental Health Call
18	11/03/2020 03:09 PM	200002255	169 BELL ST	MAVANDERMEULENJ	C3336 - Assist Citizen
19	11/03/2020 05:19 PM	200002256	375 S PARKER ST	NA	L3542 Follow Up - MA
20	11/04/2020 12:18 AM	200002257	CHARTIER RD&CATHERINE ST	MAKELLYP	L3590 - Traffic Stop - MA
21	11/04/2020 02:33 AM	200002258	BROADWAY ST&N MAIN ST	MAKELLYP	L3590 - Traffic Stop - MA
22	11/04/2020 05:24 AM	200002259	DEGURSE AVE&RIVER VALLEY DR	MAKELLYP	L3590 - Traffic Stop - MA
23	11/04/2020 06:35 AM	200002260	425 BROWN ST	MAKELLYP	C3355 - Civil Matter - Other
24	11/04/2020 09:02 AM	200002261	425 BROWN ST	MANEWMANJ	C3355 - Civil Matter - Other
25	11/04/2020 11:54 AM	200002262	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
26	11/04/2020 01:27 PM	200002263	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
27	11/04/2020 02:29 PM	200002264	425 BROWN ST	MANEWMANJ	C3355 - Civil Matter - Other

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
28	11/04/2020 04:24 PM	200002265	FAIRBANKS/ N PARKER	MANEWMANJ	C2925 - Reckless Driving
29	11/04/2020 08:05 PM	200002266	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
30	11/04/2020 09:20 PM	200002267	S MAIN ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
31	11/05/2020 10:08 AM	200002268	375 S PARKER ST	MAHEASLIPJ	L3520 - Pistol Sales Record - MA
32	11/05/2020 05:37 PM	200002269	1300 S PARKER ST	MAJONESJ	L3590 - Traffic Stop - MA
33	11/05/2020 05:49 PM	200002270	6800 KING RD	MAJONESJ	C3355 - Civil Matter - Other
34	11/05/2020 06:39 PM	200002271	6800 KING RD	MAMARTINELLIC	1302 - Agg/Fel Assault - Family - Other Weapon- Domestic [13002]
35	11/06/2020 11:06 AM	200002272	618 S WATER ST	NA	L3594- Public Relations
36	11/06/2020 02:24 PM	200002273	710 BRUCE ST	MAVANDERMEULENJ	C3334 - Assist Other Govt Agency
37	11/06/2020 03:50 PM	200002274	PEARL ST&PLEASANT ST	MABELLJ	C3318 - Found Property
38	11/07/2020 06:30 AM	200002275	410 S ELIZABETH ST	MABAXENDALED	C3324 - Suspicious Circumstances
39	11/07/2020 07:07 AM	200002276	614 E SAINT CLAIR ST	MAVANDERMEULENJ	C3330 - Assist Other Law Enforcement Agency
40	11/07/2020 08:43 AM	200002277	6800 KING RD	MAVANDERMEULENJ	L3598 - General Assistance - Specify - MA
41	11/07/2020 11:01 AM	200002278	6750 RIVER RD	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
42	11/07/2020 04:02 PM	200002279	179 CARROLL ST	MAVANDERMEULENJ	C3312 - Neighborhood Trouble
43	11/07/2020 05:44 PM	200002280	514 S WATER ST	MAVANDERMEULENJ	L3598 - General Assistance - Specify - MA
44	11/07/2020 09:37 PM	200002281	5231 POINTE DR	MABAXENDALED	C3334 - Assist Other Govt Agency
45	11/08/2020 04:15 PM	200002282	591 N MAIN ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
46	11/09/2020 03:06 AM	200002283	327 S ELIZABETH ST	MABAXENDALED	C3804 - Animal Complaint
47	11/09/2020 06:33 AM	200002284	6550 KING RD	MABAXENDALED	C3332 - Assist Fire Department
48	11/09/2020 10:28 AM	200002285	6550 KING RD	MAKELLYP	C3332 - Assist Fire Department
49	11/09/2020 12:02 PM	200002286	5347 BELLE RIVER RD	MAKELLYP	C3902 - Burglary Alarm
50	11/09/2020 12:22 PM	200002287	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
51	11/09/2020 12:49 PM	200002288	KING RD&WEST BLVD	MAKELLYP	L3590 - Traffic Stop - MA
52	11/09/2020 03:20 PM	200002289	302 S WATER ST	MAKELLYP	C3355 - Civil Matter - Other
53	11/09/2020 04:17 PM	200002290	WEST BLVD&HANOVER ST	MAKELLYP	L3590 - Traffic Stop - MA
54	11/09/2020 05:00 PM	200002291	310 S BELLE RIVER AVE	MAKELLYP	C3299 - Welfare Check
55	11/09/2020 07:00 PM	200002292	1115 S PARKER ST	MAMARTINELLIC	C3902 - Burglary Alarm

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
56	11/09/2020 08:08 PM	200002293	S MAIN ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
57	11/09/2020 08:51 PM	200002294	1355 DELAWARE AVE	NA	L3501- Dispatch Error
58	11/09/2020 09:15 PM	200002295	S MAIN ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
59	11/10/2020 08:50 AM	200002296	CHARTIER&BROADW AY	MANEWMANJ	L3590 - Traffic Stop - MA
60	11/10/2020 01:05 PM	200002297	375 S PARKER ST	MAHEASLIPJ	L3520 - Pistol Sales Record - MA
61	11/10/2020 03:32 PM	200002298	766 DEGURSE AVE	MANEWMANJ	C3336 - Assist Citizen
62	11/10/2020 04:55 PM	200002299	6750 RIVER RD	MANEWMANJ	C3740 - Traffic Offense / Property Damage Crash / No UD10
63	11/10/2020 05:30 PM	200002300	375 S PARKER ST	NA	L3542 Follow Up - MA
64	11/10/2020 07:01 PM	200002301	545 HOLLAND ST	MAMARTINELLIC	C3324 - Suspicious Circumstances
65	11/10/2020 08:14 PM	200002302	BROADWAY ST&N WILLIAM ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
66	11/10/2020 08:26 PM	200002303	BROADWAY ST&S MARKET ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
67	11/10/2020 08:48 PM	200002304	HOLLAND ST&N MAIN ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
68	11/10/2020 09:00 PM	200002305	S MAIN ST&WASHINGTON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
69	11/10/2020 09:21 PM	200002306	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
70	11/10/2020 10:27 PM	200002307	545 HOLLAND ST	MAMARTINELLIC	2602 - Fraud - Swindle [26001]
71	11/11/2020 07:20 AM	200002308	909 BRUCE ST	MAVANDERMEULENJ	C2899 - Juvenile - All Other
72	11/11/2020 10:45 AM	200002309	420 S WATER ST	MAVANDERMEULENJ	3516 - MMA Delivery More Than Twice Legal Limit [35001]
73	11/11/2020 10:47 AM	200002310	545 HOLLAND ST	NA	L3542 Follow Up - MA
74	11/11/2020 02:13 PM	200002311	BROWN & S BELLE RIVER	MAVANDERMEULENJ	C3150 - Property Damage H&R Traffic Crash
75	11/12/2020 09:44 AM	200002312	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
76	11/12/2020 01:16 PM	200002313	327 S ELIZABETH ST	MAVANDERMEULENJ	C3804 - Animal Complaint
77	11/12/2020 01:25 PM	200002314	1085 WARD ST	MAVANDERMEULENJ	C3170 - Private Property Traffic Crash
78	11/12/2020 03:19 PM	200002315	442 S MAIN ST	MAVANDERMEULENJ	C3150 - Property Damage H&R Traffic Crash
79	11/12/2020 04:04 PM	200002316	420 S WATER ST	NA	L3542 Follow Up - MA
80	11/12/2020 07:34 PM	200002317	S PARKER ST&ROBERTSON ST	MABAXENDALED	L3590 - Traffic Stop - MA
81	11/13/2020 10:10 AM	200002318	105 FAIRBANKS ST	MANEWMANJ	C3902 - Burglary Alarm
82	11/13/2020 12:10 PM	200002319	S WATER ST&JEFFERSON ST	MANEWMANJ	L3590 - Traffic Stop - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
83	11/13/2020 03:44 PM	200002320	310 ROBERTSON ST	MANEWMANJ	C3728 - Traffic Complaint / Parking Complaint
84	11/13/2020 04:30 PM	200002321	CHARTIER RD&CATHERINE ST	MANEWMANJ	L3590 - Traffic Stop - MA
85	11/13/2020 09:37 PM	200002322	S PARKER ST&WARD ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
86	11/14/2020 09:47 AM	200002323	PEARL ST&N MAIN ST	MANEWMANJ	L3590 - Traffic Stop - MA
87	11/14/2020 12:35 PM	200002324	6069 KING RD	MANEWMANJ	C3336 - Assist Citizen
88	11/14/2020 01:12 PM	200002325	317 WARD ST	MANEWMANJ	C3351 - Civil - Landlord / Tenant
89	11/14/2020 01:40 PM	200002326	147 S PARKER ST	MANEWMANJ	C3330 - Assist Other Law Enforcement Agency
90	11/15/2020 03:43 AM	200002327	1454 NAUTICAL LN	NA	C3334 - Assist Other Govt Agency
91	11/15/2020 12:35 PM	200002328	WEST BLVD&N PARKER ST	MANEWMANJ	C3702 - Traffic Complaint / Road Hazard
92	11/15/2020 02:11 PM	200002329	1085 WARD ST	MANEWMANJ	C3902 - Burglary Alarm
93	11/15/2020 02:51 PM	200002330	BROADWAY ST&N MAIN ST	MANEWMANJ	C3702 - Traffic Complaint / Road Hazard
94	11/15/2020 02:58 PM	200002331	BROADWAY ST&N MAIN ST	MANEWMANJ	L3590 - Traffic Stop - MA
95	11/15/2020 06:52 PM	200002332	S MAIN ST&JEFFERSON ST	MANEWMANJ	L3590 - Traffic Stop - MA
96	11/15/2020 08:58 PM	200002333	S 4TH ST&CARROLL ST	MAJONESJ	C3156 - Personal Injury - HBD Traffic Crash
97	11/15/2020 10:27 PM	200002334	212 N PARKER ST	MAJONESJ	C3318 - Found Property
98	11/16/2020 10:03 AM	200002335	473 N MAIN ST	MANEWMANJ	C3336 - Assist Citizen
99	11/16/2020 12:21 PM	200002336	413 N BELLE RIVER AVE	MANEWMANJ	C3332 - Assist Fire Department
100	11/16/2020 06:07 PM	200002337	528 CARROLL ST	NA	L3513 Property Check - MA
101	11/17/2020 08:30 AM	200002338	514 BROADWAY ST	MAKELLYP	C3332 - Assist Fire Department
102	11/17/2020 11:46 AM	200002339	431 WESTMINSTER ST	MAKELLYP	L3598 - General Assistance - Specify - MA
103	11/17/2020 03:24 PM	200002340	218 S WATER ST	MAKELLYP	C3324 - Suspicious Circumstances
104	11/17/2020 05:24 PM	200002341	N BELLE RIVER AVE&DEGURSE AVE	MAKELLYP	L3590 - Traffic Stop - MA
105	11/17/2020 05:44 PM	200002342	DEGURSE AVE&N BELLE RIVER AVE	MAKELLYP	L3590 - Traffic Stop - MA
106	11/17/2020 08:19 PM	200002343		MABAXENDALED	C3310 - Family Trouble
107	11/17/2020 08:26 PM	200002344		MABAXENDALED	C3217 - Attempt Suicide Adult
108	11/18/2020 08:50 AM	200002345	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
109	11/18/2020 08:51 AM	200002346	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
110	11/18/2020 08:51 AM	200002347	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
111	11/18/2020 08:51 AM	200002348	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
112	11/18/2020 08:51 AM	200002349	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
113	11/18/2020 06:38 PM	200002350	6373 KING RD	MAMARTINELLIC	C3324 - Suspicious Circumstances
114	11/18/2020 10:13 PM	200002351	S PARKER ST&BRUCE ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
115	11/19/2020 05:53 PM	200002352	N BELLE RIVER AVE&DEGURSE AVE	NA	C3324 - Suspicious Circumstances
116	11/19/2020 07:48 PM	200002353	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
117	11/19/2020 08:04 PM	200002354	HOLLAND ST&N MAIN ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
118	11/19/2020 08:13 PM	200002355	WESTMINSTER ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
119	11/19/2020 08:39 PM	200002356	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
120	11/20/2020 12:03 AM	200002357	531 BRUCE ST	MAMARTINELLIC	C3299 - Welfare Check
121	11/20/2020 04:21 PM	200002358	240 S WATER ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
122	11/20/2020 04:41 PM	200002359		MAVANDERMEULENJ	C3225 - Drug Overdose
123	11/20/2020 05:15 PM	200002360	854 S MAIN ST	MAVANDERMEULENJ	C3332 - Assist Fire Department
124	11/21/2020 07:52 AM	200002361	324 N 3RD ST	MAVANDERMEULENJ	C3332 - Assist Fire Department
125	11/21/2020 11:38 AM	200002362	S MARKET ST&E SAINT CLAIR ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
126	11/21/2020 05:16 PM	200002363	PLEASANT ST&WESTMINSTER ST	MAVANDERMEULENJ	5591 - Inhalation of Chemical Agents [55000]
127	11/21/2020 06:18 PM	200002364	336 UNION ST	MAVANDERMEULENJ	C3150 - Property Damage H&R Traffic Crash
128	11/21/2020 08:15 PM	200002365	320 S BELLE RIVER AVE	MABAXENDALED	C3355 - Civil Matter - Other
129	11/22/2020 01:56 AM	200002366	3050 SAINT CLAIR HWY	MABAXENDALED	C3334 - Assist Other Govt Agency
130	11/23/2020 12:09 AM	200002367	1000 DEGURSE AVE	MABAXENDALED	C3902 - Burglary Alarm
131	11/23/2020 04:24 PM	200002368	6550 KING RD	MAWESTRICKP	L3598 - General Assistance - Specify - MA
132	11/23/2020 06:19 PM	200002369	RIVER RD&RECOR RD	NA	L3592 BOL - MA
133	11/23/2020 07:59 PM	200002370	N MAIN ST&WOODWORTH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
134	11/23/2020 08:35 PM	200002371	PEARL ST&N MARKET ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
135	11/23/2020 09:04 PM	200002372	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
136	11/23/2020 09:17 PM	200002373	N MAIN ST&WOODWORTH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
137	11/23/2020 10:39 PM	200002374	6040 KING RD	MAMARTINELLIC	C3326 - Suspicious Vehicles
138	11/24/2020 08:59 AM	200002375	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
139	11/24/2020 01:07 PM	200002376	600 N MARY ST	MAWESTRICKP	C3351 - Civil - Landlord / Tenant
140	11/24/2020 04:13 PM	200002377	KING RD&DEGURSE AVE	MAWESTRICKP	L3590 - Traffic Stop - MA
141	11/24/2020 07:53 PM	200002378	1771 S PARKER ST	MAMARTINELLIC	8041 - Operating Under the Influence of Alcohol / Liquor OWI [54002]
142	11/25/2020 10:08 AM	200002379	375 S PARKER ST	MAKELLYP	C3336 - Assist Citizen
143	11/25/2020 10:40 AM	200002380	375 S PARKER ST	MAKELLYP	C3336 - Assist Citizen
144	11/25/2020 01:56 PM	200002381	375 S PARKER ST	MAKELLYP	C3728 - Traffic Complaint / Parking Complaint
145	11/25/2020 02:01 PM	200002382	6250 KING RD	MAKELLYP	5309 - Harassing Communications [53002]
146	11/25/2020 02:03 PM	200002383	6658 RIVER RD	NA	L3592 BOL - MA
147	11/25/2020 03:02 PM	200002384	536 S PARKER ST	MAKELLYP	C3145 - Property Damage Traffic Crash PDA
148	11/25/2020 03:38 PM	200002385	375 S PARKER ST	MAKELLYP	C3336 - Assist Citizen
149	11/25/2020 05:29 PM	200002386	MARINE CITY HWY&PALMS RD	NA	L3592 BOL - MA
150	11/25/2020 06:13 PM	200002387	625 CARROLL ST	MAKELLYP	C2925 - Reckless Driving
151	11/25/2020 09:34 PM	200002388	S PARKER ST&DELINA ST	MAJONESJ	L3590 - Traffic Stop - MA
152	11/26/2020 01:54 AM	200002389	123 DELINA ST	MAJONESJ	C3332 - Assist Fire Department
153	11/26/2020 07:49 PM	200002390	N MARY ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
154	11/26/2020 08:01 PM	200002391	N ELIZABETH ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
155	11/26/2020 08:44 PM	200002392	N MARKET ST&PEARL ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
156	11/26/2020 09:07 PM	200002393	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
157	11/26/2020 09:24 PM	200002394	N ELIZABETH ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
158	11/27/2020 12:37 AM	200002395	213 KATHERINE ST	MAMARTINELLIC	C3902 - Burglary Alarm
159	11/27/2020 07:26 AM	200002396	S PARKER ST&HIGH ST	MAWESTRICKP	L3590 - Traffic Stop - MA
160	11/27/2020 11:13 AM	200002397	373 WOODWORTH ST	MAWESTRICKP	C3314 - Missing Persons
161	11/27/2020 11:36 AM	200002398	375 S PARKER ST	MAWESTRICKP	L3598 - General Assistance - Specify - MA
162	11/27/2020 07:48 PM	200002399		MAMARTINELLIC	1303 - Agg/Fel Assault - Family - Strong Arm-Domestic [13002]
163	11/27/2020 08:58 PM	200002400		MAMARTINELLIC	C3217 - Attempt Suicide Adult
164	11/28/2020 02:01 PM	200002401		NA	L3542 Follow Up - MA
165	11/28/2020 07:40 PM	200002402	PEARL ST&N MAIN ST	MAMARTINELLIC	L3590 - Traffic Stop - MA



#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
166	11/28/2020 08:06 PM	200002403	S MAIN ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
167	11/28/2020 08:21 PM	200002404	N MAIN ST&WOODWORTH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
168	11/28/2020 08:41 PM	200002405	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
169	11/28/2020 09:03 PM	200002406	BROADWAY ST&S MARKET ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
170	11/28/2020 09:20 PM	200002407	WARD ST&KING RD	MAMARTINELLIC	L3590 - Traffic Stop - MA
171	11/29/2020 01:19 PM	200002408	211 MICHIGAN DR	MAWESTRICKP	C3804 - Animal Complaint
172	11/29/2020 02:57 PM	200002409	321 N ELIZABETH ST	MAWESTRICKP	C3170 - Private Property Traffic Crash
173	11/29/2020 04:11 PM	200002410	221 MICHIGAN DR	MAWESTRICKP	C3312 - Neighborhood Trouble
174	11/29/2020 08:24 PM	200002411	200 S PARKER ST	MAJONESJ	L3590 - Traffic Stop - MA
175	11/29/2020 08:37 PM	200002412	6550 KING RD	MAJONESJ	C3332 - Assist Fire Department
176	11/30/2020 12:54 PM	200002413	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
177	11/30/2020 12:54 PM	200002414	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
178	11/30/2020 01:12 PM	200002415	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
179	11/30/2020 01:12 PM	200002416	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
180	11/30/2020 06:05 PM	200002417	1229 S PARKER ST	MAVANDERMEULENJ	C3170 - Private Property Traffic Crash



# MARINE CITY AREA FIRE AUTHORITY

200 South Parker Street • Marine City, Michigan 48039  
810-765-8840 • Fax 810-765-5199

December 1, 2020

The following is a list of the Marine City Area Fire Authority runs for the month of November, 2020

Medical Emergency	61	Service Calls	2
Smoke Alarm	2	Gas Leak	2
Brush Fire	2	Tree Across road	1
MVA	2	Wires Down	3
Structure Fire	2		

**Total Runs 77**

The following is a list of runs by the Township or City they occurred in:

### City Of Marine City

Medical Emergency	38
M V Accident	1
Smoke Alarm	2
Gas Leak	2
Power line down	2

### Cottrellville Twp

Medical Emergency	9
MVA	1
Tree across road	1
Wires Down	1

### East China Twp

Medical Emergency	9
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### China Twp

Medical Emergency	5
Structure Fire	2
Brush Fire	2

Service Calls/Mutual Aid 2

Joseph A. Slankster

Fire Chief

MCAFA

**PLEASE HELP PREVENT FIRES**

**City of Marine City  
Tax Increment Finance Authority  
December 17, 2019**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, December 17, 2019, and was called to order at 4:00 PM by Chairperson May.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson May.

**Present:** Chairperson Craig May; Board Members Rebecca Bryson, James McDonald (arrived at 4:15 pm), Charles Seigneurie, Scott Tisdale, Robert Weisenbaugh; City Manager Elaine Leven, City Clerk Kristen Baxter

**APPROVE AGENDA**

Motion by Board Member Bryson, seconded by Board Member Weisenbaugh, to approve the Agenda. All Ayes. Motion Carried.

**APPROVE MINUTES**

Motion by Board Member Seigneurie, seconded by Board Member Bryson, to approve the Minutes of the Tax Increment Finance Authority Meeting held August 20, 2019. All Ayes. Motion Carried.

Motion by Board Member Tisdale, seconded by Board Member Bryson, to approve the Minutes of the Tax Increment Finance Authority Meeting held November 19, 2019. All Ayes. Motion Carried.

**COMMUNICATIONS**

None.

**PUBLIC COMMENT**

None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Goals & Direction of TIFA Board

City Manager Leven informed the Board that the State of Michigan required them to have meetings twice a year to discuss the goals and direction of the TIFA Board.

The Board discussed what their direction was going forward and they questioned if they should develop a new plan.

City Manager Leven suggested that they work with the Master Plan as a starting point.

Board Member Weisenbaugh pointed out that they should meet with the City Commission to get direction on how they wanted them to move forward so the two Boards could work together.

After considerable discussion, the Board ultimately decided to work on educating themselves on new TIFA law and meeting again at their regularly-scheduled meeting on June 16, 2020.

**FINANCIAL BUSINESS**

None.

**ADJOURNMENT**

Motion by Board Member Bryson, seconded by Board Member Seigneurie, to adjourn at 4:47 pm. All Ayes. Motion Carried.

Respectfully submitted,



Kristen Baxter  
City Clerk

**City of Marine City  
Tax Increment Finance Authority  
July 21, 2020**

A regular meeting of the TIFA Board was held on Tuesday July 21, 2020 at 200 South Parker Street, Marine City, with public participation through virtual telephone conference, and was called to order by Chairperson Craig May at 4:00 pm.

**Present:** Chairperson Craig May; Board Members James McDonald and Robert Weisenbaugh; City Manager Elaine Leven

**Absent:** Board Members Rebecca Bryson, Charles Seigneurie, Scott Tisdale

**Adjournment**

As there was no quorum present, Chairperson May adjourned the meeting at 4:10 pm.

Respectfully submitted,



Elaine Leven  
City Manager

**City of Marine City  
Tax Increment Finance Authority  
August 18, 2020**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, August 18, 2020, and was called to order at 4:00 PM by Chairperson May.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson May.

**Present:** Chairperson Craig May; Board Members James McDonald, Scott Tisdale, Robert Weisenbaugh; City Manager Elaine Leven, City Clerk Kristen Baxter

**APPROVE AGENDA**

Motion by Board Member Weisenbaugh, seconded by Board Member McDonald, to approve the Agenda. All Ayes. Motion Carried.

**APPROVE MINUTES**

None.

**COMMUNICATIONS**

None.

**PUBLIC COMMENT**

None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Informational Meeting

City Manager Leven informed the Board that the State of Michigan required them to have meetings twice a year to inform the public of the goals and direction of the TIFA Board for the next year.

The Board discussed what their direction was going forward and Board Member Weisenbaugh suggested a meeting be set up to look at what upcoming grants might be suitable for the TIFA Authority.

City Manager Leven suggested Board members work with the Community & Economic Development Board on grants.

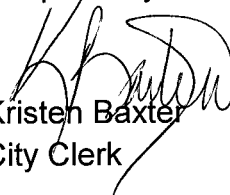
## **FINANCIAL BUSINESS**

None.

## **ADJOURNMENT**

Motion by Board Member Weisenbaugh, seconded by Board Member Tisdale, to adjourn at 4:11 pm. All Ayes. Motion Carried.

Respectfully submitted,



Kristen Baxter  
City Clerk

**Business License Application**

City of Marine City  
 Department of the City Clerk  
 303 S. Water St.  
 Marine City, MI 48039  
 (810) 765-8830  
 kbaxter@marinecity-mi.org

Application Fee: \$195.00  
 (\$100 Clerk's Dept. + \$50 Building Dept. + \$45 Fire Authority)  
 \*Application Fee includes full first year license  
 if received after December 31<sup>st</sup>  
 CASH/MONEY ORDER/CHECK ONLY  
 Cash Receiving Code: BUS LIC

Application Date: \_\_\_\_\_

**NOTE: Make Clerk/Building check payable to City of Marine City & Fire Authority check payable to Marine City Area Fire Authority**

**Owner Information**

Owner(s) Name: Acrisure, LLC  
 Contact Number(s): 616-265-1903  
 Email: corporateaffairs@acrisure.com  
 Mailing Address: PO BOX 1788, Grand Rapids, MI 49501

**Business Information**

Business Name/DBA: Acrisure, LLC dba Great Lakes Insurance Agency of Southern Michigan  
 Business Phone: 616-265-1903  
 Business Address: 605 S. Parker Street, Marine City, MI 48039  
 Business Mailing Address: 5664 Prairie Creek Drive, Caledonia, MI 49316  
 Number of Employees: Full Time: \_\_\_\_\_ Part Time: \_\_\_\_\_  
 Hours of Operation: Monday - Friday, 9:00 AM - 5:00 PM  
 State Tax ID No.: \_\_\_\_\_ Federal ID No.: 26-3554645  
 Description of Business: INSURANCE BROKER  
 Ownership: Corporation:  Sole-Proprietor:  Partnership:  LLC:  Limited:   
 Partnership: \_\_\_\_\_ Corporation Name: Acrisure, LLC  
 Date of Opening: 12/1/2017  
 New Business:  Transfer of Ownership: \_\_\_\_\_ Transfer of Existing Business to New Location: \_\_\_\_\_  
 Name of Previous Owner(s): Great Lakes Insurance Agency of Southern Michigan  
 Previous Business Location: Same

**Emergency Contact Information (After Hours)**

Contact Name(s): Steve Pyryt  
 Contact Number(s): 810-765-8114  
 Alarm Company Name: None Phone: \_\_\_\_\_  
 List any Flammable or Toxic materials stored in the Building: None  
 Special Instructions for Police and/or Fire Department: None

**Certification**

I certify that this business meets all County, State and/or Federal Licensing. I also certify that I have no outstanding overdue debt due to the city.

