

# CITY OF MARINE CITY

## City Commission Meeting Agenda

Meeting Location: 200 South Parker Street, Marine City

Regular Meeting: Thursday, October 15, 2020; 7:00 PM

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- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL:** Mayor Dave Vandebossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, Paul Merchant, Cheryl Vercammen; City Manager Elaine Leven
- 4. APPROVE AGENDA**
- 5. PUBLIC COMMENT** Anyone is welcome to address the City Commission. Please state name and limit comments to five (5) minutes. This is a time for you to raise issues. The Commission will not respond, but issues will be followed up on as necessary.
- 6. APPROVE MINUTES**
  - A. City Commission Meeting – October 1, 2020
  - B. City Commission Closed Session Minutes – October 1, 2020
- 7. CONSENT AGENDA**
  - A. Departmental Activity Reports
  - B. MCAFA Run Report
  - C. SCC Economic Development Alliance
  - D. Planning/Zoning Approval Process
  - E. Emterra Environmental USA
  - F. Planning Commission Minutes – August 10, 2020
  - G. Community & Economic Development Minutes – August 26, 2020
  - H. Business License – Hairology Salon
  - I. Sewer Rate Computation Estimate for Year Ended June 30, 2021
- 8. FINANCIAL BUSINESS**
  - A. Expenditures (including payroll) - \$147,660.27
- 9. UNFINISHED BUSINESS**
  - A. Kayak Launch – Engineering Agreement
- 10. NEW BUSINESS**
  - A. Belle River Fishing Dock
  - B. Dangerous Building Board – 209 West Boulevard
  - C. 300 Broadway Update
  - D. Road Repairs Broadway at Main Street and S. Water Street
- 11. ITEMS REMOVED FROM CONSENT AGENDA**
- 12. CITY MANAGER'S REPORT**
- 13. COMMISSIONER PRIVILEGE/LIAISON REPORTS**
- 14. ADJOURNMENT**

**City of Marine City  
City Commission  
October 1, 2020**

A regular meeting of the Marine City Commission was held on Thursday, October 1, 2020 at 200 South Parker Street, Marine City, and was called to order by Mayor Dave Vandenbossche at 7:00 pm.

Present: Mayor Dave Vandenbossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, Paul Merchant, Cheryl Vercammen; City Manager Elaine Leven, City Clerk Kristen Baxter

Also Present: City Attorney Robert Davis

**APPROVE AGENDA**

Motion by Commissioner Hendrick, seconded by Commissioner Kellehan, to approve the Agenda. All Ayes. Motion Carried.

**PUBLIC COMMENT**

Jennifer Melick, 7877 River Road, Cottrellville, announced that Friends of City Hall was applying for a grant through Gannett Foundation.

**APPROVE MINUTES**

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the City Commission minutes of September 17, 2020. All Ayes. Motion Carried.

**CONSENT AGENDA**

Presented:

- 2020 Trick or Treating
- Special Event – Pumpkin Palooza
- Special Event – Old Newsboys Annual Paper Sale
- Business License – Mariner, LLC (name change)

Motion by Commissioner Bryson, seconded by Commissioner Merchant, to approve the Consent Agenda. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vandenbossche, Vercammen. Nays: None. Motion Carried.

## FINANCIAL BUSINESS

### Expenditures

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to approve total expenditures including payroll, in the amount of \$3,239,054.04. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vandenbossche, Vercammen. Nays: None. Motion Carried.

## UNFINISHED BUSINESS

None.

## NEW BUSINESS

### Winter Parking Permits

City Manager Leven explained that last year the City placed a moratorium on the ordinance provisions of Section 70.055 (snow removal) that are applicable to overnight parking of vehicles on the street during the winter months. Due to a lack of significant snow last year, she said we were unable to determine the true impact of the moratorium. She recommended extending the moratorium for another year and look at repealing the ordinance next year.

Motion by Commissioner Hendrick, seconded by Commissioner Merchant, to approve a moratorium on ordinance provisions of Section 70.055 Snow Removal for overnight parking during the winter months. All Ayes. Motion Carried.

### In-Car Computer – Patrol Vehicle

Chief Heaslip stated that he was requesting approval to purchase a new in-car mobile data computer and a docking station for the Ford F-150 he was putting into service. He explained that the specs were mandated through their Report Management System (CLEMIS) and should be considered a single source purchase.

Motion by Commissioner Hendrick, seconded by Commissioner Bryson, to waive competitive bidding on the purchase of a Dell Latitude 5424 Rugged in-car mobile data computer. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vandenbossche, Vercammen. Nays: None. Motion Carried.

Motion by Commissioner Hendrick, seconded by Commissioner Bryson, to approve the purchase of a Dell Latitude 5424 Rugged in-car mobile data computer and docking station

in the amount of \$2,900.11. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vandenbossche, Vercammen. Nays: None. Motion Carried.

## **ITEMS REMOVED FROM CONSENT AGENDA**

None.

## **CITY MANAGER REPORT**

In addition to the City Manager's Report provided in the agenda packet, City Manager Leven added the following:

- Attended Bridge to Bay meeting; EDA Board of Directors Annual meeting
- Auditors in the office next week
- Public Accuracy Testing completed for November 3 General Election
- New ballot box installed outside City offices
- Absentee ballots mailed
- Financing completed for street sweeper
- City Hall bids due this week; will be presented at Special Meeting on 10/8/2020
- Provided draft of Master Plan to Planning Commission
- Received high water update
- Completed several items for Redevelopment Ready Communities, including the Planning/Zoning Review process
- Belle River fishing dock not restored
- Hydrant flushing week of October 12
- Halloween hours set for 5-8 pm on October 31

## **COMMISSIONER PRIVILEGE/LIAISON REPORTS**

Commissioner Vercammen congratulated Deputy Clerk Michele Goodrich on the \$5,000 grant the City was awarded for election supplies.

Commissioner Klaassen said that now that Governor Whitmer had lifted restrictions, we would be able to go to the show again.

Mayor Vandenbossche replied that he was hoping the Governor was going to expand the number of people allowed to go to football games.

## **CLOSED SESSION**

Motion by Commissioner Kellehan, seconded by Commissioner Merchant, to enter into Closed Session at 7:14 pm for Consideration of City Manager Evaluation – MCL 15.268



(a). **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vandenbossche, Vercammen. Nays: None. Motion Carried.

## **OPEN SESSION**

Motion by Commissioner Klaassen, seconded by Commissioner Vercammen, to go back into Open Session at 8:14 pm. All Ayes. Motion Carried.

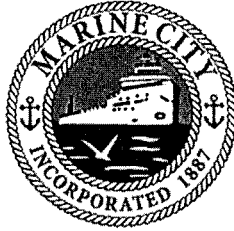
Motion by Commissioner Vercammen, seconded by Commissioner Bryson, to add \$3,000 to salary and one additional week of vacation to City Manager's contract, as discussed in Closed Session. **Roll Call Vote.** Ayes: Bryson, Kellehan, Merchant, Vandenbossche, Vercammen. Nays: Hendrick, Klaassen. Motion Carried.

## **ADJOURNMENT**

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to adjourn at 8:16 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter  
City Clerk



Office of City Clerk

TO: Elaine Leven, City Manager  
FROM: Kristen Baxter  
DATE: October 5, 2020  
SUBJECT: September Activity Report

September highlights from the Clerk's Department include the following:

- Agendas and Minutes from (4) meetings:
  - September 3 - City Commission
  - September 14 – Planning Commission
  - September 17 – City Commission
  - September 23 – Community & Economic Development Board
- Prepared tablet for DPW to conduct section 4 reads for utility billing
- 615 utility bills and 119 shut-off notices processed & mailed
- (4) Burials at Woodlawn Cemetery
- (8) Freedom of Information Act Requests
- Prep for November 3 General Election
- Online training for November 3 General Election
- Held Public Accuracy Test for November 3 General Election
- Mailed 949 Absentee Ballots
- Held Pension Board Election for an Active Retirement System Member & Alternate
- Deputy Clerk applied for and received \$5,000 grant for election supplies
- Prep for audit on October 5-9

Department of Public Works

Monthly Activity Report:  
SEPTEMBER 2020

Job Category	Location	Activity	Equipment	Hours
Building Maintenance	WWTP/WW/Belle River Pump Station/260 S. Parker/Musical park	WWTP: Clarifier repairs/Contact chambers cleaning/Bio-Solid removal/General repairs; <u>Water Plant</u> : General repairs/260 S. Parker meetings /BRPS general repairs/Installation of park	Camel, 2016 Silverado, 2006 Silverado, 2015 Silverado, 1 Ton, JCB	75
Banners/Decorations/Flags	Marine City	Install/Maintain Banners & Decorations/School Banners	Boom Truck	0
Review Plans		Road Project		4
Cemetery Maintenance/Burials	Woodlawn Cemetery	Routine Maintenance / Probes / Burials		60.5
Sidewalks	Marine City & DPW	Maintenance / Office	1 Ton	2
Equipment/Vehicle Maintenance	DPW	Repairs / Maintenance	Sweeper, Camel, 4052r John Deere, JCBs, Sterlings, Pumps, Trucks	49
Office	DPW	Misc. Office Duties / Reports / Meetings		234
Beach Attendants	Beach			44
Flower Watering	Marine City			11
Grass Cutting	Buildings & Parks			168
Parks Maintenance	Marine City	Garbage Pickup/ General Maintenance/ Seawall Repair	2006 Silverado, 1 Ton	108
Routine Road Maintenance/Road Projects	Local/Major Roads/Parking Lots	Cold Patching/ Hot Patching/ Misc. Maintenance/ Street sweeping	2006 Silverado, Camel, 2018 JCB, 2014 JD Sweeper	67
Sanitary Sewer Maintenance	Marine City	Clean Sanitary Sewers/ Sanitary Sewer Maintenance/ Inspection	2006 Silverado, Camel, Silverado	101
Shop Maintenance	DPW	Misc. Shop Repairs/ Maintenance		31
Signs	Marine City		2015 Silverado	0
Storm Sewer Maintenance	Marine City	Catch Basin Cleaning/Storm Sewer Maintenance	2006 Silverado, Camel	0
Bridge	Marine City	Maintenance	1 Ton	7
Water System Maintenance	Marine City	Water Leaks/Water Leak Investigation/Curb Box Maint./Misc. Maint./Service Line Maint. & Replacement/Meters/Final Reads/ Water Turn Ons & Off/Shutoffs/MissDigs	2006 Silverado, Camel	167
Training	DPW	Misc.		6

**Total Hours: 1135**

**Upcoming Projects:**

- BRPS Pump Rebuild
- Columbarium- ready to begin advertising
- Bell & West St. Clair street projects
- Pavement repairs on Broadway, Main & S. Water Streets



# Marine City Police Department

**James D. Heaslip**  
Chief of Police

375 S. Parker Street ● Marine City, Michigan 48039  
(810) 765-4040 ● Fax (810) 765-4135

October 1, 2020

City Manager Leven:

During the month of October 2020, Marine City Police Department responded to 261 complaints. An activity log detailing incident type, report date, and the Officer that handled the complaint is attached.

