



CITY OF MARINE CITY

City Commission Meeting Agenda

Guy Community Center, 260 South Parker Street

Regular Meeting: Thursday, December 15, 2022; 7:00 PM

1. CALL TO ORDER

2. MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

3. **ROLL CALL:** Mayor Jennifer Vandebossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Michael Hilferink, William Klaassen, Rita Roehrig, Brian Ross; City Manager Holly Tatman.

4. APPROVE AGENDA

5. PRESENTATION

- a. City Attorney Open Meetings Act Training

6. INFORMATIONAL ARTICLE

- a. Publication from Nov./Dec.2022 Edt. Michigan Municipal League Magazine: *The Review Breaking Down the Statewide Survey Regarding Harassment and Violence of Local Governments* by: Morgan Schwanky

7. **PUBLIC COMMENT** Anyone is welcome to address the City Commission. Please state name and limit comments to five (5) minutes. This is a time for you to raise issues. The Commission will not respond, but issues will be followed up on as necessary.

8. APPROVE MINUTES

- a. City Commission Meeting Minutes –November 17, 2022

9. CONSENT AGENDA

- a. MCAFA Run Report
- b. Departmental Activity Reports
- c. 300 Broadway Committee Minutes – October 24, 2022
- d. Planning Commission Minutes – November 14, 2022
- e. Community and Economic Development Board Minutes – October 26, 2022
- f. Business License – Rise Fitness

10. FINANCIAL BUSINESS

- a. Expenditures (including payroll) – \$ 501,050.63
- b. Preliminary Financial Statements
- c. Audit Extension

11. UNFINISHED BUSINESS

- a. Tot Lot Revitalization Spark Grant
- b. Beach Improvement Spark Grant
- c. 135 N. Sixth Street – Refer Back to Dangerous Building Board of Appeals Per Attorney Memo
- d. 22-005 Purchasing Ordinance – 1st Reading

- e. 303 S. Water St. Property Fund Allocation

12. NEW BUSINESS

- a. Resolution 021-2022 RE: Continuation of Suspension of Ord. RE: Alcohol Consumption in Parks (Originally 013-2020)
- b. For Discussion Only -Charter Revisions & Amendment Process
- c. Proposed Resolution 001-2023 Annual City Manager Goals & Objectives & Proposed Performance Evaluation Form
- d. For Discussion Only, No Vote- Monthly Commission Meeting Schedule
- e. Re-Appointment of Jacob Bryson to Dangerous Building Board of Appeals Engineer Seat
- f. Re-Appointment of Kim Weil to Zoning Board of Appeals
- g. Re-Appointment of Mary Weseloh to Board of Review
- h. Announcement – Vacant Board Seats as of 12/31/2022
- i. Police Dept. Purchase In-Car Modems (\$4,365.00)/Waive Competitive Bidding-Single Source

13. ITEMS REMOVED FROM CONSENT AGENDA

14. CITY MANAGER'S REPORT

- a. December 6, 2022

15. COMMISSIONER PRIVILEGE/LIAISON REPORTS

16. ADJOURNMENT

OPEN MEETINGS ACT TRAINING

DECEMBER 15, 2022

TRANSPARENT GOVERNMENT CONSISTENT WITH THE LAW

**OPENING AND MAINTAINING THE WINDOW TO LOCAL
GOVERNMENT**



OPEN MEETINGS ACT
TRAINING OUTLINE
DECEMBER 15, 2022
(Copy Of The Act Is Attached)

I. STATUTORY CONSTRUCTION

The Open Meetings Act is a state statute attached in full at **Exhibit #1**.

The Michigan Court of Appeals has ruled that the goal of statutory interpretation is to give effect to the Legislature's intent as derived from the language of the statute itself. If the language of the statute is unambiguous, the statute must be enforced as written. Unless defined in the statute, statutory language will be given its plain and ordinary meaning. (See: **Lockhart v. Ontonagon Twp.**, 2022 Mich. App. LEXIS 2888, *5, 2022 WL 1592173) This memorandum focuses on the Open Meetings Act and its plain meaning.

II. THE OPEN MEETINGS ACT

A. The Title Of The Open Meetings Act.

The Open Meetings Act, MCL 15.261 et. seq (“Open Meetings Act”) begins by stating that it is an act to require that certain meetings of public bodies be open to the public, to require certain notices of those meetings, to require the keeping of minutes, to provide for enforcement of the act and to provide penalties for failing to comply with the act. (**Exhibit 1** -- MCL 15.261)

B. Key Definitions

The Open Meetings Act provides definitions for the following listed terms: “public body”, “meeting”, “closed session”, and “decision”. Each of those specific terms is addressed below.

1. What Is A Public Body.

MCL 15.262 defines a “public body” as any state or local legislative or governing body, including a board, commission, committee, subcommittee, authority, or council, that is empowered by state constitution, statute, charter, ordinance, resolution, or rule, to exercise governmental or

proprietary authority or perform a governmental or proprietary function. (Exhibit 1 -- MCL 15.262)

2. What Is A Meeting.

The OMA defines a “meeting” as the convening of a “public body” at which a quorum is present for the purpose of deliberating toward the making of a “decision” on a public policy. (Exhibit 1 -- MCL 15.262)

3. What Is A Closed Session.

The OMA defines a “closed session” a meeting or part of a meeting of a public body that is closed to the public. (Exhibit 1 -- MCL 15.262)

4. What Is A Decision.

The OMA defines a “decision” as a determination, action, vote, or disposition upon a motion, proposal, recommendation, resolution, order, ordinance, bill, or measure on which a vote by members of a public body is required and by which a public body effectuates or formulates public policy. (Exhibit 1 -- MCL 15.262)

C. Meetings Of A Public Body.

1. Meetings Must Be Open To The Public.

The OMA states the following with respect to meetings of a public body.

- All meetings must be open to the public.
- All meetings must be held in a place available to the general public.
- All persons can attend any meeting except as otherwise provided in the OMA.
- Any persons attending a meeting can tape-record, videotape, broadcast and televise the proceedings without prior approval of the public body.

- A public body may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting. (**Exhibit 1 -- MCL 15.263**)

2. Decisions Must Be Made At A Meeting Open To The Public.

All decisions of a public body must be made at a meeting open to the public.

The public body shall accommodate the absence of any member of the public body due to military duty, medical condition, a statewide or local state of emergency or state of disaster declared by the governor or a local official, governing body, or chief administrative officer that would risk the personal health or safety of members of the public or the public body if the meeting were held in person.

The procedures by which the absent member may participate in, and vote on, business before the public body must include two way communication.

For each member of the public body attending the meeting remotely, a public announcement at the outset of the meeting must be made by the member indicating that they are attending the meeting remotely.

If the member is attending the meeting remotely for a purpose other than for military duty, the member's announcement must further identify specifically the member's physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely. This announcement must be included in the minutes.

There must be procedures in place by which the public is provided notice of the absence of the member and information about how to contact that member sufficiently in advance of a meeting of the public body to provide input on any business that will come before the public body. (**Exhibit 1 -- MCL 15.263**)

The OMA states that, to the extent that member may participate through two way communication pursuant to MCL 15.263, the member must be able to hear and be heard. (Exhibit 1 -- MCL 15.263a)

3. All Deliberations Must Occur At A Meeting Open To The Public.

The OMA states that generally all deliberations of a public body constituting a quorum must take place at a meeting open to the public. (Exhibit 1 -- MCL 15.263)

4. No Requirements For Attendance.

The OMA states the following with regard to a person's attendance at a meeting of a public body,

- A person is not required to register, provide their name or fulfill another condition in order to attend a meeting.
- A person is permitted to address a meeting of a public body under rules established and recorded by the public body.
- A person must not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting at issue. (Exhibit 1 -- MCL 15.263)

D. Public Notice of Public Body Meetings.

The OMA states the following with respect to the notice of a public meeting.

- The notice must include the name of the public body, its telephone number, and its address.
- The notice must be posted at the public bodies' principal office and any other locations considered appropriate by the public body.
- Cable television may also be used for posting public notices. (Exhibit 1 -- MCL 15.264)

E. Public Notice of Regular Meetings.

The OMA provides the manner for posting the meeting schedule for a public body.

- Within 10 days after the first meeting in each calendar year, a public notice shall be posted stating the dates, times and places of that public bodies regular meetings. (**Exhibit 1** -- MCL 15.265)
- If there is a change in the schedule, that change shall be posted within 3 days after the meeting at which the change is made. (**Exhibit 1** -- MCL 15.265)
- For a rescheduled regular or a special meeting, the date, time, and place of the meeting shall be posted at least 18 hours before the meeting in a prominent and conspicuous place at the public body's principal office. (**Exhibit 1** -- MCL 15.265)
- For a rescheduled meeting and if the public body maintains an official internet presence, the notice shall be included on either the homepage or on a separate webpage designated for notices. (**Exhibit 1** -- MCL 15.265)
- A meeting of a public body which is recessed for more than 36 hours shall be reconvened only after public notice is properly posted. (**Exhibit 1** -- MCL 15.265)

F. Public Notice of Emergency Meetings.

- MCL 15.265 of the OMA does not prevent a public body from meeting in an emergency session in the event of a severe and imminent threat to the health, safety, or welfare of the public when 2/3 of the members serving on the public body decide that delay would be detrimental to efforts to lessen or respond to the threat. (**Exhibit 1** -- MCL 15.265)
- If a public body holds an emergency public meeting that does not comply with the 18-hour posted notice requirement, it shall make paper copies of the public notice for the emergency meeting available to the public at that meeting. (**Exhibit 1** -- MCL 15.265)
- The notice shall include an explanation of the reasons that the public body cannot comply with the 18-hour posted notice requirement. (**Exhibit 1** -- MCL 15.265)
- The explanation shall be specific to the circumstances that necessitated the emergency public meeting, and the use of generalized explanations such as "an imminent threat to the health of the public" or "a danger to public welfare and safety" does not meet the explanation requirements of this subsection. (**Exhibit 1** -- MCL 15.265)

- If the public body maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body shall post the public notice of the emergency meeting and its explanation on its website. (**Exhibit 1 -- MCL 15.265**)
- Within 48 hours after the emergency public meeting, the public body shall send official correspondence to the board of county commissioners of the county in which the public body is principally located, informing the commission that an emergency public meeting with less than 18 hours' public notice took place. (**Exhibit 1 -- MCL 15.265**)
- The correspondence to the board of county commissioners shall include the public notice of the emergency meeting with explanation and shall be sent by either the United States postal service or electronic mail. (**Exhibit 1 -- MCL 15.265**)

G. Providing Copies of A Written Notice Upon Request.

The OMA states that, upon the written request of an individual, organization, firm, or corporation, and upon the payment of a reasonable yearly fee, a public body shall send by first class mail a copy of any notice required to be posted. (**Exhibit 1 -- MCL 15.266**)

Upon written request, a public body, at the same time that a public notice of a meeting is posted pursuant to section 5, shall provide a copy of the public notice of that meeting to any newspaper published in the state and to any radio and television station located in the state, free of any charge. (**Exhibit 1 -- MCL 15.266**)

H. Closed Sessions.

The OMA provides the following procedure for exercising the right of a public body to meet in a closed session. The potentially relevant closed session provisions include the following:

- A 2/3 roll call vote of the members, elected or appointed is required to call a closed session except for closed sessions permitted under section 8(a), (b), (c), (g), (i), and (j) of the OMA.
- The roll call vote and the purpose for calling the closed session is entered into the minutes.

- A separate set of closed session minutes shall be taken by the clerk or the designated secretary of the public body. These closed session minutes are not available to the public unless required by a civil action. (Exhibit 1 -- MCL 15.267)

1. **The Purposes Which Allow For A Closed Session.**

The OMA provides that a public body can only meet in a closed session for the following limited purposes.

- Dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing. (MCL 15.268)
- Dismissal, suspension, or disciplining of a student if the public body is part of the school district, intermediate school district, or institution of higher education that the student is attending, and if the student or the student's parent or guardian requests a closed hearing. (MCL 15.268)
- Strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing. (MCL 15.268)
- The purchase or lease of real property up to the time an option to purchase or lease that real property is obtained. (MCL 15.268)
- To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body. (MCL 15.268)
- To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. (MCL 15.268)
- Except as otherwise provided in this subdivision, all interviews by a public body for employment or appointment to a public office must be held in an open meeting pursuant to this act. (MCL 15.268)
- To consider material exempt from discussion or disclosure by state or federal statute. (MCL 15.268)
- For a compliance conference conducted under the public health code. (MCL 15.268)

- For a school board to consider security planning to address existing threats or to prevent potential threats to the safety of the students and staff. (MCL 15.268)

I. Minutes Must Be Kept And Must Contain Certain Information.

The OMA states that the minutes of each meeting of a public body must be kept and must include the following.

- The date, time, place, members present, members absent, decisions made, the purpose for which a closed session is held and roll call votes.
- Any corrections to the minutes shall be made at the next meeting.
- Corrected minutes are made available at or before the next subsequent meeting.
- Corrected minutes shall show both the original entry and the correction. (Exhibit 1 -- MCL 15.269)

1. Minutes Are Open To Inspection.

The OMA states the following with respect to the availability of the public body minutes to the public.

- Minutes are public records open to public inspection.
- Minutes shall be made available at the address designated on the posted public notice.
- Copies of the minutes shall be provided at a reasonable cost for printing and copying.
- Proposed minutes shall be made available for public inspection within 8 business days after the meeting to which the minutes refer and within 5 business days after the meeting at which the minutes are approved by the public body.
- A public body shall not include in its minutes any personal identity information. (Exhibit 1 -- MCL 15.269)

J. Decisions of A Public Body Can Be Challenged.

The decisions of a public body shall be presumed to be adopted in compliance with the OMA. However, the attorney general, the prosecuting attorney, or any person may commence a civil action in the circuit court to challenge the validity of a decision of a public body. (Exhibit 1 -- MCL 15.270)

1. Decisions Of A Public Body May Be Invalidated.

A decision made by a public body may be invalidated if the public body has not complied with the OMA requirements in making decisions or the public body has failed to give proper notice or has interfered with substantial compliance and such noncompliance has impaired the rights of the public. (Exhibit 1 -- MCL 15.270)

The OMA states that a circuit court shall have jurisdiction to invalidate a decision of a public body for a violation of the OMA if the action is timely brought. (Exhibit 1 -- MCL 15.270)

The OMA states that, in any case where an action has been initiated to invalidate a decision of a public body on the ground that it was not taken in conformity with the requirements of the OMA, the public body may reenact the disputed decision in conformity with the OMA. (Exhibit 1 -- MCL 15.270)

2. Civil Action To Compel Compliance.

The OMA states that the attorney general, prosecuting attorney of the county in which the public body serves, or a person may commence a civil action to compel a public body to comply with the OMA and seek injunctive relief. If the person who brings suit succeeds in getting an injunction, the court can award costs and attorney fees. (Exhibit 1 -- MCL 15.271)

3. **Violation Of The OMA As A Misdemeanor.**

The OMA states that, if a public official intentionally violates the OMA, they can be found guilty of a misdemeanor. (Exhibit 1 -- MCL 15.272)

4. **Violation Of The OMA And Personal Liability.**

The OMA states that, if a public official intentionally violates the OMA, they can be personally found liable in a civil action. (Exhibit 1 -- MCL 15.273)

III. CONCLUSIONS

The OMA is designed and intended to provide for a transparent local government. The centerpiece of the OMA is open meetings, open deliberations and open decision making.

The business of the City should be conducted at the scheduled public meetings pursuant to a published agenda package. The public body should be careful not to inadvertently "amend" that agenda by debating and deliberating City business that is not on the agenda during public comment and commissioner privilege. This is not fair to the public.

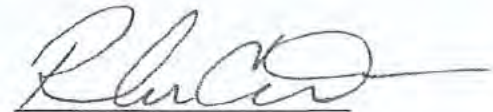

Robert Charles Davis

EXHIBIT #1

MCLS Ch. 15, Act 267

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

Act 267 of 1976 Open Meetings Act

AN ACT to require certain meetings of certain public bodies to be open to the public; to require notice and the keeping of minutes of meetings; to provide for enforcement; to provide for invalidation of governmental decisions under certain circumstances; to provide penalties; and to repeal certain acts and parts of acts.

The People of the State of Michigan enact:

History

ACT 267, 1976, p 1004, by § 15 eff January 1, 1977.

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MCLS § 15.261

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.261. Short title; effect of act on certain charter provisions, ordinances, or resolutions.

Sec. 1.

- (1) This act shall be known and may be cited as the “Open meetings act”.
- (2) This act shall supersede all local charter provisions, ordinances, or resolutions which relate to requirements for meetings of local public bodies to be open to the public.
- (3) After the effective date of this act, nothing in this act shall prohibit a public body from adopting an ordinance, resolution, rule, or charter provision which would require a greater degree of openness relative to meetings of public bodies than the standards provided for in this act.

History

Pub Acts 1976, No. 267, § 1, by § 15 eff January 1, 1977.

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End of Document

MCLS § 15.262

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.262. Definitions.

Sec. 2.

As used in this act:

- (a) “Public body” means any state or local legislative or governing body, including a board, commission, committee, subcommittee, authority, or council, that is empowered by state constitution, statute, charter, ordinance, resolution, or rule to exercise governmental or proprietary authority or perform a governmental or proprietary function; a lessee of such a body performing an essential public purpose and function pursuant to the lease agreement; or the board of a nonprofit corporation formed by a city under section 40 of the home rule city act, 1909 PA 279, MCL 117.40.
- (b) “Meeting” means the convening of a public body at which a quorum is present for the purpose of deliberating toward or rendering a decision on a public policy, or any meeting of the board of a nonprofit corporation formed by a city under section 40 of the home rule city act, 1909 PA 279, MCL 117.40.
- (c) “Closed session” means a meeting or part of a meeting of a public body that is closed to the public.
- (d) “Decision” means a determination, action, vote, or disposition upon a motion, proposal, recommendation, resolution, order, ordinance, bill, or measure on which a vote by members of a public body is required and by which a public body effectuates or formulates public policy.

History

Pub Acts 1976, No. 267, § 2, by § 15 eff January 1, 1977; amended by Pub Acts 2001, No. 38, imd eff July 11, 2001.

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MCLS § 15.263

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.263. Meetings, decisions, and deliberations of public body; requirements; attending or addressing meeting of public body; tape-recording, videotaping, broadcasting, and telecasting proceedings; rules and regulations; exclusion from meeting; exemptions.

Sec. 3.

(1) All meetings of a public body must be open to the public and must be held in a place available to the general public. All persons must be permitted to attend any meeting except as otherwise provided in this act. The right of a person to attend a meeting of a public body includes the right to tape-record, to videotape, to broadcast live on radio, and to telecast live on television the proceedings of a public body at a public meeting. The exercise of this right does not depend on the prior approval of the public body. However, a public body may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting. For a meeting of a public body held in person before April 1, 2021, the public body shall do both of the following:

(a) To the extent feasible under the circumstances, ensure adherence to social distancing and mitigation measures recommended by the Centers for Disease Control and Prevention for purposes of preventing the spread of COVID-19, including the measure that an individual remain at least 6 feet from anyone from outside the individual's household.

(b) Adopt heightened standards of facility cleaning and disinfection to limit participant exposure to COVID-19, as well as protocols to clean and disinfect in the event of a positive COVID-19 case in the public body's meeting place.

(2) All decisions of a public body must be made at a meeting open to the public. For purposes of any meeting subject to this section, except a meeting of any state legislative body at which a formal vote is taken, the public body shall, subject to section 3a, establish the following procedures to accommodate the absence of any member of the public body due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster declared pursuant to law or charter or local ordinance by the governor or a local official, governing body, or chief administrative officer that would risk the personal health or safety of members of the public or the public body if the meeting were held in person:

(a) Procedures by which the absent member may participate in, and vote on, business before the public body, including, but not limited to, procedures that provide for both of the following:

(i) Two-way communication.

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- (ii) For each member of the public body attending the meeting remotely, a public announcement at the outset of the meeting by that member, to be included in the meeting minutes, that the member is in fact attending the meeting remotely. If the member is attending the meeting remotely for a purpose other than for military duty, the member's announcement must further identify specifically the member's physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely.
- (b) Procedures by which the public is provided notice of the absence of the member and information about how to contact that member sufficiently in advance of a meeting of the public body to provide input on any business that will come before the public body.
- (3) All deliberations of a public body constituting a quorum of its members must take place at a meeting open to the public except as provided in this section and sections 7 and 8.
- (4) A person must not be required as a condition of attendance at a meeting of a public body to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance.
- (5) A person must be permitted to address a meeting of a public body under rules established and recorded by the public body. The legislature or a house of the legislature may provide by rule that the right to address may be limited to prescribed times at hearings and committee meetings only.
- (6) A person must not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting.
- (7) This act does not apply to the following public bodies, but only when deliberating the merits of a case:
- (a) The Michigan compensation appellate commission operating as described in either of the following:
 - (i) Section 274 of the worker's disability compensation act of 1969, 1969 PA 317, MCL 418.274.
 - (ii) Section 34 of the Michigan employment security act, 1936 (Ex Sess) PA 1, 421.34.
 - (b) The state tenure commission created in section 1 of article VII of 1937 (Ex Sess) PA 4, MCL 38.131, when acting as a board of review from the decision of a controlling board.
 - (c) The employment relations commission or an arbitrator or arbitration panel created or appointed under 1939 PA 176, MCL 423.1 to 423.30.
 - (d) The Michigan public service commission created under 1939 PA 3, MCL 460.1 to 460.11.
- (8) This act does not apply to an association of insurers created under the insurance code of 1956, 1956 PA 218, MCL 500.100 to 500.8302, or other association or facility formed under that act as a nonprofit organization of insurer members.
- (9) This act does not apply to a committee of a public body that adopts a nonpolicymaking resolution of tribute or memorial, if the resolution is not adopted at a meeting.
- (10) This act does not apply to a meeting that is a social or chance gathering or conference not designed to avoid this act.

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(11) This act does not apply to the Michigan veterans' trust fund board of trustees or a county or district committee created under 1946 (1st Ex Sess) PA 9, MCL 35.602 to 35.610, when the board of trustees or county or district committee is deliberating the merits of an emergent need. A decision of the board of trustees or county or district committee made under this subsection must be reconsidered by the board or committee at its next regular or special meeting consistent with the requirements of this act. "Emergent need" means a situation that the board of trustees, by rules promulgated under the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328, determines requires immediate action.

(12) As used in subsection (2):

- (a)** "Formal vote" means a vote on a bill, amendment, resolution, motion, proposal, recommendation, or any other measure on which a vote by members of a state legislative body is required and by which the state legislative body effectuates or formulates public policy.
- (b)** "Medical condition" means an illness, injury, disability, or other health-related condition.

History

Pub Acts 1976, No. 267, § 3, by § 15 eff January 1, 1977; amended by Pub Acts 1981, No. 161, imd eff November 30, 1981; 1986, No. 269, imd eff December 19, 1986; 1988, No. 158, imd eff June 14, 1988; 1988, No. 278, imd eff July 27, 1988; Pub Acts 2016, No. 504, effective April 9, 2017; Pub Acts 2018, No. 485, effective March 29, 2019; Pub Acts 2020, No. 228, effective October 16, 2020; Pub Acts 2020, No. 254, effective December 22, 2020.

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MCLS § 15.263a

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1
Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.263a. Telephonic or video-conference meetings.

Sec. 3a.

(1) A meeting of a public body held, in whole or in part, electronically by telephonic or video conferencing in compliance with this section and, except as otherwise required in this section, all of the provisions of this act applicable to a nonelectronic meeting, is permitted by this act in the following circumstances:

(a) Before March 31, 2021 and retroactive to March 18, 2020, any circumstances, including, but not limited to, any of the circumstances requiring accommodation of absent members described in section 3(2).

(b) Subject to subdivision (d), on and after March 31, 2021 through December 31, 2021, only those circumstances requiring accommodation of members absent for the reasons described in section 3(2). For the purpose of permitting an electronic meeting due to a local state of emergency or state of disaster, this subdivision applies only as follows:

(i) To permit the electronic attendance of a member of the public body who resides in the affected area.

(ii) To permit the electronic meeting of a public body that usually holds its meetings in the affected area.

(c) Subject to subdivision (d), after December 31, 2021, only in the circumstances requiring accommodation of members absent due to military duty as described in section 3(2).

(d) On and after March 31, 2021, for a public body that is an agricultural commodity group, any circumstances, including, but not limited to, any of the circumstances requiring accommodation of absent members described in section 3(2). As used in this subdivision, “agricultural commodity group” means any of the following:

(i) A committee as that term is defined in section 2 of the agricultural commodities marketing act, 1965 PA 232, MCL 290.652.

(ii) The state beef industry commission created in section 3 of the beef industry commission act, 1972 PA 291, MCL 287.603.

(iii) The potato industry commission created in section 2 of 1970 PA 29, MCL 290.422.

(iv) The Michigan bean commission created in section 3 of 1965 PA 114, MCL 290.553.

(2) A meeting of a public body held electronically under this section must be conducted in a manner that permits 2-way communication so that members of the public body can hear and be

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heard by other members of the public body, and so that public participants can hear members of the public body and can be heard by members of the public body and other participants during a public comment period. A public body may use technology to facilitate typed public comments during the meeting submitted by members of the public participating in the meeting that may be read to or shared with members of the public body and other participants to satisfy the requirement under this subsection that members of the public be heard by others during the electronic meeting and the requirement under section 3(5) that members of the public be permitted to address the electronic meeting.

(3) Except as otherwise provided in subsection (8), a physical place is not required for an electronic meeting held under this section, and members of a public body and members of the public participating electronically in a meeting held under this section that occurs in a physical place are to be considered present and in attendance at the meeting for all purposes.

(4) If a public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body shall, in addition to any other notices that may be required under this act, post advance notice of a meeting held electronically under this section on a portion of the public body's website that is fully accessible to the public. The public notice on the website must be included on either the homepage or on a separate webpage dedicated to public notices for nonregularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes its purpose for public notification of nonregularly scheduled or electronic public meetings. Subject to the requirements of this section, any scheduled meeting of a public body may be held as an electronic meeting under this section if a notice consistent with this section is posted at least 18 hours before the meeting begins. Notice of a meeting of a public body held electronically must clearly explain all of the following:

(a) Why the public body is meeting electronically.

(b) How members of the public may participate in the meeting electronically. If a telephone number, internet address, or both are needed to participate, that information must be provided specifically.

(c) How members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting.

(d) How persons with disabilities may participate in the meeting.

(5) Beginning on the effective date of the amendatory act that added this section, if an agenda exists for an electronic meeting held under this section by a public body that directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body shall, on a portion of the website that is fully accessible to the public, make the agenda available to the public at least 2 hours before the electronic meeting begins. This publication of the agenda does not prohibit subsequent amendment of the agenda at the meeting.

(6) A public body shall not, as a condition of participating in an electronic meeting of the public body held under this section, require a person to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance, other than

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mechanisms established and required by the public body necessary to permit the person to participate in a public comment period of the meeting.

(7) Members of the general public otherwise participating in a meeting of a public body held electronically under this section are to be excluded from participation in a closed session of the public body held electronically during that meeting if the closed session is convened and held in compliance with the requirements of this act applicable to a closed session.

(8) At a meeting held under this section that accommodates members absent due to military duty or a medical condition, only those members absent due to military duty or a medical condition may participate remotely. Any member who is not on military duty or does not have a medical condition must be physically present at the meeting to participate.

History

Pub Acts 2020, No. 228, effective October 16, 2020; *Pub Acts 2020, No. 254*, effective December 22, 2020; *Pub Acts 2021, No. 54*, effective July 13, 2021.

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MCLS § 15.264

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.264. Public notice of meetings generally; contents; places of posting.

Sec. 4.

The following provisions shall apply with respect to public notice of meetings:

- (a) A public notice shall always contain the name of the public body to which the notice applies, its telephone number if one exists, and its address.
- (b) A public notice for a public body shall always be posted at its principal office and any other locations considered appropriate by the public body. Cable television may also be utilized for purposes of posting public notice.
- (c) If a public body is a part of a state department, part of the legislative or judicial branch of state government, part of an institution of higher education, or part of a political subdivision or school district, a public notice shall also be posted in the respective principal office of the state department, the institution of higher education, clerk of the house of representatives, secretary of the state senate, clerk of the supreme court, or political subdivision or school district.
- (d) If a public body does not have a principal office, the required public notice for a local public body shall be posted in the office of the county clerk in which the public body serves and the required public notice for a state public body shall be posted in the office of the secretary of state.

History

Pub Acts 1976, No. 267, § 4, by § 15 eff January 1, 1977; amended by Pub Acts 1984, No. 87, imd eff April 19, 1984.

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MCLS § 15.265

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.265. Public notice of regular meetings, change in schedule of regular meetings, rescheduled regular meetings, or special meetings; posting; statement of date, time, and place; website; recess or adjournment; emergency sessions; emergency public meeting; meeting in residential dwelling; limitation; notice; duration requirement.

Sec. 5.

- (1) A meeting of a public body shall not be held unless public notice is given as provided in this section by a person designated by the public body.
- (2) For regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year a public notice stating the dates, times, and places of its regular meetings.
- (3) If there is a change in the schedule of regular meetings of a public body, there shall be posted within 3 days after the meeting at which the change is made, a public notice stating the new dates, times, and places of its regular meetings.
- (4) Except as provided in this subsection or in subsection (6), for a rescheduled regular or a special meeting of a public body, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting in a prominent and conspicuous place at both the public body's principal office and, if the public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, on a portion of the website that is fully accessible to the public. The public notice on the website shall be included on either the homepage or on a separate webpage dedicated to public notices for nonregularly scheduled public meetings and accessible via a prominent and conspicuous link on the website's homepage that clearly describes its purpose for public notification of those nonregularly scheduled public meetings. The requirement of 18-hour notice does not apply to special meetings of subcommittees of a public body or conference committees of the state legislature. A conference committee shall give a 6-hour notice. A second conference committee shall give a 1-hour notice. Notice of a conference committee meeting shall include written notice to each member of the conference committee and the majority and minority leader of each house indicating time and place of the meeting.
- (5) A meeting of a public body that is recessed for more than 36 hours shall be reconvened only after public notice that is equivalent to that required under subsection (4) has been posted. If either house of the state legislature is adjourned or recessed for less than 18 hours, the notice provisions of subsection (4) are not applicable. Nothing in this section bars a public body from meeting in emergency session in the event of a severe and imminent threat to the health, safety, or welfare of

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the public when 2/3 of the members serving on the body decide that delay would be detrimental to efforts to lessen or respond to the threat. However, if a public body holds an emergency public meeting that does not comply with the 18-hour posted notice requirement, it shall make paper copies of the public notice for the emergency meeting available to the public at that meeting. The notice shall include an explanation of the reasons that the public body cannot comply with the 18-hour posted notice requirement. The explanation shall be specific to the circumstances that necessitated the emergency public meeting, and the use of generalized explanations such as “an imminent threat to the health of the public” or “a danger to public welfare and safety” does not meet the explanation requirements of this subsection. If the public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, it shall post the public notice of the emergency meeting and its explanation on its website in the manner described for an internet posting in subsection (4). Within 48 hours after the emergency public meeting, the public body shall send official correspondence to the board of county commissioners of the county in which the public body is principally located, informing the commission that an emergency public meeting with less than 18 hours’ public notice has taken place. The correspondence shall also include the public notice of the meeting with explanation and shall be sent by either the United States postal service or electronic mail. Compliance with the notice requirements for emergency meetings in this subsection does not create, and shall not be construed to create, a legal basis or defense for failure to comply with other provisions of this act and does not relieve the public body from the duty to comply with any provision of this act.

(6) A meeting of a public body may only take place in a residential dwelling if a nonresidential building within the boundary of the local governmental unit or school system is not available without cost to the public body. For a meeting of a public body that is held in a residential dwelling, notice of the meeting shall be published as a display advertisement in a newspaper of general circulation in the city or township in which the meeting is to be held. The notice shall be published not less than 2 days before the day on which the meeting is held, and shall state the date, time, and place of the meeting. The notice shall be at the bottom of the display advertisement, set off in a conspicuous manner, and include the following language: “This meeting is open to all members of the public under Michigan’s open meetings act”.

(7) A durational requirement for posting a public notice of a meeting under this act is the time that the notice is required to be accessible to the public.

History

Pub Acts 1976, No. 267, § 5, by § 15 eff January 1, 1977; amended by Pub Acts 1978, No. 256, imd eff June 21, 1978; 1982, No. 134, imd eff April 22, 1982; 1984, No. 167, imd eff June 29, 1984; Pub Acts 2012, No. 528, effective December 28, 2012.

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.266. Providing copies of public notice on written request; fee.

Sec. 6.

(1) Upon the written request of an individual, organization, firm, or corporation, and upon the requesting party's payment of a yearly fee of not more than the reasonable estimated cost for printing and postage of such notices, a public body shall send to the requesting party by first class mail a copy of any notice required to be posted pursuant to section 5(2) to (5).

(2) Upon written request, a public body, at the same time a public notice of a meeting is posted pursuant to section 5, shall provide a copy of the public notice of that meeting to any newspaper published in the state and to any radio and television station located in the state, free of charge.

History

Pub Acts 1976, No. 267, § 6, by § 15 eff January 1, 1977.

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.267. Closed sessions; roll call vote; separate set of minutes.

Sec. 7.

(1) A 2/3 roll call vote of members elected or appointed and serving is required to call a closed session, except for the closed sessions permitted under section 8(a), (b), (c), (g), (i), and (j). The roll call vote and the purpose or purposes for calling the closed session shall be entered into the minutes of the meeting at which the vote is taken.

(2) A separate set of minutes shall be taken by the clerk or the designated secretary of the public body at the closed session. These minutes shall be retained by the clerk of the public body, are not available to the public, and shall only be disclosed if required by a civil action filed under section 10, 11, or 13. These minutes may be destroyed 1 year and 1 day after approval of the minutes of the regular meeting at which the closed session was approved.

History

Pub Acts 1976, No. 267, § 7, by § 15 eff January 1, 1977; amended by *Pub Acts 1993, No. 81*, eff April 1, 1994; *1996, No. 464*, imd eff December 26, 1996.

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.268. Closed sessions; permissible purposes.

Sec. 8.

(1) Except as otherwise provided in subsection (2), a public body may meet in a closed session only for the following purposes:

- (a) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing. An individual requesting a closed hearing may rescind the request at any time, in which case the matter at issue must be considered after the rescission only in open sessions.
- (b) To consider the dismissal, suspension, or disciplining of a student if the public body is part of the school district, intermediate school district, or institution of higher education that the student is attending, and if the student or the student's parent or guardian requests a closed hearing.
- (c) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.
- (d) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
- (e) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.
- (f) To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, except as otherwise provided in this subdivision, all interviews by a public body for employment or appointment to a public office must be held in an open meeting pursuant to this act. This subdivision does not apply to a public office described in subdivision (j).
- (g) Partisan caucuses of members of the state legislature.
- (h) To consider material exempt from discussion or disclosure by state or federal statute.
- (i) For a compliance conference conducted under section 16231 of the public health code, 1978 PA 368, MCL 333.16231, before a complaint is issued.
- (j) In the process of searching for and selecting a president of an institution of higher education established under section 4, 5, or 6 of article VIII of the state constitution of 1963, to

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review the specific contents of an application, to conduct an interview with a candidate, or to discuss the specific qualifications of a candidate if the particular process of searching for and selecting a president of an institution of higher education meets all of the following requirements:

- (i) The search committee in the process, appointed by the governing board, consists of at least 1 student of the institution, 1 faculty member of the institution, 1 administrator of the institution, 1 alumnus of the institution, and 1 representative of the general public. The search committee also may include 1 or more members of the governing board of the institution, but the number does not constitute a quorum of the governing board. However, the search committee must not be constituted in such a way that any 1 of the groups described in this subparagraph constitutes a majority of the search committee.
 - (ii) After the search committee recommends the 5 final candidates, the governing board does not take a vote on a final selection for the president until at least 30 days after the 5 final candidates have been publicly identified by the search committee.
 - (iii) The deliberations and vote of the governing board of the institution on selecting the president take place in an open session of the governing board.
- (k) For a school board to consider security planning to address existing threats or prevent potential threats to the safety of the students and staff. As used in this subdivision, "school board" means any of the following:
- (i) That term as defined in section 3 of the revised school code, 1976 PA 451, MCL 380.3.
 - (ii) An intermediate school board as that term is defined in section 4 of the revised school code, 1976 PA 451, MCL 380.4.
 - (iii) A board of directors of a public school academy as described in section 502 of the revised school code, 1976 PA 451, MCL 380.502.
 - (iv) The local governing board of a public community or junior college as described in section 7 of article VIII of the state constitution of 1963.
- (l) For a county veteran services committee to interview a veteran or a veteran's spouse or dependent regarding that individual's application for benefits or financial assistance and discuss that individual's application for benefits or financial assistance, if the applicant requests a closed hearing. This subdivision does not apply to a county veteran services committee voting on whether to grant or deny an individual's application for benefits or financial assistance. As used in this subdivision, "county veteran services committee" means a committee created by a county board of commissioners under section 1 of 1953 PA 192, MCL 35.621, or a soldiers' relief commission created under section 2 of 1899 PA 214, MCL 35.22.
- (2) This act does not permit the independent citizens redistricting commission to meet in closed session for any purpose. As used in this subsection, "independent citizens redistricting commission" means the independent citizens redistricting commission for state legislative and congressional districts created in section 6 of article IV of the state constitution of 1963.

History

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Pub Acts 1976, No. 267, § 8, by § 15 eff January 1, 1977; amended by Pub Acts 1984, No. 202, imd eff July 3, 1984; 1993, No. 81, eff April 1, 1994; 1996, No. 464, imd eff December 26, 1996; Pub Acts 2018, No. 467, effective March 27, 2019; Pub Acts 2021, No. 31, effective June 24, 2021; Pub Acts 2021, No. 166, effective December 27, 2021.

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.269. Minutes.

Sec. 9.

(1) Each public body shall keep minutes of each meeting showing the date, time, place, members present, members absent, any decisions made at a meeting open to the public, and the purpose or purposes for which a closed session is held. The minutes shall include all roll call votes taken at the meeting. The public body shall make any corrections in the minutes at the next meeting after the meeting to which the minutes refer. The public body shall make corrected minutes available at or before the next subsequent meeting after correction. The corrected minutes shall show both the original entry and the correction.

(2) Minutes are public records open to public inspection, and a public body shall make the minutes available at the address designated on posted public notices pursuant to section 4. The public body shall make copies of the minutes available to the public at the reasonable estimated cost for printing and copying.

(3) A public body shall make proposed minutes available for public inspection within 8 business days after the meeting to which the minutes refer. The public body shall make approved minutes available for public inspection within 5 business days after the meeting at which the minutes are approved by the public body.

(4) A public body shall not include in or with its minutes any personally identifiable information that, if released, would prevent the public body from complying with section 444 of subpart 4 of part C of the general education provisions act, 20 USC 1232g, commonly referred to as the family educational rights and privacy act of 1974.

History

Pub Acts 1976, No. 267, § 9, by § 15 eff January 1, 1977; amended by Pub Acts 1982, No. 130, imd eff April 20, 1982; 2004, No. 305, imd eff August 11, 2004.

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of 1976 (§§ 15.261 — 15.275)*

§ 15.269a. Sound recordings of public meetings. [Effective 90 days after adjournment]

Sec. 9a.

(1) Every meeting of a public body that is a state licensing board, state commission panel, or state rule-making board, except a meeting or part of a meeting held in closed session, must be recorded in a manner that allows for the capture of sound, including, without limitation, in any of the following formats:

- (a) A sound-only recording.
- (b) A video recording with sound and picture.
- (c) A digital or analog broadcast capable of being recorded.

(2) A recording required under subsection (1) must be maintained for a minimum of 1 year from the date of the meeting in a format that can be reproduced upon a request under the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

History

Pub Acts 2022, No. 63.

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.270. Decisions of public body; presumption; civil action to invalidate; jurisdiction; venue; reenactment of disputed decision.

Sec. 10.

- (1) Decisions of a public body shall be presumed to have been adopted in compliance with the requirements of this act. The attorney general, the prosecuting attorney of the county in which the public body serves, or any person may commence a civil action in the circuit court to challenge the validity of a decision of a public body made in violation of this act.
- (2) A decision made by a public body may be invalidated if the public body has not complied with the requirements of section 3(1), (2), and (3) in making the decision or if failure to give notice in accordance with section 5 has interfered with substantial compliance with section 3(1), (2), and (3) and the court finds that the noncompliance or failure has impaired the rights of the public under this act.
- (3) The circuit court shall not have jurisdiction to invalidate a decision of a public body for a violation of this act unless an action is commenced pursuant to this section within the following specified period of time:
 - (a) Within 60 days after the approved minutes are made available to the public by the public body except as otherwise provided in subdivision (b).
 - (b) If the decision involves the approval of contracts, the receipt or acceptance of bids, the making of assessments, the procedures pertaining to the issuance of bonds or other evidences of indebtedness, or the submission of a borrowing proposal to the electors, within 30 days after the approved minutes are made available to the public pursuant to that decision.
- (4) Venue for an action under this section shall be any county in which a local public body serves or, if the decision of a state public body is at issue, in Ingham county.
- (5) In any case where an action has been initiated to invalidate a decision of a public body on the ground that it was not taken in conformity with the requirements of this act, the public body may, without being deemed to make any admission contrary to its interest, reenact the disputed decision in conformity with this act. A decision reenacted in this manner shall be effective from the date of reenactment and shall not be declared invalid by reason of a deficiency in the procedure used for its initial enactment.

History

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Pub Acts 1976, No. 267, § 10, by § 15 eff January 1, 1977.

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.271. Civil action to compel compliance or enjoin noncompliance; commencement; venue; security not required; commencement of action for mandamus; court costs and attorney fees.

Sec. 11.

- (1) If a public body is not complying with this act, the attorney general, prosecuting attorney of the county in which the public body serves, or a person may commence a civil action to compel compliance or to enjoin further noncompliance with this act.
- (2) An action for injunctive relief against a local public body shall be commenced in the circuit court, and venue is proper in any county in which the public body serves. An action for an injunction against a state public body shall be commenced in the circuit court and venue is proper in any county in which the public body has its principal office, or in Ingham county. If a person commences an action for injunctive relief, that person shall not be required to post security as a condition for obtaining a preliminary injunction or a temporary restraining order.
- (3) An action for mandamus against a public body under this act shall be commenced in the court of appeals.
- (4) If a public body is not complying with this act, and a person commences a civil action against the public body for injunctive relief to compel compliance or to enjoin further noncompliance with the act and succeeds in obtaining relief in the action, the person shall recover court costs and actual attorney fees for the action.

History

Pub Acts 1976, No. 267, § 11, by § 15 eff January 1, 1977.

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.272. Violation as misdemeanor; penalty.

Sec. 12.

(1) A public official who intentionally violates this act is guilty of a misdemeanor punishable by a fine of not more than \$1,000.00.

(2) A public official who is convicted of intentionally violating a provision of this act for a second time within the same term shall be guilty of a misdemeanor and shall be fined not more than \$2,000.00, or imprisoned for not more than 1 year, or both.

History

Pub Acts 1976, No. 267, § 12, by § 15 eff January 1, 1977.

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.273. Violation; liability.

Sec. 13.

- (1) A public official who intentionally violates this act shall be personally liable in a civil action for actual and exemplary damages of not more than \$500.00 total, plus court costs and actual attorney fees to a person or group of persons bringing the action.
- (2) Not more than 1 action under this section shall be brought against a public official for a single meeting. An action under this section shall be commenced within 180 days after the date of the violation which gives rise to the cause of action.
- (3) An action for damages under this section may be joined with an action for injunctive or exemplary relief under section 11.

History

Pub Acts 1976, No. 267, § 13, by § 15 eff January 1, 1977.

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Michigan Compiled Laws Service > Chapter 15 Public Officers And Employees (§§ 15.1 — 15.677) > Act 267 of 1976 (§§ 15.261 — 15.275)

§ 15.273a. Selection of president by governing board of higher education institution; violation; civil fine.

Sec. 13a.

If the governing board of an institution of higher education established under section 4, 5, or 6 of article VIII of the state constitution of 1963 violates this act with respect to the process of selecting a president of the institution at any time after the recommendation of final candidates to the governing board, as described in section 8(j), the institution is responsible for the payment of a civil fine of not more than \$500,000.00. This civil fine is in addition to any other remedy or penalty under this act. To the extent possible, any payment of fines imposed under this section shall be paid from funds allocated by the institution of higher education to pay for the travel and expenses of the members of the governing board.

History

Pub Acts 1976, No. 267, § 13a, as added by Pub Acts 1996, No. 464, imd eff December 26, 1996.

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§ 15.274. Repeal of MCL 15.251 to 15.253.

Sec. 14.

Act No. 261 of the Public Acts of 1968, being sections 15.251 to 15.253 of the Compiled Laws of 1970, is repealed.

History

Pub Acts 1976, No. 267, § 14, by § 15 eff January 1, 1977.

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§ 15.275. Effective date.

Sec. 15.

This act shall take effect January 1, 1977.

History

Pub Acts 1976, No. 267, § 15, by its own provisions eff January 1, 1977.

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Breaking Down the Statewide Survey Regarding Harassment and Violence of Local Governments

By Morgan Schwanky

The Center for Local, State and Urban Policy (CLOSUP) at the University of Michigan's Ford School of Public Policy recently published its latest policy brief. For the first time, CLOSUP surveyed Michigan's local government officials and employees on their experiences with harassment, threats, and violence.

We want to break down the results from this survey and look at its key findings. We also will explore the implications of the survey's findings and what they mean for Michigan communities.

The facts and statistics discussed in this article were found in the report created through the analysis of the surveys turned in from a variety of local government staff. For a copy of the brief "Statewide survey finds a majority of Michigan local governments experiencing harassment or other abuse," go to closup.umich.edu.

The survey found that 47 percent of the state's top officials have personally experienced harassment over the last few years as part of their role in local government.

This 47 percent included both elected and appointed local officials from counties, cities, townships, and villages throughout the state. The harassment includes online and in-person harassment in the form of disrespectful or hostile comments, the use of slurs and/or other graphic language, shouting, and rude or aggressive gestures.

The survey also provided some insight as to how likely an official would be to report incidents depending on a variety of variables. It was determined that harassment is reported more commonly in areas that have more than 5,000 residents. In these areas, two-thirds of officials' report having these issues. But communities with 5,001-10,000 residents have the highest reporting percentage. These percentages decline in both directions of population size, with a less severe decline as the population rises.

Four in ten officials in rural areas report problems with harassment, and the percentage rises to 49 percent in mostly rural areas. It steadily rises to 66 percent in mostly urban, and up to 70 percent in urban areas.

Only 15 percent of jurisdictions statewide report being subjected to “actual” threats, while 3 percent report violent actions (e.g., physical assault or destruction of property). However, in areas with more than 30,000 residents, 7 percent of officials report violent actions, and 33 percent report experiencing threats.

Top officials from 50 percent of jurisdictions say they have not personally experienced violence, threats, or harassment as part of their role within local government.

But top officials in Michigan’s communities are not the only ones experiencing this rise in harassment, threats, or violence. 53 percent of jurisdictions report these issues against any members of their local government, including themselves.

Along with 47 percent of top officials, 28 percent of board/councilmembers, 23 percent of clerks or election staff/workers, and 26 percent of other jurisdiction personnel also reported experiencing these same issues.

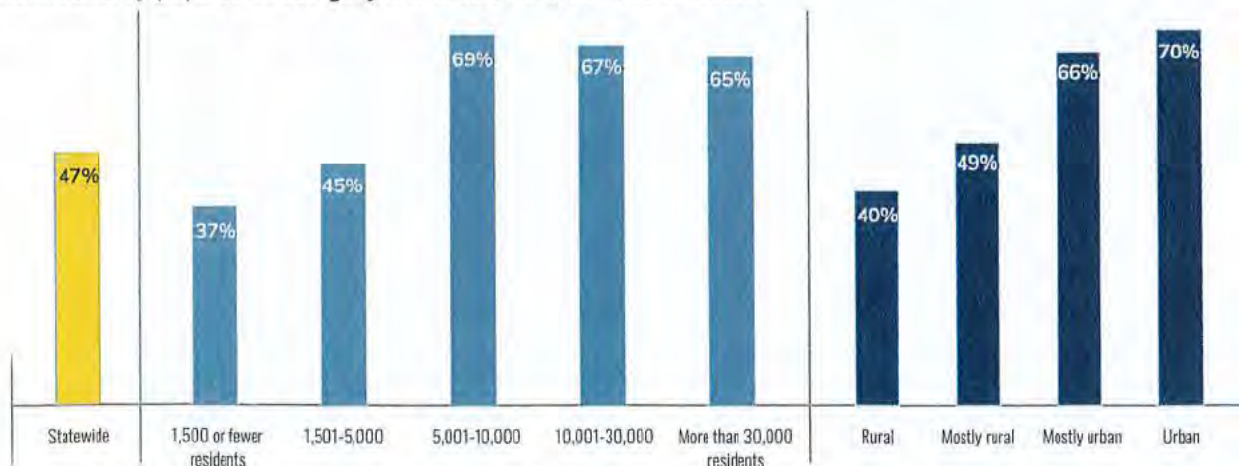
The organization put out a press release addressing their findings, and the implications that can be drawn. The following quotes were originally provided for that press release.

“Unfortunately, these findings are indicators of the problems facing our democracy today. Local leaders generally want their residents engaged in their government’s work, but not like this,” said Tom Ivacko, executive director of CLOSUP. “We’re very concerned about the health of our democracy and will continue to monitor it for growing threats.”

The organization believes that there are multiple factors contributing to this rise of this poor (and in some cases unlawful) treatment of our local governments. “In the climate of misinformation about government, and questioning of election officials, this report is disheartening,” said Natalie Fitzpatrick, the project manager on the survey. “These officials report they see negative impacts from the worsening political climate on the willingness of people to work or serve in the jurisdiction’s government. Long-term, that could create problems.”

Figure 1

Percent of jurisdictions where top officials report experiencing harassment over the last few years as part of their role in local government, by population category and urban-rural self-identification

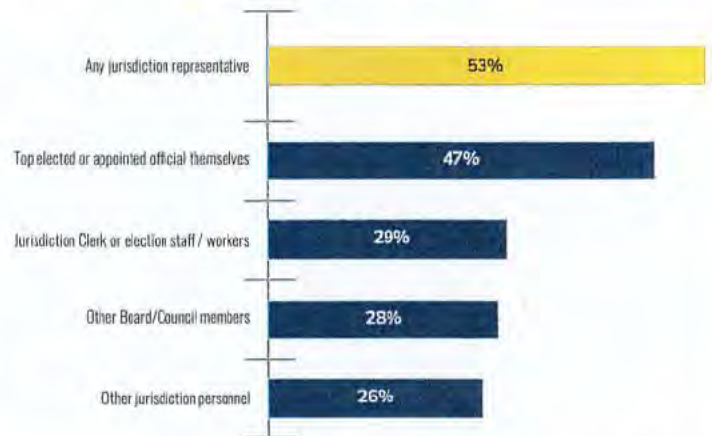
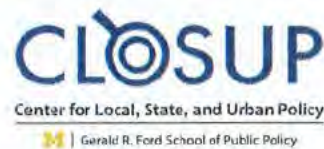


Waning Civic Engagement

One of the consequences from this rise in abuse of our local officials and other government workers is a negative impact on residents’ civic engagement. Even the 23 percent of jurisdictions that have not reported any issues with harassment, threats, or violence personally, agreed that this rise of abuse across the state has made an impact on their community as well. The survey results showed that the worsening political climate and issues with abuse of those serving in local government has caused fewer residents speaking at meetings and/or serving on committees.

Figure 2

Percent of jurisdictions reporting various members of the local government that have experienced harassment, threats, or violence over the last few years as part of their role in local government



Note: responses for “none” and “don’t know” are not shown; responses from village officials not included in calculation for election staff/workers as villages in Michigan do not administer elections; the calculation for election staff includes both self-reports from clerks themselves and reports from other respondents.

**City of Marine City
City Commission
November 17, 2022**

**Swearing in of Mayor Vandenbossche, Commissioner Bryson, Commissioner Hilferink, and Commissioner Roehrig took place before the beginning of the meeting.*

A regular meeting of the Marine City Commission was held on Thursday, November 17, 2022 at 260 South Parker Street, Marine City, and was called to order by Mayor Vandenbossche at 7:00 P.M.

Present: Mayor Jennifer Vandenbossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Michael Hilferink, William Klaassen, Rita G. Roehrig, Brian Ross; City Manager Holly Tatman; City Clerk Shannon Adams.

Also Present: City Attorney Robert Davis

AUDIO/VIDEO AVAILABLE

For complete audio/video of meeting, visit the following link: <https://www.youtube.com/watch?v=NYZUqIODHSM>

APPROVE AGENDA

Mayor Vandenbossche announced that the purpose of the monthly City Commission meeting was to conduct the business of the City per the published agenda.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the Agenda. All Ayes. Motion Carried.

PUBLIC COMMENT

Phil Oleksiak congratulated the new Mayor and new Commissioners.

John Sapienza made comment related to a political mailer that had been sent to residents.

Robert Harmon spoke about theft of personal items from a trailer on his property.

Joe Moran spoke about election related statistics and invited Mayor Vandenbossche to continue the tradition of the Mayor filling the City Commission seat on the Community and Economic Development Board.

Rudy Menchaca congratulated the Mayor and new Commissioners and requested public comment to be responsive.

Cheryl Vercammen stated residents should not be fearful of retaliation when making public comment, that the comments should be Agenda based, and spoke positively of the Spark Grants on the Agenda.

Dave Vandenbossche spoke of his wife, the new Mayor's, diverse experience and congratulated the new Commissioners and Jacob Bryson on his reelection.

Cheryl Ross spoke of the Wilson Foundation Grant the City had applied for and her disappointment in the amount of opposition to it from Commissioners.

APPROVE MINUTES

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the City Commission Meeting minutes of October 20, 2022. All Ayes. Motion Carried.

CONSENT AGENDA

Presented:

- a. MCAFA Run Report
- b. Departmental Activities Reports
- c. 300 Broadway Committee Meeting Minutes – September 26, 2022
- d. Planning Commission Meeting Minutes – October 10, 2022
- e. Community and Economic Development Board Meeting Minutes – September 28, 2022
- f. Historical Commission Meeting Minutes – July 19, 2022
- g. Tax Increment Finance Authority Meeting Minutes – July 19, 2022
- h. Pension Board Meeting Minutes – July 26, 2022
- i. Retiree Health Care Meeting Minutes – July 26, 2022

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to approve the Consent Agenda. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

FINANCIAL BUSINESS

Expenditures

Commissioner Ross inquired about a cost related to filter bed painting. DPW Superintendent Mike Itrich indicated it was for one bed and he had reserves left to do a second. Commissioner Ross also inquired about the new lift truck. DPW Superintendent Itrich replied the new lift truck was being utilized across the departments and was working out well.

Commissioner Hilferink inquired about the invoices for UHY's services. City Manager Tatman replied they had been included in previous agenda packets when they were received timely. Commissioner Hilferink stated he had been unable to locate them in the packets monthly. City Clerk Adams stated if they had been provided to her, they were scanned and included in the packets under the Consent Agenda and agreed to post all of the invoices received under Public Notices.

**Post Meeting – City Clerk Adams verified the UHY invoices had been included in the City Commission packets located on the City's website, though not necessarily in consecutive months. Two invoices had been provided directly to the Commissioners due to timing of receipt from UHY and have been subsequently added as supplements to the appropriate agenda on the City's website. .*

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve total expenditures including payroll, in the amount of \$378,172.31. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Preliminary Financial Statements

Commissioner Hendrick inquired about a deficit showing in the General Fund on the Expenses and Revenues report. City Manager Tatman stated that the numbers were rolling numbers and at the time the City had been in the midst of the audit and tax collection so she was not able to speak to what was happening on the particular day the report was run. She further stated she would be working with the Treasurer as the audit was completed to prepare budget amendments for December's meeting.

Commissioner Ross inquired about the court fines line item which City Manager Tatman explained was revenue and City Attorney Davis further explained that the City received funds back from the Court. Commissioner Ross also inquired about the OPEB for the Retiree Health Care line item. City Manager Tatman replied she would be working with Nyhart and McBride on the accuracy of the numbers.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to receive and file the Preliminary Financial Statements. All Ayes. Motion Carried.

UNFINISHED BUSINESS

172 Bruce Street Update & Attorney Memo

City Attorney Davis indicated 172 Bruce had been referred to him for legal action, but that he had paused and conducted some research related to the Dangerous Building Board of Appeals and their function. He indicated that the memo he had provided laid out a series of steps for the Dangerous Building Board of Appeals to take and that administrative options needed to be fully exhausted before the matter could be taken to Court.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to receive and file the Attorney Memo related to an update on 172 Bruce Street and the Dangerous Building Board of Appeals process. All Ayes. Motion Carried.

Motion by Commissioner Ross, seconded by Commissioner Hendrick, to return 172 Bruce Street to the Dangerous Building Board of Appeals with direction to follow the procedures laid out in the Attorney Memo on pages 5 and 6. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Appeal RE: Denial of Freedom of Information Act (FOIA) Request

City Attorney Davis stated that if a person believed they were aggrieved by a FOIA decision, they had a right to seek an appeal to the public body to make their case and then it was up to the public body to make a decision on the appeal.

Appellant Phil Oleksiak explained his case stating that he had requested the personnel file of an election worker that had been dismissed by City Clerk Adams, he had received documents related thereto, including a letter to the election worker and a memo to the Commission from City Clerk Adams. He referenced statements in the letter and memo referencing social media/Facebook posts that had been made by the election worker prior to their dismissal. He stated he submitted another FOIA request for copies of those posts. City Clerk Adams denied his FOIA on the basis that no public record existed. Appellant Oleksiak stated his opinion that the social media/Facebook posts were used in the dismissal of the election worker and constituted a public record, therefore he appealed the denial.

City Clerk Adams stated that she was not at liberty to discuss what was and was not used in her determination to dismiss the election worker as that would constitute a discussion of a performance review of the employee which was not permitted. She stated that the social media/Facebook posts in question had been shown to her by a third party on their own cellular device, that she did not request this person to take and provide her screenshots, and that the City was not in possession of any such screenshots.

Appellant Phil Oleksiak responded that it was his belief the record still was required to be retained as, in his assumption, it was used in disciplinary action against the dismissed election worker; that the Clerk should have located the social media/Facebook postings, printed them, and retained them in the file.

City Clerk Adams stated that she was not at liberty to discuss what was and was not used in her determination to dismiss the election worker and that, per her understanding of the FOIA process, she was not required to create a public record where one did not already exist.

Commissioner Roehrig inquired if any due diligence was done to verify the postings on Facebook. City Clerk Adams stated they were shown to her by a third party on their Facebook app. She further reminded the Commission she could not speak to what was used in the dismissal of the election worker because that would be a performance review of the individual and was not permitted, that the postings were referenced in her letter to the Commission as an awareness of the postings, not that they were used. Commissioner Roehrig stated to the Clerk that the postings should have been verified. City Clerk Adams replied she verified them to the best of her ability but did not subpoena Facebook to make verification of the postings.

Mayor Vandebossche inquired regarding the issues at hand, that one was that the City was not in possession of the screenshots and the second was a personnel issue in that the screenshots should have been retained. City Attorney Davis indicated the matter before the Commission was strictly the appeal and defined what a public record was and identified the creation element as the time boundary for what was and was not a public record and it must be retained and in the possession. He identified that related to the appeal, if the document wasn't retained as a public record, then it can't be disclosed. The second issue, related to the procedure followed, would have to be handled in a separate setting.

Commissioner Hilferink inquired about the definition of the public record, identifying that it could merely be something that was used and the City Attorney called out what made something a public record and clarified that just because it was looked at in the course of business for consultation does not necessarily mean it was used. Commissioner Hilferink asked about the use of the Facebook posts by the City Clerk in the dismissal of the election worker. City Clerk Adams again stated she was not at liberty to discuss whether Facebook posts were used in the dismissal of the Election Worker because it would then become a performance review and that the Commission was placing her in a situation where she felt they were asking her questions which would lead to that.

Commissioner Hendrick inquired if City Clerk Adams looked up Facebook posts for all election workers. City Clerk Adams reported that she did not and the posts referenced were shown to her by someone else. Commissioner Hendrick referenced her reliance on posts in the instant circumstances but that she did not look at

other election worker Facebook posts. City Clerk Adams responded that no postings by other workers had been brought to her attention. Commissioner Hendrick inquired as an election official if it was her responsibility to make sure all workers were not engaged in such. City Attorney Davis informed Commissioner Hendrick she was broaching on the Clerk's performance which was required to be done in another setting; that the focus was on the Appeal. City Attorney Davis indicated the question was why Mr. Oleksiak did not receive the document requested, that the response was it was not downloaded and created as a public record, thereby the request was denied.