I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Applicant Signature: *Okolenda* Date: 10/1/20



City of Marine City  
**BUSINESS LICENSE**

IS HEREBY ISSUED TO

**ACRISURE, LLC**

DBA GREAT LAKES INSURANCE AGENCY OF SOUTHERN MICHIGAN

605 S. PARKER, MARINE CITY, MI 48039

CONFORMING TO CITY ORDINANCE SECTION 84-6

20-138

*License Number*

06/30/2021

*Expiration Date*



*Kristen Baxter*

Kristen Baxter, City Clerk



# City of Marine City Retirement System

June 30, 2020  
Actuarial Valuation Report

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## Actuarial Certification

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At the request of the plan sponsor, this report summarizes the Retirement System for the City of Marine City as of June 30, 2020. The purpose of this report is to communicate the following results of the valuation:

- Funded Status
- Actuarially Determined Contribution for the Fiscal Year beginning July 1, 2021

This report has been prepared in accordance with the applicable Federal and State laws. Consequently, it may not be appropriate for other purposes. Please contact Nyhart prior to disclosing this report to any other party or relying on its content for any purpose other than that explained above. Failure to do so may result in misrepresentation or misinterpretation of this report.

The results in this report were prepared using information provided to us by other parties. The census and asset information has been provided to us by the employer. We have reviewed the provided data for reasonableness when compared to prior information provided, but have not audited the data. Where relevant data may be missing, we have made assumptions we believe to be reasonable. We are not aware of any significant issues with and have relied on the data provided. Any errors in the data provided may result in a different result than those provided in this report. A summary of the data used in the valuation is included in this report.

The actuarial assumptions and methods were chosen by the City. In our opinion, all actuarial assumptions and methods are individually reasonable and in combination represent our best estimate of anticipated experience of the plan. Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following:

- plan experience differing from that anticipated by the economic or demographic assumptions;
- changes in economic or demographic assumptions;
- increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period); and
- changes in plan provisions or applicable law.

We did not perform an analysis of the potential range of future measurements due to the limited scope of our engagement. This report has been prepared in accordance with generally accepted actuarial principles and practice.

Neither Nyhart nor any of its employees have any relationship with the plan or its sponsor which could impair or appear to impair the objectivity of this report. To the extent that this report or any attachment concerns tax matters, it is not intended to be used and cannot be used by a taxpayer for the purpose of avoiding penalties that may be imposed by law.

**Actuarial Certification**

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The undersigned are compliant with the continuing education requirements of the Qualification Standards for Actuaries Issuing Statements of Actuarial Opinion in the United States and are available for any questions.

Nyhart



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Nick H. Meggos, EA, FCA



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Derek Schmitt, ASA, EA, MAAA

November 6, 2020

Date

## Executive Summary

The actuarial report provides the plan sponsor with several ways to measure the funded status of the pension plan. The following detail is included in the report:

- Recommended Contribution
- Asset Performance
- Plan Demographics

This report is filled with actuarial terminology. However, the ultimate objective of the valuation is to provide a rational method of funding the plan. It is necessary to fund the benefit promised by the employer in a manner that is logical and employer friendly, yet safeguards the participants' interest. The actuarially derived contribution, however, is not the true cost of the pension plan. The true cost is illustrated by the following formula:

$$\text{Ultimate Pension Cost} = \text{Benefits Paid} - \text{Investment Income} + \text{Plan Expenses}$$

While the plan's liability and normal cost determine the current contribution recommendations, the true cost is controlled only by the "defined" benefit and investment income generated by the underlying assets. The actuarial process only controls the timing of costs.

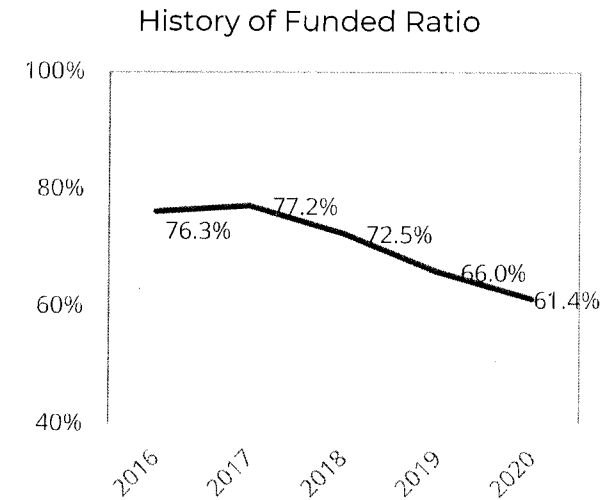
We suggest that a plan sponsor treat the actuarial report as you would treat a scorecard. It is simply a measure of progress toward the ultimate goal of paying all pension benefits when participants retire.

## Executive Summary

### Summary Results

The actuarial valuation's primary purpose is to produce a scorecard measure displaying the funding progress of the plan toward the ultimate goal of paying benefits at retirement. The accrued liability is based on an entry age level percentage of pay.

	June 30, 2019	June 30, 2020
<b>Funded Status Measures</b>		
Accrued Liability	\$7,675,935	\$8,269,405
Actuarial Value of Assets	\$5,063,580	\$5,079,024
Unfunded Actuarial Accrued Liability (UAAL)	\$2,612,355	\$3,190,381
Funded Percentage (AVA)	65.97%	61.42%
Funded Percentage (MVA)	64.47%	60.46%
<b>Cost Measures</b>		
Recommended Contribution for Next Fiscal Year	\$322,237	\$404,383
Recommended Contribution (as a percentage of payroll)	143.5%	183.3%
<b>Asset Performance</b>		
Market Value of Assets (MVA)	\$4,948,426	\$4,999,609
Actuarial Value of Assets (AVA)	\$5,063,580	\$5,079,024
Actuarial Value/Market Value	102.3%	101.6%
Market Value Rate of Return	6.29%	6.49%
Actuarial Value Rate of Return	3.68%	5.62%
<b>Participant Information</b>		
Active Participants	3	3
Terminated Vested Participants	6	6
Retirees and Beneficiaries	26	26
Total	35	35
Payroll for Year Ending	\$224,481	\$220,609



## Executive Summary

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### Changes since Prior Valuation and Key Notes

The healthy mortality table used to measure funding liability has been updated from RP-2006 Total Mortality with generational improvements projected beginning in 2006 based on the SOA Scale MP-18 to Pub-2010 Mortality with generational improvements projected beginning in 2010 based on the SOA Scale MP-19. This change resulted in an increase in the liabilities and normal cost.

The disabled mortality table used to measure funding liability has been updated from RP-2006 Disabled Retiree Mortality with generational improvements projected beginning in 2006 based on the SOA Scale MP-18 to Pub-2010 Mortality with generational improvements projected beginning in 2010 based on the SOA Scale MP-19. This change resulted in an increase in the liabilities and normal cost.

The interest rate was changed from 6.50% to 6.00%. This change resulted in an increase in the liabilities and normal cost.



**Executive Summary**

**Historical Valuation Summary**

	<b>6/30/2016</b>	<b>6/30/2017</b>	<b>6/30/2018</b>	<b>6/30/2019</b>	<b>6/30/2020</b>
<b>Funding</b>					
Accrued Liability	\$6,950,695	\$6,919,054	\$7,188,213	\$7,675,935	\$8,269,405
Actuarial Value of Assets	\$5,299,897	\$5,340,534	\$5,211,041	\$5,063,580	\$5,079,024
Unfunded Actuarial Accrued Liability	\$1,650,798	\$1,578,520	\$1,977,172	\$2,612,355	\$3,190,381
Funded Percentage	76.25%	77.19%	72.49%	65.97%	61.42%
Normal Cost (NC)	\$32,617	\$38,798	\$23,076	\$19,468	\$22,918
Actual Contribution	\$158,748	\$211,847	\$209,928	\$209,928	\$247,245
Recommended Contribution	\$189,645	\$209,066	\$247,217	\$322,237	\$404,383
Interest Rate	7.25%	7.25%	7.25%	6.50%	6.00%
<b>Rate of Return</b>					
Actuarial Value of Assets	\$5,299,897	\$5,340,534	\$5,211,041	\$5,063,580	\$5,079,024
Market Value of Assets	\$4,847,088	\$5,042,689	\$4,978,666	\$4,948,426	\$4,999,609
<b>Demographic Information</b>					
Active Participants	5	5	5	3	3
Terminated Vested Participants	4	4	4	6	6
Retired Participants	22	22	22	24	24
Beneficiaries	2	2	2	2	2
Disabled Participants	0	0	0	0	0
Total Participants	33	33	33	35	35
Covered Payroll (prior year)	\$289,641	\$283,870	\$285,980	\$224,481	\$220,609
Average Covered Pay	\$57,928	\$56,774	\$57,196	\$74,827	\$73,536

## Executive Summary

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### Identification of Risks

The results presented in this report are shown as single point values. However, these values are derived using assumptions about future markets and demographic behavior. If actual experience deviates from our assumptions, the actual results for the plan will consequently deviate from those presented in this report. Therefore, it is critical to understand the risks facing this pension plan. The following table shows the risks we believe are most relevant to the Retirement System for the City of Marine City. The risks are generally ordered with those we believe to have the most significance at the top. Also shown are possible methods by which a more detailed assessment of the risk can be performed.

Type of Risk	Method to Assess Risk
Investment Return	Scenario Testing; Asset Liability Study
Interest Rates	Scenario Testing; Stochastic Modeling
Participant Longevity	Projections and Contribution Strategy
Salary Growth	Review salary history and future budgets; scenario testing
Early Retirement	Scenario Testing; Review population and retirement rates

### Plan Maturity Measures – June 30, 2020

Each pension plan has a distinct life-cycle. New plans promise future benefits to active employees and then accumulate assets to pre-fund those benefits. As the plan matures, benefits are paid and the pre-funded assets begin to decumulate until ultimately, the plan pays out all benefits. A plan's maturity has a dramatic influence on how risks should be viewed. The following maturity measures illustrate where the City of Marine City Police and Firefighter's Retirement System falls in its life-cycle.

#### **Duration of Liabilities: 11.2%**

Duration is the most common measure of plan maturity. It is defined as the sensitivity of the liabilities to a change in the interest rate assumption. The metric also approximates the weighted average length of time, in years, until benefits are expected to be paid. A plan with high duration is, by definition, more sensitive to changes in interest rates. A plan with low duration is more susceptible to risk if asset performance deviates from expectations as there would be less time to make up for market losses in adverse market environments while more favorable environments could result in trapped surplus from gains. Conversely, high duration plans can often take on more risk when investing, and low duration plans are less sensitive to interest rate fluctuations.

#### **Demographic Distribution - Ratio of Actively Accruing Participants to All Participants: 8.6%**

A plan with a high ratio is more sensitive to fluctuations in salary (if a salary-based plan) and statutory changes. A plan with a low ratio is at higher risk from demographic experience. Such a plan should pay close attention to valuation assumptions as there will be less opportunity to realize future offsetting gains or losses when current experience deviates from assumptions. Plans with a low ratio also have limited opportunities to make alterations to plan design to affect future funded status.

#### **Asset Leverage - Ratio of Payroll for Plan Participants to Market Value of Assets: 4.4%**

Younger plans typically have a large payroll base from which to draw in order to fund the plan while mature plans often have a large pool of assets dedicated to providing benefits to a population primarily consisting of members no longer on payroll. Plans with low asset leverage will find it more difficult to address underfunding, as the contributions needed to make up the deficit will represent a higher percentage of payroll than for a plan with high asset leverage.

#### **Benefit Payment Percentage - Ratio of Annual Benefit Payments to Market Value of Assets: 9.7%**

As a plan enters its decumulation phase, a larger percentage of the pre-funded assets are paid out each year to retirees. A high percentage is not cause for alarm as long as the plan is nearly fully funded. However, such a plan is more sensitive to negative asset performance, especially if cash contributions are not an option to make up for losses.

## Assets and Liabilities

The basic building blocks of the actuarial report are contained in this section. These include:

- Actuarial Accrued Liabilities
- Asset Information
- Summary of Contributions

**Assets and Liabilities**

**Present Value of Future Benefits**

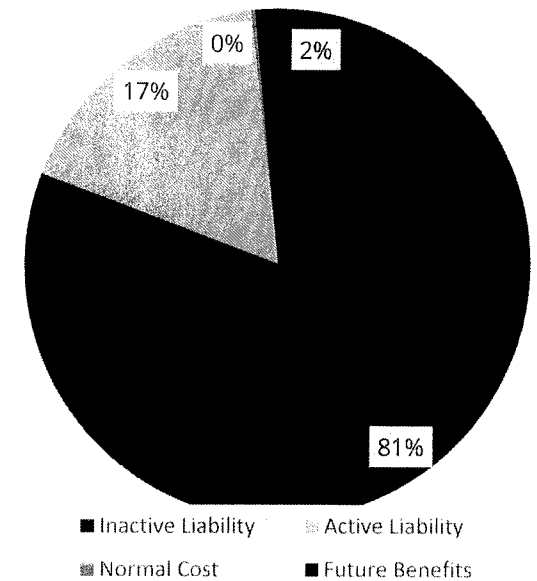
The Present Value of Future Benefits represents the future benefits payable to the existing participants.

**June 30, 2020**

**Present Value of Future Benefits**

Active participants	
Retirement	\$1,475,294
Disability	78,112
Death	25,586
Termination	44,565
Refund of contributions	0
Total active	\$1,623,557
Inactive participants	
Retired participants	\$5,324,665
Beneficiaries	87,748
Disabled participants	0
Terminated vested participants	1,389,532
Total inactive	\$6,801,945
Total	\$8,425,502
 Present value of future payrolls	 \$1,488,985

Breakdown of Present Value of Future Benefits



**Assets and Liabilities**

**Actuarial Accrued Liability**

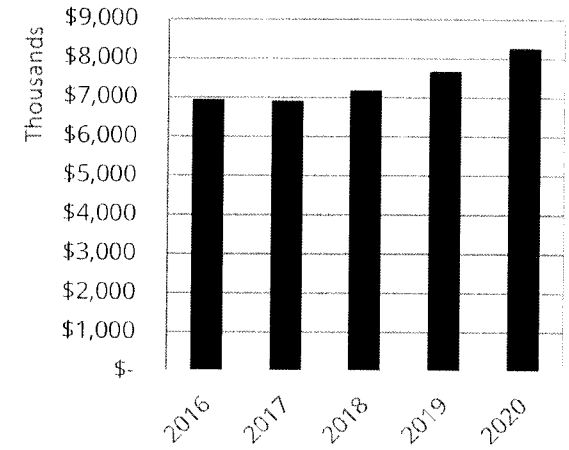
The Actuarial Accrued Liability measures the present value of benefits earned as of the valuation date, using a specified set of actuarial assumptions.

**June 30, 2020**

**Funding Liabilities - Entry Age Normal as Percent of Pay**

Active participants	
Retirement	\$1,350,588
Disability	64,964
Death	20,788
Termination	31,120
Refund of contributions	0
Total Active	\$1,467,460
Inactive participants	
Retired participants	\$5,324,665
Beneficiaries	87,748
Disabled participants	0
Terminated vested participants	1,389,532
Total Inactive	\$6,801,945
Total	\$8,269,405
Normal Cost	\$22,918
Interest Rate	6.00%

History of Liabilities



## Assets and Liabilities

### Asset Information

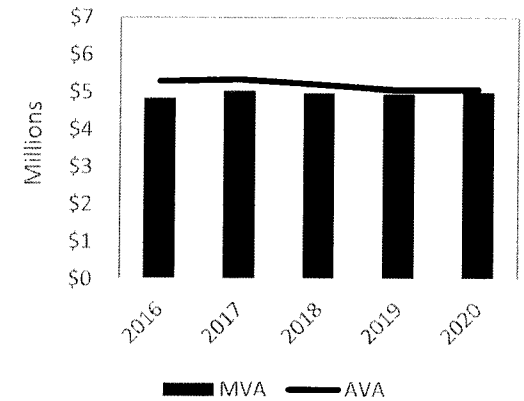
The amount of assets backing the pension promise is the most significant driver of volatility and future costs within a pension plan. The investment performance of the assets directly offsets the ultimate cost.

June 30, 2020

#### Market Value Reconciliation

Market value of assets, beginning of prior year	\$4,948,426
Contributions	
Employer contributions	247,245
Employee contributions	10,999
Total	\$258,244
Investment income	\$312,884
Administrative Expenses	(\$46,025)
Benefit payments	(\$473,920)
Market value of assets, beginning of current year	\$4,999,609
Return on Market Value	6.49%
Market value of assets available for pension benefits	\$4,999,609
<b>Actuarial Value of Assets</b>	
Value at beginning of current year	\$5,079,024

History of Assets



Monitoring the pension plan's investment performance is crucial to eliminating surprises.

## Assets and Liabilities

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### Asset Information (continued)

Plan Assets are used to develop funded percentages and contribution requirements.

June 30, 2020

1. Expected Investment Income	
(a) Actuarial value of assets, beginning of prior year	\$5,063,580
(b) Employee Contributions	10,999
(c) Employer Contributions	247,245
(d) Refund of Member Contributions	0
(e) Benefit payments	473,920
(f) Administrative Expenses	46,025
(g) Expected Investment Income - end of year $[6.50\% \times (a) + 6.50\% \times (1/2) \times \{(b)+(c)-(d)-(e)-(f)\}]$	<u>\$320,627</u>
2. Market value of Investment Income, beginning of current year	\$312,884
3. Gain/Loss on market value (2)-(1g)	(\$7,743)
4. Phased-In Recognition of Investment Income	
(a) Current Year Phase in of gain/(loss) $(\$7,743) \times .75$	\$(5,807)
(b) First Prior Year $(\$63,061) \times .50$	(31,531)
(c) Second Prior Year $(\$168,309) \times .25$	(42,077)
(e) Total	<u>\$(79,415)</u>
5. Final market value of assets	\$4,999,609
6. Final actuarial value of assets 5-(4e)	\$5,079,024



## Funding Results

The basic building blocks of the actuarial report are contained in this section. These include:

- Reconciliation of Gain/Loss
- Recommended Contribution

## Funding Results

### Reconciliation of Gain/Loss

June 30, 2020

#### Liability (Gain)/Loss

1. Actuarial liability, beginning of prior year	\$7,675,935
2. Normal cost for prior year	19,468
3. Benefit payments	(473,920)
4. Expected Interest	484,799
5. Change in Assumptions (Mortality Update & Interest Rate)	566,865
6. Change in Plan Provisions	0
7. Expected actuarial liability, beginning of current year	\$8,273,147
8. Actual actuarial liability	8,269,405
9. Liability (Gain)/Loss, (8) – (7)	(\$3,742)

#### Asset Gain/(Loss)

10. Actuarial value of assets, beginning of prior year	\$5,063,580
11. Contributions	258,244
12. Benefit payments	(473,920)
13. Expected Investment return	322,123
14. Expected actuarial value of assets, beginning of current year	\$5,170,027
15. Actual actuarial value of assets, beginning of current year	5,079,024
16. Asset (Gain)/Loss, (14) – (15)	\$91,003

**Total (Gain)/ Loss, (9) + (16)**

\$87,261

## Funding Results

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### Reconciliation of Unfunded Actuarial Accrued Liability (UAAL)

	<b>June 30, 2020</b>
1. UAAL beginning of prior year	\$2,612,355
2. Normal Cost for prior year	19,468
3. Expenses	0
4. Employer Contributions	(247,245)
5. Non-Employer Contributions	(10,999)
6. Interest	162,676
7. Expected UAAL, beginning of current year	<u>\$2,536,255</u>
8. Changes due to:	
(a) Amendments	0
(b) Assumptions	
(1) Mortality Update	176,157
(2) Interest Rate	390,708
(c) Funding Methods	0
(d) (Gain)/Loss	<u>87,261</u>
(e) Total	\$654,126
9. UAAL beginning of current year	\$3,190,381

## Funding Results

### Development of Recommended Contribution

The recommended contribution is the annual amount necessary to fund the plan according to funding policies and/or applicable laws.

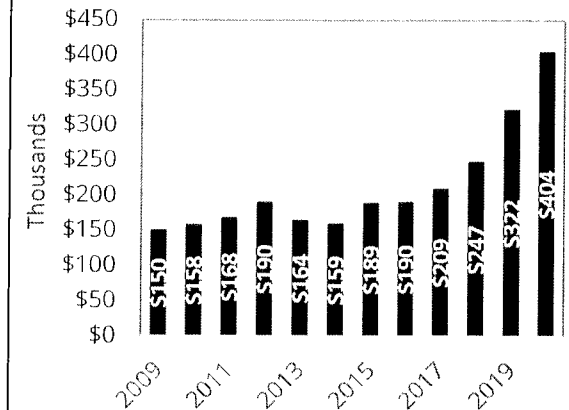
#### Funded Position

1. Entry age accrued liability	\$8,269,405
2. Actuarial value of assets	\$5,079,024
3. Unfunded actuarial accrued liability (UAAL)	\$3,190,381

#### Employer Contributions for Fiscal Year 2021

1. Normal Cost	
(a) Total normal cost	\$22,918
(b) Interest-adjusted Expected participant contributions	10,923
(c) Net normal cost	\$11,995
2. Amortization of UAAL (12 years)	358,999
3. Interest	33,389
4. Total contribution for Fiscal 2021	\$404,383
As a percentage of most recent payroll	183.3%

History of Recommended Contributions



## Funding Results

### Michigan PA 202 Reporting Requirements

June 30, 2020

Funding Assumptions	Plan Assumptions	State Treasury Uniform Assumptions
<b>Funded Ratio</b>		
Interest Rate	6.00%	6.00%
Mortality	Pub-2010 Mortality with SOA Scale MP-19	Pub-2010 Mortality with SOA Scale MP-18
Salary Scale	2.00%	3.50%
Accrued Liability	\$8,269,405	\$8,338,887
Market Value of Assets	\$4,999,609	\$4,999,609
Unfunded Accrued Liability, MVA Basis	\$3,269,796	\$3,339,278
<b>Funded Percentage (MVA)</b>	<b>60.46%</b>	<b>59.96%</b>
Underfunded Status	Not underfunded	Underfunded
Actuarially Determined Contribution	\$404,383	\$420,507

## Data, Assumptions, and Plan Provisions

- Demographic Information
- Plan Provisions
- Assumptions and Methods

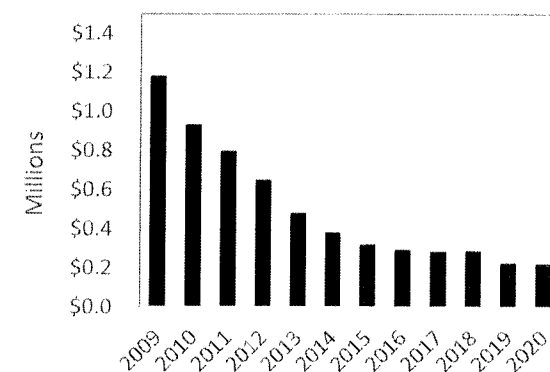
## Data, Assumptions, and Plan Provisions

### Demographic Information

The foundation of a reliable actuarial report is the participant information provided by the plan sponsor. Monitoring trends in demographic information is crucial for long-term pension planning.

	June 30, 2019	June 30, 2020
<b>Participant Counts</b>		
Active Participants	3	3
Retired Participants	24	24
Beneficiaries	2	2
Disabled Participants	0	0
Terminated Vested Participants	6	6
Total Participants	35	35
<b>Active Participant Demographics (Ongoing)</b>		
Average Age	50.0	51.0
Average Service	26.1	27.1
Average Compensation	\$74,827	\$73,536
Covered Payroll for Year Ending	\$224,481	\$220,609
Total Payroll for Year Ending	\$224,481	\$220,609

History of Covered Payroll



Demographic Information (continued)

	June 30, 2019	June 30, 2020
<b>Retiree Statistics</b>		
Average Age	68.2	69.2
Average Monthly Benefit	\$1,585	\$1,585
<b>Beneficiary Statistics</b>		
Average Age	84.5	85.5
Average Monthly Benefit	\$705	\$705
<b>Disabled Participant Statistics</b>		
Average Age	N/A	N/A
Average Monthly Benefit	N/A	N/A
<b>Terminated Vested Participant Statistics</b>		
Average Age	54.4	55.4
Average Monthly Benefit	\$1,726	\$1,726

Monitoring the average age of the population is important due to the relationship of actuarial cost to age. Generally speaking, an older population generates a higher actuarial cost.

Changes in the ratio of active to retired participants can be a significant driver of costs in a volatile asset market.



**Data, Assumptions, and Plan Provisions**

**Participant Reconciliation**

	<b>Active</b>	<b>Terminated Vested</b>	<b>Disabled</b>	<b>Retired</b>	<b>Beneficiaries</b>	<b>Totals</b>
<b>Prior Year</b>	3	6	0	24	2	35
<b>Active</b>						
To Retired	0	0	0	0	0	0
To Terminated Vested	0	0	0	0	0	0
<b>Terminated Vested</b>						
To Retired	0	0	0	0	0	0
<b>Retired</b>						
To Survivor	0	0	0	0	0	0
To Death	0	0	0	0	0	0
<b>Survivor</b>						
To Death	0	0	0	0	0	0
<b>Additions</b>	0	0	0	0	0	0
<b>Departures</b>	0	0	0	0	0	0
<b>Current Year</b>	3	6	0	24	2	35

**Active Participant Schedule**

Active participant information grouped based on age and service.

Age Group	Years of Service									Total
	0 to 4	5 to 9	10 to 14	15 to 19	20 to 24	25 to 29	30 to 34	35 to 39	40 & Up	
Under 25										0
25 to 29										0
30 to 34										0
35 to 39										0
40 to 44										0
45 to 49				1	1					2
50 to 54										0
55 to 59								1		1
60 to 64										0
65 to 69										0
70 & up										0
<b>Total</b>	0	0	0	1	1	0	0	1	0	3

**Data, Assumptions, and Plan Provisions**

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**Plan Effective Date**

The effective date of the Plan is July 1, 1980. The most recent amendment was effective January 1, 2009.

**Fiscal Year**

The period beginning July 1, and ending on the next June 30.

**Eligibility for Participation**

The Plan is closed to new participants.

**Accrual of Benefits**

An eligible participant's monthly benefit shall be equal to the product of 2.25% of the participant's final average compensation, and the number of years of credited service at retirement or termination.

**Benefits**

**Normal Retirement**

Eligibility	Attainment of age 55 with 25 or more years of credited service or age 60 and 10 or more years of credited service.
Benefit	Unreduced Accrued Benefit payable immediately.

**Early Retirement**

Eligibility	Attainment of age 55 with 15 or more years of credited service.
Benefit	The early retirement benefit shall be equal to the participant's Accrued Benefit, reduced by 0.5% for each month by which the date of benefit commencement precedes the attainment of age 60.

**Termination**

Eligibility	10 years of credited service.
Benefit	The participant's Accrued Benefit payable at age 60.

## Data, Assumptions, and Plan Provisions

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### Death Before Retirement

Eligibility	10 years of credited service.
Benefit	If a participant dies after becoming vested but prior to commencement of benefit, the spouse or beneficiary will receive a benefit as if the participant had retired under the joint and 100% survivor option. The beneficiary may elect to receive a lump sum payment in lieu of monthly benefits.