The following is a summary of meetings and calls I have responded to for the month:

- Issued 47 Lexipol Daily Training Bulletins
- Attended 3 weeks of Staff and Command School. Covering topics of:
  - Organizational Behavior
  - Statistics
  - Job Design
  - Performance Appraisals & Employee Relations
  - Internal Conflict & Officer Wellness
  - Legal Updates & Policy
  - 5 Term Papers & 5 Exams
- Attended St Clair County Homeland Security & Emergency Management - Complex Coordinated Terrorist Attack Workshop at Marine City Fire Department

Sincerely,

James D. Heaslip  
Chief of Police

***“To Protect and Serve”***  
*Marine City is an Equal Opportunity Provider*

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
1	09/01/2020 07:51 AM	200001733	SHORTCUT RD&RIVER RD	MAWESTRICKP	C3326 - Suspicious Vehicles
2	09/01/2020 10:25 AM	200001734	MAPLE ST&N MAIN ST	MAWESTRICKP	C3328 - Suspicious Persons
3	09/01/2020 11:07 AM	200001735	375 S PARKER ST	MAHEASLIPJ	L3520 - Pistol Sales Record - MA
4	09/01/2020 11:48 AM	200001736	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
5	09/01/2020 11:48 AM	200001737	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
6	09/01/2020 01:12 PM	200001738	1085 WARD ST	MAWESTRICKP	C3170 - Private Property Traffic Crash
7	09/01/2020 08:26 PM	200001739	BROADWAY ST&S ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
8	09/01/2020 10:44 PM	200001740	FAIRBANKS ST&N 2ND ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
9	09/01/2020 11:21 PM	200001741	126 JEFFERSON ST	MAMARTINELLIC	C3324 - Suspicious Circumstances
10	09/02/2020 12:37 AM	200001742	337 MATTISON ST	MAMARTINELLIC	C3330 - Assist Other Law Enforcement Agency
11	09/02/2020 03:55 AM	200001743	FAIRBANKS ST&N 2ND ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
12	09/02/2020 10:20 AM	200001744	431 WESTMINSTER ST	NA	L3517 Subpoena Service - MA
13	09/02/2020 10:30 AM	200001745	528 CARROLL ST	NA	L3517 Subpoena Service - MA
14	09/02/2020 11:46 AM	200001746	N BELLE RIVER AVE&FAIRBANKS ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
15	09/02/2020 12:05 PM	200001747	236 FAIRBANKS ST	MAVANDERMEULENJ	C2935 - DWLS 2nd OPS License Suspended / Revoked
16	09/02/2020 03:20 PM	200001748	BELL ST&S PARKER ST	MAVANDERMEULENJ	C3333 - Assist Motorist
17	09/02/2020 03:49 PM	200001749	117 JEFFERSON ST	MAVANDERMEULENJ	C3334 - Assist Other Govt Agency
18	09/02/2020 04:01 PM	200001750	318 S BELLE RIVER AVE	MAVANDERMEULENJ	2308 - Larceny - From Building (Includes Library, Office used by Public, etc) [23003]
19	09/03/2020 08:11 AM	200001751	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
20	09/03/2020 10:25 AM	200001752	532 CARROLL ST	NA	L3517 Subpoena Service - MA
21	09/03/2020 10:49 AM	200001753	431 WESTMINSTER ST	NA	L3517 Subpoena Service - MA
22	09/03/2020 12:32 PM	200001754	410 S ELIZABETH ST	MAVANDERMEULENJ	C3331 - Assist Medical
23	09/03/2020 01:58 PM	200001755	N BELLE RIVER AVE&DEGURSE AVE	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
24	09/03/2020 05:35 PM	200001756	KING RD&CHARTIER RD	MAJONESJ	C3318 - Found Property
25	09/03/2020 06:11 PM	200001757	S MARY ST&JEFFERSON ST	MAJONESJ	C2925 - Reckless Driving
26	09/03/2020 07:45 PM	200001758	N MARY ST&WOODWORTH ST	MAJONESJ	C3299 - Welfare Check
27	09/04/2020 03:32 AM	200001759	526 ROBERTSON ST	MABAXENDALED	C3336 - Assist Citizen
28	09/04/2020 08:33 AM	200001760	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
29	09/04/2020 09:02 AM	200001761	S 3RD ST&SCOTT ST	MAWESTRICKP	2309 - Larceny - From Yards (Grounds Surrounding a Building) [23007]
30	09/04/2020 12:34 PM	200001762	475 S WATER ST	MAWESTRICKP	L3598 - General Assistance - Specify - MA
31	09/04/2020 02:20 PM	200001763	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
32	09/04/2020 02:59 PM	200001764	348 N WILLIAM ST	MAWESTRICKP	C3312 - Neighborhood Trouble
33	09/04/2020 03:49 PM	200001765	375 S PARKER ST	MABELLJ	C3381 - Sex Offender Registration - SOR
34	09/04/2020 08:01 PM	200001766	CARROLL ST&S BELLE RIVER AVE	MAMARTINELLIC	L3590 - Traffic Stop - MA
35	09/04/2020 08:14 PM	200001767	S WATER ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
36	09/04/2020 08:30 PM	200001768	S BELLE RIVER AVE&CHARTIER RD	NA	L3592 BOL - MA
37	09/04/2020 09:02 PM	200001769	N WATER ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
38	09/04/2020 09:21 PM	200001770	S WATER ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
39	09/04/2020 10:31 PM	200001771	S PARKER ST&CHARTIER RD	MAMARTINELLIC	L3590 - Traffic Stop - MA
40	09/05/2020 11:04 AM	200001772	6550 KING RD	MAWESTRICKP	C3250 - Mental Health Call
41	09/05/2020 01:42 PM	200001773	134 N 6TH ST	MAWESTRICKP	C3332 - Assist Fire Department
42	09/05/2020 07:56 PM	200001774	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
43	09/05/2020 08:48 PM	200001775	WARD ST&S 3RD ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
44	09/06/2020 03:05 AM	200001776	CARROLL ST&S PARKER ST	MAMARTINELLIC	8027 - Operating W/Blood Alcohol Content of .17% or more [54002]
45	09/06/2020 12:05 PM	200001777	S MAIN ST&WASHINGTON ST	MAWESTRICKP	L3590 - Traffic Stop - MA
46	09/06/2020 02:26 PM	200001778	212 N PARKER ST	MAWESTRICKP	C3310 - Family Trouble
47	09/06/2020 05:21 PM	200001779	652 PARADISE BLVD	MANEWMANJ	C3330 - Assist Other Law Enforcement Agency
48	09/06/2020 07:50 PM	200001780	E SAINT CLAIR ST&S MAIN ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
49	09/06/2020 07:57 PM	200001781	BROADWAY ST&N MARKET ST	MANEWMANJ	L3590 - Traffic Stop - MA
50	09/06/2020 08:15 PM	200001782	S WATER ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
51	09/06/2020 08:57 PM	200001783	N MAIN ST&WOODWORTH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
52	09/06/2020 09:23 PM	200001784	S MAIN ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
53	09/06/2020 10:24 PM	200001785	212 N PARKER ST	MAMARTINELLIC	C3324 - Suspicious Circumstances
54	09/07/2020 12:04 AM	200001786	6550 KING RD	MAMARTINELLIC	C3250 - Mental Health Call

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
55	09/07/2020 12:39 AM	200001787	MARINE CITY HWY&INDIAN TRAIL RD	MANEWMANJ	C3330 - Assist Other Law Enforcement Agency
56	09/07/2020 10:31 AM	200001788	N MAIN ST&PEARL ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
57	09/07/2020 10:52 AM	200001789	N MAIN ST&WOODWORTH ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
58	09/07/2020 11:49 AM	200001790	1085 WARD ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
59	09/07/2020 12:25 PM	200001791	6550 KING RD	MAVANDERMEULENJ	C3250 - Mental Health Call
60	09/07/2020 01:52 PM	200001792	532 CARROLL ST	NA	L3517 Subpoena Service - MA
61	09/07/2020 03:00 PM	200001793	233 N MARY ST	MAVANDERMEULENJ	C3336 - Assist Citizen
62	09/07/2020 03:12 PM	200001794	6550 KING RD	MAVANDERMEULENJ	C3250 - Mental Health Call
63	09/07/2020 04:40 PM	200001795	S PARKER ST&CHARTIER RD	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
64	09/07/2020 05:07 PM	200001796	321 CHARTIER RD	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
65	09/07/2020 05:27 PM	200001797	321 N ELIZABETH ST	NA	L3517 Subpoena Service - MA
66	09/07/2020 07:31 PM	200001798	517 BROADWAY ST	MANEWMANJ	C3299 - Welfare Check
67	09/07/2020 09:46 PM	200001799	406 BROWN ST	MANEWMANJ	C3310 - Family Trouble
68	09/07/2020 11:07 PM	200001800	140 BRIDGE ST	MANEWMANJ	C3336 - Assist Citizen
69	09/08/2020 08:57 AM	200001801	501 N MARY ST	MAVANDERMEULENJ	C3312 - Neighborhood Trouble
70	09/08/2020 09:41 AM	200001802	100 S ELIZABETH ST	MAVANDERMEULENJ	L3598 - General Assistance - Specify - MA
71	09/08/2020 10:07 AM	200001803	501 N MARY ST	NA	L3542 Follow Up - MA
72	09/08/2020 11:22 AM	200001804	S PARKER&SHORTCUT	MAVANDERMEULENJ	C3145 - Property Damage Traffic Crash PDA
73	09/08/2020 01:31 PM	200001805	321 N ELIZABETH ST	NA	L3517 Subpoena Service - MA
74	09/08/2020 02:02 PM	200001806	229 S WATER ST	MAVANDERMEULENJ	C3145 - Property Damage Traffic Crash PDA
75	09/08/2020 03:09 PM	200001807	1239 S PARKER ST	NA	L3592 BOL - MA
76	09/08/2020 03:35 PM	200001808	407 MABEL ST	MAVANDERMEULENJ	C3808 - Animal Bite / Scratch
77	09/09/2020 08:10 AM	200001809	102 PEARL ST	MAWESTRICKP	C3250 - Mental Health Call
78	09/09/2020 10:14 AM	200001810	375 S PARKER ST	MABELLJ	L3502 - Fingerprints - MA
79	09/09/2020 12:18 PM	200001811	304 S BELLE RIVER AVE	MAWESTRICKP	C3728 - Traffic Complaint / Parking Complaint
80	09/09/2020 01:16 PM	200001812	375 S PARKER ST	MABELLJ	L3521 - Pistol Purchase Permit - MA
81	09/09/2020 02:01 PM	200001813	168 N 6TH ST	MAWESTRICKP	C3312 - Neighborhood Trouble