Commissioner Hendrick stated it was easy to go on Facebook and search someone's name. City Clerk Adams inquired if the Commissioner was suggesting she spend City time on Facebook. Commissioner Hendrick continued to allege that City Clerk Adams used the Facebook posts for dismissal of the election worker. City Clerk Adams reminded the Commissioner, again, that she was drawing conclusions, that she could not discuss what was used related to the election worker's dismissal.

Commissioner Hilferink indicated a concern with future FOIA issues and avoiding them. Mayor Vandebossche pointed out that one of the keys was a writing that was prepared and the City never had that writing. City Attorney Davis agreed that the City never prepared a writing, owned it, possessed it, or retained, that there could be something adopted in the future that if it was used in an official function, it needed to be retained and added to the file.

Commissioner Hendrick indicated a need to consult with Human Resources before dismissing an election worker in the future. City Attorney Davis referenced his memo related to the Clerk's authority over election workers. City Clerk Adams indicated the memo was available on the City Clerk's page on the City's website.

Commissioner Ross inquired if there were other documents that had been withheld. City Clerk Adams verified only the Facebook posts were at issue, which were never retained.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to deny the appeal related to Mr. Oleksiak's FOIA request due to the record not existing in the possession of the City. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandebossche. Nays: None. Motion Carried. *Commissioner Hilferink qualified his vote that in the future, records used needed to be retained.

NEW BUSINESS

Appointment of Mayor Pro Tem

Motion by Mayor Vandebossche, seconded by Commissioner Ross, to approve the appointment of Commissioner Hendrick as Mayor Pro Tem . All Ayes. Motion Carried.

Appointment of City Commission Representative to the Community & Economic Development Board

Motion by Mayor Vandebossche, seconded by Commissioner Hendrick, to approve the appointment of Commissioner Hilferink as the City Commission representative to the Community and Economic Development Board effective November 30, 2022. All Ayes. Motion Carried.

Appointment of City Commission Representative to the Zoning Board of Appeals (ZBA)

Mayor Vandebossche indicated she was aware Commissioners Bryson and Roehrig were interested in the ZBA seat. City Manager Tatman explained that the Board was very fact driven and having a background could be very helpful due to the nature of the Board's responsibilities. Commissioner Hendrick inquired of the City Attorney if he still taught his training class. City Attorney Davis stated he would schedule a training class. He additionally stated that the ZBA was important in that it was judicial and the last line of defense for property owners who want a zoning variance, were seeking interpretation of a zoning ordinance, or wanted to challenge the decision of a Building Official. He stated the record made by the Zoning Board goes to the Court in total, therefore it was vital the records were made and motions were supported properly and decisions to deny variances were sustained. He identified that it was a complex legal process to ensure the board functioned well and broke down a variance request by an individual as a request to violate an Ordinance approved by the Planning Commission and passed by the City Commission.

Commissioner Bryson stated that prior to being a City Commissioner, he served on the Planning Commission for approximately 1.5 years and had experience with how the Planning Commission worked and how the ZBA interacted with it.

Commissioner Hendrick stated experience was not necessary for any Board. Commissioner Roehrig stated she was a fast learner, was able to read, and felt she would be good for the Board.

Motion by Commissioner Hilferink, seconded by Commissioner Klaassen, to approve the appointment of Commissioner Roehrig as the City Commission representative to the Zoning Board of Appeals effective December 7, 2022. Ayes: Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandebossche. Nays: Bryson. Motion Carried.

Resolution 018-2022: Tot Lot Revitalization Spark Grant

City Manager Tatman explained that the Department of Natural Resources (DNR) Spark Grant was a no matching dollars grant that was geared towards parks and recreation; that there were three phases and if the City's application was in before the first phase, if they were not chosen in that round, the application would automatically roll forward for the remaining phases. She indicated there had been many discussions in the City Offices about park revitalization and that the playground equipment at the Tot Lot was approximately 23 years old and residents had complained about the lack of restroom facilities. She also indicated that the project required no engineering and included a replacement of existing, outdated equipment and the installation of a pre-fabricated bathroom. She further identified that the numbers included on the spreadsheet were not yet finalized or accurate. The only question before the Commission tonight was whether they had a desire to move forward with this project or not, as the City staff was not inclined to waste time on projects not supported by the Commission.

Mayor Vandebossche identified that a public hearing was required and inquired about the timeline. City Manager Tatman indicated the public hearing could take place at the December meeting.

Commissioner Klaassen asked if the bathroom would be a porta john and mentioned recent bathroom vandalism in the City. City Manager Tatman replied she would not approve of a porta john in a residential area and that the City could not deny restroom facilities based on actions of the few.

Commissioner Hendrick stated her opinion that not enough information was included. Commissioner Roehrig inquired about photos. Commissioner Hilferink indicated the Commission needed to be included in the process. City Manager Tatman explained that the process began with the approval of the Commission to move forward, then a presentation would be put together. She alluded to several staff members who were discouraged by how hard of a fight it was for the Commission to approve asking for free money and were not inclined to continue wasting time on presentations if the Commission was resistant to going out for these types of grants.

Commissioner Ross inquired about posting the grant application packets separately so the Public has time to review them and could find them easier. City Clerk Adams indicated they could be posted separately under the Public Notices section of the City's website.

City Manager Tatman clarified that there would not be a lot of room for modifications as the nature of the revitalization was replacing items on existing footprints.

Commissioner Hilferink inquired about the DNR process in that the City could have three applications in at once. City Manager Tatman explained the two on the Agenda were the ones that could be turned around the quickest and that the City Staff would be working on another for Phase 3 that would take more time, but with the vision of turning the park on King Road into a destination.

Commissioner Hendrick insisted there be a notation in the minutes that at the December meeting the application would be brought before the Commission for approval and a public hearing would be held related thereto in accordance with the Spark Grant requirements.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve and adopt Resolution 018-2022 regarding the Spark Grant for the Tot Lot revitalization. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Resolution 019-2022: Beach Improvement Spark Grant

Commissioner Hilferink indicated changes that needed to be made at the beach. City Manager Tatman replied that there would not be a lot of time or room for changes that the improvements were focused on "as needed" things; it wasn't a fresh overhaul on the beach.

Commissioner Roehrig inquired about several line items listed on the attached spreadsheet including demolition of the existing bath house, cost of waste receptacles, picnic tables, wood fencing, storage shed, and sidewalks. City Manager Tatman reiterated in response to every line item questioned that the spreadsheet was not completed and that a revised version would come before the Commission with the application at the December meeting. City Attorney Davis also indicated that the figures in the spreadsheet were not correct at the time of the meeting. Commissioner Roehrig inquired about the location of the wood fencing. City Manager Tatman indicated that would be included in the plan brought to the Commission in December. Commissioner Roehrig asked about what the storage shed would be used for. City Manager Tatman replied it was for the beach toys, lifeguard equipment, DPW equipment. Commissioner Roehrig inquired about attaching it to the beach house instead of a separate structure. City Manager Tatman stated she would converse with the DPW on the matter. Commissioner Roehrig asked why new sidewalks were needed and City Manager Tatman explained that there may need to be new

sections or sections replaced and concrete prices changed daily. She reminded the Commissioner that the packet was not complete, that the purpose of the Agenda item was approval to move forward.

Commissioner Klaassen inquired about the line item on the beach spreadsheet being \$0 for the grant writer while on the prior agenda item there was \$1,500.00. City Manager Tatman indicated the grant writer would get paid, but the spreadsheet before them was incomplete.

Commissioner Hilferink inquired if City Manager Tatman had any idea how much funds would be awarded to the City from the DNR. She responded there was no way to know as it depended on how many communities applied, what they applied for, what kind of projects they included in their application, and the DNR's own criteria for awards.

Motion by Commissioner Ross, seconded by Commissioner Bryson, to approve and adopt Resolution 019-2022 regarding the Spark Grant for the public beach improvement. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Resolution 020-2022: Open Guy Center Fund (Restricted) Account – Fifth Third Bank

City Manager Tatman explained that the Resolution was a formality for the bank and auditors as the City staff were not permitted to open bank accounts without it and with the sale of 303 S. Water St. property completed, the bank account was needed for the funds to be allocated to a Guy Center.

Motion by Commissioner Ross, seconded by Commissioner Bryson, to approve and adopt Resolution 020-2022 to open a restricted account with Fifth Third Bank for the Guy Center Funds. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

303 S. Water Sale Proceeds Allocation Discussion

City Attorney Davis stated on July 20, 2021 there was a detailed Memorandum produced by himself with a presentation that was fact and research driven. The 303 S. Water property had been sold and therefore raised the issues related to sale proceed allocation. He stated he had laid out three options in the memo. He reiterated that the property had been purchased entirely with general fund money, the 2 properties left by the Guy family were then sold and those funds were used to reimburse the general fund, and the majority of that which had been used to purchase 303 S. Water. He stated it was his opinion the general fund needed to be made whole, capital improvements made from City funds needed to be considered, and the donation directives of the Guy Will needed to be honored.

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to receive and file the Attorney Memo related to the 303 S. Water proceeds and to place the matter on the December 2022 agenda. All Ayes. Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA

None.

CITY MANAGER'S REPORT

City Manager Tatman stated the City employees were listening to the public and that was why they had been working on viable options to bring to the Commission to vote on which included park and beach improvements. She also spoke of the King Road park concept which would be a destination park and include a Splash Pad, Skate Park, a walking path, revamped baseball fields, accessory building, new playground equipment, and repairs to the sledding hill, and parking lots. She also indicated an interest in continuing to work on the acquisition of a piece of property from East China School District on the north end of the City for a future park.

City Manager Tatman mentioned the positive feedback the City had received on the business inspections that Fire Chief Slankster had been working on.

City Manager Tatman spoke of attending a SCCTTS meeting, which was related to road funding opportunities, and stated that the funding available at that time was for roads eligible for federal aid, which the City did not have many and those it did have were not eligible as they were the last ones to have been done. She stated she would be working with those at the County level who could help identify how more of Marine City roads could be designated as federal aid fund roads, thereby making funding accessible, though a pitch to do so would be a year out.

City Manager Tatman reiterated that the City was going to the table and seeking out road funding opportunities, that at the time the dollars were not available or they were not accessible to the City based on approval criteria. She reminded the Commission the marina acquisition would be taking place by the end of year with an expected springtime opening of the City's marina.

Commissioner Hendrick mentioned the 26-mile corridor presentation that had recently taken place. She inquired if the City Manager would be providing them with information related thereto. City Manager Tatman responded when it was available she would, but at the time everything was conceptual.

Commissioner Hendrick requested involvement in the marina site plans as well as those plans for the destination park as well as putting the information out in the public. City Manager Tatman reminded the Commission that everything would come through them for approval, that the ideas were being put together.

Commissioner Hendrick mentioned the Sidewalk Inspection letter and her concerns related to the reimbursement plan and requested it to be brought before the Commission to discuss when budget discussions were occurring. City Manager Tatman stated the idea behind the flyer that went out to residents was to make them aware that it would be forthcoming in the next year and so they could plan ahead for it.

Commissioner Hilferink inquired if City Manager Tatman had reached out to East China School District (ECSD) related to the property that was the subject of a potential acquisition by the City. City Manager Tatman stated she had every month since February; that she had, within the last two weeks, had a conversation with the Superintendent who responded that there was an interest in the idea. City Manager Tatman stated before putting in the preparation work, she wanted to know if ECSD was interested.

Commissioner Hilferink mentioned to help detour property vandalism to put up a sign that the property was being monitored. City Manager Tatman indicated that had been done at the beach and it had made a difference.

Commissioner Hilferink inquired about UHY as related to the auditor's most recent report and if she could provide more detail. City Manager Tatman was reluctant to go into further detail other than stating there was a concern with the cost and quality of what was received and she had preliminary conversations with the City Attorney related to reimbursement or repercussions. Commissioner Hilferink inquired as to the City Manager's confidence moving forward related to reconciling the accounts and confidence in the Treasurer. City Manager Tatman stated she had full confidence in the Treasurer; that the auditors did as well. Commissioner Hilferink stated his opinion that 60 training hours were not sufficient for someone without municipal experience. City Manager Tatman stated that there was pressure to get UHY out and to not continue paying a two people to do one person's job, and the Treasurer felt confident in the exit date of the end of September for UHY.

Commissioner Roehrig inquired about a getting a copy of the signed agreement with UHY. City Manager Tatman stated she would provide that.

COMMISSIONER PRIVILEGE/LIAISON REPORTS

Commissioner Klaassen stated for his Liaison Report that the Planning Commission had met and referenced two large projects that were in the works: Schneider Performance at Chartier and Parker, and an apartment complex off the south end of Parker Street.

Commissioner Hilferink thanked those who voted for him and spoke of his optimism for the future of Marine City. He also mentioned the combative nature of the meetings and referenced residents having watch parties, which he felt was unfortunate. He stated a need for professionalism to be restored.

Commissioner Ross congratulated the Marine City Mariners football team on a great season. He gave a shout out to Murphy's Inn in Saint Clair where there was a fundraiser for the Old Newsboys. He mentioned the Santa Parade on November 22, 2022 and that he and Paul Dingeman would be providing color commentary on Channel 6 during the parade. He announced Merrytime Christmas on December 3, 2022. Commissioner Ross indicated the amount of positive feedback he had received related to the bike path project from cross country coaches and residents. Commissioner Ross stated that as related to the Safe Routes to School topic that had been brought up during several meetings, he had dug into the issues and the result was that the jurisdiction of the Saint Clair County MDOT branch was reassigned, then MDOT concluded their testing on the cross-walk lights, which failed, therefore they disabled them. He stated that MDOT had informed him they were working to remedy the issue related to the cross-walk lights and to replace them with a better option, once they were approved.

Commissioner Hendrick referenced a conversation related to the Safe Routes to schools cross-walk lights with MDOT and also stated the sign near the Lion's Club may have been knocked over by the garbage truck and needed a new base. She also spoke of the Old Newsboys Paper Sale December 2 and 3, 2022 and to watch out for them as they would be in the street. She thanked the community for being supportive.

Commissioner Roehrig stated she was grateful to those who voted for her and that she would do her best to work for everyone in the City whether they voted for her or not. She stated she intended to work for transparency and planned to watch the City's budget. She also stated her desire that all City Ordinances and procedures be followed by the Commission and City Manager. Commissioner Roehrig indicated all citizens should feel able to come before the Commission and state their issues and looked forward to making Marine City a better place for everyone.

Mayor Vandebossche thanked everyone for their support of her and the Commissioners and felt there was a common goal for better government and to keep Marine City moving forward.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to adjourn at 9:42 P.M. All Ayes. Motion Carried.

Respectfully submitted,

Shannon M. Adams
City Clerk



MARINE CITY AREA FIRE AUTHORITY

200 South Parker Street • Marine City, Michigan 48039
810-765-8840 • Fax 810-765-5199

December 1st, 2022

The following is a list of the Marine City Area Fire Authority runs for the month of November-22

Medical Emergency	40	Service Call / Mutual Aid	14
M V Accident	1	Elevator Rescue	1
Power Lines Down	5	Smoke Alarm	3
Illegal Burn	1	Brush Fire	1
C O Alarm	1		

Total runs 66

The following is a list of runs by the Township or City they occurred:

City of Marine City

Medical Emergency	11
Power Line Down	4
Smoke Alarm	3
MV Accident	1
C O Alarm	1
Elevator rescue	1

Cottrellville Twp

Medical Emergency	14
Power Line Down	1

East China Twp

Medical Emergency	9
Brush Fire	1

China Twp

Medical Emergency	6
Illegal Burn	1

Total Monthly Runs 66

Joseph A. Slankster

Fire Chief

MCAFA

PLEASE HELP PREVENT FIRES



Marine City Police Department

James D. Heaslip
Chief of Police

375 S. Parker Street • Marine City, Michigan 48039
(810) 765-4040 • Fax (810) 765-4135

December 5, 2022

City Manager Tatman:

During the month of November 2022, Marine City Police Department responded to 217 complaints. An activity log detailing incident type, report date, and the Officer that handled the complaint is attached.

The following is a summary of meetings and calls I have responded to for the month:

- Attended City Commission Meeting
- Attended webinar regarding an Amazon Business Account for cost saving measures for City purchases
- Coordinated with FLOCK Safety on install of cameras
- Coordinated and worked Lighted Santa Parade
- Conducted Department meeting
- Assisted with coordination of removal of pole in Department parking lot with DTE/DPW
- Assisted Bryant (Arkansas) Police Department with CSC
- Assisted FBI with apprehension of Suspect in Bryant PD CSC
- Met with FBI Agent in Charge of Clinton Township Office regarding mutual aid
- Attended Stonegarden Meeting
- Met with Sara from Harbor Oaks regarding Autism training

Sincerely,

James D. Heaslip
Chief of Police

“Police EXCELLENCE through COMMUNITY Partnership”
Marine City is an Equal Opportunity Provider

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
1	11/01/2022 01:22 AM	220002822	KATHERINE ST&FREDERICK ST	MAMARTINELLIC	5202 - CCW-Concealed Weapons - Carrying Concealed [52001]
2	11/01/2022 04:48 AM	220002823	536 S PARKER	MAKOLKED	C3330 - Assist Other Law Enforcement Agency
3	11/01/2022 08:29 AM	220002824	5936 URBAN DRIVE	MAKENYONT	C3330 - Assist Other Law Enforcement Agency
4	11/01/2022 09:02 AM	220002825	S MARY ST&WASHINGTON ST	MAVANDERMEULENJ	C4041 - Speeding Citation
5	11/01/2022 10:28 AM	220002826	600 CHARTIER RD	MAVANDERMEULENJ	C2935 - DWLS 2nd OPS License Suspended / Revoked
6	11/01/2022 12:51 PM	220002827	6764 RIVER RD	MAVANDERMEULENJ	2308 - Larceny - From Building (Includes Library, Office used by Public, etc) [23003]
7	11/01/2022 02:29 PM	220002828	BRUCE ST&S 4TH ST	MAVANDERMEULENJ	C2934 - Vehicle Insurance - None / Expired
8	11/01/2022 06:15 PM	220002829	260 S PARKER ST	MAVANDERMEULENJ	C2925 - Reckless Driving
9	11/01/2022 09:44 PM	220002830	RIVER RD&SHORTCUT RD	MAKOLKED	C2934 - Vehicle Insurance - None / Expired
10	11/01/2022 11:40 PM	220002831	HANOVER ST&WEST BLVD	MAKOLKED	C3299 - Welfare Check
11	11/02/2022 01:41 PM	220002832	500 CHARTIER RD	MAVANDERMEULENJ	C4041 - Speeding Citation
12	11/02/2022 02:04 PM	220002833	S PARKER ST&CHARTIER RD	MAVANDERMEULENJ	C4041 - Speeding Citation
13	11/02/2022 08:08 PM	220002834	375 S PARKER ST	MADEKUNM	C3318 - Found Property
14	11/03/2022 09:38 AM	220002835	6373 KING RD	MAKENYONT	C3324 - Suspicious Circumstances
15	11/03/2022 10:28 AM	220002836	JEFFERSON ST&S MARKET ST	MAVANDERMEULENJ	C4051 - Wrong Way-One Way St. Citation
16	11/03/2022 10:57 AM	220002837	210 N PARKER ST	MAVANDERMEULENJ	C3318 - Found Property
17	11/03/2022 10:59 AM	220002838	210 S PARKER ST	MAVANDERMEULENJ	L3542 - Follow Up - MA
18	11/03/2022 04:25 PM	220002839	S MARY ST&BROADWAY ST	MAMARTINELLIC	C4313 - Veh Reg Impr/Expired Citation
19	11/03/2022 05:07 PM	220002840	N BELLE RIVER AVE&DEGURSE AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
20	11/03/2022 05:18 PM	220002841	KING RD&WEST BLVD	MAMARTINELLIC	C3332 - Assist Fire Department
21	11/03/2022 07:56 PM	220002842	BROADWAY ST&N MARY ST	MAMARTINELLIC	C4041 - Speeding Citation
22	11/03/2022 08:11 PM	220002843	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
23	11/03/2022 08:56 PM	220002844	S PARKER ST&CHARTIER RD	MADEKUNM	L3590 - Traffic Stop - MA
24	11/03/2022 09:08 PM	220002845	S WATER ST&WASHINGTON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
25	11/03/2022 09:11 PM	220002846	S PARKER ST&CARROLL ST	MADEKUNM	L3590 - Traffic Stop - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
26	11/04/2022 11:05 AM	220002847	160 S MAIN ST	MABELLJ	L3520 - Pistol Sales Record - MA
27	11/04/2022 11:34 AM	220002848	6764 RIVER RD	MAVANDERMEULENJ	C3328 - Suspicious Persons
28	11/04/2022 12:34 PM	220002849	1085 WARD ST	MAKENYONT	C3331 - Assist Medical
29	11/04/2022 02:49 PM	220002850	100 BRUCE ST	MAVANDERMEULENJ	C2931 - DWLS OPS License Suspended / Revoked
30	11/04/2022 02:48 PM	220002851	128 BRUCE ST	MAVANDERMEULENJ	C3336 - Assist Citizen
31	11/04/2022 03:58 PM	220002852	BROADWAY ST&S MARY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
32	11/04/2022 04:12 PM	220002853	DEGURSE AVE&N BELLE RIVER AVE	MAMARTINELLIC	C4046 - Disobey Stop Sign Citation
33	11/04/2022 04:24 PM	220002854	S MARY ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
34	11/04/2022 04:43 PM	220002855	BROADWAY ST&S MARY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
35	11/04/2022 05:17 PM	220002856	N BELLE RIVER AVE&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
36	11/04/2022 06:32 PM	220002857	460 S WATER ST	MAMARTINELLIC	C4205 - Handicapped Parking Citation
37	11/04/2022 06:42 PM	220002858	128 BRUCE ST	MAVANDERMEULENJ	5006 - Obstructing Justice [50000]
38	11/04/2022 06:48 PM	220002859	S WATER ST&E SAINT CLAIR ST	MAMARTINELLIC	C4313 - Veh Reg Impr/Expired Citation
39	11/04/2022 07:00 PM	220002860	531 BRUCE ST	MAMARTINELLIC	C3175 - Private Property H&R Traffic Crash
40	11/04/2022 07:33 PM	220002861	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
41	11/04/2022 08:17 PM	220002862	430 MABEL ST	MAKOLKED	5090 - Failure to Comply with Reporting Duties (Sex Offender) [50000]
42	11/04/2022 08:24 PM	220002863	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
43	11/04/2022 09:59 PM	220002864	MARINE CITY HWY&KING RD	MAKOLKED	L3590 - Traffic Stop - MA
44	11/04/2022 11:14 PM	220002865	555 WEST BLVD	MAMARTINELLIC	5090 - Failure to Comply with Reporting Duties (Sex Offender) [50000]
45	11/04/2022 11:14 PM	220002866	174 S BELLE RIVER AVE	MAMARTINELLIC	5090 - Failure to Comply with Reporting Duties (Sex Offender) [50000]
46	11/05/2022 03:46 AM	220002867	312 S BELLE RIVER AVE	MAKOLKED	C3299 - Welfare Check
47	11/05/2022 09:13 AM	220002868	6100 KING RD	MAVANDERMEULENJ	C3902 - Burglary Alarm
48	11/05/2022 10:54 AM	220002869	875 CHARTIER RD	MAVANDERMEULENJ	L5060 - False Alarm - MA
49	11/05/2022 11:07 AM	220002870	1239 S PARKER ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
50	11/05/2022 12:49 PM	220002871	543 ROCHELLE CT	MAVANDERMEULENJ	C3330 - Assist Other Law Enforcement Agency
51	11/05/2022 04:14 PM	220002872	2088 S PARKER ST	MAVANDERMEULENJ	C2933 - Vehicle Registration - Improper / Expired

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
52	11/05/2022 07:49 PM	220002873	BROADWAY ST&N ELIZABETH ST	MAKOLKED	L3590 - Traffic Stop - MA
53	11/05/2022 09:03 PM	220002874	436 N MARY ST	MAKOLKED	C3324 - Suspicious Circumstances
54	11/05/2022 09:18 PM	220002875	6242 KING RD	MAKOLKED	C3999 - Alarms All Other
55	11/05/2022 10:59 PM	220002876	6242 KING RD	MAKOLKED	C3999 - Alarms All Other
56	11/06/2022 09:24 AM	220002877	303 S PARKER ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
57	11/06/2022 10:08 AM	220002878	222 S WILLIAM ST	MAVANDERMEULENJ	C3310 - Family Trouble
58	11/06/2022 11:58 AM	220002879	233 S MARY ST	MAVANDERMEULENJ	C3355 - Civil Matter - Other
59	11/06/2022 06:11 PM	220002880	6550 KING RD	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
60	11/06/2022 08:47 PM	220002881	KING RD&MARINE CITY HWY	MAKOLKED	C4313 - Veh Reg Impr/Expired Citation
61	11/06/2022 09:31 PM	220002882	S PARKER ST&WARD ST	MAKOLKED	L3590 - Traffic Stop - MA
62	11/06/2022 10:07 PM	220002883	BROADWAY ST&S ELIZABETH	MAKOLKED	L3590 - Traffic Stop - MA
63	11/07/2022 07:47 AM	220002884	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
64	11/07/2022 10:47 AM	220002885	N MARY ST&WESTMINSTER ST	MAKENYONT	L3590 - Traffic Stop - MA
65	11/07/2022 11:54 AM	220002886	BROWN ST&S BELLE RIVER AVE	MAPALUCKIE	L3590 - Traffic Stop - MA
66	11/07/2022 12:28 PM	220002887	553 S MAIN ST	MAHEASLIPJ	L3590 - Traffic Stop - MA
67	11/07/2022 12:37 PM	220002888	240 S WATER ST	MAHEASLIPJ	C3902 - Burglary Alarm
68	11/07/2022 02:15 PM	220002889	837 DEGURSE AVE	MAPALUCKIE	L3590 - Traffic Stop - MA
69	11/07/2022 10:16 PM	220002890	1038 S PARKER ST	MADEKUNM	C3902 - Burglary Alarm
70	11/08/2022 11:27 AM	220002891	1085 WARD ST	NA	C4802 - Nicotine Violation - Civil Infraction
71	11/08/2022 11:28 AM	220002892	1085 WARD ST	NA	C4802 - Nicotine Violation - Civil Infraction
72	11/08/2022 11:28 AM	220002893	1085 WARD ST	MAKENYONT	C4802 - Nicotine Violation - Civil Infraction
73	11/08/2022 01:55 PM	220002894	CHARTIER RD&S BELLE RIVER AVE	MAMARTINELLIC	C4041 - Speeding Citation
74	11/08/2022 03:49 PM	220002895	N BELLE RIVER AVE&DEGURSE AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
75	11/08/2022 04:20 PM	220002896	DEGURSE AVE&N BELLE RIVER AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
76	11/08/2022 05:04 PM	220002897	S WATER ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
77	11/08/2022 06:18 PM	220002898	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
78	11/08/2022 06:50 PM	220002899	N WILLIAM ST&MAPLE ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
79	11/08/2022 07:01 PM	220002900	N MAIN ST&PEARL ST	MAMARTINELLIC	C4041 - Speeding Citation

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
80	11/08/2022 08:44 PM	220002901	212 N PARKER ST	MADEKUNM	C3324 - Suspicious Circumstances
81	11/08/2022 10:08 PM	220002902	6658 RIVER RD	MADEKUNM	L3590 - Traffic Stop - MA
82	11/09/2022 01:18 PM	220002903	375 S PARKER ST	MAHEASLIPJ	4998 - Fugitive [49000]
83	11/09/2022 03:30 PM	220002904	375 S PARKER ST	MABELLJ	C3381 - Sex Offender Registration - SOR
84	11/09/2022 03:24 PM	220002905	KING RD/MARINE CITY HWY	NA	C3324 - Suspicious Circumstances
85	11/09/2022 04:08 PM	220002906	DEGURSE AVE&N BELLE RIVER AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
86	11/09/2022 04:20 PM	220002907	DEGURSE AVE&N BELLE RIVER AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
87	11/09/2022 04:45 PM	220002908	N 2ND ST&FAIRBANKS ST	MAMARTINELLIC	C4105 - Equipment Citation
88	11/09/2022 05:10 PM	220002909	BROADWAY ST&S MARY ST	MAMARTINELLIC	C4313 - Veh Reg Impr/Expired Citation
89	11/09/2022 05:24 PM	220002910	403 N MARY ST	MAMARTINELLIC	C3324 - Suspicious Circumstances
90	11/09/2022 08:02 PM	220002911	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
91	11/09/2022 08:14 PM	220002912	S PARKER ST&BROWN ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
92	11/09/2022 08:53 PM	220002913	WESTMINSTER ST&N MAIN ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
93	11/10/2022 01:39 PM	220002914	N MAIN ST&HOLLAND ST	NA	L3592 BOL - MA
94	11/10/2022 01:43 PM	220002915	324 MARINE ST	MAVANDERMEULENJ	C3331 - Assist Medical
95	11/10/2022 02:10 PM	220002916	174 S BELLE RIVER AVE	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
96	11/10/2022 08:58 PM	220002917	S WATER ST&BROADWAY ST	MAKOLKED	L3590 - Traffic Stop - MA
97	11/10/2022 09:04 PM	220002918	S MARKET ST&MARINE ST	MAKOLKED	L3590 - Traffic Stop - MA
98	11/11/2022 01:00 AM	220002919	450 S MAIN ST	MAKOLKED	C3312 - Neighborhood Trouble
99	11/11/2022 10:18 AM	220002920	DEGURSE AVE&N BELLE RIVER AVE	MAMARTINELLIC	C4105 - Equipment Citation
100	11/11/2022 10:56 AM	220002921	536 S PARKER ST	NA	L3592 BOL - MA
101	11/11/2022 11:25 AM	220002922	517 WARD ST	MAMARTINELLIC	C3310 - Family Trouble
102	11/11/2022 01:33 PM	220002923	6373 KING RD	NA	L3542 Follow Up - MA
103	11/11/2022 04:04 PM	220002924	BROADWAY ST&S MARY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
104	11/11/2022 04:34 PM	220002925	BROADWAY ST&N MARY ST	MAMARTINELLIC	C2934 - Vehicle Insurance None / Expired
105	11/11/2022 04:54 PM	220002926	N 2ND ST&GLADYS ST	MAMARTINELLIC	C2934 - Vehicle Insurance None / Expired
106	11/12/2022 01:18 AM	220002927	6479 SHORT CUT RD	MADEKUNM	C3299 - Welfare Check
107	11/12/2022 05:10 PM	220002928	S WATER ST&JEFFERSON ST	MAMARTINELLIC	C4313 - Veh Reg Impr/Expired Citation
108	11/12/2022 05:37 PM	220002929	S WATER ST&WASHINGTON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
109	11/12/2022 06:21 PM	220002930	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
110	11/12/2022 06:30 PM	220002931	460 S WATER ST	MAMARTINELLIC	C4205 - Handicapped Parking Citation
111	11/12/2022 06:47 PM	220002932	S WATER ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
112	11/12/2022 07:01 PM	220002933	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
113	11/12/2022 10:25 PM	220002934	1404 22ND ST	MAVANDERMEULENJ	L3501 - Dispatch Error - MA
114	11/12/2022 10:27 PM	220002935	136 N MARY ST	MADEKUNM	C3331 - Assist Medical
115	11/12/2022 11:17 PM	220002936	S PARKER ST&CHARTIER RD	MAMARTINELLIC	C4046 - Disobey Stop Sign Citation
116	11/13/2022 01:58 PM	220002937	2750 WADHAMS RD	MAPALUCKIE	C3330 - Assist Other Law Enforcement Agency
117	11/13/2022 03:12 PM	220002938	BROADWAY ST&N WATER ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
118	11/13/2022 04:47 PM	220002939	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
119	11/13/2022 04:59 PM	220002940	S WATER ST&JEFFERSON ST	MAMARTINELLIC	C4105 - Equipment Citation
120	11/13/2022 05:57 PM	220002941	517 WARD ST	MAMARTINELLIC	C3310 - Family Trouble
121	11/13/2022 08:48 PM	220002942	436 N MARY ST	MADEKUNM	C2899 - Juvenile - All Other
122	11/14/2022 07:31 AM	220002943	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
123	11/14/2022 07:40 AM	220002944	326 BOWERY ST	NA	L3542 Follow Up - MA
124	11/14/2022 10:23 AM	220002945	1059 S BELLE RIVER AVE	MAPALUCKIE	L3590 - Traffic Stop - MA
125	11/14/2022 08:21 PM	220002946	KING RD&MARINE CITY HWY	MAKOLKED	L3590 - Traffic Stop - MA
126	11/14/2022 09:19 PM	220002947	S PARKER ST&HILL ST	MAKOLKED	L3590 - Traffic Stop - MA
127	11/14/2022 10:03 PM	220002948	WOODWORTH ST&N MAIN ST	MAKOLKED	C4313 - Veh Reg Impr/Expired Citation
128	11/14/2022 10:28 PM	220002949	N MARY ST&WESTMINSTER ST	MAKOLKED	C3999 - Alarms All Other
129	11/15/2022 09:17 AM	220002950	DEGURSE AVE&N BELLE RIVER AVE	MAPALUCKIE	L3590 - Traffic Stop - MA
130	11/15/2022 11:02 AM	220002951	6770 RIVER RD	MAPALUCKIE	L3590 - Traffic Stop - MA
131	11/15/2022 08:33 PM	220002952	405 BRUCE ST	MAKOLKED	C3324 - Suspicious Circumstances
132	11/15/2022 10:54 PM	220002953	RIVER RD&SHORTCUT RD	MAKOLKED	C2933 - Vehicle Registration - Improper / Expired
133	11/16/2022 07:26 AM	220002954	CHARTIER RD&CATHERINE ST	MAHEASLIPJ	L3590 - Traffic Stop - MA
134	11/16/2022 12:05 PM	220002955	6373 KING RD	MAPALUCKIE	C3331 - Assist Medical
135	11/16/2022 12:33 PM	220002956	6800 KING RD	MAPALUCKIE	C3336 - Assist Citizen
136	11/16/2022 01:26 PM	220002957	311 S PARKER ST	MABELLJ	C3337 - Assist Citizen - Vehicle Lockout

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
137	11/16/2022 01:55 PM	220002958	320 S BELLE RIVER AVE	MAPALUCKIE	1303 - Agg/Fel Assault - Family - Strong Arm- Domestic [13002]
138	11/17/2022 01:50 PM	220002959	GLADYS ST&N BELLE RIVER AVE	MAPALUCKIE	L3590 - Traffic Stop - MA
139	11/17/2022 02:02 PM	220002960	6373 KING RD	MAKENYONT	C3331 - Assist Medical
140	11/17/2022 03:16 PM	220002961	2026 S PARKER ST	MAPALUCKIE	L5060 - False Alarm - MA
141	11/18/2022 02:31 AM	220002962	161 HANOVER ST	MADEKUNM	C3324 - Suspicious Circumstances
142	11/18/2022 09:25 AM	220002963	153 HANOVER ST	MABELLJ	L3520 - Pistol Sales Record - MA
143	11/18/2022 10:31 AM	220002964	517 WARD ST	NA	L3542 - Follow Up - MA
144	11/18/2022 12:57 PM	220002965	222 S WILLIAM ST	MAPALUCKIE	L3598 - General Assistance - Specify - MA
145	11/18/2022 02:49 PM	220002966	N ELIZABETH ST&PEARL ST	MAPALUCKIE	L3590 - Traffic Stop - MA
146	11/18/2022 08:30 PM	220002967	KING RD&DEGURSE AVE	MAKOLKED	C3702 - Traffic Complaint / Road Hazard
147	11/18/2022 09:45 PM	220002968	560 S WATER ST	MAKOLKED	C3332 - Assist Fire Department
148	11/18/2022 10:26 PM	220002969	N MAIN ST&BROADWAY ST	MAKOLKED	L3590 - Traffic Stop - MA
149	11/18/2022 11:34 PM	220002970	318 S BELLE RIVER AVE	MAKOLKED	C2825 - Juvenile - Incorrigibility
150	11/19/2022 03:25 AM	220002971	S PARKER ST&WEST BLVD	MAKOLKED	L3590 - Traffic Stop - MA
151	11/19/2022 08:18 AM	220002972	6242 KING RD	MAMARTINELLIC	C3902 - Burglary Alarm
152	11/19/2022 10:28 AM	220002973	375 S PARKER ST	MAMARTINELLIC	C3336 - Assist Citizen
153	11/19/2022 11:26 AM	220002974	SCOTT ST&S PARKER ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
154	11/19/2022 11:53 AM	220002975	S PARKER ST&CHARTIER RD	MAMARTINELLIC	L3590 - Traffic Stop - MA
155	11/19/2022 08:20 PM	220002976	KING RD&MARINE CITY HWY	MAKOLKED	L3590 - Traffic Stop - MA
156	11/19/2022 08:49 PM	220002977	DEGURSE AVE&KING RD	MAKOLKED	L3590 - Traffic Stop - MA
157	11/19/2022 11:10 PM	220002978	1474 S PARKER ST	MAKOLKED	C3999 - Alarms All Other
158	11/20/2022 03:22 PM	220002979	536 S PARKER ST	MAMARTINELLIC	C3328 - Suspicious Persons
159	11/20/2022 05:20 PM	220002980	328 S ELIZABETH ST	MAMARTINELLIC	C3355 - Civil Matter - Other
160	11/21/2022 08:07 AM	220002981	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
161	11/21/2022 08:07 AM	220002982	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
162	11/21/2022 11:10 AM	220002983	6800 KING RD	MAHEASLIPJ	C3902 - Burglary Alarm
163	11/21/2022 02:39 PM	220002984	425 E SAINT CLAIR ST	MABELLJ	L3520 - Pistol Sales Record - MA
164	11/21/2022 02:43 PM	220002985	S WATER ST&WASHINGTON ST	MAPALUCKIE	L3590 - Traffic Stop - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
165	11/21/2022 02:50 PM	220002986	168 S MARY ST	MABELLJ	C3336 - Assist Citizen
166	11/21/2022 04:09 PM	220002987	312 S BELLE RIVER AVE	MAPALUCKIE	C3310 - Family Trouble
167	11/21/2022 04:58 PM	220002988	318 S BELLE RIVER AVE	MAPALUCKIE	1313 - Assault/ Battery/Simple (Incl Domestic and Police Officer [13001]
168	11/21/2022 07:59 PM	220002989	730 BRUCE ST	MADEKUNM	C2899 - Juvenile - All Other
169	11/22/2022 08:36 AM	220002990	200 S PARKER ST	MABELLJ	L3535 - Fire Department Background Check - MA
170	11/22/2022 08:48 AM	220002991	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
171	11/22/2022 09:21 AM	220002992	136 S WATER ST	MAPALUCKIE	C3728 - Traffic Complaint / Parking Complaint
172	11/22/2022 04:37 PM	220002993	CHARTIER RD&KING RD	MAPALUCKIE	C3332 - Assist Fire Department
173	11/22/2022 07:57 PM	220002994	205 N PARKER ST	MADEKUNM	L3598 - General Assistance - Specify - MA
174	11/22/2022 09:11 PM	220002995	507 BRUCE ST	MADEKUNM	C3804 - Animal Complaint
175	11/22/2022 10:16 PM	220002996	837 DEGURSE AVE	MADEKUNM	C3902 - Burglary Alarm
176	11/22/2022 10:37 PM	220002997	406 S MAIN ST	MADEKUNM	C3902 - Burglary Alarm
177	11/22/2022 10:50 PM	220002998	252 PLEASANT ST	MADEKUNM	L3598 - General Assistance - Specify - MA
178	11/23/2022 06:29 AM	220002999	536 S PARKER ST	NA	L3592 BOL - MA
179	11/23/2022 08:15 AM	220003000	248 S BELLE RIVER AVE	MABELLJ	L3520 - Pistol Sales Record - MA
180	11/23/2022 11:12 AM	220003001	FAIRBANKS&CHARTIE R	MAKENYONT	L3590 - Traffic Stop - MA
181	11/23/2022 11:13 AM	220003002	1000 SHORTCUT RD	MAPALUCKIE	C3336 - Assist Citizen
182	11/23/2022 12:53 PM	220003003	505 UNION ST	MABELLJ	L3520 - Pistol Sales Record - MA
183	11/23/2022 01:49 PM	220003004	6800 KING RD	MAKENYONT	C3907 - Panic Alarm
184	11/23/2022 04:19 PM	220003005	S RIVER RD&SHORTCUT	MAPALUCKIE	L3590 - Traffic Stop - MA
185	11/23/2022 04:27 PM	220003006	475 S WATER ST	MAPALUCKIE	C3310 - Family Trouble
186	11/23/2022 07:54 PM	220003007	142 S WATER ST	MAKOLKED	C3311 - Customer Trouble
187	11/23/2022 08:24 PM	220003008	122 S MARKET ST	MAKOLKED	C3328 - Suspicious Persons
188	11/23/2022 08:43 PM	220003009	121 BROADWAY ST	MAKOLKED	C3311 - Customer Trouble
189	11/23/2022 11:05 PM	220003010	S WATER ST&BROADWAY ST	MAKOLKED	L3590 - Traffic Stop - MA
190	11/24/2022 12:45 AM	220003011	255 GLADYS ST	MAKOLKED	C3399 - Miscellaneous All Other
191	11/24/2022 09:02 AM	220003012	M29&CHARTIER RD	MAKENYONT	L3590 - Traffic Stop - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
192	11/24/2022 12:47 PM	220003013	6800 KING RD	MAKENYONT	C3324 - Suspicious Circumstances
193	11/24/2022 02:49 PM	220003014	6800 KING RD	MAKENYONT	C3324 - Suspicious Circumstances
194	11/24/2022 03:24 PM	220003015	6800 KING RD	MAKENYONT	C3324 - Suspicious Circumstances
195	11/24/2022 06:40 PM	220003016	6800 KING RD	MAKENYONT	C3902 - Burglary Alarm
196	11/24/2022 06:45 PM	220003017	750 SCOTT ST	MAKOLKED	C2825 - Juvenile - Incurrigibility
197	11/24/2022 10:13 PM	220003018	750 SCOTT ST	NA	L3542 Follow Up - MA
198	11/25/2022 01:39 PM	220003019	WEST BLVD&N 5TH ST	MAKENYONT	L3590 - Traffic Stop - MA
199	11/26/2022 08:04 AM	220003020	553 S ELIZABETH ST	MAPALUCKIE	2902 - Damage to Property - Private Property - MDOP [29000]
200	11/26/2022 09:01 AM	220003021	105 FAIRBANKS ST	MAPALUCKIE	L5060 - False Alarm - MA
201	11/26/2022 04:59 PM	220003022	PEARL ST&N WATER ST	MAPALUCKIE	L3590 - Traffic Stop - MA
202	11/28/2022 10:36 AM	220003023	BROADWAY ST&S MARY ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
203	11/28/2022 01:42 PM	220003024	6550 KING RD	MABELLJ	L3520 - Pistol Sales Record - MA
204	11/28/2022 01:48 PM	220003025	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
205	11/28/2022 03:01 PM	220003026	S PARKER ST&CHARTIER RD	MAMARTINELLIC	L3590 - Traffic Stop - MA
206	11/28/2022 04:11 PM	220003027	N MAIN ST&WOODWORTH ST	MAVANDERMEULENJ	5006 - Obstructing Justice [50000]
207	11/28/2022 04:58 PM	220003028	DEGURSE AVE&N BELLE RIVER AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
208	11/28/2022 07:02 PM	220003029	1085 WARD ST	MAMARTINELLIC	C3728 - Traffic Complaint / Parking Complaint
209	11/28/2022 10:43 PM	220003030	246 S ELIZABETH ST	MAKOLKED	C3310 - Family Trouble
210	11/29/2022 07:10 AM	220003031	1094 WEST BLVD	MABELLJ	L3520 - Pistol Sales Record - MA
211	11/29/2022 11:45 AM	220003032	236 FAIRBANKS ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
212	11/29/2022 12:06 PM	220003033	419 S WILLIAM ST	MAVANDERMEULENJ	C3217 - Attempt Suicide Adult
213	11/29/2022 05:50 PM	220003034	6550 KING RD	MAVANDERMEULENJ	C3250 - Mental Health Call
214	11/30/2022 12:29 PM	220003035	WARD ST&S PARKER ST	MAHEASLIPJ	L3590 - Traffic Stop - MA
215	11/30/2022 02:49 PM	220003036	1229 S PARKER ST	MAVANDERMEULENJ	C4041 - Speeding Citation
216	11/30/2022 10:11 PM	220003037	320 S BELLE RIVER AVE	MADEKUNM	C3324 - Suspicious Circumstances
217	11/30/2022 11:14 PM	220003038	210 HURON AVE	MABELLJ	L3501 - Dispatch Error - MA

Department of Public Works

Monthly Activity Report:
November 2022

Job Category	Location	Activity	Equipment	Hours
Building Maintenance	WWTP/WW/Belle River Pump Station/260 S. Parker	<u>WWTP</u> : General repairs; <u>Water Plant</u> : General repairs; <u>260 S. Parker</u> : Maintenance, Elections; <u>BRPS</u> : General repairs; 300 Broadway: Maintenance	Camel, '16 Silverado, '06 Silverado, '15 Silverado, 1 Ton, JCB	180
Banners / Decorations / Flags	Marine City	Install/Maintain Banners & Decorations	Boom Truck	68
Review Plans		Road Project / Road Assessment		0
Cemetery Maint./ Burials/ Columbarium	Woodlawn Cemetery	Routine Maintenance / Probes / Burials / Footings		11
Sidewalks	Marine City & DPW	Maintenance / Office	1 Ton	9
Equipment / Vehicle Maintenance	DPW	Repairs / Maintenance / Preventative Care	Sweeper, Camel, 4052r John Deere, JCBs, Sterlings, Pumps, Trucks	92
Office	DPW	Misc. Office Duties / Reports / Meetings / Budget / Marina Project / Christopher & Dana Reeve Foundation Grant / Field Work/ EGLE Reports/ Cross Connection		248.5
Beach Attendants	Beach			0
Flower Watering	Marine City			0
Grass Cutting	Buildings & Parks			22
Park Maintenance	Marine City	Garbage Pickup/ General Maintenance	'06 Silverado, 1 Ton	100
Routine Road Maintenance / Road Projects	Local/Major Roads/Parking Lots	Cold Patching/ Hot Patching/ Misc. Maintenance/ Sweeping	'06 Silverado, Camel, '18 JCB, '14 JD Sweeper	105
Sanitary Sewer Maintenance	Marine City	Clean Sanitary Sewers/ Sanitary Sewer Maintenance/ Inspection	'06 Silverado, Camel, Silverado	8
Shop Maintenance	DPW	Shop Repairs/ Maint./ Cleaning		36
Signs	Marine City		'15 Silverado	15
Storm Sewer Maintenance	Marine City	Catch Basin Cleaning/ Storm Sewer Maintenance & Locating	'06 Silverado, Camel	0
Bridge	Marine City	Maintenance/ Kayak Launch	1 Ton	0
Water System Maintenance	Marine City	Water Leaks & leak Investigation/ Curb Box Maint./ Misc. Maint./ Service Line Maint. & Replace/ Meters/ Final Reads/ Water Turn On & Off / Shutoffs / MissDigs/ Valve locate/ Hydroexcavating/ Service line replace/ Cross Connection	'06 Silverado, Camel	83
Training	Marine City			0
Upcoming Projects:			Total Hours:	977.5
PLC Replacement @ WW - Water Service Line Replacement & Inventory				

Tracy Kallek

3210 Church Rd.
Casco, MI 48064

Invoice

Date	Invoice #
12/1/2022	134

Bill To
City of Marine City 260 S Parker Marine City, MI 48039

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
8	Building and Zoning Services Ending 11-05-2022	38.00	304.00
8	Building and Zoning Services Ending 11-12-2022	38.00	304.00
8	Building and Zoning Services Ending 11-19-2022	38.00	304.00
8	Building and Zoning Services Ending 11-05-2022	38.00	304.00
1	17 - Building Permits Final'd	2,973.79	2,973.79
		Total	\$4,189.79

Permit List

12/01/2022

Permit #	Address	Category	Applicant Name	Date Issued	Date Expires
<u>PB140025</u>	<u>110 MURRAY CT</u>	<u>Garage, Detached</u>	<u>KOHLER ADAM L & CARRIE</u>	<u>05/07/2014</u>	<u>11/07/2014</u>
<u>Transaction Details:</u>					
VALUATION	<u>\$2000-\$49,999</u>				<u>\$68.00</u>
<u>PB200080</u>	<u>605 N MAIN ST</u>	<u>Res. Add/Alter/Repair</u>	<u>CHAPMAN JACOB</u>	<u>02/02/2021</u>	<u>05/21/2023</u>
<u>Transaction Details:</u>					
PLAN REVIEW RESIDENTIAL UP TO \$1					<u>\$100.00</u>
VALUATION	<u>\$1,001-\$10,000</u>				<u>\$56.25</u>
VALUATION	<u>\$10,001-\$100,000</u>				<u>\$290.00</u>
INSP FINAL					<u>\$50.00</u>
<u>PB210014</u>	<u>206 WASHINGTON ST</u>	<u>Res. Add/Alter/Repair</u>	<u>RICHE, OWEN</u>	<u>03/02/2021</u>	<u>05/21/2023</u>
<u>Transaction Details:</u>					
VALUATION	<u>\$100,001-\$500,000</u>				<u>\$535.00</u>
INSP OTHER- ROUGH, INSULTION & F					<u>\$50.00</u>
<u>PB220002</u>	<u>406 BROADWAY ST</u>	<u>Demolish</u>	<u>MCCRACKEN MARGARET</u>	<u>01/13/2022</u>	<u>05/07/2023</u>
<u>Transaction Details:</u>					
Demolition					<u>\$100.10</u>
VALUATION	<u>\$1,001-\$10,000</u>				<u>\$85.00</u>
<u>PB220017</u>	<u>121 S WILLIAM ST</u>	<u>Res. Add/Alter/Repair</u>	<u>ST.CLAIR ROOFING</u>	<u>03/09/2022</u>	<u>05/07/2023</u>
<u>Transaction Details:</u>					
VALUATION	<u>\$1,001-\$10,000</u>				<u>\$155.00</u>
<u>PB220018</u>	<u>133 BELL AVE</u>	<u>Res. Add/Alter/Repair</u>	<u>AARON KAZOR</u>	<u>03/14/2022</u>	<u>05/06/2023</u>
<u>Transaction Details:</u>					
VALUATION	<u>\$1,001-\$10,000</u>				<u>\$115.00</u>
<u>PB220025</u>	<u>6300 KING RD</u>	<u>Commercial, Add/Alter/Repair</u>	<u>VERIZON WIRELESS</u>	<u>04/20/2022</u>	<u>05/28/2023</u>
<u>Transaction Details:</u>					
VALUATION	<u>\$10,001-\$100,000</u>				<u>\$187.50</u>
Insp Other					<u>\$50.00</u>

PZ220077 105 MURRAY CT DRIVEWAY (IMPROVED SUR GREEN DAWN-MARIE L 08/30/2022

Transaction Details:

APP FEE \$50.00
COMPACTION \$50.00

*> we only collected \$100 - (x 75% = \$75)
So all is good except*

PZ220079 615 BROADWAY ST RESIDENTIAL FENCE STEINMETZ TOM 09/12/2022

Transaction Details:

FENCE \$100.00

*the balance which
is waived for simplicity*

PZ220080 635 BROADWAY ST RESIDENTIAL FENCE STEINMETZ THOMAS/SUSAN 09/12/2022

Transaction Details:

FENCE \$100.00

Number of Permits: 17

Total Paid (Minus Admin and Registration Fees): \$3,965.05

Population: All Records
Permit.Status = FINALED AND
Permit.DateFinaled Between 11/1/2022 12:00:00 AM AND
11/30/2022 12:00:00 AM
AND
Permit.PermitType = Building OR
Permit.PermitType = ZONING

x 75%

\$ 2,973.79

CITY OF MARINE CITY

ZONING Permit No: PZ220077

260 S Parker
Phone: (810) 765 9011


Marine City MI 48039
Fax: (810) 765 4010

**PLEASE CALL (810) 765 9011
FOR AN INSPECTION 48 HOURS IN ADVANCE**

105 MURRAY CT 02-385-0005-000 105 MURRAY CT 48039	Location GREEN DAWN-MARIE L 105 MURRAY CT MARINE CITY MI 48039 Owner
---	--

Issued: 08/30/22 Const value: 0 Zoning: Sec. No:	Contractor ph#
---	-------------------

Date Issued: 08/30/2022 **Date Applied:** 08/30/2022
Work Description: REPLACE DRIVE PER APPROVED DRAWING
Stipulations: Must meet all Marine City & Michigan codes

Permit Item	Work Type	Fee Basis	Item Total
			100.00
00004574 APP FEE	STANDARD ITEM	1.00	\$50.00
00004574 COMPACTION	STANDARD ITEM	1.00	\$75.00
00004574 FINAL GRADE	STANDARD ITEM	1.00	\$75.00

Tracy Kallek

 Building Official



Fee Total: \$200.00
Amount Paid: 100.00
Balance Due: **\$100.00**

Building Clerk

I agree this permit is only for the work described, and does not grant permission for additional or related work which requires separate permits. I understand that this permit will expire, and become null and void if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days at any time after work has commenced; and, that I am responsible for assuring all required inspections are requested in conformance with the applicable code. I hereby certify that the proposed work is authorized by the owner, and that I am authorized by the owner to make this application as his authorized agent. I agree to conform to all applicable laws of the State of Michigan and the local jurisdiction. All information on the permit application is accurate to the best of my knowledge.

Payment of permit fee constitutes acceptance of the above terms. Permit Expires
 Cancellation Fee \$50.00

CITY OF MARINE CITY

260 S PARKER
MARINE CITY, MI 48039
(810) 765 9011
(810) 765 4010

Invoice For Permit: PZ220077
Print Date: 12/01/2022


Pay by Account In Full



Pay by Account In Full

\$ 0.00

GREEN DAWN-MARIE L
105 MURRAY CT
MARINE CITY MI 48039

Invoice No	Invoice Date	Permit Number	Address	Amount Due
 00004574	08/30/22	PZ220077	105 MURRAY CT	\$ 0.00
Fee Details:	Quantity	Description	Amount Cost	Balance
	1.000	APP FEE	\$50.00	\$ 0.00
	1.000	COMPACTION	\$75.00	\$ 0.00
	1.000	FINAL GRADE	\$75.00	\$ 0.00
Total Amount Due				\$ 0.00

November Code Enforcement Report:

Outstanding Blight Complaints:

Several with failure to comply with fines maxed out. Waiting on how to proceed further from City attorney.

2- With continuous work in progress with improvement to return to compliance.

Blight Complaints:

2- Phone in complaints

1- Blight that was previously reported with letters already sent out, fines maxed out and reported to the City attorney.

1- Boat complaint that is in compliance.

Code/ Building Enforcement compliant;

1-Question and investigated complaint pertaining to home under remodel that is possibly being turned into rental/duplex. Information was forwarded to the building department to look into further.

1-Fence Complaint;

Investigated to verify and a letter sent to repair fence.

Continually checked for political signs after general election to see if in City easement and removed.

Jim Schafer

Code Enforcement

Marine City



Office of City Clerk

TO: Holly Tatman, City Manger
FROM: Shannon Adams
DATE: November 30, 2022
SUBJECT: November Activity Report

November highlights from the Clerk's Department include the following:

- Received & processed 4 Freedom of Information Act Requests
- 0 full burial, 4 urn burial at Woodlawn Cemetery
- Continued to receive and process absentee voter applications.
- Continued to receive absentee ballots
- Administered November General election
- Began developing Pollinator Garden Presentation
- Updated City website with new Mayor/Commissioner information
- Ordered new name plates for Mayor/Commissioners
- Ordered business cards for new Mayor/Commissioners/Treasurer
- Received updates on 2 Dangerous Building properties
- Deputy Clerk mailed letters to specific vacant building owners
- Deputy Clerk set up and implemented Vacant Building procedure
- Deputy Clerk mailed business licenses to all known business owners
- Deputy Clerk worked on 2 potential applications for Spark Grant

**City of Marine City
300 Broadway Committee Meeting Minutes
October 24, 2022**

A regular meeting of the 300 Broadway Committee was held on Monday, October 24, 2022, at 260 S. Parker Street, Marine City, MI 48039 and was called to order at 5:00 pm by Chairperson Brian Ross.

The Pledge of Allegiance was led by Chairperson Ross.

Present: Chairperson Brian Ross, Committee Members Michelle Nichter, Andrew Pakledinaz, Laura Merchant, Sheryl Zimmer, Kim Turner; City Manager Holly Tatman; Deputy Clerk Michele Goodrich.

Absent: Committee Member Cheryl Ross.

Motion by Committee Member Merchant, seconded by Committee Member Pakledinaz, to excuse Committee Member C. Ross due to being out of town. All Ayes. Motion Carried.

Approve Agenda

Motion by Committee Member Turner, seconded by Committee Member Merchant, to approve the agenda. All Ayes. Motion Carried.

Public Comment

Heather Bokram spoke to potential elevator placement and submitted pictures to Chairperson B. Ross to forward to the Committee.

Approve Minutes

Motion by Committee Member Nichter, seconded by Committee Member Turner, to approve the 300 Broadway Committee Meeting Minutes of September 26, 2022. All Ayes. Motion Carried.

Unfinished Business

13 Ways to Kill a Community # 7

Committee Member Merchant spoke to the importance of volunteers working together.

Chairperson B. Ross tasked the Committee with reviewing the handout to discuss at the November meeting.

Project Priorities

Changing Locks Update – City Manager Tatman informed the Committee that changing the locks was more complicated than originally believed due to the style of existing locks and doors. She stated that the DPW Superintendent was looking into how to change the locks, while being fiscally responsible. Chairperson B. Ross stated that there was a locksmith out of New Baltimore who may be able to give suggestions on how to change locks.

HVAC Estimate Update – City Manager Tatman advised that due to the Halloween decorations put up for the River Rec Teen Zone Haunted House that HVAC estimates would be assessed after Halloween.

Teen Center Lease Update – City Manager Tatman informed the Committee that the lease with River Rec Teen Zone had been finalized, that it was a month to month lease, and the first rent payment had been received.

City Manager Tatman also stated that revising the signage ordinance would not be a quick process and recommended that the Committee come up with some signage ideas that could be submitted to the Building Official for compliance review. Chairperson B. Ross suggested putting signs on a board situated on posts so they could still be displayed but not be attached to the building. Committee Member Merchant confirmed that there was no signage affixed to the exterior of the building and that the Haunted House would be completed soon.

Committee Member Pakledinaz questioned if the Committee body should look at potential leases that come through when there are additional spaces ready to rent. City Manager Tatman responded that she could bring potential leases before the Committee to weigh-in and she additionally informed them that all leases go to the City Attorney for review.

Fire Suppression System Update – Committee Member Pakledinaz informed the Committee that the fire suppression installation was completed and that all inspections

and been performed and finalized. He further informed the Committee that DPW Superintendent Itrich had cleared out and capped off a stove pipe coming out of the building and that rain water had appeared in the building and that DPW Superintendent Itrich would look into where it was coming from and how to fix.

City Manager Tatman questioned if the issues identified at the new bandstand would be rectified. Committee Member Pakledinaz advised that he had a meeting with the contractor on 10/26/2022 to address craftsmanship concerns.

Business Plan & Branding Name

Chairperson B. Ross informed the Committee that he had not had time to sufficiently review the business plan presented. Committee Member Nichter advised that she had submitted a few revisions to the business plan. Committee Member Scaccia suggested that all revisions be submitted to Committee Member Zimmer to create a master list.

Committee Member Turner advised that she could pull together information for the history of the building section.

Chairperson B. Ross advised that he would reach out to SHPO regarding elevator placement and accessibility requirements for historical structures.

Committee Member Turner questioned the need for a management team to be listed in the business plan. City Manager Tatman responded that she did not think it would be necessary to list specific names however, it was important to show there was a City Commission level and advisory committee designated to the preservation of the building. Committee Member Turner stated that she would put together information for the business plan.

Committee Member Merchant questioned the status of the architectural drawings. City Manager Tatman stated upon information received from SHPO, it would be important to revisit the architectural drawings. She also suggested that Committee Member Pakledinaz contact the previous architect to discuss overall design and why certain layout choices were made. City Manager Tatman recommended that the Committee email questions for the architect to City Clerk Adams and she would comprise a master list.

City Manager Tatman also recommended that the Committee tread lightly with renaming the building at this moment and advised that the name needed to remain consistent with how it had been referenced in previous documents. The title Historic

City Hall had been used in previous grant submissions and advised the Committee look into rebranding once the project was near completion. She also suggested that the Committee look into creating a website to help establish a presence that can be easily referenced. She also advised that grant submissions would need to be run through the City Offices.