### Disability

Eligibility	Totally and permanently disabled at a time prior to normal retirement date after completion of 10 years of credited service.
Benefit	Accrued Benefit payable immediately, reduced for any earning from gainful employment, worker's compensation or unemployment payments.

### Final Average Compensation

Defined as the average of the five consecutive years of compensation out of the previous 10 years that produces the highest average. Compensation includes base salary or wages, overtime salary or wages, longevity pay, vacation, holiday or illness pay, and worker's compensation benefits.

### Credited Service

The number of calendar years worked by a participant. If the participant works less than 1,000 hours in a calendar year, the credited service granted for that calendar year will be the number of hours worked divided by 1,000.

### Employee Contributions

5% of compensation.

## **Data, Assumptions, and Plan Provisions**

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### **Payment Forms**

Normal Form      Single Life Annuity

Optional Forms    50% or 100% Joint and Survivor Annuity

                         Social Security Adjustment Annuity

### **Actuarial Equivalence**

1971 Group Annuity Mortality Table, set back no years for males and five years for females, and the interest rate published monthly by the Pension Benefit Guaranty Corporation for use in converting a series of monthly annuity payments into a lump sum value.

### **Cost-of-Living Allowance (COLA)**

None

### **Plan Provisions Not Included**

We are not aware of any plan provisions not included in the valuation.

### **Adjustments Made for Subsequent Events**

We are not aware of any event following the measurement date and prior to the date of this report that would materially impact the results of this report.

**Data, Assumptions, and Plan Provisions**

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<b>Valuation Date</b>	June 30, 2020
<b>Participant and Asset Information Collected as of</b>	June 30, 2020
<b>Cost Method</b>	Individual Entry Age Cost Method % of pay
<b>Amortization Method</b>	12 year closed level dollar amortization of Unfunded Actuarial Accrued Liability
<b>Asset Valuation Method</b>	4 year smoothing of asset gains and losses
<b>Interest Rates</b>	6.00% net of expenses The interest rate is the long-term rate of return on assets. This assumption is supported by the investment mix of the plan assets and long-term capital market return assumptions.
<b>Annual Pay Increases</b>	2.00% The annual pay increase assumption is based on recent experience and future expectations.
<b>Mortality Rates</b>	
Healthy & Disabled	Pub-2010 Mortality with generational improvements projected beginning in 2010 with Scale MP-2019  As the plan is not large enough to have credible experience, mortality assumptions are set to reflect general population trends.
<b>Marital Status and Ages</b>	100% of Participants assumed to be married with wives assumed to be 3 years younger than husbands.

**Retirement Rates**

Rates based on age shown below.

<u>Age</u>	<u>Rate</u>
55	30%
56	25%
57	20%
58	15%
59	20%
60	20%
61	40%
62	70%
63	50%
64	50%
65	80%
66	70%
67	60%
68	60%
69	70%
70	100%

**Disability Rates**

Rates based on age. Sample rates below.

<u>Age</u>	<u>Rate</u>
20	0.05%
25	0.07%
30	0.08%
35	0.10%
40	0.16%
45	0.24%
50	0.39%
55	0.69%
60	1.15%

**Withdrawal Rates**

Rates based on age and service. Sample rates below.

<u>Age</u>	<u>Service</u>	<u>Rate</u>
ALL	0	30.00%
ALL	1	20.00%
ALL	2	15.00%
ALL	3	10.00%
ALL	4	7.00%
25	5+	6.00%
30	5+	5.50%
35	5+	4.40%
40	5+	1.85%
45	5+	1.25%
50	5+	1.25%
55	5+	1.25%
60	5+	1.25%





# City of Marine City Employees Retirement System

June 30, 2020  
GASB Nos. 67 & 68 Report

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This report is prepared in accordance with our understanding of GASB Nos. 67 & 68 for the purpose of disclosing pension plans in financial statements. Determinations for purposes other than meeting these requirements may be significantly different from the results contained in this report.

The information presented in this report is based on:

- the actuarial assumptions included in this report;
- the plan provisions;
- participant information furnished to us by the Plan Administrator;
- asset information furnished to us by the Plan Trustee.

We have reviewed the provided data for reasonableness when compared to prior information provided, but have not audited the data. Where relevant data may be missing, we may have made assumptions we believe are reasonable for the purpose of the measurement. We are not aware of any significant issues with and have relied on the data provided. Any errors in the data provided may result in a different result than those provided in this report.

The interest rate, other economic assumptions, and demographic assumptions have been selected by the plan sponsor with our recommendations. The assumptions used, in our opinion, are reasonable and represent a reasonable expectation of future experience under the plan. All calculations have been made in accordance with generally accepted actuarial principles and practice.

A summary of any assumptions not included in this report, the plan provisions and the participant information is included in the Actuarial Valuation Report for funding purposes.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following:

- plan experience differing from that anticipated by the economic or demographic assumptions;
- changes in economic or demographic assumptions;
- increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the plan's funded status); and
- changes in plan provisions or applicable law.

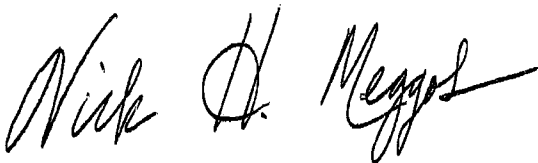
We did not perform an analysis of the potential range of future measurements due to the limited scope of our engagement.

The undersigned are compliant with the continuing education requirements of the Qualification Standards for Actuaries Issuing Statements of Actuarial Opinion in the United States.

To our knowledge there have been no significant events prior to the current year's measurement date or as of the date of this report which could materially affect the results contained herein.

Neither Nyhart nor any of its employees have any relationships with the plan or plan sponsor which could impair or appear to impair the objectivity of this report.

Nyhart



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Nick H. Meggos, EA, FCA



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Derek Schmitt, FSA, EA, MAAA

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11/12/2020

**Net Pension Liability**

The components of the net pension liability at June 30

	<b>06/30/2020</b>	<b>06/30/2019</b>
Total pension liability	\$ 8,269,405	\$ 7,675,935
Plan fiduciary net position	(4,999,609)	(4,948,426)
Net pension liability	\$ 3,269,796	\$ 2,727,509
Plan fiduciary net position as a percent of the total pension liability	60.46%	64.47%
Pension Expense for the Fiscal Year Ended June 30	\$ 919,638	\$ 871,050

**Actuarial Assumptions**

The total pension liability was determined using the following actuarial assumptions

Inflation	2.00%	2.00%
Salary increases, including inflation	2.00%	2.00%
Investment rate of return, including inflation, and net of investment expense	6.00%	6.50%

**Plan Membership**

The total pension liability was determined based on the plan membership as of June 30

	<b>2020</b>	<b>2019</b>
Inactive plan members and beneficiaries currently receiving benefits	26	26
Inactive plan members entitled to but not yet receiving benefits	6	6
Active plan members	3	3
Total members	35	35

City of Marine City Employees Retirement System  
 GASB Nos. 67 & 68 Report as of Fiscal Year Ending June 30, 2020  
 Statement of Fiduciary Net Position

<b>Assets</b>	<u>06/30/2020</u>	<u>06/30/2019</u>
Cash and deposits	\$ 385,830	\$ 333,144
Securities lending cash collateral	0	0
Total cash	<u>\$ 385,830</u>	<u>\$ 333,144</u>
Receivables:		
Contributions	\$ 0	\$ 0
Due from broker for investments sold	0	0
Investment income	0	0
Other	0	0
Total receivables	<u>\$ 0</u>	<u>\$ 0</u>
Investments:		
Equity	\$ 2,489,947	\$ 2,242,737
Fixed Income	2,055,372	2,363,517
Alternatives	68,460	9,028
Total investments	<u>\$ 4,613,779</u>	<u>\$ 4,615,282</u>
Total assets	<u>\$ 4,999,609</u>	<u>\$ 4,948,426</u>
<b>Liabilities</b>		
Payables:		
Investment management fees	\$ 0	\$ 0
Due to broker for investments purchased	0	0
Collateral payable for securities lending	0	0
Other	0	0
Total liabilities	<u>\$ 0</u>	<u>\$ 0</u>
 <b>Net position restricted for pensions</b>	 <u><u>\$ 4,999,609</u></u>	 <u><u>\$ 4,948,426</u></u>

City of Marine City Employees Retirement System  
 GASB Nos. 67 & 68 Report as of Fiscal Year Ending June 30, 2020  
 Statement of Changes in Fiduciary Net Position

	06/30/2020	06/30/2019
<b>Additions</b>		
Contributions:		
Employer	\$ 247,245	\$ 209,928
Member	10,999	13,274
Nonemployer contributing entity	0	0
Total contributions	\$ 258,244	\$ 223,202
Investment income:		
Net increase in fair value of investments	\$ 312,884	\$ 302,671
Interest and dividends	0	0
Less investment expense, other than from securities lending	0	0
Net income other than from securities lending	\$ 312,884	\$ 302,671
Securities lending income	0	0
Less securities lending expense	0	0
Net income from securities lending	\$ 0	\$ 0
Net investment income	\$ 312,884	\$ 302,671
Other	0	0
Total additions	\$ 571,128	\$ 525,873
<b>Deductions</b>		
Benefit payments, including refunds of member contributions	\$ 473,920	\$ 505,750
Administrative expense	46,025	50,363
Other	0	0
Total deductions	\$ 519,945	\$ 556,113
<b>Net increase in net position</b>	\$ 51,183	\$ (30,240)
<b>Net position restricted for pensions</b>		
Beginning of year	4,948,426	4,978,666
End of year	\$ 4,999,609	\$ 4,948,426

City of Marine City Employees Retirement System  
 GASB Nos. 67 & 68 Report as of Fiscal Year Ending June 30, 2020  
 Schedule of Changes in Net Pension Liability and Related Ratios

	<u>06/30/2020</u>	<u>06/30/2019</u>	<u>06/30/2018</u>
<b>Total pension liability</b>			
Service cost	\$ 19,468	\$ 23,076	\$ 38,798
Interest	484,799	504,485	490,001
Changes of benefit terms	0	0	0
Differences between expected and actual experience	(3,742)	(59,838)	(38,499)
Changes of assumptions	566,865	525,749	207,276
Benefit payments, including refunds of member contributions	(473,920)	(505,750)	(458,395)
Net change in total pension liability	<u>593,470</u>	<u>487,722</u>	<u>239,181</u>
Total pension liability - beginning	7,675,935	7,188,213	6,949,032
<b>Total pension liability - ending (a)</b>	<b>\$ 8,269,405</b>	<b>\$ 7,675,935</b>	<b>\$ 7,188,213</b>
<b>Plan fiduciary net position</b>			
Contributions - employer	\$ 247,245	\$ 209,928	\$ 209,928
Contributions - member	10,999	13,274	14,284
Contributions - nonemployer contributing member	0	0	0
Net investment income	312,884	302,671	208,983
Benefit payments, including refunds of member contributions	(473,920)	(505,750)	(458,395)
Administrative expenses	(46,025)	(50,363)	(38,823)
Other	0	0	0
Net change in plan fiduciary net position	<u>\$ 51,183</u>	<u>\$ (30,240)</u>	<u>\$ (64,023)</u>
Plan fiduciary net position - beginning	4,948,426	4,978,666	5,042,689
<b>Plan fiduciary net position - ending (b)</b>	<b>\$ 4,999,609</b>	<b>\$ 4,948,426</b>	<b>\$ 4,978,666</b>
<b>Net pension liability - ending (a) - (b)</b>	<b>\$ 3,269,796</b>	<b>\$ 2,727,509</b>	<b>\$ 2,209,547</b>
Plan fiduciary net position as a percentage of the total pension liability	60.46%	64.47%	69.26%
Covered-employee payroll	\$ 220,609	\$ 224,481	\$ 285,980
Net pension liability as percentage of covered - employee payroll	1,482.17%	1,215.03%	772.62%



**City of Marine City Employees Retirement System**  
**GASB Nos. 67 & 68 Report as of Fiscal Year Ending June 30, 2020**  
**Pension Expense**

Fiscal year ending	<u>06/30/2020</u>	<u>06/30/2019</u>
Service cost	\$ 19,468	\$ 23,076
Interest on total pension liability	484,799	504,485
Projected earnings on pension plan investments	(313,142)	(348,885)
Changes of benefit terms	0	0
Employee contributions	(10,999)	(13,274)
Pension plan administrative expense	46,025	50,363
Other changes	0	0
Current period recognition of deferred outflows/(inflows) of resources		
Differences between Expected & Actual Experience in measurement of the Total Pension Liability	\$ (3,742)	\$ (59,838)
Changes of assumptions	566,865	525,749
Differences between Projected & Actual Earnings on Pension Plan Investments	130,364	189,374
<b>Total</b>	<u>\$ 919,638</u>	<u>\$ 871,050</u>

**City of Marine City Employees Retirement System**  
**GASB Nos. 67 & 68 Report as of Fiscal Year Ending June 30, 2020**  
**Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

Differences between expected and actual experience in measurement of the total pension liability for fiscal year ending:	Initial Balance	Initial Amortization Period	Annual Recognition	06/30/2020 Balance
June 30, 2020	\$ (3,742)	1.0	\$ (3,742)	\$ 0
			\$ (3,742)	\$ 0
<hr/>				
Changes in assumptions for fiscal year ending:	Initial Balance	Initial Amortization Period	Annual Recognition	06/30/2020 Balance
June 30, 2020	\$ 566,865	1.0	\$ 566,865	\$ 0
			\$ 566,865	\$ 0
<hr/>				
Differences between projected and actual earnings on pension plan investments for fiscal year ending:	Initial Balance	Initial Amortization Period	Annual Recognition	06/30/2020 Balance
June 30, 2020	\$ 258	5.0	\$ 52	\$ 206
June 30, 2019	\$ 46,214	5.0	\$ 9,243	\$ 27,728
June 30, 2018	\$ 146,715	5.0	\$ 29,343	\$ 58,686
June 30, 2017	\$ (98,018)	5.0	\$ (19,604)	\$ (19,602)
June 30, 2016	\$ 556,650	5.0	\$ 111,330	\$ 0
			\$ 130,364	\$ 67,018

**City of Marine City Employees Retirement System**  
**GASB Nos. 67 & 68 Report as of Fiscal Year Ending June 30, 2020**  
**Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 0	\$ 0
Changes of Assumptions	\$ 0	\$ 0
Net difference between projected and actual earnings on pension plan investments	\$ 86,620	\$ (19,602)
	\$ 86,620	\$ (19,602)

The balances as of June 30, 2020 of the deferred outflows/(inflows) of resources will be recognized in pension expense for the fiscal year ending June 30

6/30/2021	\$ 19,036
6/30/2022	\$ 38,638
6/30/2023	\$ 9,294
6/30/2024	\$ 50
6/30/2025	\$ 0
Thereafter	\$ 0

The long-term expected rate of return on pension plan investments was determined using a building -block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These expected future real rates of return are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of geometric real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2020 are summarized in the following table:

<b>Asset class</b>	Target allocation	Long-term expected real rate of return
Equity	49.0%	4.50%
Fixed Income	42.0%	2.00%
Alternatives	3.0%	3.90%
Cash	6.0%	0.80%
Total	100.0%	

Long-term expected rate of return is 6.00%.

Current year analysis produced an expectation of 5.76%, reasonably close to the long-term assumption.

**Discount rate**

The discount rate used to measure the total pension liability was 6.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Professional judgment on future contributions has been applied in those cases where contribution patterns deviate from the actuarially determined rates. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the net pension liability to changes in the discount rate**

The following presents the net pension liability, calculated using the discount rate of 6.00%, as well as what the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.00%) or 1-percentage-point higher (7.00%) than the current rate:

	<u>1% Decrease (5.00%)</u>	<u>Current Discount Rate (6.00%)</u>	<u>1% Increase (7.00%)</u>
Net pension liability	\$ 4,192,615	\$ 3,269,796	\$ 2,491,511

City of Marine City Employees Retirement System  
 GASB Nos. 67 & 68 Report as of Fiscal Year Ending June 30, 2020  
 Schedule of Contributions

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Actuarially determined contribution	\$ 247,217	\$ 209,066	\$ 189,645	\$ 188,938	\$ 158,748
Contributions in relation to the actuarially determined contribution	247,245	209,928	209,928	211,847	158,748
<b>Contribution deficiency (excess)</b>	<b>\$ (28)</b>	<b>\$ (862)</b>	<b>\$ (20,283)</b>	<b>\$ (22,909)</b>	<b>\$ 0</b>
Covered-employee payroll	\$ 220,609	\$ 224,481	\$ 285,980	\$ 304,657	\$ 335,085
Contributions as a percentage of covered-employee payroll	112.07%	93.52%	73.41%	69.54%	47.38%
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Actuarially determined contribution	\$ 164,043	\$ 190,302	\$ 168,317	\$ 157,716	\$ 149,956
Contributions in relation to the actuarially determined contribution	164,043	190,302	171,849	110,871	97,480
<b>Contribution deficiency (excess)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ (3,532)</b>	<b>\$ 46,845</b>	<b>\$ 52,476</b>
Covered-employee payroll	\$ 318,492	\$ 379,897	\$ 479,446	\$ 647,948	\$ 824,677
Contributions as a percentage of covered-employee payroll	51.51%	50.09%	35.84%	17.11%	11.82%

<b>Valuation Date</b>	June 30, 2020
<b>Participant and Asset Information Collected as of</b>	June 30, 2020
<b>Cost Method</b>	Individual Entry Age Cost Method % of pay
<b>Asset Valuation Method</b>	Market Value
<b>Interest Rates</b>	6.00% net of expenses The interest rate is the long-term rate of return on assets. This assumption is supported by the investment mix of the plan assets and long-term capital market return assumptions.
<b>Annual Pay Increases</b>	2.00% The annual pay increase assumption is based on recent experience and future expectations.
<b>Mortality Rates</b>	
Healthy & Disabled	Pub-2010 Mortality with generational improvements projected beginning in 2010 with Scale MP-2019 As the plan is not large enough to have credible experience, mortality assumptions are set to reflect general population trends.
<b>Marital Status and Ages</b>	100% of Participants assumed to be married with wives assumed to be 3 years younger than husbands.

**Retirement Rates**

Rates based on age shown below.

<u>Age</u>	<u>Rate</u>
55	30%
56	25%
57	20%
58	15%
59	20%
60	20%
61	40%
62	70%
63	50%
64	50%
65	80%
66	70%
67	60%
68	60%
69	70%
70	100%

**Disability Rates**

Rates based on age. Sample rates below.

<u>Age</u>	<u>Rate</u>
20	0.05%
25	0.07%
30	0.08%
35	0.10%
40	0.16%
45	0.24%
50	0.39%
55	0.69%
60	1.15%



**Withdrawal Rates**

Rates based on age and service. Sample rates below.

<u>Age</u>	<u>Service</u>	<u>Rate</u>
ALL	0	30.00%
ALL	1	20.00%
ALL	2	15.00%
ALL	3	10.00%
ALL	4	7.00%
25	5+	6.00%
30	5+	5.50%
35	5+	4.40%
40	5+	1.85%
45	5+	1.25%
50	5+	1.25%
55	5+	1.25%
60	5+	1.25%

<b>Valuation Date</b>	June 30, 2018
<b>Participant and Asset Information Collected as of</b>	June 30, 2018
<b>Cost Method</b>	Individual Entry Age Cost Method % of pay
<b>Amortization Method</b>	14 year closed level dollar amortization of Unfunded Actuarial Accrued Liability
<b>Asset Valuation Method</b>	4 year smoothing of asset gains and losses
<b>Interest Rates</b>	7.25% net of expenses The interest rate is the long-term rate of return on assets. This assumption is supported by the investment mix of the plan assets and long-term capital market return assumptions.
<b>Annual Pay Increases</b>	2.00% The annual pay increase assumption is based on recent experience and future expectations.
<b>Mortality Rates</b>	
Healthy & Disabled	RP-2014 Combined Mortality with generational improvements projected beginning in 2006 with Scale MP-2017 As the plan is not large enough to have credible experience, mortality assumptions are set to reflect general population trends.

**Marital Status and Ages**

100% of Participants assumed to be married with wives assumed to be 3 years younger than husbands.

**Retirement Rates**

Rates based on age shown below.

<u>Age</u>	<u>Rate</u>
55	30%
56	25%
57	20%
58	15%
59	20%
60	20%
61	40%
62	70%
63	50%
64	50%
65	80%
66	70%
67	60%
68	60%
69	70%
70	100%

**Disability Rates**

Rates based on age. Sample rates below.

<u>Age</u>	<u>Rate</u>
20	0.05%
25	0.07%
30	0.08%
35	0.10%
40	0.16%
45	0.24%
50	0.39%
55	0.69%
60	1.15%

**Withdrawal Rates**

Rates based on age and service. Sample rates below.

<u>Age</u>	<u>Service</u>	<u>Rate</u>
ALL	0	30.00%
ALL	1	20.00%
ALL	2	15.00%
ALL	3	10.00%
ALL	4	7.00%
25	5+	6.00%
30	5+	5.50%
35	5+	4.40%
40	5+	1.85%
45	5+	1.25%
50	5+	1.25%
55	5+	1.25%
60	5+	1.25%

### **Plan Effective Date**

The effective date of the Plan is July 1, 1980. The most recent amendment was effective January 1, 2009.

### **Fiscal Year**

The period beginning July 1, and ending on the next June 30.

### **Eligibility for Participation**

The Plan is closed to new participants.

### **Accrual of Benefits**

An eligible participant's monthly benefit shall be equal to the product of 2.25% of the participant's final average compensation, and the number of years of credited service at retirement or termination.

### **Benefits**

#### **Normal Retirement**

Eligibility Attainment of age 55 with 25 or more years of credited service or age 60 and 10 or more years of credited service .

Benefit Unreduced Accrued Benefit payable immediately.

#### **Early Retirement**

Eligibility Attainment of age 55 with 15 or more years of credited service.

Benefit The early retirement benefit shall be equal to the participant's Accrued Benefit, reduced by 0.5% for each month by which the date of benefit commencement precedes the attainment of age 60.

#### **Termination**

Eligibility 10 years of credited service.

Benefit The participant's Accrued Benefit payable at age 60.

### **Death Before Retirement**

Eligibility 10 years of credited service.

Benefit If a participant dies after becoming vested but prior to commencement of benefit, the spouse or beneficiary will receive a benefit as if the participant had retired under the joint and 100% survivor option. The beneficiary may elect to receive a lump sum payment in lieu of monthly benefits.

### **Disability**

Eligibility Totally and permanently disabled at a time prior to normal retirement date after completion of 10 years of credited service .

Benefit Accrued Benefit payable immediately, reduced for any earnings from gainful employment, worker's compensation or unemployment payments.

### **Final Average Compensation**

Defined as the average of the five consecutive years of compensation out of the previous 10 years that produces the highest average. Compensation includes base salary or wages, overtime salary or wages, longevity pay, vacation, holiday or illness pay, and worker's compensation benefits.

### **Credited Service**

The number of calendar years worked by a participant. If the participant works less than 1,000 hours in a calendar year, the credited service granted for that calendar year will be the number of hours worked divided by 1,000.

### **Employee Contributions**

5% of compensation.

**Payment Forms**

Normal Form	Single Life Annuity
Optional Forms	50% or 100% Joint and Survivor Annuity Social Security Adjustment Annuity

**Actuarial Equivalence**

1971 Group Annuity Mortality Table, set back no years for males and five years for females, and the interest rate published monthly by the Pension Benefit Guaranty Corporation for use in converting a series of monthly annuity payments into a lump sum value.

**Cost-of-Living Allowance (COLA)**

None

**Plan Provisions Not Included**

We are not aware of any plan provisions not included in the valuation.

**Adjustments Made for Subsequent Events**

We are not aware of any event following the measurement date and prior to the date of this report that would materially impact the results of this report.