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
82	09/09/2020 03:45 PM	200001814	375 S PARKER ST	MABELLJ	C3381 - Sex Offender Registration - SOR
83	09/09/2020 03:50 PM	200001815	6550 KING RD	MAWESTRICKP	C3250 - Mental Health Call
84	09/09/2020 08:28 PM	200001816	N MAIN ST&WOODWORTH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
85	09/09/2020 08:38 PM	200001817	1038 S PARKER ST	MAMARTINELLIC	C3175 - Private Property H&R Traffic Crash
86	09/09/2020 10:57 PM	200001818	1170 MICHIGAN RD	NA	L3592 BOL - MA
87	09/09/2020 10:58 PM	200001819	6550 KING RD	MAMARTINELLIC	C3250 - Mental Health Call
88	09/09/2020 11:30 PM	200001820	6550 KING RD	MAMARTINELLIC	C3250 - Mental Health Call
89	09/10/2020 12:32 AM	200001821	6550 KING RD	MAMARTINELLIC	C3250 - Mental Health Call
90	09/10/2020 12:41 AM	200001822	6550 KING RD	MAMARTINELLIC	C3250 - Mental Health Call
91	09/10/2020 03:05 AM	200001823	ROBERTSON ST&S 3RD ST	MAMARTINELLIC	C3318 - Found Property
92	09/10/2020 08:49 AM	200001824	CHARTIER RD&KING RD	MAWESTRICKP	L3590 - Traffic Stop - MA
93	09/10/2020 09:35 AM	200001825	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
94	09/10/2020 10:06 AM	200001826	327 S WILLIAM ST	MAWESTRICKP	C3299 - Welfare Check
95	09/10/2020 10:55 AM	200001827	549 WEST BLVD	MAWESTRICKP	C3318 - Found Property
96	09/10/2020 02:19 PM	200001828	FAIRBANKS ST&N BELLE RIVER AVE	MAWESTRICKP	L3590 - Traffic Stop - MA
97	09/10/2020 08:22 PM	200001829	N MARKET ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
98	09/10/2020 08:37 PM	200001830	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
99	09/10/2020 08:51 PM	200001831	BROWN ST&S 3RD ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
100	09/10/2020 09:59 PM	200001832	514 S WATER ST	MAMARTINELLIC	C3902 - Burglary Alarm
101	09/10/2020 10:31 PM	200001833	BROADWAY ST&S MAIN ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
102	09/11/2020 04:06 AM	200001834	6658 RIVER RD	MAMARTINELLIC	C2936 - OPS - Never Acquired - NOLEA
103	09/11/2020 12:20 PM	200001835	1085 WARD ST	MAHEASLIPJ	C4042 - Careless Driving Citation
104	09/11/2020 01:24 PM	200001836	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
105	09/11/2020 01:50 PM	200001837	211 S MARKET ST	MAVANDERMEULENJ	C3355 - Civil Matter - Other
106	09/11/2020 03:40 PM	200001838	2088 S PARKER ST	NA	L3501 - Dispatch Error - MA
107	09/11/2020 05:01 PM	200001839	614 E SAINT CLAIR ST	MAVANDERMEULENJ	C3310 - Family Trouble
108	09/11/2020 06:37 PM	200001840	621 CHARTIER RD	MAVANDERMEULENJ	C3728 - Traffic Complaint / Parking Complaint
109	09/12/2020 12:02 AM	200001841	UNION ST&S MAIN ST	MABAXENDALED	C3336 - Assist Citizen
110	09/12/2020 12:20 AM	200001842	UNION ST&S MAIN ST	MABAXENDALED	C3336 - Assist Citizen



#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
111	09/12/2020 08:44 AM	200001843	375 S PARKER ST	MAVANDERMEULENJ	C3318 - Found Property
112	09/12/2020 09:04 AM	200001844	SCOTT ST&S PARKER ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
113	09/12/2020 09:18 AM	200001845	CHARTIER RD&KING RD	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
114	09/12/2020 09:53 AM	200001846	S PARKER ST&CHARTIER RD	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
115	09/12/2020 10:26 AM	200001847	S PARKER ST&CHARTIER RD	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
116	09/12/2020 12:43 PM	200001848	401 N BELLE RIVER AVE	MAVANDERMEULENJ	C3804 - Animal Complaint
117	09/12/2020 03:55 PM	200001849	S PARKER ST&CHARTIER RD	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
118	09/12/2020 07:31 PM	200001850	JEFFERSON ST&S WILLIAM ST	MABAXENDALED	C3299 - Welfare Check
119	09/12/2020 08:02 PM	200001851	532 CARROLL ST	MABAXENDALED	C3804 - Animal Complaint
120	09/13/2020 04:28 AM	200001852	KING RD&WARD ST	MABAXENDALED	C3324 - Suspicious Circumstances
121	09/13/2020 11:53 AM	200001853	6730 RIVER RD	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
122	09/13/2020 12:04 PM	200001854	300 S PARKER ST	MAVANDERMEULENJ	C3902 - Burglary Alarm
123	09/13/2020 12:16 PM	200001855	6764 RIVER RD	MAVANDERMEULENJ	C3336 - Assist Citizen
124	09/13/2020 01:40 PM	200001856	200 S WATER ST	MAVANDERMEULENJ	C3145 - Property Damage Traffic Crash PDA
125	09/13/2020 03:38 PM	200001857	375 S PARKER ST	MAVANDERMEULENJ	C3336 - Assist Citizen
126	09/13/2020 08:14 PM	200001858	142 S WATER ST	MABAXENDALED	C3336 - Assist Citizen
127	09/14/2020 10:33 AM	200001859	375 S PARKER ST	MAJONESJ	2605 - Fraud - Illegal Use of Credit Card [26002]
128	09/14/2020 11:13 AM	200001860	100 S ELIZABETH ST	MAJONESJ	C3326 - Suspicious Vehicles
129	09/14/2020 11:19 AM	200001861	124 S ELIZABETH ST	NA	L3501 - Dispatch Error - MA
130	09/14/2020 04:27 PM	200001862	200 S WATER ST	MAJONESJ	C3328 - Suspicious Persons
131	09/14/2020 05:50 PM	200001863	130 SCOTT ST	MAJONESJ	C3250 - Mental Health Call
132	09/14/2020 07:24 PM	200001864	137 WEST BLVD	MAMARTINELLIC	C2822 - Lost / Missing Juvenile
133	09/14/2020 08:44 PM	200001865	S MAIN ST&UNION ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
134	09/14/2020 08:53 PM	200001866	S WATER ST&JEFFERSON ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
135	09/14/2020 09:22 PM	200001867	375 S PARKER ST	MAMARTINELLIC	C3336 - Assist Citizen
136	09/15/2020 01:20 AM	200001868	800 METROPOLIS ST	MAMARTINELLIC	C3250 - Mental Health Call
137	09/15/2020 09:27 AM	200001869	545 N MAIN ST	MAWESTRICKP	2605 - Fraud - Illegal Use of Credit Card [26002]
138	09/15/2020 10:12 AM	200001870	137 N PARKER ST	MAWESTRICKP	C2840 - Juvenile - Malicious Mischief
139	09/15/2020 11:49 AM	200001871	7539 BRYCE RD	NA	L3542 Follow Up - MA

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
140	09/15/2020 02:31 PM	200001872	375 S PARKER ST	NA	L3592 BOL - MA
141	09/15/2020 04:35 PM	200001873	317 N WILLIAM ST	MAWESTRICKP	C3324 - Suspicious Circumstances
142	09/15/2020 06:49 PM	200001874	800 METROPOLIS ST	MAMARTINELLIC	C3334 - Assist Other Govt Agency
143	09/15/2020 07:42 PM	200001875	E SAINT CLAIR ST&S MAIN ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
144	09/15/2020 07:49 PM	200001876	S 3RD ST&CHARTIER RD	MAMARTINELLIC	L3590 - Traffic Stop - MA
145	09/15/2020 08:04 PM	200001877	S MARKET ST&BROADWAY ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
146	09/15/2020 08:16 PM	200001878	S WATER ST&UNION ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
147	09/15/2020 08:29 PM	200001879	S WATER ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
148	09/15/2020 08:39 PM	200001880	S WATER ST&E SAINT CLAIR ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
149	09/16/2020 09:05 AM	200001881	WARD ST&S PARKER ST	MAVANDERMEULENJ	C3333 - Assist Motorist
150	09/16/2020 10:03 AM	200001882	137 WEST BLVD	NA	L3542 Follow Up - MA
151	09/17/2020 11:06 AM	200001883	1200 WEST BLVD	MAVANDERMEULENJ	C3332 - Assist Fire Department
152	09/17/2020 12:41 PM	200001884	142 N 5TH ST	MAVANDERMEULENJ	L3591 - VIN Inspection - MA
153	09/17/2020 03:22 PM	200001885	1085 WARD ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
154	09/17/2020 03:55 PM	200001886	S PARKER ST&SCOTT ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
155	09/17/2020 04:39 PM	200001887	162 S WATER ST	MAVANDERMEULENJ	C3312 - Neighborhood Trouble
156	09/18/2020 10:40 AM	200001888	318 ROBERTSON ST	MAWESTRICKP	C3312 - Neighborhood Trouble
157	09/18/2020 04:02 PM	200001889		MAWESTRICKP	1313 - Assault/ Battery/Simple (Incl Domestic and Police Officer [13001])
158	09/18/2020 08:32 PM	200001890	614 E SAINT CLAIR ST	MAJONESJ	C3355 - Civil Matter - Other
159	09/18/2020 09:41 PM	200001891	S PARKER ST&SCOTT ST	MAJONESJ	L3590 - Traffic Stop - MA
160	09/19/2020 11:27 AM	200001892	532 CARROLL ST	MAWESTRICKP	C3355 - Civil Matter - Other
161	09/19/2020 12:41 PM	200001893	N MAIN ST&WESTMINSTER ST	MAWESTRICKP	L3590 - Traffic Stop - MA
162	09/19/2020 03:15 PM	200001894	558 BROADWAY ST	MAWESTRICKP	C2999 - All Other Traffic Offenses
163	09/19/2020 03:45 PM	200001895	KING RD&PLANK RD	MAWESTRICKP	C3156 - Personal Injury - HBD Traffic Crash
164	09/19/2020 06:48 PM	200001896	149 S WILLIAM ST	NA	L3542 Follow Up - MA
165	09/19/2020 08:38 PM	200001897	KING RD&PLANK RD	MAKLIKD	C3333 - Assist Motorist
166	09/20/2020 06:09 AM	200001898	536 S PARKER ST	MAKLIKD	C3299 - Welfare Check
167	09/20/2020 06:32 AM	200001899	1038 S PARKER ST	MAKLIKD	C3299 - Welfare Check