New Business

Potential Grants

Committee Members Nichter and Zimmer were tasked with being their respective foundations' contact person for potential grant opportunities and subsequent submission, if applicable.

Committee Member Merchant advised that she would reach out to the City's County Commissioner in an attempt to get in contact with the DTE grants committee.

Cancel December Meeting or Reschedule to 12/19/2022

Motion by Committee Member Merchant, seconded by Committee Member Pakledinaz, to cancel the 12/26/2022 300 Broadway Committee Meeting. All Ayes. Motion Carried.

Motion by Committee Member Pakledinaz, seconded by Committee Member Turner, to reschedule the 300 Broadway Committee Meeting to 12/19/2022. All Ayes. Motion Carried.

Open Discussion

Committee Member Nichter questioned the feasibility of allowing small tours in the building during Merrytime Christmas. City Manager Tatman responded that she would look into the limitations on group limits and the City's Liability Insurance. She also advised that a Special Event Application would need to be submitted and approved.

Adjournment

Motion by Committee Member Turner, seconded by Committee Member Nichter, to adjourn at 6:10 pm. All Ayes. Motion Carried.

Respectfully submitted,

Michele Goodrich
Deputy Clerk

Shannon Adams
City Clerk

**City of Marine City
Planning Commission Meeting
October 10, 2022**

A regular meeting of the Marine City Planning Commission was held on Monday, October 10, 2022 at 260 South Parker Street, and was called to order by Chairperson Moran at 6:05 pm.

The Pledge of Allegiance was led by Chairperson Moran.

Present: Chairperson Joseph Moran; Commissioners Graham Allan, William Beutell; City Commissioner William Klaassen; City Manager Holly Tatman; Deputy Clerk Michele Goodrich

Absent: Commissioners Keith Jenken, Andrew Pakledinaz, Madelyn McCarthy

Motion by Commissioner Allan, seconded by City Commissioner Klaassen, to excuse Commissioners McCarthy, Jenken, and Pakledinaz. All Ayes. Motion Carried.

Communications

None.

Approve Agenda

Motion by Commissioner Beutell, seconded by Commissioner Allan, to approve the agenda. All Ayes. Motion Carried.

Public Comment

None.

Approve Minutes

Motion by Commissioner Beutell, seconded by Commissioner Allan, to approve the September 12, 2022 meeting minutes. All Ayes. Motion Carried.

Public Hearing – Zoning Map Updates

Chairperson Moran opened the Public Hearing at 6:08pm

Chairperson Moran read a letter submitted to the Planning Commission from William Simons requesting his properties at 1154 S. Belle River Avenue and the adjacent Northeast vacant lot, remain zoned as Multi-Family Residential.

William Simons – spoke in favor of keeping his properties zoned Multi-Family Residential and his belief that the properties were worth more zoned Multi-Family.

Larry Simons – spoke in favor of allowing the properties owned by William Simons to remain Multi-Family Residential and asked for clarification regarding what properties on Gladys were being rezoned. City Manager Tatman explained that existing duplexes would remain R-M and that the zoning was being changed to match what was currently existing.

Connie Termini – questioned if water rates would increase due to the zoning map changes.

City Manager Tatman explained that City Zoning Maps were typically updated every few years and that the Planning Commission had worked hard to clean-up the spot-zoning and bring the map up to date with what was currently existing, as best they could.

Chairperson Moran closed the Public Hearing at 6:31pm

Unfinished Business

Zoning Map Updates – Recommendation

City Commissioner Klaassen requested the minutes reflect that the Board had considered the communication presented by Mr. William Simons. Commissioner Allan stated that he did not believe the request provided enough of a compelling case to change the Zoning Map.

Motion by Commissioner Allan, seconded by Commissioner Beutell, to approve the City of Marine City Zoning Map, as presented. **Roll Call:** Ayes: Moran, Beutell, Klaassen, Allan. Nays: None. Motion Carried.

Landscaping Ordinance

Commissioner McCarthy previously initiated the review of the landscaping ordinance; due to her absence the agenda item was tabled until the next meeting.

Request for Proposals – Master Plan & Master Recreation Plan

City Manager Tatman informed the Board that she had not yet gotten the proposal out and that she was currently making a list of firms that she would be sending the Request for Proposals to.

New Business

None.

Adjournment

Motion by Commissioner Beutell, seconded by Commissioner Allan, to adjourn at 6:42 pm. All Ayes. Motion Carried.

Respectfully submitted,

Michele E. Goodrich
Deputy Clerk



Shannon Adams
City Clerk

**City of Marine City
Community and Economic Development Board
October 26, 2022**

A regular scheduled meeting of the Community and Economic Development Board was held on Wednesday, October 26, 2022 at 260 South Parker Street, and was called to order by Chairperson Moran at 6:00 pm.

The Pledge of Allegiance was led by Chairperson Moran.

Present: Planning Commission Representative (Chairperson) Joseph Moran; City Commission Representative Cheryl Vercammen; TIFA Board Representative Bob Weisenbaugh; Board Member Cheryl Ross; City Manager Holly Tatman; Deputy Clerk Michele Goodrich

Absent: Chamber of Commerce Representative Paul Merchant; Board Member Heather Hatcher

Communications

None.

Approve Agenda

Motion by City Commission Representative Vercammen, seconded by Board Member Ross, to approve the Agenda. All Ayes. Motion Carried.

Public Comment

None.

Approve Minutes

Motion by Board Member Ross, seconded by City Commission Representative Vercammen, to approve the Community & Economic Development Board minutes of September 28, 2022. All Ayes. Motion Carried.

Unfinished Business

300 Broadway

City Manager Tatman informed the Board that the rebranding of the building name had been put on hold in an effort to keep how the building was referenced on previous grant

documents consistent and urged an overall rebranding upon completion of the project. She also advised that she would be meeting with FOCH President Pakledinaz regarding a new website and that the City was working on finding a locksmith to help change out the locks in the building.

13 Ways to Kill Your Community: Number 10 – Reject Everything New

Chairperson Moran stated that as community leaders, the Board needed to be agents of change but they also needed to remember and understand that oftentimes, people are afraid of change. He suggested that City leaders give people ownership over the change process.

City Manager Tatman recommended the Board follow a Facebook page called, "Revitalize, or Die" – it helps people to look at the bigger picture for the greater good of the City.

Tour Boat Guide

City Commission Representative Vercammen informed the Board that there was not much movement or interest in moving a tour boat to the City.

Downtown Mural Plaque Design Approval

The Board worked through how they wanted the mural plaque to read and who they would like acknowledged.

Artwork by Riverview East High School Students, supported by: Blue Water Arts Committee/St. Clair County Community Foundation; Pennie Garwood; Generator-Z/River Rec Teen Zone.

Motion by Board Member Ross, seconded by Chairperson Moran, to approve the wording for the downtown mural plaque design. All Ayes. Motion Carried.

Lake St. Clair Guide Design Approval

City Manager Tatman informed the Board that she had not yet received the final design for approval however, word was already getting out about the new Marina.

New Business

Twinkling Forest Registration/Order

Board Member Ross spoke to the Twinkling Forest event that the Chamber was putting on and suggested that the CED Board sponsor a tree.

Motion by Chairperson Moran, seconded by Board Member Ross, to sponsor a 6' tree for the Twinkling Forest Event and two sets of lights. **Roll Call:** Ayes: Moran, Vercammen, Weisenbaugh, Ross. Nays: None. Motion Carried.

St. Clair River Boat Dockage

Chairperson Moran spoke to revisiting the idea of a port at Broadway Park and informed the Board that he would continue pursuing the project.

CED Fund Balance

City Manager Tatman informed the Board that the current fund balance for the CED Board was \$5,333.11, not including the portion currently held with the Chamber for the 2022 Splash Bash Raffle.

November & December Meeting Schedule

The Board discussed the November and December meeting schedule which had meetings falling near the holidays. The Board decided to cancel the November and December meetings and hold one meeting on December 7, 2022.

Motion by Chairperson Moran, seconded by City Commission Representative Vercammen, to cancel the November 23 and December 28 meetings and hold one meeting on December 7, 2022. All Ayes. Motion Carried.

Open Discussion

Board Member Ross updated the Board on the Chamber of Commerce Merrytime Christmas event and stated they would like to reach out to business owners with vacant storefronts in an effort to decorate the windows. She also discussed the upcoming Ugly Sweater Christmas Party.

Chairperson Moran informed the Board that he had spoken to the incoming mayor about serving on the CED Board as the City Commission Representative.

Adjournment

Motion by City Commission Representative Vercammen, seconded by Chairperson Moran, to adjourn at 6:42pm. All Ayes. Motion Carried.

Respectfully submitted,

Michele Goodrich
Deputy Clerk

Shannon Adams
City Clerk



City of Marine City
Department of the City Clerk
260 S. Parker
Marine City, MI 48039
(810) 765-8830
kbaxter@cityofmarinecity.com

Application Fee: \$195.00
(\$100 Clerk's Dept. + \$50 Building Dept. + \$45 Fire Authority)
*Application Fee includes full first year license if received after December 31st
CASH/MONEY ORDER/CHECK ONLY
Cash Receipting Code: BUS LIC

SCANNED

Application Date:

NOV 15 2022

NOTE: Make Clerk/Building check payable to City of Marine City & Fire Authority check payable to Marine City Area Fire Authority

Owner Information

Owner(s) Name: Initial: sam Polko
Contact Number(s):
Email:
Mailing Address:

Business Information

Business Name/DBA: RISE Fitness
Business Phone: same
Business Address: same 6135 King, Ste C
Business Mailing Address:
Number of Employees: Full Time: 1 Part Time: 0
Hours of Operation: same
State Tax ID No.: same Federal ID No.: same
Description of Business: same
Ownership: Corporation: [] Sole-Proprietor: [] Partnership: [] LLC: [x] Limited: []
Partnership: Corporation Name:
Date of Opening: same
New Business: Transfer of Ownership: Transfer of Existing Business to New Location: [x]
Name of Previous Owner(s):
Previous Business Location: 6738 River Rd

Emergency Contact Information (After Hours)

Contact Name(s): sam Polko
Contact Number(s):
Alarm Company Name: N/A Phone:
List any Flammable or Toxic materials stored in the Building: N/A
Special Instructions for Police and/or Fire Department: N/A

Certification

I certify that this business meets all County, State and/or Federal Licensing. I also certify that I have no outstanding overdue debt due to the city.

I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Applicant Signature: Samuel J Polko Jr Date: 10/5/2021



City of Marine City
 Department of the City Clerk
 260 S. Parker
 Marine City, MI 48039
 (810) 765-8830
 kbaxter@cityofmarinecity.org

Business License Application

Application Fee: \$195.00
 (\$100 Clerk's Dept. + \$50 Building Dept. + \$45 Fire Authority)
 *Application Fee includes full first year license
 if received after December 31st
 CASH/MONEY ORDER/CHECK ONLY

ANNUAL BUSINESS LICENSE DEADLINES
LICENSE EXPIRES: JUNE 30TH ANNUALLY LICENSE RENEWAL FEE: \$50 ANNUALLY

CITY OFFICE USE ONLY

License Fee: \$ 100 -
 Outstanding Debt Verified: _____

Paid Date: 10/5/21
\$50 renewal fee applied to new location

Special Notes: _____

Required Signatures

Building Official: *[Signature]* Date: 11-15-22
 Fire Chief: *[Signature]* Date: 10-14-21
 Police Chief: *[Signature]* Date: 11-9-21
 City Manager: *[Signature]* Date: 11-16-22
 City Commission: _____ Date: _____
 City Clerk: _____ Date: _____

Date Issued: _____ Business License No.: _____

Memo

To: Holly Tatman, City Manager

Date: 12/6/2022

Re: Expenditures

Listed below is the breakdown for total expenditures including payroll:

List of Disbursements:

(11/10/22)	\$45,561.66
(11/18/22 to 12/05/22)	\$271,796.94

Retiree Payroll:

(12/1/2022)	\$44,381.27
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Active Employee Payroll:

(Pay ending 11/16/2022)	\$51,998.72
(Pay ending 11/30/2022)	\$54,697.48
(Sick bank payout 12/8/22)	\$7,687.01

List of Encumbrances:

(12/15/2022)	\$24,927.55
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Expenditure Total:	\$501,050.63
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Thank you

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 11/10/2022 - 11/10/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT NOVEMBER 10, 2022

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A167 111256	ABC HOME AND COMMERCIAL SERVICES 8061 MARSH ROAD CLAY TOWNSHIP MI, 48001-3401	10/31/2022 11/10/2022 / / 11/30/2022	51117 0.0000	FTB N N N	CONTRACTUAL SERVICES MARINE CITY PAVILI	135.00 0.00 135.00

PD CK# 18119 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-802.001	CLEAN AND RESTOCK STANDARD UNIT(S)	125.00
101-756.000-802.001	FUEL SURCHARGE	10.00
		<u>135.00</u>

A167 111257	ABC HOME AND COMMERCIAL SERVICES 8061 MARSH ROAD CLAY TOWNSHIP MI, 48001-3401	10/31/2022 11/10/2022 / / 11/30/2022	51118 0.0000	FTB N N N	CONTRACTUAL SERVICES WOODLAWN CEMETARY	135.00 0.00 135.00
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PD CK# 18119 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
209-000.000-802.000	CLEAN AND RESTOCK STANDARD UNIT(S)	125.00
209-000.000-802.000	FUEL SURCHARGE	10.00
		<u>135.00</u>

A167 111255	ABC HOME AND COMMERCIAL SERVICES 8061 MARSH ROAD CLAY TOWNSHIP MI, 48001-3401	10/31/2022 11/10/2022 / / 11/30/2022	51119 0.0000	FTB N N N	CONTRACTUAL SERVICES EAST END OF ST CLA	240.00 0.00 240.00
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PD CK# 18119 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-802.000	CLEAN AND RESTOCK ADA UNIT(S)	125.00
101-756.000-802.000	CLEAN AND RESTOCK STANDARD UNIT(S)	105.00
101-756.000-802.000	FUEL SURCHARGE	10.00
		<u>240.00</u>

A167 111254	ABC HOME AND COMMERCIAL SERVICES 8061 MARSH ROAD CLAY TOWNSHIP MI, 48001-3401	10/31/2022 11/10/2022 / / 11/30/2022	51120 0.0000	FTB N N N	CLEAN & RESTOCK UNITS PARKS - 6730 KING	240.00 0.00 240.00
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PD CK# 18119 11/10/2022

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-802.000	CLEAN AND RESTOCK ADA UNIT(S)	125.00
101-756.000-802.000	CLEAN AND RESTOCK STANDARD UNIT(S)	105.00
101-756.000-802.000	FUEL SURCHARGE	10.00
		240.00

VENDOR TOTAL: 750.00

A205	ALAN MICHAEL IMBODEN	11/08/2022	STATEMENT	FTB	ELECTION INSPECTOR	
111281	274 S. BELLE RIVER AVE	11/10/2022		N		157.50
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		11/15/2022		Y		157.50

PD CK# 18120 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-805.001	ELECTION INSPECTORS COMPENSATION	157.50
		157.50

VENDOR TOTAL: 157.50

A301	ANELISE MERCHANT	11/08/2022	STATEMENT	FTB	ELECTION INSPECTOR	
111280	133 HANOVER STREET	11/10/2022		N		162.75
	MARINE CITY MI, 48039	/ /	0.0000	Y		0.00
		11/15/2022		Y		162.75

PD CK# 18121 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-805.001	ELECTION INSPECTORS COMPENSATION	162.75
		162.75

VENDOR TOTAL: 162.75

R011	ASCENSION MICHIGAN AT WORK	10/18/2022	487068	FTB	CHAIN OF CUSTODY DRUG TEST	
111245	22255 GREENFIELD RD. #422	11/10/2022		N		73.00
	SOUTHFIELD MI, 48075	/ /	0.0000	N		0.00
		11/26/2022		N		73.00

PD CK# 18122 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-731.000	EMPLOYMENT SCREENING	73.00
		73.00

VENDOR TOTAL: 73.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
BEA999	BEATTIE, RALPH EDWARD	11/08/2022	STATEMENT	FTB	ELECTION INSPECTOR	
111282	165 S WATER ST # 103	11/10/2022		N		170.63
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		11/15/2022		N		170.63

PD CK# 18123 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-805.001	ELECTION INSPECTORS COMPENSATION	170.63

VENDOR TOTAL: 170.63

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
B013	BLUE WATER INDUSTRIAL PRODUCTS	10/31/2022	00804973	FTB	DPW SUPPLIES	
111258	37280 GREEN ST	11/10/2022		N		4.25
	NEW BALTIMORE MI, 48047	/ /	0.0000	N		0.00
		11/30/2022		N		4.25

PD CK# 18124 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-752.000	300 SIZE CYLINDER	4.25

VENDOR TOTAL: 4.25

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
C104	CHERYL SUE BODE-IMBODEN	11/08/2022	STATEMENT	FTB	ELECTION INSPECTOR	
111277	274 S. BELLE RIVER AVE	11/10/2022		N		157.50
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		11/15/2022		Y		157.50

PD CK# 18125 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-805.001	ELECTION INSPECTORS COMPENSATION	157.50

VENDOR TOTAL: 157.50

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C252 111253	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	11/07/2022 11/10/2022 / / 11/28/2022	STATEMENT 0.0000	FTB N Y N	HIGH-SPEED INTERNET/PHONE 375 S PARKER	420.04 0.00 420.04

PD CK# 776 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	HIGH-SPEED INTERNET/PHONE-PD	420.04

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C252 111285	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	11/10/2022 11/10/2022 / / 11/29/2022	STATEMENT 0.0000	FTB N Y N	HIGH-SPEED INTERNET/PHONE-WW 229 S WATE	177.47 0.00 177.47

PD CK# 777 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-850.000	HIGH-SPEED INTERNET/PHONE-WW	177.47

VENDOR TOTAL: 597.51

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C105 111259	CONTRACTORS CONNECTION INC 2644 AUBURN ROAD SHELBY TOWNSHIP MI, 48317	11/03/2022 11/10/2022 / / 12/03/2022	7170259 0.0000	FTB N N N	WATER & SEWER REPAIRS & MAINT	285.60 0.00 285.60

PD CK# 18126 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-544.000-934.000	GREEN & BLUE MARKING PAINT	142.80
592-548.000-934.000	GREEN & BLUE MARKING PAINT	142.80
		285.60

VENDOR TOTAL: 285.60

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
C320	CULLIGAN WATER CONDITIONING	10/31/2022	STATEMENT	FTB	(2) 5 GALLONS PURIFIED WATER/DEPOSIT &	
111260	OF PORT HURON	11/10/2022		N		18.00
	PO BOX 188	/ /	0.0000	N		0.00
	MARLETTE MI, 48453-0188	11/30/2022		N		18.00

PD CK# 18127 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-762.000	LAB SUPPLY	18.00
VENDOR TOTAL:		18.00

D026	DAVID A NIEDENTHAL	11/08/2022	STATEMENT	FTB	ELECTION INSPECTOR	
111283	459 N. MAIN STREET	11/10/2022		N		161.88
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		11/15/2022		Y		161.88

PD CK# 18128 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-805.001	ELECTION INSPECTORS COMPENSATION	161.88
VENDOR TOTAL:		161.88

D121	DEBORAH LEE DIMICK	11/08/2022	STATEMENT	FTB	ELECTION INSPECTOR	
111279	263 N. WILLIAM ST.	11/10/2022		N		186.88
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		11/15/2022		Y		186.88

PD CK# 18129 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-805.001	ELECTION INSPECTORS COMPENSATION	186.88
VENDOR TOTAL:		186.88

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 BILL DISBURSEMENT NOVEMBER 10, 2022

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
D110 111261	DETROIT PUMP & MFG. CO. 23751 AMBER AVENUE WARREN MI, 48089	11/03/2022 11/10/2022 / / 11/30/2022	1074678 0.0000	FTB N N N	READY TO SERVE FEES SEWER BRPS EQUIPMEN	15,639.00 0.00 15,639.00

PD CK# 18130 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-931.003	ROTATING ASSEMBLY APPVD AT 7-21-22 MTG	15,639.00

VENDOR TOTAL: 15,639.00

H101 111263	HAVILAND PRODUCTS COMPANY 421 ANN STREET NW GRAND RAPIDS MI, 49504-2075	11/08/2022 11/10/2022 / / 11/30/2022	453858 0.0000	FTB N N N	WATER PLANT PROCESS CHEMICALS	2,025.00 0.00 2,025.00
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PD CK# 18131 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-753.001	PROCESS CHEMICALS	2,025.00

H101 111262	HAVILAND PRODUCTS COMPANY 421 ANN STREET NW GRAND RAPIDS MI, 49504-2075	11/08/2022 11/10/2022 / / 11/30/2022	453859 0.0000	FTB N N N	WATER PLANT PROCESS CHEMICALS	5,905.20 0.00 5,905.20
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PD CK# 18131 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-753.001	PROCESS CHEMICALS	5,905.20

VENDOR TOTAL: 7,930.20

J096 111284	JOYCE A ROGERS 211 HURON LANE MARINE CITY MI, 48039	11/08/2022 11/10/2022 / / 11/15/2022	STATEMENT 0.0000	FTB N N Y	ELECTION INSPECTOR	161.88 0.00 161.88
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PD CK# 18132 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-805.001	ELECTION INSPECTORS COMPENSATION	161.88

VENDOR TOTAL: 161.88

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 User: SINGER
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

K007	KAREN S. PETERSON	11/08/2022	STATEMENT	FTB	ELECTION INSPECTOR	
111274	316 S. BELLE RIVER #11	11/10/2022		N		173.25
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		11/15/2022		Y		173.25

PD CK# 18133 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-805.001	ELECTION INSPECTORS COMPENSATION	173.25

VENDOR TOTAL: 173.25

L998	LAKE ST. CLAIR GUIDE	11/08/2022	STATEMENT	FTB	1/4 PAGE AD 2023 LAKE ST CLAIR GUIDE	
111246	7571 DYKE ROAD	11/10/2022		N		625.00
	FAIR HAVEN MI, 48023	/ /	0.0000	N		0.00
		12/01/2022		N		625.00

PD CK# 18134 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-701.000-752.002	CED EXPENSE APPVD AT 9-28-22 MEETING	625.00

VENDOR TOTAL: 625.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

L006	LUMBERJACK BUILDING CENTERS INC.	11/01/2022	E21743	FTB	ELECTION CLOSET	
111265	CAPITAL ONE TRADE CREDIT	11/10/2022		N		96.94
	PO BOX 105525	/ /	0.0000	N		0.00
	ATLANTA GA, 30348-5525	11/30/2022		N		96.94

PD CK# 18135 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	96.94

L006	LUMBERJACK BUILDING CENTERS INC.	11/01/2022	E21837	FTB	ELECTION CLOSET	
111264	CAPITAL ONE TRADE CREDIT	11/10/2022		N		14.24
	PO BOX 105525	/ /	0.0000	N		0.00
	ATLANTA GA, 30348-5525	11/30/2022		N		14.24

PD CK# 18135 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	14.24

L006	LUMBERJACK BUILDING CENTERS INC.	11/01/2022	E21890	FTB	KEYS FOR CLERK OFFICE	
111268	CAPITAL ONE TRADE CREDIT	11/10/2022		N		6.63
	PO BOX 105525	/ /	0.0000	N		0.00
	ATLANTA GA, 30348-5525	11/30/2022		N		6.63

PD CK# 18135 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	6.63

L006	LUMBERJACK BUILDING CENTERS INC.	11/02/2022	E22079	FTB	WOMENS CIVIC ELECTRICAL	
111267	CAPITAL ONE TRADE CREDIT	11/10/2022		N		23.96
	PO BOX 105525	/ /	0.0000	N		0.00
	ATLANTA GA, 30348-5525	11/30/2022		N		23.96

PD CK# 18135 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	23.96

L006	LUMBERJACK BUILDING CENTERS INC.	11/04/2022	E22611	FTB	WOMENS CIVIC ELECTRICAL	
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 User: SINGER
 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 11/10/2022 - 11/10/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT NOVEMBER 10, 2022

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
111266	CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	11/10/2022 / / 11/30/2022	0.0000	N N N		52.63 0.00 52.63

PD CK# 18135 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	52.63
VENDOR TOTAL:		194.40

M008	MCBRIDE, MANLEY & COMPANY PC	11/02/2022	17770	FTB	PROFESSIONAL SERVICES	
111247	1115 S PARKER PO BOX 26 MARINE CITY MI, 48039	11/10/2022 / / 12/02/2022	0.0000	N N N		4,176.18 0.00 4,176.18

PD CK# 18136 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-543.000-801.000	PREPARTION OF 2023 SEWER RATE ESTIMATE	1,358.46
101-223.000-801.000	REIVEW OF PENSION DATA SENT TO ACTUARY	192.72
101-223.000-801.000	REVIEW RETIREE CONTRIBUTIONS	743.75
101-223.000-801.000	REVIEW UNRECONCILED DIFFERENCES	1,881.25
VENDOR TOTAL:		4,176.18

M093	MICHIGAN POLICE EQUIPMENT CO	08/12/2022	188159	FTB	FIREARM SUPPLIES	
111248	6521 LANSING RD CHARLOTTE MI, 48813	11/10/2022 / / 12/01/2022	0.0000	N N N		750.00 0.00 750.00

PD CK# 18137 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-757.000	RUGER 39101	750.00
VENDOR TOTAL:		750.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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 BOTH JOURNALIZED AND UNJOURNALIZED
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 BILL DISBURSEMENT NOVEMBER 10, 2022

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
M158 111269	MILLER TRANSIT MIX CO 35555 DIVISION RICHMOND MI, 48062	10/07/2022 11/10/2022 / / 11/30/2022	49950 0.0000	FTB N N N	KAYAK LAUNCH RALPH C WILSON GRANT	 1,220.00 0.00 1,220.00

PD CK# 18138 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-974.000	CONCRETE BAGS	1,200.00
101-756.000-974.000	DELIVERY	20.00
		<u>1,220.00</u>
	VENDOR TOTAL:	<u>1,220.00</u>

M997 111275	NICHOLE MARIE MERCER 913 PROSPECT PORT HURON MI, 48060	11/08/2022 11/10/2022 / / 11/15/2022	STATEMENT 0.0000	FTB N N N	ELECTION INSPECTOR	 183.37 0.00 183.37
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PD CK# 18139 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-805.001	ELECTION INSPECTORS COMPENSATION	183.37
	VENDOR TOTAL:	<u>183.37</u>

O029 111249	ON DUTY GEAR LLC PO BOX 611258 PORT HURON MI, 48061-1258	10/27/2022 11/10/2022 / / 12/02/2022	28688 0.0000	FTB N N N	UNIFORMS - MIKE DEKUN	 745.00 0.00 745.00
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PD CK# 18140 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-767.000	ARMOR EXPRESS RAZOR II REVO-ODG	745.00
	VENDOR TOTAL:	<u>745.00</u>

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 BILL DISBURSEMENT NOVEMBER 10, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
P157	PARAGON LABORATORIES INC	11/07/2022	107423-232576	FTB	WATER PLANT CONTRACTUAL SERVICES	
111270	ACCOUNTS RECEIVABLE	11/10/2022		N		218.00
	30555 SOUTHFIELD RD. STE 400	/ /	0.0000	Y		0.00
	SOUTHFIELD MI, 48076	12/07/2022		N		218.00

PD CK# 18142 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	CONTRACTUAL SERVICES	218.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
P157	PARAGON LABORATORIES INC	08/19/2022	2907-230647	FTB	WWTP CONTRACTUAL SERVICES	
111250	ACCOUNTS RECEIVABLE	11/10/2022		N		400.00
	30555 SOUTHFIELD RD. STE 400	/ /	0.0000	Y		0.00
	SOUTHFIELD MI, 48076	11/30/2022		N		400.00

PD CK# 18141 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-802.000	CONTRACTUAL SERVICES	400.00

VENDOR TOTAL: 618.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
P018	PRINTING SYSTEMS INC	07/12/2022	224531	FTB	ELECTION SUPPLIES	
111251	12005 BEECH DALY	11/10/2022		N		83.80
	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		11/30/2022		N		83.80

PD CK# 18143 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-752.000	1000 7.33 X 4.25 510 VOTER ID CARDS	65.50
101-262.000-752.000	SHIPPING	18.30
		83.80

VENDOR TOTAL: 83.80

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
S203	S. DIANNE T. KNOWLES	11/08/2022	STATEMENT	FTB	ELECTION INSPECTOR	
111278	132 S. MAIN ST.	11/10/2022		N		182.50
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		11/15/2022		Y		182.50

PD CK# 18144 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-805.001	ELECTION INSPECTORS COMPENSATION	182.50
VENDOR TOTAL:		182.50

S268	ST CLAIR COUNTY EQUALIZATION	11/01/2022	STATEMENT	FTB	ASSESSING SERVICES	
111252	200 GRAND RIVER AVE	11/10/2022		N		9,400.50
	LAND MANAGEMENT SUITE 105	/ /	0.0000	N		0.00
	PORT HURON MI, 48060	12/02/2022		N		9,400.50

PD CK# 18145 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-257.000-802.000	ASSESSING SERVICES DECEMBER	9,400.50
VENDOR TOTAL:		9,400.50

S041	STEVEN M. MCCONNELL	11/08/2022	STATEMENT	FTB	ELECTION INSPECTOR	
111273	266 S. SECOND STREET	11/10/2022		N		189.75
	MARINE CITY MI, 48039	/ /	0.0000	Y		0.00
		11/15/2022		Y		189.75

PD CK# 18146 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-805.001	ELECTION INSPECTOR	189.75
VENDOR TOTAL:		189.75

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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 BILL DISBURSEMENT NOVEMBER 10, 2022

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
T035 111271	THEUT REDI-MIX SUPPLY INC 1910 S PARKER STREET MARINE CITY MI, 48039	11/07/2022 11/10/2022 / / 12/07/2022	1239121 0.0000	FTB N N N	LOCAL ROADS STORM SEWER REPAIR	 9.63 0.00 9.63

PD CK# 18147 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
203-451.000-934.000	FLEX COUPLINGS	9.63
VENDOR TOTAL:		9.63

T122 111272	TRACE ANALYTICAL LABORATORIES P.O. BOX 775169 CHICAGO IL, 60677-5169	11/07/2022 11/10/2022 / / 11/30/2022	2110228 0.0000	FTB N N N	WWTP CONTRACTUAL SERVICES	 370.33 0.00 370.33
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PD CK# 18148 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-802.000	CONTRACTUAL SERVICES	370.33
VENDOR TOTAL:		370.33

P996 111276	VLAD DOMINYK PENDRAGON 913 PROSPECT PLACE PORT HURON MI, 48060	11/08/2022 11/10/2022 / / 11/15/2022	STATEMENT 0.0000	FTB N N N	ELECTION INSPECTOR	 183.37 0.00 183.37
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PD CK# 18149 11/10/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-805.001	ELECTION INSPECTORS COMPENSATION	183.37
VENDOR TOTAL:		183.37

TOTAL - ALL VENDORS: 45,561.66

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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 BOTH JOURNALIZED AND UNJOURNALIZED
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 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

A023	AARON D ATKINSON	12/01/2022	STATEMENT	FTB	MONTHLY PHONE DECEMBER REIMBURSEMENT	
111352	1539 MEISNER ROAD	12/01/2022		N		35.00
	EAST CHINA MI, 48054	/ /	0.0000	Y		0.00
		12/15/2022		N		35.00

PD CK# 18188 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00

VENDOR TOTAL: 35.00

A168	AMERICAN LEGAL PUBLISHING CORP	10/31/2022	20443	FTB	OCTOBER 2022 S-7 FOLIO/INTERNET EDITING	
111292	525 VINE STREET	11/23/2022		N		27.30
	STE. 310	/ /	0.0000	N		0.00
	CINCINNATI OH, 45202	11/30/2022		N		27.30

PD CK# 18150 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-802.000	CONTRACTUAL SERVICES	27.30

VENDOR TOTAL: 27.30

S999	ANN MARIE SINGER	11/30/2022	STATEMENT	FTB	MILEAGE REIMBURSEMENT	
111388	5845 VINE	12/01/2022		N		60.63
	SAINT CLAIR MI, 48079	/ /	0.0000	N		0.00
		12/15/2022		N		60.63

PD CK# 18189 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	60.63

VENDOR TOTAL: 60.63

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 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
M113	APT US&C	09/30/2022	25230	FTB	MEMBERSHIP RENEWAL	
111314	PO BOX 591	11/23/2022		N		159.00
	TAWAS CITY MI, 48764	/ /	0.0000	N		0.00
		12/31/2022		N		159.00

PD CK# 18151 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-915.000	MEMBERSHIPS	159.00

VENDOR TOTAL: 159.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
B005	BELL EQUIPMENT CO	10/27/2022	P11498	FTB	STREET CLEANING SUPPLIES	
111293	1125 7TH STREET E	11/23/2022		N		390.00
	SAINT PAUL MN, 55106	/ /	0.0000	N		0.00
		11/30/2022		N		390.00

PD CK# 18152 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
203-522.000-752.000	SUPPLIES	195.00
202-522.000-752.000	SUPPLIES	195.00

390.00

VENDOR TOTAL: 390.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
B050	BLB ENGRAVING	11/10/2022	3059	FTB	10" X 8" CAST ALUMINUM PLAQUE W/ENGRAVI	
111294	885 DEGURSE AVE	11/23/2022		N		120.00
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		11/30/2022		N		120.00

PD CK# 18153 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-701.000-752.002	CED EXPENSE	120.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
B050	BLB ENGRAVING	11/15/2022	3065	FTB	NAMEPLATES	
111295	885 DEGURSE AVE	11/23/2022		N		62.00
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		11/30/2022		N		62.00

PD CK# 18153 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-752.000	2" X 10" NAMEPLATE (2)	22.00
101-101.000-752.000	2" X 10" NAMEPLATE (2) DESKTOP FRAMES	40.00
		<u>62.00</u>

VENDOR TOTAL: 182.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
B170	BLUE CARE NETWORK	11/08/2022	223120026396	FTB	MTHLY HEALTH INS PREMIUM-00129721-0001	
111296	PO BOX 33608	11/23/2022		N		11,348.37
	DETROIT MI, 48232-5608	/ /	0.0000	N		0.00
		11/30/2022		N		11,348.37

PD CK# 18154 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-723.000	RETIREE HEALTH CARE-OPEB	11,348.37

VENDOR TOTAL: 11,348.37

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 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
B015 111297	BLUE CROSS-BLUE SHIELD OF MICH PO BOX 674416 DETROIT MI, 48267-4416	12/01/2022 11/23/2022 / / 11/30/2022	STATEMENT 0.0000	FTB N Y N	MTHLY HEALTH INS PREMIUM-RETIREE - DEC	4,145.33 0.00 4,145.33

PD CK# 18155 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-723.000	RETIREE HEALTH CARE-OPEB	4,145.33

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. % Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
B015 111298	BLUE CROSS-BLUE SHIELD OF MICH PO BOX 674416 DETROIT MI, 48267-4416	11/08/2022 11/23/2022 / / 11/30/2022	STATEMENT 0.0000	FTB N Y N	MTHLY HEALTH INS PREMIUM-007006050-0000	4,047.97 0.00 4,047.97

PD CK# 18156 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	107.79
101-253.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	885.85
101-301.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	(889.39)
101-441.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	2,038.16
202-450.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	339.69
203-450.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	509.54
592-543.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	375.30
592-547.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	681.03
		<u>4,047.97</u>

VENDOR TOTAL: 8,193.30

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 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A275 111353	BRIAN ATHERTON 630 SUMMER STREET ALGONAC MI, 48001	12/01/2022 12/01/2022 / / 12/15/2022	STATEMENT 0.0000	FTB N Y N	MONTHLY PHONE DECEMBER REIMBURSEMENT	35.00 0.00 35.00

PD CK# 18190 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00

A275 111399	BRIAN ATHERTON 630 SUMMER STREET ALGONAC MI, 48001	11/22/2022 12/01/2022 / / 12/15/2022	STATEMENT 0.0000	FTB N Y N	EMPLOYMENT SCREENING REIMBURSEMENT	88.00 0.00 88.00
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PD CK# 18191 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-731.000	DOT DRIVERS EXAM	88.00

VENDOR TOTAL: 123.00

C103 111348	CHRISTOPHER MARTINELLI 3220 CUSTER RD CARSONVILLE MI, 48419	12/01/2022 12/01/2022 / / 12/15/2022	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE DECEMBER REIMBURSEMENT	35.00 0.00 35.00
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PD CK# 18192 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00

VENDOR TOTAL: 35.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
F003	CINTAS FIRE PROTECTION	11/10/2022	OD26089772	FTB	WWTP CONTRACTUAL SERVICES	
111421	PO BOX 636525	12/01/2022		N		1,442.01
	CINCINNATI OH, 45263	08/21/2008	0.0000	N		0.00
		12/10/2022		N		1,442.01

PD CK# 18193 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-802.000	SERVICE CHARGE	50.00
592-545.000-802.000	21 FIRE EXTINGUISHER INSPECTION FLAT RAT	105.00
592-545.000-802.000	5 CONTINUITY TEST CO2 HOSE	73.50
592-545.000-802.000	1 RECHARGE CO2 10#	98.14
592-545.000-802.000	1 HYDROTEST CO2 PORTABLE	77.87
592-545.000-802.000	0 RING ASSEMBLY	8.25
592-545.000-802.000	1 VERIFICATION SVC COLLAR	8.75
592-545.000-802.000	3 EXTINGUISHISHER 10# ABC ALUMINUM VALVE	510.00
592-545.000-802.000	1 EXTINGUISHER 15# CO2 W/BRASS VALVE	500.00
592-545.000-802.000	21 FLAG SEAL/TAMPER INDICATOR	10.50
		<u>1,442.01</u>

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
F003	CINTAS FIRE PROTECTION	11/10/2022	OD26089774	FTB	WATER PLANT CONTRACTUAL SERVICES	
111418	PO BOX 636525	12/01/2022		N		120.45
	CINCINNATI OH, 45263	08/21/2008	0.0000	N		0.00
		12/10/2022		N		120.45

PD CK# 18193 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	SERVICE CHARGE	50.00
592-549.000-802.000	EXTINQUISHER INSTALLATION	28.25
592-549.000-802.000	FIRE EXTINGUISHER INSPECTIONS (5)	25.00
592-549.000-802.000	CONTINUITY TEST	14.70
592-549.000-802.000	(5) FLAG SEAL/TAMPER INDICATOR	2.50
		<u>120.45</u>

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
F003	CINTAS FIRE PROTECTION	10/31/2022	OD26617710	FTB	DPW CONTRACTUAL SERVICES	
111420	PO BOX 636525	12/01/2022		N		1,305.09
	CINCINNATI OH, 45263	08/21/2008	0.0000	N		0.00
		11/30/2022		N		1,305.09

PD CK# 18193 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
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BOTH OPEN AND PAID
 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
101-441.000-802.000	(5) VALVE STEM ASSEMBLY					131.25
101-441.000-802.000	(2) RECHARGE					120.00
101-441.000-802.000	O RING ASSEMBLY (5)					41.25
101-441.000-802.000	(3) EXTINGUISHER 5# ABC ALUMINUM VALVE					406.29
101-441.000-802.000	(21) FIRE EXTINGUISHER INSPECTION FLAT					105.00
101-441.000-802.000	(3) RECHARGE 5# DRY CHEMICAL					120.00
101-441.000-802.000	(4) HYDROTEST					143.80
101-441.000-802.000	(1) EXTINGUISHER, 2.5# ABC, W/VEHICLE BR					118.55
101-441.000-802.000	(5) VERIFICATION SVC COLLAR					43.75
101-441.000-802.000	21 FLAG SEAL/TAMPER INDICATOR					10.50
101-441.000-802.000	1 CONTINUITY TEST CO2 HOSE					14.70
101-441.000-802.000	SERVICE CHARGE					50.00
					1,305.09	

F003	CINTAS FIRE PROTECTION	10/31/2022	OD26617741	FTB	260 S PARKER CONTRACTUAL SERVICES	
111419	PO BOX 636525	12/01/2022		N		185.00
	CINCINNATI OH, 45263	08/21/2008	0.0000	N		0.00
		11/30/2022		N		185.00

PD CK# 18193 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-802.000	EXTINGUISHER INSTALLATION	28.25
101-265.000-802.000	(3) FIRE EXTINGUISHER INSPECTIONS	15.00
101-265.000-802.000	(3) FLAG SEAL/TAMPER INDICATOR	1.50
101-265.000-802.000	SERVICE CHARGE	140.25
		185.00

F003	CINTAS FIRE PROTECTION	10/31/2022	OD26617778	FTB	FIRE EXTINGUISHER INSPECTIONS POLICE DE	
111343	PO BOX 636525	12/01/2022		N		383.40
	CINCINNATI OH, 45263	08/21/2008	0.0000	N		0.00
		11/30/2022		N		383.40

PD CK# 18193 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-802.000	VALVE STEM ASSEMBLY	52.50
101-301.000-802.000	RECHARGE	120.00
101-301.000-802.000	RING ASSEMBLY	16.50
101-301.000-802.000	INSPECTION	50.00
101-301.000-802.000	HYDROTEST	71.90
101-301.000-802.000	VERIFICATION SVC COLLAR	17.50

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
101-301.000-802.000	FLAG SEAL TAMPER INDICATOR					5.00
101-301.000-802.000	SERVICE CHARGE					50.00
						383.40

VENDOR TOTAL: 3,435.95

C033	CITY OF ST CLAIR	11/14/2022	22-0002037	FTB	CABLE CONTRACTS QTR 3 - 2022	
111329	CABLE CHANNEL SIX	11/23/2022		N		7,648.89
	547 N CARNEY DRIVE	/ /	0.0000	N		0.00
	ST CLAIR MI, 48079	12/14/2022		N		7,648.89

PD CK# 18157 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-802.000	CONTRACTUAL SERVICES	7,648.89
		VENDOR TOTAL: 7,648.89

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BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C252 111300	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	12/01/2022 11/23/2022 / / 12/08/2022	STATEMENT 0.0000	FTB N N N	HIGH SPEED INTERNET/PHONE - 6160 KING R	65.43 0.00 65.43

PD CK# 778 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-850.000	COMMUNICATIONS	65.43

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C252 111301	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	12/01/2022 11/23/2022 / / 12/08/2022	STATEMENT 0.0000	FTB N Y N	PHONE SERVICE-304 BELLE RIVER PUMP STA	65.43 0.00 65.43

PD CK# 779 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-850.000	PHONE SERVICE-KING RD PUMP STATION	65.43

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C252 111302	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	12/01/2022 11/23/2022 / / 12/01/2022	STATEMENT 0.0000	FTB N N N	HIGH SPEED INTERNET/PHONE - 260 S PARKE	202.13 0.00 202.13

PD CK# 778 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-850.000	COMMUNICATIONS	33.69
101-257.000-850.000	COMMUNICATIONS	33.69
101-215.000-850.000	COMMUNICATIONS	33.69
101-371.000-850.000	COMMUNICATIONS	33.69
101-253.000-850.000	COMMUNICATIONS	33.69
592-543.000-850.000	COMMUNICATIONS	16.84
592-547.000-850.000	COMMUNICATIONS	16.84
		<u>202.13</u>

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C252 111393	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	11/28/2022 12/01/2022 / / 12/19/2022	STATEMENT 0.0000	FTB N Y N	HIGH-SPEED INTERNET/PHONE-DPW 514 S PAR	222.49 0.00 222.49

PD CK# 787 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
101-441.000-850.000	HIGH-SPEED INTERNET/PHONE-DPW					222.49
C252	COMCAST	11/24/2022	STATEMENT	FTB	MONTHLY PHONE SERVICE-300 S PARKER 12-7	
111362	PO BOX 7500	12/01/2022		N		122.72
	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	Y		0.00
		12/15/2022		N		122.72
PD CK# 786 12/01/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-790.000-850.000	MONTHLY PHONE SERVICE-LIBRARY				122.72	
C252	COMCAST	11/23/2022	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-MUSEUM 405 S	
111363	PO BOX 7500	12/01/2022		N		268.18
	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		12/15/2022		N		268.18
PD CK# 785 12/01/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-804.000-850.000	HIGH-SPEED INTERNET/PHONE-MUSEUM				268.18	
C252	COMCAST	11/21/2022	STATEMENT	FTB	HIGH SPEED INTERNET/PHONE - 1696 S PARK	
111368	PO BOX 7500	12/01/2022		N		206.38
	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		12/12/2022		N		206.38
PD CK# 785 12/01/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
592-545.000-850.000	COMMUNICATIONS				206.38	
VENDOR TOTAL:						1,152.76

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C350 111303	COMCAST BUSINESS PO BOX 37601 PHILADELPHIA PA, 19101-0601	11/15/2022 11/23/2022 / / 12/15/2022	159678640 0.0000	FTB N N N	BUSINESS VOICE EDGE	 657.80 0.00 657.80

PD CK# 780 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-850.000	BUSINESS VOICE EDGE	109.63
101-257.000-850.000	BUSINESS VOICE EDGE	109.63
101-215.000-850.000	BUSINESS VOICE EDGE	109.63
101-253.000-850.000	BUSINESS VOICE EDGE	109.63
101-371.000-850.000	BUSINESS VOICE EDGE	109.63
592-543.000-850.000	BUSINESS VOICE EDGE	54.83
592-547.000-850.000	BUSINESS VOICE EDGE	54.82
		<u>657.80</u>

VENDOR TOTAL: 657.80

D80 111354	DANIEL DEGUEISIPPE 5853 MARKEL ROAD COTTRELLVILLE TOWNSHIP MI, 48039	12/01/2022 12/01/2022 / / 12/15/2022	STATEMENT 0.0000	FTB N Y N	MONTHLY PHONE REIMBURSEMENT-DECEMBER 20	35.00 0.00 35.00

PD CK# 18194 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00

VENDOR TOTAL: 35.00

K998 111351	DANIEL F KOLKE 6611 MELDRUM RD IRA MI, 48023	12/01/2022 12/01/2022 / / 12/15/2022	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT DECEMBER	35.00 0.00 35.00

PD CK# 18195 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	COMMUNICATIONS	35.00

VENDOR TOTAL: 35.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
D159	DAVIS LISTMAN PLLC	11/30/2022	10503	FTB	PROFESSIONAL SERVICES - NOVEMBER	
111438	10 S. MAIN STREET, SUITE 401	12/05/2022		N		4,241.75
	MOUNT CLEMENS MI, 48043	/ /	0.0000	N		0.00
		12/15/2022		Y		4,241.75

PD CK# 18224 12/05/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-266.000-801.000	PROFESSIONAL SERVICES	4,241.75

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
D159	DAVIS LISTMAN PLLC	11/30/2022	10504	FTB	PROFESSIONAL SERVICES NOVEMBERPROSECUTI	
111441	10 S. MAIN STREET, SUITE 401	12/05/2022		N		1,384.00
	MOUNT CLEMENS MI, 48043	/ /	0.0000	N		0.00
		12/15/2022		Y		1,384.00

PD CK# 18224 12/05/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-266.000-801.000	PROFESSIONAL SERVICES	1,384.00

VENDOR TOTAL: 5,625.75

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
D007	DTE ENERGY	11/15/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE WASTEWATER PLANT 1	
111307	PO BOX 630795	11/23/2022		N		5,765.51
	CINCINNATI OH, 45263-0795	/ /	0.0000	N		0.00
		12/02/2022		N		5,765.51

PD CK# 781 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-920.000	ELECTRIC	5,765.51

VENDOR TOTAL: 5,765.51

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

D008	DTE ENERGY	11/21/2022	STATEMENT	FTB	NEW ELECTRICAL SERVICE AT PARK - POST S	
111439	3223 RAVENSWOOD AVE	12/05/2022		N		270.00
	MARYSVILLE MI, 48040	/ /	0.0000	Y		0.00
		12/15/2022		N		270.00

PD CK# 18225 12/05/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-802.000	WOMENS CIVIC PARK	270.00

D008	DTE ENERGY	11/18/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 231 S WATER 10-19	
111369	PO BOX 740786	12/01/2022		N		2,317.81
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/12/2022		N		2,317.81

PD CK# 788 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-920.000	MONTHLY ELECTRIC FEE-2993298	2,317.81

D008	DTE ENERGY	11/17/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 303 S WATER 10-19-	
111370	PO BOX 740786	12/01/2022		N		83.81
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/12/2022		N		83.81

PD CK# 788 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	83.81

D008	DTE ENERGY	11/18/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 200 N WATER ST. 10	
111371	PO BOX 740786	12/01/2022		N		18.15
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/12/2022		N		18.15

PD CK# 788 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.000	MONTHLY ELECTRIC FEE-2933536	18.15

D008	DTE ENERGY	11/18/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 300 BROADWAY 10-19	
111372	PO BOX 740786	12/01/2022		N		76.97
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/12/2022		N		76.97

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC 300 BROADWAY	76.97
D008	DTE ENERGY	11/18/2022
111373	PO BOX 740786	12/01/2022
	CINCINNATI OH, 45274-0786	/ /
		0.0000
		12/12/2022
PD CK# 788	12/01/2022	

GL NUMBER	DESCRIPTION	AMOUNT
101-804.000-920.000	MONTHLY ELECTRIC FEE-2619167	51.59
D008	DTE ENERGY	11/21/2022
111374	PO BOX 740786	12/01/2022
	CINCINNATI OH, 45274-0786	/ /
		0.0000
		11/13/2022
PD CK# 788	12/01/2022	

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-920.000	MONTHLY ELECTRIC FEE-8759784	638.80
D008	DTE ENERGY	11/21/2022
111375	PO BOX 740786	12/01/2022
	CINCINNATI OH, 45274-0786	/ /
		0.0000
		12/13/2022
PD CK# 788	12/01/2022	

GL NUMBER	DESCRIPTION	AMOUNT
209-000.000-920.000	MONTHLY ELECTRIC FEE-2926829	25.92
D008	DTE ENERGY	11/21/2022
111376	PO BOX 740786	12/01/2022
	CINCINNATI OH, 45274-0786	/ /
		0.0000
		12/13/2022
PD CK# 788	12/01/2022	

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-920.000	ELECTRIC	390.05
D008	DTE ENERGY	11/18/2022
		STATEMENT
		FTB
		MONTHLY ELECTRIC FEE401 S WATER ST 10/1

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
111377	PO BOX 740786 CINCINNATI OH, 45274-0786	12/01/2022 / / 12/12/2022	0.0000	N N N		15.70 0.00 15.70

PD CK# 788 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.000	MONTHLY ELECTRIC FEE-2624313	15.70

D008	DTE ENERGY	11/18/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 477 S WATER	10/19
111378	PO BOX 740786 CINCINNATI OH, 45274-0786	12/01/2022 / / 12/12/2022	0.0000	N N N		35.90 0.00 35.90

PD CK# 788 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.000	ELECTRIC	35.90

D008	DTE ENERGY	11/21/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 375 S PARKER	10/2
111379	PO BOX 740786 CINCINNATI OH, 45274-0786	12/01/2022 / / 12/13/2022	0.0000	N N N		236.42 0.00 236.42

PD CK# 788 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-920.000	ELECTRIC	236.42

D008	DTE ENERGY	11/18/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 720 S BELLE RIVER	
111380	PO BOX 740786 CINCINNATI OH, 45274-0786	12/01/2022 / / 12/12/2022	0.0000	N N N		65.07 0.00 65.07

PD CK# 788 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
202-453.000-920.000	ELECTRIC	65.07

D008	DTE ENERGY	11/18/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 134 N WATER ST # P	
111381	PO BOX 740786 CINCINNATI OH, 45274-0786	12/01/2022 / / 12/12/2022	0.0000	N N N		22.43 0.00 22.43

PD CK# 788 12/01/2022

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Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.001	ELECTRIC-MARINER PARK PAVILION	22.43
D008	DTE ENERGY	11/21/2022
111382	PO BOX 740786	12/01/2022
	CINCINNATI OH, 45274-0786	/ /
		0.0000
		12/13/2022
		FTB
		N
		N
		N

PD CK# 788 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
209-000.000-920.000	ELECTRIC	54.05
D008	DTE ENERGY	11/21/2022
111383	PO BOX 740786	12/01/2022
	CINCINNATI OH, 45274-0786	/ /
		0.0000
		12/13/2022
		FTB
		N
		N
		N

PD CK# 788 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-920.000	ELECTRIC METER 2574080 13	431.51
101-790.000-920.000	ELECTRIC METER 2975468 13	16.09
		<u>447.60</u>

D008	DTE ENERGY	11/18/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 100 BROADWAY	9/20
111384	PO BOX 740786	12/01/2022		N		51.75
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/12/2022		N		51.75

PD CK# 788 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.000	ELECTRIC	51.75
D008	DTE ENERGY	11/21/2022
111385	PO BOX 740786	12/01/2022
	CINCINNATI OH, 45274-0786	/ /
		0.0000
		12/12/2022
		FTB
		N
		N
		N

PD CK# 788 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	32.01

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 11/18/2022 - 12/05/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

D008	DTE ENERGY	11/21/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 260 S PARKER	10/
111386	PO BOX 740786	12/01/2022		N		379.68
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/13/2022		N		379.68

PD CK# 788 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	ELECTRIC	379.68

D008	DTE ENERGY	11/17/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 610 S MAIN STREET	
111387	PO BOX 740786	12/01/2022		N		16.00
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/09/2022		N		16.00

PD CK# 788 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.002	MARINE CITY MARINA	16.00

D008	DTE ENERGY	11/15/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 6160 KING 10-16 TO	
111304	PO BOX 740786	11/23/2022		N		27.61
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/08/2022		N		27.61

PD CK# 782 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-920.000	ELECTRIC	27.61

D008	DTE ENERGY	11/15/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 6370 KING OCT 15	
111305	PO BOX 740786	11/23/2022		N		26.71
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/08/2022		N		26.71

PD CK# 782 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.000	ELECTRIC	26.71

D008	DTE ENERGY	11/15/2022	STATEMENT	FTB	MONTHLY ELECTRIC FEE 6370 KING OCT 15	
111306	PO BOX 740786	11/23/2022		N		60.09
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/08/2022		N		60.09

PD CK# 782 11/23/2022

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 11/18/2022 - 12/05/2022
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BOTH OPEN AND PAID

BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-920.000	ELECTRIC	60.09

VENDOR TOTAL: 5,344.12

BOTH OPEN AND PAID
 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
E039	EAST CHINA SCHOOL DISTRICT	11/09/2022	STATEMENT	FTB	2022 SUMMER TAX OCT 15-31, 2022	
111291	1585 MEISNER ROAD	11/23/2022		N		18,322.28
	ATTN: BUSINESS OFFICE					
	EAST CHINA MI, 48054-4143	/ /	0.0000	N		0.00
		11/15/2022		N		18,322.28

PD CK# 18158 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-225.001	DUE TO SCHOOLS-OPERATING-REAL	23,727.28
703-000.000-225.001	DUE TO SCHOOLS-OPERATING-PERSONAL	15.30
703-000.000-225.001	DUE TO SCHOOLS-INTEREST-OPER (REAL)	319.00
703-000.000-225.001	DUE TO SCHOOLS-INTEREST-OPER (PERSONAL)	0.15
703-000.000-225.002	DUE TO SCHOOLS-DEBT-REAL	4,233.19
703-000.000-225.002	DUE TO SCHOOLS-DEBT-PERSONAL	7.24
703-000.000-225.002	DUE TO SCHOOLS-DEBT-INTEREST-(REAL)	58.88
703-000.000-225.002	DUE TO SCHOOLS-DEBT-INTEREST-(PERSONAL)	0.07
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-REAL	594.98
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-PERSONAL	1.02
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-INT-(REAL)	8.27
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-INT-(PERS)	0.01
703-000.000-225.001	SCHOOLS-OPERATING BROWNFIELD REDEVELOPME	(432.53)
703-000.000-225.003	SCHOOLS-SINKING BROWNFIELD REDEVELOPMENT	(10,210.58)
		<u>18,322.28</u>

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
E039	EAST CHINA SCHOOL DISTRICT	11/30/2022	STATEMENT	FTB	2020 SUMMER TAX NOV 1-15, 2022	
111396	1585 MEISNER ROAD	11/30/2022		N		5,749.90
	ATTN: BUSINESS OFFICE					
	EAST CHINA MI, 48054-4143	/ /	0.0000	N		0.00
		12/15/2022		N		5,749.90

PD CK# 18185 11/30/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-225.001	DUE TO SCHOOLS-OPERATING-REAL	4,609.69
703-000.000-225.001	DUE TO SCHOOLS-OPERATING-PERSONAL	16.38
703-000.000-225.001	DUE TO SCHOOLS-INTEREST-OPER (REAL)	114.85
703-000.000-225.001	DUE TO SCHOOLS-INTEREST-OPER (PERSONAL)	0.16
703-000.000-225.002	DUE TO SCHOOLS-DEBT-REAL	854.63
703-000.000-225.002	DUE TO SCHOOLS-DEBT-PERSONAL	7.75
703-000.000-225.002	DUE TO SCHOOLS-DEBT-INTEREST-(REAL)	22.04
703-000.000-225.002	DUE TO SCHOOLS-DEBT-INTEREST-(PERSONAL)	0.08
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-REAL	120.13

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Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
703-000.000-225.003			DUE TO SCHOOLS-SINKING FUND-PERSONAL			1.09
703-000.000-225.003			DUE TO SCHOOLS-SINKING FUND-INT-(REAL)			3.09
703-000.000-225.003			DUE TO SCHOOLS-SINKING FUND-INT-(PERS)			0.01
						5,749.90

VENDOR TOTAL: 24,072.18

E082	ELECTION SOURCE	11/08/2022	22-7506	FTB	ELECTION SUPPLIES	
111308		11/23/2022		N		720.00
	4615 DANVERS DRIVE SE	/ /	0.0000	N		0.00
	GRAND RAPIDS MI, 49512	12/01/2022		N		720.00

PD CK# 18159 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-262.000-802.000	FULL TESTING FOR ICP	260.00
101-262.000-802.000	ADDITIONAL BALLOT STYLE FOR ICP	135.00
101-262.000-802.000	FULL SERVICE TESTING FOR ICX ADA SYSTEM	180.00
101-262.000-802.000	ADDL BALLOT STYLE FULL SERVICE TESTING	120.00
101-262.000-802.000	FUEL SURCHARGE	25.00
		720.00

VENDOR TOTAL: 720.00

P998	EMILY PALUCKI	12/01/2022	STATEMENT	FTB	MONTHLY PHONE DECEMBER REIMBURSEMENT	
111346	546 ROBERTSON	12/01/2022		N		35.00
	MARINE CITY MI, 48039	/ /	0.0000	Y		0.00
		12/15/2022		N		35.00

PD CK# 18196 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	COMMUNICATIONS	35.00

VENDOR TOTAL: 35.00

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BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
E086 111400	EMTERRA ENVIRONMENTAL USA CORP 1606 E WEBSTER ROAD FLINT MI, 48505	10/31/2022 12/01/2022 / / 12/15/2022	481538 0.0000	FTB N N N	RUBBISH COLLECITON CONTRACTUAL SERVICES	1,260.00 0.00 1,260.00

PD CK# 18197 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-528.000-802.000	FLAT RATE FUEL SURCHARGE OCT 2022	1,260.00

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
E086 111401	EMTERRA ENVIRONMENTAL USA CORP 1606 E WEBSTER ROAD FLINT MI, 48505	11/01/2022 12/01/2022 / / 12/30/2022	483890 0.0000	FTB N N N	TRASH & RECYCLING	25,396.92 0.00 25,396.92

PD CK# 18197 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-528.000-802.000	TRASH & RECYCLING	25,184.25
101-528.000-802.000	LANDFILL FEE	141.75
101-528.000-802.000	MICHIGAN LE FEE	70.92
		<u>25,396.92</u>

VENDOR TOTAL: 26,656.92

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. %	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
D998 111398	ERNEST E DUNN 437 DELINA MARINE CITY MI, 48039	11/14/2022 12/01/2022 / / 12/15/2022	STATEMENT 0.0000	FTB N N N	SPECIAL PROJECTS SIDEWALK INCENTIVE PRO	172.70 0.00 172.70

PD CK# 18198 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-271.000-752.100	SIDEWALK INCENTIVE PROGRAM	172.70

VENDOR TOTAL: 172.70

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Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
E007	ETNA SUPPLY COMPANY	11/10/2022	S104781779.001	FTB	SYSTEM MAINT. WATER REPAIRS & MAINT	
111309	PO BOX 772107	11/23/2022		N		488.00
	DETROIT MI, 48277-2107	/ /	0.0000	N		0.00
		11/30/2022		N		488.00