**City of Marine City**

# Memo

**To:** Elaine Leven, City Manager  
**From:** Megan Pearce, Finance Director/Treasurer  
**Date:** 12/10/2020  
**Re:** Expenditures

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Listed below is the breakdown for total expenditures including payroll:

<b>List of Disbursements:</b> (11/13/2020-12/10/2020)	\$180,045.88
<b>Active Employee Payroll:</b> (11/26/2020)	\$47,621.15
<b>Retiree Payroll:</b> (12/01/2020)	\$37,544.06
<b>Active Employee Payroll:</b> (12/10/20)	\$58,692.12
*Note: Includes annual leave bank payout	
<b>List of Encumbrances:</b> (12/17/2020)	\$374,774.03
<b>Expenditure Total:</b>	<b>\$698,677.24</b>



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Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
A028	AC/DC ELECTRICAL CONTRACTORS LLC	
2020-757 592-546.000-934.000	INSTALLATION 220 VOLT BLOCK HEATER *BELLE RIVER PUMP STATION OTHER REPAIRS AND MAINTENANCE	255.20
2020-814 592-545.000-802.000	RECHECK ON GENERATOR/INSTALL INTERSTATE BATTERY *WWTP CONTRACTUAL SERVICES	613.14
	VENDOR TOTAL:	868.34
C072	ADVANCE AUTO PARTS	
5880-368292 101-441.000-932.000	LUBE, OIL, FILTER *MIKE'S TRUCK VEHICLE REPAIRS & MAINTENANCE	82.20
5880-368328 101-441.000-931.003	OIL FILTER *2018 CAMEL EQUIPMENT REPAIRS	22.36
	VENDOR TOTAL:	104.56
A012	AMERICAN WATER WORKS ASSN	
7001864588 592-548.000-915.000	ANNUAL MEMBERSHIP RENEWAL *2/1/2021-1/31/2022 MEMBER # 00131522 MEMBERSHIPS	361.00
	VENDOR TOTAL:	361.00
B170	BLUE CARE NETWORK	
203110014026 736-000.000-723.000	MTHLY HEALTH INS PREMIUM-00129721-0001 *12/1/2020-12/31/2020 MTHLY HEALTH INS PREMIUM-00129721-0001	9,591.64
STATEMENT 736-000.000-723.000	MTHLY HEALTH INS PREMIUM-00129721-0001 MTHLY HEALTH INS PREMIUM-00129721-0001	(376.96)
	VENDOR TOTAL:	9,214.68

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Vendor Code	Vendor Name	Amount
Invoice GL Number	Invoice Description GL Description	
B015	BLUE CROSS-BLUE SHIELD OF MICH	
STATEMENT	MTHLY HEALTH INS PREMIUM-007006050-0001 *COVERAGE PERIOD 12/1/2020-12/31/2020	
736-000.000-723.000	MTHLY HEALTH INS PREMIUM-007006050-0001	8,262.37
STATEMENT	MTHLY HEALTH INS PREMIUM-007006050-0000 *COVERAGE PERIOD 12/1/2020-12/30/2020	
101-215.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	648.68
101-253.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	723.53
101-301.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	1,518.67
101-441.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	1,933.81
202-450.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	322.31
203-450.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	483.45
592-543.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	400.16
592-547.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	690.23
		<u>6,720.84</u>
	VENDOR TOTAL:	<u>14,983.21</u>
B131	BLUE WATER FUEL MANAGEMENT	
STATEMENT	MONTHLY FUEL EXPENSES-PD *PD-NOVEMBER 2020	
101-301.000-759.000	MONTHLY FUEL EXPENSES-PD	484.54
	VENDOR TOTAL:	<u>484.54</u>
A275	BRIAN ATHERTON	
STATEMENT	CDL REIMBURSEMENT *DOT DRIVERS EXAM-11/19/2020	
101-441.000-826.000	CDL CONSORTIUM FEE	99.00
	VENDOR TOTAL:	<u>99.00</u>
C033	CITY OF ST CLAIR	
20-0001471	CABLE CHANNEL 6 SUPPORT SERVICES *3RD QUARTER -JULY-SEPTEMBER 2020	
101-265.000-802.000	CONTRACTUAL SERVICES	8,010.80
	VENDOR TOTAL:	<u>8,010.80</u>

Vendor Code	Vendor Name	Amount
Invoice GL Number	Invoice Description GL Description	
C252	COMCAST	
STATEMENT	HIGH-SPEED INTERNET/PHONE-WWTP *1696 S. PARKER ST. 12/4/20 - 01/03/21	
592-545.000-850.000	HIGH-SPEED INTERNET/PHONE-WWTP	193.83
STATEMENT	PHONE SERVICE-KING RD PUMP STATION *6160 KING ROAD 12/1/20 - 12/30/20	
592-546.000-850.000	PHONE SERVICE-KING RD PUMP STATION	70.57
STATEMENT	PHONE SERVICE-S BELLE RIVER PUMP STN *304 S BELLE RIVER 12/01/20 - 12/30/20	
592-546.000-850.000	PHONE SERVICE-S BELLE RIVER PUMP STN	70.57
STATEMENT	HIGH-SPEED INTERNET/PHONE-MUSEUM *405 S. MAIN ST 12/6/20 - 01/05/21	
101-804.000-850.000	HIGH-SPEED INTERNET/PHONE-MUSEUM	122.65
STATEMENT	MONTHLY PHONE SERVICE-LIBRARY *300 S. PARKER ST. 12/7/20 - 01/6/21	
101-790.000-850.000	MONTHLY PHONE SERVICE-LIBRARY	111.18
STATEMENT	MONTHLY PHONE SERV.-LITTLE LEAGUE PARK *601 WARD ST.-ALARM SYSTEM 12/14/20 - 01/13/21	
101-756.000-850.000	MONTHLY PHONE SERV.-LITTLE LEAGUE PARK	77.82
STATEMENT	HIGH-SPEED INTERNET/PHONE-CITY OFFICES *303 S. WATER ST. 12/19/20 - 01/18/21	
101-172.000-850.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	34.63
101-257.000-850.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	34.63
101-215.000-850.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	34.63
101-253.000-850.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	34.63
101-371.000-850.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	34.63
592-543.000-850.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	17.32

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Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
592-547.000-850.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	17.32
		<u>207.79</u>
STATEMENT	HIGH-SPEED INTERNET/PHONE-PD *375 S. PARKER ST. 12/20/20 - 01/19/21	
101-301.000-850.000	HIGH-SPEED INTERNET/PHONE-PD	254.29
STATEMENT	HIGH-SPEED INTERNET/PHONE-WW *229 S. WATER ST. 12/21/20 - 1/20/21	
592-549.000-850.000	HIGH-SPEED INTERNET/PHONE-WW	151.72
STATEMENT	HIGH-SPEED INTERNET/PHONE-DPW *514 S. PARKER ST. 12/12/20 - 01/11/21	
101-441.000-850.000	HIGH-SPEED INTERNET/PHONE-DPW	196.19
	VENDOR TOTAL:	<u>1,456.61</u>

Vendor Code	Vendor Name	Amount
C350	COMCAST BUSINESS	
STATEMENT	BUSINESS VOICE EDGE *11/15/20 - 12/14/20	
101-172.000-850.000	BUSINESS VOICE EDGE	35.70
101-257.000-850.000	BUSINESS VOICE EDGE	35.70
101-215.000-850.000	BUSINESS VOICE EDGE	35.70
101-253.000-850.000	BUSINESS VOICE EDGE	35.70
101-371.000-850.000	BUSINESS VOICE EDGE	35.70
592-543.000-850.000	BUSINESS VOICE EDGE	17.85
592-547.000-850.000	BUSINESS VOICE EDGE	17.84
101-441.000-850.000	BUSINESS VOICE EDGE	94.42
101-301.000-850.000	BUSINESS VOICE EDGE	131.34
592-549.000-850.000	BUSINESS VOICE EDGE	44.75
		<u>484.70</u>
	VENDOR TOTAL:	<u>484.70</u>

Vendor Code	Vendor Name	Amount
C122	CONTRACTORS CLOTHING CO	
7-68708	CARHARTT DENIM SHIRT/LS TSHIRT *DAN DEGUEISSIPPE-UNIFORM	
101-441.000-767.000	UNIFORMS	53.95

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Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
7-68709 101-441.000-767.000	LS T-SHIRT (3) *BRIAN ATHERTON-UNIFORM LS T-SHIRT (3)	80.86
7-68726 101-441.000-767.000	LS T-SHIRT *AARON ATKINSON-UNIFORM UNIFORMS	26.95
VENDOR TOTAL:		161.76
C102 34607 101-301.000-981.000	CYNERGY PRODUCTS 2009 CHEVY TAHOE CONVERSION *CHIEF HEASLIP VEHICLE APPROVED AT CITY COMMISSION MEETING 09/03/2020 2009 CHEVY TAHOE CONVERSION	6,227.36
VENDOR TOTAL:		6,227.36
D105 INV1220175 101-301.000-752.000	DASH BLACK MAXX NITRILE EXAM GLOVES *POLICE DEPT SUPPLIES	197.90
VENDOR TOTAL:		197.90
D007 STATEMENT 592-545.000-920.000	DTE ENERGY MONTHLY ELECTRIC FEE *WASTEWATER TREATMENT PLANT 10/13/20 - 11/09/20 MONTHLY ELECTRIC FEE	5,121.38
STATEMENT 101-448.000-926.000	MONTHLY STREET LIGHTING *11/1/20 - 11/30/20 MONTHLY STREET LIGHTING	10,185.37
VENDOR TOTAL:		15,306.75
D008	DTE ENERGY	

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Vendor Code	Vendor Name	Amount
Invoice GL Number	Invoice Description GL Description	
STATEMENT	MONTHLY ELECTRIC FEE-9257637 *6370 KING RD 10/16/20 - 11/13/20	
101-756.000-920.000	MONTHLY ELECTRIC FEE-9257637	37.34
STATEMENT	MONTHLY ELECTRIC FEE-2612049 *6370 KING ROAD (WATER TOWER) 10/16/20 - 11/13/20	
592-549.000-920.000	MONTHLY ELECTRIC FEE-2612049	102.72
STATEMENT	MONTHLY ELECTRIC FEE-9259185 *134 N. WATER PAVILION 10/20/20 - 11/18/20	
101-756.000-920.001	MONTHLY ELECTRIC FEE-9259185	22.58
STATEMENT	MONTHLY ELECTRIC FEE-2933536 *200 N WATER ST 10/20/20 - 11/18/20	
101-756.000-920.000	MONTHLY ELECTRIC FEE-2933536	17.33
STATEMENT	MONTHLY ELECTRIC FEE-8759820 *10/20/20 - 11/18/20	
101-265.000-920.000	MONTHLY ELECTRIC FEE-8759820	84.98
STATEMENT	MONTHLY ELECTRIC FEE-2619167 *405 S MAIN ST 10/20/20 - 11/18/20	
101-804.000-920.000	ELECTRIC	67.22
STATEMENT	MONTHLY ELECTRIC FEE-5569182 *514 S PARKER ST 10/21/20 - 11/19/20	
101-441.000-920.000	MONTHLY ELECTRIC FEE-5569182	371.71
STATEMENT	MONTHLY ELECTRIC FEE-2966578 *375 S PARKER ST 10/21/20 - 11/19/20	
101-301.000-920.000	MONTHLY ELECTRIC FEE-2966578	227.05

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Vendor Code	Vendor Name	Amount
Invoice GL Number	Invoice Description GL Description	
STATEMENT	MONTHLY ELECTRIC FEE-7210676 *260 S. PARKER 10/21/20 - 11/19/20	
101-265.000-920.000	MONTHLY ELECTRIC FEE-7210676	23.60
STATEMENT	MONTHLY ELECTRIC FEE-8759784 *304 S BELLE RIVER AVE 10/21/20 - 11/19/20	
592-546.000-920.000	MONTHLY ELECTRIC FEE-8759784	761.91
STATEMENT	MONTHLY ELECTRIC FEE-2624330 *477 S WATER ST 10/20/20 - 11/18/20	
101-756.000-920.000	MONTHLY ELECTRIC FEE-2624330	31.47
STATEMENT	MONTHLY ELECTRIC FEE-2611867 *720 S. BELLE RIVER AVE 10/20/20 - 11/18/20	
202-453.000-920.000	MONTHLY ELECTRIC FEE-2611867	58.97
STATEMENT	MONTHLY ELECTRIC FEE-9257632 CHANGED TO 8771757 *6160 KING RD 10/16/20 - 11/13/20	
592-546.000-920.000	MONTHLY ELECTRIC FEE-9257632	26.84
STATEMENT	MONTHLY ELECTRIC FEE-2574080 *300 S PARKER ST 10/21/20 - 11/19/20	
101-790.000-920.000	MONTHLY ELECTRIC FEE-2574080	371.71
STATEMENT	MONTHLY ELECTRIC FEE-2975468 *300 S PARKER ST 10/21/20- 11/19/20	
101-790.000-920.000	MONTHLY ELECTRIC FEE-2975468	3.70
STATEMENT	MONTHLY ELECTRIC FEE-2926829 *444 PLEASANT ST 10/21/20 - 11/19/20	
209-000.000-920.000	MONTHLY ELECTRIC FEE-2926829	25.08

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Vendor Code	Vendor Name	Amount
Invoice GL Number	Invoice Description GL Description	
STATEMENT	MONTHLY ELECTRIC FEE-2605756 *100 BROADWAY ST (CLOCK/XMAS LIGHTS/IRRIGATION-PARKS) 09/19/20 - 10/19/20	
101-756.000-920.000	MONTHLY ELECTRIC FEE-2605756	27.46
STATEMENT	MONTHLY ELECTRIC FEE-2605756 *100 BROADWAY ST (CLOCK/XMAS LIGHTS/IRRIGATION-PARKS) 10/20/2020 - 11/18/2020	
101-756.000-920.000	MONTHLY ELECTRIC FEE-2605756	24.45
STATEMENT	MONTHLY ELECTRIC FEE-2993298 *231 S WATER ST 10/20/20 - 11/18/20	
592-549.000-920.000	MONTHLY ELECTRIC FEE-2993298	2,082.56
STATEMENT	MONTHLY ELECTRIC FEE-7642713 *303 S WATER ST 10/20/20 - 11/18/20	
101-265.000-920.000	MONTHLY ELECTRIC FEE-7642713	184.76
STATEMENT	MONTHLY ELECTRIC FEE-9257590 *303 S WATER ST 10/20/20 - 11/18/20	
101-265.000-920.000	MONTHLY ELECTRIC FEE-9257590	151.00
STATEMENT	MONTHLY ELECTRIC FEE-2624313 *401 S WATER ST 10/20/20 - 11/18/20	
101-756.000-920.000	MONTHLY ELECTRIC FEE-2624313	15.82
		<u>VENDOR TOTAL: 4,720.26</u>
E039	EAST CHINA SCHOOL DISTRICT	
STATEMENT	2020 SUMMER TAX-11/1/20-11/15/20	
703-000.000-225.001	DUE TO SCHOOLS-OPERATING-REAL	1,901.99
703-000.000-225.001	DUE TO SCHOOLS-INTEREST-OPER (REAL)	53.98
703-000.000-225.002	DUE TO SCHOOLS-DEBT-REAL	850.11
703-000.000-225.002	DUE TO SCHOOLS-DEBT-INTEREST-(REAL)	17.71
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-REAL	106.68
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-INT-(REAL)	2.23



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Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
		2,932.70
STATEMENT	2020 SUMMER TAX-11/16/20-11/30/20	
703-000.000-225.001	DUE TO SCHOOLS-OPERATING-REAL	409.80
703-000.000-225.001	DUE TO SCHOOLS-INTEREST-OPER (REAL)	17.87
703-000.000-225.002	DUE TO SCHOOLS-DEBT-REAL	605.48
703-000.000-225.002	DUE TO SCHOOLS-DEBT-INTEREST- (REAL)	19.06
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-REAL	76.00
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-INT- (REAL)	2.39
		1,130.60
	VENDOR TOTAL:	4,063.30
E086	EMTERRA ENVIRONMENTAL USA CORP	
386472	TRASH & RECYCLING/LANDFILL FEE *NOVEMBER 2020	
101-528.000-802.000	CONTRACTUAL SERVICES	24,277.44
	VENDOR TOTAL:	24,277.44
B017	FOSTER BLUE WATER OIL LLC	
2031005185	GASOLINE *DPW	
101-441.000-759.000	GASOLINE	1,166.99
	VENDOR TOTAL:	1,166.99
H013	HILL'S SERVICE CENTER INC	
STATEMENT	4 COOPER TIRES INSTALLED	
101-441.000-932.000	*DPW-EXPEDITION VEHICLE REPAIRS & MAINTENANCE	632.00
	VENDOR TOTAL:	632.00
J092	JELSCH PAVING CO	
STATEMENT	REPAIR M-29 & BROADWAY	
592-000.000-152.000	*MAKE REPAIRS TO M29 & BROADWAY-DUE TO WATER MAIN BREAK APPROVED BY CITY COMMISSION MEETING 10/15/2020 REPAIR M-29 & BROADWAY	11,022.00
	VENDOR TOTAL:	11,022.00

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Vendor Code	Vendor Name	Invoice Description	Amount
Invoice GL Number	GL Description		
L101	LEAF		
11259374	COPIER LEASE PAYMENT		
	*PD-KYOCERA ECOSYS		
	NOVEMBER 2020		
101-301.000-884.000	EQUIPMENT LEASE		62.33
VENDOR TOTAL:			62.33
L006	LUMBERJACK BLDG CENTERS INC		
C21155/3	BOLT		
	*CEMETERY FLAG POLE		
209-000.000-934.000	OTHER REPAIRS AND MAINTENANCE		4.36
C21355/3	CHRISTMAS LIGHT FUSES		
	*PARKS		
101-756.000-752.000	SUPPLIES		14.24
C23601/3	QUIKRETE MORTAR MIX		
	*SYSTEM MAINT WATER		
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE		19.16
C26535/3	BONDO CREAM HARDENER		
	*DPW-GMC 1 TON		
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE		3.60
C27727/3	RBVKG VINYL BRAIDED TUBE 3/8I		
	*DPW		
	2000 STERLING REPAIR		
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE		1.13
C27852/3	2" WHITE CHIP BRUSH		
	*DPW- 1 TON BOX PAINTING		
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE		5.37
U17739/3	BRASS GLOBE VLV 3/4 / 3/4 CLOSE NIPPLE		
	*WATER SYSTEM MAINT- METER PIT REPAIR		
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE		32.28

Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
U18458/3 592-546.000-931.003	CLAMP 6" *FOR U JOINT -BELLE RIVER PUMP STATION EQUIPMENT REPAIRS	14.24
U18516/3 101-756.000-752.000	250 V 660W PHNLC LMP SCK *CHRISTMAS WREATH-PARKS SUPPLIES	5.69
U18907/3 592-548.000-934.000	QUIKRETE MORTAR MIX *HYDRANT WEST BLVD & S. BELLE RIVER OTHER REPAIRS AND MAINTENANCE	9.58
U19133/3 101-756.000-752.000	PLUG DEAD FRNT RUBBER CLP *PARKS-CHRISTMAS DECOR SUPPLIES	4.36
U19331/3 101-441.000-931.003	HARDWARE BULK *EXMARK EQUIPMENT REPAIRS	1.99
U20164/3 101-756.000-752.000	250V 660W PHNLC LMP SCK *PARKS-CHRISTMAS WREATH SUPPLIES	22.76
U20337/3 203-451.000-934.000	60 QKRT CONCRETE MIX *CATCH BASIN OTHER REPAIRS AND MAINTENANCE	17.96
U20657/3 202-453.000-934.000	HARDWARE BULK/MASONRY DRILL BIT *BRIDGE REPAIRS OTHER REPAIRS AND MAINTENANCE	17.11
VENDOR TOTAL:		173.83
M017	MARINE CITY GENERAL FUND	
STATEMENT	2020 SUMMER TAX-11/1/20-11/15/20	
703-000.000-221.000	DUE TO CITY-OPERATING-REAL	4,326.01
703-000.000-221.000	DUE TO CITY-OPERATING-INTEREST-(REAL)	90.13

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Vendor Code	Vendor Name	Invoice Description	Amount
Invoice GL Number	Invoice Description	GL Description	Amount
703-000.000-221.005		DUE TO CITY-PENALTY-REAL PROPERTY	456.02
703-000.000-221.001		DUE TO CITY-REFUSE	1,072.07
703-000.000-221.001		DUE TO CITY-REFUSE INTEREST	23.04
			<u>5,967.27</u>
STATEMENT	2020 SUMMER TAX-11/16/20-11/30/20		
703-000.000-221.000		DUE TO CITY-OPERATING-REAL	3,081.11
703-000.000-221.000		DUE TO CITY-OPERATING-INTEREST-(REAL)	97.01
703-000.000-221.005		DUE TO CITY-PENALTY-REAL PROPERTY	310.00
703-000.000-221.001		DUE TO CITY-REFUSE	844.20
703-000.000-221.001		DUE TO CITY-REFUSE INTEREST	26.80
			<u>4,359.12</u>
		VENDOR TOTAL:	<u>10,326.39</u>
M377	MARK R. SCHWARTZ		
STATEMENT	ELECTRICAL INSPECTIONS		
101-371.000-802.000	*PE200021 02-875-0059-000 1945 S. PARKER ST. \$176.00	ELECTRICAL INSPECTIONS	132.00
			<u>132.00</u>
		VENDOR TOTAL:	<u>132.00</u>
M055	MICHIGAN MUN TREASURERS ASSN		
3307	SINGLE TRAINING SESSION		
101-253.000-911.000	*MEGAN PEARCE-ATTENDANCE-INTERNAL CONTROLS CERTIFICATE PROGRAM	CONFERENCES & TRAINING	69.00
			<u>69.00</u>
		VENDOR TOTAL:	<u>69.00</u>
M098	MISS DIG SYSTEM INC		
20210613	ANNUAL MAINTENANCE FEES		
	*2021 TRANSMISSION-BASED FEE MEMBERSHIPS		\$815.53
	2021 1ST OF 3 ANNUAL ADJ FEE SYSTEM ENHANCEMENTS		\$166.39
	2021 ANNUAL MAINTENANCE FEE FOR CODES		\$257.60
	2021 ANNUAL MAINTENANCE FEE REMOTE MEMBER ACC		\$ 77.10
	2021 EDUCATION & AWARENESS FEE		\$250.00
592-544.000-915.000	MEMBERSHIPS		783.31
592-548.000-915.000	MEMBERSHIPS		783.31
			<u>783.31</u>

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Vendor Code	Vendor Name	Invoice Description	Amount
Invoice GL Number	GL Description		
			1,566.62
VENDOR TOTAL:			1,566.62
M038	MML WORKERS' COMP FUND		
11029205	MML WORKERS'COMPENSATION FUND *POLICY#5002490-20 7/1/20-7/1/21 QUARTERLY PAYMENT		
101-270.000-937.000	WORKERS COMPENSATION INSURANCE		2,009.00
VENDOR TOTAL:			2,009.00
P157	PARAGON LABORATORIES INC		
107423-216310	TOTAL ORGANIC CARBON *WTP-LAB SUPPLIES		
592-549.000-762.000	LAB SUPPLY		117.00
VENDOR TOTAL:			117.00
R012	RAYMOND JAMES & ASSOCIATES		
STATEMENT	EMPLOYER RETIREMENT CONTRIBUTION-DEC 20		
101-270.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-DEC 20		16,111.85
202-450.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-DEC 20		859.30
203-450.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-DEC 20		1,557.48
209-000.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-DEC 20		429.65
592-543.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-DEC 20		3,222.37
592-547.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-DEC 20		4,672.44
VENDOR TOTAL:			26,853.09
S290	RELIANCE STANDARD		
STATEMENT	MONTHLY DENTAL INSURANCE PREMIUM *12/1/2020-12/31/2020		
101-215.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM		55.00
101-301.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM		245.00
101-441.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM		264.00
101-253.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM		108.75
202-450.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM		44.00
203-450.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM		66.00
592-543.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM		53.83
592-547.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM		93.42

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Vendor Code	Vendor Name	Invoice Description	Amount
Invoice GL Number	GL Description		
			930.00
STATEMENT	MONTHLY DENTAL INSURANCE		
	*12/1/2020-12/31/2020		
736-000.000-723.000	MONTHLY DENTAL INSURANCE		1,888.00
		VENDOR TOTAL:	2,818.00
S288	RELIANCE STANDARD LIFE INSURANCE CO		
STATEMENT	MONTHLY LIFE INSURANCE PREMIUM		
	*12/1/2020-12/31/2020		
101-172.000-726.000	MONTHLY LIFE INSURANCE PREMIUM		15.21
101-215.000-726.000	MONTHLY LIFE INSURANCE PREMIUM		19.87
101-301.000-726.000	MONTHLY LIFE INSURANCE PREMIUM		72.20
101-441.000-726.000	MONTHLY LIFE INSURANCE PREMIUM		35.34
101-253.000-726.000	MONTHLY LIFE INSURANCE PREMIUM		14.25
202-450.000-726.000	MONTHLY LIFE INSURANCE PREMIUM		5.89
203-450.000-726.000	MONTHLY LIFE INSURANCE PREMIUM		8.85
592-543.000-726.000	MONTHLY LIFE INSURANCE PREMIUM		13.41
592-547.000-726.000	MONTHLY LIFE INSURANCE PREMIUM		18.66
		VENDOR TOTAL:	203.68
S004	SEMCOG		
INV00449	DESIGNATED MANAGEMENT AGENCY FEE		
	*2020-2021 DMA FEE		
101-101.000-915.000	MEMBERSHIPS		500.00
		VENDOR TOTAL:	500.00
S021	ST CLAIR CO ROAD COMMISSION		
512954	TRAFFIC FLASHER @ KING & PLANK		
202-456.000-802.000	CONTRACTUAL SERVICES		3.45
		VENDOR TOTAL:	3.45
S268	ST CLAIR COUNTY EQUALIZATION		

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Vendor Code	Vendor Name	Amount
Invoice GL Number	Invoice Description GL Description	
STATEMENT	ASSESSING SERVICES RENDERED OCT-DEC 2020 *OCT-DEC 2020 \$36,500 YEAR 1, QUARTERLY PAYMENTS OF \$9125 FOR MAY 1, 2020-APRIL 30, 2021	
101-257.000-802.000	CONTRACTUAL SERVICES	9,125.00
VENDOR TOTAL:		<u>9,125.00</u>

S204	ST CLAIR COUNTY TREASURER	
STATEMENT	2020 SUMMER TAX-11/1/20-11/15/20	
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-REAL	504.98
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-INTEREST-(REAL)	10.53
703-000.000-222.001	DUE TO COUNTY-OPERATING-REAL	1,423.98
703-000.000-222.001	DUE TO COUNTY-OPERATING-INT-(REAL)	29.64
703-000.000-236.000	DUE TO SPECIAL EDUCATION-REAL	617.88
703-000.000-236.000	DUE TO SPECIAL EDUCATION-INT-(REAL)	12.87
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-REAL	51.77
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-INT-(REAL)	1.07
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-REAL	247.12
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-INT-(R)	5.16
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-REAL	1,604.02
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-INT-(R)	33.42
<u>4,542.44</u>		

STATEMENT	2020 SUMMER TAX-11/16/20-11/30/20	
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-REAL	359.67
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-INTEREST-(REAL)	11.33
703-000.000-222.001	DUE TO COUNTY-OPERATING-REAL	1,014.18
703-000.000-222.001	DUE TO COUNTY-OPERATING-INT-(REAL)	31.89
703-000.000-236.000	DUE TO SPECIAL EDUCATION-REAL	440.07
703-000.000-236.000	DUE TO SPECIAL EDUCATION-INT-(REAL)	13.86
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-REAL	36.87
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-INT-(REAL)	1.16
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-REAL	176.01
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-INT-(R)	5.55
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-REAL	1,142.44
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-INT-(R)	35.97
<u>3,269.00</u>		

VENDOR TOTAL: 7,811.44

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Vendor Code	Vendor Name	Invoice Description	Amount
Invoice GL Number	GL Description		
BLR448550	WWTP BOILER INSPECTION		
	*INSPECTION DATE 10/30/2020		
592-545.000-802.000	CONTRACTUAL SERVICES		60.00
VENDOR TOTAL:			60.00
S352	STATE OF MICHIGAN-EGLE		
761-10590317	PUBLIC WATER SUPPLY ANNUAL FEE 2021		
	*CUSTOMER ID#143590		
592-549.000-820.000	PUBLIC SUPPLY FEE		1,300.05
VENDOR TOTAL:			1,300.05
T009	THE CLEANING CREW II LLC		
574	LIBRARY CLEANING		
	*OCT 1,3,6,8,10,13,15,17,20,22,24,27,29,31, 2020.		
101-790.000-802.000	CONTRACTUAL SERVICES		560.00
VENDOR TOTAL:			560.00
T035	THEUT REDI-MIX SUPPLY INC		
1144991	MANHOLE BLOCK		
	*SANITARY MANHOLE REPAIR		
592-544.000-934.000	OTHER REPAIRS AND MAINTENANCE		56.60
VENDOR TOTAL:			56.60
T016	TRACY KALLEK		
36	BUILDING OFFICIAL HOURS		
	*WE 10/03/20	\$304.00	
	WE 10/10/20	\$304.00	
	WE 10/17/20	\$304.00	
	WE 10/24/20	\$304.00	
	WE 10/31/20	\$304.00	
101-371.000-802.000	CONTRACTUAL SERVICES		1,520.00
VENDOR TOTAL:			1,520.00
USB20	U.S. BANK EQUIPMENT FINANCE		