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
168	09/20/2020 07:52 AM	200001900	2034 RIVER RD	MAWESTRICKP	C3330 - Assist Other Law Enforcement Agency
169	09/20/2020 09:08 AM	200001901	6040 KING RD	MAWESTRICKP	L5060 - False Alarm - MA
170	09/20/2020 12:03 PM	200001902	318 S BELLE RIVER AVE	MAWESTRICKP	C3332 - Assist Fire Department
171	09/20/2020 01:45 PM	200001903	E SAINT CLAIR ST&S WATER ST	NA	L3513 Property Check - MA
172	09/20/2020 02:15 PM	200001904	410 S WATER ST	MAWESTRICKP	C3324 - Suspicious Circumstances
173	09/21/2020 06:59 AM	200001905	177 BELL ST	MAVANDERMEULENJ	C3804 - Animal Complaint
174	09/21/2020 08:30 AM	200001906		MAVANDERMEULENJ	C3221 - Attempt Suicide - Juvenile
175	09/21/2020 09:31 AM	200001907	S PARKER ST&RIVER RD	MAVANDERMEULENJ	C2933 - Vehicle Registration - Improper / Expired
176	09/21/2020 09:52 AM	200001908	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
177	09/21/2020 10:37 AM	200001909	428 PEARL ST	MAVANDERMEULENJ	C3351 - Civil - Landlord / Tenant
178	09/21/2020 11:21 AM	200001910	428 PEARL ST	MAVANDERMEULENJ	C3382 - Sex Offender Address Verification
179	09/21/2020 12:26 PM	200001911	375 S PARKER ST	MABELLJ	C3381 - Sex Offender Registration - SOR
180	09/21/2020 01:25 PM	200001912	200 N WILLIAM ST	MAVANDERMEULENJ	5006 - Obstructing Justice [50000]
181	09/21/2020 01:51 PM	200001913	546 MABEL ST	MAVANDERMEULENJ	C3312 - Neighborhood Trouble
182	09/21/2020 02:46 PM	200001914	200 S WATER ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
183	09/21/2020 05:21 PM	200001915	620 S 3RD ST	NA	L3542 Follow Up - MA
184	09/21/2020 05:43 PM	200001916	1106 S 3RD ST	MAVANDERMEULENJ	C3702 - Traffic Complaint / Road Hazard
185	09/22/2020 02:56 AM	200001917	1572 MEISNER RD	MABAXENDALED	C3334 - Assist Other Govt Agency
186	09/22/2020 04:18 AM	200001918	RIVER RD / BROADBRIDGE	MABAXENDALED	C3330 - Assist Other Law Enforcement Agency
187	09/22/2020 04:44 AM	200001919	6730 RIVER RD	NA	L3542 Follow Up - MA
188	09/22/2020 09:41 AM	200001920	S 3RD ST&BROWN ST	MAVANDERMEULENJ	C2935 - DWLS 2nd OPS License Suspended / Revoked
189	09/22/2020 12:12 PM	200001921	S CARNEY DR&CLINTON AVE	MAVANDERMEULENJ	L3501 - Dispatch Error - MA
190	09/22/2020 02:50 PM	200001922	318 S BELLE RIVER AVE	NA	L3542 Follow Up - MA
191	09/22/2020 04:48 PM	200001923	S PARKER ST&WARD ST	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
192	09/22/2020 05:18 PM	200001924	CHARTIER RD&KING RD	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
193	09/22/2020 05:33 PM	200001925	335 BRUCE ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
194	09/22/2020 06:37 PM	200001926	321 N ELIZABETH ST	MABAXENDALED	C3336 - Assist Citizen

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
195	09/22/2020 10:15 PM	200001927		MABAXENDALED	1313 - Assault/ Battery/Simple (Incl Domestic and Police Officer [13001]
196	09/22/2020 11:25 PM	200001928	212 N PARKER ST	MABAXENDALED	C3336 - Assist Citizen
197	09/23/2020 10:06 AM	200001929	CHARTIER RD&KING RD	MAWESTRICKP	2309 - Larceny - From Yards (Grounds Surrounding a Building) [23007]
198	09/23/2020 11:13 AM	200001930	N MAIN ST&WESTMINSTER ST	MAWESTRICKP	L3590 - Traffic Stop - MA
199	09/23/2020 11:36 AM	200001931	FAIRBANKS ST&FREDERICK ST	MAWESTRICKP	L3590 - Traffic Stop - MA
200	09/23/2020 01:42 PM	200001932	N MAIN ST&PEARL ST	MAWESTRICKP	L3590 - Traffic Stop - MA
201	09/23/2020 06:08 PM	200001933	BROADWAY ST&N WILLIAM ST	MAWESTRICKP	L3590 - Traffic Stop - MA
202	09/24/2020 09:19 AM	200001934	517 WARD ST	MAWESTRICKP	C3330 - Assist Other Law Enforcement Agency
203	09/24/2020 10:04 AM	200001935	FAIRBANKS& N SECOND	MAWESTRICKP	L3590 - Traffic Stop - MA
204	09/24/2020 10:22 AM	200001936	N MAIN ST&WESTMINSTER ST	MAWESTRICKP	L3590 - Traffic Stop - MA
205	09/24/2020 11:46 AM	200001937	311 S PARKER ST	MAWESTRICKP	C3355 - Civil Matter - Other
206	09/24/2020 01:33 PM	200001938	124 N WILLIAM ST	MAWESTRICKP	C3808 - Animal Bite / Scratch
207	09/24/2020 01:53 PM	200001939	PEARL ST&N WILLIAM ST	NA	L3542 Follow Up - MA
208	09/24/2020 02:50 PM	200001940	KING RD&PLANK RD	MAWESTRICKP	C3145 - Property Damage Traffic Crash PDA
209	09/24/2020 08:56 PM	200001941	373 WOODWORTH ST	MAWRIGHTD	C3324 - Suspicious Circumstances
210	09/25/2020 01:07 AM	200001942		MAWRIGHTD	1399 - Assault (Other) [13002]
211	09/25/2020 04:10 AM	200001943	2081 PLANK RD	NA	L3542 Follow Up - MA
212	09/25/2020 09:30 AM	200001944	N MAIN ST&HOLLAND ST	MAKELLYP	L3590 - Traffic Stop - MA
213	09/25/2020 09:38 AM	200001945	S WATER ST&BRIDGE ST	MAKELLYP	C3145 - Property Damage Traffic Crash PDA
214	09/25/2020 11:50 AM	200001946	375 S PARKER ST	MABELLJ	C3381 - Sex Offender Registration - SOR
215	09/25/2020 01:29 PM	200001947	N MAIN ST&MAPLE ST	MAKELLYP	L3590 - Traffic Stop - MA
216	09/25/2020 02:02 PM	200001948	N MAIN ST&MAPLE ST	MAKELLYP	L3590 - Traffic Stop - MA
217	09/25/2020 02:24 PM	200001949	N MAIN ST&MAPLE ST	MAKELLYP	L3590 - Traffic Stop - MA
218	09/26/2020 12:32 AM	200001950	532 CARROLL ST	MABAXENDALED	C3324 - Suspicious Circumstances
219	09/26/2020 09:30 AM	200001951	375 S PARKER ST	MAVANDERMEULENJ	L3542 - Follow Up - MA
220	09/26/2020 11:06 AM	200001952	KING RD&WEST BLVD	MAVANDERMEULENJ	L3590 - Traffic Stop - MA



#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
221	09/26/2020 11:22 AM	200001953	137 WEST BLVD	MAVANDERMEULENJ	C3351 - Civil - Landlord / Tenant
222	09/26/2020 12:40 PM	200001954	BRUCE ST&KING RD	MAVANDERMEULENJ	L3590 - Traffic Stop - MA
223	09/26/2020 05:39 PM	200001955	2026 S PARKER ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances
224	09/27/2020 01:27 AM	200001956	118 MURRAY CT	MABAXENDALED	C3331 - Assist Medical
225	09/27/2020 11:22 AM	200001957	KING RD&WARD ST	MAVANDERMEULENJ	C3155 - Personal Injury Traffic Crash PIA
226	09/27/2020 12:12 PM	200001958	601 SHORTCUT RD	MAVANDERMEULENJ	C3311 - Customer Trouble
227	09/27/2020 01:14 PM	200001959	S PARKER ST&CHARTIER RD	MAVANDERMEULENJ	C3150 - Property Damage H&R Traffic Crash
228	09/28/2020 10:14 AM	200001960	1000 SHORTCUT RD	MAWESTRICKP	C3345 - Accidental Property Damage
229	09/28/2020 11:51 AM	200001961	6250 KING RD	MAWESTRICKP	C3326 - Suspicious Vehicles
230	09/28/2020 02:29 PM	200001962	CHARLES ST&N MARY ST	MAWESTRICKP	L3590 - Traffic Stop - MA
231	09/28/2020 02:58 PM	200001963	BROADWAY ST&N WILLIAM ST	MAWESTRICKP	L3590 - Traffic Stop - MA
232	09/28/2020 04:44 PM	200001964	N MAIN ST&WOODWORTH ST	MAWESTRICKP	L3590 - Traffic Stop - MA
233	09/28/2020 08:59 PM	200001965	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
234	09/28/2020 09:23 PM	200001966	BROADWAY ST&N ELIZABETH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
235	09/28/2020 11:00 PM	200001967	111 S WILLIAM ST	MAMARTINELLIC	C3312 - Neighborhood Trouble
236	09/28/2020 11:49 PM	200001968	436 N MARY ST	MAMARTINELLIC	C3324 - Suspicious Circumstances
237	09/29/2020 05:36 AM	200001969	160 S WATER ST	MAMARTINELLIC	C4212 - Parking Restricted Zone Citation
238	09/29/2020 08:06 AM	200001970	N MAIN ST&PEARL ST	MAWESTRICKP	L3590 - Traffic Stop - MA
239	09/29/2020 08:06 AM	200001971	310 S BELLE RIVER AVE	MAWESTRICKP	C3808 - Animal Bite / Scratch
240	09/29/2020 08:27 AM	200001972	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
241	09/29/2020 08:27 AM	200001973	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
242	09/29/2020 08:27 AM	200001974	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
243	09/29/2020 08:28 AM	200001975	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
244	09/29/2020 08:28 AM	200001976	375 S PARKER ST	MABELLJ	L3520 - Pistol Sales Record - MA
245	09/29/2020 08:28 AM	200001977	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
246	09/29/2020 08:52 AM	200001978	375 S PARKER ST	MABELLJ	L3522 - Records Check - MA
247	09/29/2020 09:23 AM	200001979	375 S PARKER ST	MABELLJ	C3318 - Found Property
248	09/29/2020 09:34 AM	200001980	N MAIN ST&HOLLAND ST	MAWESTRICKP	C3145 - Property Damage Traffic Crash PDA
249	09/29/2020 01:16 PM	200001981	715 CHARTIER RD	MAWESTRICKP	C3170 - Private Property Traffic Crash

#	DATE/TIME	INCIDENT #	LOCATION	OFFICER	OFFENSE
250	09/29/2020 04:04 PM	200001982	407 MABEL ST	MAWESTRICKP	C3336 - Assist Citizen
251	09/29/2020 04:50 PM	200001983	210 DELINA ST	MAWESTRICKP	C3804 - Animal Complaint
252	09/29/2020 08:05 PM	200001984	N MAIN ST&WOODWORTH ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
253	09/29/2020 08:17 PM	200001985	S PARKER ST&WEST BLVD	MAMARTINELLIC	L3590 - Traffic Stop - MA
254	09/29/2020 08:23 PM	200001986	N 2ND ST&FAIRBANKS ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
255	09/29/2020 09:01 PM	200001987	HOLLAND ST&N MAIN ST	MAMARTINELLIC	L3590 - Traffic Stop - MA
256	09/29/2020 11:37 PM	200001988	275 GLADYS ST	MAMARTINELLIC	C3324 - Suspicious Circumstances
257	09/30/2020 02:05 AM	200001989	275 GLADYS ST	NA	L3542 Follow Up - MA
258	09/30/2020 06:01 AM	200001990	887 DEGURSE AVE	MAMARTINELLIC	C3902 - Burglary Alarm
259	09/30/2020 10:12 AM	200001991	1085 WARD ST	MAVANDERMEULENJ	C3318 - Found Property
260	09/30/2020 12:30 PM	200001992	147 S PARKER ST	MAVANDERMEULENJ	C3299 - Welfare Check
261	09/30/2020 02:48 PM	200001993	343 N WILLIAM ST	MAVANDERMEULENJ	C3324 - Suspicious Circumstances

Code Enforcement report for September.