PD CK# 18160 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	488.00

VENDOR TOTAL: 488.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
FV150	F & V OPERATIONS RESOURCE MGMT	11/01/2022	5242	FTB	WWTP & WATER PLANT CONTRACTUAL SERVICES	
111315	2960 LUCERNE DRIVE SE SUITE 100	11/23/2022		N		34,416.24
	GRAND RAPIDS MI, 49546	/ /	0.0000	Y		0.00
		11/30/2022		N		34,416.24

PD CK# 18161 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	CONTRACTUAL SERVICES	17,208.12
592-545.000-802.000	CONTRACTUAL SERVICES	17,208.12
		<u>34,416.24</u>

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
FV150	F & V OPERATIONS RESOURCE MGMT	11/15/2022	5279	FTB	CONTRACTUAL SERVICES WATER PLANT	
111411	2960 LUCERNE DRIVE SE SUITE 100	12/01/2022		N		1,140.00
	GRAND RAPIDS MI, 49546	/ /	0.0000	Y		0.00
		11/30/2022		N		1,140.00

PD CK# 18199 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	CONTRACTUAL SERVICES	1,140.00

VENDOR TOTAL: 35,556.24

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Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
V024	FLAGSHIP-VISA	11/02/2022	STATEMENT	FTB	VISA *****3272	
111310	3910 LAPEER RD	11/23/2022		N		531.63
	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		12/27/2022		N		531.63

PD CK# 18162 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-931.003	ELECTRIC POWER WASHER	129.83
101-441.000-767.000	TRACTOR SUPPLY CLOTHING PURCHASE	314.92
592-545.000-931.003	PIPE INSULATION (3)	86.88
		<u>531.63</u>

V024	FLAGSHIP-VISA	11/02/2022	STATEMENT	FTB	VISA *****4254	
111311	3910 LAPEER RD	11/23/2022		N		38.93
	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		11/27/2022		N		38.93

PD CK# 18162 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-752.000	CABLE GRIP FLOOR CABLE COVER CORDS	16.59
101-301.000-752.000	COMMAND LARGE PICTURE STRIPS	22.34
		<u>38.93</u>

V024	FLAGSHIP-VISA	11/02/2022	STATEMENT	FTB	VISA *****7729	
111312	3910 LAPEER RD	11/23/2022		N		464.55
	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		11/27/2022		N		464.55

PD CK# 18162 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-755.000	OFFICE SUPPLIES	44.10
101-257.000-755.000	OFFICE SUPPLIES	30.62
101-215.000-755.000	OFFICE SUPPLIES	73.61
101-371.000-755.000	OFFICE SUPPLIES	30.62
101-253.000-755.000	OFFICE SUPPLIES	30.62
592-543.000-755.000	OFFICE SUPPLIES	14.29
592-547.000-755.000	OFFICE SUPPLIES	14.29
101-253.000-755.000	LARGE RUBBER BANDS	9.96
101-253.000-755.000	SWINGLINE STAPLER	10.99
101-262.000-909.000	ELECTION MEALS	182.07

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		Due Date		1099		

101-215.000-755.000	SCISSORS					11.39
101-253.000-755.000	SCISSORS					11.99
						464.55

V024	FLAGSHIP-VISA	11/02/2022	STATEMENT	FTB	VISA *****7505	
111313	3910 LAPEER RD	11/23/2022		N		69.39
	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		11/27/2022		N		69.39

PD CK# 18162 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-791.000	SUBSCRIPTIONS AND PUBLICATIONS	9.99
101-253.000-851.001	MAIL/POSTAGE	27.90
101-265.000-802.000	ST CLAIR COUNTY - TITLE	31.50
		69.39

VENDOR TOTAL: 1,104.50

G202	GIERK SHOES	11/23/2022	STATEMENT	FTB	WATERPROOF BOOTS	
111409	68131 S. MAIN ST.	12/01/2022		N		234.00
	RICHMOND MI, 48062	/ /	0.0000	N		0.00
		12/15/2022		N		234.00

PD CK# 18200 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-691.000-752.000	SUPPLIES	234.00

VENDOR TOTAL: 234.00

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BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
H063	HI-TECH SYSTEM SERVICE	12/01/2022	73868	FTB	TECH CARE PREMIUM AGREEMENT DECEMBER 20	
111316	3070 PALMS ROAD	11/23/2022		N		1,320.00
	CASCO MI, 48064	/ /	0.0000	N		0.00
		12/15/2022		N		1,320.00

PD CK# 18163 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-948.000	TECHCLOUD INTERCEPT -SERVER	36.00
101-265.000-948.000	TECHCLOUD CENTRAL INTERCEPTX ADVAN ANTI	154.00
101-265.000-948.000	TECHCLOUD ANTI-SPAM IN/OUTBOUND FILTERIN	64.00
101-265.000-948.000	MONTHLY PHISH THREAT	64.00
101-265.000-948.000	MONTHLY BACKUP SVR LICENSE + CLOUD	237.00
101-265.000-948.000	MONTHLY REMOTE MONITORING & MGT PREMUSER	276.00
101-265.000-948.000	MONTHLY MON & MAN PREMIUM SERVER	477.00
101-265.000-948.000	MONTHLY BACKUP WORKSTATION	12.00
		<u>1,320.00</u>

VENDOR TOTAL: 1,320.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
H0010	HOLLY TATMAN	12/01/2022	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT DECEMBER	
111360	3805 INDIAN TRAIL	12/01/2022		N		50.00
	CHINA MI, 48054	/ /	0.0000	N		0.00
		12/15/2022		N		50.00

PD CK# 18201 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-850.000	MONTHLY PHONE REIMBURSEMENT	50.00

VENDOR TOTAL: 50.00

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Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
A118	INTERSTATE BILLING SERVICE INC	10/20/2022	P32954	FTB	JCB REPAIRS EQUIPMENT REPAIRS	
111440	PO BOX 2208	12/05/2022		N		126.89
	DECATUR AL, 35609-2208	/ /	0.0000	N		0.00
		12/15/2022		N		126.89

PD CK# 18226 12/05/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-931.003	BALL JOINT SOCK 28D2	107.89
101-441.000-931.003	SHIPPING	19.00
		<u>126.89</u>

VENDOR TOTAL: 126.89

J032	JAMES D HEASLIP	12/01/2022	STATEMENT	FTB	MONTHLY PHONE DECEMBER REIMBURSEMENT	
111350	455 MABEL ST	12/01/2022		N		65.00
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		12/15/2022		N		65.00

PD CK# 18202 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT	65.00

VENDOR TOTAL: 65.00

V023	JAMES R VANDERMEULEN	12/01/2022	STATEMENT	FTB	MONTHLY PHONE DECEMBER REIMBURSEMENT	
111347	1534 MINNESOTA AVE	12/01/2022		N		35.00
	MARYSVILLE MI, 48040	/ /	0.0000	N		0.00
		12/15/2022		N		35.00

PD CK# 18203 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00

VENDOR TOTAL: 35.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 11/18/2022 - 12/05/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
S995	JIM SCHAFFER	12/01/2022	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT DECEMBER	
111345		12/01/2022		N		35.00
	2034 BELLE RIVER	/ /	0.0000	N		0.00
	EAST CHINA MI, 48054	12/15/2022		N		35.00

PD CK# 18204 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-850.000	COMMUNICATIONS	35.00
VENDOR TOTAL:		35.00

J80	JOSHUA R DANNEELS	12/01/2022	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT DECEMBER	
111355		12/01/2022		N		35.00
	1916 JACKSON ST.	/ /	0.0000	N		0.00
	SAINT CLAIR MI, 48079	12/15/2022		N		35.00

PD CK# 18205 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00
VENDOR TOTAL:		35.00

K076	KCA SERVICES	11/01/2022	12	FTB	TREE TRIMMING MULTIPLE LOCATIONS	
111317		11/23/2022		N		800.00
	2530 PALMS ROAD	/ /	0.0000	N		0.00
	COLUMBUS MI, 48063	11/30/2022		Y		800.00

PD CK# 18164 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-271.000-802.000	CONTRACTUAL SERVICES	800.00
VENDOR TOTAL:		800.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
P008 111318	KENNETH PHELPS SERVICE 501 BROADWAY MARINE CITY MI, 48039	10/20/2022 11/23/2022 / / 12/01/2022	STATEMENT 0.0000	FTB N N N	REPAIR TIRE	30.00 0.00 30.00
PD CK# 18165 11/23/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-301.000-932.000	REPAIR TIRE CHECK FLUIDS				30.00	
P008 111319	KENNETH PHELPS SERVICE 501 BROADWAY MARINE CITY MI, 48039	10/05/2022 11/23/2022 / / 12/01/2022	STATEMENT 0.0000	FTB N N N	CHECKOVER CAR 2	73.00 0.00 73.00
PD CK# 18165 11/23/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-301.000-932.000	VEHICLE REPAIRS & MAINTENANCE				73.00	
P008 111320	KENNETH PHELPS SERVICE 501 BROADWAY MARINE CITY MI, 48039	10/05/2022 11/23/2022 / / 11/04/2022	STATEMENT 0.0000	FTB N N N	CHECKOVER FORD TRUCK	74.00 0.00 74.00
PD CK# 18165 11/23/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-301.000-932.000	VEHICLE REPAIRS & MAINTENANCE				74.00	
					VENDOR TOTAL:	177.00

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 EXP CHECK RUN DATES 11/18/2022 - 12/05/2022
 BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID
 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

K125	KERR PUMP AND SUPPLY, INC.	11/17/2022	INV217678	FTB	WATER PLANT CONTRACTUAL SERVICES	
111412	DRAWER 64185	12/01/2022		N		1,405.00
	DETROIT MI, 48264	/ /	0.0000	N		0.00
		12/15/2022		N		1,405.00

PD CK# 18206 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	CONTRACTUAL SERVICES	1,405.00

K125	KERR PUMP AND SUPPLY, INC.	11/23/2022	INV217753	FTB	WATER PLANT CONTRACTUAL	
111413	DRAWER 64185	12/01/2022		N		1,766.00
	DETROIT MI, 48264	/ /	0.0000	N		0.00
		12/15/2022		N		1,766.00

PD CK# 18206 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	CONTRACTUAL SERVICES	1,766.00

VENDOR TOTAL: 3,171.00

L185	LESLIE TIRE	11/17/2022	4127112	FTB	EQUIPMENT REPAIRS DPW	
111407	41600 EXECUTIVE DRIVE	12/01/2022		N		580.00
	HARRISON TWP MI, 48045	/ /	0.0000	N		0.00
		12/10/2022		N		580.00

PD CK# 18207 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-931.003	JOHN DEERE TRACTOR	580.00

VENDOR TOTAL: 580.00

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 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

L006	LUMBERJACK BUILDING CENTERS INC.	11/08/2022	E23628	FTB	WATER PLANT EQUIPMENT REPAIRS	
111321	CAPITAL ONE TRADE CREDIT	11/23/2022		N		5.69
	PO BOX 105525					
	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		11/30/2022		N		5.69

PD CK# 18166 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-931.003	EQUIPMENT REPAIRS	5.69

L006	LUMBERJACK BUILDING CENTERS INC.	11/10/2022	E24210	FTB	WOMENS CIVIC CENTER POWER PANEL	
111405	CAPITAL ONE TRADE CREDIT	12/01/2022		N		4.08
	PO BOX 105525					
	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		12/15/2022		N		4.08

PD CK# 18208 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-934.000	OTHER REPAIRS AND MAINTENANCE	4.08

L006	LUMBERJACK BUILDING CENTERS INC.	11/14/2022	E24290	FTB	BUILDING & GROUNDS/LAND & BUILDING REPA	
111404	CAPITAL ONE TRADE CREDIT	12/01/2022		N		26.47
	PO BOX 105525					
	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		12/15/2022		N		26.47

PD CK# 18208 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	26.47

L006	LUMBERJACK BUILDING CENTERS INC.	11/11/2022	E24316	FTB	BUILDING & GROUNDS/LAND & BUILDING REPA	
111402	CAPITAL ONE TRADE CREDIT	12/01/2022		N		67.93
	PO BOX 105525					
	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		12/15/2022		N		67.93

PD CK# 18208 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	67.93

L006	LUMBERJACK BUILDING CENTERS INC.	11/11/2022	E24316	FTB	WOMENS CIVIC	
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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

111322	CAPITAL ONE TRADE CREDIT	11/23/2022		N		67.93
	PO BOX 105525					
	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		11/30/2022		N		67.93

PD CK# 18166 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	67.93

L006	LUMBERJACK BUILDING CENTERS INC.	11/11/2022	E24441	FTB	SYSTEM MAINT WATER OTHER REPAIRS & MAIN	
111416	CAPITAL ONE TRADE CREDIT	12/01/2022		N		9.49
	PO BOX 105525					
	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		12/15/2022		N		9.49

PD CK# 18208 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	MISS DIG PAINT	9.49

L006	LUMBERJACK BUILDING CENTERS INC.	11/14/2022	E25088	FTB	BUILDING & GROUNDS/LAND & BUILDING REPA	
111403	CAPITAL ONE TRADE CREDIT	12/01/2022		N		103.52
	PO BOX 105525					
	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		12/15/2022		N		103.52

PD CK# 18208 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	103.52

L006	LUMBERJACK BUILDING CENTERS INC.	11/15/2022	E25393	FTB	WATER PLANT OTHER REPAIRS AND MAINT	
111415	CAPITAL ONE TRADE CREDIT	12/01/2022		N		34.06
	PO BOX 105525					
	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		12/15/2022		N		34.06

PD CK# 18208 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-934.000	OTHER REPAIRS AND MAINTENANCE	34.06

L006	LUMBERJACK BUILDING CENTERS INC.	11/16/2022	E25567	FTB	RALPH C WILSON GRANT	
111397	CAPITAL ONE TRADE CREDIT	12/01/2022		N		17.97
	PO BOX 105525					

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 11/18/2022 - 12/05/2022
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BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		12/15/2022		N		17.97

PD CK# 18208 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	17.97
L006 111408	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	11/18/2022 E25929 FTB DPW SUPPLIES 12/01/2022 N 33.24 / / 0.0000 N 0.00 12/15/2022 N 33.24

PD CK# 18208 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-752.000	SUPPLIES	33.24
L006 111417	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	11/21/2022 E26532 FTB SYSTEM MAINT WATER OTHER REPAIRS & MAIN 12/01/2022 N 7.58 / / 0.0000 N 0.00 12/15/2022 N 7.58

PD CK# 18208 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	WATER TOWER	7.58
L006 111406	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	11/21/2022 E26609 FTB PARKS LAND & BUILDING 12/01/2022 N 8.54 / / 0.0000 N 0.00 12/15/2022 N 8.54

PD CK# 18208 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-930.000	LAND & BUILDING REPAIRS	8.54
L006 111414	LUMBERJACK BUILDING CENTERS INC. CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA, 30348-5525	11/22/2022 E26763 FTB WATER PLANT OTHER REPAIRS AND MAINT 12/01/2022 N 4.74 / / 0.0000 N 0.00 12/15/2022 N 4.74

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 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

PD CK# 18208 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-934.000	OTHER REPAIRS AND MAINTENANCE	4.74
VENDOR TOTAL:		391.24

M036	MAMC	11/29/2022	STATEMENT	FTB	MAMC INSTITUTE - SHANNON ADAMS	
111389	120 N WASHINGTON SQUARE STE 110A	12/01/2022		N		650.00
	LANSING MI, 48933-1609	/ /	0.0000	Y		0.00
		12/15/2022		N		650.00

PD CK# 18209 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT				
101-215.000-911.000	MAMC INSTITUTE MARCH 19-24, 2023	650.00				
M036	MAMC	11/29/2022	STATEMENT	FTB	MEMBERSHIP DUES - 2023	
111390	120 N WASHINGTON SQUARE STE 110A	12/01/2022		N		75.00
	LANSING MI, 48933-1609	/ /	0.0000	Y		0.00
		12/15/2022		N		75.00

PD CK# 18210 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-915.000	MEMBERSHIPS	75.00
VENDOR TOTAL:		725.00

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 EXP CHECK RUN DATES 11/18/2022 - 12/05/2022
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BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
M017 111394	MARINE CITY GENERAL FUND 260 S PARKER STREET MARINE CITY MI, 48039	11/30/2022 11/30/2022 / / 12/15/2022	STATEMENT 0.0000	FTB N N N	2022 SUMMER TAX NOV 1-15, 2022	5,633.03 0.00 5,633.03

PD CK# 18186 11/30/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-221.000	DUE TO CITY-OPERATING-REAL	4,724.80
703-000.000-221.000	DUE TO CITY-OPERATING-PERSONAL	42.86
703-000.000-221.000	DUE TO CITY-OPERATING-INTEREST-(REAL)	121.89
703-000.000-221.000	DUE TO CITY-OPERATING-INTEREST-(PERS)	0.43
703-000.000-221.005	DUE TO CITY-PENALTY-REAL PROPERTY	453.61
703-000.000-221.001	DUE TO CITY-REFUSE	280.94
703-000.000-221.001	DUE TO CITY-REFUSE INTEREST	8.51
		<u>5,633.03</u>

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. % Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
M017 111290	MARINE CITY GENERAL FUND 260 S PARKER STREET MARINE CITY MI, 48039	11/09/2022 11/23/2022 / / 11/15/2022	STATEMENT 0.0000	FTB N N N	2022 SUMMER TAX OCT 15-31, 2022	8,958.14 0.00 8,958.14

PD CK# 18167 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-221.000	DUE TO CITY-OPERATING-REAL	23,402.94
703-000.000-221.000	DUE TO CITY-OPERATING-PERSONAL	40.04
703-000.000-221.000	DUE TO CITY-OPERATING-INTEREST-(REAL)	325.51
703-000.000-221.000	DUE TO CITY-OPERATING-INTEREST-(PERS)	0.40
703-000.000-221.005	DUE TO CITY-PENALTY-REAL PROPERTY	1,088.23
703-000.000-221.001	DUE TO CITY-REFUSE	1,093.99
703-000.000-221.001	DUE TO CITY-REFUSE INTEREST	19.45
703-000.000-221.000	DUE TO CITY-OPERATING-BROWNFIELD REDEV.	(17,012.42)
		<u>8,958.14</u>

VENDOR TOTAL: 14,591.17

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

M377	MARK R. SCHWARTZ	11/30/2022	STATEMENT	FTB	ELECTRICAL INSPECTIONS NOVEMBER 2022	
111392	9821 SPRINGBORN	12/01/2022		N		178.50
	CASCO MI, 48064	/ /	0.0000	N		0.00
		12/15/2022		Y		178.50

PD CK# 18211 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	CONTRACTUAL SERVICES	178.50

VENDOR TOTAL: 178.50

TAXREFUND	MCDERMOTT TIMOTHY C/POPRAWA DORIS A	11/21/2022	11/21/2022	FTB	2022 Sum Tax Refund 02-475-0167-000	
111286		11/23/2022		N		0.00
	508 S MARKET ST	11/23/2022	0.0000	N		0.00
	MARINE CITY MI, 48039	11/28/2022		N		1,737.00

PD CK# 18168 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-275.000	DUE TO TAXPAYERS	1,737.00

VENDOR TOTAL: 1,737.00

D999	MICHAEL DEKUN	12/01/2022	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT DECEMBER	
111364	2680 SCHOOL ROAD	12/01/2022		N		35.00
	ALGER MI, 48610	/ /	0.0000	N		0.00
		12/15/2022		N		35.00

PD CK# 18212 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	COMMUNICATIONS	35.00

VENDOR TOTAL: 35.00

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BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
I007	MICHAEL P ITRICH	12/01/2022	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT DECEMBER	
111356	349 NORTH AVENUE	12/01/2022		N		65.00
	ALGONAC MI, 48001	/ /	0.0000	N		0.00
		12/15/2022		N		65.00

PD CK# 18213 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT	65.00

VENDOR TOTAL: 65.00

M035	MICHIGAN MUNICIPAL LEAGUE	11/02/2022	25503	FTB	CDL CONSORTIUM DRIVERS FEE-MEMBER	
111323	PO BOX 7409	11/23/2022		N		480.00
	ANN ARBOR MI, 48107-7409	/ /	0.0000	Y		0.00
		11/30/2022		N		480.00

PD CK# 18169 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-826.000	CDL CONSORTIUM FEE	480.00

VENDOR TOTAL: 480.00

MR123	MIKAYLA ROY	11/10/2022	STATEMENT	FTB	MILEAGE REIMBURSEMENT	
111325	6659 SHEA ROAD	11/23/2022		N		11.25
	COTTRELLVILLE TOWNSHIP MI, 48039	/ /	0.0000	N		0.00
		11/30/2022		N		11.25

PD CK# 18170 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	11.25

VENDOR TOTAL: 11.25

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BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
M038	MML WORKERS' COMP FUND	11/18/2022	6951206	FTB	WORKMAN'S COMPENSATION FUND QUARTERLY P	
111324	PO BOX 972081	11/23/2022		N		2,026.00
	YPSILANTI MI, 48197-0835	/ /	0.0000	Y		0.00
		11/30/2022		N		2,026.00
PD CK# 18171 11/23/2022						

GL NUMBER	DESCRIPTION	AMOUNT
101-270.000-937.000	WORKERS COMPENSATION INSURANCE	2,026.00
VENDOR TOTAL:		2,026.00

TAXREFUND	NEGRO JUNIELLE	12/01/2022	11/23/2022	FTB	2022 Sum Tax Refund 02-950-0023-000	
111344		12/01/2022		N		0.00
	407 MABEL ST	12/01/2022	0.0000	N		0.00
	MARINE CITY MI, 48039	12/10/2022		N		1,555.20
PD CK# 18214 12/01/2022						

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-275.000	DUE TO TAXPAYERS	1,555.20
VENDOR TOTAL:		1,555.20

LAS999	NICHOLE LASECKI	12/01/2022	STATEMENT	FTB	PHONE REIMBURSEMENT	
111358	45920 BEACON DRIVE	12/01/2022		N		160.00
	SHELBY TWP MI, 48315	/ /	0.0000	N		0.00
		12/15/2022		N		160.00
PD CK# 18215 12/01/2022						

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-850.000	SEPT, OCT, NOV & DEC PHONE REIMBURSMENT	160.00

LAS999	NICHOLE LASECKI	11/29/2022	STATEMENT	FTB	MILEAGE REIMBURSEMENT FOR BS&A PROGRAM	
111422	45920 BEACON DRIVE	12/01/2022		N		118.75
	SHELBY TWP MI, 48315	/ /	0.0000	N		0.00
		12/15/2022		N		118.75
PD CK# 18215 12/01/2022						

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-861.000	MILEAGE REIMBURSMENT - 190 MILES	118.75

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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 BOTH OPEN AND PAID
 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 278.75

P110	PREMIER BUSINESS PRODUCTS	06/21/2022	21AR1254779	FTB	COPIER USAGE	
111341	L-3592	11/23/2022		N		692.52
	COLUMBUS OH, 43260-3592	/ /	0.0000	Y		0.00
		12/01/2022		N		692.52

PD CK# 18172 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-884.000	EQUIPMENT LEASE	692.52

VENDOR TOTAL: 692.52

R012	RAYMOND JAMES & ASSOCIATES	12/01/2022	STATEMENT	FTB	EMPLOYER RETIREMENT CONTRIBUTION - DECE	
111361	691 N SQUIRREL RD SUITE 222	12/01/2022		N		29,090.58
	AUBURN HILLS MI, 48326	/ /	0.0000	Y		0.00
		12/15/2022		N		29,090.58

PD CK# 18216 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-270.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	18,036.16
202-450.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	872.72
203-450.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	1,745.43
209-000.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	581.81
592-543.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	3,199.96
592-547.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	4,654.50
		29,090.58

VENDOR TOTAL: 29,090.58

R996	RIVER REC TEEN ZONE	11/22/2022	STATEMENT	FTB	LEASE DEPOSIT REFUND 300 BROADWAY	
111342	430 S WATER STREET	11/23/2022		N		500.00
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		11/30/2022		N		500.00

PD CK# 18173 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-934.000	OTHER REPAIRS AND MAINTENANCE	500.00

VENDOR TOTAL: 500.00

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 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A999 111359	SHANNON ADAMS 1427 WHITE STREET PORT HURON MI, 48060	12/01/2022 12/01/2022 / / 12/15/2022	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT DECEMBER	40.00 0.00 40.00

PD CK# 18217 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-850.000	COMMUNICATIONS	40.00

VENDOR TOTAL: 40.00

S021 111330	ST CLAIR CO ROAD COMMISSION 21 AIRPORT ROAD ST CLAIR MI, 48079-1404	11/07/2022 11/23/2022 / / 12/07/2022	513613 0.0000	FTB N N N	TRAFFIC FLASHER @ KING & PLANK	3.72 0.00 3.72
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PD CK# 18174 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
202-456.000-802.000	CONTRACTUAL SERVICES	3.72

VENDOR TOTAL: 3.72

S034 111327	ST CLAIR COUNTY CLERK'S ASSN C/O MORGAN HUSTEK 547 N CARNEY ST CLAIR MI, 48079	12/08/2022 11/23/2022 / / 11/30/2022	STATEMENT 0.0000	FTB N Y N	CLERKS ASSOCIATION LUNCHEON MEETING	30.00 0.00 30.00
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PD CK# 18175 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-909.000	MEALS	30.00

S034 111328	ST CLAIR COUNTY CLERK'S ASSN C/O MORGAN HUSTEK 547 N CARNEY ST CLAIR MI, 48079	12/01/2022 11/23/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N Y N	2023 ANNUAL DUES	50.00 0.00 50.00
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PD CK# 18176 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-915.000	MEMBERSHIPS	50.00

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BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
VENDOR TOTAL:						80.00

BOTH OPEN AND PAID
 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
		Due Date		1099		Net Amount
S204	ST CLAIR COUNTY TREASURER	11/30/2022	STATEMENT	FTB	2022 SUMMER TAX NOV 1-15, 2022	
111395	200 GRAND RIVER AVE, SUITE 101	11/30/2022		N		5,174.29
	PORT HURON MI, 48060	/ /	0.0000	N		0.00
		12/15/2022		N		5,174.29

PD CK# 18187 11/30/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-REAL	566.33
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-PERSONAL	5.14
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-INTEREST- (REAL)	14.61
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-INTEREST- (PERS)	0.05
703-000.000-222.001	DUE TO COUNTY-OPERATING-REAL	1,599.52
703-000.000-222.001	DUE TO COUNTY-OPERATING-PERSONAL	14.51
703-000.000-222.001	DUE TO COUNTY-OPERATING-INT- (REAL)	41.26
703-000.000-222.001	DUE TO COUNTY-OPERATING-INT- (PERS)	0.15
703-000.000-236.000	DUE TO SPECIAL EDUCATION-REAL	692.90
703-000.000-236.000	DUE TO SPECIAL EDUCATION-PERSONAL	6.29
703-000.000-236.000	DUE TO SPECIAL EDUCATION-INT- (REAL)	17.87
703-000.000-236.000	DUE TO SPECIAL EDUCATION-INT- (PERS)	0.06
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-REAL	58.06
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-PERSONAL	0.53
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-INT- (REAL)	1.50
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-INT- (PERS)	0.01
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-REAL	277.13
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-PERSONAL	2.51
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-INT- (R)	7.15
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-INT- (P)	0.03
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-REAL	1,805.56
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-PERSONAL	16.38
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-INT- (R)	46.58
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-INT- (P)	0.16
		<u>5,174.29</u>

S204	ST CLAIR COUNTY TREASURER	11/09/2022	STATEMENT	FTB	2022 SUMMER TAX OCT 15-31, 2022	
111289	200 GRAND RIVER AVE, SUITE 101	11/23/2022		N		7,149.35
	PORT HURON MI, 48060	/ /	0.0000	N		0.00
		11/15/2022		N		7,149.35

PD CK# 18177 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
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 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
703-000.000-235.000		DUE TO COMMUNITY COLLEGE-REAL				2,805.20
703-000.000-235.000		DUE TO COMMUNITY COLLEGE-PERSONAL				4.80
703-000.000-235.000		DUE TO COMMUNITY COLLEGE-INTEREST-(REAL)				39.02
703-000.000-235.000		DUE TO COMMUNITY COLLEGE-INTEREST-(PERS)				0.05
703-000.000-222.001		DUE TO COUNTY-OPERATING-REAL				7,922.77
703-000.000-222.001		DUE TO COUNTY-OPERATING-PERSONAL				13.55
703-000.000-222.001		DUE TO COUNTY-OPERATING-INT-(REAL)				110.17
703-000.000-222.001		DUE TO COUNTY-OPERATING-INT-(PERS)				0.15
703-000.000-236.000		DUE TO SPECIAL EDUCATION-REAL				3,432.13
703-000.000-236.000		DUE TO SPECIAL EDUCATION-PERSONAL				5.87
703-000.000-236.000		DUE TO SPECIAL EDUCATION-INT-(REAL)				47.72
703-000.000-236.000		DUE TO SPECIAL EDUCATION-INT-(PERS)				0.06
703-000.000-234.001		DUE TO ISD-INTERMEDIATE SCHOOL-REAL				287.62
703-000.000-234.001		DUE TO ISD-INTERMEDIATE SCHOOL-PERSONAL				0.49
703-000.000-234.001		DUE TO ISD-INTERMEDIATE SCHOOL-INT-(REAL)				4.01
703-000.000-234.002		DUE TO ISD-VOCATIONAL EDUCATION-REAL				1,372.77
703-000.000-234.002		DUE TO ISD-VOCATIONAL EDUCATION-PERSONAL				2.35
703-000.000-234.002		DUE TO ISD-VOCATIONAL EDUCATION-INT-(R)				19.09
703-000.000-234.002		DUE TO ISD-VOCATIONAL EDUCATION-INT-(P)				0.02
703-000.000-222.008		DUE TO COUNTY-STATE EDUCATION-REAL				8,943.40
703-000.000-222.008		DUE TO COUNTY-STATE EDUCATION-PERSONAL				15.30
703-000.000-222.008		DUE TO COUNTY-STATE EDUCATION-INT-(R)				124.42
703-000.000-222.008		DUE TO COUNTY-STATE EDUCATION-INT-(P)				0.15
703-000.000-235.000		COLLEGE BROWNFIELD REDEVELOPMENT AUTH				(2,039.19)
703-000.000-222.001		DUE TO COUNTY-OPERATING BROWNFIELD REDEV				(5,759.35)
703-000.000-236.000		DUE TO SPECIAL EDUCATION BROWNFIELD REDE				(2,494.94)
703-000.000-234.001		ISD-INTERMEDIATE SCHOOL BROWNFIELD REDEV				(209.10)
703-000.000-234.002		VOC ED BROWNFIELD REDEVELOPMENT AUTH				(997.92)
703-000.000-222.008		STATE EDUCATION BROWNFIELD REDEVELOPMENT				(6,501.26)
						<u>7,149.35</u>

VENDOR TOTAL: 12,323.64

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
S206	ST CLAIR PACKAGING, INC	11/15/2022	92131	FTB	SUPPLIES-DPW & WATER PLANT	
111326	2121 BUSHAW HWY	11/23/2022		N		297.05
	MARYSVILLE MI, 48040	/ /	0.0000	N		0.00
		12/15/2022		N		297.05

PD CK# 18178 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-752.000	SUPPLIES	40.05
101-441.000-752.000	SUPPLIES	59.50
592-549.000-752.000	SUPPLIES	59.50
101-441.000-752.000	SUPPLIES	69.00
101-265.000-752.000	SUPPLIES	69.00
		<u>297.05</u>

VENDOR TOTAL: 297.05

S061	ST. CLAIR CO. REDEVELOPMENT AUTH.	11/21/2022	STATEMENT	FTB	BROWNFIELD REDEVELOPMENT AUTHORITY- SUM	
111287	ATTENTION: GEOFF DONALDSON	11/23/2022		N		45,657.29
	ST. CLAIR CO. METROPOLITAN PLANNING	/ /	0.0000	N		0.00
	PORT HURON MI, 48060	11/30/2022		N		45,657.29

PD CK# 18179 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-230.002	DUE TO COUNTY REDEVELOPMENT AUTHORITY	45,657.29

S061	ST. CLAIR CO. REDEVELOPMENT AUTH.	11/21/2022	STATEMENT	FTB	2021 WINTER TAX CAPTURE BROWNFIELD	
111288	ATTENTION: GEOFF DONALDSON	11/23/2022		N		3,031.95
	ST. CLAIR CO. METROPOLITAN PLANNING	/ /	0.0000	Y		0.00
	PORT HURON MI, 48060	11/30/2022		N		3,031.95

PD CK# 18180 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-230.002	DUE TO COUNTY REDEVELOPMENT AUTHORITY	3,031.95

VENDOR TOTAL: 48,689.24

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 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
T009 111367	THE CLEANING CREW II LLC 929 LIGHTHOUSE DRIVE MARYSVILLE MI, 48040	11/19/2022 12/01/2022 / / 12/15/2022	072170 0.0000	FTB N N N	CLEANING-CITY OFFICES NOVEMBER	150.00 0.00 150.00
PD CK# 18218 12/01/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-265.000-802.000	CONTRACTUAL SERVICES				150.00	
T009 111366	THE CLEANING CREW II LLC 929 LIGHTHOUSE DRIVE MARYSVILLE MI, 48040	11/19/2022 12/01/2022 / / 12/15/2022	072173 0.0000	FTB N N N	CLEANING-LIBRARY NOVEMBER	400.00 0.00 400.00
PD CK# 18218 12/01/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-790.000-802.000	CONTRACTUAL SERVICES				400.00	
					VENDOR TOTAL:	550.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
T996	THE STANDARD - DENTAL INSURANCE	11/01/2022	STATEMENT	FTB	MONTHLY DENTAL INSURANCE PREMIUM - RETI	
111332	PO BOX 650804	11/23/2022		N		1,491.93
	DALLAS TX, 75265-0804	/ /	0.0000	N		0.00
		12/01/2022		N		1,491.93

PD CK# 18184 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-723.000	RETIREE HEALTH CARE-OPEB	1,491.93

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
T996	THE STANDARD - DENTAL INSURANCE	12/01/2022	STATEMENT	FTB	MONTHLY DENTAL INSURANCE PREMIUM -NOVEM	
111333	PO BOX 650804	11/23/2022		N		1,840.66
	DALLAS TX, 75265-0804	/ /	0.0000	N		0.00
		12/01/2022		N		1,840.66

PD CK# 18184 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	81.90
101-253.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	160.77
101-301.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	328.44
101-441.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	213.71
202-450.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	35.62
203-450.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	53.43
592-543.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	75.44
592-547.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	107.50
101-172.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	783.85
		<u>1,840.66</u>

VENDOR TOTAL: 3,332.59

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
T997	THE STANDARD - LIFE INSURANCE	12/01/2022	STATEMENT	FTB	MONTHLY LIFE INSURANCE PREMIUM DUE DECE	
111331	PO BOX 5676	11/23/2022		N		268.80
	PORTLAND OR, 97228-5676	/ /	0.0000	N		0.00
		12/01/2022		N		268.80

PD CK# 784 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-726.000	LIFE INSURANCE	12.00
101-215.000-726.000	LIFE INSURANCE	15.78
101-301.000-726.000	LIFE INSURANCE	89.70
101-441.000-726.000	LIFE INSURANCE	65.70
101-253.000-726.000	LIFE INSURANCE	20.25
202-450.000-726.000	LIFE INSURANCE	10.95
203-450.000-726.000	LIFE INSURANCE	16.43
592-543.000-726.000	LIFE INSURANCE	14.07
592-547.000-726.000	LIFE INSURANCE	23.92
		<u>268.80</u>

VENDOR TOTAL: 268.80

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
T035	THEUT REDI-MIX SUPPLY INC	11/21/2022	1240666	FTB	LOCAL STORM/DRAINS	
111410	1910 S PARKER STREET	12/01/2022		N		69.00
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		12/21/2022		N		69.00

PD CK# 18219 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
203-451.000-934.000	FLEX COUPLINGS	69.00
		<u>69.00</u>

VENDOR TOTAL: 69.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
KEN999	THOMAS KENYON	12/01/2022	STATEMENT	FTB	PHONE REIMBURSEMENT DECEMBER	
111349	5647 MEADOW LANE	12/01/2022		N		35.00
	SAINT CLAIR MI, 48079	/ /	0.0000	N		0.00
		12/15/2022		N		35.00

PD CK# 18220 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	COMMUNICATIONS	35.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 35.00

TOS999	TOSHIBA FINANCIAL SERVICES	11/01/2022	486642135	FTB	PRINTER - CITY OFFICES	
111335	PO BOX 790448	11/23/2022		N		328.81
	SAINT LOUIS MO, 63179-0448	/ /	0.0000	N		0.00
		12/01/2022		N		328.81

PD CK# 18181 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-884.000	CONTRACT PAYMENT	290.00
101-265.000-884.000	PROP DAMAGE SURCHARGE	38.81
		<u>328.81</u>

TOS999	TOSHIBA FINANCIAL SERVICES	11/01/2022	486642309	FTB	PRINTER - POLICE DEPT	
111334	PO BOX 790448	11/23/2022		N		73.37
	SAINT LOUIS MO, 63179-0448	/ /	0.0000	N		0.00
		12/01/2022		N		73.37

PD CK# 18181 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-884.000	EQUIPMENT LEASE	73.37

VENDOR TOTAL: 402.18

T016	TRACY KALLEK	12/01/2022	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT DECEMBER	
111357	3210 CHURCH	12/01/2022		N		40.00
	CASCO MI, 48064	/ /	0.0000	N		0.00
		12/15/2022		Y		40.00

PD CK# 18221 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-850.000	MONTHLY PHONE REIMBURSEMENT	40.00

VENDOR TOTAL: 40.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 11/18/2022 - 12/05/2022
 BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID
 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
USB20	U.S. BANK EQUIPMENT FINANCE	11/03/2022	486321359	FTB	COPIER LEASE PAYMENT	
111336	P.O. BOX 790448	11/23/2022		N		173.64
	SAINT LOUIS MO, 63179-0448	/ /	0.0000	N		0.00
		11/27/2022		N		173.64

PD CK# 18182 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-884.000	EQUIPMENT LEASE	173.64
VENDOR TOTAL:		173.64

U101	USA TODAY NETWORK	10/01/2022	0005059951	FTB	PUBLICATIONS	
111365		12/01/2022		N		174.00
	P.O. BOX 677313	/ /	0.0000	N		0.00
	DALLAS TX, 75267-7313	12/15/2022		N		174.00

PD CK# 18222 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-701.000-752.002	CED ORDINANCE PUBLICATION 9-25 TO 10-1	58.00
101-441.000-901.000	HYDRANT FLUSHING NOTICE 10-3 TO 10-9-22	34.00
101-701.000-752.002	BUSINESS ORDINANCE PUBLICATION 10-30-22	82.00
VENDOR TOTAL:		174.00

V006	VERIZON WIRELESS	11/23/2022	9921361357	FTB	(4) IN CAR MODEMS - PD	
111437	PO BOX 15062	12/05/2022		N		381.06
	ALBANY NY, 12212-5062	/ /	0.0000	N		0.00
		12/15/2022		N		381.06

PD CK# 18227 12/05/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	COMMUNICATIONS	229.00
592-549.000-802.000	CONTRACTUAL SERVICES	152.06
VENDOR TOTAL:		381.06

VENDOR TOTAL: 381.06

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 11/18/2022 - 12/05/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 BILL DISBURSEMENT NOVEMBER 18 TO DECEMBER 5, 2022

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

V013	VICTOR STANLEY INC	11/10/2022	S151840	FTB	CLASSIC SERIES CONTOURED BENCH W/SCROL	2,263.00
111338	PO BOX 330	11/23/2022		N		
	2103 BRICKHOUSE RD	/ /	0.0000	N		0.00
	DUNKIRK MD, 20754-0330	12/10/2022		N		2,263.00

PD CK# 18183 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-271.000-752.000	CLASSIC SERIES CONTOURED BENCH	2,263.00

V013	VICTOR STANLEY INC	11/10/2022	S151844	FTB	CLASSIC SERIES CONTOURED BENCH W/SCROL	2,263.00
111337	PO BOX 330	11/23/2022		N		
	2103 BRICKHOUSE RD	/ /	0.0000	N		0.00
	DUNKIRK MD, 20754-0330	12/10/2022		N		2,263.00

PD CK# 18183 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-271.000-752.000	CLASSIC SERIES CONTOURED BENCH	2,263.00

V013	VICTOR STANLEY INC	11/10/2022	S151849	FTB	KAYAK LAUNCH RALPH C WILSON GRANT	2,260.00
111339	PO BOX 330	11/23/2022		N		
	2103 BRICKHOUSE RD	/ /	0.0000	N		0.00
	DUNKIRK MD, 20754-0330	12/10/2022		N		2,260.00

PD CK# 18183 11/23/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	2,260.00

VENDOR TOTAL: 6,786.00

W100	WILLIAM J KARAS	11/30/2022	STATEMENT	FTB	MECHANICAL INSPECTIONS NOVEMBER 2022	105.00
111391	4300 IRENE	12/01/2022		N		
	SAINT CLAIR MI, 48079	/ /	0.0000	N		0.00
		12/15/2022		Y		105.00

PD CK# 18223 12/01/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	MECHANICAL INSPECTIONS	105.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
VENDOR TOTAL:						105.00
TOTAL - ALL VENDORS:						271,796.94

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 MEETING ENCUMBRANCES 12-15-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C072 111434	ADVANCE AUTO PARTS 3033 KING ROAD EAST CHINA MI, 48054	11/29/2022 12/15/2022 / / 12/29/2022	5880-414662 0.0000	FTB N N N	DPW VEHICLE REPAIRS & MAINT	71.48 0.00 71.48

PD CK# 18228 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-932.000	2004 GMC DUMP 1 TON	71.48
VENDOR TOTAL:		71.48

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
B131 111424	BLUE WATER FUEL MANAGEMENT 36065 WATER ST PO BOX 430 RICHMOND MI, 48062-0430	11/30/2022 12/15/2022 / / 12/25/2022	7194 0.0000	FTB N Y N	MONTHLY FUEL EXPENSES-PD NOVEMBER 2022	1,266.11 0.00 1,266.11

PD CK# 18229 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-759.000	MONTHLY FUEL EXPENSES-PD	1,266.11
VENDOR TOTAL:		1,266.11

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C252 111447	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	12/01/2022 12/15/2022 / / 12/22/2022	STATEMENT 0.0000	FTB N Y N	HIGH-SPEED INTERNET/PHONE-LITTLE LEAGUE	73.67 0.00 73.67

PD CK# 789 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-850.000	COMMUNICATIONS	73.67
VENDOR TOTAL:		73.67

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Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
D008 111449	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	11/30/2022 12/15/2022 / / 12/31/2022	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE-STREETLIGHTS	11/1 7,096.43 0.00 7,096.43

PD CK# 790 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	STREET LIGHTING	7,096.43

VENDOR TOTAL: 7,096.43

E007 111430	ETNA SUPPLY COMPANY PO BOX 772107 DETROIT MI, 48277-2107	11/28/2022 12/15/2022 / / 12/25/2022	S104852641.001 0.0000	FTB N N N	READY TO SERVE FEES WATERLINE REPLACEME	1,296.00 0.00 1,296.00
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PD CK# 18230 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	1,296.00

VENDOR TOTAL: 1,296.00

G107 111448	GENERAL PRINTING SERVICE, INC PO BOX 131 WELLSTON MI, 49689	12/01/2022 12/15/2022 / / 12/31/2022	2449 0.0000	FTB N N N	BUSINESS CARDS	239.20 0.00 239.20
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PD CK# 18231 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-752.000	M. HEILFERINK - 500	59.80
101-101.000-752.000	R ROEHRIG - 500	59.80
101-101.000-752.000	J VANDEBOSSCHE - 500	59.80
101-253.000-755.000	N LASECKI - 500	59.80
		239.20

VENDOR TOTAL: 239.20

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
K999	KCI	11/30/2022	316855	FTB	POSTAGE/SETUP, PROCESS & MAILING OF WIN	
111452	3901 EAST PARIS SE	12/15/2022		N		589.99
	GRAND RAPIDS MI, 49512	/ /	0.0000	N		0.00
		12/30/2022		N		589.99

PD CK# 18232 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-851.001	MAIL/POSTAGE	14.99
101-253.000-802.000	TAX BILL SET UP	125.00
101-253.000-802.000	PROCESS & MAIL TAX BILLS 2-SIDED	450.00
		<u>589.99</u>

VENDOR TOTAL: 589.99

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

L006	LUMBERJACK BUILDING CENTERS INC.	11/28/2022	E27813	FTB	WWTP OTHER REPAIRS & MAINT	
111429	CAPITAL ONE TRADE CREDIT	12/15/2022		N		39.88
	PO BOX 105525					
	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		12/25/2022		N		39.88

PD CK# 18233 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-934.000	OTHER REPAIRS AND MAINTENANCE	39.88

L006	LUMBERJACK BUILDING CENTERS INC.	11/28/2022	E27830	FTB	WWTP OTHER REPAIRS & MAINT	
111427	CAPITAL ONE TRADE CREDIT	12/15/2022		N		(2.85)
	PO BOX 105525					
	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		12/25/2022		N		(2.85)

PD CK# 18233 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-934.000	OTHER REPAIRS AND MAINTENANCE	(2.85)

L006	LUMBERJACK BUILDING CENTERS INC.	11/28/2022	E27847	FTB	WWTP OTHER REPAIRS & MAINT	
111428	CAPITAL ONE TRADE CREDIT	12/15/2022		N		6.64
	PO BOX 105525					
	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		12/25/2022		N		6.64

PD CK# 18233 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-934.000	OTHER REPAIRS AND MAINTENANCE	6.64

L006	LUMBERJACK BUILDING CENTERS INC.	11/28/2022	E27856	FTB	DPW OTHER REPAIRS & MAINT	
111431	CAPITAL ONE TRADE CREDIT	12/15/2022		N		8.52
	PO BOX 105525					
	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		12/15/2022		N		8.52

PD CK# 18233 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-934.000	GATE AT THE SHOP	8.52

L006	LUMBERJACK BUILDING CENTERS INC.	11/29/2022	E28005	FTB	BUILDING & GROUNDS LAND & BUILDING REPA	
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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/15/2022 - 12/15/2022
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
0029	ON DUTY GEAR LLC	11/30/2022	28868	FTB	UNIFORMS - DEKUN & VANDERMEULEN	
111436	PO BOX 611258	12/15/2022		N		34.99
	PORT HURON MI, 48061-1258	/ /	0.0000	N		0.00
		12/30/2022		N		34.99

PD CK# 18234 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-767.000	REMOVE BADGE PATCHES FROM PROVIDED JACKETS	10.00
101-301.000-767.000	SEW ON PATCHES SHOULDER	10.00
101-301.000-767.000	BLAUER MOCK DICKEY DARK NAVY	14.99
		<u>34.99</u>

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
0029	ON DUTY GEAR LLC	11/30/2022	28875	FTB	UNIFORMS - MIKE DEKUN	
111435	PO BOX 611258	12/15/2022		N		1,165.88
	PORT HURON MI, 48061-1258	/ /	0.0000	N		0.00
		12/30/2022		N		1,165.88

PD CK# 18234 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-767.000	BLAUER TROUSERS DARK NAVY (2)	189.98
101-301.000-767.000	BLAUER L/S SUPER SHIRT DARK NAVY (2)	189.98
101-301.000-767.000	BLAUER POLY/WOOL S/S SUPER SHIRT (2)	169.98
101-301.000-767.000	BLAUER TAC-SHELL JACKET FLEECE DARK NAVY	389.99
101-301.000-767.000	NAPE TAPE FOR UNIFORM SHIRT	12.00
101-301.000-767.000	DANNER LOOKOUT 8" SIDE ZIP BOOT BLACK	199.95
101-301.000-767.000	BLACKINTON JI NAME BAR	14.00
		<u>1,165.88</u>

VENDOR TOTAL: 1,200.87

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 EXP CHECK RUN DATES 12/15/2022 - 12/15/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
S012	SEMCO ENERGY GAS CO	11/24/2022	STATEMENT	FTB	300 BROADWAY 10/26/22 TO 11/23/22	
111442	PO BOX 740812	12/15/2022		N		88.23
	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		12/27/2022		N		88.23
PD CK# 791 12/15/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-265.000-921.002	NATURAL GAS				88.23	
S012	SEMCO ENERGY GAS CO	11/24/2022	STATEMENT	FTB	405 S. MAIN - MUSEUM 10/26/22 TO 11/23/	
111443	PO BOX 740812	12/15/2022		N		166.47
	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		12/27/2022		N		166.47
PD CK# 791 12/15/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
101-804.000-921.002	NATURAL GAS				166.47	
S012	SEMCO ENERGY GAS CO	11/24/2022	STATEMENT	FTB	229 S WATER - GENERATOR 10/26/22 TO 1	
111444	PO BOX 740812	12/15/2022		N		19.08
	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		12/27/2022		N		19.08
PD CK# 791 12/15/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
592-549.000-921.002	NATURAL GAS				19.08	
S012	SEMCO ENERGY GAS CO	11/23/2022	STATEMENT	FTB	231 S WATER - GENERAL SERVICE 10/27/22	
111445	PO BOX 740812	12/15/2022		N		439.71
	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		12/27/2022		N		439.71
PD CK# 791 12/15/2022						
GL NUMBER	DESCRIPTION				AMOUNT	
592-549.000-921.002	NATURAL GAS				439.71	
S012	SEMCO ENERGY GAS CO	11/24/2022	STATEMENT	FTB	303 S WATER ST - GENERAL SERVICE FINAL	
111446	PO BOX 740812	12/15/2022		N		150.63
	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		12/27/2022		N		150.63
PD CK# 791 12/15/2022						

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.002	NATURAL GAS	150.63

VENDOR TOTAL: 864.12

S400	ST. CLAIR COUNTY DRAIN COMMISSION	12/01/2022	STATEMENT	FTB	2022 DRAIN ASSESSMENT	
111425	21 AIRPORT DRIVE	12/15/2022		N		5,110.06
	ST. CLAIR MI, 48079	/ /	0.0000	N		0.00
		12/31/2022		N		5,110.06

PD CK# 18235 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
203-451.000-802.000	CONTRACTUAL SERVICES	3,757.63
203-451.000-802.000	CONTRACTUAL SERVICES	1,352.43
		5,110.06

VENDOR TOTAL: 5,110.06

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 EXP CHECK RUN DATES 12/15/2022 - 12/15/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 MEETING ENCUMBRANCES 12-15-22

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
T996 111450	THE STANDARD - DENTAL INSURANCE PO BOX 650804 DALLAS TX, 75265-0804	12/01/2022 12/15/2022 / / 12/30/2022	STATEMENT 0.0000	FTB N N N	MONTHLY DENTAL INSURANCE PREMIUM -DECEM	1,213.58 0.00 1,213.58

PD CK# 792 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	81.90
101-253.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	160.77
101-301.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	485.21
101-441.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	213.71
202-450.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	35.62
203-450.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	53.43
592-543.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	75.44
592-547.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	107.50
		<u>1,213.58</u>

T996 111451	THE STANDARD - DENTAL INSURANCE PO BOX 650804 DALLAS TX, 75265-0804	12/01/2022 12/15/2022 / / 12/30/2022	STATEMENT 0.0000	FTB N N N	MONTHLY DENTAL INSURANCE PREMIUM - RETI	1,491.93 0.00 1,491.93
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PD CK# 792 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-723.000	RETIREE HEALTH CARE-OPEB	1,491.93

VENDOR TOTAL: 2,705.51

T016 111423	TRACY KALLEK 3210 CHURCH CASCO MI, 48064	11/30/2022 12/15/2022 / / 12/22/2022	134 0.0000	FTB N Y Y	BUILDING OFFICIAL NOVEMBER 2022	4,189.79 0.00 4,189.79
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PD CK# 18236 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	CONTRACTUAL SERVICES	4,189.79

VENDOR TOTAL: 4,189.79

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 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 12/15/2022 - 12/15/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 MEETING ENCUMBRANCES 12-15-22

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
V022	VESCO OIL CORP	11/21/2022	5273344-00	FTB	VEHICLE/EQUIPMENT REPAIRS & MAINT	
111433	PO BOX 675371	12/15/2022		N		77.50
	DETROIT MI, 48267-5371	/ /	0.0000	N		0.00
		12/23/2022		N		77.50

PD CK# 18237 12/15/2022

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE	38.75
101-441.000-931.003	EQUIPMENT REPAIRS	38.75
		<u>77.50</u>
	VENDOR TOTAL:	<u>77.50</u>
	TOTAL - ALL VENDORS:	<u>24,927.55</u>

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000.000-001.001	CASH	3,067,017.25
101-000.000-001.009	CASH-PD SPECIAL ACCOUNT	194.46
101-000.000-001.900	CASH-FLAGSHIP FED CREDIT UNION	6.97
101-000.000-004.000	PETTY CASH - CASH DRAWERS	250.00
101-000.000-004.100	PETTY CASH-CHECKING	1,000.00
101-000.000-004.301	PETTY CASH-POLICE DEPARTMENT	100.00
101-000.000-018.100	ALLOWANCE FOR DELINQUENT TAXES	(8,506.02)
101-000.000-045.001	S/A RECEIVABLE-SIDEWALKS	8,908.90
101-000.000-072.000	DUE FROM COUNTIES	22,366.14
101-000.000-078.000	DUE FROM STATE OF MICHIGAN	400.00
101-000.000-084.202	DUE FROM MAJOR STREET FUND	1,270.84
101-000.000-084.203	DUE FROM LOCAL STREET FUND	1,496.14
101-000.000-084.265	DUE FROM DRUG FORFEITURE FUND	0.08
101-000.000-084.309	DUE FROM BROWNFIELD	27,391.41
101-000.000-084.592	DUE FROM WATER FUND	4,653.68
101-000.000-084.703	DUE FROM TAX ACCOUNT FUND	34,760.87
101-000.000-084.704	DUE FROM PAYROLL CLEARING FUND	500.00
101-000.000-123.200	PREPAID POSTAGE	4,393.26
Total Assets		3,166,203.98
*** Liabilities ***		
101-000.000-200.000	ACCOUNTS PAYABLE	67,767.66
101-000.000-214.202	DUE TO MAJOR ROAD FUND	1,004.50
101-000.000-214.203	DUE TO LOCAL ROAD FUND	1,581.00
101-000.000-214.703	DUE TO TAX ACCOUNT	1,734.54
101-000.000-214.704	DUE TO PAYROLL CLEARING FUND	2.48
101-000.000-228.630	DUE TO STATE-SEX OFFENDER REG.	90.00
101-000.000-237.000	INSURANCE PREMIUM CO-PAY (PREPMT)	(25.00)
101-000.000-362.000	DEFERRED REVENUE	22,811.71
Total Liabilities		94,966.89
*** Fund Balance ***		
101-000.000-339.000	UNEARNED REVENUE	254,034.88
101-000.000-376.002	INS. CLAIM-620 ALGER-REST. FUNDS	8,129.00
101-000.000-376.003	PARK IMPROVEMENTS REST. FUNDS	68,547.01
101-000.000-376.004	BEACH FUNRAISER DON-REST FUNDS	1,135.39
101-000.000-376.005	BEACH FUNRAISER GRANT REST FUNDS	2,369.90
101-000.000-376.006	OWI-MCPD REST. FUNDS	187.50
101-000.000-376.007	ROAD TAX MILLAGE REST. FUNDS	113,699.76
101-000.000-376.009	CITY OFFICES REST. FUNDS	137.11
101-000.000-376.010	RIVER REC TEEN ZONE REST. FUNDS	500.00
101-000.000-376.021	REST. FUNDS-PLAY EVERYWHERE GRANT	1,165.64
101-000.000-390.000	FUND BALANCE	1,793,371.93
Total Fund Balance		2,243,278.12
Beginning Fund Balance		2,008,114.09
Net of Revenues VS Expenditures		827,958.97
Fund Balance Adjustments		235,164.03
Ending Fund Balance		3,071,237.09
Total Liabilities And Fund Balance		3,166,203.98

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000.000-001.001	CASH	1,002,844.84
202-000.000-084.101	DUE FROM GENERAL FUND	1,054.00
Total Assets		1,003,898.84
*** Liabilities ***		
202-000.000-200.000	ACCOUNTS PAYABLE	790.59
202-000.000-214.101	DUE TO GENERAL FUND	1,320.34
202-000.000-214.203	DUE TO LOCAL ROAD FUND	80,260.66
Total Liabilities		82,371.59
*** Fund Balance ***		
202-000.000-390.000	FUND BALANCE	934,499.25
Total Fund Balance		934,499.25
Beginning Fund Balance		934,499.25
Net of Revenues VS Expenditures		(12,972.00)
Ending Fund Balance		921,527.25
Total Liabilities And Fund Balance		1,003,898.84

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000.000-001.001	CASH	406,699.54
203-000.000-084.101	DUE FROM GENERAL FUND	1,581.00
203-000.000-084.202	DUE FROM MAJOR STREET FUND	80,260.66
Total Assets		488,541.20
*** Liabilities ***		
203-000.000-200.000	ACCOUNTS PAYABLE	6,335.60
203-000.000-214.101	DUE TO GENERAL FUND	1,496.14
Total Liabilities		7,831.74
*** Fund Balance ***		
203-000.000-390.000	FUND BALANCE	462,643.42
Total Fund Balance		462,643.42
Beginning Fund Balance		462,643.42
Net of Revenues VS Expenditures		18,066.04
Ending Fund Balance		480,709.46
Total Liabilities And Fund Balance		488,541.20

Fund 209 CEMETERY FUND

GL Number	Description	Balance
*** Assets ***		
209-000.000-001.001	CASH	63,313.06
Total Assets		63,313.06
*** Liabilities ***		
209-000.000-200.000	ACCOUNTS PAYABLE	334.28
Total Liabilities		334.28
*** Fund Balance ***		
209-000.000-390.000	FUND BALANCE	69,435.97
Total Fund Balance		69,435.97
Beginning Fund Balance		69,435.97
Net of Revenues VS Expenditures		(6,457.19)
Ending Fund Balance		62,978.78
Total Liabilities And Fund Balance		63,313.06

Fund 265 DRUG LAW ENFORCEMENT FUND

GL Number	Description	Balance
*** Assets ***		
265-000.000-001.001	CASH	8,251.99
265-000.000-001.007	CASH-PD DRUG ENFORCEMENT FUNDS	410.00
265-000.000-001.008	CASH-PD DRUG FORFEITURE UNJUDICAT	90.08
Total Assets		8,752.07
*** Liabilities ***		
265-000.000-214.101	DUE TO GENERAL FUND	0.08
Total Liabilities		0.08
*** Fund Balance ***		
265-000.000-390.000	FUND BALANCE	8,751.99
Total Fund Balance		8,751.99
Beginning Fund Balance		8,751.99
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		8,751.99
Total Liabilities And Fund Balance		8,752.07

Fund 309 BROWNFIELD REDEVELOPMENT

GL Number	Description	Balance
*** Assets ***		
309-000.000-001.002	UNDEPOSITED FUNDS	44,944.98
309-000.000-072.000	DUE FROM COUNTIES	44,652.54
Total Assets		89,597.52
*** Liabilities ***		
309-000.000-214.101	DUE TO GENERAL FUND	27,391.41
309-000.000-362.000	DEFERRED REVENUE	44,652.54
Total Liabilities		72,043.95
*** Fund Balance ***		
309-000.000-390.000	FUND BALANCE	17,553.57
Total Fund Balance		17,553.57
Beginning Fund Balance		17,553.57
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		17,553.57
Total Liabilities And Fund Balance		89,597.52

Fund 401 CAPITAL PROJECTS FUND

GL Number	Description	Balance
*** Assets ***		
401-000.000-001.001	CASH	44,898.37
Total Assets		44,898.37
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
401-000.000-384.000	GRANT SINKING COMMITTED FUNDS	32,129.25
401-000.000-390.000	FUND BALANCE	12,789.26
Total Fund Balance		44,918.51
Beginning Fund Balance		44,918.51
Net of Revenues VS Expenditures		(20.14)
Fund Balance Adjustments		0.00
Ending Fund Balance		44,898.37
Total Liabilities And Fund Balance		44,898.37