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Vendor Code	Vendor Name	Amount
Invoice GL Number	Invoice Description GL Description	
427894431	COPIER LEASE PAYMENT *NOVEMBER 2020- CITY OFFICES TOSHIBA ESTUDIO 5506ACT COPIER S/N#CHLF14551	
101-265.000-884.000	EQUIPMENT LEASE	173.63
VENDOR TOTAL:		173.63
U101	USA TODAY NETWORK	
0003561538	HYDRANT FLUSHING PUBLICATION *10/7/20-10/13/20	
101-441.000-901.000	ADVERTISING	34.00
VENDOR TOTAL:		34.00
V006	VERIZON WIRELESS	
9867742494	(4) IN CAR MODEMS - PD *11/24/20-12/23/20	
101-301.000-850.000	(4) IN CAR MODEMS - PD	114.17
VENDOR TOTAL:		114.17
W095	WADE TRIM	
2019236	BELL ST & ST. CLAIR ST. RECONSTRUCTION *PROFESSIONAL SERVICES 8/29/20-9/25/20 BELL ST. & ST. CLAIR ST. RECONSTRUCTION PROJECT: MRN200401T TOTAL FEE: \$9,000.00 TO DATE BILLINGS \$4044.50 TOTAL REMAINING \$4955.50 CITY COMMISSION APPROVED 1/16/2020 MEETING	
592-000.000-152.000	CAPITAL OUTLAY-WATER	4,044.50
2019539	BELL ST. & ST. CLAIR ST. RECONSTRUCTION *PROFESSIONAL SERVICES 9/26/20-10/30/20 BELL ST. & ST. CLAIR ST. RECONSTRUCTION PROJECT: MRN200401T TOTAL FEE: \$9,000.00 TO DATE BILLINGS \$8178.40 TOTAL REMAINING \$ 821.60 CITY COMMISSION APPROVED 1/16/2020 MEETING	
592-000.000-152.000	CAPITAL OUTLAY-WATER	4,133.90

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Vendor Code	Vendor Name	Invoice	Invoice Description	GL Number	GL Description	Amount
VENDOR TOTAL:						8,178.40
W103	WADE TRIM					
2019431	PROFESSIONAL SERVICES RENDERED THRU 10/30/20		*PROJECT # MRN600120D			
	HIDDEN HARBOR TRAFFIC DATA MEMO					
	ATTEND 10/12/2020 PLANNING COMMISSION MEETING					
101-701.000-801.000	PROFESSIONAL SERVICES RENDERED					623.75
2019433	PROFESSIONAL SERVICES THRU 10/30/20		*AS NEEDED PLANNING SERVICES 2020			
	103-BEATTIE SITE CONDO PRELIM SPR					
101-701.000-801.000	PROFESSIONAL SERVICES					810.00
2019440	PROFESSIONAL SERVICES THRU 10/30/20		*ZONING ORDINANCE/CITY CODE UPDATES-PHASE 2			
	ADAM C YOUNG					
101-701.000-801.000	PROFESSIONAL SERVICES					540.00
VENDOR TOTAL:						1,973.75
W100	WILLIAM J KARAS					
STATEMENT	MECHANICAL INSPECTIONS					
101-371.000-802.000	*PM200021 02-285-0069-000 220 ONTARIO LANE \$180.00					135.00
	CONTRACTUAL SERVICES					
STATEMENT	MECHANICAL INSPECTIONS					
101-371.000-802.000	*PM200025 02-950-0027-000 414 WOODWORTH \$155.00					116.25
	MECHANICAL INSPECTIONS					
STATEMENT	MECHANICAL INSPECTIONS					
101-371.000-802.000	*PM200016 02-650-0004-000 556 ROBERTSON \$150.00					112.50
	MECHANICAL INSPECTIONS					
STATEMENT	PLUMBING INSPECTIONS					
101-371.000-802.000	*PP200011 02-875-0059-000 1945 S. PARKER ST. \$130.00					97.50
	PLUMBING INSPECTIONS					

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Vendor Code	Vendor Name		
Invoice	Invoice Description		
GL Number	GL Description		Amount
		VENDOR TOTAL:	461.25
		TOTAL - ALL VENDORS:	180,045.88
FUND TOTALS			
Fund 101 - GENERAL FUND			93,108.87
Fund 202 - MAJOR STREET FUND			1,311.03
Fund 203 - LOCAL STREET FUND			2,133.74
Fund 209 - CEMETERY FUND			459.09
Fund 592 - WATER/SEWER FUND			41,466.97
Fund 703 - TAX ACCOUNT FUND			22,201.13
Fund 736 - RETIREE HEALTH INS TRUST FUND			19,365.05

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Vendor Code	Vendor Name	Invoice	Invoice Description	GL Number	GL Description	Amount
A023	AARON D ATKINSON					
	STATEMENT		MONTHLY PHONE REIMBURSEMENT-DEC 2020			
		101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT-DEC 2020			35.00
						VENDOR TOTAL: 35.00
C072	ADVANCE AUTO PARTS					
		5880-368883	MINI BULBS/IND SEALED BEAM (2)			
			*DPW			
		101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE			29.78
						VENDOR TOTAL: 29.78
R011	ASCENSION MICHIGAN AT WORK					
		410264	CHAIN OF CUSTODY-RANDOM TEST			
			*AARON ATKINSON			
		101-441.000-731.000	EMPLOYMENT SCREENING			22.00
						VENDOR TOTAL: 22.00
A275	BRIAN ATHERTON					
	STATEMENT		MONTHLY PHONE REIMBURSEMENT-DEC 2020			
		101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT-DEC 2020			35.00
						VENDOR TOTAL: 35.00
D161	DANIEL BAXENDALE II					
	STATEMENT		MONTHLY PHONE REIMBURSEMENT-DEC 2020			
		101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT-DEC 2020			35.00
						VENDOR TOTAL: 35.00
D80	DANIEL DEGUEISIPPE					
	STATEMENT		OVERTIME LUNCH MONIES			
			*5.5 HRS- SATURDAY NOVEMBER 28 FUNERAL@ 1:30 PM			
		101-441.000-722.001	OVERTIME LUNCH MONIES			5.00

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Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
STTEMENT	MONTHLY PHONE REIMBURSEMENT-DEC 2020	
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT-DEC 2020	35.00
		VENDOR TOTAL: 40.00
D159	DAVIS LISTMAN PLLC	
9160	PROFESSIONAL SERVICES *GENERAL NOVEMBER 2020	
101-266.000-801.000	PROFESSIONAL SERVICES	1,325.25
9161	PROFESSIONAL SERVICES *NOVEMBER 2020-PROSECUTIONS	
101-266.000-801.000	PROFESSIONAL SERVICES	1,610.25
		VENDOR TOTAL: 2,935.50
D050	DYCK SECURITY SERVICES	
S18746	12 VOLT 7 AMP HR BACKUP B *WWTP-3 PANEL BATTERIES	
592-545.000-931.003	EQUIPMENT REPAIRS	60.00
		VENDOR TOTAL: 60.00
E070	EDW C LEVY CO	
2558103	23A LS MAR *MAJOR ROADS	
202-452.000-761.000	ROAD/STREET MATERIAL	73.94
		VENDOR TOTAL: 73.94
E010	ELAINE LEVEN	
STATEMENT	MONTHLY PHONE REIMBURSEMENT-DEC 2020	
101-172.000-850.000	MONTHLY PHONE REIMBURSEMENT-DEC 2020	40.00
		VENDOR TOTAL: 40.00

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Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
E086	EMTERRA ENVIRONMENTAL USA CORP	
389768	TRASH & RECYCLING/LANDFILL FEES *DECEMBER 2020	
101-528.000-802.000	CONTRACTUAL SERVICES	24,064.50
101-528.000-802.000	CONTRACTUAL SERVICES	212.94
		<u>24,277.44</u>
	VENDOR TOTAL:	<u>24,277.44</u>
E005	ENVIRONMENTAL CONSULTING & TECH INC	
204817	PROFESSIONAL SERVICES THRU 10/30/20 *PROJECT # 190082	
592-549.000-802.400	DRINKING WATER EQUIPMENT MAINTENANCE & DATA MGMT WATER MONITORING SERVICES	1,000.00
		<u>1,000.00</u>
	VENDOR TOTAL:	<u>1,000.00</u>
FV150	F & V OPERATIONS RESOURCE MGMT	
3611	OPERATIONS OF WATER & WWTP PLANT *12 MONTHS -CONTRACTUAL SERVICES PROJECT # 712520 7/1/20-6/30/21 38% - 592-545.000-802.000 62% - 592-549.000-802.000	
592-545.000-802.000	OPERATIONS OF WATER & WWTP PLANT	12,190.04
592-549.000-802.000	OPERATIONS OF WATER & WWTP PLANT	19,889.02
		<u>32,079.06</u>
	VENDOR TOTAL:	<u>32,079.06</u>
B017	FOSTER BLUE WATER OIL LLC	
2033602853	DIESEL FUEL (926.1 GAL) *DPW	
101-441.000-758.000	DIESEL FUEL	1,549.37
		<u>1,549.37</u>
	VENDOR TOTAL:	<u>1,549.37</u>
H101	HAVILAND PRODUCTS COMPANY	

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Vendor Code	Vendor Name	Invoice	Invoice Description	GL Number	GL Description	Amount
375945	ACID, HYDROFLUOSILLIC NSF/ BLEACH-NSF					
592-549.000-753.001	*WATER PLANT-PROCESS CHEMICALS PROCESS CHEMICALS					1,816.50
VENDOR TOTAL:						1,816.50
H123	HESCO					
20201547	HAYWARD GORDON XR3(8) TORUS RECESSED IMPELLER PUMP *GRIT PUMP FOR WASTEWATER TREATMENT PLANT					
592-000.000-154.000	APPROVED AT CITY COMMISSION MEETING 8/6/2020 GRIT PUMP					15,780.00
VENDOR TOTAL:						15,780.00
H063	HI-TECH SYSTEM SERVICE					
67870	TECH CARE PREMIUM AGREEMENT *ANNUAL TECH CARE PREMIUM AGREEMENT SERVICE PERIOD -DECEMBER 2020					
101-265.000-948.000	REMOTE MONITORING & MGT PREM SERVER					624.00
101-265.000-948.000	REMOTE MONITORING & MGT PREM USER					304.00
101-265.000-948.000	REMOTE MONITORING & MGT PREM NAS/EXT HDD					52.00
101-265.000-948.000	TECHCLOUD ANTI-SPAM IN/OUT FILTERING					14.00
101-265.000-948.000	TECHCLOUD BACKUP VIRTUAL SVR LICENSE					144.00
VENDOR TOTAL:						1,138.00
I039	IDEXX DISTRIBUTION, INC.					
3074598326	120 ML VESSELL W/STA 200 PACK *WATER PLANT-LAB SUPPLIES					
592-549.000-762.000	LAB SUPPLY					392.88
VENDOR TOTAL:						392.88
A118	INTERSTATE BILLING SERVICE INC					
P71523	KIT SEAL-FUELSE 65E1/FRT *DPW-JCB REPAIR					
101-441.000-931.003	EQUIPMENT REPAIRS					27.37

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Vendor Code	Vendor Name	Invoice	Invoice Description	GL Number	GL Description	Amount
						VENDOR TOTAL: <u>27.37</u>
J032	JAMES D HEASLIP					
STATEMENT	MONTHLY PHONE REIMBURSEMENT-DEC 2020					
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT-DEC 2020					65.00
						VENDOR TOTAL: <u>65.00</u>
V023	JAMES R VANDERMEULEN					
STATEMENT	MONTHLY PHONE REIMBURSEMENT-DEC 2020					
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT-DEC 2020					35.00
						VENDOR TOTAL: <u>35.00</u>
K076	KCA SERVICES					
006	TREE REMOVAL					
	*222 S. BELLE RIVER-REMOVED 1 DEAD MAPLE TREE OUT OF HOMEOWNERS					
	SERVICE WIRE-HAULED ALL DEBRIS AWAY-GROUND STUMP					
101-271.000-802.000	CONTRACTUAL SERVICES					650.00
						VENDOR TOTAL: <u>650.00</u>
K075	KRISTEN BAXTER					
STATEMENT	MONTHLY PHONE REIMBURSEMENT-DEC 2020					
101-215.000-850.000	MONTHLY PHONE REIMBURSEMENT-DEC 2020					40.00
						VENDOR TOTAL: <u>40.00</u>
M516	MEGAN PEARCE					
STATEMENT	MONTHLY PHONE REIMBURSEMENT-DEC 2020					
101-253.000-850.000	MONTHLY PHONE REIMBURSEMENT-DEC 2020					40.00
						VENDOR TOTAL: <u>40.00</u>
I007	MICHAEL P ITRICH					
STATEMENT	MONTHLY PHONE REIMBURSEMENT-DEC 2020					



INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 12/17/2020 - 12/17/2020  
 JOURNALIZED  
 OPEN  
 ENCUMBRANCES 12/17/20

Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT-DEC 2020	65.00
		VENDOR TOTAL: 65.00
M350	MURRAY UNDERGROUND SYSTEMS, INC.	
1585	BELL & ST. CLAIR STREET RECONSTRUCTION	
	*CITY COMMISSION APPROVED AT AUGUST 6, 2020 MEETING.	
592-548.000-986.000	CAPITAL OUTLAY-GENERAL	191,895.00
592-000.000-154.000	CAPITAL OUTLAY -WASTEWATER	52,550.00
203-452.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	44,635.75
		289,080.75
		VENDOR TOTAL: 289,080.75
N075	NYE UNIFORM	
756974	(2) MOCK TURTLENECKS/EMBROIDERY	
	*POLICE	
101-301.000-767.000	CLOTHING	105.55
759058	EMBLEM SEWED ON (2) POLO SHIRTS	
	*POLICE	
101-301.000-767.000	CLOTHING	6.00
		VENDOR TOTAL: 111.55
P012	PAUL A WESTRICK	
STATEMENT	MONTHLY PHONE REIMBURSEMENT-DEC 2020	
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT-DEC 2020	35.00
		VENDOR TOTAL: 35.00
S012	SEMCO ENERGY GAS CO	
STATEMENT	MONTHLY GAS SERVICE CHARGE-514044	
	*303 S WATER ST	
	10/23/20 - 11/23/20	
101-265.000-921.002	MONTHLY GAS SERVICE CHARGE-514044	89.02

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
EXP CHECK RUN DATES 12/17/2020 - 12/17/2020  
JOURNALIZED  
OPEN  
ENCUMBRANCES 12/17/20

Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
STATEMENT	MONTHLY GAS SERVICE CHARGE-219921 *231 S WATER ST 10/23/20 - 11/23/20	
592-549.000-921.002	MONTHLY GAS SERVICE CHARGE-219921	138.10
STATEMENT	MONTHLY GAS SERVICE CHARGE-273448 *229 S WATER ST (GENERATOR) 10/23/20 - 11/23/20	
592-549.000-921.002	MONTHLY GAS SERVICE CHARGE-273448	121.55
STATEMENT	MONTHLY GAS SERVICE CHARGE-169102 *405 S MAIN ST 10/23/20 - 11/23/20	
101-804.000-921.002	MONTHLY GAS SERVICE CHARGE-169102	93.98
STATEMENT	MONTHLY GAS SERVICE CHARGE-326160 *514 S PARKER ST 10/26/20 - 11/24/20	
101-441.000-921.002	MONTHLY GAS SERVICE CHARGE-326160	252.64
STATEMENT	MONTHLY GAS SERVICE CHARGE-315021 *1696 S PARKER ST 10/26/20 -11/24/20	
592-545.000-921.002	MONTHLY GAS SERVICE CHARGE-315021	436.86
STATEMENT	MONTHLY GAS SERVICE CHARGE-544346 *260 S. PARKER B 10/26/20 - 11/24/20	
101-265.000-921.002	MONTHLY GAS SERVICE CHARGE-544346	72.70
STATEMENT	MONTHLY GAS SERVICE CHARGE-123325C/580815 *304 S BELLE RIVER AVE 10/26/20 - 11/24/20	
592-546.000-921.002	MONTHLY GAS SERVICE CHARGE-123325C	52.02
STATEMENT	MONTHLY GAS SERVICE CHARGE-535659 *260 S. PARKER ST. UNIT A 10/26/20 - 11/24/20	

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 12/17/2020 - 12/17/2020  
 JOURNALIZED  
 OPEN  
 ENCUMBRANCES 12/17/20

Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
101-265.000-921.002	MONTHLY GAS SERVICE CHARGE-535659	123.76
STATEMENT	MONTHLY GAS SERVICE CHARGE-311709 *300 S PARKER ST 10/26/20 - 11/24/20	
101-790.000-921.002	MONTHLY GAS SERVICE CHARGE-311709	105.01
STATEMENT	MONTHLY GAS SERVICE CHARGE-295016 *375 S PARKER ST 10/26/20 - 11/24/20	
101-301.000-921.002	MONTHLY GAS SERVICE CHARGE-295016	41.69
VENDOR TOTAL:		1,527.33
S157	SIDELINE ELECTRIC	
1204	SERVICE CALL *BELLE RIVER PUMP STATION PUMP #1 TRIPPING MOTOR OVERLOAD INTERMITTENTLY-CHECKED PUMP, MOTOR AMPERAGE WAS CORRECT- SUGGESTED IT MIGHT BE A MECHANICAL PROBLEM WITH SHAFT OR PUMP IMPELLER. LABOR ONLY - 2 HRS	
592-546.000-934.000	OTHER REPAIRS AND MAINTENANCE	160.00
VENDOR TOTAL:		160.00
S033	ST CLAIR CO CRIMINAL JUSTICE ASSN	
STATEMENT	ANNUAL DUES FOR YEAR 2021 *CHIEF JAMES HEASLIP	
101-301.000-915.000	MEMBERSHIPS	100.00
VENDOR TOTAL:		100.00
S284	ST CLAIR COUNTY TREASURER	
1360	CLEMIS CONNECTIVITY COSTS/SUPPORT *POLICE DEPT-JULY 2020-SEPTEMBER 2020	
101-301.000-802.000	CLEMIS CONNECTIVITY COSTS	174.74
101-301.000-802.000	CLEMIS 24 X 7 SUPPORT	36.00
VENDOR TOTAL:		210.74

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 12/17/2020 - 12/17/2020  
 JOURNALIZED  
 OPEN  
 ENCUMBRANCES 12/17/20

Vendor Code	Vendor Name	Invoice	Invoice Description	GL Number	GL Description	Amount
						VENDOR TOTAL: 210.74
T009	THE CLEANING CREW II LLC					
582	CLEANING-CITY OFFICES		*NOV 8,15,22,25			
101-265.000-802.000	CONTRACTUAL SERVICES					200.00
583	LIBRARY CLEANING		*NOV 3,5,7,10,12,14,17,19,21,24,28, 2020			
101-790.000-802.000	CONTRACTUAL SERVICES					440.00
						VENDOR TOTAL: 640.00
T125	TK & ASSOCIATES LLC					
7790	(1) SEMI LOAD OF SCREENED SAND		*SYSTEM MAINTENANCE WATER			
592-548.000-761.000	ROAD/STREET MATERIAL					345.00
						VENDOR TOTAL: 345.00
USB20	U.S. BANK EQUIPMENT FINANCE					
430310797	COPIER LEASE PAYMENT		*CITY OFFICES-TOSHIBA-DECEMBER 2020			
101-265.000-884.000	EQUIPMENT LEASE					190.99
						VENDOR TOTAL: 190.99
U029	USA BLUEBOOK					
436656	NALGENE PMP GRADUATED CYLINDER/LAMP ASSEMBLY					
592-549.000-762.000	LAB SUPPLY					110.83
						VENDOR TOTAL: 110.83
						TOTAL - ALL VENDORS: 374,774.03



Office of City Clerk

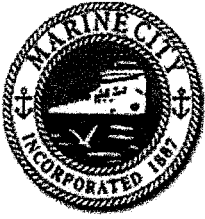
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**CITY COMMISSION VACANCY**

Applications were received from the following residents:

- 1) John M. Kreidler, 347 North Parker Street
- 2) Craig McKenzie, 551 Broadway
- 3) Raymond Meli, 408 Pearl Street

Kristen Baxter  
City Clerk  
11/09/2020



# CITY OF MARINE CITY

## BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: John M. Kreidler

Address: 347 N. PARKER ST.

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Indicate below which you are interested in serving on (may select more than one):

CITY COMMISSION

LIBRARY BOARD

PLANNING COMMISSION

DANGEROUS BUILDING BOARD

ZONING BOARD OF APPEALS

OF APPEALS

T.I.F.A.

COMMUNITY & ECONOMIC

BOARD OF REVIEW

DEVELOPMENT BOARD

HISTORICAL COMMISSION

Please answer the following:

- |   | Yes                                 | No                                  |
|---|-------------------------------------|-------------------------------------|
| • Are you a Resident of the City of Marine City                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| • Are you a Registered Elector of the City of Marine City         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| • Are you in default to the City (Taxes, Water Bills, Etc)        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you in violation to the City (Blight, Building, Code, Etc.) | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you a State registered Architect or Engineer                | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you a Building Contractor                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you currently employed by the City                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

Comment on your area of interest and your experience in the community.  
Feel free to attach additional pages or a resume.

John M. Kreidler  
(Signature)

10-7-2020  
(Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION



# CITY OF MARINE CITY

## BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: CRAIG MCKENZIE

Address: 551 BROADWAY

Telephone: 810 [REDACTED]

Email: [REDACTED]

Indicate below which you are interested in serving on (may select more than one):

- CITY COMMISSION
- LIBRARY BOARD
- PLANNING COMMISSION
- DANGEROUS BUILDING BOARD
- ZONING BOARD OF APPEALS
- OF APPEALS
- T.I.F.A.
- COMMUNITY & ECONOMIC
- BOARD OF REVIEW
- DEVELOPMENT BOARD
- HISTORICAL COMMISSION

Please answer the following:

- |   | Yes                                 | No                                  |
|---|-------------------------------------|-------------------------------------|
| • Are you a Resident of the City of Marine City                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| • Are you a Registered Elector of the City of Marine City         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| • Are you in default to the City (Taxes, Water Bills, Etc)        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you in violation to the City (Blight, Building, Code, Etc.) | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you a State registered Architect or Engineer                | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you a Building Contractor                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you currently employed by the City                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

Comment on your area of interest and your experience in the community.  
Feel free to attach additional pages or a resume.

\_\_\_\_\_  
 \_\_\_\_\_  
 (Signature) 11-18-2020  
 \_\_\_\_\_  
 \_\_\_\_\_  
 (Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION



# CITY OF MARINE CITY

## BOARDS AND COMMISSIONS APPLICATION

RECEIVED  
NOV 18 2020  
City of Marine City

Name of Applicant: Raymond Meli

Address: 408 Pearl St.

Telephone: 810- [unclear] cell

Email: \_\_\_\_\_

Indicate below which you are interested in serving on (may select more than one):

CITY COMMISSION

LIBRARY BOARD

PLANNING COMMISSION

DANGEROUS BUILDING BOARD

ZONING BOARD OF APPEALS

OF APPEALS

T.I.F.A.

COMMUNITY & ECONOMIC

BOARD OF REVIEW

DEVELOPMENT BOARD

HISTORICAL COMMISSION

Please answer the following:

Yes No

- Are you a Resident of the City of Marine City
- Are you a Registered Elector of the City of Marine City
- Are you in default to the City (Taxes, Water Bills, Etc)
- Are you in violation to the City (Blight, Building, Code, Etc.)
- Are you a State registered Architect or Engineer
- Are you a Building Contractor
- Are you currently employed by the City

Comment on your area of interest and your experience in the community.  
Feel free to attach additional pages or a resume.

Served as city Commissioner 2012-2016  
was on T.I.F.A. board 2009 Want to see MC Prosper

Raymond Meli  
(Signature)

11/18/2020  
(Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION





Office of City Clerk

---

The following applications for various Boards and Commissions have been received by the City Clerk's Office:

**Planning Commission – 1 vacancy**

- Benjamin Heath, 545 North Main Street

**Historical Commission – 3 vacancies**

- William Beutell, 535 North Main Street
- Suzanne Jenken, 809 South Water Street

**Zoning Board of Appeals – 1 vacancy**

- Mark Bassham, 488 North William Street

**Board of Review – 1 vacancy**

- Dan Micoff, 237 North 2<sup>nd</sup> Street

**Community & Economic Development – 1 vacancy for resident member**

- No applications received

**Tax Increment Financing Authority – 2 vacancies**

- No applications received

Kristen Baxter  
11-09-2020



# CITY OF MARINE CITY

## BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: Benjamin Heath

Address: 545 North Main St.

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Indicate below which you are interested in serving on (may select more than one):

CITY COMMISSION

LIBRARY BOARD

PLANNING COMMISSION

DANGEROUS BUILDING BOARD

ZONING BOARD OF APPEALS

OF APPEALS

T.I.F.A.

COMMUNITY & ECONOMIC

BOARD OF REVIEW

DEVELOPMENT BOARD

HISTORICAL COMMISSION

Please answer the following:

- |   | Yes                                 | No                                  |
|---|-------------------------------------|-------------------------------------|
| • Are you a Resident of the City of Marine City                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| • Are you a Registered Elector of the City of Marine City         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| • Are you in default to the City (Taxes, Water Bills, Etc)        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you in violation to the City (Blight, Building, Code, Etc.) | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you a State registered Architect or Engineer                | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you a Building Contractor                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you currently employed by the City                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

Comment on your area of interest and your experience in the community.  
Feel free to attach additional pages or a resume.

Professionally, In a business consultant in business continuity and disaster recovery.

[Signature]  
(Signature)

11/19/2020  
(Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION



# CITY OF MARINE CITY

## BOARDS AND COMMISSIONS APPLICATION

RECEIVED  
NOV 04 2020  
Marine City

Name of Applicant: WILLIAM BEUTEL

Address: 535 N. MAIN

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Indicate below which you are interested in serving on (may select more than one):

CITY COMMISSION

LIBRARY BOARD

PLANNING COMMISSION

DANGEROUS BUILDING BOARD

ZONING BOARD OF APPEALS

OF APPEALS

T.I.F.A.

COMMUNITY & ECONOMIC

BOARD OF REVIEW

DEVELOPMENT BOARD

HISTORICAL COMMISSION

Please answer the following:

Yes No

- Are you a Resident of the City of Marine City
- Are you a Registered Elector of the City of Marine City
- Are you in default to the City (Taxes, Water Bills, Etc)
- Are you in violation to the City (Blight, Building, Code, Etc.)
- Are you a State registered Architect or Engineer
- Are you a Building Contractor
- Are you currently employed by the City

Comment on your area of interest and your experience in the community.  
Feel free to attach additional pages or a resume.

\_\_\_\_\_  
 \_\_\_\_\_  
William Beutel 11/4/20  
 (Signature) (Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION



# CITY OF MARINE CITY

## BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: Suzanne Jenken

Address: 809 S. Water Marine City

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Indicate below which you are interested in serving on (may select more than one):

CITY COMMISSION

LIBRARY BOARD

PLANNING COMMISSION

DANGEROUS BUILDING BOARD

ZONING BOARD OF APPEALS

OF APPEALS

T.I.F.A.

COMMUNITY & ECONOMIC

BOARD OF REVIEW

DEVELOPMENT BOARD

HISTORICAL COMMISSION

RECEIVED  
NOV 09 2020  
City of Marine City

Please answer the following:

- |   | Yes                                 | No                                  |
|---|-------------------------------------|-------------------------------------|
| • Are you a Resident of the City of Marine City                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| • Are you a Registered Elector of the City of Marine City         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| • Are you in default to the City (Taxes, Water Bills, Etc)        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you in violation to the City (Blight, Building, Code, Etc.) | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you a State registered Architect or Engineer                | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you a Building Contractor                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you currently employed by the City                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

Comment on your area of interest and your experience in the community.  
Feel free to attach additional pages or a resume.