6- Grass complaints.

3- New, with letters sent.

2 - False complaints lawns were cut and maintained.

1- Neighbor dispute over grass that is resolved.

5- Blight complaints 4 involving vehicles, and junk.

1- with a broken window on a commercial building that the police found with Code Enforcement follow up and notification to owner to secure the building.

1 - Outstanding blight complaint with work in progress with homeowner and insurance company.

1- Trash pickup complaint on a commercial building. With police in involvement for the owner being uncooperative.

1 - Business complaint for items in the city easement for sale. Police handled and filed a report.

1- follow up animal complaint that was resolved.

1- Fielded Phone call for questions on outside storage on a commercial property.

1- email response by phone call for a Blight complaint.

2 - Outstanding dangerous building complaints.

Jim Schafer  
Code Enforcement  
Marine City





# MARINE CITY AREA FIRE AUTHORITY

200 South Parker Street • Marine City, Michigan 48039  
810-765-8840 • Fax 810-765-5199

October 1, 2020

The following is a list of the Marine City Area Fire Authority runs for the month of September, 2020

Medical Emergency	48	Service Calls	7
Vehicle Fire	1	Gas Leak	1
C O Alarm	1	Smoke Alarm	3
MVA	3		
Power Line Down	6		
<b>Total Runs</b>	<b>70</b>		

The following is a list of runs by the Township or City they occurred in:

<b><u>City Of Marine City</u></b>		<b><u>Cottrellville Twp</u></b>	
Medical Emergency	21	Medical Emergency	12
Power Line Down	6	MVA	1
Smoke Alarm	3	Gas Leak	1
M V Accident	1	Vehicle Fire	1
<b><u>East China Twp</u></b>		<b><u>China Twp</u></b>	
Medical Emergency	9	Medical Emergency	6
M V Accident	1		
C O Alarm	1		
<b><u>Service Calls/Mutual Aid</u></b>	<b>7</b>		

Joseph A. Slankster

  
Fire Chief

MCAFA

**PLEASE HELP PREVENT FIRES**





*Our Shoreline. Your Horizon.*

September 23, 2020

RECEIVED  
SEP 28 2020  
City of Marine City

Elaine Leven, City Manager  
City of Marine City  
303 S. Water Street  
Marine City, MI 48039

Dear Elaine,

The world was turned upside down in 2020. Every company, small or large, has in some way been impacted by the coronavirus (COVID-19) pandemic. While facing its own challenges, the Economic Development Alliance (EDA) has continued to provide the same level of business and economic development non-profit services to our business community, and more importantly, dramatically increased those services over the past several months.

Although the EDA team had to work differently during the pandemic, I'm proud to share that their dedication to helping our community during this difficult time has been outstanding. Whether in the office, or while working remotely during the pandemic, the EDA team rose to the task of working many nights, weekends and throughout scheduled vacation time to ensure that St. Clair County companies were assisted, grants promptly administered and business recovery programs were fully executed. The team has impressively provided 600 assists to a variety of small, medium and large local businesses.

None of the crucial services and support provided over the past six months would have been possible without the support of Investor Members like you. Now more than ever, your EDA membership support is critical. We want to thank you for your continued membership investment. Your support is vital to the business, community and economic development services provided by the Economic Development Alliance (EDA) of St. Clair County.

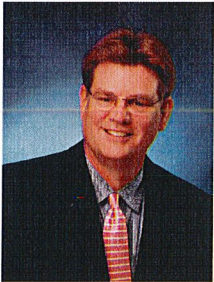
Rest assured, your EDA team is working diligently to help local businesses survive mid-pandemic; and thrive post-pandemic. We will continue to champion business recovery efforts, assist with workforce recruitment and training efforts; and champion projects and initiatives that will sustain local business, foster growth and betterment for the business community and St. Clair County residents.

Again, we want to thank you for your crucial support. If there is anything we can do to further assist your business at this time, please reach out to us for help, support or guidance.

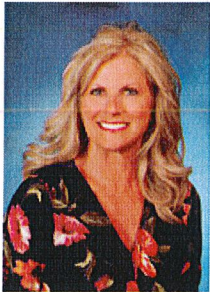
As an honorable EDA member, we also ask that you proudly display your membership decal on your business storefront. In the event that your EDA membership decal has become worn or misplaced, we have included a new decal for you. This decal is just a small symbol of your valued pledge and commitment to community and economic development services provided by the region's most trusted source and leader since 1952.



**Dan Casey**  
*Chief Executive Officer*



**Bruce Seymore II**  
*Director of Business & Community Services*



**Kristy Jones**  
*Director of Business & Community Development*



**Tina Frazer**  
*Marketing Director*



**Stacy Elliott**  
*Administrative Lead*

## PLANNING/ZONING APPROVAL PROCESSES

### Development Options

#### **Condominium/Site Condominium Subdivision (Site Condo):**

*Reference Ordinance Section 160.228*

Planning Commission: Preliminary Site Plan Review  
 Planning Commission: Final Site Plan/Condominium Documents Review  
 City Commission: Final Site Plan/Condominium Documents Review and Approval

#### **Planned Development Project Subdivision (PDP):**

*Reference Ordinance Section 160.236*

*Public hearing and 300-foot notices are required*

Internal City Officials: PDP Plan Review  
 Planning Commission: PDP Plan Review (*Send Notices*)  
 City Commission: PDP Plan/Development Agreement Review and Approval

#### **Platted Subdivision (Plat):**

*Reference Ordinance Section 159.01*

*Notices to adjacent property owners are required*

Planning Commission: Pre-Preliminary Plat Review  
 City Commission: Pre-Preliminary Plat Review and Approval  
 Planning Commission: Tentative Preliminary Plat Review (*Send Notices*)  
 City Commission: Tentative Preliminary Plat Review and Approval  
 City Commission: Final Preliminary Plat Review and Approval  
 City Commission: Final Plat Review and Approval

### Additional Review Processes

#### **Site Plan Review:**

*Reference Ordinance Section 160.300*

Internal City Officials: Review for Site Plan Completeness  
 Planning Commission: Site Plan Review and Approval

#### **Special Land Use (uses permitted subject to special conditions):**

*Reference Ordinance Section 160.270*

*Public hearing and 300-foot notices are required*

*Note: Site Plan Review is also required for all Special Land Use requests*

Planning Commission: Special Land Use/Site Plan Review and Approval

#### **Rezoning:**

*Reference Ordinance Section 160.301*

*Public hearing and 300-foot notices are required*

Planning Commission: Rezoning Review (*Send Notices*)  
 City Commission: Rezoning Review and Approval

#### **Conditional Rezoning:**

*Reference Ordinance Section 160.306*

*Public hearing and 300-foot notices are required*

Planning Commission: Conditional Rezoning Review (*Send Notices*)  
 City Commission: Conditional Rezoning Review and Approval  
 City Commission: Approval of Formal Written Statement of Conditions

## Miscellaneous

### **Zoning Ordinance Amendment (Text or Map):**

*Reference Ordinance Section 160.301*

*Public hearing is required; 300-foot notices may be required*

Planning Commission: Ordinance Amendment Review  
City Commission: Ordinance Amendment Review and Approval

### **Non-Zoning Ordinance Amendment:**

*Reference Ordinance Section 10.08*

*Requires general public notice and public hearing*

City Commission: Ordinance Amendment Review and Approval

### **Property Split (Division of Parcels of Land and Splitting Lots):**

*Reference Ordinance Section 160.227*

Building Inspector: Review and Approval of Application  
Planning Commission: Review and Approval of Application  
City Commission: Final Approval of Application

### **Special Assessment:**

*Reference Ordinance Section 154.001*

*Requires notice to the special assessment district and public hearing*

City Commission: Request or Receive Advisory Petition  
City Commission: Initiatory Resolution to Make Improvement  
City Manager: Prepare Report as Requested (may include plans)  
City Commission: Set Public Hearing, Conduct Public Hearing  
City Commission: Resolution of Determination

### **Construction Board of Appeals:**

*Reference Ordinance Section 158.006*

*Public hearing and 300-foot notices are required*

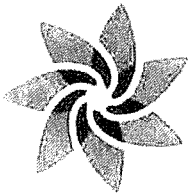
Building Official: Decision regarding state construction code item  
Construction Board: Public Hearing and Decision within 30 days

### **Dangerous Building Board:**

*Reference Ordinance Section 158.110*

Hearing Board: Hearing and Decision (date specific)  
City Commission: Hearing and Decision if no action past date  
*Judicial Review: Must be filed within 20 days of CC decision*  
Building Official: Place lien and notify assessor of cost of demolition  
Assessor: Place cost of demolition on next tax roll

*In most cases, State Law dictates when public hearings and property-owner notifications are required. Public hearings and notifications within Marine City shall follow the procedures as outlined in applicable State Laws.*



**EMTERRA**  
Environmental USA

Thinking innovatively  
Transforming waste to resources™

September 25, 2020

Ms. Elaine Leven  
City Manager  
Marine City  
303 South Water Street  
Marine City, MI 48039

Dear Ms. Leven:

This letter is to inform your community that Emterra Environmental USA Corporation was notified by the County of St. Clair in the attached MEMORANDUM dated August 27, 2020 of an increase in Solid Waste Disposal Fees of \$1.00 per ton (an increase from \$31.50 per ton, to \$32.50 before state taxes and fees), effective October 1, 2020.

Based on the current tonnage delivered to the landfill for your community from 2019 of 1,744 tons would calculate the additional per home per month cost as follows:

$1,744 \text{ tons} \times \$1.00 \text{ per ton} = \$1,744$  divided by 1,582 homes divided by 12 = \$0.09 per home per month increase as of October 1, 2020.

If you wish to discuss this further please feel free to contact me at (810)396-1015

Sincerely Yours,

Angelo Caramagno  
General Manager  
Emterra Environmental USA Corp



**City of Marine City  
Planning Commission Meeting  
August 10, 2020**

A regular meeting of the Marine City Planning Commission was held on Monday, August 10, 2020 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, with public participation through virtual telephone conference, was called to order by Chairperson Moran at 7:00 pm.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson Moran.

**Present:** Chairperson Joseph Moran; Commissioners Graham Allan, William Beutell (arrived at 7:14); Keith Jenken; Brian Ross; City Commissioner William Klaassen; City Manager Elaine Leven, Deputy Clerk Michele Goodrich

**Absent:** None

**Communications**

None.

**Public Comment**

No residents addressed the Board.

**Approve Agenda**

Motion by Commissioner Allan, seconded by Commissioner Ross, to approve the Agenda. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Commissioner Ross, seconded by Commissioner Allan, to approve the July 13, 2020 meeting minutes. All Ayes. Motion Carried.

**Unfinished Business**

None.