Fund 592 WATER/SEWER FUND

GL Number	Description	Balance
*** Assets ***		
592-000.000-001.001	CASH	1,786,467.70
592-000.000-003.013	CERT OF DEP-WATER FMHA	79,105.01
592-000.000-035.000	UNBILLED UTILITY BILLS RECEIVABLE	352,728.33
592-000.000-040.000	ACCOUNTS RECEIVABLE	158,659.16
592-000.000-045.050	S/A RECEIVABLE	786.05
592-000.000-084.703	DUE FROM TAX ACCOUNT FUND	(3,305.37)
592-000.000-131.000	LAND IMPROVEMENTS-NON-DEPR.	63,173.65
592-000.000-152.000	CAPITAL OUTLAY-WATER	7,535,626.51
592-000.000-153.000	WATER SYSTEM/ACCUM DEP-FILTR.	(3,996,902.66)
592-000.000-154.000	CAPITAL OUTLAY -WASTEWATER	15,416,083.21
592-000.000-155.000	ACCUM DEPR SEWER TREATMENT	(13,759,098.70)
592-000.000-196.001	DEFERRED OUTFLOW-PENSION INVEST	14,107.00
592-000.000-197.001	DEFERRED OUTFLOW-CHG IN INVEST EX	1,799.00
Total Assets		7,649,228.89
*** Liabilities ***		
592-000.000-200.000	ACCOUNTS PAYABLE	49,080.84
592-000.000-214.101	DUE TO GENERAL FUND	4,653.68
592-000.000-226.000	DUE TO TOWNSHIPS	72,540.00
592-000.000-251.000	ACCRUED INTEREST PAYABLE	3,841.00
592-000.000-252.000	ACCRUED LEASE INTEREST PAYABLE	6,906.00
592-000.000-300.000	BONDS PAYABLE	725,000.00
592-000.000-304.000	LEASE PURCHASE PAYABLE-EQUIP.	186,486.01
592-000.000-307.001	APPROP FOR BOND REDEMPTION	20,000.00
592-000.000-334.000	NET PENSION LIABILITY	592,654.00
592-000.000-335.000	NET OPEB LIABILITY	1,150,624.00
592-000.000-360.001	DEFERRED INFLOW-CHG IN EXPERIENCE	14,351.00
592-000.000-365.000	DEF. INFLOW-CHG IN INVESTMENT	234,284.00
Total Liabilities		3,060,420.53
*** Fund Balance ***		
592-000.000-376.013	REST. FUNDS-WATER MONITORING	137,394.71
592-000.000-376.014	REST FUNDS-READY TO SERVE WATER	218,765.52
592-000.000-376.015	REST FUNDS-READY TO SERVE SEWER	588,434.42
592-000.000-390.000	FUND BALANCE	3,374,798.55
Total Fund Balance		4,319,393.20
Beginning Fund Balance		4,319,393.20
Net of Revenues VS Expenditures		269,415.16
Ending Fund Balance		4,588,808.36
Total Liabilities And Fund Balance		7,649,228.89

Fund 702 CEMETERY TRUST FUND

GL Number	Description	Balance
*** Assets ***		
702-000.000-002.601	POOL-PERPETUAL CARE (FTB)	124,686.10
702-000.000-002.602	POOL-GUY MAUSOLEUM (FTB)	12,612.84
Total Assets		137,298.94
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
702-000.000-376.016	GUY MAUSOLEUM RESTRICTED FUNDS	7,493.37
702-000.000-376.017	PERPETUAL CARE RESTRICTED FUNDS	88,200.51
702-000.000-390.000	FUND BALANCE	41,666.65
Total Fund Balance		137,360.53
Beginning Fund Balance		137,360.53
Net of Revenues VS Expenditures		(61.59)
Ending Fund Balance		137,298.94
Total Liabilities And Fund Balance		137,298.94

Fund 703 TAX ACCOUNT FUND

GL Number	Description	Balance
*** Assets ***		
703-000.000-001.001	CASH	7,295.22
703-000.000-028.000	TAXES RECEIVABLE-DELQ PERS PROP	31,363.63
703-000.000-043.000	ACCOUNTS RECEIVABLE-REFUSE	301,279.34
703-000.000-084.101	DUE FROM GENERAL FUND	(1,901.15)
Total Assets		338,037.04
*** Liabilities ***		
703-000.000-221.000	DUE TO CITY-OPERATING	18,278.60
703-000.000-221.001	DUE TO CITY-REFUSE	472.79
703-000.000-221.005	DUE TO CITY-PENALTY	295.46
703-000.000-221.010	DUE TO CITY-SIDEWALK-ZONE 2 S/A	166.25
703-000.000-222.001	DUE TO COUNTY-OPERATING	6,055.34
703-000.000-222.002	DUE TO COUNTY-DRUGS	4.58
703-000.000-222.003	DUE TO COUNTY-VETERANS	0.80
703-000.000-222.004	DUE TO COUNTY-PARKS	4.06
703-000.000-222.005	DUE TO COUNTY-SENIOR CITIZENS	6.59
703-000.000-222.006	DUE TO COUNTY-ROADS	2.05
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION	6,835.12
703-000.000-223.002	DUE TO LIBRARY	5.76
703-000.000-225.001	DUE TO SCHOOLS-OPERATING	10,111.94
703-000.000-225.002	DUE TO SCHOOLS-DEBT	256.34
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND	454.63
703-000.000-230.001	DUE TO OTHER UNITS-PEN/INT	8,826.13
703-000.000-230.002	DUE TO COUNTY REDEVELOPMENT AUTHO	(44,382.74)
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL	219.84
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION	1,049.70
703-000.000-235.000	DUE TO COMMUNITY COLLEGE	2,145.04
703-000.000-236.000	DUE TO SPECIAL EDUCATION	2,624.48
703-000.000-275.000	DUE TO TAXPAYERS	787.44
703-000.000-362.101	DEFERRED REVENUE-GENERAL FUND	309,928.79
703-000.000-362.222	DEFERRED REVENUE-COUNTY	9,866.44
703-000.000-362.225	DEFERRED REVENUE-SCHOOLS	4,021.61
Total Liabilities		338,037.04
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		338,037.04

Fund 704 PAYROLL CLEARING FUND

GL Number	Description	Balance
*** Assets ***		
704-000.000-001.001	CASH	902.00
704-000.000-084.101	DUE FROM GENERAL FUND	2.50
Total Assets		904.50
*** Liabilities ***		
704-000.000-214.101	DUE TO GENERAL FUND	463.02
704-000.000-231.003	DUE TO AFLAC-EMPLOYEE	95.28
704-000.000-231.010	DUE TO HSA-DPW (EMPLOYEE)	173.10
704-000.000-239.000	DUE TO HSA-EMPLOYER	173.10
Total Liabilities		904.50
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		904.50

Fund 731 MARINE CITY RETIREMENT SYSTEM

GL Number	Description	Balance
*** Assets ***		
731-000.000-001.001	CASH	289,862.15
731-000.000-017.000	INVESTMENT IN SECURITIES	5,705,923.83
Total Assets		5,995,785.98
*** Liabilities ***		
731-000.000-200.000	ACCOUNTS PAYABLE	3,250.00
Total Liabilities		3,250.00
*** Fund Balance ***		
731-000.000-390.000	FUND BALANCE	6,116,822.07
Total Fund Balance		6,116,822.07
Beginning Fund Balance		6,116,822.07
Net of Revenues VS Expenditures		(124,286.09)
Ending Fund Balance		5,992,535.98
Total Liabilities And Fund Balance		5,995,785.98

Fund 736 RETIREE HEALTH INS TRUST FUND

GL Number	Description	Balance
*** Assets ***		
736-000.000-001.001	CASH	44,523.68
736-000.000-017.000	INVESTMENT IN SECURITIES	272,567.24
Total Assets		317,090.92
*** Liabilities ***		
736-000.000-214.101	DUE TO GENERAL FUND	8,737.27
Total Liabilities		8,737.27
*** Fund Balance ***		
736-000.000-390.000	FUND BALANCE	295,996.75
Total Fund Balance		295,996.75
Beginning Fund Balance		295,996.75
Net of Revenues VS Expenditures		12,356.90
Ending Fund Balance		308,353.65
Total Liabilities And Fund Balance		317,090.92

PERIOD ENDING 11/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000						
101-000.000-371.000	ZONING ENFORCEMENT VACANT BUILDING	0.00	150.00	150.00	(150.00)	100.00
101-000.000-402.000	CURRENT PROPERTY TAX	1,710,000.00	1,679,874.81	11,198.22	30,125.19	98.24
101-000.000-402.100	ST. CLAIR COUNTY ROAD TAX MILLAGE	24,000.00	0.00	0.00	24,000.00	0.00
101-000.000-402.300	USE TAX DISTRIBUTION PA 86	80,000.00	60,353.05	0.00	19,646.95	75.44
101-000.000-412.000	DELINQUENT PERSONAL PROPERTY	500.00	0.00	0.00	500.00	0.00
101-000.000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	7,763.00	0.00	0.00	7,763.00	0.00
101-000.000-433.000	COMMERCIAL FACILITIES TAX	7,150.00	0.00	0.00	7,150.00	0.00
101-000.000-434.000	TRAILER TAX	90.00	0.00	0.00	90.00	0.00
101-000.000-437.000	INDUSTRIAL FACILITY TAX	1,690.00	0.00	0.00	1,690.00	0.00
101-000.000-445.000	PENALTIES AND INTEREST ON TAXES	16,000.00	16,898.87	2,018.02	(898.87)	105.62
101-000.000-476.000	BUSINESS LICENSE AND PERMITS	8,000.00	3,625.00	2,600.00	4,375.00	45.31
101-000.000-477.001	CABLE TV FRANCHISE FEES	60,000.00	30,355.00	15,297.78	29,645.00	50.59
101-000.000-490.000	BUILDING DEPARTMENT PERMITS	65,000.00	61,267.74	2,486.87	3,732.26	94.26
101-000.000-543.000	MICHIGAN JUSTICE TRAINING 302 FUNDS	500.00	0.00	0.00	500.00	0.00
101-000.000-567.002	STONEGARDEN GRANT PROCEEDS	3,100.00	0.00	0.00	3,100.00	0.00
101-000.000-567.011	ECSD SRO POSITION	30,000.00	0.00	0.00	30,000.00	0.00
101-000.000-574.000	SALES TAX AND CVT PAYMENT	540,000.00	196,396.00	100,373.00	343,604.00	36.37
101-000.000-577.000	STATE-LIQUOR LICENSE RETURN	6,400.00	5,077.11	0.00	1,322.89	79.33
101-000.000-583.000	COMMUNITY GRANTS	45,000.00	45,500.00	45,000.00	(500.00)	101.11
101-000.000-614.000	SEX OFFENDER REGISTRATION FEES	100.00	0.00	0.00	100.00	0.00
101-000.000-629.000	RECREATION MILLAGE	20,000.00	20,891.00	20,891.00	(891.00)	104.46
101-000.000-633.000	ZONING BOARD OF APPEALS FEE	500.00	500.00	0.00	0.00	100.00
101-000.000-634.000	PLANNING COMMISSION REVIEW FEE	2,000.00	2,256.00	850.00	(256.00)	112.80
101-000.000-635.000	CHARGE FOR SERVICES	800.00	4,936.91	1.97	(4,136.91)	617.11
101-000.000-640.000	REFUSE	320,000.00	0.00	0.00	320,000.00	0.00
101-000.000-650.000	MISCELLANEOUS REVENUE	274,000.00	2,281.70	524.26	271,718.30	0.83
101-000.000-650.300	MISC. REV.-LIBRARY EXP.	9,000.00	6,344.19	1,201.06	2,655.81	70.49
101-000.000-650.301	RENTAL REGISTRATION FEES	100.00	0.00	0.00	100.00	0.00
101-000.000-650.400	REPORT COPIES-PD	400.00	346.00	55.00	54.00	86.50
101-000.000-650.500	PBT TESTING-PD	100.00	21.00	0.00	79.00	21.00
101-000.000-650.600	FINGER PRINTING FEE-PD	300.00	138.25	0.00	161.75	46.08
101-000.000-650.900	NOTARY FEE-MCPD	100.00	25.00	5.00	75.00	25.00
101-000.000-653.003-PROPCLEANO	PROPERTY CLEAN-UP	100.00	427.40	0.00	(327.40)	427.40
101-000.000-655.000	COURT FINES	2,500.00	5,527.50	0.00	(3,027.50)	221.10
101-000.000-655.001	MUNICIPAL CIVIL INFRACTION-PD	2,000.00	1,100.00	50.00	900.00	55.00
101-000.000-655.002	MUNICIPAL CIVIL INFRACTION-BD	0.00	1,375.00	0.00	(1,375.00)	100.00
101-000.000-659.000	OWI FORFEITURE FEES	100.00	0.00	0.00	100.00	0.00
101-000.000-665.000	INTEREST	1,000.00	(207.15)	0.00	1,207.15	(20.72)
101-000.000-665.001	INTEREST-SPECIAL ASSESSMENT	100.00	0.00	0.00	100.00	0.00
101-000.000-667.000	RENT	750.00	0.00	0.00	750.00	0.00
101-000.000-667.001	CELLULAR TOWER LEASE	12,270.00	12,205.00	0.00	65.00	99.47
101-000.000-667.003	HOMELAND SECURITY TOWER LEASE	30,720.00	2,566.37	0.00	28,153.63	8.35
101-000.000-667.005	PAVILION RENTAL FEES-MARINER PARK	2,000.00	500.00	0.00	1,500.00	25.00
101-000.000-674.002	DONATIONS-PARK BENCHES	0.00	4,520.00	0.00	(4,520.00)	100.00
101-000.000-676.004	INSURANCE PREMIUM CONTRIBUTION	18,500.00	7,025.00	750.00	11,475.00	37.97
101-000.000-681.000	TELECOMMUNICATION ROW FUNDS	15,000.00	0.00	0.00	15,000.00	0.00
101-000.000-693.000	GAIN ON SALE OF DEPRECIABLE FIXED ASSET	0.00	9,344.38	0.00	(9,344.38)	100.00
Total Dept 000.000		3,317,633.00	2,181,621.13	203,452.18	1,136,011.87	65.76

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 262.000 - ELECTIONS						
101-262.000-682.000	LOCAL GRANTS	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 262.000 - ELECTIONS		4,500.00	0.00	0.00	4,500.00	0.00
Dept 265.000 - BUILDINGS/GROUNDS						
101-265.000-400.000	300 BROADWAY	0.00	900.00	300.00	(900.00)	100.00
Total Dept 265.000 - BUILDINGS/GROUNDS		0.00	900.00	300.00	(900.00)	100.00
Dept 701.000 - PLANNING						
101-701.000-584.000	CED REVENUE	0.00	1,200.00	0.00	(1,200.00)	100.00
Total Dept 701.000 - PLANNING		0.00	1,200.00	0.00	(1,200.00)	100.00
TOTAL REVENUES		3,322,133.00	2,183,721.13	203,752.18	1,138,411.87	65.73
Expenditures						
Dept 101.000 - CITY COMMISSION						
101-101.000-704.004	WAGES-ELECTED OFFICIALS	6,000.00	3,000.00	0.00	3,000.00	50.00
101-101.000-709.000	FICA	380.00	186.00	0.00	194.00	48.95
101-101.000-711.000	MEDICARE	90.00	43.50	0.00	46.50	48.33
101-101.000-752.000	SUPPLIES	150.00	62.00	62.00	88.00	41.33
101-101.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	300.00	0.00	0.00	300.00	0.00
101-101.000-880.000	COMMUNITY PROMOTION	500.00	0.00	0.00	500.00	0.00
101-101.000-909.000	MEALS	100.00	0.00	0.00	100.00	0.00
101-101.000-911.000	CONFERENCES & TRAINING	500.00	0.00	0.00	500.00	0.00
101-101.000-915.000	MEMBERSHIPS	7,200.00	2,624.00	0.00	4,576.00	36.44
101-101.000-916.000	LODGING	500.00	0.00	0.00	500.00	0.00
Total Dept 101.000 - CITY COMMISSION		15,720.00	5,915.50	62.00	9,804.50	37.63
Dept 172.000 - CITY MANAGER						
101-172.000-702.000	WAGES-FULL TIME EMPLOYEES	77,000.00	25,981.16	4,707.73	51,018.84	33.74
101-172.000-704.001	WAGES-PART TIME EMPLOYEES	5,000.00	1,426.82	500.00	3,573.18	28.54
101-172.000-709.000	FICA	5,022.00	1,783.94	335.89	3,238.06	35.52
101-172.000-711.000	MEDICARE	1,175.00	417.24	78.56	757.76	35.51
101-172.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	3,000.00	1,370.44	260.39	1,629.56	45.68
101-172.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	5,000.00	1,692.38	307.70	3,307.62	33.85
101-172.000-723.000	RETIREE HEALTH CARE-OPEB	0.00	1,200.16	0.00	(1,200.16)	100.00
101-172.000-726.000	LIFE INSURANCE	120.00	60.00	12.00	60.00	50.00
101-172.000-755.000	OFFICE SUPPLIES	1,000.00	152.48	44.10	847.52	15.25
101-172.000-791.000	SUBSCRIPTIONS AND PUBLICATIONS	150.00	71.96	9.99	78.04	47.97
101-172.000-850.000	COMMUNICATIONS	1,400.00	899.84	159.63	500.16	64.27
101-172.000-851.001	MAIL/POSTAGE	50.00	0.00	0.00	50.00	0.00
101-172.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	200.00	76.25	0.00	123.75	38.13
101-172.000-900.000	PRINTING	100.00	68.27	0.00	31.73	68.27
101-172.000-911.000	CONFERENCES & TRAINING	300.00	40.00	0.00	260.00	13.33

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-172.000-915.000	MEMBERSHIPS	150.00	0.00	0.00	150.00	0.00
101-172.000-916.000	LODGING	600.00	0.00	0.00	600.00	0.00
Total Dept 172.000 - CITY MANAGER		100,267.00	35,240.94	6,415.99	65,026.06	35.15
Dept 215.000 - CITY CLERK						
101-215.000-702.000	WAGES-FULL TIME EMPLOYEES	65,000.00	29,390.57	5,344.16	35,609.43	45.22
101-215.000-709.000	FICA	4,030.00	1,917.28	348.93	2,112.72	47.58
101-215.000-711.000	MEDICARE	942.50	448.41	81.61	494.09	47.58
101-215.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	3,150.00	1,575.32	286.44	1,574.68	50.01
101-215.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	5,000.00	3,020.65	600.20	1,979.35	60.41
101-215.000-723.000	RETIREE HEALTH CARE-OPEB	150.00	499.10	83.56	(349.10)	332.73
101-215.000-726.000	LIFE INSURANCE	240.00	90.14	15.78	149.86	37.56
101-215.000-755.000	OFFICE SUPPLIES	1,000.00	267.73	85.00	732.27	26.77
101-215.000-802.000	CONTRACTUAL SERVICES	13,000.00	1,281.77	0.00	11,718.23	9.86
101-215.000-824.000	REGISTRATION FEES	50.00	0.00	0.00	50.00	0.00
101-215.000-850.000	COMMUNICATIONS	1,400.00	849.84	149.63	550.16	60.70
101-215.000-851.001	MAIL/POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-215.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	400.00	0.00	0.00	400.00	0.00
101-215.000-900.000	PRINTING	150.00	68.27	0.00	81.73	45.51
101-215.000-902.000	PUBLISHING	700.00	0.00	0.00	700.00	0.00
101-215.000-909.000	MEALS	150.00	28.00	0.00	122.00	18.67
101-215.000-911.000	CONFERENCES & TRAINING	800.00	650.00	650.00	150.00	81.25
101-215.000-915.000	MEMBERSHIPS	180.00	75.00	75.00	105.00	41.67
101-215.000-916.000	LODGING	700.00	0.00	0.00	700.00	0.00
Total Dept 215.000 - CITY CLERK		98,042.50	40,162.08	7,720.31	57,880.42	40.96
Dept 223.000 - EXTERNAL AUDIT						
101-223.000-801.000	PROFESSIONAL SERVICES	24,000.00	23,028.15	2,817.72	971.85	95.95
Total Dept 223.000 - EXTERNAL AUDIT		24,000.00	23,028.15	2,817.72	971.85	95.95
Dept 224.000 - ACTUARIAL SERVICES						
101-224.000-801.000	PROFESSIONAL SERVICES	3,250.00	0.00	0.00	3,250.00	0.00
Total Dept 224.000 - ACTUARIAL SERVICES		3,250.00	0.00	0.00	3,250.00	0.00
Dept 253.000 - TREASURER/FINANCE DEPARTMENT						
101-253.000-702.000	WAGES-FULL TIME EMPLOYEES	80,000.00	23,401.57	4,992.80	56,598.43	29.25
101-253.000-709.000	FICA	4,960.00	1,413.26	300.62	3,546.74	28.49
101-253.000-711.000	MEDICARE	1,160.00	330.47	70.30	829.53	28.49
101-253.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	2,400.00	1,170.18	249.67	1,229.82	48.76
101-253.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	25,000.00	5,415.28	1,771.70	19,584.72	21.66
101-253.000-723.000	RETIREE HEALTH CARE-OPEB	300.00	493.43	121.20	(193.43)	164.48
101-253.000-726.000	LIFE INSURANCE	240.00	78.75	20.25	161.25	32.81
101-253.000-755.000	OFFICE SUPPLIES	5,000.00	2,245.00	63.56	2,755.00	44.90
101-253.000-802.000	CONTRACTUAL SERVICES	3,000.00	15,918.75	575.00	(12,918.75)	530.63

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-253.000-805.000	SERVICE CHARGES	3,500.00	(884.16)	0.00	4,384.16	(25.26)
101-253.000-850.000	COMMUNICATIONS	1,350.00	689.85	109.63	660.15	51.10
101-253.000-851.001	MAIL/POSTAGE	4,000.00	989.23	42.89	3,010.77	24.73
101-253.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	150.00	364.35	179.38	(214.35)	242.90
101-253.000-900.000	PRINTING	4,600.00	391.93	0.00	4,208.07	8.52
101-253.000-902.000	PUBLISHING	0.00	226.56	0.00	(226.56)	100.00
101-253.000-911.000	CONFERENCES & TRAINING	300.00	0.00	0.00	300.00	0.00
101-253.000-915.000	MEMBERSHIPS	300.00	258.00	99.00	42.00	86.00
101-253.000-916.000	LODGING	600.00	0.00	0.00	600.00	0.00
101-253.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	3,300.00	1,898.50	0.00	1,401.50	57.53
Total Dept 253.000 - TREASURER/FINANCE DEPARTMENT		140,160.00	54,400.95	8,596.00	85,759.05	38.81
Dept 257.000 - ASSESSOR/EQUALIZATION DEPARTMENT						
101-257.000-755.000	OFFICE SUPPLIES	1,500.00	109.58	30.62	1,390.42	7.31
101-257.000-802.000	CONTRACTUAL SERVICES	40,000.00	18,801.00	9,400.50	21,199.00	47.00
101-257.000-804.001	BOARD OF REVIEW MEMBERS	800.00	45.00	0.00	755.00	5.63
101-257.000-850.000	COMMUNICATIONS	1,000.00	649.87	109.63	350.13	64.99
101-257.000-851.001	MAIL/POSTAGE	70.00	0.00	0.00	70.00	0.00
101-257.000-900.000	PRINTING	100.00	68.27	0.00	31.73	68.27
101-257.000-902.000	PUBLISHING	430.00	0.00	0.00	430.00	0.00
101-257.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	5,300.00	470.00	0.00	4,830.00	8.87
Total Dept 257.000 - ASSESSOR/EQUALIZATION DEPARTMENT		49,200.00	20,143.72	9,540.75	29,056.28	40.94
Dept 262.000 - ELECTIONS						
101-262.000-702.000	WAGES-FULL TIME EMPLOYEES	2,250.00	2,742.97	1,834.60	(492.97)	121.91
101-262.000-704.001	WAGES-PART TIME EMPLOYEES	750.00	0.00	0.00	750.00	0.00
101-262.000-709.000	FICA	200.00	166.13	110.71	33.87	83.07
101-262.000-711.000	MEDICARE	50.00	38.85	25.89	11.15	77.70
101-262.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	150.00	137.14	91.72	12.86	91.43
101-262.000-723.000	RETIREE HEALTH CARE-OPEB	20.00	55.53	42.39	(35.53)	277.65
101-262.000-752.000	SUPPLIES	4,000.00	1,146.93	0.00	2,853.07	28.67
101-262.000-802.000	CONTRACTUAL SERVICES	3,500.00	1,440.00	720.00	2,060.00	41.14
101-262.000-805.001	ELECTION INSPECTORS COMPENSATION	6,000.00	3,797.56	2,071.26	2,202.44	63.29
101-262.000-851.001	MAIL/POSTAGE	6,000.00	0.00	0.00	6,000.00	0.00
101-262.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	150.00	0.00	0.00	150.00	0.00
101-262.000-902.000	PUBLISHING	750.00	403.20	0.00	346.80	53.76
101-262.000-909.000	MEALS	700.00	502.28	182.07	197.72	71.75
101-262.000-931.003	EQUIPMENT REPAIRS	500.00	0.00	0.00	500.00	0.00
Total Dept 262.000 - ELECTIONS		25,020.00	10,430.59	5,078.64	14,589.41	41.69
Dept 265.000 - BUILDINGS/GROUNDS						
101-265.000-702.000	WAGES-FULL TIME EMPLOYEES	6,000.00	9,977.53	2,564.03	(3,977.53)	166.29
101-265.000-704.001	WAGES-PART TIME EMPLOYEES	6,000.00	2,076.46	382.87	3,923.54	34.61
101-265.000-709.000	FICA	918.00	729.12	177.98	188.88	79.42
101-265.000-711.000	MEDICARE	87.00	170.56	41.63	(83.56)	196.05
101-265.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	700.00	498.90	128.21	201.10	71.27

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2022	MONTH 11/30/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-265.000-723.000	RETIREE HEALTH CARE-OPEB	500.00	256.46	67.23	243.54	51.29
101-265.000-752.000	SUPPLIES	750.00	287.17	69.00	462.83	38.29
101-265.000-755.000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-265.000-756.000	FURNISHINGS/HOUSEHOLD	2,000.00	0.00	0.00	2,000.00	0.00
101-265.000-802.000	CONTRACTUAL SERVICES	36,000.00	17,769.00	8,100.39	18,231.00	49.36
101-265.000-884.000	EQUIPMENT LEASE	7,500.00	2,663.60	502.45	4,836.40	35.51
101-265.000-915.000	MEMBERSHIPS	120.00	139.00	0.00	(19.00)	115.83
101-265.000-918.000	WATER	4,000.00	0.00	0.00	4,000.00	0.00
101-265.000-920.000	ELECTRIC	9,000.00	3,202.27	572.47	5,797.73	35.58
101-265.000-921.002	NATURAL GAS	5,500.00	909.58	238.86	4,590.42	16.54
101-265.000-930.000	LAND & BUILDING REPAIRS	50,000.00	16,762.67	522.08	33,237.33	33.53
101-265.000-948.000	COMPUTER SERVICES	17,000.00	7,874.98	1,308.00	9,125.02	46.32
Total Dept 265.000 - BUILDINGS/GROUNDS		146,575.00	63,317.30	14,675.20	83,257.70	43.20
Dept 266.000 - ATTORNEY/CORPORATION COUNSEL						
101-266.000-801.000	PROFESSIONAL SERVICES	45,000.00	25,038.51	5,625.75	19,961.49	55.64
Total Dept 266.000 - ATTORNEY/CORPORATION COUNSEL		45,000.00	25,038.51	5,625.75	19,961.49	55.64
Dept 270.000 - HUMAN RESOURCES DEPARTMENT						
101-270.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	242,640.00	90,180.80	18,036.16	152,459.20	37.17
101-270.000-723.000	RETIREE HEALTH CARE-OPEB	135,000.00	28,283.26	0.00	106,716.74	20.95
101-270.000-842.000	UNEMPLOYMENT CLAIMS	3,500.00	0.00	0.00	3,500.00	0.00
101-270.000-935.000	PROPERTY/VEHICLE LIABILITY INSURANCE	70,000.00	122,565.00	0.00	(52,565.00)	175.09
101-270.000-937.000	WORKERS COMPENSATION INSURANCE	9,000.00	4,052.00	2,026.00	4,948.00	45.02
Total Dept 270.000 - HUMAN RESOURCES DEPARTMENT		460,140.00	245,081.06	20,062.16	215,058.94	53.26
Dept 271.000 - SPECIAL PROJECTS						
101-271.000-752.000	SUPPLIES	3,000.00	7,011.25	4,526.00	(4,011.25)	233.71
101-271.000-752.100	SIDEWALK INCENTIVE PROGRAM	5,000.00	172.70	172.70	4,827.30	3.45
101-271.000-802.000	CONTRACTUAL SERVICES	20,000.00	9,400.00	800.00	10,600.00	47.00
101-271.000-925.000	HYDRANT USAGE	10,000.00	0.00	0.00	10,000.00	0.00
101-271.000-975.001	CAPITAL OUTLAY-PROPERTY ACQUISITION	0.00	25,239.51	0.00	(25,239.51)	100.00
101-271.000-995.001	INTERFUND TRANSFERS OUT	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 271.000 - SPECIAL PROJECTS		73,000.00	41,823.46	5,498.70	31,176.54	57.29
Dept 301.000 - POLICE						
101-301.000-702.000	WAGES-FULL TIME EMPLOYEES	480,000.00	199,522.11	35,510.75	280,477.89	41.57
101-301.000-704.001	WAGES-PART TIME EMPLOYEES	0.00	6,631.02	70.17	(6,631.02)	100.00
101-301.000-709.000	FICA	30,000.00	14,452.49	2,525.67	15,547.51	48.17
101-301.000-711.000	MEDICARE	7,000.00	3,380.00	590.69	3,620.00	48.29
101-301.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	12,000.00	5,000.00	1,500.00	7,000.00	41.67
101-301.000-713.000	OVERTIME	20,000.00	24,829.03	4,407.89	(4,829.03)	124.15
101-301.000-714.001	LONGEVITY PAY	1,050.00	1,050.00	0.00	0.00	100.00
101-301.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	12,000.00	8,642.79	1,458.87	3,357.21	72.02

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022	MONTH 11/30/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-301.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	35,000.00	18,572.10	2,589.79	16,427.90	53.06
101-301.000-721.001	CLOTHING ALLOWANCE	1,800.00	0.00	0.00	1,800.00	0.00
101-301.000-723.000	RETIREE HEALTH CARE-OPEB	4,500.00	2,885.00	577.00	1,615.00	64.11
101-301.000-726.000	LIFE INSURANCE	1,500.00	364.50	58.20	1,135.50	24.30
101-301.000-731.000	EMPLOYMENT SCREENING	500.00	248.00	0.00	252.00	49.60
101-301.000-752.000	SUPPLIES	1,500.00	332.29	38.93	1,167.71	22.15
101-301.000-755.000	OFFICE SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
101-301.000-756.000	FURNISHINGS/HOUSEHOLD	500.00	0.00	0.00	500.00	0.00
101-301.000-757.000	FIREARM SUPPLIES	2,000.00	1,119.00	0.00	881.00	55.95
101-301.000-759.000	GASOLINE	20,000.00	6,540.02	1,266.11	13,459.98	32.70
101-301.000-767.000	CLOTHING	4,000.00	6,636.13	1,200.87	(2,636.13)	165.90
101-301.000-791.000	SUBSCRIPTIONS AND PUBLICATIONS	100.00	0.00	0.00	100.00	0.00
101-301.000-802.000	CONTRACTUAL SERVICES	20,500.00	7,310.25	(383.40)	13,189.75	35.66
101-301.000-850.000	COMMUNICATIONS	10,000.00	3,994.05	889.04	6,005.95	39.94
101-301.000-851.001	MAIL/POSTAGE	150.00	0.00	0.00	150.00	0.00
101-301.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	300.00	0.00	0.00	300.00	0.00
101-301.000-880.000	COMMUNITY PROMOTION	200.00	0.00	0.00	200.00	0.00
101-301.000-884.000	EQUIPMENT LEASE	1,400.00	848.27	73.37	551.73	60.59
101-301.000-907.000	MICHIGAN JUSTICE TRAINING-302 FUNDS	1,000.00	395.00	0.00	605.00	39.50
101-301.000-909.000	MEALS	300.00	0.00	0.00	300.00	0.00
101-301.000-911.000	CONFERENCES & TRAINING	3,000.00	19.50	0.00	2,980.50	0.65
101-301.000-915.000	MEMBERSHIPS	315.00	115.00	0.00	200.00	36.51
101-301.000-916.000	LODGING	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-920.000	ELECTRIC	4,300.00	1,777.52	236.42	2,522.48	41.34
101-301.000-921.002	NATURAL GAS	1,000.00	109.89	0.00	890.11	10.99
101-301.000-930.000	LAND & BUILDING REPAIRS	1,000.00	1,743.93	0.00	(743.93)	174.39
101-301.000-932.000	VEHICLE REPAIRS & MAINTENANCE	6,000.00	460.00	0.00	5,540.00	7.67
101-301.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	200.00	0.00	0.00	200.00	0.00
101-301.000-955.000	MISCELLANEOUS	300.00	20.42	0.00	279.58	6.81
101-301.000-985.000	CAPITAL OUTLAY-EQUIPMENT	20,500.00	4,995.33	0.00	15,504.67	24.37
Total Dept 301.000 - POLICE		706,415.00	321,993.64	52,610.37	384,421.36	45.58
Dept 336.000 - FIRE						
101-336.000-802.000	CONTRACTUAL SERVICES	253,000.00	126,407.75	0.00	126,592.25	49.96
Total Dept 336.000 - FIRE		253,000.00	126,407.75	0.00	126,592.25	49.96
Dept 371.000 - INSPECTIONS/CODE ENFORCEMENT						
101-371.000-702.000	WAGES-FULL TIME EMPLOYEES	6,000.00	3,704.05	620.18	2,295.95	61.73
101-371.000-704.001	WAGES-PART TIME EMPLOYEES	13,000.00	4,843.11	714.00	8,156.89	37.25
101-371.000-709.000	FICA	1,178.00	517.41	80.36	660.59	43.92
101-371.000-711.000	MEDICARE	280.00	121.02	18.80	158.98	43.22
101-371.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	250.00	185.20	31.01	64.80	74.08
101-371.000-723.000	RETIREE HEALTH CARE-OPEB	200.00	126.94	23.08	73.06	63.47
101-371.000-755.000	OFFICE SUPPLIES	1,000.00	109.57	30.62	890.43	10.96
101-371.000-791.000	SUBSCRIPTIONS AND PUBLICATIONS	200.00	0.00	0.00	200.00	0.00
101-371.000-802.000	CONTRACTUAL SERVICES	45,000.00	23,487.79	4,473.29	21,512.21	52.20
101-371.000-850.000	COMMUNICATIONS	1,400.00	1,024.85	184.63	375.15	73.20
101-371.000-851.001	MAIL/POSTAGE	200.00	0.00	0.00	200.00	0.00

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-371.000-900.000	PRINTING	100.00	68.27	0.00	31.73	68.27
101-371.000-915.000	MEMBERSHIPS	100.00	0.00	0.00	100.00	0.00
101-371.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	750.00	0.00	0.00	750.00	0.00
Total Dept 371.000 - INSPECTIONS/CODE ENFORCEMENT		69,658.00	34,188.21	6,175.97	35,469.79	49.08
Dept 441.000 - GENERAL MAINTENANCE						
101-441.000-702.000	WAGES-FULL TIME EMPLOYEES	108,000.00	36,859.15	6,285.42	71,140.85	34.13
101-441.000-704.001	WAGES-PART TIME EMPLOYEES	20,000.00	5,878.31	1,005.64	14,121.69	29.39
101-441.000-709.000	FICA	8,000.00	2,596.81	442.27	5,403.19	32.46
101-441.000-711.000	MEDICARE	1,900.00	607.34	103.44	1,292.66	31.97
101-441.000-712.000	CASH IN LIEU OF BENEFITS (INS. OPT OUT)	7,500.00	0.00	0.00	7,500.00	0.00
101-441.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	3,200.00	1,433.73	167.02	1,766.27	44.80
101-441.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	26,700.00	13,083.80	4,076.32	13,616.20	49.00
101-441.000-722.001	FOOD ALLOWANCE	100.00	0.00	0.00	100.00	0.00
101-441.000-723.000	RETIREE HEALTH CARE-OPEB	1,200.00	528.14	89.15	671.86	44.01
101-441.000-726.000	LIFE INSURANCE	540.00	139.50	27.90	400.50	25.83
101-441.000-731.000	EMPLOYMENT SCREENING	300.00	249.00	88.00	51.00	83.00
101-441.000-752.000	SUPPLIES	1,000.00	367.34	201.79	632.66	36.73
101-441.000-755.000	OFFICE SUPPLIES	1,000.00	88.89	0.00	911.11	8.89
101-441.000-758.000	DIESEL FUEL	9,000.00	2,405.83	0.00	6,594.17	26.73
101-441.000-759.000	GASOLINE	12,000.00	8,305.85	0.00	3,694.15	69.22
101-441.000-767.000	CLOTHING	3,600.00	3,768.72	314.92	(168.72)	104.69
101-441.000-802.000	CONTRACTUAL SERVICES	2,000.00	2,564.95	0.00	(564.95)	128.25
101-441.000-826.000	CDL CONSORTIUM FEE	700.00	480.00	480.00	220.00	68.57
101-441.000-850.000	COMMUNICATIONS	6,700.00	2,181.99	427.49	4,518.01	32.57
101-441.000-851.001	MAIL/POSTAGE	150.00	0.00	0.00	150.00	0.00
101-441.000-861.000	TRANSPORTATION-MILEAGE REIMBURSEMENT	50.00	22.50	11.25	27.50	45.00
101-441.000-901.000	ADVERTISING	50.00	34.00	0.00	16.00	68.00
101-441.000-909.000	MEALS	100.00	0.00	0.00	100.00	0.00
101-441.000-911.000	CONFERENCES & TRAINING	800.00	0.00	0.00	800.00	0.00
101-441.000-915.000	MEMBERSHIPS	750.00	130.00	0.00	620.00	17.33
101-441.000-920.000	ELECTRIC	6,000.00	2,116.00	390.05	3,884.00	35.27
101-441.000-921.002	NATURAL GAS	5,500.00	395.92	0.00	5,104.08	7.20
101-441.000-931.003	EQUIPMENT REPAIRS	13,000.00	2,518.36	748.58	10,481.64	19.37
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE	22,000.00	3,068.89	110.23	18,931.11	13.95
101-441.000-934.000	OTHER REPAIRS AND MAINTENANCE	2,500.00	8.52	8.52	2,491.48	0.34
Total Dept 441.000 - GENERAL MAINTENANCE		264,340.00	89,833.54	14,977.99	174,506.46	33.98
Dept 448.000 - STREET LIGHTING						
101-448.000-926.000	STREET LIGHTING	85,000.00	33,640.43	7,096.43	51,359.57	39.58
Total Dept 448.000 - STREET LIGHTING		85,000.00	33,640.43	7,096.43	51,359.57	39.58
Dept 528.000 - RUBBISH COLLECTION/DISPOSAL						
101-528.000-802.000	CONTRACTUAL SERVICES	305,800.00	132,733.35	25,396.92	173,066.65	43.41

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 528.000 - RUBBISH COLLECTION/DISPOSAL		305,800.00	132,733.35	25,396.92	173,066.65	43.41
Dept 569.000 - WATERSHED COUNCIL						
101-569.000-704.001	WAGES-PART TIME EMPLOYEES	1,300.00	96.86	0.00	1,203.14	7.45
101-569.000-709.000	FICA	80.00	6.01	0.00	73.99	7.51
101-569.000-711.000	MEDICARE	20.00	1.41	0.00	18.59	7.05
101-569.000-801.000	PROFESSIONAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-569.000-885.000	PERMIT FEES	2,000.00	0.00	0.00	2,000.00	0.00
101-569.000-911.000	CONFERENCES & TRAINING	150.00	0.00	0.00	150.00	0.00
Total Dept 569.000 - WATERSHED COUNCIL		4,550.00	104.28	0.00	4,445.72	2.29
Dept 691.000 - SAFETY PROGRAM-EMPLOYEES						
101-691.000-752.000	SUPPLIES	2,300.00	574.00	234.00	1,726.00	24.96
101-691.000-931.003	EQUIPMENT REPAIRS	300.00	0.00	0.00	300.00	0.00
Total Dept 691.000 - SAFETY PROGRAM-EMPLOYEES		2,600.00	574.00	234.00	2,026.00	22.08
Dept 701.000 - PLANNING						
101-701.000-752.000	SUPPLIES-PLANNING	2,000.00	2,400.00	0.00	(400.00)	120.00
101-701.000-752.002	CED EXPENSE	0.00	(205.00)	855.00	205.00	100.00
101-701.000-801.000	PROFESSIONAL SERVICES	10,000.00	245.62	0.00	9,754.38	2.46
101-701.000-902.000	PUBLISHING	500.00	198.00	0.00	302.00	39.60
101-701.000-911.000	CONFERENCES & TRAINING	100.00	0.00	0.00	100.00	0.00
Total Dept 701.000 - PLANNING		12,600.00	2,638.62	855.00	9,961.38	20.94
Dept 702.000 - ZONING						
101-702.000-902.000	PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-702.000-911.000	CONFERENCES & TRAINING	50.00	0.00	0.00	50.00	0.00
Total Dept 702.000 - ZONING		550.00	0.00	0.00	550.00	0.00
Dept 756.000 - RECREATION/PARK FACILITIES						
101-756.000-702.000	WAGES-FULL TIME EMPLOYEES	25,500.00	14,244.79	2,066.27	11,255.21	55.86
101-756.000-704.001	WAGES-PART TIME EMPLOYEES	23,000.00	15,977.16	882.26	7,022.84	69.47
101-756.000-709.000	FICA	3,007.00	1,846.38	178.75	1,160.62	61.40
101-756.000-711.000	MEDICARE	800.00	431.80	41.79	368.20	53.98
101-756.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	1,200.00	712.25	103.31	487.75	59.35
101-756.000-723.000	RETIREE HEALTH CARE-OPEB	600.00	367.77	53.66	232.23	61.30
101-756.000-752.000	SUPPLIES	5,000.00	1,104.01	0.00	3,895.99	22.08
101-756.000-802.000	CONTRACTUAL SERVICES	7,000.00	2,696.64	0.00	4,303.36	38.52
101-756.000-802.001	CONTRACTUAL SERVICES-MARINER PARK	1,100.00	135.00	0.00	965.00	12.27
101-756.000-850.000	COMMUNICATIONS	1,150.00	369.99	73.67	780.01	32.17
101-756.000-920.000	ELECTRIC	2,400.00	848.88	148.21	1,551.12	35.37
101-756.000-920.001	ELECTRIC-MARINER PARK PAVILION	400.00	177.00	22.43	223.00	44.25
101-756.000-920.002	MARINE CITY MARINA	0.00	77.19	16.00	(77.19)	100.00
101-756.000-930.000	LAND & BUILDING REPAIRS	2,000.00	460.27	8.54	1,539.73	23.01

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-756.000-931.003	EQUIPMENT REPAIRS	500.00	24.30	0.00	475.70	4.86
101-756.000-934.000	OTHER REPAIRS AND MAINTENANCE	1,500.00	512.62	504.08	987.38	34.17
101-756.000-934.001	OTHER REPAIRS & MAINT-MARINER PARK	500.00	0.00	0.00	500.00	0.00
101-756.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	20,000.00	5,985.41	2,277.97	14,014.59	29.93
101-756.000-986.000	CAPITAL OUTLAY-GENERAL	274,000.00	0.00	0.00	274,000.00	0.00
Total Dept 756.000 - RECREATION/PARK FACILITIES		369,657.00	45,971.46	6,376.94	323,685.54	12.44
Dept 790.000 - LIBRARY						
101-790.000-802.000	CONTRACTUAL SERVICES	7,200.00	2,695.64	400.00	4,504.36	37.44
101-790.000-850.000	COMMUNICATIONS	1,400.00	616.83	122.72	783.17	44.06
101-790.000-920.000	ELECTRIC	6,600.00	2,761.82	447.60	3,838.18	41.85
101-790.000-921.002	NATURAL GAS	1,100.00	185.10	0.00	914.90	16.83
101-790.000-930.000	LAND & BUILDING REPAIRS	1,000.00	2,394.38	0.00	(1,394.38)	239.44
Total Dept 790.000 - LIBRARY		17,300.00	8,653.77	970.32	8,646.23	50.02
Dept 804.000 - MUSEUM						
101-804.000-702.000	WAGES-FULL TIME EMPLOYEES	500.00	52.42	52.42	447.58	10.48
101-804.000-704.001	WAGES-PART TIME EMPLOYEES	550.00	353.87	16.65	196.13	64.34
101-804.000-709.000	FICA	76.50	25.04	4.16	51.46	32.73
101-804.000-711.000	MEDICARE	20.00	5.84	0.97	14.16	29.20
101-804.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	50.00	2.62	2.62	47.38	5.24
101-804.000-723.000	RETIREE HEALTH CARE-OPEB	25.00	1.44	1.44	23.56	5.76
101-804.000-752.000	SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-804.000-802.000	CONTRACTUAL SERVICES	400.00	296.64	0.00	103.36	74.16
101-804.000-850.000	COMMUNICATIONS	1,700.00	657.15	268.18	1,042.85	38.66
101-804.000-920.000	ELECTRIC	950.00	300.62	51.59	649.38	31.64
101-804.000-921.002	NATURAL GAS	1,800.00	321.55	166.47	1,478.45	17.86
101-804.000-930.000	LAND & BUILDING REPAIRS	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 804.000 - MUSEUM		7,171.50	2,017.19	564.50	5,154.31	28.13
TOTAL EXPENDITURES		3,279,016.00	1,363,338.50	201,351.66	1,915,677.50	41.58
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		3,322,133.00	2,183,721.13	203,752.18	1,138,411.87	65.73
TOTAL EXPENDITURES		3,279,016.00	1,363,338.50	201,351.66	1,915,677.50	41.58
NET OF REVENUES & EXPENDITURES		43,117.00	820,382.63	2,400.52	(777,265.63)	1,902.69

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022 (NORMAL (ABNORMAL))	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 102 - GUY CENTER						
Revenues						
Dept 000.000						
102-000.000-673.001	SALE OF FIXED ASSETS	0.00	218,369.75	218,369.75	(218,369.75)	100.00
Total Dept 000.000		0.00	218,369.75	218,369.75	(218,369.75)	100.00
TOTAL REVENUES		0.00	218,369.75	218,369.75	(218,369.75)	100.00
Fund 102 - GUY CENTER:						
TOTAL REVENUES		0.00	218,369.75	218,369.75	(218,369.75)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	218,369.75	218,369.75	(218,369.75)	100.00

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2022	MONTH 11/30/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000.000						
202-000.000-546.000	STATE WEIGHT & GAS TAX	345,000.00	152,867.82	31,507.93	192,132.18	44.31
202-000.000-665.000	INTEREST	500.00	622.30	0.00	(122.30)	124.46
202-000.000-699.000	INTERFUND TRANSFERS IN	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000.000		350,500.00	153,490.12	31,507.93	197,009.88	43.79
TOTAL REVENUES		350,500.00	153,490.12	31,507.93	197,009.88	43.79
Expenditures						
Dept 450.000 - GENERAL ADMINISTRATION						
202-450.000-702.000	WAGES-FULL TIME EMPLOYEES	0.00	784.26	97.92	(784.26)	100.00
202-450.000-704.001	WAGES-PART TIME EMPLOYEES	1,250.00	881.08	97.92	368.92	70.49
202-450.000-709.000	FICA	95.00	102.57	12.16	(7.57)	107.97
202-450.000-711.000	MEDICARE	20.00	23.93	2.84	(3.93)	119.65
202-450.000-712.000	CASH IN LIEU OF BENEFITS(INST. OPT OUT)	1,000.00	0.00	0.00	1,000.00	0.00
202-450.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	0.00	30.00	0.00	(30.00)	100.00
202-450.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	12,000.00	4,363.60	872.72	7,636.40	36.36
202-450.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	4,520.00	2,180.62	679.38	2,339.38	48.24
202-450.000-723.000	RETIREE HEALTH CARE-OPEB	7,525.00	1,713.46	0.00	5,811.54	22.77
202-450.000-726.000	LIFE INSURANCE	90.00	23.25	4.65	66.75	25.83
202-450.000-801.000	PROFESSIONAL SERVICES	600.00	0.00	0.00	600.00	0.00
202-450.000-940.000	RENTALS-EQUIPMENT	2,000.00	0.00	0.00	2,000.00	0.00
202-450.000-995.001	INTERFUND TRANSFERS OUT	165,250.00	45,953.88	0.00	119,296.12	27.81
Total Dept 450.000 - GENERAL ADMINISTRATION		194,350.00	56,056.65	1,767.59	138,293.35	28.84
Dept 451.000 - DRAINS-STORM SEWERS						
202-451.000-702.000	WAGES-FULL TIME EMPLOYEES	1,700.00	52.42	0.00	1,647.58	3.08
202-451.000-704.001	WAGES-PART TIME EMPLOYEES	500.00	0.00	0.00	500.00	0.00
202-451.000-709.000	FICA	140.00	3.17	0.00	136.83	2.26
202-451.000-711.000	MEDICARE	35.00	0.74	0.00	34.26	2.11
202-451.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	70.00	2.62	0.00	67.38	3.74
202-451.000-723.000	RETIREE HEALTH CARE-OPEB	40.00	1.37	0.00	38.63	3.43
202-451.000-761.000	ROAD/STREET MATERIAL	1,000.00	0.00	0.00	1,000.00	0.00
202-451.000-934.000	OTHER REPAIRS AND MAINTENANCE	2,000.00	169.10	0.00	1,830.90	8.46
Total Dept 451.000 - DRAINS-STORM SEWERS		5,485.00	229.42	0.00	5,255.58	4.18
Dept 452.000 - ROUTINE MAINTENANCE						
202-452.000-702.000	WAGES-FULL TIME EMPLOYEES	6,500.00	2,341.75	0.00	4,158.25	36.03
202-452.000-704.001	WAGES-PART TIME EMPLOYEES	1,000.00	33.29	0.00	966.71	3.33
202-452.000-709.000	FICA	470.00	142.18	0.00	327.82	30.25
202-452.000-711.000	MEDICARE	110.00	33.26	0.00	76.74	30.24
202-452.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	200.00	117.09	0.00	82.91	58.55
202-452.000-723.000	RETIREE HEALTH CARE-OPEB	100.00	63.44	0.00	36.56	63.44
202-452.000-752.000	SUPPLIES	100.00	0.00	0.00	100.00	0.00
202-452.000-761.000	ROAD/STREET MATERIAL	2,500.00	(893.88)	0.00	3,393.88	(35.76)
202-452.000-934.000	OTHER REPAIRS AND MAINTENANCE	7,000.00	2,871.47	0.00	4,128.53	41.02

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 452.000 - ROUTINE MAINTENANCE		17,980.00	4,708.60	0.00	13,271.40	26.19
Dept 453.000 - BRIDGE MAINTENANCE						
202-453.000-702.000	WAGES-FULL TIME EMPLOYEES	1,500.00	623.87	0.00	876.13	41.59
202-453.000-704.001	WAGES-PART TIME EMPLOYEES	1,200.00	509.20	16.65	690.80	42.43
202-453.000-709.000	FICA	180.00	68.84	1.03	111.16	38.24
202-453.000-711.000	MEDICARE	40.00	16.10	0.24	23.90	40.25
202-453.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	35.00	31.19	0.00	3.81	89.11
202-453.000-723.000	RETIREE HEALTH CARE-OPEB	25.00	16.92	0.00	8.08	67.68
202-453.000-752.000	SUPPLIES	400.00	0.00	0.00	400.00	0.00
202-453.000-802.000	CONTRACTUAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
202-453.000-920.000	ELECTRIC	700.00	274.87	65.07	425.13	39.27
202-453.000-934.000	OTHER REPAIRS AND MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 453.000 - BRIDGE MAINTENANCE		6,080.00	1,540.99	82.99	4,539.01	25.35
Dept 455.000 - ICE AND SNOW CONTROL						
202-455.000-702.000	WAGES-FULL TIME EMPLOYEES	7,500.00	0.00	0.00	7,500.00	0.00
202-455.000-704.001	WAGES-PART TIME EMPLOYEES	1,000.00	0.00	0.00	1,000.00	0.00
202-455.000-709.000	FICA	527.00	0.00	0.00	527.00	0.00
202-455.000-711.000	MEDICARE	123.25	0.00	0.00	123.25	0.00
202-455.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	300.00	0.00	0.00	300.00	0.00
202-455.000-723.000	RETIREE HEALTH CARE-OPEB	150.00	0.00	0.00	150.00	0.00
202-455.000-761.000	ROAD/STREET MATERIAL	10,500.00	5,671.48	0.00	4,828.52	54.01
Total Dept 455.000 - ICE AND SNOW CONTROL		20,100.25	5,671.48	0.00	14,428.77	28.22
Dept 456.000 - TRAFFIC SERVICE						
202-456.000-702.000	WAGES-FULL TIME EMPLOYEES	1,300.00	202.05	123.93	1,097.95	15.54
202-456.000-704.001	WAGES-PART TIME EMPLOYEES	500.00	0.00	0.00	500.00	0.00
202-456.000-709.000	FICA	100.00	12.12	7.49	87.88	12.12
202-456.000-711.000	MEDICARE	35.00	2.84	1.75	32.16	8.11
202-456.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	25.00	10.10	6.20	14.90	40.40
202-456.000-723.000	RETIREE HEALTH CARE-OPEB	25.00	5.13	3.07	19.87	20.52
202-456.000-752.000	SUPPLIES	1,000.00	195.12	0.00	804.88	19.51
202-456.000-802.000	CONTRACTUAL SERVICES	300.00	108.47	3.72	191.53	36.16
Total Dept 456.000 - TRAFFIC SERVICE		3,285.00	535.83	146.16	2,749.17	16.31
Dept 464.000 - NON MOTORIZED TRANSPORTATION						
202-464.000-702.000	WAGES-FULL TIME EMPLOYEES	1,000.00	110.16	0.00	889.84	11.02
202-464.000-704.001	WAGES-PART TIME EMPLOYEES	500.00	0.00	0.00	500.00	0.00
202-464.000-709.000	FICA	100.00	6.65	0.00	93.35	6.65
202-464.000-711.000	MEDICARE	25.00	1.56	0.00	23.44	6.24
202-464.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	0.00	5.51	0.00	(5.51)	100.00
202-464.000-723.000	RETIREE HEALTH CARE-OPEB	0.00	2.88	0.00	(2.88)	100.00
202-464.000-752.000	SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00

PERIOD ENDING 11/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	11/30/2022	MONTH 11/30/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
202-464.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 464.000 - NON MOTORIZED TRANSPORTATION		5,125.00	126.76	0.00	4,998.24	2.47
Dept 522.000 - STREET CLEANING						
202-522.000-702.000	WAGES-FULL TIME EMPLOYEES	1,950.00	1,336.71	497.99	613.29	68.55
202-522.000-709.000	FICA	125.00	79.38	29.56	45.62	63.50
202-522.000-711.000	MEDICARE	30.00	18.56	6.91	11.44	61.87
202-522.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	75.00	66.82	24.90	8.18	89.09
202-522.000-723.000	RETIREE HEALTH CARE-OPEB	50.00	35.03	13.70	14.97	70.06
202-522.000-752.000	SUPPLIES	650.00	195.00	0.00	455.00	30.00
202-522.000-802.000	CONTRACTUAL SERVICES	1,000.00	65.00	0.00	935.00	6.50
202-522.000-884.000	EQUIPMENT LEASE	29,053.00	29,035.00	0.00	18.00	99.94
202-522.000-931.003	EQUIPMENT REPAIRS	950.00	0.00	0.00	950.00	0.00
202-522.000-992.000	INTEREST EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 522.000 - STREET CLEANING		34,883.00	30,831.50	573.06	4,051.50	88.39
TOTAL EXPENDITURES		287,288.25	99,701.23	2,569.80	187,587.02	34.70
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		350,500.00	153,490.12	31,507.93	197,009.88	43.79
TOTAL EXPENDITURES		287,288.25	99,701.23	2,569.80	187,587.02	34.70
NET OF REVENUES & EXPENDITURES		63,211.75	53,788.89	28,938.13	9,422.86	85.09

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000.000						
203-000.000-546.000	STATE WEIGHT & GAS TAX	131,000.00	58,575.37	12,073.33	72,424.63	44.71
203-000.000-665.000	INTEREST	500.00	0.00	0.00	500.00	0.00
203-000.000-699.000	INTERFUND TRANSFERS IN	170,250.00	45,953.88	0.00	124,296.12	26.99
Total Dept 000.000		301,750.00	104,529.25	12,073.33	197,220.75	34.64
TOTAL REVENUES		301,750.00	104,529.25	12,073.33	197,220.75	34.64
Expenditures						
Dept 450.000 - GENERAL ADMINISTRATION						
203-450.000-704.001	WAGES-PART TIME EMPLOYEES	1,250.00	881.13	97.92	368.87	70.49
203-450.000-709.000	FICA	80.00	54.29	6.08	25.71	67.86
203-450.000-711.000	MEDICARE	20.00	12.68	1.42	7.32	63.40
203-450.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	0.00	15.00	0.00	(15.00)	100.00
203-450.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	23,000.00	8,727.15	1,745.43	14,272.85	37.94
203-450.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	6,050.00	3,270.96	1,019.08	2,779.04	54.07
203-450.000-723.000	RETIREE HEALTH CARE-OPEB	10,000.00	2,560.95	0.00	7,439.05	25.61
203-450.000-726.000	LIFE INSURANCE	160.00	34.90	6.98	125.10	21.81
203-450.000-801.000	PROFESSIONAL SERVICES	600.00	7,126.12	0.00	(6,526.12)	1,187.69
203-450.000-940.000	RENTALS-EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 450.000 - GENERAL ADMINISTRATION		42,660.00	22,683.18	2,876.91	19,976.82	53.17
Dept 451.000 - DRAINS-STORM SEWERS						
203-451.000-702.000	WAGES-FULL TIME EMPLOYEES	7,000.00	712.31	296.29	6,287.69	10.18
203-451.000-704.001	WAGES-PART TIME EMPLOYEES	1,000.00	0.00	0.00	1,000.00	0.00
203-451.000-709.000	FICA	500.00	42.95	17.89	457.05	8.59
203-451.000-711.000	MEDICARE	120.00	10.06	4.19	109.94	8.38
203-451.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	350.00	35.62	14.81	314.38	10.18
203-451.000-723.000	RETIREE HEALTH CARE-OPEB	100.00	18.53	7.71	81.47	18.53
203-451.000-752.000	SUPPLIES	50.00	0.00	0.00	50.00	0.00
203-451.000-761.000	ROAD/STREET MATERIAL	2,500.00	0.00	0.00	2,500.00	0.00
203-451.000-802.000	CONTRACTUAL SERVICES	6,500.00	0.00	0.00	6,500.00	0.00
203-451.000-934.000	OTHER REPAIRS AND MAINTENANCE	2,000.00	390.65	78.63	1,609.35	19.53
Total Dept 451.000 - DRAINS-STORM SEWERS		20,120.00	1,210.12	419.52	18,909.88	6.01
Dept 452.000 - ROUTINE MAINTENANCE						
203-452.000-702.000	WAGES-FULL TIME EMPLOYEES	9,500.00	4,634.69	123.93	4,865.31	48.79
203-452.000-704.001	WAGES-PART TIME EMPLOYEES	3,500.00	999.26	0.00	2,500.74	28.55
203-452.000-709.000	FICA	825.00	340.64	7.49	484.36	41.29
203-452.000-711.000	MEDICARE	180.00	79.67	1.75	100.33	44.26
203-452.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	460.00	231.73	6.20	228.27	50.38
203-452.000-723.000	RETIREE HEALTH CARE-OPEB	250.00	113.26	3.07	136.74	45.30
203-452.000-752.000	SUPPLIES	100.00	0.00	0.00	100.00	0.00
203-452.000-761.000	ROAD/STREET MATERIAL	2,500.00	0.00	0.00	2,500.00	0.00
203-452.000-934.000	OTHER REPAIRS AND MAINTENANCE	9,000.00	2,902.60	0.00	6,097.40	32.25