\_\_\_\_\_  
Suzanne Jenken  
(Signature) 11/5/20  
(Date)

**RETURN TO CITY CLERK'S OFFICE UPON COMPLETION**



# CITY OF MARINE CITY

## BOARDS AND COMMISSIONS APPLICATION

NOV 17 2020

Name of Applicant: BASSHAM, MARK S.

Address: 488 N. WILLIAM ST., MARINE CITY, MI.

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Indicate below which you are interested in serving on (may select more than one):

CITY COMMISSION

LIBRARY BOARD

PLANNING COMMISSION

DANGEROUS BUILDING BOARD

ZONING BOARD OF APPEALS

OF APPEALS

T.I.F.A.

COMMUNITY & ECONOMIC

BOARD OF REVIEW

DEVELOPMENT BOARD

HISTORICAL COMMISSION

Please answer the following:

- |   | Yes                                 | No                                  |
|---|-------------------------------------|-------------------------------------|
| • Are you a Resident of the City of Marine City                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| • Are you a Registered Elector of the City of Marine City         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| • Are you in default to the City (Taxes, Water Bills, Etc)        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you in violation to the City (Blight, Building, Code, Etc.) | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you a State registered Architect or Engineer                | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you a Building Contractor                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| • Are you currently employed by the City                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

Comment on your area of interest and your experience in the community.  
Feel free to attach additional pages or a resume.

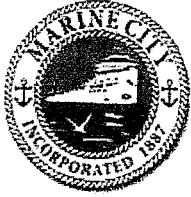
Mark S. Bassham

(Signature)

11-2-2020

(Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION



# CITY OF MARINE CITY

## BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: Dans Micolet

Address: 237 N and St

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Indicate below which you are interested in serving on (may select more than one):

CITY COMMISSION

LIBRARY BOARD

PLANNING COMMISSION

DANGEROUS BUILDING BOARD

ZONING BOARD OF APPEALS

OF APPEALS

T.I.F.A.

COMMUNITY & ECONOMIC

BOARD OF REVIEW

DEVELOPMENT BOARD

HISTORICAL COMMISSION

Please answer the following:

	Yes	No
• Are you a Resident of the City of Marine City	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Are you a Registered Elector of the City of Marine City	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Are you in default to the City (Taxes, Water Bills, Etc)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Are you in violation to the City (Blight, Building, Code, Etc.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Are you a State registered Architect or Engineer	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Are you a Building Contractor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Are you currently employed by the City	<input type="checkbox"/>	<input checked="" type="checkbox"/>

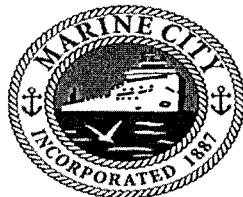
Comment on your area of interest and your experience in the community.  
Feel free to attach additional pages or a resume.

Renewal

[Signature]  
(Signature)

12-3-20  
(Date)

**RETURN TO CITY CLERK'S OFFICE UPON COMPLETION**



City Manager

**To:** City Commission

**From:** Elaine Leven, City Manager

**Date:** December 10, 2020

**Re:** City Manager Annual Evaluation

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Attorney Davis has provided the following as a template for what we could use to conduct the City Manager annual evaluation. He has found this to be a successful way to work together to set goals and priorities. He will speak more on this at the meeting.

Sec. 5.1. - Village Manager qualifications.

All administrative powers, duties and functions of the Village shall be vested in the Village Manager, except as otherwise provided in this charter. The Manager shall be appointed by a majority of the Council on the basis of training and ability in work which would qualify him/her for the position of Village Manager, and shall hold office at the pleasure of the Council. He/she need not be a resident of the Village at the time of his/her appointment, but shall become a resident of the village within one hundred eighty (180) days of his/her appointment, provided however, that under extraordinary circumstances, the Village Council may extend the period of time which the Village Manager must become a resident of the Village for an additional period of time, not to exceed ninety (90) additional days. The Village Manager must remain a resident of the Village of Oxford throughout his/her tenure of office. The Village Manager may, with the approval of the Council, designate an administrative officer or employee of the Village to perform the duties of the Village Manager during his/her temporary absence or incapacity. The Council shall designate a qualified person to perform the duties of Village Manager during a vacancy in the office. No person acting as Village Manager in a temporary capacity, whether during the absence or disability of the Village Manager or during a vacancy in that office, shall make any change in the administrative officers of the Village without the consent of the Council. No person who holds or who has held the office of Councilperson shall be eligible for appointment as Village Manager, or acting Village Manager, nor shall any such person perform the duties of the Village Manager during a vacancy in that office until two (2) years have elapsed following the expiration of his or her term of Councilperson.

Sec. 5.2. - Functions of and Village Council review of the Village Manager.

The Village Manager shall be the chief administrative officer of the Village government. He/she shall carry out the policies formulated by the Council.

1. He/she is charged with the responsibility of supervision and management of all the services of the Village.
2. He/she shall have the responsibility for the enforcement of the ordinances of the Village, this charter, and applicable laws of the State.
3. He/she shall make the reports to the Council required by this charter, and such others as may be required of him/her by ordinance or by resolution of the Council, and in addition thereto, any which he/she may deem advisable.
4. He/she shall prepare the budget of the Village for consideration by the Council, as in the charter provided.
5. Upon the adoption thereof by the Council, he/she shall administer the budget so adopted and keep the Council at all times informed as to the financial affairs of the Village.
6. He/she shall have the right to take part in the discussion of all matters coming before the Council, but shall have no vote.
7. In addition to the duties prescribed by this charter, he/she shall perform such other duties as may be required of [him/her] by ordinance or by resolution of the Council.

- ✕ [ 8. The Village Manager's performance of his/her responsibilities/duties as set forth in the charter and/or by ordinance or by resolution of the Council shall be reviewed annually by the Council with the Village Manager. The Council shall review the performance of the Village Manager at a regular meeting in November of each year and shall prepare a resolution outlining the responsibilities/duties of the Village Manager for the next calendar year for action by the Village Council at the last Council meeting of December of each calendar year.

(Am'd. by electors, 11-8-16; [Res. No. 2016-06, § 1, 3-22-16])

Sec. 5.3. - Administrative officers.



# **VILLAGE OF OXFORD**

## **Resolution 2017**

### **Resolution to Establish the 2017**

#### **Goals, Objectives and Duties of the Village Manager**

**WHEREAS**, the Village Council wishes to define 2017 goals, objectives and duties for the Village Manager; and

**WHEREAS**, the Village Council wishes to define the goals, objectives and duties of the Village Manager to allow for a meaningful performance review of the Village Manager at the end of 2017; and

**WHEREAS**, the Village Charter establishes certain duties and allows, by resolution, the Village Council to establish, define and set additional duties of the Village Manager; and

**WHEREAS**, the goals, objectives and duties of the Village Manager for 2017 shall include the following which shall only be subject to change by any additional resolution of the Village Council:

1. Village budget preparation and administration;
2. Finance Director duties including audit preparation assistance, oversight, reporting and timely updates to the Village Council on balance sheets with updated and appropriate journal entries;
3. Treasurer cash management, debt, deposits and investments;
4. Ordinance Enforcement oversight including coordinating with Ordinance Officer, Building Official, Police Officers and Village Attorney;
5. Community and economic development including management and oversight;
6. Public works, facilities and water treatment services and oversight;
7. Ensure compliance with MDEQ, MDOT and other State Law requirements;
8. Police services oversight including annual Police Chief review process with report to The Village Council;
9. Council reporting, proposals and responses. Timely respond and fully address issues, Concerns and information requests made by Village Council members;
10. Public, business and intergovernmental relations;
11. Personnel and benefits management. Union negotiations and union issues;
12. Assisting Attorney and Clerk as needed;
13. Overall management of all the services of the Village;
14. Coordinate with Village Clerk and conduct performance reviews of office staff with reporting to Village Council as necessary; .
15. Fully prepare and timely issue agenda packages for Village Council meetings, Planning Commission meetings and ZBA meetings; .
16. Review and update all Village personnel job descriptions and report to Village Council; and;
17. Establish a written procedure to implement and follow when Village personnel leave the employment of the Village including management of keys, access codes, email addresses, phones, documents, etc.
18. Schedule and conduct monthly staff meetings and report to Village Council from time to time as requested or directed.
19. Seek and apply for grants for special projects.

**NOW, THEREFORE, BE IT RESOLVED,** that the Village of Oxford Council does hereby establish these goals for the Manager to be evaluated no less than annually by January 2017, or more often as the Council desires.

AYES:

NAYS:

**RESOLUTION DECLARED ADOPTED.**

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Village Council of the Village of Oxford, County of Oakland, Michigan, at a regular meeting held on

\_\_\_\_\_  
Susan C. Nassar, Village Clerk



**CITY OF  
MARINE CITY**  
DEPARTMENT OF PUBLIC WORKS

303 S. Water Street  
MARINE CITY, MICHIGAN 48039  
(810) 765-9711 • Fax (810) 765-1796

TO: Elaine Leven  
FROM: Michael Itrich  
DATE: November 18, 2020  
SUBJECT: REFRIGERATED SAMPLER AT WWTP

Elaine,

The raw sampler at the Waste Water Treatment Plant is beginning to fail. This unit has been in service since 1994 when the plant was last upgraded. There are two samplers currently in use at the Waste Water Treatment Plant. One sampler is on the influent, which is raw water coming into the plant and one is on the effluent that leaves the plant to the river.

The raw sampler is a critical piece of equipment that has exceeded its useful life span. The sampler is utilized to collect samples throughout a 24-hour period. The samples are stored and analyzed for process control as well as NPDES required monitoring. It is crucial to keep the samples at a temperature between 0-6 degrees Celsius to ensure preservation for analysis. The current sampler cannot maintain that necessary temperature. The sampler refrigeration was recently repaired and it has failed again within a few weeks.

Getting a sampler that is an exact fit would be beneficial because a sampler that is not an exact fit would require a modification change permit form EGLE. We found that one of our vendors, Hesco from Farmington Hills, Michigan could provide us with a sampler that fits exactly. I have provided the Hesco quote for the amount of \$6,998 which includes all the accessories we would need to install the unit including the flow through chamber.

I have also included three quotes from USA Blue Book. One quote is for a Hach AS950 Refrigerated Sampler with 24 1-Liter bottles and 230 VAC for the amount of \$6,437. This sampler would require rewiring as we currently use 115 VAC. The second quote is for a Hach AS950 Indoor Refrigerated Sampler with 2 flow inputs, 115 VAC and a 5.5 gallon bottle for the amount of \$8,593. And third, a Hach AS950 Refrigerated Sampler with 24 1-Liter bottles and 115 VAC for the amount of \$6,360. Both the plumbing and the stands would need to be modified to accommodate the Hach units.

I am recommending that competitive bidding be waived and the sampler be purchased through Hesco for the amount of \$6,998. This price includes the accessories we need to install the unit and does not require any modifications. This project will be funded through designated ready to serve sewer funds. Please contact me with any questions.

Respectfully,

Michael Itrich  
DPW Superintendent

# QUOTE



23905 Freeway Park • Farmington Hills, MI 48335  
 Phone: 586.978.7200 • Fax: 586.978.2200  
 www.hesco-mi.com

**TO:** Mike Itrich  
 City of Marine City  
 303 S. Water Steet  
 Marine City MI 48039

Monday, November 16, 2020

**QUOTE #:** QT-190/2  
**SALESPERSON:** Glenn Hummel

(616) 977-1000

## New Influent Sampler

LINE ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	LINE TOTAL
1.00	685800001 5800 Refrigerated Sampler (115 VAC, 60 Hz) Includes control panel, refrigeration unit, distributor arm, two pump tubes, instruction manual, and pocket guide.	1	EA	6,089.00	\$6,089.00
2.00	685800009 1-bottle Configuration. Includes one polyethylene 2.5-gallon (10-liter) round bottle, locating base, one cap and two discharge tubes.	1	EA	200.00	\$200.00
4.00	605314978 SPA 1978. Generation III Hi-Temp Flow Through Chamber. Made from ABS and CPVC and compatible with liquids up to 180 degrees F. Chamber has a 2-inch inlet, 3-inch outlet, and 3- inch clean-out plug;	1	EA	223.00	\$223.00
5.00	FRT_REF1_ISCO Domestic Shipping & Handling Fees for Each for Refrigerator Sampler (Models 5800, 6712FR, Optima, Dual, Premium, Explosion Proof)	1	EA	394.00	\$394.00
3.00	681680058 3/8 inch vinyl suction line - 100 ft. includes tubing coupler.	1	EA	92.00	\$92.00
				<b>SUBTOTAL:</b>	<b>6,998.00</b>
				<b>MI SALES TAX:</b>	<b>0.00</b>
				<b>TOTAL:</b>	

Ship Via:	Best Way FOB Factory	Shipping Terms:	Included as Line Item
-----------	-------------------------	-----------------	-----------------------

Payment Terms:	Net 30	Quote Valid Through:	01/31/2021
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Lead Time:	Shipment: 2-4 Weeks ARA
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Sales Tax is NOT included.

# QUOTE

---



*Knowledgeable • Professional • Attentive • Likeable*

23905 Freeway Park • Farmington Hills, MI 48335  
Phone: 586.978.7200 • Fax: 586.978.2200  
[www.hesco-mi.com](http://www.hesco-mi.com)

If favored with a Purchase Order, please issue it to:

Teledyne Isco  
PO Box 82531  
Lincoln, NE 68501

and email it to: [orders@hesco-mi.com](mailto:orders@hesco-mi.com) and cc the HESCO Salesperson listed above, for order entry and processing.

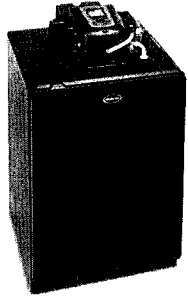
Thank you!

---

**END QUOTE**

800-548-1234

**USABlueBook**  
Get the Best Treatment™



Summary   Related Products   Accessories   More Like This   Just For You

**Part#: 39938**

Weight: 140.0 lbs

Brand: Hach Company (<https://www.usabluebook.com/m-965-hach-company.aspx>)

**Hach AS950 Refrigerated Sampler w/ 24 1-L Bottles, 230 VAC, ASR.CXXX2X41XX**

**Price:**

**\$6,437.00** USD/Each

**Need Help? Call 800-548-1234**

RELATED SEARCHES

[5.5 Gallon Sampler \(/P-373336-Hach-As950-Refrigerated-Sampler-W-55-Gallon-21-L-Bottlesbquo-115-Vacsbquo-Asrcxxx1x11xx.aspx\)](#)

[2.5 Gallon Sampler \(/P-373706-Hach-As950-All-Weather-Sampler-W-25-Gallon-Bottle-And-Compartment-Heater-230-Vac-Asacxxx4x31xx.aspx\)](#)

RELATED PRODUCTS

[\(/p-373705-hach-as950-all-weather-sampler-w-55-gallon-21-l-bottlesbquo-115-vacsbquo-asacxxx1x11xx.aspx\)](#)



[\(/p-373705-hach-as950-all-weather-sampler-w-55-gallon-21-l-bottlesbquo-115-vacsbquo-asacxxx1x11xx.aspx\)](#)

Hach AS950 All-Weather Sampler w/ 5.5-Gallon (21-L) Bottle, [\(/p-373705-hach-as950-all-weather-sampler-w-55-gallon-21-l-bottlesbquo-115-vacsbquo-](#)

[asacxxx1x11xx.aspx](#))

More Details ([/p-373705-hach-as950-all-weather-sampler-w-55-gallon-21-l-bottlesbquo-115-vacsquo-asacxxx1x11xx.aspx](#))



[\(/p-373708-hach-as950-all-weather-sampler-w-four-25-gallon-10-l-bottles-115-vac-asacxxx1x31xx.aspx\)](#)

[\(/p-373708-hach-as950-all-weather-sampler-w-four-25-gallon-10-l-bottles-115-vac-asacxxx1x31xx.aspx\)](#)

Hach AS950 All-Weather Sampler w/ Four 2.5-Gallon (10-L) ([/p-373708-hach-as950-all-weather-sampler-w-four-25-gallon-10-l-bottles-115-vac-asacxxx1x31xx.aspx](#))

More Details ([/p-373708-hach-as950-all-weather-sampler-w-four-25-gallon-10-l-bottles-115-vac-asacxxx1x31xx.aspx](#))



[\(/p-373709-hach-as950-all-weather-sampler-w-24-1-liter-bottles115-vac-asacxxx1x41xx.aspx\)](#)

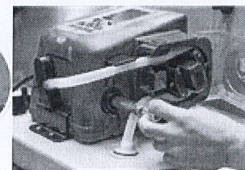
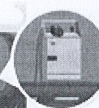
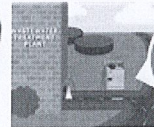
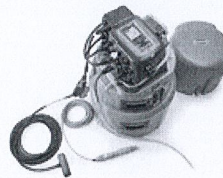
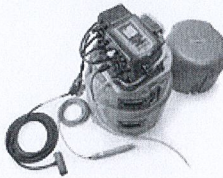
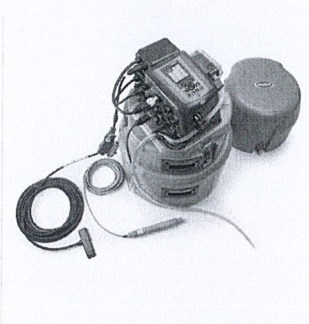
[\(/p-373709-hach-as950-all-weather-sampler-w-24-1-liter-bottles115-vac-asacxxx1x41xx.aspx\)](#)

Hach AS950 All-Weather Sampler w/ 24 1-Liter Bottles,115 ([/p-373709-hach-as950-all-weather-sampler-w-24-1-liter-bottles115-vac-asacxxx1x41xx.aspx](#))

More Details ([/p-373709-hach-as950-all-weather-sampler-w-24-1-liter-bottles115-vac-asacxxx1x41xx.aspx](#))

# USABlueBook

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## Part#: 53271

Weight: 140.0 lbs

Brand: Hach Company (<https://www.usabluebook.com/m-965-hach-company.aspx>)

### Hach AS950 Indoor Refrigerated Sampler w/ 2 Flow Inputs, 115 VAC, 5.5 Gallon Bottle, ASR.CSXX1X11XX

- Universal input accepts up to two Hach flow and water quality sensors
- Intuitive programming makes samplers easy to use

**Price:**

**\$8,593.00** USD/Each

**Need Help? Call 800-548-1234**

Obtain consistent, representative samples from your effluent stream with the AS950 series stationary refrigerated sampler. It keeps your samples at an EPA mandated 4°C (±1°C). The reliable peristaltic pump features corrosion-resistant Delrin® resin construction, requiring little maintenance. A non-contact ultrasonic liquid sensor ensures volume accuracy and repeatability, regardless of changes in draw height or sample composition. Intake line thoroughly purges before and after every sample collected, reducing any chance of cross-contamination. If the unit detects a sample attempt failure, it performs a repeat cycle using a high-pressure purge before retaking.

Save money and streamline your equipment needs by performing flow meter/process functions with a single device. Enhanced Hach AS950 autosamplers feature advanced capabilities that allow all programming and datalogging to take place in one controller. Simply add your choice of Hach flow and water quality sensors to the autosampler, and the sensors will directly trigger sampling intervals based on pH, level or flow events.

Samplers feature a 22-gauge steel refrigerator body with vinyl laminate coating. Refrigeration components and copper plumbing are corrosion protected with conformal coating. Optional back-up battery for controller sold separately.

Samplers include: refrigerator, controller, sample bottle(s), bottle retainer, 25' vinyl intake tubing and Teflon®/Stainless Steel strainer. Note: Models with stainless steel refrigerators are available; contact USABlueBook for more information.



Compatible sensors include SubAV sensor with AV9000S module (flow), Ultrasonic US9000 Down-Looking or In-Pipe sensors (flow), Digital pH Sensor with Adapter Cable (stock #s 202006 and 53276) and Rain Gauge (stock # 14103).

Shipping: Ships motor freight.

#### Tech Specs

- Dimensions: 24"W x 44"H x 24"D
- Power requirements: 115 VAC\*, 60 Hz, 1.5 to 2A running, 12A locked rotor current
- Transport velocity: 2.9 ft/sec at 15 ft vertical lift (typical)
- Maximum lift: 28 ft

#### RELATED SEARCHES

[5.5 Gallon Sampler \(/P-373336-Hach-As950-Refrigerated-Sampler-W-55-Gallon-21-L-Bottlesbquo-115-Vacsbquo-Asrcxxx1x11xx.aspx\)](#)

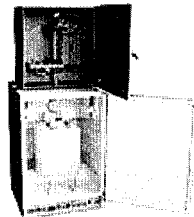
[2.5 Gallon Sampler \(/P-373706-Hach-As950-All-Weather-Sampler-W-25-Gallon-Bottle-And-Compartment-Heater-230-Vac-Asacxxx4x31xx.aspx\)](#)

#### RELATED CATEGORY

[Peristaltic Vacuum Samplers Accessories \(/C-1225-Peristalticvacuum-Samplers-Accessories.aspx\)](#)

#### RELATED PRODUCTS

[\(/p-288963-manning-s-5000-stationary-vacuum-sampler-wtotalizer.aspx\)](#)

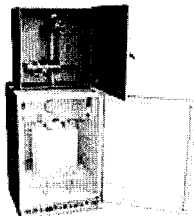


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[Manning S-5000 Stationary Vacuum Sampler w/Totalizer \(/p-288963-manning-s-5000-stationary-vacuum-sampler-wtotalizer.aspx\)](#)

[More Details \(/p-288963-manning-s-5000-stationary-vacuum-sampler-wtotalizer.aspx\)](#)

[\(/p-288967-manning-s-5200-stationary-vacuum-sampler-dual-chamber.aspx\)](#)



[\(/p-288967-manning-s-5200-stationary-vacuum-sampler-dual-chamber.aspx\)](#)

[Manning S-5200 Stationary Vacuum Sampler, Dual Chamber \(/p-288967-manning-s-5200-stationary-vacuum-sampler-dual-chamber.aspx\)](#)

[More Details \(/p-288967-manning-s-5200-stationary-vacuum-sampler-dual-chamber.aspx\)](#)



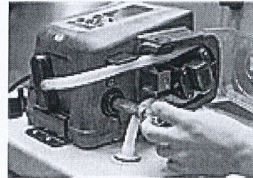
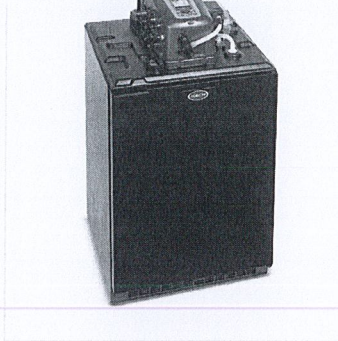
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Manning Stationary Sampler Refrigerated 5 gal, YB8A2B2A3C3A1 (/p-354272-manning-stationary-sampler-refrigerated-5-galsbquo-yb8a2b2a3c3a1.aspx)

More Details (/p-354272-manning-stationary-sampler-refrigerated-5-galsbquo-yb8a2b2a3c3a1.aspx)

800-548-1234

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Summary

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**Part#: 39937**

Weight: 140.0 lbs

Brand: Hach Company (<https://www.usabluebook.com/m-965-hach-company.aspx>)

## Hach AS950 Refrigerated Sampler w/ 24 1-Liter Bottles, 115 VAC, ASR.CXXX1X41XX

- Intuitive programming makes samplers easy to use
- Copy sampler programs and download data via USB port
- Multiple-bottle configuration

**Price:****\$6,360.00** USD/Each

Need Help? Call 800-548-1234

Obtain consistent, representative samples from your effluent stream with the AS950 series stationary refrigerated sampler. It keeps your samples at an EPA-mandated 4°C (±1°C). The reliable peristaltic pump features corrosion-resistant Delrin® resin construction, requiring little maintenance. A non-contact ultrasonic liquid sensor ensures volume accuracy and repeatability, regardless of changes in draw height or sample composition. Intake line thoroughly purges before and after every sample collected, reducing any chance of cross-contamination. If the unit detects a sample attempt failure, it performs a repeat cycle using a high-pressure purge before retaking.

The programmable datalogging controller stores up to 325,000 records, each with start time, sample time, sample ID and more. Transfer data via USB memory stick (sold separately). The user interface display shows all programmable criteria in a single screen, which also instantly displays alerts for sampling errors and maintenance issues.

Samplers feature a 22-gauge steel refrigerator body with vinyl laminate coating. Refrigeration components and copper plumbing are corrosion protected with conformal coating. Optional back-up battery for controller sold separately.

Samplers include: refrigerator, controller, sample bottle(s), bottle retainer, 25 ft vinyl intake tubing and Teflon®/SS strainer. Note: Models with stainless steel refrigerators are available; contact USABlueBook for more information.

Shipping: Ships motor freight.

#### Tech Specs

- Temperature limits: 32 to 120°F (0 to 49°C)
- Sample cooling: 1/7 hp, 75W, 400 BTU/hr compressor, 110°C (230°F) thermal overload protector
- Accuracy: ±3%; Repeatability: ±5%
- Power requirements: 115 VAC, 60 Hz, 1.5 to 2A running, 12A locked rotor current
- Dimensions: 24"W x 44"H x 24"D; Weight: 140 lbs

#### RELATED SEARCHES

[2.5 Gallon Bottle \(/P-289028-Li-Hach-Sigma-Sd900-Series-Indoor-Refrigerated-Sampler-With-55-Gallon-Bottlesbquo-900sdr1.Aspx\)](#)

[5.5 Gallon Sampler \(/P-373705-Hach-As950-All-Weather-Sampler-W-55-Gallon-21-L-Bottlesbquo-115-Vacsbquo-Asacxxx1x11xx.Aspx\)](#)

[2.5 Gallon Sampler \(/P-373733-Hach-As950-Compact-Portable-Sampler-W-25-Gallon-Bottle-120v-Aspcxxx221xx.Aspx\)](#)

#### RELATED PRODUCTS

[\(/p-373705-hach-as950-all-weather-sampler-w-55-gallon-21-l-bottlesbquo-115-vacsbquo-asacxxx1x11xx.aspx\)](#)



[\(/p-373705-hach-as950-all-weather-sampler-w-55-gallon-21-l-bottlesbquo-115-vacsbquo-asacxxx1x11xx.aspx\)](#)

Hach AS950 All-Weather Sampler w/ 5.5-Gallon (21-L) Bottle, [\(/p-373705-hach-as950-all-weather-sampler-w-55-gallon-21-l-bottlesbquo-115-vacsbquo-asacxxx1x11xx.aspx\)](#)

[More Details \(/p-373705-hach-as950-all-weather-sampler-w-55-gallon-21-l-bottlesbquo-115-vacsbquo-asacxxx1x11xx.aspx\)](#)

[\(/p-373708-hach-as950-all-weather-sampler-w-four-25-gallon-10-l-bottles-115-vac-asacxxx1x31xx.aspx\)](#)



[\(/p-373708-hach-as950-all-weather-sampler-w-four-25-gallon-10-l-bottles-115-vac-asacxxx1x31xx.aspx\)](#)



**CITY OF  
MARINE CITY**  
DEPARTMENT OF PUBLIC WORKS

303 S. Water Street  
MARINE CITY, MICHIGAN 48039  
(810) 765-9711 • Fax (810) 765-1796

TO: Elaine Leven  
FROM: Michael Itrich  
DATE: November 23, 2020  
SUBJECT: BUCKET MOUNT SNOW PUSHER

Elaine,

I have received three quotes for a 10' bucket mount snow pusher for our JCB backhoe. The snow pusher will be a quick attachment to the front bucket of the backhoe. Currently, when we change buckets from a 3 yard to a 5 yard bucket for snow removal, it takes about 3 hours. Afterwards, we have to switch buckets again so we can utilize the backhoe for other jobs. This snow pusher will cut our time down to 20 minutes per switch.