## **New Business**

### ***Public Hearing: Rezoning – Charles Beattie***

Chairperson Moran announced that the Planning Commission would conduct a Public Hearing to receive public comments for and against the proposed rezoning request by Charles Beattie; for vacant property located on Degurse Avenue, located between Degurse Avenue and Gladys Street. The rezoning request as to change the present zoning of R-M to R-1A.

Chairperson Moran opened the Public Hearing at 7:03pm.

No public comments were received.

Chairperson Moran closed the Public Hearing at 7:04pm.

John Monte, of Project Control Engineering, Inc., on behalf of owner Charles Beattie, presented plans that identified the proposed lots and their sizes.

City Commissioner Klaassen stated that he had asked Mr. Monte about mitigation prior to the meeting. Mr. Monte explained to the Board that a portion of the property is in a conservation easement that has already been dedicated per the DEQ. He explained that the site was originally designed several years ago however, the plans became too expensive. He stated that the rezoning of the lots to Single Family Residential would allow the lots to be developed at less density than if they were Multiple-Family Residential.

Commissioner Ross questioned if the future owners of the lots would own the wetlands; Mr. Monte responded that the wetland conservation easement could not be built upon and that information would be recorded in the master deed.

Motion by Commissioner Allan, seconded by Commissioner Ross, to approve the rezoning of the vacant property on Degurse Avenue from Zoning R-M Multiple-Family Residential to R-1A One Family Residential, and to make the recommendation to the City Commission. All Ayes. Motion Carried.

### ***Nautical Mile District Guidelines for Historical Buildings - Discussion***

City Manager Leven informed the Board that she had not yet received any input from the City Planners.

Commissioner Ross discussed potential guidelines that could be put in place for new construction within the Nautical Mile District, in addition to possible guidelines that must be adhered to prior to the demolition of a historic home. He stated that there was clarity regarding the Nautical Mile District borders however, the term, "nautical theme" is too vague when describing the appearance of buildings located in the Nautical Mile District and that his intention was to maintain the charm of Marine City.

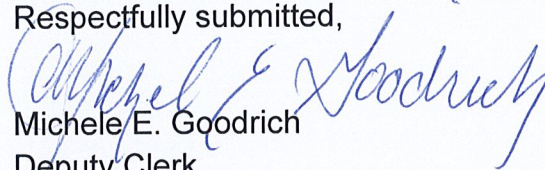
Commissioner Allan asked what the Planning Commission would need to do to create mandatory language regarding what is allowable in the Nautical Mile District. City Manager Leven answered that the zoning ordinances would need to be amended and offered the idea of utilizing form based zoning criteria for the Nautical Mile District. Commissioner Jenken agreed with revising the ordinances.

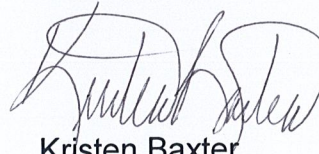
Commissioner Ross stated he wanted to focus on identifying what a contributing and non-contributing building was and wanted to define "nautical theme" so that there was more clarity for builders and purchasers. Commissioner Allan volunteered to assist. Commissioner Moran recommended that Commissioner Ross provide the Board with what a potential ordinance change would look like and provide guidelines regarding the appearance of a building for purchasers and builders.

### **Adjournment**

Motion by Commissioner Jenken, seconded by Commissioner Ross, to adjourn at 7:57 pm. All Ayes. Motion Carried.

Respectfully submitted,

  
Michele E. Goodrich  
Deputy Clerk

  
Kristen Baxter  
City Clerk



**City of Marine City  
Community and Economic Development Board  
August 26, 2020**

A regular meeting of the Community and Economic Development Board was held on Wednesday, August 26, 2020 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, with public participation through virtual telephone conference, and was called to order by Chairperson Scaccia at 6:00 pm.

The Pledge of Allegiance was led by Chairperson Scaccia.

**Present:** Chairperson Laura Scaccia; Board Member Robert Klingler; Board Member Heather Hatcher; Planning Commission Representative Joseph Moran; City Commissioner Cheryl Vercammen; City Manager Elaine Leven; Deputy Clerk Michele Goodrich

**Absent:** Board Member Danielle Donahue; TIFA Board Representative Robert Weisenbaugh

**Communications**

None.

**Approve Agenda**

Motion by Planning Commission Representative Moran, seconded by Board Member Klingler, to approve agenda. All Ayes. Motion Carried.

**Public Comment**

None.

**Approve Minutes**

Motion by Board Member Klingler, seconded by Planning Commission Representative Moran, to approve the Community & Economic Development Board minutes of July 22, 2020. All Ayes. Motion Carried.

## **Unfinished Business**

### Kayak Launch Site

City Commission Representative Vercammen stated that the City was still waiting on final approvals prior to installing the kayak launch.

City Manager Leven advised that the City was awaiting approval from the Army Corps of Engineers and the permits were a matter of formality.

### Clinton River Cruise Boat

Chairperson Scaccia advised the Board that the previous events scheduled on the Clinton River Cruise Boat were cancelled due to engine problems.

Board Member Vercammen stated that she will continue to reach out to the property owner of the seawall where the boat would be tied regarding interest in the Clinton River Cruise Boat.

### Alternative Signage for Marine City

Chairperson Scaccia informed the Board that she was keeping signage on the agenda and will continue to look for grant opportunities.

Board Member Hatcher stated that she had spoken with several people who enjoyed taking day trips to Marine City and believed the billboard advertisement was effective.

Chairperson Scaccia advised that she was interested in installing more creative banners on City poles. City Commission Representative Vercammen stated that she was confident business owners would purchase a banner. Board Member Hatcher advised that she was willing to help with the design and the artistic factor of potential banners and that she would assist in doing research regarding cost and production.

Planning Commission Representative Moran informed the Board that the best guess for the reopening of Michigan movie theatres was mid-September and he believed people will flock to the movies. He advised that he will present more information regarding movie theatre advertising as he receives it.

### MEDC Grant Opportunities

Chairperson Scaccia informed the Board that she was continuing to look at grant opportunities for the Community and Economic Development Board so that they could have the funds to accomplish projects.

### Brownfield Information

City Manager Leven advised that the informational meeting regarding what a Brownfield Development is went well and that a lot of good information was provided.

### **New Business**

#### Downtown Business Loop

Planning Commission Representative Moran informed the Board that he went through the City's ordinances and Master Plan and gave a brief history of what constitutes the Nautical Mile District. He also discussed the proposed Nautical Mile extension and the potential advantages for businesses located within the proposed expansion area such as lessened parking and signage restrictions. City Manager Leven added that expanding the Nautical Mile District opened up additional grant opportunities. Chairperson Scaccia discussed her interest in renaming the Nautical Mile to reference the "Business District or Business Loop;" she believed that the name Nautical Mile limited potential growth. Board Member Klingler stated that he wanted true district boundaries identified in the comprehensive City plan, not just indicated on signage throughout town. Planning Commission Representative Moran discussed putting information regarding the expansion and renaming of the Nautical Mile District on a future Planning Commission Agenda for review.

#### Splash Pad

Chairperson Scaccia discussed her interest in installing a splash pad in Marine City including potential locations and possible funding ideas. She expressed how she would like to appeal to younger families in town and will research splash pads.

#### Link on Visit Marine City Page for Investors

Chairperson Scaccia advised the Board that there had been revisions to the Chamber of Commerce webpage and that there were now links to real estate companies, who are Chamber members, for potential investors to review available properties. She requested Board members visit the Chamber webpage and provide feedback on the changes.

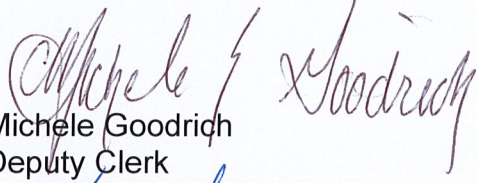
### **Open Discussion**

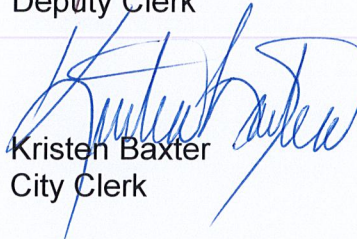
Board Member Hatcher advised the Board that she had been approached by community members regarding setting up a Trunk or Treat on South Water Street and how it would benefit businesses and residents. Chairperson Scaccia stated that she believed there would be parking issues if held on South Water Street, and that she did not want to distract from already established Trunk or Treat events held in town. She stated that logistically it made more sense to potentially use 300 Broadway and she would like to see expansion in that area.

**Adjournment**

Motion by Board Member Klingler, seconded by Planning Commission Representative Moran, to adjourn at 7:09 pm. All Ayes. Motion Carried.

Respectfully submitted,

  
Michele Goodrich  
Deputy Clerk

  
Kristen Baxter  
City Clerk

# Business License Application



City of Marine City  
Department of the City Clerk  
303 S. Water St.  
Marine City, MI 48039  
(810) 765-8830  
kbaxter@marinecity-mi.org

Application Fee: \$195.00  
(\$100 Clerk's Dept. + \$50 Building Dept. + \$45 Fire Authority)  
\*Application Fee includes full first year license  
if received after December 31<sup>st</sup>  
CASH/MONEY ORDER/CHECK ONLY  
Cash Receipting Code: BUS LIC

Application Date: 9.21.2020

**NOTE: Make Clerk/Building check payable to City of Marine City & Fire Authority check payable to Marine City Area Fire Authority**

### Owner Information

Owner(s) Name: Tammie Dalke  
Contact Number(s): 248-444-3425  
Email: tammiedalke@yahoo.com  
Mailing Address: P.O. Box 193 marine city 48039

### Business Information

Business Name/DBA: Hairology by Tammie LLC / Hairology Salon  
Business Phone: 810-892-3039  
Business Address: 117 Jefferson marine city 48039  
Business Mailing Address: P.O. Box 193 marine city 48039  
Number of Employees: Full Time: 2 Part Time: \_\_\_\_\_  
Hours of Operation: Tues - Sat 9-5 & 9-2 closed Sun/Mon  
State Tax ID No.: 802525107 Federal ID No.: 85-3048599  
Description of Business: Hair Salon  
Ownership: Corporation:  Sole-Proprietor:  Partnership:  LLC:  Limited:   
Partnership: \_\_\_\_\_ Corporation Name: \_\_\_\_\_  
Date of Opening: Oct 6, 2020  
New Business:  Transfer of Ownership: \_\_\_\_\_ Transfer of Existing Business to New Location: \_\_\_\_\_  
Name of Previous Owner(s): \_\_\_\_\_  
Previous Business Location: \_\_\_\_\_

### Emergency Contact Information (After Hours)

Contact Name(s): Tammie Dalke & Letty Boles  
Contact Number(s): \_\_\_\_\_  
Alarm Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
List any Flammable or Toxic materials stored in the Building: \_\_\_\_\_  
Special Instructions for Police and/or Fire Department: \_\_\_\_\_

### Certification

I certify that this business meets all County, State and/or Federal Licensing. I also certify that I have no outstanding overdue debt due to the city.