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
Total Dept 452.000 - ROUTINE MAINTENANCE		26,315.00	9,301.85	142.44	17,013.15	35.35
Dept 455.000 - ICE AND SNOW CONTROL						
203-455.000-702.000	WAGES-FULL TIME EMPLOYEES	8,500.00	0.00	0.00	8,500.00	0.00
203-455.000-704.001	WAGES-PART TIME EMPLOYEES	1,200.00	0.00	0.00	1,200.00	0.00
203-455.000-709.000	FICA	742.05	0.00	0.00	742.05	0.00
203-455.000-711.000	MEDICARE	150.00	0.00	0.00	150.00	0.00
203-455.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	370.00	0.00	0.00	370.00	0.00
203-455.000-723.000	RETIREE HEALTH CARE-OPEB	150.00	0.00	0.00	150.00	0.00
203-455.000-761.000	ROAD/STREET MATERIAL	14,000.00	5,671.49	0.00	8,328.51	40.51
Total Dept 455.000 - ICE AND SNOW CONTROL		25,112.05	5,671.49	0.00	19,440.56	22.58
Dept 456.000 - TRAFFIC SERVICE						
203-456.000-702.000	WAGES-FULL TIME EMPLOYEES	1,500.00	344.53	0.00	1,155.47	22.97
203-456.000-704.001	WAGES-PART TIME EMPLOYEES	600.00	16.65	0.00	583.35	2.78
203-456.000-709.000	FICA	160.65	21.71	0.00	138.94	13.51
203-456.000-711.000	MEDICARE	30.00	5.08	0.00	24.92	16.93
203-456.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	50.00	17.23	0.00	32.77	34.46
203-456.000-723.000	RETIREE HEALTH CARE-OPEB	50.00	9.03	0.00	40.97	18.06
203-456.000-752.000	SUPPLIES	1,700.00	47.94	0.00	1,652.06	2.82
Total Dept 456.000 - TRAFFIC SERVICE		4,090.65	462.17	0.00	3,628.48	11.30
Dept 464.000 - NON MOTORIZED TRANSPORTATION						
203-464.000-702.000	WAGES-FULL TIME EMPLOYEES	2,000.00	638.80	0.00	1,361.20	31.94
203-464.000-704.001	WAGES-PART TIME EMPLOYEES	1,300.00	439.00	66.59	861.00	33.77
203-464.000-709.000	FICA	225.00	65.54	4.13	159.46	29.13
203-464.000-711.000	MEDICARE	50.00	15.34	0.97	34.66	30.68
203-464.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	20.00	31.93	0.00	(11.93)	159.65
203-464.000-723.000	RETIREE HEALTH CARE-OPEB	120.00	16.87	0.00	103.13	14.06
203-464.000-752.000	SUPPLIES	2,500.00	7.50	0.00	2,492.50	0.30
203-464.000-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	1,300.00	0.00	0.00	1,300.00	0.00
Total Dept 464.000 - NON MOTORIZED TRANSPORTATION		7,515.00	1,214.98	71.69	6,300.02	16.17
Dept 522.000 - STREET CLEANING						
203-522.000-702.000	WAGES-FULL TIME EMPLOYEES	6,500.00	3,774.24	2,489.95	2,725.76	58.07
203-522.000-709.000	FICA	425.00	223.89	147.86	201.11	52.68
203-522.000-711.000	MEDICARE	80.00	52.36	34.59	27.64	65.45
203-522.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	320.00	188.72	124.50	131.28	58.98
203-522.000-723.000	RETIREE HEALTH CARE-OPEB	150.00	103.71	68.51	46.29	69.14
203-522.000-752.000	SUPPLIES	1,200.00	195.00	0.00	1,005.00	16.25
203-522.000-802.000	CONTRACTUAL SERVICES	1,200.00	65.00	0.00	1,135.00	5.42
203-522.000-884.000	EQUIPMENT LEASE	29,035.00	29,035.00	0.00	0.00	100.00
203-522.000-931.003	EQUIPMENT REPAIRS	1,000.00	0.00	0.00	1,000.00	0.00
203-522.000-992.000	INTEREST EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022	MONTH 11/30/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
Total Dept 522.000 - STREET CLEANING		40,910.00	33,637.92	2,865.41	7,272.08	82.22
TOTAL EXPENDITURES		166,722.70	74,181.71	6,375.97	92,540.99	44.49
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		301,750.00	104,529.25	12,073.33	197,220.75	34.64
TOTAL EXPENDITURES		166,722.70	74,181.71	6,375.97	92,540.99	44.49
NET OF REVENUES & EXPENDITURES		135,027.30	30,347.54	5,697.36	104,679.76	22.48

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR MONTH 11/30/2022	AVAILABLE		% BGD USED
		2022-23 AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)		NORMAL	BALANCE (ABNORMAL)	
Fund 209 - CEMETERY FUND							
Revenues							
Dept 000.000							
209-000.000-491.000	CEMETERY BURIAL	8,000.00	4,400.00	930.00	3,600.00	55.00	
209-000.000-492.000	FOUNDATIONS	2,000.00	660.00	260.00	1,340.00	33.00	
209-000.000-665.000	INTEREST	60.00	(8.54)	0.00	68.54	(14.23)	
209-000.000-680.000	CEMETERY LOT SALES	4,000.00	1,200.00	0.00	2,800.00	30.00	
209-000.000-680.001	CEMETERY COLUMBARIUM NICHE SALES	1,000.00	625.00	625.00	375.00	62.50	
209-000.000-699.000	INTERFUND TRANSFERS IN	25,000.00	0.00	0.00	25,000.00	0.00	
Total Dept 000.000		40,060.00	6,876.46	1,815.00	33,183.54	17.17	
TOTAL REVENUES		40,060.00	6,876.46	1,815.00	33,183.54	17.17	
Expenditures							
Dept 000.000							
209-000.000-702.000	WAGES-FULL TIME EMPLOYEES	9,500.00	3,470.93	491.52	6,029.07	36.54	
209-000.000-704.001	WAGES-PART TIME EMPLOYEES	8,700.00	3,253.71	83.23	5,446.29	37.40	
209-000.000-709.000	FICA	1,240.00	409.93	34.66	830.07	33.06	
209-000.000-711.000	MEDICARE	290.00	95.89	8.12	194.11	33.07	
209-000.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	500.00	173.54	24.57	326.46	34.71	
209-000.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	6,480.00	2,909.05	581.81	3,570.95	44.89	
209-000.000-723.000	RETIREE HEALTH CARE-OPEB	3,710.00	1,276.40	12.64	2,433.60	34.40	
209-000.000-752.000	SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00	
209-000.000-802.000	CONTRACTUAL SERVICES	4,000.00	1,865.00	0.00	2,135.00	46.63	
209-000.000-902.000	PUBLISHING	60.00	0.00	0.00	60.00	0.00	
209-000.000-920.000	ELECTRIC	550.00	284.70	79.97	265.30	51.76	
209-000.000-933.000	BUILDING REPAIR	1,000.00	867.47	0.00	132.53	86.75	
209-000.000-934.000	OTHER REPAIRS AND MAINTENANCE	500.00	0.00	0.00	500.00	0.00	
Total Dept 000.000		38,030.00	14,606.62	1,316.52	23,423.38	38.41	
TOTAL EXPENDITURES		38,030.00	14,606.62	1,316.52	23,423.38	38.41	
Fund 209 - CEMETERY FUND:							
TOTAL REVENUES		40,060.00	6,876.46	1,815.00	33,183.54	17.17	
TOTAL EXPENDITURES		38,030.00	14,606.62	1,316.52	23,423.38	38.41	
NET OF REVENUES & EXPENDITURES		2,030.00	(7,730.16)	498.48	9,760.16	380.80	

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2022	MONTH 11/30/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 265 - DRUG LAW ENFORCEMENT FUND						
Revenues						
Dept 000.000						
265-000.000-658.000	DRUG FORFEITURE FUNDS	500.00	375.00	0.00	125.00	75.00
Total Dept 000.000		<u>500.00</u>	<u>375.00</u>	<u>0.00</u>	<u>125.00</u>	<u>75.00</u>
TOTAL REVENUES		<u>500.00</u>	<u>375.00</u>	<u>0.00</u>	<u>125.00</u>	<u>75.00</u>
Expenditures						
Dept 000.000						
265-000.000-958.000	DRUG ENFORCEMENT	500.00	0.00	0.00	500.00	0.00
Total Dept 000.000		<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
Fund 265 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES		500.00	375.00	0.00	125.00	75.00
TOTAL EXPENDITURES		500.00	0.00	0.00	500.00	0.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>375.00</u>	<u>0.00</u>	<u>(375.00)</u>	<u>100.00</u>

PERIOD ENDING 11/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	11/30/2022	MONTH 11/30/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 309 - BROWNFIELD REDEVELOPMENT						
Expenditures						
Dept 000.000						
309-000.000-991.000	PRINCIPAL PAYMENT	27,391.41	0.00	0.00	27,391.41	0.00
Total Dept 000.000		<u>27,391.41</u>	<u>0.00</u>	<u>0.00</u>	<u>27,391.41</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>27,391.41</u>	<u>0.00</u>	<u>0.00</u>	<u>27,391.41</u>	<u>0.00</u>
Fund 309 - BROWNFIELD REDEVELOPMENT :						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<u>27,391.41</u>	<u>0.00</u>	<u>0.00</u>	<u>27,391.41</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>(27,391.41)</u>	<u>0.00</u>	<u>0.00</u>	<u>(27,391.41)</u>	<u>0.00</u>

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2022 (NORMAL (ABNORMAL))	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 401 - CAPITAL PROJECTS FUND						
Revenues						
Dept 000.000						
401-000.000-665.000	INTEREST	40.00	(4.19)	0.00	44.19	(10.48)
Total Dept 000.000		40.00	(4.19)	0.00	44.19	(10.48)
TOTAL REVENUES		40.00	(4.19)	0.00	44.19	(10.48)
Expenditures						
Dept 000.000						
401-000.000-805.000	SERVICE CHARGES	40.00	0.00	0.00	40.00	0.00
Total Dept 000.000		40.00	0.00	0.00	40.00	0.00
TOTAL EXPENDITURES		40.00	0.00	0.00	40.00	0.00
Fund 401 - CAPITAL PROJECTS FUND:						
TOTAL REVENUES		40.00	(4.19)	0.00	44.19	10.48
TOTAL EXPENDITURES		40.00	0.00	0.00	40.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	(4.19)	0.00	4.19	100.00

PERIOD ENDING 11/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER/SEWER FUND						
Revenues						
Dept 536.000 - WASTEWATER DEPARTMENT REVENUES						
592-536.000-412.000	DELINQUENT PERSONAL PROPERTY	100.00	0.00	0.00	100.00	0.00
592-536.000-445.000	PENALTIES AND INTEREST ON TAXES	50.00	0.00	0.00	50.00	0.00
592-536.000-490.002	SEWER DEPARTMENT PERMITS	2,400.00	4,800.00	0.00	(2,400.00)	200.00
592-536.000-636.000	READY TO SERVE FEE	150,000.00	61,720.44	10,393.14	88,279.56	41.15
592-536.000-642.000	METERED SALES	440,000.00	229,699.00	39,819.51	210,301.00	52.20
592-536.000-642.100	UNMETERED SALES-CITY BUILDINGS	2,000.00	0.00	0.00	2,000.00	0.00
592-536.000-643.000	DEBT SERVICE COLLECTION	0.00	11,921.45	1,964.65	(11,921.45)	100.00
592-536.000-643.001	CAPITAL IMPROVEMENT FEE	27,900.00	0.00	0.00	27,900.00	0.00
592-536.000-644.000	SEWER CONTRACT	136,000.00	55,336.00	0.00	80,664.00	40.69
592-536.000-665.000	INTEREST	1,600.00	(73.62)	0.00	1,673.62	(4.60)
592-536.000-676.004	INSURANCE PREMIUM CONTRIBUTION	1,800.00	0.00	0.00	1,800.00	0.00
Total Dept 536.000 - WASTEWATER DEPARTMENT REVENUES		761,850.00	363,403.27	52,177.30	398,446.73	47.70
Dept 537.000 - WATER DEPARTMENT REVENUES						
592-537.000-445.000	PENALTIES AND INTEREST ON TAXES	50.00	0.00	0.00	50.00	0.00
592-537.000-490.001	WATER DEPARTMENT PERMITS	100.00	7,310.00	1,510.00	(7,210.00)	7,310.00
592-537.000-636.000	READY TO SERVE FEE	97,000.00	41,200.10	6,928.74	55,799.90	42.47
592-537.000-637.000	DRINKING WATER MONITORING FEE	29,200.00	12,466.63	2,178.62	16,733.37	42.69
592-537.000-642.000	METERED SALES	975,000.00	470,970.82	52,488.40	504,029.18	48.30
592-537.000-642.100	UNMETERED SALES-CITY BUILDINGS	2,000.00	0.00	0.00	2,000.00	0.00
592-537.000-643.000	DEBT SERVICE COLLECTION	110,600.00	51,006.04	8,086.18	59,593.96	46.12
592-537.000-645.000	WATER METER SALES	250.00	1,398.00	0.00	(1,148.00)	559.20
592-537.000-650.000	MISCELLANEOUS REVENUE	1,000.00	75.00	0.00	925.00	7.50
592-537.000-665.000	INTEREST	1,000.00	(73.67)	0.00	1,073.67	(7.37)
592-537.000-667.004	HYDRANT USE REVENUE	10,000.00	0.00	0.00	10,000.00	0.00
592-537.000-676.004	INSURANCE PREMIUM CONTRIBUTION	3,300.00	250.00	50.00	3,050.00	7.58
Total Dept 537.000 - WATER DEPARTMENT REVENUES		1,229,500.00	584,602.92	71,241.94	644,897.08	47.55
TOTAL REVENUES		1,991,350.00	948,006.19	123,419.24	1,043,343.81	47.61
Expenditures						
Dept 543.000 - GENERAL ADMINISTRATIVE (SEWER)						
592-543.000-702.000	WAGES-FULL TIME EMPLOYEES	40,000.00	20,276.91	3,634.17	19,723.09	50.69
592-543.000-704.001	WAGES-PART TIME EMPLOYEES	15,000.00	2,841.95	293.76	12,158.05	18.95
592-543.000-709.000	FICA	3,300.00	1,415.62	239.94	1,884.38	42.90
592-543.000-711.000	MEDICARE	800.00	331.11	56.12	468.89	41.39
592-543.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	300.00	0.00	0.00	300.00	0.00
592-543.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	1,800.00	1,068.75	181.70	731.25	59.38
592-543.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	48,350.00	15,999.80	3,199.96	32,350.20	33.09
592-543.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	5,500.00	2,665.98	789.06	2,834.02	48.47
592-543.000-723.000	RETIREE HEALTH CARE-OPEB	12,000.00	3,151.81	52.77	8,848.19	26.27
592-543.000-726.000	LIFE INSURANCE	170.00	59.02	12.18	110.98	34.72
592-543.000-755.000	OFFICE SUPPLIES	700.00	59.97	14.29	640.03	8.57
592-543.000-801.000	PROFESSIONAL SERVICES	5,000.00	1,358.46	1,358.46	3,641.54	27.17
592-543.000-802.000	CONTRACTUAL SERVICES	10,000.00	4,700.00	0.00	5,300.00	47.00
592-543.000-827.000	SERVICE CHARGES	200.00	(17.98)	0.00	217.98	(8.99)
592-543.000-850.000	COMMUNICATIONS	450.00	324.95	54.83	125.05	72.21

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGDG USED
		2022-23 AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	11/30/2022 NORMAL (ABNORMAL)	BALANCE		
Fund 592 - WATER/SEWER FUND								
Expenditures								
592-543.000-851.001	MAIL/POSTAGE	4,000.00	0.00	0.00		4,000.00		0.00
592-543.000-900.000	PRINTING	900.00	579.29	0.00		320.71		64.37
592-543.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	3,800.00	1,380.75	0.00		2,419.25		36.34
592-543.000-935.000	PROPERTY/VEHICLE LIABILITY INSURANCE	15,500.00	0.00	0.00		15,500.00		0.00
592-543.000-937.000	WORKERS COMPENSATION INSURANCE	1,050.00	0.00	0.00		1,050.00		0.00
Total Dept 543.000 - GENERAL ADMINISTRATIVE (SEWER)		168,820.00	56,196.39	9,887.24		112,623.61		33.29
Dept 544.000 - SYSTEM MAINTENANCE (SEWER)								
592-544.000-702.000	WAGES-FULL TIME EMPLOYEES	13,000.00	3,427.61	241.44		9,572.39		26.37
592-544.000-704.001	WAGES-PART TIME EMPLOYEES	1,200.00	0.00	0.00		1,200.00		0.00
592-544.000-709.000	FICA	900.00	205.87	14.47		694.13		22.87
592-544.000-711.000	MEDICARE	210.00	48.14	3.39		161.86		22.92
592-544.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	400.00	171.38	12.07		228.62		42.85
592-544.000-723.000	RETIREE HEALTH CARE-OPEB	250.00	90.25	6.50		159.75		36.10
592-544.000-752.000	SUPPLIES	500.00	0.00	0.00		500.00		0.00
592-544.000-755.000	OFFICE SUPPLIES	500.00	0.00	0.00		500.00		0.00
592-544.000-761.000	ROAD/STREET MATERIAL	2,000.00	0.00	0.00		2,000.00		0.00
592-544.000-884.000	EQUIPMENT LEASE	28,799.01	28,799.01	0.00		0.00		100.00
592-544.000-884.001	CAPITAL IMPROVEMENT FUND	27,900.00	0.00	0.00		27,900.00		0.00
592-544.000-911.000	CONFERENCES & TRAINING	650.00	0.00	0.00		650.00		0.00
592-544.000-915.000	MEMBERSHIPS	1,100.00	130.00	0.00		970.00		11.82
592-544.000-931.003	EQUIPMENT REPAIRS	1,000.00	0.00	0.00		1,000.00		0.00
592-544.000-934.000	OTHER REPAIRS AND MAINTENANCE	22,000.00	1,068.86	142.80		20,931.14		4.86
592-544.000-992.000	INTEREST EXPENSE	5,000.00	4,712.73	0.00		287.27		94.25
Total Dept 544.000 - SYSTEM MAINTENANCE (SEWER)		105,409.01	38,653.85	420.67		66,755.16		36.67
Dept 545.000 - WASTEWATER TREATMENT PLANT								
592-545.000-702.000	WAGES-FULL TIME EMPLOYEES	28,000.00	15,155.58	1,978.36		12,844.42		54.13
592-545.000-704.001	WAGES-PART TIME EMPLOYEES	4,000.00	864.17	99.88		3,135.83		21.60
592-545.000-709.000	FICA	2,448.00	974.44	126.71		1,473.56		39.81
592-545.000-711.000	MEDICARE	464.00	227.91	29.63		236.09		49.12
592-545.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	325.00	515.66	25.29		(190.66)		158.66
592-545.000-723.000	RETIREE HEALTH CARE-OPEB	28,500.00	9,974.01	13.70		18,525.99		35.00
592-545.000-752.000	SUPPLIES	1,000.00	0.00	0.00		1,000.00		0.00
592-545.000-753.001	PROCESS CHEMICALS	14,400.00	7,486.92	0.00		6,913.08		51.99
592-545.000-755.000	OFFICE SUPPLIES	500.00	0.00	0.00		500.00		0.00
592-545.000-762.000	LAB SUPPLY	5,000.00	2,093.38	0.00		2,906.62		41.87
592-545.000-802.000	CONTRACTUAL SERVICES	218,000.00	95,192.09	19,020.46		122,807.91		43.67
592-545.000-802.100	BIOSOLIDS REMOVAL	70,000.00	7,486.73	0.00		62,513.27		10.70
592-545.000-806.000	LANDFILL APPLICATION & GENERATION FEES	2,500.00	0.00	0.00		2,500.00		0.00
592-545.000-822.000	PERMIT FEES	5,500.00	0.00	0.00		5,500.00		0.00
592-545.000-850.000	COMMUNICATIONS	2,550.00	1,034.99	206.38		1,515.01		40.59
592-545.000-851.001	MAIL/POSTAGE	100.00	0.00	0.00		100.00		0.00
592-545.000-915.000	MEMBERSHIPS	150.00	130.00	0.00		20.00		86.67
592-545.000-920.000	ELECTRIC	74,500.00	30,234.99	5,765.51		44,265.01		40.58
592-545.000-921.002	NATURAL GAS	6,500.00	884.11	0.00		5,615.89		13.60
592-545.000-930.000	LAND & BUILDING REPAIRS	5,000.00	123.06	0.00		4,876.94		2.46
592-545.000-931.003	EQUIPMENT REPAIRS	117,000.00	1,356.31	86.88		115,643.69		1.16
592-545.000-934.000	OTHER REPAIRS AND MAINTENANCE	6,000.00	1,056.26	43.67		4,943.74		17.60

PERIOD ENDING 11/30/2022

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR MONTH 11/30/2022	AVAILABLE		% BGDG USED
		2022-23 AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)		BALANCE NORMAL (ABNORMAL)		
Fund 592 - WATER/SEWER FUND							
Expenditures							
Total Dept 545.000 - WASTEWATER TREATMENT PLANT		592,437.00	174,790.61	27,396.47	417,646.39	29.50	
Dept 546.000 - PUMP/LIFT STATION (SEWER)							
592-546.000-702.000	WAGES-FULL TIME EMPLOYEES	4,500.00	216.78	0.00	4,283.22	4.82	
592-546.000-704.001	WAGES-PART TIME EMPLOYEES	1,300.00	356.22	0.00	943.78	27.40	
592-546.000-709.000	FICA	372.00	35.14	0.00	336.86	9.45	
592-546.000-711.000	MEDICARE	85.00	8.21	0.00	76.79	9.66	
592-546.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	150.00	10.83	0.00	139.17	7.22	
592-546.000-723.000	RETIREE HEALTH CARE-OPEB	100.00	5.62	0.00	94.38	5.62	
592-546.000-752.000	SUPPLIES	700.00	0.00	0.00	700.00	0.00	
592-546.000-802.000	CONTRACTUAL SERVICES	2,500.00	558.93	0.00	1,941.07	22.36	
592-546.000-850.000	COMMUNICATIONS	1,950.00	526.56	0.00	1,423.44	27.00	
592-546.000-920.000	ELECTRIC	12,500.00	3,936.70	666.41	8,563.30	31.49	
592-546.000-921.002	NATURAL GAS	2,500.00	281.26	0.00	2,218.74	11.25	
592-546.000-931.003	EQUIPMENT REPAIRS	24,000.00	15,867.17	15,639.00	8,132.83	66.11	
592-546.000-934.000	OTHER REPAIRS AND MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00	
Total Dept 546.000 - PUMP/LIFT STATION (SEWER)		53,157.00	21,803.42	16,305.41	31,353.58	41.02	
Dept 547.000 - GENERAL ADMINISTRATIVE (WATER)							
592-547.000-702.000	WAGES-FULL TIME EMPLOYEES	38,000.00	20,275.78	3,633.95	17,724.22	53.36	
592-547.000-704.001	WAGES-PART TIME EMPLOYEES	18,000.00	2,842.03	293.76	15,157.97	15.79	
592-547.000-709.000	FICA	4,284.00	1,415.50	239.92	2,868.50	33.04	
592-547.000-711.000	MEDICARE	900.00	331.01	56.09	568.99	36.78	
592-547.000-712.000	CASH IN LIEU OF BENEFITS(INS. OPT OUT)	1,200.00	0.00	0.00	1,200.00	0.00	
592-547.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	2,000.00	1,068.66	181.68	931.34	53.43	
592-547.000-717.001	DEFINED BENEFIT PENSION PLAN CONT.	70,000.00	23,272.50	4,654.50	46,727.50	33.25	
592-547.000-718.001	HEALTH INSURANCE PREMIUMS-ACTIVES	9,000.00	4,628.51	1,400.52	4,371.49	51.43	
592-547.000-723.000	RETIREE HEALTH CARE-OPEB	17,000.00	1,282.04	52.77	15,717.96	7.54	
592-547.000-726.000	LIFE INSURANCE	250.00	79.94	16.36	170.06	31.98	
592-547.000-755.000	OFFICE SUPPLIES	700.00	59.97	14.29	640.03	8.57	
592-547.000-801.000	PROFESSIONAL SERVICES	4,000.00	0.00	0.00	4,000.00	0.00	
592-547.000-827.000	SERVICE CHARGES	300.00	(17.98)	0.00	317.98	(5.99)	
592-547.000-850.000	COMMUNICATIONS	500.00	324.93	54.82	175.07	64.99	
592-547.000-851.001	MAIL/POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00	
592-547.000-900.000	PRINTING	900.00	579.32	0.00	320.68	64.37	
592-547.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	3,800.00	1,380.75	0.00	2,419.25	36.34	
592-547.000-935.000	PROPERTY/VEHICLE LIABILITY INSURANCE	21,000.00	0.00	0.00	21,000.00	0.00	
592-547.000-937.000	WORKERS COMPENSATION INSURANCE	100.00	0.00	0.00	100.00	0.00	
592-547.000-992.000	INTEREST EXPENSE	15,410.00	6,215.63	0.00	9,194.37	40.34	
592-547.000-995.001	INTERFUND TRANSFERS OUT	500.00	0.00	0.00	500.00	0.00	
Total Dept 547.000 - GENERAL ADMINISTRATIVE (WATER)		208,844.00	63,738.59	10,598.66	145,105.41	30.52	
Dept 548.000 - SYSTEM MAINTENANCE (WATER)							
592-548.000-702.000	WAGES-FULL TIME EMPLOYEES	46,500.00	17,566.51	2,125.35	28,933.49	37.78	
592-548.000-704.001	WAGES-PART TIME EMPLOYEES	14,000.00	6,052.48	587.52	7,947.52	43.23	
592-548.000-709.000	FICA	3,700.00	1,429.73	164.06	2,270.27	38.64	

User: NLASECKI

PERIOD ENDING 11/30/2022

DB: Marine City

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PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		2022-23 AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE	MONTH 11/30/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)		
Fund 592 - WATER/SEWER FUND								
Expenditures								
592-548.000-711.000	MEDICARE	900.00	334.43	38.39		565.57		37.16
592-548.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	2,000.00	968.35	106.26		1,031.65		48.42
592-548.000-723.000	RETIREE HEALTH CARE-OPEB	1,000.00	438.78	55.10		561.22		43.88
592-548.000-752.000	SUPPLIES	500.00	0.00	0.00		500.00		0.00
592-548.000-755.000	OFFICE SUPPLIES	500.00	0.00	0.00		500.00		0.00
592-548.000-761.000	ROAD/STREET MATERIAL	4,000.00	0.00	0.00		4,000.00		0.00
592-548.000-802.000	CONTRACTUAL SERVICES	19,600.00	0.00	0.00		19,600.00		0.00
592-548.000-884.000	EQUIPMENT LEASE	29,920.00	28,799.01	0.00		1,120.99		96.25
592-548.000-911.000	CONFERENCES & TRAINING	850.00	0.00	0.00		850.00		0.00
592-548.000-915.000	MEMBERSHIPS	1,700.00	130.00	0.00		1,570.00		7.65
592-548.000-931.003	EQUIPMENT REPAIRS	100.00	0.00	0.00		100.00		0.00
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	34,000.00	6,871.65	1,943.87		27,128.35		20.21
592-548.000-986.000	CAPITAL OUTLAY-GENERAL	27,000.00	0.00	0.00		27,000.00		0.00
592-548.000-992.000	INTEREST EXPENSE	5,000.00	4,712.73	0.00		287.27		94.25
Total Dept 548.000 - SYSTEM MAINTENANCE (WATER)		191,270.00	67,303.67	5,020.55		123,966.33		35.19
Dept 549.000 - WATER PLANT								
592-549.000-702.000	WAGES-FULL TIME EMPLOYEES	25,000.00	13,206.22	2,880.88		11,793.78		52.82
592-549.000-704.001	WAGES-PART TIME EMPLOYEES	850.00	99.89	66.59		750.11		11.75
592-549.000-709.000	FICA	2,000.00	810.08	179.08		1,189.92		40.50
592-549.000-711.000	MEDICARE	500.00	189.38	41.86		310.62		37.88
592-549.000-716.001	DEFINED CONTRIBUTION PENSION PLAN	300.00	418.24	70.43		(118.24)		139.41
592-549.000-723.000	RETIREE HEALTH CARE-OPEB	35,000.00	6,510.30	36.55		28,489.70		18.60
592-549.000-752.000	SUPPLIES	1,000.00	59.50	59.50		940.50		5.95
592-549.000-753.001	PROCESS CHEMICALS	25,000.00	16,667.70	7,930.20		8,332.30		66.67
592-549.000-755.000	OFFICE SUPPLIES	500.00	0.00	0.00		500.00		0.00
592-549.000-756.000	FURNISHINGS/HOUSEHOLD	1,000.00	0.00	0.00		1,000.00		0.00
592-549.000-762.000	LAB SUPPLY	12,000.00	2,531.43	0.00		9,468.57		21.10
592-549.000-802.000	CONTRACTUAL SERVICES	300,000.00	96,394.80	22,009.63		203,605.20		32.13
592-549.000-802.400	WATER MONITORING SERVICES	10,000.00	7,285.50	0.00		2,714.50		72.86
592-549.000-820.000	PUBLIC SUPPLY FEE	1,500.00	1,521.96	0.00		(21.96)		101.46
592-549.000-850.000	COMMUNICATIONS	3,600.00	1,039.97	177.47		2,560.03		28.89
592-549.000-851.001	MAIL/POSTAGE	100.00	0.00	0.00		100.00		0.00
592-549.000-920.000	ELECTRIC	33,000.00	14,502.22	2,377.90		18,497.78		43.95
592-549.000-921.002	NATURAL GAS	6,000.00	813.90	458.79		5,186.10		13.57
592-549.000-930.000	LAND & BUILDING REPAIRS	1,500.00	0.00	0.00		1,500.00		0.00
592-549.000-931.003	EQUIPMENT REPAIRS	100,000.00	12,197.40	38.49		87,802.60		12.20
592-549.000-934.000	OTHER REPAIRS AND MAINTENANCE	4,000.00	1,476.11	38.80		2,523.89		36.90
Total Dept 549.000 - WATER PLANT		562,850.00	175,724.60	36,366.17		387,125.40		31.22
TOTAL EXPENDITURES		1,882,787.01	598,211.13	105,995.17		1,284,575.88		31.77
Fund 592 - WATER/SEWER FUND:								
TOTAL REVENUES		1,991,350.00	948,006.19	123,419.24		1,043,343.81		47.61
TOTAL EXPENDITURES		1,882,787.01	598,211.13	105,995.17		1,284,575.88		31.77

PERIOD ENDING 11/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022	MONTH 11/30/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 592 - WATER/SEWER FUND						
NET OF REVENUES & EXPENDITURES		108,562.99	349,795.06	17,424.07	(241,232.07)	322.20

PERIOD ENDING 11/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2022	MONTH 11/30/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 701 - SPECIAL ASSESSMENT FUND						
Expenditures						
Dept 000.000						
701-000.000-805.000	SERVICE CHARGES	125.00	0.00	0.00	125.00	0.00
701-000.000-992.000	INTEREST EXPENSE	150.00	0.00	0.00	150.00	0.00
Total Dept 000.000		275.00	0.00	0.00	275.00	0.00
TOTAL EXPENDITURES		275.00	0.00	0.00	275.00	0.00
Fund 701 - SPECIAL ASSESSMENT FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		275.00	0.00	0.00	275.00	0.00
NET OF REVENUES & EXPENDITURES		(275.00)	0.00	0.00	(275.00)	0.00

PERIOD ENDING 11/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 702 - CEMETERY TRUST FUND						
Revenues						
Dept 000.000						
702-000.000-665.000	INTEREST	0.00	(12.81)	0.00	12.81	100.00
Total Dept 000.000		<u>0.00</u>	<u>(12.81)</u>	<u>0.00</u>	<u>12.81</u>	<u>100.00</u>
TOTAL REVENUES		<u>0.00</u>	<u>(12.81)</u>	<u>0.00</u>	<u>12.81</u>	<u>100.00</u>
Fund 702 - CEMETERY TRUST FUND:						
TOTAL REVENUES		0.00	(12.81)	0.00	12.81	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>(12.81)</u>	<u>0.00</u>	<u>12.81</u>	<u>100.00</u>

PERIOD ENDING 11/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 731 - MARINE CITY RETIREMENT SYSTEM						
Revenues						
Dept 000.000						
731-000.000-665.000	INTEREST	0.00	21,765.09	0.00	(21,765.09)	100.00
731-000.000-669.000	INVESTMENT GAINS/LOSSES-REALIZED	0.00	11,037.19	0.00	(11,037.19)	100.00
731-000.000-669.001	INVESTMENT GAINS/LOSSES-UNREALIZED	0.00	(72,501.00)	0.00	72,501.00	100.00
731-000.000-683.000	EMPLOYEE CONTRIBUTIONS	0.00	2,123.41	0.00	(2,123.41)	100.00
731-000.000-684.000	EMPLOYER CONTRIBUTIONS	0.00	58,181.16	0.00	(58,181.16)	100.00
Total Dept 000.000		0.00	20,605.85	0.00	(20,605.85)	100.00
TOTAL REVENUES		0.00	20,605.85	0.00	(20,605.85)	100.00
Expenditures						
Dept 000.000						
731-000.000-808.000	PENSION TRUST FEE	0.00	18,081.39	0.00	(18,081.39)	100.00
731-000.000-874.000	RETIREMENT BENEFITS TO RETIREES	0.00	209,800.30	42,128.34	(209,800.30)	100.00
731-000.000-874.001	RETIREMENT BENEFITS (NON TAXABLE)	0.00	9,181.35	1,836.27	(9,181.35)	100.00
Total Dept 000.000		0.00	237,063.04	43,964.61	(237,063.04)	100.00
TOTAL EXPENDITURES		0.00	237,063.04	43,964.61	(237,063.04)	100.00
Fund 731 - MARINE CITY RETIREMENT SYSTEM:						
TOTAL REVENUES		0.00	20,605.85	0.00	(20,605.85)	100.00
TOTAL EXPENDITURES		0.00	237,063.04	43,964.61	(237,063.04)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(216,457.19)	(43,964.61)	216,457.19	100.00

PERIOD ENDING 11/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

PRELIMINARY FINANCIAL STATEMENTS - NOV 2022

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2022 NORMAL (ABNORMAL)	MONTH 11/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 736 - RETIREE HEALTH INS TRUST FUND						
Revenues						
Dept 000.000						
736-000.000-665.000	INTEREST	0.00	287.17	0.00	(287.17)	100.00
736-000.000-669.000	INVESTMENT GAINS/LOSSES-REALIZED	0.00	524.11	0.00	(524.11)	100.00
736-000.000-669.001	INVESTMENT GAINS/LOSSES-UNREALIZED	0.00	2,509.45	0.00	(2,509.45)	100.00
736-000.000-684.000	EMPLOYER CONTRIBUTIONS	0.00	(2,083.30)	(416.66)	2,083.30	100.00
Total Dept 000.000		0.00	1,237.43	(416.66)	(1,237.43)	100.00
TOTAL REVENUES		0.00	1,237.43	(416.66)	(1,237.43)	100.00
Expenditures						
Dept 000.000						
736-000.000-723.000	RETIREE HEALTH CARE-OPEB	0.00	98,217.50	28,334.00	(98,217.50)	100.00
736-000.000-805.000	SERVICE CHARGES	0.00	740.18	0.00	(740.18)	100.00
Total Dept 000.000		0.00	98,957.68	28,334.00	(98,957.68)	100.00
TOTAL EXPENDITURES		0.00	98,957.68	28,334.00	(98,957.68)	100.00
Fund 736 - RETIREE HEALTH INS TRUST FUND:						
TOTAL REVENUES		0.00	1,237.43	(416.66)	(1,237.43)	100.00
TOTAL EXPENDITURES		0.00	98,957.68	28,334.00	(98,957.68)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(97,720.25)	(28,750.66)	97,720.25	100.00
TOTAL REVENUES - ALL FUNDS						
		6,006,333.00	3,637,194.18	590,520.77	2,369,138.82	60.56
TOTAL EXPENDITURES - ALL FUNDS						
		5,682,050.37	2,486,059.91	389,907.73	3,195,990.46	43.75
NET OF REVENUES & EXPENDITURES						
		324,282.63	1,151,134.27	200,613.04	(826,851.64)	354.98



M A R I N E C I T Y

To: City Commission
From: Holly Tatman, City Manager
Date: December 7, 2022
Re: Audit Extension Notification

According to the State of Michigan, Department of Treasury when a municipality is unable to submit their audit report to the state within 6 months after the end of the fiscal year, the chief administrative officer may request an extension of the filing deadline.

This notification to the Commission comes after conversations I have had with our audit team at McBride and Manley. I was made aware that our actuary reports from Nyhart would not be ready until mid-December. This will result in a delay of the necessary information being given to our auditors for them to complete the city's audit by December 31, 2022. Our auditors feel confident, pending the information they receive is all correct the audit will be turned into the State of Michigan by January 31, 2023.

This notification comes as a requirement by the State of Michigan for your awareness of my request for an extension deadline.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

NUMBERED LETTER 2001-1 (REVISED)

Issued By: Community Engagement and Finance Division (CEFD)
Bureau of Local Government and School Services

Effective Date: January 12, 2001 (Revised: June 21, 2021)

2001-1 Revised Filing Extensions

Intended Audience: Any local government employee, including clerks, treasurers, elected officials, finance directors, city, township, or village managers, auditors and accounting staff, among others

Summary: Revised Numbered Letter 2001-01 provides an updated process for local governments requesting an extension for filing an audit or annual financial report (Form F65). This includes the requirements for the extension requests themselves and the penalties for late filings.

Extension Request Requirements

Beginning immediately, (for local unit fiscal years ending September 30, 2000 and thereafter) the following procedures and requirements for audit and annual financial report (F-65) filing extension requests will be followed:

1. *Requests for extensions must come from the chief administrative officer of the municipality.* When an audit report cannot be completed within 6 months after the end of the fiscal year, the chief administrative officer may request an extension of the filing deadline.
2. *Submitting Requests.* Requests by the CAO of a community must be submitted online at Treasury's [document filing site](#). Choose form, *Extension Requests*. Emailed requests will not be accepted.
3. *Requests must be made within 6 months from the end of the fiscal year.* The request for a filing extension must be made before the audit or F65 is actually delinquent (within 6 months of the end of the fiscal year).
4. *Requests for an extension must be complete.* A complete request for the extension for filing of an audit will include the following from the chief administrative officer indicating:
 - a. that the audit is currently in progress;
 - b. when the audit is expected to be completed;
 - c. an explanation of the existence of extraordinary circumstances beyond the control of the local unit and the audit cannot be completed and filed timely (the reasonable cause).
 - d. In addition, requests for extension of the filing requirement for the annual financial

report (F-65) must be accompanied by unadjusted year end trial balance reports. The Department of Treasury will post these unadjusted year end trial balance reports on the Department's internet website if the extension is granted.

5. *A written response to each audit extension request will be sent to the local unit.* The Department of Treasury will respond by email to each request for an audit extension received.
6. *Requests for an extension will be denied* absent the existence of an extraordinary circumstance beyond the control of the unit of government justifying the extension.

(NOTE: This request for extension of the filing date for an audit with the Michigan Department of Treasury does not relieve the local unit from filing the continuing disclosure information required to comply with an undertaking Agreement in accordance with the requirements of Rule 15c2-12 of the Securities and Exchange Commission.)

Statutory Requirements Regarding Audit and F65 Filing

Public Act 493 of 2000 amended certain sections of the Uniform Budgeting and Accounting Act and was given immediate effect.

Section 7 (4) (MCL 141.427[4]) of the Uniform Budgeting and Accounting Act requires:

(4) The copy of the audit report and the copy of the report of auditing procedures applied required by subsection (3) shall be filed with the state treasurer within six months after the end of the fiscal year of a local unit for which an audit has been performed pursuant to section 5. The chief administrative officer of a local unit may request an extension of the filing date from the state treasurer, and the state treasurer may grant the request for reasonable cause. A chief administrative officer who requests an extension under this subsection shall, within 10 days of making the request, inform the governing body in writing of the requested extension.

Section 4 (2) (MCL 141.424[2]) of the Uniform Budgeting and Accounting Act requires:

One copy of the annual financial report required by subsection (1) shall be filed with the state treasurer within six months after the end of the fiscal year of the local unit. The state treasurer shall prescribe the forms to be used by local units for preparation of the financial reports. The chief administrative officer of a local unit may request an extension of the filing date from the state treasurer, and the state treasurer may grant the request for reasonable cause. If the local unit of government requests an extension of the filing deadline, then the local unit of government must provide to the department of treasury the unadjusted year end trial balance reports, in a form and manner as prescribed by the department of treasury, to the department of treasury at the time the local unit of government requests the extension. The department of treasury shall post these unadjusted year end trial reports on the department's internet website if the extension is granted.

Penalties for Delinquency

Penalties for late audit filing may be initiated. The Department of Treasury will notify the local unit that their audit is delinquent as follows:

The first notice to the local unit will inform them of the delinquency, indicate 30 days for them to file the audit, encourage them to respond to the letter, and indicate that failure to respond to this letter will result in imposition of the penalties listed below.

As is currently the case, upon notification that an audit report is delinquent, the Department of Treasury may initiate the following penalties upon the local unit:

1. An audit of the local unit's financial records will be conducted by audit staff from the Department of Treasury or by a Certified Public Accountant appointed by the state treasurer and will be billed to the local unit (MCL 141.426).
2. The Department of Treasury will withhold all or a portion of state shared revenues until an acceptable audit report is received (MCL 141.921(1)).
3. Borrowing requests will be denied or held until an acceptable audit report is received (MCL 133.11(1)(c) and MCL 133.5).
4. Public Act 436 of 2012 (MCL 141.1541 – 141.1575) provides that failure to file a required audit report is a condition that may authorize the State Treasurer to conduct a preliminary review to determine the existence of a local government financial problem.

If you have questions or need further assistance, please call (517) 335-7469.

If you have any questions, email our office at LAFD_audits@michigan.gov.

Revisions of June 2, 2021, include:

- Elimination of submission by email.
- Elimination of submission of a letter.
- Other minor changes such as order of document and change of division name.

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Local Government Electronic Filing System

Michigan Department of Treasury

Michigan Department of Treasury

Annual Audit Extension Request

Issued under the authority of Public Act 2 of 1968, as amended.

Local Unit Basic Information

County: St Clair **Type:** City **Local Unit Name:** City of Marine City

Municode: 74-2-020 **FY Ending:** 2022 **Year End Month:** 6

Form ID: 108965

Please do not use the browser refresh, back or forward buttons as your data may not be saved.

Attachment	Filename	Description
GFTRIALBAL	TB 06302022.pdf	Attach General Fund Trial Balance

Successful submission Dec 7 2022 2:36PM.

Confirmation number: 108965

Please print for your records.

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M A R I N E C I T Y

To: City Commission
From: Holly Tatman, City Manager
Date: December 6, 2022
Re: Spark Grant Application – Tot Lot

The DNR Spark Grant Application.

- This is not a comprehensive package because we cannot include certain items of a grant application. For example, we cannot include the grant narrative because those can easily be plagiarized by others to use in their own grant applications. Writing a grant narrative takes talent and people pay excessive amounts of money for them, which is why we keep our narratives close to the vest.
- Included are the estimated prices – we aim high intentionally. The costs will fluctuate once we bid the project out and we want to ensure we have asked for enough money to cover the project.
- Enclosed are example pictures to get an idea of what the equipment and facilities will look like. We cannot give you exact pictures because we cannot be certain what will be available when we go to actually purchase the items. Other variables we consider when purchasing items are price changes, items with free shipping, set up charges and availability timelines. All of these factors dictate which product we ultimately purchase. However, the items will be as close to the examples provided as we can get.
- Public awareness for these projects – the grant application was listed on the November agenda for discussion allowing for public comment. December's agenda for discussion and public comment. December's CED board meeting for discussion and public comment. An official public hearing is NOT required for spark grants – only listed as an agenda item for discussion by the general public in a meeting.
- The City is proposing this project with no matching City money. However, there may be small incidentals associated such as engineered drawings. Estimated cost \$
- The Tot lot will include: replacement of the inclusive play structure, new freestanding play components, new swing set, new restroom installation, new sidewalk, new ground cover surface, new fencing, and picnic area with seating, water/sewer and electric to the bathroom.
- The release date for this grant was Oct. 24th, 2022. This is a quick turnaround for phase one applications and we understand that. However, the basic updates and renovations to this parks amenities makes it a great project for the City. It will create an updated, safe ADA compliant park for all ages and abilities.



CITY OF MARINE CITY

260 S PARKER ST.
MARINE CITY, MI 48039
PHONE (810) 765-8846 • FAX (810) 765-1040

Tot Lot Playground – Based on public input, City staff is looking at a play structure with the following:

- 30' x 40' footprint (some flexibility)
 - School age 2-12
 - A structure with features at ground level (ie: academic or sensory panels – which can be added separately)
 - No tube tunnels (for ease of cleaning)
 - Separate freestanding equipment (ie: spring riders, swingset, merry go round)
- (Playground suppliers for reference: Noah's Play, BYO Playgrounds, AAA State of Play, Playworld, ect..)

Specific components will not be selected until the City receives confirmation that funding has been awarded for the following reasons:

- Specials for “free shipping” – Companies often feature several designs that offer “free shipping,” these specials change periodically, if possible, we should always look for “free shipping” when it is time to purchase
- Availability and installation costs
- Package pricing – We always try to work with companies for “package” discounts if we purchase several components at once.
- Shipping times – There may be a structure approved that turns out to have a 30 week shipping delay. We always confirm we are purchasing equipment that has a reasonable shipping time (this is highly volatile right now).
- Quotes – official quotes are usually only good for 30 days.

Tot Lot Restroom – Location meets City setbacks for 10' x 10' concrete block structure with pitched roof. Restroom will be single stall with vandal resistant fixtures and changing table. Outside may be painted for increased place-making efforts or left neutral. Architectural drawings required.

City staff is working on obtaining “in-kind/donated” or reduced costs of architectural services, engineering services, equipment, excavation costs, inspection fees, ect...however, grant accounts for estimated full cost of all services required.

The items on the budget sheet are components the administrative staff believes the City should implement at the Tot Lot. We are requesting a \$321,000 grant which should cover all elements listed based on conversations with DPW, previous purchase prices, and review of supplier websites; no specific elements have been selected at this time. If awarded, details and agreement will come back for discussion.

Timeline to account for: Planning & design – bring architectural drawings of restroom & play structure quotes and design choice to City Commission for approval
Bidding process – request for sealed bids for general contracting services for restroom
Construction
Activation/Reopening - late 2023

The Tot Lot is listed as Project Priority 1.

What do you want to do?

To meet the needs of the community and surrounding areas, the City is excited for the opportunity to revitalize the Marine City Tot Lot. The generous financial support from the DNR Spark grant will be instrumental in helping the City to convert an underutilized and severely outdated municipal park, located in the heart of the City's downtown business district, into an all abilities playground and community gathering space. Through the Tot Lot Revitalization effort, the City intends to create a safe and engaging community space where recreational resources and opportunities for creative play are available to our residents and visitors of all ages, identities, backgrounds, income and mobility levels

The Tot Lot playground is situated on the Southeast corner of Main Street and Washington Street, approximately 400 feet from the St. Clair River to the East and ¼ mile from the Belle River to the West. The Tot Lot is centrally located within the Nautical Mile/Downtown Business Loop and receives a significant amount of foot traffic due to its location on Main Street and proximity to downtown businesses.

The Tot Lot has served as resilient infrastructure for the downtown area however, at 23 years, the current playground equipment has exceeded its useful lifespan. Due to the dramatic increase in park usage spurred by the COVID pandemic and the County wide initiatives to increase tourism in waterfront communities; rehabilitating the Tot Lot to bring park features into ADA compliance and today's safety standards has become a City priority.

The proposed Tot Lot playground makeover includes the removal and complete replacement of the following park components:

- Play System (currently aged 23+ years) – New ADA structure suited for children aged 2-12 with 30' x 40' footprint, including sensory panels & ground level activities
- Merry go Round
- 3 bay swing set with hangers: including 1 toddler swing and 1 adaptive swing
- See-Saw
- Plastic playground barrier: 78' x 78'
- Wood chip bedding removal – to be replaced with rubber surfacing
- Chain link fence: 135'
- Sidewalk replacement: 165'

The proposal accounts for the purchasing and installation of new park features to include:

- 1 single unit 10' x 10' family friendly/ADA restroom, tied into the City water/sewer system with vandal resistant fixtures
- Spring Riders (2)
- Adaptive picnic table
- Bike rack
- Swing Mats (6)
- Waste receptacle
- Park bench
- Signage: Wayfinding, park rules, grantor appreciation signs
- Cement pads
- DTE Utilities – wire to run power to site and electrical box

The project calls for the complete removal of all current park components and excavation of existing landscaping. The Tot Lot Revitalization project is ready to begin upon confirmation of awarded grant funds and has a one fiscal year completion objective for all park components.

LEGEND

EXISTING

- A** Play Structure
- B** Merry Go Round
- C** Swingset
- D** Picnic Table

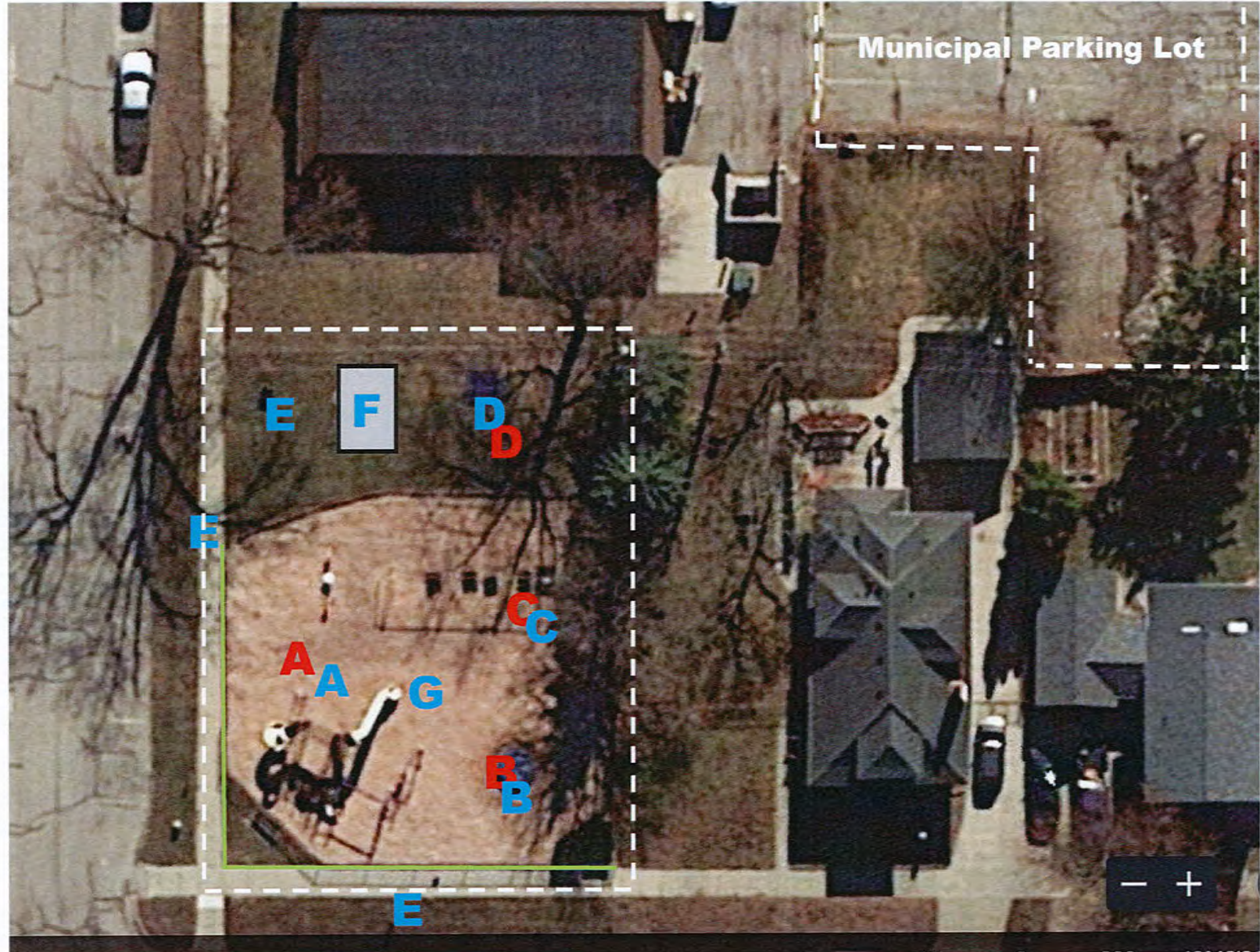
PROPOSED

- A** Inclusive Play Structure
 - B** Freestanding Play Components
 - C** Swingset
 - D** Picnic Area with Companion Seating
 - E** Accessible Walks (6' wide)
 - F** Restroom Building
 - G** Poured Rubber Surfacing
- Fencing

CITY OF MARINE CITY

TOT LOT PLAYGROUND

REVITALIZATION PROJECT









Design Considerations – Images are in the wheelhouse of what is being budgeted for.

Priority Project 1
 Grant Line-Item Budget

Name of Organization
 Name of Project
 One-Year Project Budget

City of Marine City
 Tot Lot Revitalization Project
 \$320,850.00

Estimates Only

Note: Subtotal and Total costs will formulate automatically

Itemized Budget	Proposed Cost	Requested Amount
Personnel Costs		
Department of Public Works Supervisor	\$2,300.00	\$0.00
Department of Public Works Employees	\$1,700.00	\$0.00
Grant Writer (upon approval)	\$1,500.00	\$1,500.00
Community Build Volunteers	\$0.00	\$0.00
Personnel Subtotal	\$5,500.00	\$1,500.00
Equipment Costs		
Demolition, Excavation, Installation, Mobilization	\$10,000.00	\$10,000.00
Equipment Subtotal	\$10,000.00	\$10,000.00
Consultants/Contractors		
Engineering Firm (Site Design)	\$5,000.00	\$5,000.00
Architect for Restroom	\$5,000.00	\$5,000.00
General Contractor (Built into cost of restroom)		
Consultants/Contractors Subtotal	\$10,000.00	\$10,000.00
Supplies		
ADA Play System (30' x 40' including installation)	\$65,000.00	\$65,000.00
Swingset: 3 Bay including adaptive or connection swing seat	\$6,000.00	\$6,000.00
Spring Rider x 2	\$1,200.00	\$1,200.00
Adaptive Picnic Table including freight	\$1,500.00	\$1,500.00
Bike Rack including freight	\$700.00	\$700.00
Chain Link Fencing 135' @ \$17.00/ft	\$2,300.00	\$2,300.00
Landscaping: grass seed, black dirt	\$1,000.00	\$1,000.00
Industrial Waste Receptacle including freight	\$1,000.00	\$1,000.00
Park Bench (Adult & Child Friendly) including freight	\$3,000.00	\$3,000.00
Playground Surfacing (poured rubber surfacing)	\$100,000.00	\$100,000.00
Signage: Wayfinding signage, park rules, grantor appreciation signs	\$2,000.00	\$2,000.00
Sidewalk System 165' (6' walks)	\$8,000.00	\$8,000.00
Merry Go Round including freight	\$5,000.00	\$5,000.00
Plastic Playground Barrier	\$5,000.00	\$5,000.00
See Saw including freight	\$2,000.00	\$2,000.00
Swing Mats x 6 @ \$150/ea	\$900.00	\$900.00
Ready Mix Cement for platforms 50 bags	\$250.00	\$250.00
Single Concrete Restroom (10' x 10' inc. fixtures)	\$50,000.00	\$50,000.00
Supplies Subtotal	\$254,850.00	\$254,850.00
Travel		
Not Applicable	\$0.00	
	\$0.00	
	\$0.00	
Travel Subtotal	\$0.00	\$0.00
Other Costs		
Contingency - 15% of total budget funds to be held to address increased pricing	\$40,000.00	\$40,000.00
Building Permits including building, electrical, and plumbing	\$1,000.00	\$1,000.00
DTE - bring power to restroom (\$20ft x 50ft) & Electrical Hookups	\$3,500.00	\$3,500.00
	\$0.00	
Other Costs Subtotal	\$44,500.00	\$44,500.00
TOTAL COSTS	\$324,850.00	\$320,850.00

TOTAL COSTS _____
 Authorized Signature: _____

Financial Details

1. Click **SAVE** to save changes and generate calculations.
2. To add rows to a section, click the + button.
3. See the Grant Program handbook [here](#) for additional information.

<u>Budget Categories</u>	<u>Need for project?*</u>		<u>Total Cost</u>
Pre-planning - Only includes conceptual designs, public input, public surveys and other meetings.	Yes	<input checked="" type="checkbox"/> No	\$
Administration - Internal activities necessary to support the oversight and implementation of the project. This category is capped at 5% of the Project Subtotal.	<input checked="" type="checkbox"/> Yes	No	\$1,500
Project Permitting, Plan Designs and Oversight - This category is capped at 25% of the Project Subtotal.	<input checked="" type="checkbox"/> Yes	No	\$14,500
Construction	<input checked="" type="checkbox"/> Yes	No	\$294,900
Programming	Yes	<input checked="" type="checkbox"/> No	\$
Equipment - directly related to activities supporting the construction improvements of the project; maintenance equipment is not eligible.	Yes	<input checked="" type="checkbox"/> No	\$10,000
	Subtotal		\$320,900
This program does permit the use of funds to cover indirect costs. Do you want to include indirect costs in this project?*			
Yes	<input checked="" type="checkbox"/> No		
	Budget Total		\$320,900
Grant amount requested*			\$320,900
Does this project have match?*	<input checked="" type="checkbox"/> Yes	No	
Total Match			\$
Total Project Cost			\$320,900
a) General Funds or Local Restricted Funds (Applicant's own cash)			\$
NO ARPA FUNDS			
b) Force Account Labor/Materials (Applicant's own paid labor or materials)			\$
c) Federal or State Funds			\$
d) Cash Donations			\$
e) Donated Labor and/or Materials			\$
Maintenance - Funding identified is based upon possible need to help support maintaining the project. Please note that the spark grant does not allow for ongoing maintenance, however the DNR may utilize this information to help align additional funding opportunities.			\$

DNR Only



M A R I N E C I T Y

To: City Commission
From: Holly Tatman, City Manager
Date: December 6, 2022
Re: Spark Grant Application - Beach

The DNR Spark Grant Application.

- This is not a comprehensive package because we cannot include certain items of a grant application. For example, we cannot include the grant narrative because those can easily be plagiarized by others to use in their own grant applications. Writing a grant narrative takes talent and people pay excessive amounts of money for them, which is why we keep our narratives close to the vest.
- Included are the estimated prices – we aim high intentionally. The costs will fluctuate once we bid the project out and we want to ensure we have asked for enough money to cover the project.
- Public awareness for this project – the grant application was listed on the November agenda for discussion allowing for public comment. The December agenda for discussion and public comment. December's CED board meeting for discussion and public comment. An official public hearing is NOT required for spark grants – only listed as an agenda item for discussion by the general public in a meeting.
- The City is proposing this project with no matching City money. However, there may be small incidentals associated such as engineered drawings required for the application. Estimated cost \$
- The beach park renovations will include: replacement of pilings around swim area, replacing sidewalks, replacing fencing, removal of shed, complete replacement of bathroom facility with added storage room, new signs, new bike rack, roping with buoy markers and new picnic tables.
- The release date for this grant was Oct. 24th, 2022. This is a quick turnaround for phase one applications and we understand that. However, the simplistic approach to the renovation of this parks amenities, makes it a great project for the City. It will revitalize outdated elements within our beautiful park that everyone will enjoy.



CITY OF MARINE CITY

260 S PARKER ST.
MARINE CITY, MI 48039
PHONE (810) 765-8846 • FAX (810) 765-1040

Marine City Public Beach – The administrative staff is requesting permission for the City to submit a request for \$300,000 from the DNR Spark Grant program for accessibility improvements at the Marine City Public Beach.

The project focus is on bringing the Beach bathrooms into ADA compliance and today’s safety standards in response to significantly greater use of the public facility (built approximately in 1940) and smaller scale replacement costs. Installed in 2017, the playground does not require any major modifications at this time.

The items on the budget sheet are components we feel the City should implement at the Marine City Public Beach. We are requesting a \$300,000 grant which should cover all elements listed based on conversations with DPW, the building official, previous purchase prices, and review of supplier websites. The project accounts for engineering, architectural plans and the hiring of a General Contractor/Construction Manager to complete the full scope of work.

City staff is working on obtaining “in-kind/donated” or reduced costs of architectural services, engineering services, equipment, excavation costs, inspection fees, ect...however, the grant application accounts for the estimated full cost of all services required. If awarded, details and agreement pwill come back for discussion.

Timeline to account for: Planning & design – bring architectural drawings to City Commission for approval
Bidding process – request for sealed bids for general contracting services
Construction
Activation/Reopening - 2024

Additionally, the Beach Improvements -Spark Grant was on the 12/07/2022 CED Agenda for Public Comment.

The Marine City Public Beach Restroom improvements is listed as Project Priority 2.

What do you want to do?

To meet the needs of the community and surrounding areas, the City is excited for the opportunity to transform the Marine City Public Beach restrooms and beach area into an inclusive, all abilities facility and park space. The generous financial support from the DNR Spark grant opportunity will be instrumental in helping the City to create a safe, functional, and engaging community space where recreational resources and opportunities are available to our residents and visitors of all ages, identities, backgrounds, income and mobility levels.