The snow pusher is 10' long and 36" high and can push up to 9 yards of snow at a time. We had one loaned to us last year and it cut our time by half to clean the downtown area along with the parking lots and street ends.

I have attached the three quotes. For the first quote, I reached out to BOSS sales who came back at \$8,250. The second quote is from SANTRO, INC from Detroit, MI. for the amount of \$4,399 not including \$263.94 in tax. The third quote is from EXPRESS STEEL INC. from Martinsville, IN. for the amount of \$2,700. Their price includes the chain binder kit and shipping.

We have \$6,500 budgeted for this snow pusher in the 20-21 budget. It is split evenly between the local & major street funds.

I am asking for competitive bidding to be waived and to purchase the snow pusher from EXPRESS Steel INC. for the amount of \$2,700 including shipping. I am also asking for an additional \$600 for any accessories we may need such as extra cutting rubbers and wear plates. This would bring the total amount to \$3,300. Please contact me with any questions.

Respectfully,

A handwritten signature in blue ink, appearing to read "Michael Itrich", with a long horizontal flourish extending to the right.

Michael Itrich  
DPW Superintendent

## Mike Itrich

---

**From:** sales@bossplow.com  
**Sent:** Sunday, November 22, 2020 8:09 PM  
**To:** Mike Itrich  
**Subject:** [CAUTION: SUSPECT SENDER] BOSS Snowplow Case 6180429 [ ref:\_00D70JKDN\_5004u2MIP5S:ref ]

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)



11/22/2020

michael,

Thank you for Contacting BOSS Snowplow. All BOSS Box Plows are sold through the BOSS Dealer network. To discuss pricing and availability, you'll want to reach out to your local BOSS Dealer. You can find all dealers by visiting the [Dealer Locator](#).

Provided the backhoe has a minimum 3yard bucket and 60 HP, we can recommend the BOSS BH12. MSRP is \$8250.00. Your local Dealer will be able to provide the most accurate selling price.

Please let us know if we can be of any additional assistance.

Thank you,

**BOSS Snowplow**  
**Customer Support**  
**800-286-4155 option #1**  
**sales@bossplow.com**  
**[www.bossplow.com](http://www.bossplow.com)**

**Case Number:** 6180429

**Description:** i am looking for a quote for a box plow for my 2018 3cx 68hp  
jcb backhoe  
thanks



**SANTORO, INC.**

P. O. Box 24228, 15232 Harper  
DETROIT, MI. 48224-0228  
Phone: 313-526-1300 Fax: 313-526-6240

ESTIMATE #

**061783**

F 145508

**Estimate for Services**

Estimate Date : 11/18/2020

**MARINE CITY DEPT OF PUBLIC WORK - MIKE**

514 SOUTGH PARKER ST  
Marine City, MI 48039

Cellular: 810-765-9711

0 -

Lic #: MARINEPART - MI

Odom. In: 0

VIN #:

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
PROTECH 10FT BACKHOE SNOW PUSHER SP10B	1.00	3,899.00	3,899.00			
FREIGHT CHARGES	1.00	500.00	500.00			

Parts/Supplies: 4,399.00 Labor: 0.00 HazMat/Fees: 0.00 Tax: 263.94 Total : \$ 4,662.94

I hereby authorize the above repair work to be done along with the necessary material, and hereby grant you and/or your employees permission to operate the car, truck or vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car, truck or vehicle to secure the amount of repairs thereto. **\*\*\*NOTE\*\*\* A 3% CREDIT CARD PROCESSING FEE WILL BE ADDED TO ALL BILLS PAID WITH CREDIT/DEBIT CARD**

Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Express Steel, Inc.  
9240 Old State Rd 37 N  
Martinsville, IN 46151 US  
+1 3176575017  
info@expresssteelinc.com  
expresssteelinc.com



# Estimate

**ADDRESS**  
City of Marine City  
Michael Hrich

**SHIP TO**  
City of Marine City  
Michael Hrich

**ESTIMATE #** 111920-418  
**DATE** 11/19/2020

ACTIVITY	QTY	RATE	AMOUNT
<b>10' XP36</b> 10' XP36 backhoe bucket mount snow pusher - includes shipping to a commercial address- In Season	1	2,450.00	2,450.00
<b>6' Chain Binder Kit</b> 6' Chain & Binder Kit - fits 10' - 16' pusher	1	250.00	250.00
TOTAL			<b>\$2,700.00</b>

Accepted By

Accepted Date

DO NOT SIGN FOR YOUR FREIGHT WITHOUT NOTING ANY DAMAGE ON BILL OF LADING WITH DRIVER.  
FREIGHT CARRIERS WILL NOT COVER DAMAGES UNLESS NOTED ON THE BILL OF LADING.  
INSPECT FOR HIDDEN DAMAGE WHILE DRIVER IS STILL AT YOUR LOCATION.



## **Interlocal Agreement for St. Clair County to Approve the Designated Assessor for the period January 1, 2021 through December 31, 2025**

Public Act 660 of 2018 requires a county to have a Designated Assessor on file with the State Tax Commission as of December 31, 2020. Accordingly, the following interlocal agreement (hereinafter "Agreement") has been executed by the Board of Commissioners for St. Clair County, a majority of the assessing districts in St. Clair County, and the individual put forth as the proposed Designated Assessor. St. Clair County and the Assessing Districts are collectively referred to throughout this AGREEMENT as the "Parties."

### **RECITALS**

WHEREAS, The Assessing Districts are Municipal Corporations located within the County of St. Clair, in the State of Michigan;

WHEREAS, The Michigan Constitution of 1963, Article 7, Section 28 permits a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common with each other and which each might exercise separately;

WHEREAS, The Urban Cooperation Act of 1967, being MCL 124.505 *et seq.*, and the Intergovernmental Transfer of Functions and Responsibilities Act, give effect to the Constitutional provision by providing that public agencies may enter into interlocal agreements to carry out their respective functions, powers and authority;

WHEREAS, P.A. 660 of 2018 requires each County to enter into an agreement that designates the individual who will serve as the County's Designated Assessor. That interlocal agreement must be approved by the County Board and a majority of the assessing districts in the County.

WHEREAS, P.A. 660 of 2018 mandates that the Designated Assessor shall be an advanced assessing officer or a master assessing officer.

NOW, THEREFORE, based on the foregoing Recitals, and in consideration of the terms of this agreement, the parties agree as follows:

### **A. BACKGROUND INFORMATION**

1. St. Clair County has proposed that Kelly Timm (R-7465) serve as the Designated Assessor for the following assessing districts within St. Clair County: City of Algonac, City of Marine City, City of Marysville, City of Port Huron, City of St. Clair, City of Yale, Berlin Twp., Brockway Twp., Burtchville Twp., Casco Twp., China Twp., Clay Twp., Clyde Twp., Columbus Twp., Cottrellville Twp., East China Twp., Emmett Twp., Fort Gratiot Twp., Grant Twp., Greenwood Twp., Ira Twp.,

Kenockee Twp., Kimball Twp., Lynn Twp., Mussey Twp., Port Huron Twp., Riley Twp., St. Clair Twp., Wales Twp., Village of Capac, and Village of Emmett.

2. Included in the Index of Appendices are the St. Clair County SEV totals by class, including special act values, those properties deemed unique or complex by a local assessing district, and a listing of the total number of parcels, by classification, including special act rolls, within each assessing district.
3. Once the designated assessor process is invoked pursuant to State Law, except as otherwise provided herein, the Parties agree that the Designated Assessor will perform the duties associated with being the assessor of record for an assessing district at a mutually agreeable location.
4. The Parties further agree that specific hours will be negotiated as part of the employment contract to be executed in the event an assessing district becomes subject to the designated assessor process.

## **B. QUALIFICATIONS OF DESIGNATED ASSESSOR**

1. Included in the Index of Appendices, the St. Clair County Board of Commissioners has received and reviewed the following documents provided by the Designated Assessor:
  - a. Resume' providing the Designated Assessor's current employment status as well as additional and specific details regarding the Designated Assessor's current assessing or equalization responsibilities, as well as local unit assessing experience as it relates to being approved as the Designated Assessor for St. Clair County.
  - b. Disclosure of any conflicts of the interest involving the proposed Designated Assessor, the County, or any assessing district, if applicable.
2. It is understood that the individual identified as the Designated Assessor in this Agreement will, during the length of this agreement, maintain their assessor certification in good standing with the State Tax Commission and, when required to serve as the Designated Assessor for an assessing district in St. Clair County, shall act as the Assessor of Record for that assessing district. When acting as the Assessor of Record for an assessing district, the Designated Assessor shall meet all the requirements as set forth by the State Tax Commission's *Supervising Preparation of the Assessment Roll* approved by the State Tax Commission August 21, 2018.
3. Any additional requirements that are agreed to by the Designated Assessor, the County and the Assessing Districts may not conflict with the State Tax Commission's *Supervising Preparation of the Rolls*.

**C. DUTIES AND RESPONSIBILITIES OF DESIGNATED ASSESSOR AND OF ST. CLAIR COUNTY AND ASSESING DISTRICTS WITHIN ST. CLAIR COUNTY**

1. The Parties agree to the following duties and responsibilities:
  - a. The Designated Assessor will satisfy all requirements contained in the State Tax Commission's *Supervising Preparation of the Assessment Roll* approved by the State Tax Commission August 21, 2018.
  - b. Within 14 days of being contracted as the Designated Assessor for the assessing district, the Designated Assessor shall prepare and transmit to the assessing district's supervisor, manager, or superintendent a detailed proposal, including a schedule for delivery of documents, to correct deficiencies identified by the State Tax Commission's audit.
  - c. Upon implementation of the designated assessor process, the Designated Assessor will do all of the following: Correct all deficiencies found in the State Tax Commission audit. Classify and appraise accurately, according to the constitution and laws of the State of Michigan, each parcel of real property, which lies within the corporate boundaries of the Assessing District. Process accurately all assessable personal property that is in the Assessing District. Use the methods prescribed by the Michigan State Tax Commission, in the Audit of Minimum Assessing Requirements (AMAR). Approximately twenty percent (20%) of the parcels in the Assessing District will be inspected and reappraised each year, so that each parcel in the Assessing District is inspected and reappraised approximately once every five (5) years. The Designated Assessor will provide an assessment roll as required. The final factor will be determined by the action of the Assessing District's Board of Review, the St. Clair County Equalization Department and the process of state equalization, as determined by the State Tax Commission.
  - d. All employees and contractors engaged in the performance of this Agreement shall be professional in manner and appearance and be trained and qualified in property appraisal techniques. The assessment roll will be certified by the Designated Assessor.
  - e. The Assessing District will provide all equipment and supplies needed for the routine performance of its duties, except as otherwise set forth herein.
  - f. The Assessing District shall provide current land use maps, zoning maps, street/centerline maps, plats, topographical maps, sewer and water maps, and shall make available any records or data, which may be of use in making the appraisal, without cost to the Designated Assessor.
  - g. The current Michigan State Tax Commission Assessor's Manuals shall be the cost schedules used in the appraisal of all properties. All cost schedules shall be indexed to reflect current costs as of Tax Day.
  - h. All parties recognize that good public relations are vital to the success of the assessment administration program. During the terms of this Agreement, the

Designated Assessor shall endeavor to promote understanding and amicable relations with all members of the public. Employees will be assigned by the Designated Assessor to maintain limited office hours at the Assessing District Offices to conduct their duties, interact with Assessing District staff, attend meetings, promote community relations, and to meet with property owners about assessment issues and questions. The Assessing District will provide adequate office area and operational infrastructure such as telecommunication, data communication, utilities, networking capabilities, and electronic storage capacity, to adequately support required staff activities and necessary ancillary functions. The accommodations shall be safe, modern, and reflect a professional function.

- i. It will be the obligation of local unit staff to collect the mail, and collect any assessing department related forms, letters etc. brought in to the local unit. It is not the intention of the Designated Assessor to use local unit staff in the performance of his/her duties, other than those specified above. Existing local unit staff may be hired by the Designated Assessor to assist in the performance of his/her duties.
- j. It shall be the responsibility of the Designated Assessor to notify the property owners of increased assessed and taxable values, as provided by law, as well as distribute personal property statements and other official forms. The Assessing District shall pay charges from the service company for printing these notifications and statements.
- k. The Designated Assessor shall prepare the assessment roll and certify it for the Assessing District in a timely manner.
- l. The Designated Assessor will attend Board of Review meetings. Staff may assist the Designated Assessor in preparing for, conducting and implementing any changes resulting from the required meeting of the Boards of Review.
- m. The Designated Assessor, or representative, shall represent the Assessing District in all property assessment appeals and in proceedings before the Michigan Tax Tribunal concerning properties under this Agreement. The Assessing District shall designate and provide the legal services for such appeals or proceedings; however, costs or expenses, which may be incurred by the Designated Assessor in employing additional counsel, expert appraisers, or performing extraordinary specific appraisal work in connection with such appeals, proceedings, or other functions, shall be paid by the Assessing District, provided that the Designated Assessor seeks and obtains approval from the Assessing District prior to incurring such costs or expenses. Additionally, should this Agreement be terminated, the Designated Assessor shall represent the Assessing District in all property assessment appeals and in proceedings filed during the existence of this Agreement. The fee shall be \$150.00 per hour for preparation, appearance, and travel after termination of the Agreement.
- n. Non-exclusivity of assessing services. The Designated Assessor may serve as the assessor of record for other assessing districts or in any other assessing capacity in any city, township, or county jurisdiction in Michigan.

- o. Each party shall indemnify and hold the other party harmless from claims which are the result of an alleged error, mistake, negligence or intentional act or omission of the other party, its officers, employees, agents and assigns.
2. The Designated Assessor shall have no responsibilities during the period in which they are not acting as the Designated Assessor for an assessing district within the county.

#### **D. DESIGNATED ASSESSOR COMPENSATION**

1. The Designated Assessor may charge an assessing district that is required to contract with the Designated Assessor and that assessing district shall pay for the reasonable costs incurred by the Designated Assessor in serving as the assessing district's Assessor of Record, including, but not limited to, the costs of overseeing and administering the annual assessment, preparing and defending the assessment roll, and operating the assessing office.
  - a. **See Appendix C for compensation, including payment terms and fee structure, payment responsibility, any applicable retainer or base rate information, cost reimbursement, as well as any other appropriate terms to be supplied by the Parties**

This interlocal agreement shall become effective upon the execution hereof by the parties hereto. The signature pages may be in courter parts.

**See Attached Signature Page**

**Signature of the Designated Assessor, the County Board of Commissioners, Township Supervisors, City Superintendent and City Managers within St. Clair County**

IN WITNESS WHEREOF, the authorized representatives of the Parties hereto have fully executed this instrument.

**DESIGNATED ASSESSOR**

\_\_\_\_\_  
Kelly Timm

\_\_\_\_\_  
Date

**COUNTY OF ST. CLAIR**

\_\_\_\_\_  
Jeffrey Bohm, Chairperson  
St. Clair County Board of Commissioners

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jay DeBoyer, County Clerk

\_\_\_\_\_  
Date

**CITY OF ALGONAC**

\_\_\_\_\_  
Denise Gerstenberg, City Manager

\_\_\_\_\_  
Date

**CITY OF MARINE CITY**

\_\_\_\_\_  
Elaine Leven, City Manager

\_\_\_\_\_  
Date

**CITY OF MARYSVILLE**

\_\_\_\_\_  
Randy Fernandez, City Manager

\_\_\_\_\_  
Date

**CITY OF PORT HURON**

\_\_\_\_\_  
James Freed, City Manager

\_\_\_\_\_  
Date

**CITY OF ST. CLAIR**

\_\_\_\_\_  
Warren Rothe, City Superintendent

\_\_\_\_\_  
Date

**CITY OF YALE**

\_\_\_\_\_  
John Osborn, City Manager

\_\_\_\_\_  
Date

**BERLIN TOWNSHIP**

\_\_\_\_\_  
William Winn, Supervisor

\_\_\_\_\_  
Date

**BROCKWAY TOWNSHIP**

\_\_\_\_\_  
William McMurtrie, Supervisor

\_\_\_\_\_  
Date

**BURTCHVILLE TOWNSHIP**

\_\_\_\_\_  
Michael Appel, Supervisor

\_\_\_\_\_  
Date

**CASCO TOWNSHIP**

\_\_\_\_\_  
Patricia Allagreen, Supervisor

\_\_\_\_\_  
Date

**CHINA TOWNSHIP**

\_\_\_\_\_  
John Golan, Supervisor

\_\_\_\_\_  
Date

**CLAY TOWNSHIP**

\_\_\_\_\_  
Art Bryson, Supervisor

\_\_\_\_\_  
Date

**CLYDE TOWNSHIP**

\_\_\_\_\_  
Ernie Manoleas, Supervisor

\_\_\_\_\_  
Date

**COLUMBUS TOWNSHIP**

\_\_\_\_\_  
Bruce Christy, Supervisor

\_\_\_\_\_  
Date

**COTTRELLVILLE TOWNSHIP**

\_\_\_\_\_  
Mary Agnes Simons, Supervisor

\_\_\_\_\_  
Date

**EAST CHINA TOWNSHIP**

\_\_\_\_\_  
Brian Rausch, Supervisor

\_\_\_\_\_  
Date

**EMMETT TOWNSHIP**

\_\_\_\_\_  
Mike Butler, Supervisor

\_\_\_\_\_  
Date

**FORT GRATIOT TOWNSHIP**

\_\_\_\_\_  
Robert Crawford, Supervisor

\_\_\_\_\_  
Date

**GRANT TOWNSHIP**

\_\_\_\_\_  
Bill Deater, Supervisor

\_\_\_\_\_  
Date

**GREENWOOD TOWNSHIP**

\_\_\_\_\_  
Doug Nowicki, Supervisor

\_\_\_\_\_  
Date

**IRA TOWNSHIP**

\_\_\_\_\_  
Jim Endres, Supervisor

\_\_\_\_\_  
Date

**KENOCKEE TOWNSHIP**

\_\_\_\_\_  
Todd Molesworth, Supervisor

\_\_\_\_\_  
Date

**KIMBALL TOWNSHIP**

\_\_\_\_\_  
Robert Usakowski, Supervisor

\_\_\_\_\_  
Date

**LYNN TOWNSHIP**

\_\_\_\_\_  
Steve Kalbfleisch, Supervisor

\_\_\_\_\_  
Date

**MUSSEY TOWNSHIP**

\_\_\_\_\_  
Michael Lauwers, Supervisor

\_\_\_\_\_  
Date

**PORT HURON TOWNSHIP**

\_\_\_\_\_  
Robert Lewandowski, Supervisor

\_\_\_\_\_  
Date



**RILEY TOWNSHIP**

\_\_\_\_\_  
Alvin Titus, Supervisor

\_\_\_\_\_  
Date

**ST. CLAIR TOWNSHIP**

\_\_\_\_\_  
Michael Boulier, Supervisor

\_\_\_\_\_  
Date

**WALES TOWNSHIP**

\_\_\_\_\_  
Elizabeth Masters, Supervisor

\_\_\_\_\_  
Date

# **Index of Appendices**

- **A \_ St. Clair County SEV totals by class, including special act values, those properties deemed unique or complex by a local assessing district, and a listing of the total number of parcels, by classification, including special act rolls, within each assessing district.**
- **B \_ Resume' providing the Designated Assessor's current employment status as well as additional and specific details regarding the Designated Assessor's current assessing or equalization responsibilities, as well as local unit assessing experience as it relates to being approved as the Designated Assessor for St. Clair County.**
- **C \_ Compensation, including payment terms and fee structure, payment responsibility, any applicable retainer or base rate information, cost reimbursement, as well as any other appropriate terms to be supplied by the Parties**
- **D \_ Disclosure letter**

APPENDIX A

1.) Current Stated Equalization (SEV) values in St. Clair County by class, including special act values. Total number of parcels in St. Clair County by classification, including special act rolls, within each assessing district:

A.) Real Property SEV as of 2020 March BOR

Class	SEV	Parcel Count
Agricultural	481,075,525	4,022
Commercial	759,296,900	4,383
Industrial	585,743,640	938
Residential	5,336,286,542	71,845
Timber-Cutover	N/A	N/A
Developmental	N/A	N/A

B.) Personal Property SEV as of 2020 March BOR

Class	SEV	Parcel Count
Agricultural	13,000	1
Commercial	110,620,300	5,237
Industrial	509,338,300	298
Residential	N/A	N/A
Utility	444,041,580	250

C.) Equivalent State Equalized Value of Special Acts as of 2020 March BOR

Special Act	SEV	Parcel Count
DNR - PILT	46,850,200	99
CFT - PA 255 of 1978 - New Facility	885,100	1
IFT - Post 1994 Rates	56,515,300	472
IFT - FZN ADVAL Rates PA 210 2005	668,800	4
IFT - Rehab (Frozen)	1,431,200	2
OPRA - Frozen	1,649,500	6
OPRA - Rehab	5,366,900	6
NEZ - Rehab (Frozen)	1,068,800	5
NEZ - .625	235,800	1
OPRA Frozen 1/2 rate	969,900	3
OPRA Rehab 1/2 rate	1,109,000	3
CRA/CFT - Fzn AdVal Rates PA 210 & PA 255	1,583,000	3

2.) List of any unique, complex or high value properties within St. Clair County:

- \*DTE St. Clair Power Plant \_ 4901 Pointe Dr, East China Twp.
- \*DTE Greenwood Power Plant \_ 7500 Kilgore Rd, Greenwood Twp.
- \*DTE Belle River Power Plant \_ 4505 Belle River, China Twp.
- \*DTE Bluewater Energy Center \_ 4400 River Rd, East China Twp.

Kelly M. Timm  
56315 Saint Andrews Drive  
Macomb, Michigan 48042  
(586) 322-1435  
[ktimm9@sbcglobal.net](mailto:ktimm9@sbcglobal.net)

October 9, 2020

St. Clair County Purchasing  
200 Grand River Avenue, Suite 203  
Port Huron, Michigan 48060

To Whom it May Concern:

I am applying for the County Designated Assessor position in St. Clair County. As my resume indicates, I have over thirty (30) years of experience working in the public sector. I am currently the property tax assessor for Kimball Township in St. Clair County and Ray Township in Macomb County. I have also worked as a property appraiser for Charter Township of Shelby.

I am currently certified as a Michigan Master Assessing Officer (MMAO), Certification number R-7465. In 2015, I was responsible for correcting the 2014 Assessment Roll for Kimball Township. I worked extensively to regain local jurisdiction of the roll that was non compliant with the State Tax Commission Guidelines.

I am more than capable of ensuring that I can achieve and maintain substantial compliance for any local unit that I am potentially contracted with. You will find me to be well spoken, energetic, confident, and personable. I also have a wide range of experience working with residents to explain property appraisals, appeal rights and taxes levied.

Finally, in all the previous positions I have held, I have proven my ability to manage multiple tasks through completion. Combine all of my experience with my natural talents and my work ethic you have a well-rounded candidate to serve as the County Designated Assessor.

Thank you for your time and consideration. I look forward to speaking with you about this opportunity.

Sincerely,

*Kelly M. Timm*

Kelly M. Timm  
Michigan Master Assessing Officer

**KELLY TIMM**  
56315 SAINT ANDREWS DRIVE  
MACOMB, MICHIGAN 48042  
(586) 322-1435  
[ktimm9@sbcglobal.net](mailto:ktimm9@sbcglobal.net)

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**OBJECTIVE:** To serve as the County Designated Assessor for St. Clair County

**EXPERIENCE:** Kimball Township Government 10/2014-Present  
**KIMBALL TOWNSHIP ASSESSOR**

- Responsible for correcting the 2014 Assessment Roll while working extensively to regain local jurisdiction of the roll that was non-compliant
- Review appraisal reports
- Utilize Geographic Information Systems to digitally map and verify legal descriptions of properties
- Plans, coordinates, and executes Local Board of Review Meetings
- Represent the Township at community meetings & organizations
- Work with residents of the community to explain property appraisals, appeal rights & taxes levied
- Maintains real property records for each parcel of land
- Prepare tax collection warrants for collection of taxes
- Examine real estate instruments, deeds and easement recordings
- Represent Township in small claims cases to the Michigan Tax Tribunal and provide necessary defense documentation
- Responsible for personal property audits, canvas and statement processing including Utility Personal Property Statements
- Knowledge of tax laws, property descriptions, land value and ECF development
- Thorough understanding of appraisal principles, laws and regulations
- Proficient in the use of B S & A Software, Microsoft Word, Excel, PowerPoint, Outlook, and Access
- Extensive property appraisal of all classes of property
- Prepare, maintain and certify all assessment records

**Ray Township Government 11/2001-Present**  
**RAY TOWNSHIP ASSESSOR**

- Analyze legal descriptions and survey drawings
- Review appraisal reports

- Utilize Geographic Information Systems to digitally map and verify legal descriptions of properties
- Plans, coordinates, and executes Local Board of Review Meetings
- Represent the Township at community meetings & organizations
- Work with residents of the community to explain property appraisals, appeal rights & taxes levied
- Prepare tax collection warrants for collection of taxes
- Examine real estate instruments, deeds and easement recordings
- Represent Township in small claims cases to the Michigan Tax Tribunal and provide necessary defense documentation
- Responsible for personal property audits, canvas and statement processing including Utility Personal Property Statements
- Knowledge of tax laws, property descriptions, land value and ECF development
- Thorough understanding of appraisal principles, laws and regulations
- Proficient in the use of B S & A Software, Microsoft Word, Excel, PowerPoint, Outlook, and Access
- Extensive property appraisal of all classes of property
- Prepare, maintain and certify all assessment records

**Charter Township of Shelby                      9/1995-4/2001**  
**RESIDENTIAL PROPERTY APPRAISER**

- Assist assessor with budget preparations
- Developed creative time management tools
- Assist public with daily questions concerning assessment functions
- Prepared necessary paperwork for real estate and personal property appeals at the local and state level

**Charter Township of Shelby                      6/1990-12/1992**  
**BUILDING DEPARTMENT CLERICAL              6/1993- 9/1995**

- Assist public with daily questions concerning building permit requests and inspection requests
- Performed variety of clerical tasks

**EDUCATION:                      Macomb Community College, Clinton Township, Michigan**

- Associates of Applied Science, Business Management May 1996

**Numerous Assessing Courses**

**CERTIFICATION:** Michigan Master Assessing Officer (MMAO)  
State of Michigan Personal Property Examiner

**MEMBERSHIPS:** Michigan Assessors Association  
Macomb Assessors Association  
St. Clair County Assessors Association  
Southeastern Chapter Michigan Assessors Association

**REFERENCES:** Available upon request

**St. Clair County Designated Assessor  
Fees**

**Kelly M. Timm**

**Fee Structure**

Should the Designated Assessor process be invoked, the annual fees for providing oversight, preparation and administration of the annual assessment roll will be based on a per parcel basis with the following proposed fee schedule:

- Agricultural Real                    \$15.00\*
- Commercial Real                    \$17.00\*
- Industrial Real                        \$17.00\*
- Residential Real                      \$15.00\*
- Developmental Real                 \$15.00\*
- Other Real                              \$15.00\*
- Personal Property                  \$14.00\*
- Special Act Parcels                 \$19.00\*

Office Hours required by the Assessing District Unit to be paid at \$50.00\* per hour.