I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Applicant Signature: Tammie Dalke Date: 9.21.2020



City of Marine City  
 Department of the City Clerk  
 303 S. Water St.  
 Marine City, MI 48039  
 (810) 765-8830  
 kbaxter@marinecity-mi.org

# Business License Application

Application Fee: \$195.00  
 (\$100 Clerk's Dept. + \$50 Building Dept. + \$45 Fire Authority)  
 \*Application Fee includes full first year license  
 if received after December 31st  
 CASH/MONEY ORDER/CHECK ONLY

**ANNUAL BUSINESS LICENSE DEADLINES**  
 LICENSE EXPIRES: JUNE 30<sup>TH</sup> ANNUALLY LICENSE RENEWAL FEE: \$50 ANNUALLY

**CITY OFFICE USE ONLY**

License Fee: \$ 150.00

Paid Date: \_\_\_\_\_

Outstanding Debt Verified: ✓

Special Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Required Signatures**

Building Official: [Signature] Date: 10-7-20  
 Fire Chief: [Signature] Date: 10-1-20  
 Police Chief: [Signature] Date: 10-6-2020  
 City Manager: [Signature] Date: 10-6-2020  
 City Commission: \_\_\_\_\_ Date: \_\_\_\_\_  
 City Clerk: \_\_\_\_\_ Date: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Business License No.: \_\_\_\_\_



**CITY OF MARINE CITY**  
**SEWER RATE COMPUTATION ESTIMATE**  
For The Year Ended June 30, 2021

# McBride - Manley



CERTIFIED PUBLIC  
ACCOUNTANTS

GLEN E. MCBRIDE, C.P.A. (1948 - 2013)  
PATRICIA A. MANLEY, C.P.A.  
CURTIS J. MCBRIDE, C.P.A., M.S.T.  
GWENDOLYN S. BRESINSKI, C.P.A.

September 28, 2020

Honorable Mayor and City Commission  
City of Marine City  
303 S. Water Street  
Marine City, Michigan 48039

Management is responsible for the accompanying sewer rate computation estimate of the CITY OF MARINE CITY as of June 30, 2021, included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form, nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on the sewer rate computation estimate included in the accompanying prescribed form.

The sewer rate computation estimate included in the accompanying prescribed form is presented in accordance with the requirements of the contract between the City of Marine City and the Township of Cottrellville dated March 22, 1991, as amended, and is not intended to be a complete presentation of the sewer department's assets and liabilities.

This report is intended solely for the information and use of the City of Marine City and the Township of Cottrellville, and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

*McBride - Manley & Co.*

MCBRIDE-MANLEY & COMPANY P.C.  
Certified Public Accountants

**CITY OF MARINE CITY**

**COTTRELLVILLE TOWNSHIP SEWER CONTRACT  
ESTIMATED CHARGE PER 1,000 GALLONS**

For The Year Ended June 30, 2021

CALCULATION OF COST ALLOCATION PERCENTAGE  
(BASED ON TOTAL GALLONS OF SEWAGE TREATED)

	<u>Gallons (000's Omitted)</u>	<u>% of Total Gallons</u>
Total Marine City Gallons Treated 7/1/19-6/30/20	390,872	78.2632 %
Total Cottrellville Gallons Treated 7/1/19-6/30/20	108,561	21.7368
<b><i>TOTAL GALLONS TREATED</i></b>	<b><u>499,433</u></b>	<b><u>100.0000</u></b> %

ALLOCATION OF SEWER TREATMENT EXPENSES

	<u>Budget Total</u>
<b><i>Expenses Allocated:</i></b>	
Salaries	\$ 97,950
Benefits	91,330
Utilities	76,500
Operating supplies	29,650
Repairs and maintenance (Treatment facilities and equipment only)	27,000
Sludge removal	65,000
Other expense	11,450
Communications	4,650
Depreciation (Equipment and pre-6/30/91 facilities only)	38,000
Insurance	16,050
Contractual (includes legal and audit)	251,320
<b><i>TOTAL EXPENSES TO BE ALLOCATED</i></b>	<b><u>708,900</u></b>
Percent of Expenses to be Billed to Cottrellville	21.7368 %
<b><i>TOTAL EXPENSES ALLOCATED TO COTTRELLVILLE</i></b>	<b><u>\$ 154,092</u></b>
<b><i>Anticipated Gallons to be Billed (000's Omitted)</i></b>	<b><u>108,561</u></b>
<b><i>Estimated Cost Per 1,000 Gallons</i></b>	<b><u>\$ 1.41940476</u></b>

CITY OF MARINE CITY

COTTRELLVILLE TOWNSHIP SEWER CONTRACT  
ESTIMATED CHARGE PER 1,000 GALLONS  
(Continued)

For The Year Ended June 30, 2021

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RECONCILIATION TO BUDGET

<b>Total Expenses Allocated</b>	<b>\$ 708,900</b>
<i>Add Expenses Benefiting Only Marine City:</i>	
Repairs and maintenance to collecting system	21,000
Interest	950
Capital lease payment	33,520
<i>Less Estimate Not Included in Budget:</i>	
Depreciation (Equipment and pre-6/30/91 facilities only)	(38,000)
<b>TOTAL SEWER DEPARTMENT EXPENSES</b>	<b><u>\$ 726,370</u></b>

Note: The 20/21 budgeted expenses for the Wastewater Plant did not include depreciation expense. The depreciation expense was estimated at \$38,000 for the pre-6/30/91 facilities and equipment.

# Memo

**To:** Elaine Leven, City Manager  
**From:** Megan Pearce, Finance Director/Treasurer  
**Date:** 10/08/2020  
**Re:** Expenditures

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Listed below is the breakdown for total expenditures including payroll:

<b>List of Disbursements:</b> (09/25/2020-10/8/2020)	\$12,656.88
<b>Active Employee Payroll:</b> (10/01/2020)	\$46,278.29
<b>Retiree Payroll:</b> (10/01/2020)	\$39,441.06
<b>List of Encumbrances:</b> (10/15/2020)	\$49,284.04
<b><i>Expenditure Total:</i></b>	<b><i>\$147,660.27</i></b>

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 10/02/2020 - 10/08/2020  
 JOURNALIZED

PAID  
 DISBURSEMENTS 9/25/20 - 10/8/20

Vendor Code	Vendor Name	Invoice Description	GL Description	Amount
131	BLUE WATER FUEL MANAGEMENT			
TATEMENT	MONTHLY FUEL EXPENSES-PD	*9/1/2020-9/30/2020	MONTHLY FUEL EXPENSES-PD	610.10
01-301.000-759.000				
252	COMCAST			
TATEMENT	MONTHLY PHONE SERVICE-LIBRARY	*300 S. PARKER ST.	MONTHLY PHONE SERVICE-LIBRARY	111.08
01-790.000-850.000		10/07/20 - 11/06/20		
TATEMENT	HIGH-SPEED INTERNET/PHONE-MUSEUM	*405 S. MAIN ST	HIGH-SPEED INTERNET/PHONE-MUSEUM	122.60
01-804.000-850.000		10/06/20 - 11/05/20		
TATEMENT	HIGH-SPEED INTERNET/PHONE-DPW	*514 S. PARKER ST.	HIGH-SPEED INTERNET/PHONE-DPW	196.14
01-441.000-850.000		10/12/20 - 11/11/20		
TATEMENT	PHONE SERVICE-KING RD PUMP STATION	*6160 KING ROAD	PHONE SERVICE-KING RD PUMP STATION	70.53
92-546.000-850.000		KING RD PUMP STATION		
		10/01/20 - 10/30/20		
TATEMENT	PHONE SERVICE-S BELLE RIVER PUMP STN	*304 S BELLE RIVER	PHONE SERVICE-S BELLE RIVER PUMP STN	70.53
92-546.000-850.000		S. BELLE RIVER PUMP STATION		
		10/01/20 - 10/30/20		
TATEMENT	HIGH-SPEED INTERNET/PHONE-WWTP	*1696 S. PARKER ST.	HIGH-SPEED INTERNET/PHONE-WWTP	193.73
92-545.000-850.000		10/04/20 - 11/03/20	HIGH-SPEED INTERNET/PHONE-WWTP	

VENDOR TOTAL: 610.10



DISBURSEMENTS 9/25/20 - 10/8/20

Vendor Code  
 Invoice  
 GL Number  
 Vendor Name  
 Invoice Description  
 GL Description  
 Amount

VENDOR TOTAL: 764.61

STATEMENT	COMCAST BUSINESS	Amount
101-172.000-850.000	BUSINESS VOICE EDGE	35.68
101-257.000-850.000	BUSINESS VOICE EDGE	35.68
101-215.000-850.000	BUSINESS VOICE EDGE	35.68
101-253.000-850.000	BUSINESS VOICE EDGE	35.68
101-371.000-850.000	BUSINESS VOICE EDGE	35.68
592-543.000-850.000	BUSINESS VOICE EDGE	17.83
592-547.000-850.000	BUSINESS VOICE EDGE	17.83
101-441.000-850.000	BUSINESS VOICE EDGE	94.36
101-301.000-850.000	BUSINESS VOICE EDGE	131.24
592-549.000-850.000	BUSINESS VOICE EDGE	44.72
		484.38
	VENDOR TOTAL:	764.61

VENDOR TOTAL: 484.38

STATEMENT	DTE ENERGY	Amount
592-545.000-920.000	MONTHLY ELECTRIC FEE	
	*WASTEWATER TREATMENT PLANT	
	08/12/20 - 9/10/20	
	MONTHLY ELECTRIC FEE	5,052.31
	VENDOR TOTAL:	5,052.31

VENDOR TOTAL: 5,052.31

STATEMENT	DTE ENERGY	Amount
101-756.000-920.000	MONTHLY ELECTRIC FEE-9257637	
	*6370 KING RD	
	08/18/20 - 09/16/20	
	MONTHLY ELECTRIC FEE-9257637	29.56
	VENDOR TOTAL:	29.56
592-549.000-920.000	MONTHLY ELECTRIC FEE-2612049	
	*6370 KING ROAD (WATER TOWER)	
	08/18/20 - 09/16/20	
	MONTHLY ELECTRIC FEE-2612049	83.52
	VENDOR TOTAL:	83.52

DISBURSEMENTS 9/25/20 - 10/8/20  
 PAID

Vendor Code	Vendor Name	Invoice Description	GL Number	Amount
STATEMENT	MONTHLY ELECTRIC FEE-7642713			
101-265.000-920.000	*303 S WATER ST	08/20/20 - 09/18/20	MONTHLY ELECTRIC FEE-7642713	158.51
STATEMENT	MONTHLY ELECTRIC FEE-9257590			
101-265.000-920.000	*303 S WATER ST	08/20/20 - 09/18/20	MONTHLY ELECTRIC FEE-9257590	201.96
STATEMENT	MONTHLY ELECTRIC FEE-2993298			
592-549.000-920.000	*231 S WATER ST	08/20/20 - 09/18/20	MONTHLY ELECTRIC FEE-2993298	2,451.29
STATEMENT	MONTHLY ELECTRIC FEE-2605756			
101-756.000-920.000	*100 BROADWAY ST (CLOCK/XMAS LIGHTS/IRRIGATION-PARKS)	07/21/2020 - 08/19/2020	MONTHLY ELECTRIC FEE-2605756	29.34
STATEMENT	MONTHLY ELECTRIC FEE-2605756			
101-756.000-920.000	*100 BROADWAY ST (CLOCK/XMAS LIGHTS/IRRIGATION-PARKS)	08/20/20 - 09/18/20	MONTHLY ELECTRIC FEE-2605756	30.07
STATEMENT	MONTHLY ELECTRIC FEE-9259185			
101-756.000-920.001	*134 N. WATER PAVILION	08/20/20 - 09/18/20	MONTHLY ELECTRIC FEE-9259185	36.61
STATEMENT	MONTHLY ELECTRIC FEE-2611867			
202-453.000-920.000	*720 S. BELLE RIVER AVE	08/20/20 - 09/18/20	MONTHLY ELECTRIC FEE-2611867	49.84
STATEMENT	MONTHLY ELECTRIC FEE-2624330			
101-756.000-920.000	*477 S WATER ST	08/20/20 - 09/18/20	MONTHLY ELECTRIC FEE-2624330	29.46