The Marine City Public Beach is located on the Northeast corner of North Water Street and Pearl Street, on the coast of the St. Clair River. The public beach is located within the Nautical Mile/Downtown Business Loop and receives a significant amount of vehicle, pedestrian and bike traffic.

The Marine City Public Beach bathhouse has served as resilient infrastructure for the City's recreation economy, however, at over 75 years old, the current bathroom facilities have exceeded their useful lifespan. Due to the dramatic increase in park usage spurred by the COVID pandemic and the County wide initiatives to increase tourism in waterfront communities; rehabilitating the Marine City Public Beach to bring park facilities into ADA compliance and today's safety standards has become a City priority.

The proposed Marine City Public Beach Restroom and Beach Improvement Project includes the removal and complete replacement of the following components:

- Beach Bathhouse/Restroom – demolition and construction of a concrete restroom facility that will be tied into the City water/sewer system and includes storage space
- Pilings and Safety Rope – replace 3 sets of existing pilings and safety rope with floatation devices attached (used to mark safe swimming area)
- 60' of wooden fence – replace existing barrier fencing between sidewalks and unsafe coastal ledges
- Replace existing sidewalk due to raised slabs, cracks and tripping hazards

The proposal accounts for the purchasing and installation of new beach features to include:

- Adaptive picnic tables
- Bike rack
- Waste receptacles
- Park benches
- Install wooden fence between public beach and private residential property
- Signage: Wayfinding, park rules, grantor appreciation signs
- Cement pads

The Marine City Beach Restroom and Beach Improvement Project is ready to begin upon confirmation of awarded grant funds and has a 2024 completion objective for all park components.



CITY OF MARINE CITY

MARINE CITY PUBLIC BEACH

RESTROOM AND BEACH IMPROVEMENT PROJECT

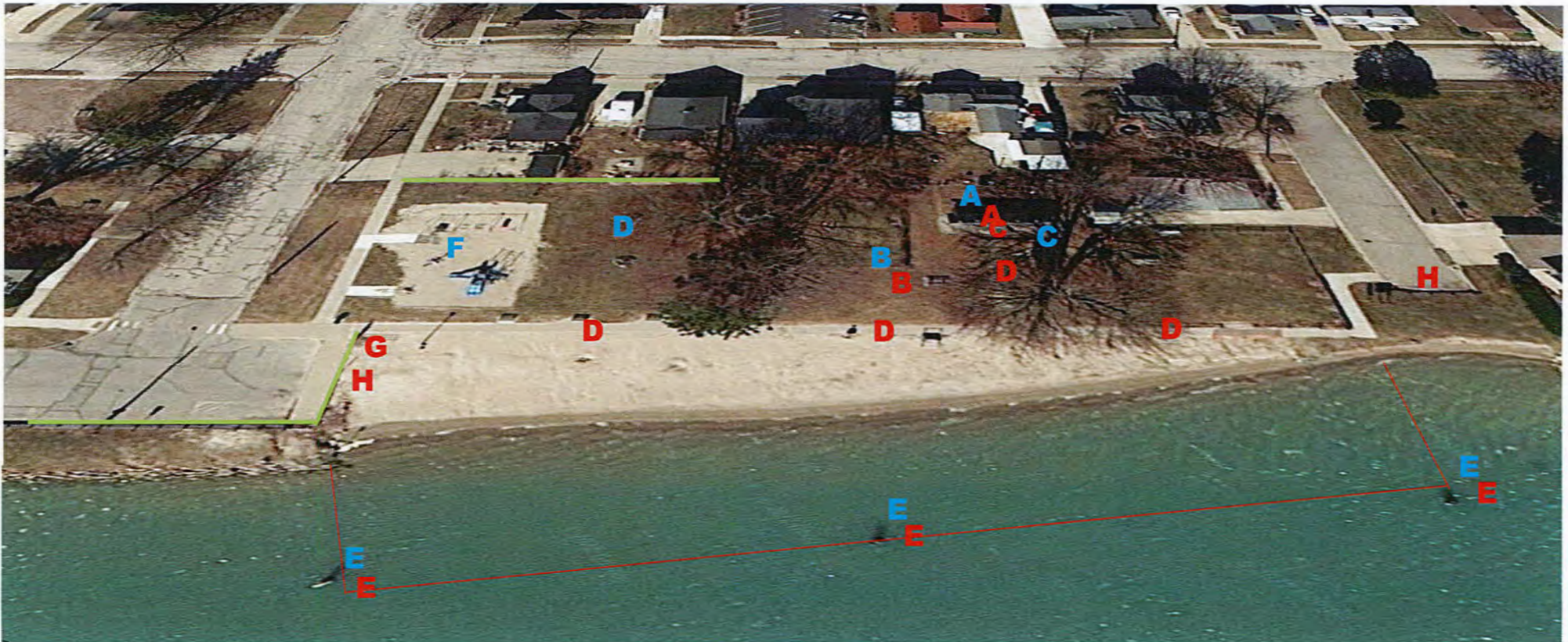
LEGEND

EXISTING

- A** RESTROOM (2 STALL)
- B** PICNIC TABLES
- C** STORAGE SHED
- D** OPEN GREENSPACE
- E** PILINGS
- F** ADA PLAYGROUND

PROPOSED

- A** RESTROOM/BATHHOUSE (4 STALL)
- B** COMPANION PICNIC TABLES
- C** STORAGE (INC IN RESTROOM)
- D** SIDEWALKS
- E** PILINGS
- ROPING WITH MARKER BUOYS
- G** BIKE RACK
- H** SIGNAGE
- FENCING



Priority Project 2

Marine City Beach Restroom & Beach Improvement Project
Grant Line-Item Budget

Name of Organization City of Marine City
Name of Project Marine City Beach
One-Year Project Budget \$300,000.00

Estimates Only

Note: Subtotal and Total costs will formulate automatically

Itemized Budget	Total Cost	Requested Amount
Personnel Costs		
Department of Public Works Supervisor		\$0.00
Department of Public Works Employees		\$0.00
City Manager		\$0.00
Grant Writer	\$1,500.00	\$1,500.00
Community Build Volunteers	\$0.00	\$0.00
Personnel Subtotal	\$1,500.00	\$1,500.00
Equipment Costs		
Excavation/Mobilization/Material Costs - concrete sidewalk replacement	\$10,000.00	\$10,000.00
Demolition of Beach restroom/bathroom	\$6,000.00	\$6,000.00
Equipment Subtotal	\$16,000.00	\$16,000.00
Consultants/Contractors		
Architect for Beach Bathroom (Federal Grant Requirement)	\$6,000.00	\$6,000.00
Engineering Firm for Site control (Federal Grant Requirement)	\$6,000.00	\$6,000.00
General Contractor/Construction Manager	\$20,000.00	\$20,000.00
Consultants/Contractors Subtotal	\$32,000.00	\$32,000.00
Supplies		
Bath House/Restrooms (including Electrical/Plumbing)	\$160,000.00	\$160,000.00
Roping (450 ft) with lockable buoys	\$3,900.00	\$3,900.00
Buoys ("swimming area") x 3	\$450.00	\$450.00
Pilings - Mobilization and materials	\$8,000.00	\$8,000.00
Signage	\$1,600.00	\$1,600.00
Wood Fencing (materials/installation)	\$3,800.00	\$3,800.00
Landscaping: grass seed, black dirt, arborvitae	\$1,000.00	\$1,000.00
Placemaking/Beautification	\$3,000.00	\$3,000.00
Industrial Waste Receptacle including freight x 4	\$2,000.00	\$2,000.00
Park Bench including freight (Victor Stanley) x 3	\$6,300.00	\$6,300.00
Foot Wash	\$2,550.00	\$2,550.00
Bike Rack including freight	\$1,500.00	\$1,500.00
Adaptive Picnic Table including freight x 5 (round)	\$8,000.00	\$8,000.00
Sand (40-60 tons)	\$2,000.00	\$2,000.00
Solar Charging Station	\$3,200.00	\$3,200.00
Supplies Subtotal	\$207,300.00	\$207,300.00
Travel		
Not Applicable	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
Travel Subtotal	\$0.00	\$0.00
Other Costs		
Permit Fees through EGLE/Army Corps of Engineers (if applicable)	\$3,000.00	\$3,000.00
Permit Fees: Building, Electrical, Plumbing & Mechanical	\$1,200.00	\$1,200.00
Contingency - 15% of total budget funds to be held to address increased pricing	\$39,000.00	\$39,000.00
	\$0.00	\$0.00
	\$0.00	\$0.00
Other Costs Subtotal	\$43,200.00	\$43,200.00
TOTAL COSTS	\$300,000.00	\$300,000.00

Authorized Signature: _____
City Manager, Holly Tatman

Authorized Signature: _____
Department of Public Works Supervisor, Michael Itrich

Financial Details

1. Click **SAVE** to save changes and generate calculations.
2. To add rows to a section, click the + button.
3. See the Grant Program handbook [here](#) for additional information.

<u>Budget Categories</u>	<u>Need for project?*</u>		<u>Total Cost</u>
Pre-planning - Only includes conceptual designs, public input, public surveys and other meetings.	Yes	<input checked="" type="checkbox"/> No	\$
Administration - Internal activities necessary to support the oversight and implementation of the project. This category is capped at 5% of the Project Subtotal.	<input checked="" type="checkbox"/> Yes	No	\$1,500
Project Permitting, Plan Designs and Oversight - This category is capped at 25% of the Project Subtotal.	<input checked="" type="checkbox"/> Yes	No	\$36,200
Construction Programming	<input checked="" type="checkbox"/> Yes	No	\$246,300
Equipment - directly related to activities supporting the construction improvements of the project; maintenance equipment is not eligible.	Yes	<input checked="" type="checkbox"/> No	\$
	<input checked="" type="checkbox"/> Yes	No	\$16,000
	Subtotal		\$300,000
This program does permit the use of funds to cover indirect costs. Do you want to include indirect costs in this project?*			
Yes	<input checked="" type="checkbox"/> No		
	Budget Total		\$300,000
Grant amount requested*			\$300,000
Does this project have match?*	<input checked="" type="checkbox"/> Yes	No	
Total Match			\$
Total Project Cost			\$300,000
a) General Funds or Local Restricted Funds (Applicant's own cash)			\$
NO ARPA FUNDS			
b) Force Account Labor/Materials (Applicant's own paid labor or materials)			\$
c) Federal or State Funds			\$
d) Cash Donations			\$
e) Donated Labor and/or Materials			\$
Maintenance - Funding identified is based upon possible need to help support maintaining the project. Please note that the spark grant does not allow for ongoing maintenance, however the DNR may utilize this information to help align additional funding opportunities.			\$

DNR Only

ROBERT CHARLES DAVIS
City of Marine City Attorney

TO: City Commission
FROM: Robert Charles Davis
RE: 172 Bruce Street
 Dangerous Building Ordinance Procedures
DATE: November 9, 2022

RCD

I. PURPOSE

The purpose of this memorandum is to examine the status of 172 Bruce Street (“Property”) related to the Dangerous Building Ordinance Process. At a prior City Commission meeting on July 21, 2022, I was authorized to initiate legal action against this Property. From my review of the Dangerous Building Board of Appeals documents, I am now convinced that an available administrative remedy was started and must now be completed.

**II. DANGEROUS BUILDING ORDINANCE PROCEDURAL HISTORY OF
 172 BRUCE STREET**

The following represents a brief history of the Property as it relates to its status in the Dangerous Building Ordinance process. On or about May 12, 2022, a Public Notice was posted at the Property that the City of Marine City Dangerous Building Board of Appeals (“Dangerous Building Board”), pursuant to the Marine City Code of Ordinances 158.110 – 158.118 (“Dangerous Building Ordinance”), shall hold a public hearing on June 1, 2022 to consider the Property as a Dangerous Building. This started the process.

A. June 1, 2022 Dangerous Building Board Hearing

On June 1, 2022, the Dangerous Building Board convened and conducted a meeting and the owner of the Property, Jennifer Kinnie (“Kinnie”), came to the meeting. At the meeting, the Marine City building official, Tracy Kallek (“Building Official”), indicated that he had received a complaint

that the house (“House”) located at the Property was a haven for raccoons. The Building Official further stated that the roof of the House needed to be replaced, the stairs were in a state of disrepair, the paint was peeling and there were issues with the gutters and siding. The Building Official requested a plan of action for the work that needed to be done.

In response, Kinnie stated that there are no raccoons in the House. Kinnie stated that the steps of the House were no longer a concern since they had been removed. Kinnie stated that she was going to replace the steps and was going to hire a roofing contractor to replace the roof. Kinnie further stated that she was going to wait until next year to replace the vinyl siding of the House but, in the interim, Kinnie was going to paint the siding.

The Building Official stated that if the steps had been removed that cured the “danger”. However, the Building Official requested that Kinnie be required to secure a roofing contractor within 30 days to show forward progress on the remedying the remainder of the structure issues. A motion was made to remove the Property from the Dangerous Building Board Agenda and for the issues to be handled internally through blight enforcement and to require Kinnie to secure a roofing contractor within 30 days. The Motion carried. The official specific action ordered by the Dangerous Building Board was for Kinnie to “secure a roofing contractor” within 30 days. The Dangerous Building Board did not order that the House have a new roof installed in 30 days. The Dangerous Building Board did not set a specific date by which the House was to be roofed.

B. June 23, 2022 Dangerous Building Notice.

On June 23, 2022, the Building Official sent correspondence to Kinnie stating that a Dangerous Building Board meeting is going to be convened on July 6, 2022. This correspondence further stated that, at the previous meeting of the Dangerous Building Board, Kinnie was given 30 days to take meaningful action. The Building Official requested that Kinnie attend the July 6, 2022 meeting and

give an update on the status of the progress. The Building Official stated that if Kinnie was unable to attend, the Dangerous Building Board can recommend that the Property be demolished and that this recommendation could be sent to the City Commission for a final vote.

C. July 6, 2022 Dangerous Building Board of Appeals Hearing

On July 6, 2022, the Dangerous Building Board conducted a meeting. At the meeting, the Building Official stated that the porch steps of the House had been removed but had not yet been replaced thus offering no form of ingress or egress and that this presents a continuing danger. The Building Official further stated that Kinnie had not contacted him since the prior meeting and that the issues continued to exist related to: lack of stairs, raw faced shingles lacking paint, multiple different styles of shingles and the roof in disrepair. The Board motioned to refer the matter to the City Commission and the motion carried.

D. July 13, 2022 Correspondence to Kinnie.

On July 13, 2022, the City Clerk sent correspondence to Kinnie stating that at the Dangerous Building Board meeting on July 6, 2022 the Building Official reported that he had not heard from Kinnie related to the securing of a roofing contractor. The Building Official stated that he could not see that any painting had been completed. The Building Official stated that the stairs had not been replaced and that the roof remained in the same conditions. The Building Official stated that the Dangerous Building Board voted to refer the Property to the City Commission and the City Commission's next meeting was July 21, 2022.

E. July 21, 2022 Correspondence From Kinnie.

On or about July 21, 2022, Kinnie sent correspondence to the Building Official stating that her main focus is on getting the roof of the House fixed. Kinnie included with this correspondence a copy of her executed roofing quote from Stevenson Contracting ("Quote") dated June 28, 2022. It is

important to note that this Quote was obtained and executed by Kinnie within 30 days of the date of the June 1, 2022 meeting of the Dangerous Building Board. Securing this Quote within 30 days is what Kinnie was ordered to do. This Quote states that Stevenson Contracting will tear off 2 layers of shingles and replace them at the House.

Kinnie further stated in her correspondence that the stairs on the east side of the porch are fine and that the stairs on the west side of the porch were removed. She states that she will apply for a permit when she replaces the stairs. Kinnie further stated that she should be able to complete the painting by the end of September. Despite the representations made by Kinnie in her correspondence, it is my understanding that a new roof has not been placed on the House and no painting has been completed.

III. LEGAL ANALYSIS OF DANGEROUS BUILDING ORDINANCE

The Dangerous Building Ordinance has a series of very specific steps. One of those steps is that the Dangerous Building Board can order that the Property be made safe and can give the owner a specific number of days to accomplish a specific task. Here, the Dangerous Building Board ordered that the owner Kinnie secure a roofing contractor within 30 days. This is a specific task with a specific date. Kinnie complied with this task by securing a contractor in the given time frame. However, she has not moved forward with the actual roofing of the House. As stated in detail below, I recommend, that a new notice be issued and served on Kinnie of another meeting of the Dangerous Building Board. At that meeting, the Dangerous Board can obtain an update from Kinnie. If the Dangerous Board is unsatisfied, the Dangerous Building Board can issue a new order for very specific work to be completed at the House by a dates certain.

IV. CONCLUSIONS

Standing and ripeness in Court generally require that all local administrative remedies be exhausted. Competent legal counsel will raise this issue. I recommend that the City complete the local administrative process started by the Dangerous Building Board. The City and the Dangerous Building Board, consistent with its ordinance, should do the following:

- The Building Inspector should issue and properly serve and post another notice of the dangerous and unsafe condition of the Property (“Notice”).
- The Building Inspector shall file a copy of the Notice with the Dangerous Building Board.
- The Dangerous Building Board should conduct a hearing related to the Property (“Hearing”).
- At the Hearing, the Dangerous Building Board -- by majority vote -- can render a decision ordering the House to be made safe.
- If the Dangerous Building Board should determine that the Property should be made safe, the Dangerous Building Board should issue an order stating specifically what should be done at the Property and the date that this work should be completed by. I recommend that this Order be very specific in terms of actions required and completion dates.
- The Order should make it clear that no extensions of time will be granted given the history of this matter.
- If Kinnie should fail to appear at the Hearing or refuses to comply with the Order, the Dangerous Building Board should file a report of its findings and a copy of the Order with the City Commission and request that the City Commission take the necessary action to make the House safe.
- A copy of the findings and order of the Dangerous Building Board shall be properly served on Kinnie and posted.
- The City Commission shall then fix a date for a hearing, reviewing the findings and Order of the Hearing Board and shall properly give notice of the hearing to Kinnie.
- At the City Commission hearing, Kinnie shall be given the opportunity to show cause why the Home should not be made safe.
- The City Commission shall either approve, disapprove or modify the Dangerous Building Board Order for the making safe of the House.

- The cost to make the House safe shall be a lien against the Property.
- The cost shall be reported to the Marine City assessing officer who shall assess the cost against the Property.
- Kinnie shall be notified of the cost by first class mail.
- If Kinnie fails to pay the cost within 30 days after mailing by the Assessor of the notice, the Assessor shall add the cost to the next tax roll for the Property.

After you have had a chance to review this memorandum, please feel free to contact me with any thoughts and/or questions. I look forward to hearing from you.

/s/ Robert Charles Davis
Robert Charles Davis

ROBERT CHARLES DAVIS
City of Marine City Attorney

TO: City of Marine City Commissioners
FROM: Robert Charles Davis, City Attorney
RE: Purchasing Policy
DATE: November 17, 2022

I. INTRODUCTION

The Charter requires the City to have and maintain a purchasing ordinance. This requirement is set forth at Charter Section 13.1.

The City should not adopt or maintain a purchasing policy that is not consistent with the Charter.

At the October 2022 Regular meeting, the City Commission was presented with a “City of Marine City Purchasing Policy” hereinafter “Policy”.

The purpose of this memorandum is to determine whether any portion of the presented Policy is inconsistent with the proposed ordinance (“Ordinance”). The short answer is yes. I did not receive any comments from any person relating to this issue.

II. GENTERAL REVIEW

In general, the Policy adds more detail to the manner in which the Ordinance provides for purchases. By way of example, the Policy, at page 4, includes the use of a Requisition Form which sets forth the following information: the department making the purchase request; the authorized person making the request; the date the requisition is prepared; the date the purchase is needed; the locations for delivery of purchase; budget account number; price or estimated cost of purchase; the number of items and data as to description and specifications. This Requisition Form does not appear in the Ordinance.

The Policy, at page 8, includes a Purchase Order form. The Ordinance makes reference to purchase orders but does not set forth the actual form of the Purchase Order.

The Policy at page 12 sets forth how transportation charges should be noted on a purchase order. The Ordinance does not contain this type of detail for the handling of transportation charges.

The Policy at page 13 includes a Credit Card Usage Policy. The Ordinance does not discuss a Credit Card Usage Policy.

While the Policy provides additional detail to the method and manner of purchases, there are certain provisions of the Policy which appear to be in technical conflict with the Ordinance. These conflicts are discussed in detail below.

III. CONFLICTS

The following represents an assessment of the actual conflicts between the Policy and the Ordinance.

A. Approval By The Finance Director

The Policy, at page 3, has a section that sets forth the general purchasing procedures. This set of procedures includes 4 basic steps. The third step includes approval by the City Manager or Finance Director. While the Policy refers to approvals by the City Manager or the Finance Director, the Ordinance states that the City Manager shall be the purchasing agent for the purchase and sale of all City related property. The Ordinance is consistent with the Charter. The Policy is not.

B. Invitation to Bid

The Policy, at page 6, states that the invitation to bid for purchases in excess of \$2,000 can be posted and/or advertised in a local publication including the date/time the bids are due and the date/time of bid opening. However, the Ordinance states that for purchases over \$2,000 appropriate notice

inviting sealed bids shall be published in one or more newspapers of general circulation in the City at least seven business days before the final date of submitting the bids. As a result, the Policy states that notice can be done through posting and/or advertising in a local publication and the Ordinance states that notice shall be done by being published in a newspaper. The Ordinance is consistent with the Charter. The Policy is not.

C. Opening of Bids

The Policy, at page 6, states that bids will be opened, read, and documented in the presence of any “three” of the following city employees: City Commissioner, City Manager, Finance Director, Clerk, Deputy Clerk, Treasurer, Deputy Treasurer, or Department Head. However, the Ordinance states that all sealed bids shall be opened in public at the time and place designated in the notice requesting sealed bids and in the presence of the City Manager, the City Clerk, or the City Treasurer and at least one other City official, preferably the department head most closely concerned with the subject of the bid process. As a result, the Policy and the Ordinance are not consistent on who should be present. The Ordinance is consistent with the Charter. The Policy is not.

D. Manner of Recommendations to the City Commission

The Policy, at page 7, states that after the bid opening a recommendation will then be made by the department head or the designee and presented to the City Manager who is responsible for presentation to the City Commission. However, the Ordinance states that the bids shall be reviewed and tabulated and reported to the City Commission with the recommendation of the City Manager. The Ordinance makes no reference to the department head making a prior recommendation to the City Manager. The Ordinance is consistent with the Charter. The Policy is not.

E. Contracts Versus Purchase Orders

The Policy, at page 7, states that after final authorization, the Finance Director shall follow through with the purchase order. The Ordinance states that all purchases and sales shall be evidenced by written contract or purchase order. The Ordinance does not demand that all purchases be made through a purchase order. The Ordinance is consistent with the Charter. The Policy is not.

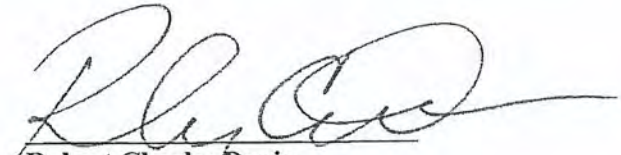
F. Emergency Requisition

The Policy, at page 9, states that emergency requisitions should be submitted to the Finance Director except when purchases must be acquired at night, Sundays or Holidays. In such cases, the requisition is to be submitted on the first working day following the purchase. On page 10, the Policy states that for emergency requisitions during working Hours the City Manager or Finance Director must be contacted if possible before purchases are made. The Ordinance, on the other hand, states that in the case of an emergency, any department head, with the approval of the City Manager, may purchase directly any supplies, repairs, materials or equipment, the immediate procurement of which is necessary to the continuation of the work of the department at issue. As a result, the Ordinance makes no reference to the Finance Director having any power over such Emergency Purchases. The Ordinance is consistent with the Charter. The Policy is not.

RECOMMENDATIONS

1. Proceed with the reading and adoption of the proposed Ordinance as required by the Charter.
2. Include a new section in the proposed Ordinance that repeals, vacates and hold for naught any policy or directive, now or in the future, that is inconsistent with the Ordinance.

3. When the Ordinance is in place and is consistent with the Charter, prepare, review and implement a policy that helps the City with steps and procedures that are consistent with the Ordinance and, therefore, consistent with the Charter.



Robert Charles Davis


ROBERT CHARLES DAVIS
City of Marine City Attorney

ATTORNEY CLIENT COMMUNICATION
MEMORANDUM
PRIVILEGED AND CONFIDENTIAL

TO: City Manager, City Clerk
FROM: Robert Charles Davis
RE: Purchasing Ordinance Draft
DATE: August 17, 2022

The City Charter requires a purchasing ordinance. I have not located any such ordinance. The purchasing ordinance must be consistent with the Charter until the Charter is amended in the future. Attached is a draft purchasing ordinance that is consistent with the City Charter. I inserted the relevant City Charter Section for each section presented except the last section. The last section is an attempt to provide advantages to local vendors.

Please distribute this to the City Commissioners for consideration and discussion at the September 2022 Regular meeting.


Robert Charles Davis

**CHAPTER . - PURCHASING, SELLING, AND CONTRACTING
PROCEDURES FOR THE LETTING AND MAKING OF CONTRACTS**

Sec. - Declaration of Purpose.

As required by the City of Marine City Charter at Section 13.1, an ordinance to provide for detailed purchasing, sale and contracting procedures.

(SEE: CHARTER AT SECTION 13.1)

Sec. - Purchasing Agent.

The City Manager shall be the City of Marine City's ("City") purchasing agent for the purchase and sale of all City related property. The City Manager may, at the sole discretion of the City Manager, work with staff and department heads to carry-out all or part of the procedures herein.

(SEE: CHARTER AT SECTION 13.1)

Sec. - Comparative Prices.

Comparative prices shall be obtained for the purchase or sale of all materials, supplies and public improvements except related to the employment of "**professional services**". In addition, comparative prices shall not be required if the sale or purchase is for less than \$2,000 and the City Manager determines that there would be no advantage to the City related to the obtaining of such comparative prices. "Comparative prices" shall include written quotes, informal quotes, on-line pricing and other similar methods of obtaining values.

(SEE: CHARTER AT SECTION 13.1)

Sec. — Purchase and Sale of Property.

The Purchase and Sale of Property shall be governed by the provisions of this section:

(1) All sales or purchases in excess of \$2,000.00 shall be approved by the City Commission and formal sealed bids shall be obtained unless the City Commission, by formal unanimous resolution of those present at a meeting and based upon the written recommendation of the City Manager, determines that no advantage would result from such competitive bidding and the requirements of the City Charter at Section 13.2 are complied with. **(SEE CHARTER AT SECTION 13.1)**

(a) For purchases over \$2,000.00, a sealed competitive bid process shall be used. An appropriate notice inviting sealed bids shall be published in one or more newspapers of general circulation in the City at least seven (7) business days before the final date for submitting the bids.

(SEE CHARTER AT SECTION 13.1)

(b) The City Manager shall solicit bids from a reasonable number of qualified prospective bidders as are known to the City Manager by sending each a copy of the notice requesting bids. Notice of the bid process shall be posted at the City offices.

(SEE CHARTER AT SECTION 13.1)

- (c) Unless set forth by the City Commission, the City Manager shall set and define the amount of any security to be deposited with any bid. Any required deposit shall be in the form of a certified check, a cashier's check or a bond written by a surety company authorized to do business in the state of Michigan. The amount of such security shall be expressed in terms of percentage of the bid submitted. Unless fixed by the City Commission, the City Manager shall fix the amount of the performance bond and in the case of construction contracts, the amount of the labor and material bond to be required of the successful bidder.

(SEE CHARTER AT SECTION 13.1)

- (d) All sealed bids shall be opened in public at the time and place designated in the notice requesting sealed bids and in the presence of the City Manager, the City Clerk, or the City Treasurer and at least one other City official, preferably the department head most closely concerned with the subject of the bid process. The bids shall be reviewed and tabulated and reported to the City Commission with the recommendation of the City Manager at the next regular meeting of the City Commission. After tabulation, all bids may be inspected by the competing

bidders as allowed by Michigan's public record disclosure laws.

(SEE CHARTER AT SECTION 13.1)

(e) The following criteria shall be considered in the review and selection of the successful bid:

1. The ability, capacity and skill of the bidder to perform the contract or provide the services required;
2. The ability of the bidder to perform the contract or provide the services promptly within the time specified and without delay or interference;
3. The character, integrity, reputation, judgment, experience and efficiency of the bidder;
4. The quality of performance of previous contracts for services or goods of the bidder;

5. Previous and existing compliance by the bidder with all laws and ordinances relating to the contract or services or the providing of goods;
6. The conformance or nonconformance of the bid with the published bid specifications;
7. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide services;
8. The quality, availability and adaptability of supplies or contractual services to the particular use required;
9. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract, where applicable;
10. The number and scope of the conditions attached to the bid. **(SEE CHARTER AT SECTION 13.1)**

(f) When such bids are submitted to the City Commission, the contract to be executed, in a form approved by the City Attorney, shall also be submitted and, if the City Commission shall find any of the bids to be satisfactory, it shall award the contract to the selected bidder and shall authorize execution of the approved contract. Upon execution of the contract by the successful bidder and the filing of any bonds which may have been required, which bonds shall first be approved by the City Attorney as to form and content, such award may be by resolution of the City Commission. The City Commission shall have the right to reject any or all bids and to waive irregularities in the process and to accept bids which do not conform in every respect to the bidding requirements, provided that the City Commission shall not have the authority to accept a bid of lower specifications without re-advertising the bid as a whole.

(SEE CHARTER AT SECTION 13.1)

(g) All bids, deposits of certified or cashier's checks may be retained until the contract is awarded and fully executed. If any successful bidder fails or refuses to enter into the contract awarded to the successful bidder within five (5)

business days after the award date, the deposit accompanying their bid shall be forfeited to the City, and the City Commission may, in its sole discretion, award the contract to the next successful bidder or such contract may be re-advertised for a new bid process.

(SEE CHARTER AT SECTION 13.1)

- (h) A record shall be kept for six (6) months of all open market bid processes and the responsive bids submitted.

(SEE CHARTER AT SECTION 13.1)

- (i) All bid related records shall be available for public inspection. Any or all bids may be rejected at the sole discretion of the City.

(SEE CHARTER AT SECTION 13.1)

- (2) No purchase or sale or contract shall be divided for the purpose of circumventing the \$2,000 dollar value limitation.

(SEE: CHARTER AT SECTION 13.1 AND SECTION 13.2)

- (3) The City Commission may authorize the making of public improvements or the performance of any other City work by any City entity without competitive bidding. **(SEE: CHARTER AT SECTION 13.1)**

- (4) Purchases shall be made from the lowest “competent bidder” meeting the requisite specifications.

(SEE: CHARTER AT SECTION 13.1)

- (5) Sales are to be made to the bidder whose bid is most advantageous to the City of Marine City as recommended by the City Manager.

(SEE: CHARTER AT SECTION 13.1)

- (6) Using the State of Michigan purchasing contracts or other recognized/government sponsored bid processes is permitted to satisfy the bid process. The State contracts and other recognized state bid processes have already been competitively bid and can be used without an additional bid process. The use of MiDeal (the State of Michigan’s extended purchase program) shall satisfy the bid process.

- (7) Every attempt shall be made to ensure that all purchases are fair and impartial with no impropriety or appearance of impropriety. All qualified businesses shall have access to City business. No individual or business shall be arbitrarily excluded under any circumstance.

- (8) In all processes herein, every attempt will be made to secure the maximum amount of competition.

- (9) All purchases and sales shall be evidenced by written contract or purchase order.

(SEE: CHARTER AT SECTION 13.1)

- (a) Expenditures under this section shall be made the subject of a written contract. A purchase order shall be a sufficient written contract in situations where the expenditure is in the usual and ordinary course of the City's affairs. In no case shall a purchase order be sufficient for the construction of public works or the contracting of supplies or services over any period of time or where the quality of the goods or materials or the scope of the services bargained for is not wholly standardized.

(SEE CHARTER AT SECTION 13.1)

- (10) The purchase and sale of all City property shall be subject to the provisions of the City Charter at Section 5.13 related to Financial Interest being prohibited.

(SEE CHARTER AT SECTION 13.1)

- (11) The City may not sell any park, cemetery, or any part thereof, except in accordance with restrictions placed thereon by statute.

(SEE CHARTER AT SECTION 13.1)

- (12) The City may not lease, purchase or sell any real estate or any interest therein except by the affirmative vote of four members of the City Commission.

(SEE CHARTER AT SECTION 13.1)

Sec. _____ – Contracts.

The authority to contract on behalf of the City is vested in the City Commission.

(SEE CHARTER AT SECTION 13.2)

- (1) All contracts in an amount over \$1,000, except for an agreement of employment, shall be submitted to the City Attorney for an opinion with regard to its legality and form. **(SEE CHARTER AT SECTION 13.2)**

- (2) All contracts in an amount over \$1,000, except for a contract of employment, shall be certified by the officer charged with maintaining the accounting system of the City that an appropriation has been made for the payment or that sufficient funds will be available if it be for a purpose to be financed by the issuance of bonds or special assessments or for some other purpose not chargeable to a budget appropriation. **(SEE CHARTER AT SECTION 13.2)**

- (3) In the case of a contract obligating the City for periodic payments in the future fiscal years for the furnishing of a continuing service or the leasing of property, such certification need not cover those payments on the

contract which will be due in future fiscal years, but this exception shall not apply to a contract for the construction of a public improvement. A copy of all contracts requiring such opinion and certification shall be filed in the office of the Clerk. **(SEE CHARTER AT SECTION 13.2)**

- (4) No contract shall be amended after the contract is fully executed except upon the approval by the City Commission. However, the City Manager may amend contracts for purchases and sales made by the City Manager under the authority presented to the City Manager at Section 13.1 of the City Charter. **(SEE CHARTER AT SECTION 13.2)**
- (5) No compensation shall be paid to any contractor except in accordance with the terms of the contract. **(SEE CHARTER AT SECTION 13.2)**
- (6) No contact shall be made with any person, firm or corporation who is in default to the City. **(SEE CHARTER AT SECTION 13.2)**

Sec. _____ - Professional Services.

Comparative prices shall not be required for the employment of professional services. Professional services shall mean a type of service rendered by members of a recognized profession or specialty which involve analysis, exercise of discretion, and independent judgment in their performance, and an advanced, specialized type of knowledge, expertise, or training customarily acquired either by a prolonged course of study or equivalent experience in the field, and for these reasons are unique and not subject to price competition in the usual sense. Examples of “professional services” typically acquired by the City include, but are not limited to, the following:

- Engineering Services
- Planning Services
- Legal Services
- Accounting Services
- Auditor Services
- Environmental Consulting Services
- Surveying Services
- Actuarial Services
- Fund Management Services
- Insurance Coverage Services
- Title Work And Analysis Services

Upon the written recommendation of the City Manager and the approval of the City Commission by a majority vote, Comparative prices can be sought at any time for the employment of professional services.

Sec. _____ - Inspection And Acceptance Of Purchases.

The responsibility for the inspection and acceptance of all materials, supplies, and equipment purchased under the procedures set forth herein, shall rest with the department head most closely involved in the purchase at issue.

Sec. _____ - Sale Of Personal Property.

Whenever any City personal property is no longer needed for corporate or public purposes, that personal property may be offered for sale on approval of the City Commission. Personal property not exceeding \$1,000.00 in value may be sold for cash by the City Manager after receiving quotations or competitive bids therefor, for the best price obtainable. Property with a value in excess of \$1,000.00 may be sold after advertising and receiving competitive bids, as provided herein and after approval of the sale has been made by the City Commission. In the sale of replaceable equipment, bidders may include in their bid, a trade-in allowance for the old equipment.

Sec. _____ - Emergency Purchases.

In the case of an emergency, any department head, with the approval of the City Manager, may purchase directly any supplies, repairs, materials or equipment, the immediate procurement of which is necessary to the continuation of the work of the department at issue. Such purchases and the emergency causing them shall be reported in detail to the City Manager within one (1) week from the time when made and such report shall be preserved by the City for a period of two years.

Sec. - Local Preference For Purchasing.

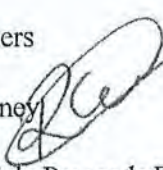
Unless prohibited by any other local, state or federal applicable law, bid responses for supplies, materials, equipment or contractual services which demonstrate they are produced in one of the following locations or are services provided by an entity doing business in one of the following locations and which are otherwise a complete, full and responsible bid, shall be treated as the lowest responsible bid in accordance with the following:

Entity	Percentage Within Lowest Bid
United States	3%
State of Michigan	5%
City of Marine City	10%

(Not Currently In The Charter)

ROBERT CHARLES DAVIS
City of Marine City Attorney

TO: City of Marine City Commissioners

FROM: Robert Charles Davis, City Attorney 

RE: Management and Allocation of Sale Proceeds From Sale of
 303 Water Street Property

DATE: November 10, 2022

I. INTRODUCTION

I previously issued and presented a comprehensive memorandum with multiple supporting exhibits that outlined the purchase of the referenced property. That memorandum, as attached, is dated July 20, 2021 and it should be closely reviewed by each Commissioner. The exhibits are not attached as they were previously provided. That presentation was factual and provided you with the supporting documentation. The referenced property has now sold. This raises the issue I presented in the July 20, 2021 memorandum at pages 7 and 8 as to how those sales proceeds should be allocated to be consistent with the bequeath of the underlying properties and to be fair and equitable to the citizens/general fund of the City.

II. 3 OPTIONS

Based on a review of the history, including each word of the controlling documents, there are three (3) options to consider:

1. Return the \$3,975.00 the City contributed to the purchase adjusted for its share of the allocation of the original purchase price and adjusted for inflation to present values.
2. Complete number 1 and add any capital improvements made to the property by the General Fund before the property became the City offices during the 2005/2006 fiscal year.
3. Allocate the entire proceeds to a new community center without making the City and its General Fund whole.

III. DISCUSSION AND RECOMMENDATION

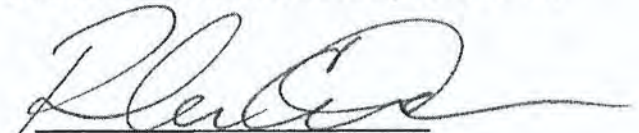
The bequeathed property was not 303 Water Street. The bequeathed property was two (2) lots. The historical minutes show that the City purchased 303 Water Street using all General Fund money. The City then sold the two (2) donated lots and reimbursed the General Fund in full except for \$3,975.00. In the end, 303 Water Street was purchased by using the money generated by the sale of the two (2)

donated lots and \$3,975.00 from the General Fund. Thus, 303 Water Street was ultimately purchased by the Sale proceeds and General Fund monies.

It is my opinion the City's General Fund must be made whole and the balance of the money should follow the donation directives and be used solely for the purpose of a community center. It is my opinion that documented capital improvements must be paid back to the General Fund. This process is fair and equitable to the City as a whole and to the makers of the donation and their express wishes.

The three (3) financial options are presented on the attached spreadsheet for your review and consideration. (See Attached)

This matter should be on the December 2022 Agenda for possible action along with a resolution authorizing the establishment of a new and segregated bank account for the community center funds.



Robert Charles Davis

EXHIBIT # 1

ROBERT CHARLES DAVIS
City of Marine City Attorney

TO: City of Marine City Commissioners
City of Marine City Manager

FROM: Robert Charles Davis, City Attorney 

RE: Guy Center Property

DATE: July 20, 2021

I. PURPOSE

This memorandum addresses the potential issues associated with the marketing/sale of the property known as the "Guy Center" located at 303 S. Water Street.

The City of Marine City is currently analyzing the sale of the Guy Center. The following documents are reviewed:

- **Last Will and Testament of Bertha C. Guy dated May 1, 1972.**
- **Minutes of the City Commission Dated September 20, 1973 relating to the Guy Estate.**
- **An appraisal and notes for 109 N. Elizabeth dated July 20, 1973.**
- **An appraisal and notes for 133 N. Elizabeth dated July 20, 1973.**
- **A Warranty Deed for the Guy Center property from Detroit Edison to the City of Marine City Dated October 7, 1973 for \$46,000.00.**

II. FACTS

The facts are supported by documents. The relevant facts include those listed below. If any person has additional facts or facts contrary to those presented herein, please advise immediately so I can determine if the conclusions herein remain supported and correct.

1. There is a Last Will and Testament of Bertha C. Guy dated May 1, 1972 leaving two (2) defined parcels to the City of Marine City with conditions (Exhibit 1);

2. There is a controlling City of Marine City resolution adopted on September 20, 1973 accepting the donation with conditions (Exhibit 2);
3. There is a transfer of the two (2) parcels from the Bertha C. Guy executor to the City of Marine City dated September 28, 1973 (Exhibit 3);
4. There is an appraisal of 133 N. Elizabeth dated July 20, 1973 showing the value of \$15,000.00 (Exhibit 4);
5. There is an appraisal of 109 N. Elizabeth dated July 20, 1973 showing the value of \$22,000.00 (Exhibit 5);
6. The City records show 109 N. Elizabeth sold on April 12, 1974 for \$24,000.00;
7. The City records show 133 N. Elizabeth sold on June 4, 1974 for \$18,025.00;
8. The combined sale proceeds from the two (2) properties given to the City is \$42,025.00;
9. Detroit Edison conveyed the property known as 303 S. Water Street to the City of Marine City by deed dated October 4, 1973 for the amount of \$46,000.00 (Exhibit 6); and
10. There are approved operating regulations for the Guy Community Center dated January 20, 1975 (Exhibit 7).

III. LEGAL ANALYSIS

A. The City of Marine City's Right To Sell Real Estate.

The Marine City Charter, at Section 2.3, states that, in addition to the powers possessed by the City of Marine City under the Constitution and statutes of the State of Michigan, and those set forth throughout this charter, the City shall have power to acquire by purchase, gift, condemnation, lease, construction, or in any manner permitted by statute, private property of every type and nature for public use and the City shall have the power to maintain, develop, operate, lease and dispose of City property.

“Section 2.3. Further definition of powers.

In addition to the powers possessed by the city under the Constitution and statutes of the State of Michigan, and those set forth throughout this charter, the city shall have power with respect to and may by ordinance and other lawful acts of its officers provide for the following, subject to any specific limits placed thereon by this charter:

(a) **The acquisition by purchase, gift, condemnation, lease, construction, or in any manner permitted by statute, of private property of every type and nature for public use, which property may be located within or without the County of St. Clair and which may be required for or incidental to the present or future exercise of the purposes, powers and duties of the city, either proprietary or otherwise;**

(b) **The maintenance, development, operation, leasing and disposal of city property** subject to any restrictions placed thereon by statute or this charter;” (Marine City Charter at Section 2.3) (Emphasis Added)

B. The Restrictions On The Sale Of The Guy Community Center Property.

1. Last Will And Testament Of Bertha C. Guy

The Last Will and Testament of Bertha C. Guy states, in relevant part, that she willed and bequeathed certain real estate to the City of Marine City for community buildings to be known as the “Guy Community Center”. In addition, Bertha C. Guy specifically stated that there shall be a suitable plaque (“Plaque”) inscribed as follows “In Memory of Otto A. Guy and Bertha C. Guy”. Her Will further states that she grants to the City of Marine City the power to sell and convey the real estate provided that the funds are used for a community building with the Plaque.

“EIGHTH: I will, devise and bequeath the following described real estate to the City of Marine City for community buildings to be known as the “Guy Community Center”, with a suitable plaque inscribed “In Memory of Otto A. Guy and Bertha C. Guy” to be displayed. I hereby give and grant unto the City of Marine City the power to sell and convey the following described real estate, providing the funds therefrom are used for a

community building with the aforementioned suitable plaque erected therein:

PARCEL #1, Land situated in the City of Marine City, St. Clair County, Michigan, to-wit: Lot 3, except the North 145 feet, also Lot 2, Block 35, MAP OF THE VILLAGE OF MARINE, according to the plat thereof as recorded in the St. Clair County Register of Deeds Office;

PARCEL # 2: Land situated in the City of Marine City, St. Clair County, Michigan, to-wit: Lot 4 and the North 15 feet of Lot 3, Block 35, MAP OF THE VILLAGE OF MARINE, according to the plat thereof as recorded in the St. Clair County Register of Deeds Office.” (**Exhibit 1** -- Last Will and Testament)

2. Marine City Resolution Dated September 20, 1973

On or about September 20, 1973, the City of Marine City passed a resolution which accepted Bertha Guy’s gift of land (“Resolution”). The Michigan Court of Appeals has noted that a Resolution is defined as a formal expression of the opinion or will of an official body adopted by a vote. There is no record or evidence to suggest the Resolution was rescinded or modified.

"Resolution" is defined as a formal expression of the opinion or will of an official body, adopted by a vote. Black's Law Dictionary (5th ed). Usually, the term "resolution" refers to the adoption of a motion where the subject matter of the motion would not properly constitute a statute. Id. Once defendant's city council voted to approve the motion, it became a resolution.” (**Gorney v. City of Madison Heights**, 211 Mich. App. 265, 271; 535 NW2d 263, 266 (1995).) (Emphasis Added)

The Resolution states that the City Commission of the City of Marine City acknowledges the generous gift of the deceased and is desirous for and on behalf of the City of Marine City to accept said gift under such terms and conditions as will give effect to and implement the desires of the deceased.

“WHEREAS, the City Commission of the City of Marine City gratefully acknowledges the generous gift of the deceased and is desirous for and on behalf of the City of Marine City to accept said

gift under such terms and conditions as **will give effect to and implement the desires of the deceased in such manner as to satisfy the Executor aforesaid in the proper discharge of its duties in the premises and for the purpose of obtaining the approval of the Probate Court and the interest parties in said estate.**" (Exhibit 2 -- Resolution) (Emphasis Added)

The Resolution states that it is resolved that the City of Marine City accepts the real estate subject to all of the terms and conditions provided therein and will designate the real estate so devised and conveyed as the "Guy Community Center" and will display thereon a suitable plaque inscribed "In Memory of Otto A. Guy and Bertha C. Guy"

"NOW THEREFORE, be it resolved by the City Commission of the City of Marine City, Michigan as follows: (1) The City of Marine City accepts the real estate described in Paragraph Eighth of the Last Will and Testament of Bertha C. Guy, Deceased, **subject to all the terms and conditions provided therein**, and will acknowledge by receipt a proper conveyance thereof.

"(2) The City of Marine City will designate the real estate so devised and conveyed as the "Guy Community Center" and will display thereon a suitable plaque inscribed "In Memory of Otto A. Guy and Bertha C. Guy"." (Exhibit 2 -- Resolution)

The Resolution states that, in the event that the City of Marine City should sell the real estate, it (the City) covenants to use the funds from the sale for a community building to be designated the "Guy Community Center" with the aforementioned Plaque.

"(3) In the event the City of Marine City exercised the power to sell and convey said real estate, as provided in Paragraph Eighth aforesaid, the City of Marine City covenants to use the funds therefrom for a community building to be designated the "Guy Community Center" with the aforementioned suitable plaque erected therein." (Exhibit 2 -- Resolution) (Emphasis Added)

The Resolution states that the City of Marine City covenants to establish, in its books and records of account, a "Guy Community Center Fund" which fund shall consist of the real property funds from the sale thereof, any other real property purchased with said funds,

the rental process of any real property purchased by said fund, and any investment earnings of said fund.¹

“(4) The City of Marine City further covenants to establish, and by this Resolution does establish, in its books and records of account, a “Guy Community Center Fund”, which fund shall consist of the real property hereinbefore described, funds from the sale thereof, any other real property purchased with said funds, the rental process of any real property purchased by said fund, and any investment earnings of said fund;” (Exhibit 2 -- Resolution) (Emphasis Added)

The Resolution states that it is the express intention of the City of Marine City that -- upon acceptance of said gift and at all times thereafter -- there shall be maintained by virtue of said gift or the proceeds a “Guy Community Center”. The Resolution states that the Guy Community Center shall be maintained except during such period caused by a sale, repurchase, construction, reconstruction or renovation.

“it is the express intention of the City of Marine City that upon acceptance of said gift and at all times thereafter there shall be maintained by virtue of said gift or the proceeds therefrom a “Guy Community Center”, except for such reasonable and necessary periods caused by sale, repurchase, construction, reconstruction, or renovation as required in the best interest of the people of the City of Marine City and in order to give continuing purpose and effect to Paragraph Eighth of the Last Will and Testament of the deceased; and further, that any expenses incurred in connection with the maintenance and administration of the fund herein created shall be charted to said fund.” (Exhibit 2 - Resolution) (Emphasis Added)

Thus, it is clear that this situation envisioned sale, repurchase, construction, reconstruction or renovation.

¹ The Michigan Court of Appeals has ruled that a covenant is a formal agreement or promise to do or not do a particular act.

“A covenant is “[a] formal agreement or promise, usually in a contract or deed, to do or not to do a particular act.” Black's Law Dictionary (9th ed).” (Grand/Sakwa Lincoln Park v. Sears, Unpublished Opinion Per Curiam of the Court of Appeals, decided [November 27, 2012] (Docket No. 308579).) (Emphasis Added)

The Resolution expressly states that, to the extent possible by law, the Resolution shall bind the City of Marine City. The Resolution was passed unanimously and has not been rescinded or modified.

“(5) To the extent possible by law this Resolution shall bind the City of Marine City, its governing body and its successors. Yeas: Commissioners Beauchamp, Beauvais, Bettinger, Cohrs, Spaulding, LaBuhn, Arnold. Nays: None.” (Exhibit 2 -- Resolution) (Emphasis Added)

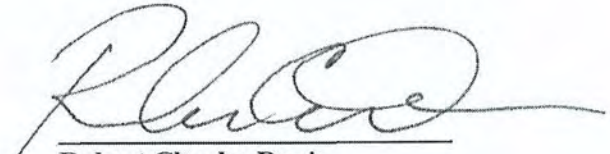
III. CONCLUSIONS

The City of Marine City resolved and covenanted that a Guy Community Center shall be maintained at all times except during those periods of time caused by a sale, repurchase, construction, reconstruction or renovation. As a result, to the extent that the City of Marine City should choose to sell the current Guy Community Center property, the funds raised from that sale will have to be used, in an appropriate amount, for the purpose of a community center and that community center shall have the relevant Plaque. This means any current sale of the property as a whole will have to be analyzed to determine how much of the proceeds are attributable to the Community Center.

Marine City was clear in its Resolution that it intended to be bound by the Resolution and the City of Marine City is bound accordingly. The law supports this type of gift and the enforcements of the conditions asserted and accepted. Based on this, I recommend the following:

1. The total price on any sale of 303 S. Water Street should be examined to determine what value is attributed to the sale of the Community Center; and

2. The proceeds value attributed to the Community Center upon the sale of 303 S. Water Street should be allocated to the buildout of the new Community Center at the new City offices.



Robert Charles Davis

EXHIBIT # 2

City of Marine City
Guy Center/303 S Water Street Cost Allocation

Sale of Original Properties from Otto & Bertha Guy:			
109 N Elizabeth (4/12/1974)	24,000.00		
133 N Elizabeth (6/4/1974)	<u>18,025.00</u>		
Total restricted for community center		<u>42,025.00</u>	
Purchase of 303 S Water Street from DTE 10/04/1973	46,000.00		
Less: Proceeds of Guy properties for community center	<u>(42,025.00)</u>		
Total General Fund money used to purchase 303 S Water		<u>3,975.00</u>	8.64%
Original amounts spent by General Fund above	3,975.00		
Add: Guy Center Repairs per Fixed Asset Schedule at 6/30/21	<u>33,782.00</u>		
Total General Fund Money used on 303 S Water		<u>37,757.00</u>	
Total General Fund Money on 303 S Water Street	37,757.00		47.33%
Add: Proceeds from Otto & Bertha Guy	<u>42,025.00</u>		52.67%
Total Cost of 303 S Water Street		<u>79,782.00</u>	

Option 1: Return original \$3,975 spent by City's General Fund, adjusted for market value

<u>Sales price</u>	<u>%</u>	<u>Allocation</u>	
237,000	8.6413%	20,480	General Fund
237,000	91.3587%	<u>216,520</u>	Guy Community Center Fund
Total		<u>237,000</u>	

Option 2: Reimburse General Fund for the original \$3,975 plus improvements made

<u>Sales price</u>	<u>%</u>	<u>Allocation</u>	
237,000	47.3252%	112,161	General Fund
237,000	52.6748%	<u>124,839</u>	Guy Community Center Fund
Total		<u>237,000</u>	

Option 3: Use the entire proceeds of the sale for a new community center

**CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN
RESOLUTION NO. 021-2022**

A RESOLUTION TO CONTINUE THE SUSPENSION OF ENFORCEMENT OF CITY CODE SECTION 93.07 WITH RESPECT TO CONSUMPTION OF ALCOHOLIC LIQUOR IN QUALIFIED CONTAINERS IN PARKS ADJACENT TO SOUTH WATER STREET AND BROADWAY (EXCLUDING MARINE CITY BEACH) WITH LIMITATIONS, EFFECTIVE JANUARY 19, 2023 THROUGH JANUARY 31, 2025.

At a regular meeting of the City Commission of the City of Marine City, St. Clair County, Michigan, held at 260 S. Parker Street, Marine City, MI 48039 on December 15, 2022 at 7:00 pm.

PRESENT: Mayor Vandebossche, Commissioners Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross.

ABSENT: None

WHEREAS, Public Act 58 of 1998, the Michigan Liquor Control Code, MCL Section 436.1915 allows for the lawful possession and consumption of alcoholic liquor in public parks and for municipal governments to legislate restrictions on same; and

WHEREAS, the City of Marine City has availed itself of the right established by MCL Section 436.1915(3) to prohibit alcoholic liquor in public parks by the adoption of Code Section 93.07; and

WHEREAS, the City of Marine City has reserved the right pursuant to Code Section 93.10 to permit the consumption of alcoholic beverages by resolution of the City Commission upon or in public places when it determines that a state liquor license is not required; and

WHEREAS, on March 10, 2020, the Governor declared a State of Emergency and on March 13, 2020, the President declared a National Emergency as a result of the Coronavirus outbreak; and

WHEREAS, on July 1, 2020, the Governor signed Public Act 125 of 2020 into law, allowing for the sale of alcoholic liquor in qualified containers for consumption off the licensed premises; and

WHEREAS, the City of Marine City determines that continuing the temporary suspension of the prohibition established by Code Section 93.07 as to the possession and consumption of alcoholic liquor only in Parks adjacent to South Water Street and Broadway (excluding Marine City Beach) is in the public interest and serves an important civic purpose in encouraging commerce in the City.

NOW, THEREFORE, BE IT RESOLVED that the City of Marine City **RESOLVES**

to suspend enforcement of Code Section 93.07 as to allow the consumption of alcoholic beverages in qualified containers in Parks adjacent to South Water Street and Broadway (excluding Marine City Beach) from 3:00 pm to 10:00 pm Wednesday through Saturday and 12:00 pm to 6:00 pm on Sundays, January 19, 2023 through January 31, 2025 subject to the following conditions:

- 1. Qualified container shall be defined as in Public Act 125 of 2020.
- 2. Any on premise alcohol beverage licensee allowed to sell alcohol-to-go pursuant to Public Act 125 of 2020 shall comply with all laws, rules and regulation which govern its license type.
- 3. The alcoholic beverage must be contained in a paper, plastic or aluminum cup that bears the commercially printed name and/or logo of the designated licensee.
- 4. The paper or plastic cup cannot exceed sixteen (16) fluid ounces in size. An aluminum cup cannot exceed thirty-two (32) fluid ounces in size.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED

Jennifer Vandebossche, Mayor

STATE OF MICHIGAN)
) **ss:**
CITY OF MARINE CITY)

I, the undersigned, the fully qualified City Clerk of Marine City, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of Marine City at a regular meeting held on the 15th of December, 2022 the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 15th of December, 2022.

Shannon M. Adams, City Clerk

ROBERT CHARLES DAVIS
City of Marine City Attorney

TO: City Manager, City Commission
FROM: Robert Charles Davis
RE: City of Marine City Charter Revisions and/or Charter Amendment Process
For Discussion on December 15, 2022
DATE: December 5, 2022

PLEASE READ THE CONCLUSIONS FIRST

I. INTRODUCTION

The purpose of this memorandum is to outline the process for revising the City of Marine City Charter (“Charter”) and the separate process for amending the Charter. The requirements for revising the Charter are more involved and will take a significant amount of time. The Charter revision process could take over two (2) years. The Charter amendment process is less involved and takes less time.

In order to assist the reader, this memorandum is divided into two sections. The first section is an analysis of the steps required to revise the Charter. The second section is an analysis of the steps required to amend the Charter. Both processes require careful planning and attention to details and dates.

The City Commission has discussed the need and the desire to make changes to the Charter. This document provides the City Commission with the steps and procedures to move forward with a revision of the Charter or just amendments to the Charter. Once the Charter is settled, the City can then ensure that its policies and procedures are consistent with the Charter going forward.

II. REVISING THE CITY OF MARINE CITY CHARTER

This section of the memorandum focuses on the steps required to revise the Charter and includes citations to the relevant statutory provisions contained in the Home Rule City Act, MCL 117.1 Et. Seq. (“Home Rule City Act”).

A. Legal Analysis Of The Statutory Process For Revising The City of Marine City Charter.

1. MCL 117.18 Requires A 3/5 Vote Of The City of Marine City’s Legislative Body Declaring A General Revision Of The Charter.

MCL 117.18 sets forth the first step. This first step begins with the City of Marine City legislative body voting by a 3/5 vote to “declare” a general revision of the Charter. MCL 117.18 states that, when a legislative body shall by a 3/5 vote of the members-elect declare for a general revision of the charter, the question of having a general charter revision shall be submitted to the electors for adoption or rejection at the next municipal election or at a special election by a majority vote.

“Any city desiring to revise its charter shall do so in the following manner unless otherwise provided by charter; when its legislative body shall by a 3/5 vote of the members elect declare for a general revision of the charter, or when an initiatory petition shall be presented therefor as provided in section 25, the question of having a general charter revision shall be submitted to the electors for adoption or rejection at the next general or municipal election, or at a special election. . . .” (Exhibit 1 - MCL 117.18) (Emphasis Added)

2. The Election Of The Charter Commission.

MCL 117.18 states that, if the electors shall -- by a majority vote -- declare in favor of such revision, a charter commission (“Charter Commission”) shall be elected within sixty (60) days consisting of nine (9) electors of the city having a residence of at least three (3) years in the municipality. MCL 117.18 further states that the legislative body, by a 3/5 vote of the members elect, may provide that the Charter Commission be selected at the same election at which the

proposition to revise the Charter is submitted. MCL 117.18 states that no city officer or employee, whether elected or appointed, shall be eligible to be on the Charter Commission.

“In case the electors shall, by a majority vote, declare in favor of such revision, a charter commission shall be elected within 60 days consisting of 9 electors of such city having a residence of at least 3 years in the municipality, or the legislative body by a 3/5 vote of the members elect or the initiatory petition may provide that the charter commission be selected at the same election at which the proposition to revise is submitted; the selection shall be void if the proposition to revise is not adopted. No city officer or employee, whether elected or appointed, shall be eligible to a place on the commission.” (Exhibit 1 -- MCL 117.18) (Emphasis Added)

MCL 117.19 states that the legislative body of the City shall fix in advance of the election of its Charter Commission: the place of the Charter Commission’s meetings; the compensation of its members, the money for the expense thereof, and if need be provide the ballots for the election.

“The legislative body of the municipality unless it is otherwise provided, shall fix in advance of the election of a charter commission the place of its meeting, the compensation of its members, the money for the expense thereof, and if need be provide the ballots for election.” (Exhibit 2 – MCL 117.19) (Emphasis Added)

MCL 117.18 states that in the cities where provision is made by the city charter for the nonpartisan elections of city officers, the method prescribed for such elections shall apply in the election of Charter Commissioners. Where no such provision is made by the charter of a city, candidates shall be nominated by petition without reference to or designation of party affiliation, signed by a number of qualified electors of such city equal to not less than 2% and not more than 4% of the total vote cast for the chief executive office, or the highest vote cast for any commissioner in cities having the commission form of government, of such city at the last preceding election.

“In the cities where provision is made by the city charter for the nonpartisan elections of city officers, the method prescribed for such elections shall apply in the election of charter commissioners. Where no

such provision is made by the charter of such city, candidates shall be nominated by petition without reference to or designation of party affiliation, signed by a number of qualified electors of such city equal to not less than 2% and not more than 4% of the total vote cast for the chief executive office, or the highest vote cast for any commissioner in cities having the commission form of government, of such city at the last preceding election, asking that the name of the candidate designated be placed upon the ballot. . . .” (Exhibit 1 -- MCL 117.18) (Emphasis Added)

The names of all candidates so nominated shall be placed upon a separate ballot at the election designated to be held for the election of a Charter Commission and without their party affiliations designated. The nine (9) candidates having the greatest number of votes shall be declared elected. MCL 117.18 states that the election of the members of the Charter Commission shall be conducted as near as may be as now provided by law for the election of city officers in the respective cities unless special methods shall be otherwise provided in the Charter.