Hourly rate of \$150\* applies to any Michigan Tax Tribunal appeals above and beyond small claims.

**Retainer Fee**

The annual retainer fee requested to serve, as the Designated Assessor for the 6 of 8 cities, 23 townships, and 2 villages in St. Clair County is \$250.00 per local unit. The City of Memphis and City of Richmond is excluded due to being included in the District of Macomb County.

Each local unit will be invoiced separately for the retainer fee and shall be paid to the Designated Assessor annually on or before January 31<sup>st</sup>.

**Re-Appraisal Costs**

Should the necessity of a re-appraisal be necessary to bring an Assessment District into AMAR compliance, the fee for such service is \$70.00\* per parcel.

**Additional Costs**

The following items are considered additional costs outside of overseeing and administering the annual assessment roll: (these costs are the responsibility of the Assessing District Unit)



- Setting up the Tax Database for Tax Collections
- Printing or mailing of Tax Bills
- Printing or mailing of Assessment Change Notices and Personal Property Statements
- Appraisal work for Full Tribunal Appeals
- Expert Testimony
- Employment of Assessing staff members necessary to bring the Assessing District (unit) into compliance
- Land Division requests
- Special Assessment's

**\*The fee structure and re-appraisal costs are for services performed by the Designated Assessor in 2021 and are subject to a 4% increase for each subsequent year under this agreement.**

For the purpose of clarity and transparency, I, Kelly M. Timm, am disclosing that I am currently the Assessor of Record for Kimball Township in St. Clair County and Ray Township in Macomb County.

*Kelly M. Timm*

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Kelly M. Timm



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

GRETCHEN WHITMER  
GOVERNOR

RACHAEL EUBANKS  
STATE TREASURER

**Bulletin 8 of 2020**  
**June 9, 2020**  
**Audit Process and Designated Assessor**

**TO:** Assessors and Equalization Directors  
**FROM:** State Tax Commission  
**SUBJECT:** Overview of Audit Process and Designated Assessor under Public Act 660 of 2018

Public Act 660 of 2018 was approved by Governor Snyder on December 28, 2018 and amended the General Property Tax Act to provide a statutory framework to ensure proper assessing in order to guarantee the highest quality assessments for taxpayers as well as local units. The Act defines the requirements for substantial compliance with the General Property Tax Act, provides timelines for audits and follow-up audits, and details a process for bringing a local unit into compliance if they remain non-compliant after a follow-up review. The Designated Assessor is an integral part of that process.

### **Audit Process Overview**

The Commission will conduct an audit of assessment practices according to a published schedule. If the assessing district (City, Township or Joint Assessing Authority) is determined to be in substantial compliance, the audit process for that five-year cycle is complete and the assessing district is not required to take any additional action.

If the State Tax Commission determines that an assessing district is not in substantial compliance with the General Property Tax Act, the Commission will provide the assessing district with a notice of noncompliance, including the reasons the assessing district is not in substantial compliance.

The assessing district must either appeal the audit determination by filing a written petition to be developed by the State Tax Commission or they must submit a corrective action plan to be approved by the State Tax Commission. "Corrective action plan" is defined in P.A. 660 of 2018 as "a plan developed by an assessing district that specifically indicates *how* the assessing district will achieve substantial compliance . . . and *when* substantial compliance will be achieved." (Emphasis added). Additional information related to the corrective action plan and petition to challenge the audit results will be provided by the State Tax Commission in separate guidance.

In the event the Commission conducts a follow-up review and the assessing district is not in substantial compliance after the follow-up review, the assessing district has three options:

1. The assessing district may hire a new Michigan Advanced Assessing Officer (MAAO) or Michigan Master Assessor Officer (MMAO),

2. The State Tax Commission assumes jurisdiction over the assessment roll in order to bring the roll into substantial compliance, or,
3. The local unit may move directly to the designated assessor.

Regardless of which option is selected, the Commission will conduct a second follow-up review to determine if the assessment roll is in substantial compliance. If, after the second follow-up review the assessing district continues to be in noncompliance, the local unit will move directly to the Designated Assessor process.

As defined in statute **substantial compliance** “means that any identified deficiencies do not pose a significant risk that the assessing district is unable to perform the assessment function in conformity with the state constitution and state statute.”

As defined in statute **noncompliance** “means that the identified deficiencies, taken together, pose a significant risk that the assessing district is unable to perform the assessing function in conformity with the state constitution and state statute.”

At the December 17, 2019 State Tax Commission meeting, the Commission determined “substantial compliance” to mean that the local unit 1) has properly calculated and appropriately documented Economic Condition Factors; 2) has properly calculated and appropriately documented land value determinations; and 3) less than 1% of the record cards are on override and less than 1% of the record cards reflect flat land values. If any of the requirements associated with those items are not met, the local unit will be considered noncompliant and the notice of noncompliance will be issued.

Once the audit is complete, if an assessing district is notified that it has fallen out of substantial compliance prior to the next audit, the State Tax Commission may require the assessing district to contract with the Designated Assessor to serve as their assessor of record. If the assessing district is notified that it has fallen out of substantial compliance more than four years after the initial finding of substantial compliance, then the regular audit process will be followed.

### **What is the Designated Assessor?**

The Designated Assessor is part of a process to ensure that local units are in compliance with the statutory provisions of the General Property Tax Act, meaning that local units are meeting minimum assessing requirements.

The Designated Assessor is the individual selected and agreed to by the County Board of Commissioners and a majority of the assessing districts within that county, subject to final approval of the State Tax Commission.

The Designated Assessor serves as the assessor of record and assumes all duties and responsibilities as the assessor of record for an assessing district that is determined to be non-compliant with an audit.

The Designated Assessor is not an automatic requirement for Countywide assessing or for the County Equalization Director to take over as the assessor for local units. While the County can be named the Designated Assessor, it is not an automatic designation as the Designated Assessor as this is determined by the approved interlocal agreement.

### **Who may be the Designated Assessor?**

Each Assessing District within each County is required to have an assessor of record with a certification level that meets the valuation requirements set forth by the State Tax Commission. Township and City certification levels are adjusted annually and approved by the STC. The individual who will serve as the county's Designated Assessor must be in good standing and be certified, at least, at the highest level required within the County. If the County contains an Assessing District that requires a Michigan Master Assessing Officer (MMAO), the Designated Assessor must then also be certified at the MMAO level. If the County only contains Assessing Districts that require a Michigan Advanced Assessing Officer (MAAO) certification, or a lower certification, the Designated Assessor may be certified at the level of MAAO. A Michigan Certified Assessing Officer (MCAO) may not serve as the Designated Assessor. As part of the annual certification level process, the Commission will review all MAAO Designated Assessors to ensure compliance with certification level requirements. Additionally, the STC will examine and determine a specific process, on a case by case basis, any specific instance of a MAAO that has been assigned multiple units that may place them beyond the certification requirements of a MAAO.

### **Notification of Selected Designated Assessor**

P.A. 660 of 2018 requires that each county notify the State Tax Commission, no later than December 31, 2020, of the individual that will serve as the county's Designated Assessor. In addition, the county must provide the State Tax Commission with the interlocal agreement executed by the County Board of Commissioners, a majority of the assessing districts within that county, and the proposed Designated Assessor for the county. The interlocal agreement must provide enough detail regarding the assessment responsibilities for the designated assessor. The Commission expects the interlocal agreement will include, but not be limited to, the following:

- Information related to the scope of services being provided by the Designated Assessor, including preparation of assessment rolls, timeline for delivery of documents and execution of forms, attendance at Boards of Review meetings, duties and responsibilities related to property tax appeals, both Small Claims and Entire Tribunal, filed with the Michigan Tax Tribunal, responsibility to meet with local unit officials, and obligations of local unit assessing staff members.
- Duties and responsibilities for each local unit within the County, including providing the Designated Assessor with reasonable access to records, documents and information.
- Details relating to cost and compensation for overseeing and administering the annual assessment and operating the assessing office, including payment terms and cost reimbursement.

Failure to timely notify the State Tax Commission of the county's Designated Assessor will result in the State Tax Commission selecting a Designated Assessor for the county.

If the State Tax Commission determines that an individual named as the Designated Assessor is capable of ensuring that the assessing districts within the county will achieve and maintain substantial

compliance, the Commission shall approve that individual as the County's Designated Assessor. Once approved, the designation will not be revoked for at least five years from the approval date.

If the State Tax Commission is unable to approve the individual identified as the county's Designated Assessor because the Commission determines that the proposed Designated Assessor is not capable of ensuring that the assessing districts will achieve and maintain substantial compliance, the county must submit a new Designated Assessor candidate and accompanying interlocal agreement within sixty days of the Commission's determination. The county will be required to repeat the process until a satisfactory Designated Assessor can be approved. The State Tax Commission will appoint an individual to serve as the county's temporary Designated Assessor during this period.

The State Tax Commission will develop a form to be utilized by the County Equalization Departments to notify the Commission of the proposed Designated Assessor. The Designated Assessor form will be available by August 18, 2020. The form must be submitted to the Commission no later than December 31, 2020.

### **Designated Assessor Term**

Once an assessing district is under contract with a Designated Assessor, the Designated Assessor will remain in place for a minimum of five years. Statute does provide for a local unit to petition the Commission to end the contract after the Designated Assessor has been in place for 3 years.

The Commission shall approve termination of a contract if it is determined that the assessing district can *achieve and maintain* substantial compliance with the General Property Tax Act using a different assessor of record other than the Designated Assessor.

The State Tax Commission may revoke the Designated Assessor and provide for an interim designated assessor if:

1. The Designated Assessor dies or becomes incapacitated
2. The Designated Assessor's employment status materially changes or
3. The Designated Assessor is not capable of ensuring that the assessing district is able to achieve and maintain substantial compliance with MCL 211.10g.

The interim Designated Assessor will remain in place until a new Designated Assessor can be selected following the interlocal agreement process.

If the Designated Assessor is serving as an assessor of record for an assessing district that is found to be in noncompliance, the State Tax Commission will appoint an individual to serve as the county's temporary Designated Assessor. The county will utilize the normal process to select and notify the Commission of the new Designated Assessor.

### **Designated Assessor Costs**

The Designated Assessor is permitted to charge an assessing district for the reasonable costs incurred in serving as the assessing district's assessor of record, including, but not limited to, the costs of overseeing and administering the annual assessment, preparing and defending the assessment roll, and operating the assessing office. The assessing district is required to pay these costs in accordance with

the interlocal agreement. The costs and fees agreed to by the county, assessing districts and the Designated Assessor is a local issue and will vary statewide.

The Commission will develop guidelines as required by statute for any local unit to protest charges by the Designated Assessor.

### **Audit Preparation**

While the audit process outlined in P.A. 660 of 2018 will not commence until 2022, assessing districts can prepare for these audits by meeting the requirements of the current Audit of Minimum Assessing Requirements (AMAR) and the “Supervising Preparation of the Assessment Roll”, as those requirements existed on October 1, 2018. Additionally, assessing districts should employ an assessor certified by the State Tax Commission at the proper certification level based on the valuation requirements, adjusted annually, set forth by the State Tax Commission. Additional information about the AMAR, including the AMAR Review Sheet, and certification levels, are available on the State Tax Commission website ([www.michigan.gov/statetaxcommission](http://www.michigan.gov/statetaxcommission)).



Crown Castle  
2000 Corporate Drive  
Canonsburg, PA 15317

November 19, 2020

Kristen Baxter  
City Clerk  
City of Marine City  
303 S. Water Street  
Marine City, MI 48039

Dear Ms. Baxter:

On behalf of Crown Castle Fiber LLC f/k/a/ Fiber Technologies Networks, LLC (“Crown Castle”), please accept this written request for approval to modify Exhibit A of the METRO Act Permit issued by the City of Marine City on October 15, 2015. As you are aware, Exhibit A of the METRO Act Permit is a map identifying the location of Crown Castle’s projected facilities. Due to new opportunities, Crown Castle is seeking to expand its network in the City of Marine City and therefore to modify Exhibit A.

Section 2.1 of the METRO Act Permit provides that, upon a written request for a modification, the City Manager has the authority to modify Exhibit A and that a request cannot be unreasonably denied. As always, before starting construction, Crown Castle will comply with all applicable ordinances and make appropriate arrangements with the City’s engineering department.

Please execute and email back the approval at your earliest convenience. If no response to this request is received within sixty (60) days, we will consider the request approved.

Crown Castle looks forward to continuing to provide high quality telecommunications service in the City of Marine City. If you have any questions or concerns, please do not hesitate to contact me at (724) 416-2208 or ewelina.humbertson@crowncastle.com.

Very truly yours,

Ewelina Humbertson  
Operations Coordinator

Enclosures



**APPROVAL OF MODIFICATION TO EXHIBIT A  
OF RIGHT-OF-WAY TELECOMMUNICATIONS PERMIT**

Pursuant to the written request by Company, Crown Castle Fiber LLC f/k/a/ Fiber Technologies Networks, L.L.C. (“Crown Castle”), for access and use of additional Public Right-of-Way not granted by the 2013 Telecommunications Permit issued by the City of Marine City to Crown Castle on October 15, 2015, and Section 2.1.1 of the Permit which allows for this modification, the text of Exhibit A on page 15 of the Permit is modified to read as follows:

**Modified Exhibit A  
Public Right-of-Way to be Used by Telecommunication Facilities**

The Public Right-of-Way that Company is granted access to and the use of is for approximately 5.51 miles as shown on the attached one (1) page Crown Castle Route Map dated November 19, 2020 consisting of approximately 5.31 miles of above ground (Aerial) installations, and approximately 0.19 miles of below ground (Conduit) installations of Telecommunication Facilities.

This Approval does not serve as, or waive the requirement for a City construction or engineering permit prior to installation of Telecommunications Facilities in the additional Public Right-of-Way, with all Permit terms and conditions, including the City’s reserved right to increase the Bond amount under Section 8 and Exhibit B, applicable to Telecommunications Facilities proposed for or installed in the additional Public Right-of-Way.

City of Marine City

December \_\_\_\_ 2020

By: \_\_\_\_\_

Its: Manager

**CITY OF MARINE CITY  
ST. CLAIR COUNTY, MICHIGAN  
RESOLUTION NO. 013-2020**

**A RESOLUTION TO SUSPEND ENFORCEMENT OF CITY CODE SECTION 38-179(A) WITH RESPECT TO CONSUMPTION OF ALCOHOLIC LIQUOR IN QUALIFIED CONTAINERS IN PARKS ADJCENT TO SOUTH WATER STREET AND BROADWAY WITH LIMITATIONS, EFFECTIVE IMMEDIATELY THROUGH \_\_\_\_\_, 2020**

At a regular meeting of the Board Commissioners of the City of Marine City, St. Clair County, Michigan, held in the Marine City Fire Hall, 200 S. Parker Street, in said City, on, \_\_\_\_\_ 2020 at 7pm.

**PRESENT:**

**ABSENT:**

**WHEREAS**, Public Act 58 of 1998, the Michigan Liquor Control Code, MCL Section 436.1915 allows for the lawful possession and consumption of alcoholic liquor in public parks and for municipal governments to legislate restrictions on same; and

**WHEREAS**, the City of Marine City has availed itself of the right established by MCL Section 436.1915(3) to prohibit alcoholic liquor in public parks by the adoption of Code Section 38-179(a); and

**WHEREAS**, the City of Marine City has reserved the right pursuant to Code Section 38-33(b) to permit the consumption of alcoholic beverages by resolution of the City Commission upon or in public places when it determines that a state liquor license is not required; and

**WHEREAS**, on March 10, 2020, the Governor declared a State of Emergency and on March 13, 2020, the President declared a National Emergency as a result of the Coronavirus outbreak; and

**WHEREAS**, on July 1, 2020, the Governor signed Public Act 125 of 2020 into law, allowing for the sale of alcoholic liquor in qualified containers for consumption off the licensed premises; and

**WHEREAS**, the City of Marine City determines that a temporary suspension of the prohibition established by Code Section 38-179(a) as to the possession and consumption of alcoholic liquor only in Parks adjacent to South Water Street and Broadway is in the public interest and serves an important civic purpose in encouraging commerce in the City so affected by the Coronavirus outbreak;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Marine City **RESOLVES** to suspend enforcement of Code Section 38-179(a) as to allow the consumption of alcoholic beverages in qualified containers in Parks adjacent to South Water Street and Broadway from 3:00 pm to 10:00 pm Wednesday through Saturday and 12:00 pm to 6:00 pm on Sundays, effective immediately through \_\_\_\_\_, 2020, subject to the following conditions:

1. Qualified container shall be defined as in Public Act 125 of 2020.
2. Any on-premise alcohol beverage licensee allowed to sell alcohol-to-go pursuant to Public Act 125 of 2020 shall comply with all laws, rules and regulation which govern its license type.
3. The alcoholic beverage must be contained in a paper, plastic or aluminum cup that bears the commercially printed name and/or logo of the designated licensee.
4. The paper or plastic cup cannot exceed sixteen (16) fluid ounces in size. An aluminum cup cannot exceed thirty-two (32) fluid ounces in size.

**AYES:**

**NAYS:**

**RESOLUTION DECLARED ADOPTED**

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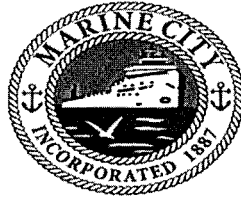
Cheryl Vercammen, Mayor

STATE OF MICHIGAN    )  
                                  ) ss:  
CITY OF MARINE CITY    )

I, the undersigned, the fully qualified City Clerk of Marine City, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of Marine City at a regular meeting held on the \_\_\_\_\_, 2020 the original of which resolution is on file in my office.

**IN WITNESS WHEREOF**, I have hereunto set my official signature this \_\_\_\_\_, 2020.

\_\_\_\_\_  
Kristen Baxter, City Clerk



City Manager

**To:** City Commission

**From:** Elaine Leven, City Manager

**Date:** December 10, 2020

**Re:** Kayak Launch Resolution

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The CED Board has been actively seeking ways to make the dream of a kayak launch in Marine City a reality. I have been working with them to prepare materials to submit to the state for the Coastal Zone Management Grant. They are currently accepting grant applications which provide a 50% match. The due date is Friday, December 18, 2020. The following resolution is required as part of the application. I have also included the site plan and estimated project costs. The state anticipates announcing and releasing grant funds in October 2021.

**CITY OF MARINE CITY  
ST. CLAIR COUNTY, MICHIGAN  
RESOLUTION NO. 014-2020**

**MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND  
ENERGY  
WATER RESOURCES DIVISION  
COASTAL MANAGEMENT PROGRAM GRANT FUNDING OPPORTUNITY  
RESOLUTION APPROVING SUBMISSION OF COASTAL GRANT  
APPLICATION FOR ADA ACCESSIBLE KAYAK LAUNCH**

At a regular meeting of the City Commission of the City of Marine City, St. Clair County, Michigan, held in the Marine City Fire Hall, 200 S. Parker Street, in said City, on, \_\_\_\_\_ 2020 at 7pm.

**PRESENT:**

**ABSENT:**

**WHEREAS**, the City owns undeveloped property adjacent to the bridge on South Belle River Avenue and looks to develop it into an ADA accessible kayak launch site, and

**WHEREAS**, funding is available from the U.S. Department of Commerce through the Coastal Management Program, and

**WHEREAS**, total project cost is estimated at about \$61,625.80; 50 percent of which would be funded through the Coastal Program and 50 percent would be a local match;

**NOW, THEREFORE, BE IT RESOLVED** that the City Commission approves the submission of the grant application to the Michigan Coastal Management Program in the amount of \$30,812.90 for an ADA accessible kayak launch on South Belle River Avenue, north of the Labuhn Bridge, and commits that the local match shall be provided if the project is funded.

**AYES:**

**NAYS:**

**RESOLUTION DECLARED ADOPTED**

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Cheryl Vercammen, Mayor

STATE OF MICHIGAN    )  
                                  ) ss:  
CITY OF MARINE CITY    )

I, the undersigned, the fully qualified City Clerk of Marine City, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of Marine City at a regular meeting held on the \_\_\_\_\_, 2020 the original of which resolution is on file in my office.

**IN WITNESS WHEREOF**, I have hereunto set my official signature this \_\_\_\_\_, 2020.

\_\_\_\_\_  
Kristen Baxter, City Clerk

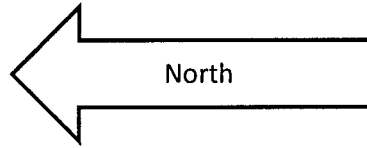
Belle River is 140' wide at this point.

Kayak Launch

Latitude 42°,42',48",16" N

Longitude 82°,29',48",10" W

Belle River

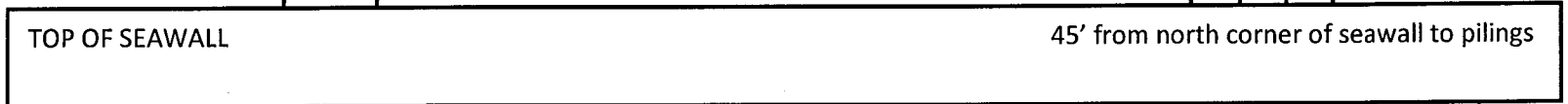


Boat traffic uses center span of bridge only. It is 55' wide.



5 x 10 gangway with handrails, 9' 9" x 13' floating dock, 4' 11" x 40' launch with ADA transfer station. Launch will be 24' 1" in the river and will attach to the seawall.

First span of bridge 45' seawall.



45' from north corner of seawall to pilings

6x8 cement pad

9' between seawall & fence



Wooden fence on edge of rain garden

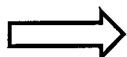
Rain garden 2' x 55'

EDISON POLE 14' BETWEEN POLE & GUIDE LINE

5' sidewalk in front of parking blocks

EDISON POLE

Handicap ramp & 37' of sidewalk to be added.



26' x 55' to be excavated for parking lot & sidewalk. 12" of earth will be removed & 8" of base stone & 4" of asphalt added. Striping of 5 parking spots & 1 handicap parking to be added. 55' of curb to be cut.



Curb line

S. Belle River Rd.

Robertson St.

DRAWING NOT TO SCALE



## ESTIMATED COST KAYAK LAUNCH

Launch Item:	Cost:
Kayak Launch	\$29,188.80
Engineering Fees	\$3,750
Signage	\$700
Sidewalk & Cement Pad	\$2,100
ADA Warning Pad	\$125
Curb Cuts for 6' Handicap Ramp & 55' Parking Lot	\$1,000
DPW Man-hours	\$6,488
Launch Building (Approx. 6 volunteers @ \$9.65/hr. X 60 hrs.)	Community Build Donation of Time Estimate of Time & Cost \$3,474
Welding to Seawall (1 welder @ \$50/hr. X 15 hrs.)	Donation by Local Resident \$750
Parking Lot Asphalt 26' x 55' x 4" (37 tons)	(\$165 per ton) \$6,105
Soil Removal (35 cubic yards)	(\$75 per cubic yard) \$2,625
Parking Lot Stone (52 tons)	(\$45 per ton) \$2,340
Parking Blocks (6)	(\$55 each) \$330
Mulch 2' x 55'	\$350
Wood Fencing	\$1,800
Parking Lot Stripping	\$500
<b>Total Estimated Cost</b>	<b>\$61,625.80</b>
<b>Estimated Match using St. Clair Recreation Funds</b>	<b>\$30,812.90</b>



December 10, 2020

Dear Mayor Vercammen & City Commissioners,

I am writing on behalf of the Marine City Area Chamber, Merrytime Christmas committee, in order to request that the location of the ice skating rink be moved to 300 Broadway. We believe this location would give the rink more visibility to the community and attract more residents to enjoy this outdoor activity. It will also allow for more traffic to be directed to Broadway and away from Water Street.

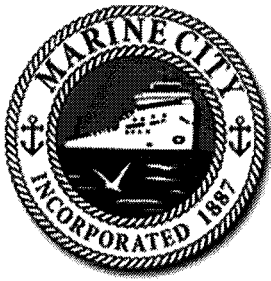
We also believe that offering a more "centralized winter town square" may create future opportunities for businesses and restaurants to take part in an outdoor market or other outdoor events. We are working hard to help our businesses and community survive this pandemic by offering ideas that help attract visitors and residents in a safe manner.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in cursive script that reads "Laura Scaccia". The signature is written in black ink and has a long, sweeping horizontal line extending to the right.

Laura Scaccia



## CITY OF MARINE CITY MANAGERS REPORT

*Elaine Leven – December 10, 2020*

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The state order on the partial shutdown has been extended another 12 days through December 20. The attorney is working on gathering information regarding the previous plans to extend Metropolis to determine if it is still feasible to extend Metropolis to King Road. Due to unforeseen issues the audit will not be presented until our next meeting.

### **Outstanding Items:**

- City Administration Office Space: Materials have been ordered for the exterior improvements. RFPs are out for the renovation of the building and are due December 28.
- Ordinance Updates: The Planning Commission reviewed the Master Plan and it will be at the next meeting for City Commission review. Upon final approval of the minor updates to the master plan, they will address the ordinance updates.
- Redevelopment Ready Communities Program: I am working on completing the master plan changes from the Planning Commission to submit to the City Commission for consideration.
- SEMCOG Water Feasibility Study: The report is completed and will be on the next agenda for discussion.
- City Manager Evaluation: The attorney has provided a sample resolution on this agenda to consider a similar process moving forward.
- Park Moratorium: We have discussed limiting the number of things in our parks to ensure ample greenspace. This stems from issues with approvals dating back years and the ability to keep track of them. In the future we should consider a plan or ordinance for how to deal with requests for items placed in City parks.
- LED Streetlight Conversion: Installation has begun and will continue through the new year.
- Dangerous Building: The home at 209 West Blvd is scheduled to have materials on site mid December. If necessary an update will be on the agenda for January.

### **Meetings Attended Since Last Update:**

SCOTTS

Coronavirus Vaccine Legal and Practical Impacts