“The names of all candidates so nominated shall be placed upon a separate ballot at the election designated to be held for the election of a charter commission and without their party affiliations designated; the 9 candidates having the greatest number of votes shall be declared elected; the election of the members of such commission, except as herein specified, shall be conducted as near as may be as now provided by law for the election of city officers in the respective cities of this state unless special methods shall be otherwise provided in the charter of such city. . . .” (Exhibit 1 -- MCL 117.18) (Emphasis Added)

MCL 117.18 states that, if the proposed revised Charter is rejected by the electors of the City of Marine City, the Charter Commission shall reconvene and determine whether to take no further action, in which case it shall terminate and cease to exist, or whether to provide a revision of, or amendments to, the revised Charter previously prepared by the Charter Commission.

“If the proposed revised charter is rejected by the electors of the city, the charter revision commission shall immediately reconvene and determine whether to take no further action, in which case it shall terminate and cease to exist, or whether to provide a revision of, or amendments to, the revised charter previously prepared by the commission. . . .” (Exhibit 1 -- MCL 117.18) (Emphasis Added)

The proposed revised Charter with amendments shall be resubmitted to the qualified electors of the City of Marine City in the same manner and with the same notice and proceedings as required in the first instance. A proposed revised Charter, as originally submitted or resubmitted with amendments, shall be submitted not to exceed three (3) times to the qualified electors of the City of Marine City. If the Charter is rejected 3 times, or if no revised Charter is adopted during 3 years following the adoption of the proposition to revise, then the Charter Commission shall terminate.

“The proposed revised charter with amendments shall be resubmitted to the qualified electors of the city in the same manner and with like notice and proceedings as required in the first instance. A proposed revised charter, as originally submitted or resubmitted with amendments, shall be submitted not to exceed 3 times to the qualified electors of the city. If the charter is rejected 3 times, or if no revised charter is adopted during 3 years following the adoption of the proposition to revise, then the charter revision commission shall terminate and cease to exist. A new proposal to revise may be adopted at any time after termination of a charter revision commission. . . .” (Exhibit 1 -- MCL 117.18) (Emphasis Added)

3. **The Powers And The Duties Of The Charter Commission.**

MCL 117.20 states that the Charter Commission shall convene on the second Tuesday after the election at the place designated pursuant to section 19 of the Home Rule City Act. The City of Marine City Clerk shall preside at the first meeting of the Charter Commission, shall administer the oath of office to the members elected to the Charter Commission, and shall act as the Clerk for the Charter Commission.

“**The charter commission shall convene on the second Tuesday after the election at the place designated pursuant to section 19. The city clerk shall preside at the first meeting, shall administer the oath of office to the members-elect, and shall act as clerk of the commission. . . .” (Exhibit 3 -- MCL 117.20) (Emphasis Added)**

MCL 117.20 states that the Charter Commission shall be the sole judge of the qualifications, elections, and returns of its members, shall choose its officers except the Clerk shall

determine the rules of its proceedings and shall keep a journal. MCL 117.20 states that a roll call of the members on a question shall be entered on the journal at the request of 1/5 of the members or less if the Charter Commission shall so determine.

“The charter commission shall be the sole judge of the qualifications, elections, and returns of its members, shall choose its officers except clerk, shall determine the rules of its proceedings, and shall keep a journal. A roll call of the members on a question shall be entered on the journal at the request of 1/5 of the members or less if the commission shall so determine.” (Exhibit 3 -- MCL 117.20) (Emphasis Added)

The Charter Commission may fill a vacancy in its membership, and shall fix the time for the submission of the Charter to the electors of the City of Marine City. MCL 117.20 states that a member of the Charter Commission shall not receive compensation for more than ninety (90) meetings of the Charter Commission, and only for actual attendance. In addition, a member of the Charter Commission shall not be paid for more than 1 meeting per day. MCL 117.20 clearly states that a majority of the members of the Charter Commission shall constitute a quorum, and the sessions of the Charter Commission shall be public. Thus, the meetings are open to the public and governed by the Open Meetings Act.

“The commission may fill a vacancy in its membership, and shall fix the time for the submission of the charter to the electors. A member shall not receive compensation for more than 90 meetings of the commission, and only for actual attendance. A member of the commission shall not be paid for more than 1 meeting per day. A majority of the members shall constitute a quorum, and the sessions of the commission shall be public.” (Exhibit 3 -- MCL 117.20) (Emphasis Added)

4. **Revised Charter Must Be Presented To The Governor.**

MCL 117.22 states that every Charter before the final adjournment of the Charter Commission, shall be transmitted to the Governor of the State of Michigan for approval. If the Governor of the State of Michigan approves of the Charter, the Governor shall sign it. If the

Governor does not approve of the Charter, then the Charter shall be returned to the Charter Commission with the Governor's objections.

“Every amendment to a city charter whether passed pursuant to the provisions of this act or heretofore granted or passed by the state legislature for the government of such city, before its submission to the electors, and every charter before the final adjournment of the commission, shall be transmitted to the governor of the state. If he shall approve it, he shall sign it; if not, he shall return the charter to the commission and the amendment to the legislative body of the city, with his objections thereto, which shall be spread at large on the journal of the body receiving them, and if it be an amendment proposed by the legislative body, such body shall re-consider it, and if 2/3 of the members-elect agree to pass it, it shall be submitted to the electors. If it be an amendment proposed by initiatory petition, it shall be submitted to the electors notwithstanding such objections.” (Exhibit 4 -- MCL 117.22) (Emphasis Added)

MCL 117.22 does not provide for a timeline related to when the submittal should be made to the Governor. As a result, I recommend that this submittal to the Governor occur at least 6 months before the election and perhaps even more. (I recently verified this advice.)

5. **If The Charter Is Approved Then 2 Printed Copies With The Vote For And Against, Certified By The Clerk shall Be Filed With The Secretary Of State and The Oakland County Clerk.**

MCL 117.24 states that, if the Charter is approved, then two (2) printed copies with the certified vote for and against shall -- within thirty (30) days after the vote -- be filed with the Michigan Secretary of State and with the St. Clair County Clerk. MCL 117.24 states, in relevant part, the following:

“If the charter, or any amendment thereto, whether of cities incorporated under the provisions of this act, or under an existing charter of the city heretofore granted or passed by the legislature for the government of the city, be approved, then 2 printed copies thereof, with the vote for and against duly certified by the city clerk shall, within 30 days after the vote is taken, be filed with the secretary of state, and a like number with the county clerk of the county in which such city is located and shall thereupon become law, unless a different date for the taking effect of such charter or charter amendment, or any part thereof, is specifically set forth therein.” (Exhibit 5 -- MCL 117.24) (Emphasis Added)

As a result, if the electors of the City of Marine City should vote to approve of the Amendment to the Charter, then within thirty (30) days after the vote two (2) printed copies along with the actual vote for and against certified by the City of Marine City Clerk shall be filed with the Michigan Secretary of State and the Oakland County Clerk. Once this happens, then the Charter shall become law unless a different date for the taking effect of such charter or charter amendment, or any part thereof, is specifically set forth therein.

B. The Specific Steps For Revising The Charter Set Fort In A Sequential Chronological Format.

The following represents the specific steps for revising the City of Marine City Charter as those steps would occur in a sequential chronological format.

- **The City of Marine City Legislative Body, by a 3/5 Vote, declares that a General Revision of the Charter shall be submitted to the electors. (MCL 117.18)**
- **The City of Marine City Legislative Body shall fix in advance of the election of the Charter Commission: the place of the Charter Commission's meetings; the compensation of the members of the Charter Commission, the money for the expenses of the Marine City Commission, and provide the ballots for the election. (MCL 117.19)**
- **The City of Marine City Legislative Body, by a 3/5 vote, may provide that the Charter Commission be selected at the same election at which the proposition to revise the Charter is submitted.**
- **No Marine City officer or employee, whether elected or appointed, shall be eligible to be on the Charter Commission. (MCL 117.18)**
- **Note that if the City of Marine City Legislative Body did not vote to provide that the Charter Commission be selected at the same election at which the proposition to revise the Charter Commission is selected, then if the electors shall, by a majority vote, declare in favor of such revision, a Charter Commission shall be elected within sixty (60) days consisting of nine (9) electors of such city having a residence of at least three (3) years in the municipality. (MCL 117.18)**

- **The names of all candidates nominated for the Charter Commission, without their party affiliations, shall be placed upon a separate ballot at the election. (MCL 117.18)**
- **The nine (9) candidates having the greatest number of votes shall be declared elected to the Charter Commission. (MCL 117.18)**
- **The newly elected Charter Commission convenes on the second Tuesday after the election at the place previously designated by the City of Marine City Legislative Body. (MCL 117.20) Meetings are open to the public and subject to the Open Meetings Act.**
- **The City of Marine City Clerk presides at the first meeting of the Charter Commission and administers the oath of office to the members elected to the Charter Commission. (MCL 117.20)**
- **The City of Marine City Clerk shall act as the Clerk for the Charter Commission. (MCL 117.20)**
- **The Charter Commission chooses its officers, determine the rules of its proceedings, keeps a journal, fills vacancies and receives compensation for a maximum of 90 meetings. (MCL 117.20)**
- **The Charter Commission meets regularly in public and reviews each section of the Charter. (MCL 117.20) A Quorum is five members present.**
- **The Charter Commission frames the Charter in 90 days.**
- **The Charter Commission approves of a revised charter (“Proposed Revised Charter”).**
- **The Proposed Revised Charter is submitted to the Governor for approval. The Michigan Attorney General reviews it and advises the Governor. (MCL 117.22)**
- **The Proposed Revised Charter is approved by the Governor. MCL 117.22)**
- **The proposed Revised Charter is published as the charter commission or the legislative body prescribes. (MCL 117.23) The Michigan Attorney General’s position is that it should be published in a newspaper in general circulation in the city.**
- **I recommend that the Proposed Revised Charter, along with an election notice, be published in a City of Marine City newspaper at least two weeks before and not more than 4 weeks before the election. I also recommend that the Proposed Revised Charter, along with an election notice, shall be posted in at least 10**

public places within the City of Marine City at least 2 weeks before the election.

- **The Proposed Revised Charter is filed with the Clerk at least 60 days before the election.**
- **The Proposed Revised Charter is approved at the election by a simple majority vote.**
- **Within 30 days of the approval of the Revised Charter, 2 copies of the Revised Charter along with the Clerk certified vote for and against shall be filed with the Secretary of State and the St. Clair County Clerk. (MCL 117.22)**
- **If the Proposed Revised Charter is rejected, then the Charter Commission reconvenes and decides to either take no further action or to proceed with a further revision. If no action is taken, the Charter Commission ceases to exist.**
- **Proposed Revised Charters may be submitted to electors three (3) times within a three-year period.**

C. The Overall Strategy For The Charter Revision Process.

The Charter Revision process is very involved and will take a significant amount of time. I suspect that it will take at least 1.5 years to complete the revision process from the date that the City of Marine City Charter Commission is elected. I recommend that any Charter Commission meet regularly and examine one specific section of the City of Marine City Charter at a time. It is important that every member review each provision of the existing City of Marine City Charter so that each member has a full grasp of the Charter as a whole. It may also be wise for the Charter Commission to select one person to serve as the drafter of each revision. This will create consistency in any revision process. It is always possible that the Charter Commission may conclude that no revision of the Charter is required.

III. AMENDING THE CITY OF MARINE CITY CHARTER

This section of the memorandum focuses on the steps required to amend the City of Marine City Charter and includes citations to the relevant statutory provisions. The amendment process is limited to one subject matter of the City Of Marine City Charter. Any other change to a different subject matter of the City of Marine City Charter will have to be set forth in a different amendment and follow the same process as outlined below. Multiple amendments can be considered at one time.

A. Legal Analysis Of The Statutory Process For Amending The City of Marine City Charter.

1. The Michigan Constitution States That The Electors Of Each City Shall Have The Power And Authority to Amend An Existing Charter.

The Michigan Constitution states that the electors of a city shall have the power and authority to “amend an existing charter”.

“Sec. 22. Under general laws the electors of each city and village shall have the power and authority to frame, adopt and amend its charter, and to amend an existing charter of the city or village heretofore granted or enacted by the legislature for the government of the city or village. Each such city and village shall have power to adopt resolutions and ordinances relating to its municipal concerns, property and government, subject to the constitution and law. No enumeration of powers granted to cities and villages in this constitution shall limit or restrict the general grant of authority conferred by this section.” (Exhibit 6 -- Const. 1963 Art. 7. Sec. 22) (Emphasis Added)

As a result, the electors of the City of Marine City have the power and authority granted by the Michigan Constitution to amend their existing Charter.

2. The City of Marine City Charter Allows For Amendments.

The City of Marine City’s Charter, at Section 17.12, states that the Charter may be amended at any time in the manner provided by statute. Thus, the existing Charter allows for and contemplates the Amendment process.

“Section 17.12. Amendments.

This charter may be amended at any time in the manner provided by statute. Should two or more amendments adopted at the same election have conflicting provisions the one receiving the largest affirmative vote shall prevail as to those provisions.” (Exhibit 7 -- Charter at Section 17.12) (Emphasis Added)

3. **MCL 117.21 States That An Amendment To The Charter May Be Submitted To The Electors By a 3/5 Vote.**

The Home Rule City Act Act, at MCL 117.21, states that an amendment to an existing charter may be submitted to the electors by a 3/5 vote of the City of Marine City’s Legislative Bodies members-elect.

“(1) An amendment to an existing city charter, whether the charter was adopted under this act or formerly granted or passed by the legislature for the government of a city, may be proposed by the legislative body of a city on a 3/5 vote of the members-elect or by an initiatory petition. . . .” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

MCL 117.21 states that, if an amendment is proposed by the legislative body of the City, the amendment shall be submitted to the electors of the City at the next regular municipal or general state election or at a special election, held not less than 60 days after the proposal of the amendment.

“If the amendment is proposed by the legislative body of the city, the amendment shall be submitted to the electors of the city at the next regular municipal or general state election, or at a special election, held not less than 60 days after the proposal of the amendment.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

If the amendment is proposed by an initiatory petition, the amendment shall be submitted to the electors of the City at the next regular municipal or general state election held in the city not less than 90 days after the filing of the petition.

“If the amendment is proposed by an initiatory petition, the amendment shall be submitted to the electors of the city at the next regular municipal or general state election held in the city not less than 90 days after the filing of the petition.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

4. **If An Amendment Originates With the Legislative Body, It Shall Be Published in Full.**

MCL 117.21 states that proposed charter amendments shall be published in full with existing charter provisions that would be altered by the proposed amendment. In addition, the purpose of the proposed charter amendment shall be designated on the ballot in not more than 100 words, exclusive of the caption. The statement of purpose shall be true and impartial and shall not create prejudice for or against the proposed amendment. Thus, the presentation is neutral.

“(2) Proposed charter amendments and other questions to be submitted to the electors shall be published in full with existing charter provisions that would be altered or abrogated by the proposed charter amendment or other question. The purpose of the proposed charter amendment or question shall be designated on the ballot in not more than 100 words, exclusive of caption, that shall consist of a true and impartial statement of the purpose of the amendment or question in language that does not create prejudice for or against the amendment or question.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

MCL 117.21 states that the text of the statement shall be submitted to the attorney general for approval as to compliance with this requirement before being printed.

“The text of the statement shall be submitted to the attorney general for approval as to compliance with this requirement before being printed.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

MCL 117.21 states that the proposed charter amendment shall be posted in full in a conspicuous place in each polling place.

“In addition, the proposed charter amendment in full shall be posted in a conspicuous place in each polling place.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

The form in which a proposed charter amendment shall appear on the ballot shall be determined by a resolution of the legislative body.

“The form in which a proposed charter amendment or question shall appear on the ballot, unless provided for in the initiatory petition, shall be determined by resolution of the legislative body, and if provided for by the initiatory petition, the legislative body may add an explanatory caption.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

MCL 117.21 states that a proposed charter amendment shall be confined to one subject. However, if the subject of a charter amendment includes more than 1 related proposition, each proposition shall be separately stated to afford an opportunity for an elector to vote for or against each proposition.

“(3) A proposed charter amendment shall be confined to 1 subject. If the subject of a charter amendment includes more than 1 related proposition, each proposition shall be separately stated to afford an opportunity for an elector to vote for or against each proposition.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

MCL 117.21 states that if a proposed charter amendment is rejected at an election, the amendment shall not be resubmitted for a period of two (2) years.

“If a proposed charter amendment is rejected at an election, the amendment shall not be resubmitted for a period of 2 years.” (Exhibit 8 -- MCL 117.21) (Emphasis Added)

5. The Amendment Shall Be Submitted To The Governor For Approval.

MCL 117.22 states that every amendment to a city charter shall, before its submission to a vote of the electors, be presented to the Governor of the state of Michigan. If the Governor approves of the amendment(s), the Governor shall sign the amendment(s). If the Governor does not approve, the amendment shall be returned to the City of Marine City Legislative Body with the Governor’s objections. The changes proposed by the Governor shall be considered and, if 2/3 of the City of Marine City Legislative Body’s members-elect agrees to pass it, it shall be submitted

to the voters. If it be an amendment proposed by initiatory petition, it shall be submitted to the electors notwithstanding such objections

“Every amendment to a city charter whether passed pursuant to the provisions of this act or heretofore granted or passed by the state legislature for the government of such city, before its submission to the electors, and every charter before the final adjournment of the commission, shall be transmitted to the governor of the state. If he shall approve it, he shall sign it; if not, he shall return the charter to the commission and the amendment to the legislative body of the city, with his objections thereto, which shall be spread at large on the journal of the body receiving them, and if it be an amendment proposed by the legislative body, such body shall re-consider it, and if 2/3 of the members-elect agree to pass it, it shall be submitted to the electors. If it be an amendment proposed by initiatory petition, it shall be submitted to the electors notwithstanding such objections.” (Exhibit 4 -- MCL 117.22) (Emphasis Added)

The submittal of the proposed amendment to the Governor is a mandatory part of the process and poses the largest obstacle to timing. MCL 117.22 does not provide for a timeline related to when such a proposed amendment should be submitted to the Governor. As a result, I recommend that this submittal to the Governor occur at least 6 months before the election and perhaps even more. (I recently verified this advice.)

MCL 117.23 states that a proposed city charter **OR** each amendment -- before submission to the electors -- shall be published as the charter commission or the legislative body may prescribe.

“(1) A proposed city charter and each amendment to an existing city charter before submission to the electors, shall be published as the charter commission or the legislative body may prescribe. A proposed charter may be submitted to the qualified electors as an entirety in a single proposition substantially as follows: “Shall the city charter proposed by the city charter commission be adopted?” Adoption of a proposed charter shall require a simple majority of those voting on the question.” (Exhibit 9 -- MCL 117.23) (Emphasis Added)

When submitting a proposed charter, separate propositions, on specific charter provisions may also be submitted to the qualified electors. In such case, all propositions shall be in such form as are approved by the attorney general as to clarity and impartiality

“(2) When submitting a proposed charter, separate propositions, on specific charter provisions may also be submitted to the qualified electors. In such case, all propositions shall be in such form as are approved by the attorney general as to clarity and impartiality. If the proposed charter and any of the separate propositions are adopted, the new charter shall take effect with the alternatives or additions contemplated by such separate propositions as are adopted. Adoption of a separate proposition which is an alternative to a provision contained in the proposed charter shall require approval by a majority of those voting on the separate proposition and also a majority of those voting on the proposed charter; otherwise the adoption of a separate proposition shall require a simple majority. The ballot shall contain voting instructions and a brief explanation of the effect of each of the propositions.” (Exhibit 9 -- MCL 117.23) (Emphasis Added)

6. **Within 30 Days Of the Approval Of An Amendment, 2 Copies of the Amendment Along With the Vote For And Against Shall Be Filed With the Secretary of State And The St. Clair County Clerk.**

MCL 117.24 states that, if the charter or any amendment is approved, then 2 printed copies with the certified vote for and against shall within 30 days after the vote be filed with the Michigan Secretary of State, and with the St. Clair County clerk. MCL 117.24 states, in relevant part, the following:

“If the charter, or any amendment thereto, whether of cities incorporated under the provisions of this act, or under an existing charter of the city heretofore granted or passed by the legislature for the government of the city, be approved, then 2 printed copies thereof, with the vote for and against duly certified by the city clerk shall, within 30 days after the vote is taken, be filed with the secretary of state, and a like number with the county clerk of the county in which such city is located and shall thereupon become law, unless a different date for the taking effect of such charter or charter amendment, or any part thereof, is specifically set forth therein.” (Exhibit 5 -- MCL 117.24) (Emphasis Added)

If the electors of the City of Marine City should vote to approve of the Amendment(s) to the Charter, then within 30 days after the vote 2 printed copies of the Amendment(s) along with the actual vote for and against certified by the City of Marine City Clerk shall be filed with the Michigan Secretary of State and the Oakland County Clerk. Once this happens, then the

Amendment(s) shall become law unless a different date for the taking effect of such charter or charter amendment, or any part thereof, is specifically set forth therein.

B. The Specific Steps For Amending The Charter Set Forth In A Sequential Chronological Format.

The following represents the steps for amending the City of Marine City Charter as those steps would occur in a sequential chronological format.

- **A proposed amendment to the City of Marine City Charter may be submitted to the electors by a 3/5 vote of the City of Marine City's legislative body members-elect. (MCL 117.21)**
- **A proposed amendment to the City of Marine City Charter must be submitted to the City of Marine City electors at the next regular municipal or general state election, or at a special election, held not less than 60 days after the proposal of the amendment. (MCL 117.21)**
- **A proposed amendment to the City of Marine City Charter originates with the City of Marine City legislative body. (MCL 78.17)**
- **The proposed amendments shall be published in full with existing charter provisions that would be altered by the proposed amendment. (MCL 117.21)**
- **The purpose of the proposed charter amendment shall be designated on the ballot in not more than 100 words and it shall be impartial. (MCL 117.21)**
- **The text of the statement of purpose shall be submitted to the attorney general for approval. (MCL 117.21)**
- **The form of the proposed charter amendment shall be determined by a resolution of the City of Marine City legislative body. (MCL 117.21)**
- **The proposed amendment shall be submitted to the Governor for approval. (MCL 117.22)**
- **The Governor of the State of Michigan is required to approve of the proposed amendment.**
- **The proposed amendment before submission to the electors, shall be published as the charter commission or the legislative body may prescribe. (MCL 117.23)**

- **I recommend that the proposed amendment, along with a notice, shall be published in a City of Marine City newspaper at least two weeks before and not more than 4 weeks before the election.**
- **I recommend that the proposed amendment shall be posted in at least 10 public places within the City of Marine City at least 2 weeks before the election.**
- **The proposed charter amendment shall be posted in full in a conspicuous place in each polling place. (MCL 117.21)**
- **Within 30 days of the approval of the proposed amendment, 2 copies of the proposed amendment along with the vote for and against shall be filed with the Secretary of State and the County Clerk. (MCL 117.24)**

IV. CONCLUSIONS

The first question for the City of Marine City Commission is whether it wants a revised charter or whether it wants to select and initiate amendments to the Charter. The process for each is detailed herein. However, the amendment process is less complex and less time consuming than undertaking a complete revision.

The City of Marine Commission, as it weighs the decision on revision versus amendment, may want to consider the following:

- a. Form a City of Marine City Commission Charter Committee that includes the City, Manager, the City Clerk, the City Attorney and three (3) Commission Members.
- b. Allow the Committee to analyze the Charter as a whole and make a recommendation to the Commission as to Revision versus Amendment.
- c. If the decision is to do Amendments, propose those existing Charter Sections or new Charter Sections to the City of Marine City Commission.

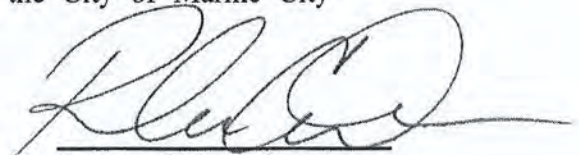

Robert Charles Davis

EXHIBIT # 1

MCLS § 117.18

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 117 Home Rule Cities (§§ 117.1 — 117.38) > Act 279 of 1909 (§§ 117.1 — 117.38)

§ 117.18. Incorporation; revision of charter, procedure, commission, advisory vote; incorporation of provision in original charter granted by legislature.

Sec. 18.

Any city desiring to revise its charter shall do so in the following manner unless otherwise provided by charter: when its legislative body shall by a 3/5 vote of the members elect declare for a general revision of the charter, or when an initiatory petition shall be presented therefor as provided in section 25, the question of having a general charter revision shall be submitted to the electors for adoption or rejection at the next general or municipal election, or at a special election. In case the electors shall, by a majority vote, declare in favor of such revision, a charter commission shall be elected within 60 days consisting of 9 electors of such city having a residence of at least 3 years in the municipality, or the legislative body by a 3/5 vote of the members elect or the initiatory petition may provide that the charter commission be selected at the same election at which the proposition to revise is submitted; the selection shall be void if the proposition to revise is not adopted. No city officer or employee, whether elected or appointed, shall be eligible to a place on the commission.

In the cities where provision is made by the city charter for the nonpartisan elections of city officers, the method prescribed for such elections shall apply in the election of charter commissioners. Where no such provision is made by the charter of such city, candidates shall be nominated by petition without reference to or designation of party affiliation, signed by a number of qualified electors of such city equal to not less than 2% and not more than 4% of the total vote cast for the chief executive office, or the highest vote cast for any commissioner in cities having the commission form of government, of such city at the last preceding election, asking that the name of the candidate designated be placed upon the ballot. The names of all candidates so nominated shall be placed upon a separate ballot at the election designated to be held for the election of a charter commission and without their party affiliations designated; the 9 candidates having the greatest number of votes shall be declared elected; the election of the members of such commission, except as herein specified, shall be conducted as near as may be as now provided by law for the election of city officers in the respective cities of this state unless special methods shall be otherwise provided in the charter of such city.

If the proposed revised charter is rejected by the electors of the city, the charter revision commission shall immediately reconvene and determine whether to take no further action, in which case it shall terminate and cease to exist, or whether to provide a revision of, or amendments to, the revised charter previously prepared by the commission. The proposed revised charter with amendments shall be resubmitted to the qualified electors of the city in the same

MCLS § 117.18

manner and with like notice and proceedings as required in the first instance. A proposed revised charter, as originally submitted or resubmitted with amendments, shall be submitted not to exceed 3 times to the qualified electors of the city. If the charter is rejected 3 times, or if no revised charter is adopted during 3 years following the adoption of the proposition to revise, then the charter revision commission shall terminate and cease to exist. A new proposal to revise may be adopted at any time after termination of a charter revision commission.

When the question of having a general revision of the charter shall be submitted to the electors of any city, the legislative body of such city or the initiative petitions may provide for the submission with such question for an advisory vote of the question of a change in the form of government of such city, or the question of continuing any power, limitation or provision granted to such city in a charter granted or passed by the legislature for the government thereof. When such advisory vote is requested in an initiatory petition, such question shall be submitted as hereinbefore provided. In the revision of the charter of any city, any power, limitation or provision granted to such city in any charter granted or passed by the legislature for the government of such city and contained in the charter to be revised may be included in such revised charter, and when so included, such power, limitation, or the effect of any such provision shall continue with the same force and effect as when granted or passed by the legislature in the first instance.

History

Pub Acts 1909, No. 279, § 18, eff September 1, 1909; amended by Pub Acts 1911, No. 203, eff August 1, 1911; 1913, No. 5, imd eff March 11, 1913; 1917, No. 6, imd eff March 9, 1917; 1941, No. 86, eff January 10, 1942; 1966, No. 246, imd eff July 11, 1966.

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EXHIBIT # 2

MCLS § 117.19

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 117 Home Rule Cities (§§ 117.1 — 117.38) > Act 279 of 1909 (§§ 117.1 — 117.38)

§ 117.19. Charter; duty of legislative body.

Sec. 19.

The legislative body of the municipality unless it is otherwise provided, shall fix in advance of the election of a charter commission the place of its meeting, the compensation of its members, the money for the expense thereof, and if need be provide the ballots for election.

History

Pub Acts 1909, No. 279, § 19, eff September 1, 1909; amended by Pub Acts 1911, No. 203, eff August 1, 1911.

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EXHIBIT # 3

MCLS § 117.20

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 117 Home Rule Cities (§§ 117.1 — 117.38) > Act 279 of 1909 (§§ 117.1 — 117.38)

§ 117.20. Charter commission; first meeting; duties of city clerk; powers and duties of commission; roll call; vacancy; compensation; quorum; public sessions.

Sec. 20.

The charter commission shall convene on the second Tuesday after the election at the place designated pursuant to section 19. The city clerk shall preside at the first meeting, shall administer the oath of office to the members-elect, and shall act as clerk of the commission. The charter commission shall be the sole judge of the qualifications, elections, and returns of its members, shall choose its officers except clerk, shall determine the rules of its proceedings, and shall keep a journal. A roll call of the members on a question shall be entered on the journal at the request of 1/5 of the members or less if the commission shall so determine. The commission may fill a vacancy in its membership, and shall fix the time for the submission of the charter to the electors. A member shall not receive compensation for more than 90 meetings of the commission, and only for actual attendance. A member of the commission shall not be paid for more than 1 meeting per day. A majority of the members shall constitute a quorum, and the sessions of the commission shall be public.

History

Pub Acts 1909, No. 279, § 20, eff September 1, 1909; amended by Pub Acts 1911, No. 203, eff August 1, 1911; 1977, No. 27, imd eff June 8, 1977.

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EXHIBIT # 4

MCLS § 117.22

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 117 Home Rule Cities (§§ 117.1 — 117.38) > Act 279 of 1909 (§§ 117.1 — 117.38)

§ 117.22. Charter amendment; submission to governor, approval; re-consideration.

Sec. 22.

Every amendment to a city charter whether passed pursuant to the provisions of this act or heretofore granted or passed by the state legislature for the government of such city, before its submission to the electors, and every charter before the final adjournment of the commission, shall be transmitted to the governor of the state. If he shall approve it, he shall sign it; if not, he shall return the charter to the commission and the amendment to the legislative body of the city, with his objections thereto, which shall be spread at large on the journal of the body receiving them, and if it be an amendment proposed by the legislative body, such body shall re-consider it, and if 2/3 of the members-elect agree to pass it, it shall be submitted to the electors. If it be an amendment proposed by initiatory petition, it shall be submitted to the electors notwithstanding such objections.

History

Pub Acts 1909, No. 279, § 22, eff September 1, 1909; amended by Pub Acts 1913, No. 5, imd eff March 11, 1913.

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EXHIBIT # 5

MCLS § 117.24

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 117 Home Rule Cities (§§ 117.1 — 117.38) > Act 279 of 1909 (§§ 117.1 — 117.38)

§ 117.24. Charters or amendments; filing; effective date.

Sec. 24.

If the charter, or any amendment thereto, whether of cities incorporated under the provisions of this act, or under an existing charter of the city heretofore granted or passed by the legislature for the government of the city, be approved, then 2 printed copies thereof, with the vote for and against duly certified by the city clerk shall, within 30 days after the vote is taken, be filed with the secretary of state, and a like number with the county clerk of the county in which such city is located and shall thereupon become law, unless a different date for the taking effect of such charter or charter amendment, or any part thereof, is specifically set forth therein.

History

Pub Acts 1909, No. 279, § 24, eff September 1, 1909; amended by Pub Acts 1913, No. 5, imd eff March 11, 1913; 1941, No. 175, eff January 10, 1942.

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EXHIBIT # 6

MCLS Const. Art. VII, § 22

This document is current through the 2021 General Election.

Michigan Constitution > Constitution of the State of Michigan 1963 > Article VII Local Government

§ 22. Charters, resolutions, ordinances; enumeration of powers.

Sec. 22.

Under general laws the electors of each city and village shall have the power and authority to frame, adopt and amend its charter, and to amend an existing charter of the city or village heretofore granted or enacted by the legislature for the government of the city or village. Each such city and village shall have power to adopt resolutions and ordinances relating to its municipal concerns, property and government, subject to the constitution and law. No enumeration of powers granted to cities and villages in this constitution shall limit or restrict the general grant of authority conferred by this section.

Michigan Constitution
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EXHIBIT # 7

Section 17.12. Amendments.

This charter may be amended at any time in the manner provided by statute. Should two or more amendments adopted at the same election have conflicting provisions the one receiving the largest affirmative vote shall prevail as to those provisions.

EXHIBIT # 8

MCLS § 117.21

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1

Michigan Compiled Laws Service > Chapter 117 Home Rule Cities (§§ 117.1 — 117.38) > Act 279 of 1909 (§§ 117.1 — 117.38)

§ 117.21. Charter amendment; procedure.

Sec. 21.

(1) An amendment to an existing city charter, whether the charter was adopted under this act or formerly granted or passed by the legislature for the government of a city, may be proposed by the legislative body of a city on a 3/5 vote of the members-elect or by an initiatory petition. If the amendment is proposed by the legislative body of the city, the amendment shall be submitted to the electors of the city at the next regular municipal or general state election, or at a special election, held not less than 60 days after the proposal of the amendment. If the amendment is proposed by an initiatory petition, the amendment shall be submitted to the electors of the city at the next regular municipal or general state election held in the city not less than 90 days after the filing of the petition.

(2) Proposed charter amendments and other questions to be submitted to the electors shall be published in full with existing charter provisions that would be altered or abrogated by the proposed charter amendment or other question. The purpose of the proposed charter amendment or question shall be designated on the ballot in not more than 100 words, exclusive of caption, that shall consist of a true and impartial statement of the purpose of the amendment or question in language that does not create prejudice for or against the amendment or question. The text of the statement shall be submitted to the attorney general for approval as to compliance with this requirement before being printed. In addition, the proposed charter amendment in full shall be posted in a conspicuous place in each polling place. The form in which a proposed charter amendment or question shall appear on the ballot, unless provided for in the initiatory petition, shall be determined by resolution of the legislative body, and if provided for by the initiatory petition, the legislative body may add an explanatory caption.

(3) A proposed charter amendment shall be confined to 1 subject. If the subject of a charter amendment includes more than 1 related proposition, each proposition shall be separately stated to afford an opportunity for an elector to vote for or against each proposition. If a proposed charter amendment is rejected at an election, the amendment shall not be resubmitted for a period of 2 years.

(4) A city charter formerly granted by a different act of the state legislature, including the charter of a city of the fourth class, that adopts or comes under any part of this act by amendment under this section, and not by general revision, adoption, or incorporation under this act, may again be amended under this section, as to the part or parts that are amended, by re-enacting under this section that part or parts of the original act of incorporation that existed before any amendment was made under this act. The part or parts of the original act of incorporation that are re-enacted

MCLS § 117.21

shall not be construed as operating or coming under the provisions of this act in any manner, it being the intention to permit a city described in this subsection, to adopt by amendment any part of the provisions of this act permissible or to withdraw from the provisions of this act.

(5) Propositions and questions shall be proposed, initiated, submitted and canvassed in a manner similar to that provided for charter amendments.

History

Pub Acts 1909, No. 279, § 21, eff September 1, 1909; amended by Pub Acts 1911, No. 203, eff August 1, 1911; 1913, No. 5, imd eff March 11, 1913; 1917, No. 6, imd eff March 9, 1917; 1917, No. 40, eff August 10, 1917; 1917, No. 232, imd eff May 10, 1917; 1919, No. 403, eff August 14, 1919; 1929, No. 279, eff August 28, 1929; 1939, No. 279, eff September 29, 1939; 1947, No. 1, imd eff January 23, 1947; 1947, No. 87, imd eff May 12, 1947; 1955, No. 117, eff October 14, 1955; 2003, No. 303, by enacting § 1 eff January 1, 2005.

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EXHIBIT # 9

MCLS § 117.23

This document is current through Act 227 of the 2022 Regular Legislative Session and E.R.O. 2022-1
Michigan Compiled Laws Service > Chapter 117 Home Rule Cities (§§ 117.1 — 117.38) > Act 279 of 1909 (§§ 117.1 — 117.38)

§ 117.23. Publication of proposed charter and amendments; submission of charter and separate propositions to electors; adoption; ballot.

Sec. 23.

(1) A proposed city charter and each amendment to an existing city charter before submission to the electors, shall be published as the charter commission or the legislative body may prescribe. A proposed charter may be submitted to the qualified electors as an entirety in a single proposition substantially as follows: "Shall the city charter proposed by the city charter commission be adopted?" Adoption of a proposed charter shall require a simple majority of those voting on the question.

(2) When submitting a proposed charter, separate propositions, on specific charter provisions may also be submitted to the qualified electors. In such case, all propositions shall be in such form as are approved by the attorney general as to clarity and impartiality. If the proposed charter and any of the separate propositions are adopted, the new charter shall take effect with the alternatives or additions contemplated by such separate propositions as are adopted. Adoption of a separate proposition which is an alternative to a provision contained in the proposed charter shall require approval by a majority of those voting on the separate proposition and also a majority of those voting on the proposed charter; otherwise the adoption of a separate proposition shall require a simple majority. The ballot shall contain voting instructions and a brief explanation of the effect of each of the propositions.

History

Pub Acts 1909, No. 279, § 23, eff September 1, 1909; amended by Pub Acts 1913, No. 5, imd eff March 11, 1913; 1971, No. 223, imd eff December 30, 1971.

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M A R I N E C I T Y

To: City Commission
From: Holly Tatman, City Manager
Date: December 7, 2022
Re: City Manager Evaluation Discussion

In accordance with the City Attorney Memo dated January 28, 2021 – the procedure for the City Manager’s annual and semi-annual review process as outlined and defined. A proposed Resolution to adopt the procedure was attached to the memo.

In short, the memo states that a proposed Resolution of the City Manager goals and objectives will be presented to the City Commission in November. The purpose is for the City Manager to receive annual and semi-annual direction from the City Commission and for the City Commission to conduct their review of the City Manager based on those directions. The semi-annual review process is to take place in June with, if needed, an adoption by Resolution of modified goals and objectives to occur in July.

Subsequent to the memo, Resolution 002-2021 was adopted unanimously by the City Commission on February 4, 2021.

Thereafter, Resolution 004-2021 containing the annual City Manager goals and objectives of former City Manager Elaine Levin was adopted on May 6, 2021.

Since Resolutions 002-2021 and 004-2021, no further Resolutions with City Manager goals and objectives have been adopted.

Therefore, for your consideration, I have provided a proposed Resolution to the Commission of my annual goals and objectives in accordance with Resolution 002-2021. The only appropriate vote on tonight’s agenda would be on items the Commission wishes removed from the list of goals and objectives or items the Commission wishes to add. A vote on the final version of the Resolution is unavoidably delayed until January 2023 due to my inability to attend December’s meeting.

Additionally, since I cannot be present at this meeting, a closed session review of my performance related to the goals and objectives defined in Resolution 004-2021 will necessarily need to be delayed to January 2023. Adhering to the language of the previous attorney memo, I have attached a proposed performance review document which the Commission would be permitted to vote to adopt or reject.

**CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN**

RESOLUTION NO. 001-2023

**ANNUAL CITY MANAGER
GOALS AND OBJECTIVES RESOLUTION**

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City adopted at a regular meeting of said Commission held at 260 S. Parker Street, Marine City, Michigan, on the 16th day of January, 2023 at 7:00 PM.

Present: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vercammen

Absent: None

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____:

WHEREAS, this Annual Resolution is adopted consistent with a City Commission Resolution identified as 002-2021 and adopted on February 4, 2021; and

WHEREAS, this Resolution is intended to define the goals and objectives of the City Manager for the year 2023 as discussed and reduced by this Resolution by the City Commission and the City Manager; and

NOW, THEREFORE, BE IT RESOLVED, that the goals and objectives for the City Manager in the year of 2023 shall be as follows:

1. Conduct functions and duties as outlined in the Charter at Section 3.9.
2. Focus on the following goals and objectives for the year 2023:
 - a. Complete the process for the Master Plan update for years _____.
 - b. Work towards Redevelopment Ready Communities Certification program through the State of Michigan
 - c. Continue Committee efforts related to 300 Broadway to create a business plan
 - d. Complete update of ordinances in process in conjunction with the Master Plan.
 - e. Hold Department Head meetings at a minimum of every other month.
 - f. Develop RFP for the City's insurance policy.
 - g. Continue Marina site improvements and getting transient dockage open to the public
 - h. Continue to address outdated ordinances with a concentration on ZBA

- i. Additional training for all administrative staff and board members
- j. Work towards cleaning up the junk yard and other blighted properties
- k. Address how to maximize recreational opportunities without functioning recreation department.
- l. Work towards implementing a “community space” with Guy funds. Gage community interest on physical center, outdoor pavilion, park space, or other sustainable options.

Ayes:

Nays:

RESOLUTION DECLARED ADOPTED.

Jennifer Vandenbossche, Mayor

Shannon M. Adams, City Clerk

CITY MANAGER PERFORMANCE REVIEW

Employee Name: Holly Tatman

Date: _____

Department: City Commission

Period of Review: _____

Reviewer: _____

Reviewers Title: _____

Goals Defined in Resol. 004-2021	Goal Achieved? 1=Goal Not Achieved 2=Goal In Progress 3=Goal Completed	Comments
Conducts duties and functions as outlined in 3.9 of the Charter		
Complete the process for the Master Plan update for years 2021-2025		
Reach certification for the Essentials Level of Redevelopment Ready Communities Program through the State of MI		
Work with contractors and staff on the completion of the renovations and relocation of city offices from 303 S. Water to 260 S. Parker		
Complete update of ordinances in process in conjunction with the Master Plan		
Hold Department Head meetings at minimum of every other month		
Facilitate coverage for Treasurer Department during existing Treasurer's leave		
Complete Pension investigation regarding coverage determination issues and report findings to City Commission		
Work with Clerk to develop new process for Business Licenses		
Develop RFQ for designated city realtor		
Handle dangerous buildings in a more timely manner. Also needs to get a proper Building Department up and running. Need to get the Rental Program and a person in place so that contractors are not waiting for long periods to complete a job. Reevaluate the Building Department and Code Enforcement for hours and pay. Also review fee schedule for changes.		
Get more training for people running our other boards on how to operate correctly and effectively. Assist them more in issues when they arise. Be more of a participant than a spectator.		
Overall Rating		

Opportunities for Development

Reviewers Comments

Date: _____ Reviewers Signature

ROBERT CHARLES DAVIS
City of Marine City Attorney

TO: City of Marine City Commissioners
City of Marine City Manager

FROM: Robert Charles Davis, City Attorney

RE: City Manager Annual And Semi-Annual Review Process

DATE: January 28, 2021

The purpose of this Memorandum and the attachment are to provide the framework for a new City Manager Annual And Semi-Annual Review Process.

The City Manager serves at the pleasure of the majority of the City Commission. The City Manager's compensation is established by the City Commission (Charter Section 3.7). Thus, a meaningful and substance based review process is important to both the City Manager and the City Commission.

The City Manager general "functions and duties" are set forth in the Charter at Section 3.9. The relationship between the City Commission and the administrative services headed by the City Manager are detailed in the Charter at Section 3.11. These Charter provisions should be reviewed as part of this process.

The proposed annual and semi-annual review process is designed to provide an efficient and effective method of providing the City Manager with clear direction as developed in cooperation with the City Commission. That direction, although certainly flexible throughout the year, will be formalized by an annual Resolution presented and adopted at a City Commission meeting each December. The review process itself and the development of the annual Resolution shall take place each November. The annual Resolution shall be reviewed for progress and potential modification in June of each year with a potentially revised/updated Resolution presented and adopted in July of each year. This process, as a whole, allows the relationship between the City Manager and the City Commission to be ongoing throughout each year and further allows the goals and objectives to be reviewed and discussed at defined intervals. This certainly does not prevent other issues from being discussed and implemented in between the established intervals.

The process proposed is designed to meet the respective roles of the City Commission and the City Manager. The City Manager position is in place to implement the decisions, the goals and the policies of the City Commission. The process also helps each Commissioner -- and the City Commission as a body -- to focus on its decisions and its policy directives. The end goal is for the City Manager

to receive annual, and semi-annual, direction from the City Commission and for the City Commission to review the City Manager based on those directions and the directions provided throughout the year. Once in place, the history of the Resolutions will be in place and available to assist in the process.

The process, as a whole, should be approved for implementation by a Resolution. A draft Resolution adopting this process is attached as Exhibit 1. Formatting is required.

During the first week of each November, the City Manager will prepare a proposed Resolution outlining the goals and objectives for the upcoming new year. Over time, this will allow both the City and City Commissioners to review prior Resolutions to determine the level of progress made over each preceding year and to assist in formulating direction to the City Manager for the new year. Again, the objective is to get clear direction on the goals and objectives and reduce them to a measurable resolution process. The Resolution adopted in the November/December will be reviewed each June/July for purposes of measuring progress and/or modifying the stated goals and objectives based on new and more current events.

I look forward to our discussion on this matter.

Robert Charles Davis

RCD/tmj
Attachments

EXHIBIT 1

RESOLUTION TO IMPLEMENT CITY MANAGER REVIEW PROCESS

WHEREAS, pursuant to the Charter at Section 3.8, the City of Marine City shall appoint a City Manager to work at the pleasure of the City Commission and to carry-out functions and duties otherwise consistent with the Charter; and

WHEREAS, pursuant to the Charter at Section 3.9, the general functions and duties of the appointed City Manager are provided; and

WHEREAS, pursuant to the Charter at Section 3.11, the relationship between the City Commission and the administrative services headed by the appointed City Manager is provided; and

WHEREAS, the City Commission now wishes to implement an annual and semi-annual review process for the performance of the City Manager that allows for review of defined and written goals and objectives on an annual and semi-annual basis; and

WHEREAS, the City Commission has determined that the annual and semi-annual review process for the City Manager should be completed with the presentation, review and adoption of an annual written Resolution each December that outlines and defines the City Commission's goals and objectives for the City Manager for the following year with a semi-annual review process each July; and

WHEREAS, the City Commission has determined that the review of the Annual and Semi-Annual Resolution will assist the City Commission and the City Manager in developing and implementing a written and reviewable strategy that accurately reflects the goals and objectives of the City Commission with respect to the City Manager.

NOW, THERE, BE IT RESOLVED, as follows:

1. Each November the City Manager shall develop and propose a Resolution that sets forth the goals and objectives of the City Manager for the next calendar year.
2. The City Commission shall review the proposed Resolution and provide input accordingly.
3. The City Commission, working with the City Manager, shall complete the Resolution and adopt the Resolution each December.

4. Each June the City Manager shall review the December Resolution to measure progress and to propose modifications as required.
5. The City Commission shall review the proposed modifications and provide input accordingly.
6. The City Commission, working with the City Manager, shall revise the December Resolution if necessary and adopt a new Resolution as modified in July.
7. The June session and the November session shall be considered review of performance sessions and subject to the provisions of the Open Meetings Act for closed session options.

**CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN**

RESOLUTION NO. 002-2021

**RESOLUTION TO IMPLEMENT
CITY MANAGER REVIEW PROCESS**

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City adopted at a regular meeting of said Commission held virtually via phone conference in Marine City, Michigan, on the 4th day of February, 2021 at 7:00 PM.

Present: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen

Absent: None

The following preamble and resolution were offered by Commissioner Bryson and supported by Commissioner Ross:

WHEREAS, pursuant to the Charter at Section 3.8, the City of Marine City shall appoint a City Manager to work at the pleasure of the City Commission and to carry-out functions and duties otherwise consistent with the Charter; and

WHEREAS, pursuant to the Charter at Section 3.9, the general functions and duties of the appointed City Manager are provided; and

WHEREAS, pursuant to the Charter at Section 3.11, the relationship between the City Commission and the administrative services headed by the appointed City Manager is provided; and

WHEREAS, the City Commission now wishes to implement an annual and semi-annual review process for the performance of the City Manager that allows for review of defined and written goals and objectives on an annual and semi-annual basis; and

WHEREAS, the City Commission has determined that the annual and semi-annual review process for the City Manager should be completed with the presentation, review and adoption of an annual written Resolution each December that outlines and defines the City Commission's goals and objectives for the City Manager for the following year with a semi-annual review process each July; and

WHEREAS, the City Commission has determined that the review of the Annual and Semi-Annual Resolution will assist the City Commission and the City Manager in developing and implementing a written and reviewable strategy that accurately reflects the goals and objectives of the City Commission with respect to the City Manager.


NOW, THERE, BE IT RESOLVED, as follows:

1. Each November the City Manager shall develop and propose a Resolution that sets forth the goals and objectives of the City Manager for the next calendar year.
2. The City Commission shall review the proposed Resolution and provide input accordingly.
3. The City Commission, working with the City Manager, shall complete the Resolution and adopt the Resolution each December.
4. Each June the City Manager shall review the December Resolution to measure progress and to propose modifications as required.
5. The City Commission shall review the proposed modifications and provide input accordingly.
6. The City Commission, working with the City Manager, shall revise the December Resolution if necessary and adopt a new Resolution as modified in July.
7. The June session and the November session shall be considered review of performance sessions and subject to the provisions of the Open Meetings Act for closed session options.


Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen

Nays: None

RESOLUTION DECLARED ADOPTED.



Kristen Baxter, City Clerk



Cheryl Vercammen, Mayor

**CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN**

RESOLUTION NO. 004-2021

**ANNUAL CITY MANAGER
GOALS AND OBJECTIVES RESOLUTION**

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City adopted at a regular meeting of said Commission held virtually via phone conference in Marine City, Michigan, on the 6th day of May, 2021 at 7:00 PM.

Present: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen

Absent: None

The following preamble and resolution were offered by Commissioner Bryson and supported by Commissioner Klaassen:

WHEREAS, this Annual Resolution is adopted consistent with a City Commission Resolution identified as 002-2021 and adopted on February 4, 2021; and

WHEREAS, this Resolution is intended to define the goals and objectives of the City Manager for the year 2021 as discussed and reduced by this Resolution by the City Commission and the City Manager; and

NOW, THEREFORE, BE IT RESOLVED, that the goals and objectives for the City Manager in the year of 2021 shall be as follows:

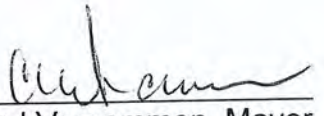
1. Conduct functions and duties as outlined in the Charter at Section 3.9.
2. Focus on the following goals and objectives for the year 2021:
 - a. Complete the process for the Master Plan update for years 2021-2025.
 - b. Reach certification for the Essentials level of Redevelopment Ready Communities program through the State of Michigan
 - c. Work with contractors and staff on the completion of the renovation and relocation of city offices from 303 S Water Street to 260 S Parker St.
 - d. Complete update of ordinances in process in conjunction with the Master Plan.
 - e. Hold Department Head meetings at a minimum of every other month.
 - f. Facilitate coverage for Treasurer Department during existing Treasurer's leave.
 - g. Complete Pension investigation regarding coverage determination issues and report findings to City Commission.


- h. Work with Clerk to develop new process for Business Licenses.
- i. Develop RFQ for designated city realtor.
- j. Handle dangerous buildings in a more timely manner. Also needs to get a proper Building Department up and running. Need to get the Rental Program and a person in place so that contractors are not waiting for long periods to complete a job. Reevaluate the Building Department and Code Enforcement for hours and pay. Also review fee schedule for changes.
- k. Get more training for the people running our other boards on how to operate correctly and effectively. Assist them more in issues when they arise. Be more of a participant than a spectator.

Ayes: Bryson, Kellehan, Klaassen, Kreidler, Ross, Vercammen

Nays: Hendrick

RESOLUTION DECLARED ADOPTED.


Cheryl Vercammen, Mayor


Kristen Baxter, City Clerk



M A R I N E C I T Y

To: City Commission
From: Holly Tatman, City Manager
Date: December 7, 2022
Re: 2023 City Commission Meeting Schedule

I respectfully request that the City Commission table this issue until the January meeting when I am in attendance to discuss. Unfortunately, I am unable to attend this meeting and out of respect for the administration of the City it should be tabled to allow for a thorough discussion with all involved parties.

As the City Manager I am the voice for the staff and the administration of the city office, these are the people directly involved in the preparation and attendance of these meetings. Without an opportunity to discuss the staff's positions, scheduling concerns, and other internal city dynamics the Commission may be unaware of, it would be negligent on the Commission's part to entertain this discussion at this time.



CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: Kim Weil
 Address: [REDACTED]
 Telephone: [REDACTED]
 Email: [REDACTED]

RECEIVED
 NOV 22 2022
 City of Marine City

Indicate below which you are interested in serving on (may select more than one):

- CITY COMMISSION
- BOARD OF REVIEW
- LIBRARY BOARD
- T.I.F.A.
- COMMUNITY & ECONOMIC DEVELOPMENT
- DANGEROUS BUILDING BOARD OF APPEALS
- PLANNING COMMISSION
- HISTORICAL COMMISSION
- M.C.A.F.A.
- ZONING BOARD OF APPEALS

Please answer the following:

	Yes	No
• Are you a Resident of the City of Marine City	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Are you a Registered Elector of the City of Marine City	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Are you in default to the City (Taxes, Water Bills, Etc)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Are you in violation to the City (Blight, Building, Code, Etc.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Are you a State registered Architect or Engineer	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Are you a Building Contractor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Are you currently employed by the City	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Comment on your area of interest and your experience in the community.
Feel free to attach additional pages or a resume.

I reside as Chair of ZBA

[Signature]
 (Signature)

11/16/22
 (Date)

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK



CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: Mary Weseloh

Address: [REDACTED]

Telephone: [REDACTED]

Email: [REDACTED]

Indicate below which you are interested in serving on (may select more than one):

CITY COMMISSION

PLANNING COMMISSION

BOARD OF REVIEW

HISTORICAL COMMISSION

LIBRARY BOARD

M.C.A.F.A.

T.I.F.A.

ZONING BOARD OF APPEALS

COMMUNITY & ECONOMIC DEVELOPMENT

DANGEROUS BUILDING BOARD OF APPEALS

Please answer the following:

Yes No

- Are you a Resident of the City of Marine City
- Are you a Registered Elector of the City of Marine City
- Are you in default to the City (Taxes, Water Bills, Etc)
- Are you in violation to the City (Blight, Building, Code, Etc.)
- Are you a State registered Architect or Engineer
- Are you a Building Contractor
- Are you currently employed by the City

Comment on your area of interest and your experience in the community.
Feel free to attach additional pages or a resume.

I have served on the Board of Review for a
number of terms and would be honored to be
Reappointed.
 (Signature) November 21, 2022
 (Date)

PLEASE RETURN COMPLETED APPLICATION TO THE CITY CLERK

BOARD VACANCIES



The following Boards have vacancies, effective December 31, 2022:

- **Historical Commission**
 - 2 Seats
 - Criteria:*
 - *1 Architect (if available, not required)*
 - *Clearly demonstrated interest in or knowledge of historic preservation.*

- **Pension Board**
 - 1 Seat – Resident

The following Boards have vacancies, effective June 30, 2022:

- **Infrastructure Committee**
 - 1 Seat

- **Tax Increment Financing Authority**
 - 1 Seat



Marine City Police Department

James D. Heaslip
Chief of Police

375 S. Parker Street • Marine City, Michigan 48039
(810) 765-4040 • Fax (810) 765-4135

November 30, 2022

Dear Honorable Commissioners, City Manager Tatman and Mayor Vandebossche,

I am requesting approval to purchase 3 in-car modems. We were notified by the IT division of CLEMIS that our current modems were end of life. See below email.

“A few weeks ago, I had a conference call with Cradlepoint. They advised some of the modems in my NetCloud are obsolete and are going to be end of life by 5/31/2023.

The modems will still connect to the Internet and may keep their configuration, but there is a chance they may not.

This means the functionality of the modem sending GPS data to CAD may be lost along with the configuration to force the modem to shut off 2 hours after the ignition source has been cut.

I have provided a list below of the modems that are deemed obsolete and will need to be replaced to avoid service interruption. Should you wish to speak to Cradlepoint, the contact is Ben Jenkins. He can be reached at ben.jenkins@cradlepoint.com

I have also attached the quote from CDW-G for the latest model of Cradlepoint, which can be ordered from Dave Engmark at CDW-G.”

The total amount of this quote is \$1,455 per unit and I will need to purchase 3 of them. Total cost of this project will be \$4,365.00. Although I didn't plan on this project in the fiscal year budget, I do have monies in Capital Outlay which can be used. Since CLEMIS is our Report Management System and all equipment and such is specific to their needs and specifications, this should be considered a single source purchase. All equipment purchased is contract pricing through Oakland County.

Thank you for your consideration in this matter. If you should have any questions, please let me know.

Respectfully Submitted,

James D. Heaslip
Chief of Police

“ To Protect and Serve ”



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

EDDIE DEWITT,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MZDF601	9/12/2022	CRADLEPOINT CLEMIS	5301129	\$1,455.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>Cradlepoint IBR900 Series IBR900-1200M-B - wireless router - WWAN - 802.11a</u> Mfg. Part#: MA5-0900120B-NNA UNSPSC: 43233204 Contract: Michigan Master Computing-MIDEAL (071B6600110)	1	5766206	\$1,200.00	\$1,200.00
<u>Panorama Low-Profile 5-in-1 Sharkfin Antenna - Black</u> Mfg. Part#: SH-IN2440 Contract: Michigan Master Computing-MIDEAL (071B6600110)	1	5776205	\$255.00	\$255.00

SUBTOTAL	\$1,455.00
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$1,455.00

PURCHASER BILLING INFO	DELIVER TO
Billing Address: OAKLAND COUNTY PURCHASING DEPT ACCOUNTS PAYABLE 2100 PONTIAC LAKE RD BLDG 41W WATERFORD, MI 48328-2762 Phone: (248) 858-0144 Payment Terms: Net 30 Days-Govt State/Local	Shipping Address: OAKLAND COUNTY INFORMATION TECHNOLO EDDIE DEWITT 1200 N TELEGRAPH RD DEPT 49W PONTIAC, MI 48341-1032 Phone: (248) 858-0144 Shipping Method: DROP SHIP-GROUND
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Dave Engmark | 800.808.4239 | davieng@cdwg.com

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CITY OF MARINE CITY MANAGERS REPORT

Holly Tatman – December 6, 2022

Accomplished Items:

- Miscellaneous tasks: committee meeting questions & follow up, HR issues, emails, phone calls, review of policy/procedure issues or requests, check signing, expenditure review, meetings with residents/business owners/board members on complaints or issues and correspondence with attorney on questions.
- Scheduled closing on Marina property's for December 19th.
- Submitted RFP for Masterplan. Results will be gathered at the end of December and added to the PC agenda for January.
- Request for consideration form was submitted to MEDC as an RRC "in-process" community for grant money to pay for a new Masterplan. Updated Trello board with a few items to show continued progress.
- Discussed partnership opportunity between MC Chamber and local businesses looking to fill their vacant building spaces.
- Met with Blue Meets Green Group, was updated on new projects and partnerships around the County.
- Met with Marine City Hwy. Corridor Stakeholders group – the studies are almost completed and the findings will be given to locals soon.
- Met with EDA on potential projects in the County and kept them informed of current activities in the City.

Outstanding Items:

- Discussions continue with the staff, attorneys, Cottrellville Twp. and McBride on cleaning up the sewer agreement language.
- Redevelopment Ready Communities Program: I met with our RRC coordinator on tasks and grant opportunities to pay for the City's Masterplan.
- Reviewing old TIFA info to better understand what happened and evaluating idea of new DDA district to recapture that money for the City.
- Continuing efforts to stay on top of the ARPA funds from the federal government.
- Working with the County on possible partnership for grant money on bulk County projects. – spark grant.
- County committed to financial assistance for generator at City Hall. Supply issues delay delivery of the generator for a few months.
- Code of Conduct policy is still being reviewed and edited along with changes to the Code of Ethics policy.
- Stakeholder meetings continue on the 26 mile corridor study – we meet monthly to share next steps, answer questions, and share ideas.
- Meet weekly with the blight and building official on issues in town regarding blight and safety. Progress has been made addressing blight and more people are in compliance. Efforts will continue as we look for greater compliance.
- Continued review of ordinances and charter updates needed in near future.
- Continued review of HR policies and procedures for updating.
- Marina site plan designs are being worked on – pavilion, bathrooms, sidewalk, parking lot, trees, and signage.
- PCE is working on the TAP grant application submittal for the bike path. Waiting on DNR feedback.
- Meeting with SCOTS group on monthly basis to discuss road funding opportunities. MC will have to wait until next year and some possible road designation changes to be eligible for more money in the future.
- Waiting to feedback from the DNR Trust Fund Grant for Marina money and RCW Grant proposal.
- Audit is underway, staffing is assisting with all requests. Actuaries are working on pension and retiree health reports for our audit.
- Working with the attorney on a few blighted properties.
- Working on list of draft amendments for budget updates – January agenda item.