DISBURSEMENTS 9/25/20 - 10/8/20  
 PAID

Vendor Code	Vendor Name	Invoice Description	GL Number	GL Description	Amount
STATEMENT	MONTHLY ELECTRIC FEE-2624313	*401 S WATER ST	101-756.000-920.000	MONTHLY ELECTRIC FEE-2624313	21.78
STATEMENT	MONTHLY ELECTRIC FEE-9257632	*6160 KING RD	592-546.000-920.000	MONTHLY ELECTRIC FEE-9257632	23.01
STATEMENT	MONTHLY ELECTRIC FEE-2933536	*200 N WATER ST	101-756.000-920.000	MONTHLY ELECTRIC FEE-2933536	17.45
STATEMENT	MONTHLY ELECTRIC FEE-8759820	*300 BROADWAY ST	101-265.000-920.000	MONTHLY ELECTRIC FEE-8759820	73.34
STATEMENT	MONTHLY ELECTRIC FEE-2619167	*405 S MAIN ST	101-804.000-920.000	MONTHLY ELECTRIC FEE-2619167	69.01
STATEMENT	MONTHLY ELECTRIC FEE-2574080	*300 S PARKER ST	101-790.000-920.000	MONTHLY ELECTRIC FEE-2574080	201.16
STATEMENT	MONTHLY ELECTRIC FEE-2975468	*300 S PARKER ST	101-790.000-920.000	MONTHLY ELECTRIC FEE-2975468	23.50
STATEMENT	MONTHLY ELECTRIC FEE-5569182	*514 S PARKER ST	101-441.000-920.000	MONTHLY ELECTRIC FEE-5569182	364.40

PAID  
 DISBURSEMENTS 9/25/20 - 10/8/20

Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
STATEMENT	MONTHLY ELECTRIC FEE-2966578 *375 S PARKER ST 8/21/20-9/21/20 MONTHLY ELECTRIC FEE-2966578	335.22
101-301.000-920.000		
STATEMENT	MONTHLY ELECTRIC FEE-8759784 *304 S BELLE RIVER AVE 8/21/20-9/21/20 MONTHLY ELECTRIC FEE-8759784	1,056.72
592-546.000-920.000		
STATEMENT	MONTHLY ELECTRIC FEE-2926829 *444 PLEASANT ST 8/21/20-9/21/20 MONTHLY ELECTRIC FEE-2926829	22.77
209-000.000-920.000		
L006	LUMBERJACK BLDG CENTERS INC	VENDOR TOTAL: 5,308.52
C08453/3	GALV DI-ELECTRIC UNION 3/4 " L *FITTINGS FOR WATER HEATER AT WATER PLANT USING READY TO SERVE FEES CAPITAL OUTLAY-WATER	13.28
592-000.000-152.000		
T63084/3	SFTYBLU SPRY PAINT150 *MISS DIG- SYSTEM MAINT. WATER OTHER REPAIRS AND MAINTENANCE	5.69
592-548.000-934.000		
T63193/3	GAS WATER HEATER 40 GAL *WATER HEATER FOR WATER PLANT USING READY TO SERVE WATER FEES CAPITAL OUTLAY-WATER	417.99
592-000.000-152.000		
FUND TOTALS		VENDOR TOTAL: 436.96
Fund 101 - GENERAL FUND		TOTAL - ALL VENDORS: 12,656.88
Fund 202 - MAJOR STREET FUND		3,065.29
		49.84

PAID  
DISBURSEMENTS 9/25/20 - 10/8/20

Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	

Fund 209 - CEMETERY FUND		22.77
Fund 592 - WATER/SEWER FUND		9,518.98

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
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Vendor Code	Vendor Name	Invoice Description	GL Description	Amount
C252	COMCAST			
STATEMENT	MONTHLY PHONE SERV.-LITTLE LEAGUE PARK	*601 WARD ST.-ALARM SYSTEM	10/14/20 - 11/13/20	
101-756.000-850.000	MONTHLY PHONE SERV.-LITTLE LEAGUE PARK			77.82
D050	DYCK SECURITY SERVICES			
S18420	SERVICE CALL- REPLACE FAULTY SENSOR	*CITY OFFICES		
101-265.000-802.000	CONTRACTUAL SERVICES			166.68
E082	ELECTION SOURCE			
20-54808	BOOLEE SINGLE STATION VOTING BOOTH	*NOVEMBER 3, 2020 ELECTION	SUPPLIES	
101-262.000-752.000				196.58
20-54813	COMPACT FLASH CARDS	*NOVEMBER 3, 2020 ELECTION	SUPPLIES	
101-262.000-752.000				74.88
E220	ELECTRIC MOTOR SERVICES, LLC			
6251	ON-SITE SERVICE LABOR	*WWTP- USING READY TO SERVE FEES	MOTOR IS DRAWING HIGH AMPS, MOST LIKELY INSULATION FAILURE, SHOULD BE REPLACED AND/OR SENT IN FOR FURTHER EVALUATION. CAPITAL OUTLAY -WASTEWATER	
592-000.000-154.000				263.73
6255	US HOSTILE DUTY ELECTRIC MOTOR#HD30P2E	*WWTP- USING READY TO SERVE FEES	CAPITAL OUTLAY -WASTEWATER	
592-000.000-154.000				1,778.73
FV150	F & V OPERATIONS RESOURCE MGMT			
				2,042.46

VENDOR TOTAL: 77.82

VENDOR TOTAL: 166.68

VENDOR TOTAL: 271.46

VENDOR TOTAL: 2,042.46

Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	

3519	OPERATIONS OF WATER & WWTP PLANT *12 MONTHS -CONTRACTUAL SERVICES PROJECT # 712520 OCTOBER 2020 38% - 592-545.000-802.000 62% - 592-549.000-802.000 OPERATIONS OF WATER & WWTP PLANT OPERATIONS OF WATER & WWTP PLANT	12,190.04 19,889.02 32,079.06
VENDOR TOTAL:		32,079.06
B017	FOSTER BLUE WATER OIL LLC	
1366299	VP STREET LEGAL SB 10W30 (55/1)	
592-545.000-934.000	OTHER REPAIRS AND MAINTENANCE	370.06
VENDOR TOTAL:		370.06
H101	HAVILAND PRODUCTS COMPANY	
370833	ALUMINUM SULFATE 48.8% *WATER PLANT- PROCESS CHEMICALS 21020-1LB BULK PROCESS CHEMICALS	3,005.86
592-549.000-753.001		
VENDOR TOTAL:		3,005.86
K076	KCA SERVICES	
04	TRIM/REMOVAL OF TREES *WATER STREET PARK-REMOVED DEAD PINE TREE 212 N. MARY ST.-TRIMMED AND ELEVATED A NORWAY MAPLE CONTRACTUAL SERVICES	900.00
101-271.000-802.000		
05	REMOVAL & TRIMMING OF TREES *127 N. MARKET ST- REMOVED 1 NORWAY MAPLE, GROUND STUMP AND TRIMMED 1 SUGAR MAPLE TREE THAT WAS HANGING OVER SIDEWALK AND HOUSE. DEADWOODED AS WELL. CONTRACTUAL SERVICES	900.00
101-271.000-802.000		
VENDOR TOTAL:		1,800.00
M027	MICH ASSN OF CHIEFS OF POLICE	



Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
200007455	2G FULL EVENT DEC 9 & 10, 2020 *TRAINING-DANIEL BAXENDALE	195.00
101-301.000-907.000	MICHIGAN JUSTICE TRAINING-302 FUNDS	
M351 MICHIGAN ASSOC. OF CHIEFS OF POLICE		VENDOR TOTAL: 195.00
200007454	2G FULL EVENT- DEC 9 & 10, 2020 *TRAINING-PAUL WESTRICK	195.00
101-301.000-907.000	MICHIGAN JUSTICE TRAINING-302 FUNDS	
N400 NOAH'S PARK & PLAYGROUNDS, LLC		VENDOR TOTAL: 195.00
9662	ORANGE POWER COATED BIKE RACK *KABOOM! PLAY EVERYWHERE CHALLENGE GRANT MUSICAL PARKLET - CITY COMMISSION APPROVED 8-1-19 ORANGE POWER COATED BIKE RACK FREIGHT	471.00 200.00 671.00
101-756.000-986.000		
101-756.000-986.000		
P203 PAUL MERCHANT		VENDOR TOTAL: 671.00
STATEMENT	REFUND- BUSINESS LICENSE APPLICATION FEE *REFUNDING FEE DUE TO THE BUILDING HIS BUSINESS IS IN ALREADY HAS A LICENSE. IT WILL BE INSIDE THE MARINER, THEY WILL SHARE SAME ADDRESS, LOCK HOURS, ETC. BUSINESS LICENSE AND PERMITS BUILDING DEPARTMENT PERMITS	100.00 50.00 150.00
101-000.000-476.000		
101-000.000-490.000		
P110 PREMIER BUSINESS PRODUCTS		VENDOR TOTAL: 150.00
33AR519044	COPIER USAGE *6/22/20-9/21/20 B/W 30,748 @ \$0.011940= \$367.13 COLOR 164 @ \$0.079140 = \$ 12.98 EQUIPMENT LEASE	
101-265.000-884.000		380.11

Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	

VENDOR TOTAL: 380.11

P018	PRINTING SYSTEMS INC	
215698	593 AV BALLOT OUTER ENVELOPES *NOVEMBER 3, 2020 ELECTION SUPPLIES	325.33
215699	695 AV BALLOT RETURN ENVELOPES *NOVEMBER 3, 2020 ELECTION SUPPLIES	316.89
216459	595 AV BALLOT SECRECY ENVELOPES *NOVEMBER 3, 2020 ELECTION SUPPLIES	94.88
101-262.000-752.000		
VENDOR TOTAL:		737.10
S012	SEMCO ENERGY GAS CO	
STATEMENT	MONTHLY GAS SERVICE CHARGE-273448 *229 S WATER ST (GENERATOR) 8/24/20 - 09/23/20	15.87
592-549.000-921.002	MONTHLY GAS SERVICE CHARGE-273448	
STATEMENT	MONTHLY GAS SERVICE CHARGE-219921 *231 S WATER ST 8/24/20 - 09/23/20	25.37
592-549.000-921.002	MONTHLY GAS SERVICE CHARGE-219921	
STATEMENT	MONTHLY GAS SERVICE CHARGE-514044 *303 S WATER ST 08/24/20 - 09/23/20	15.00
101-265.000-921.002	MONTHLY GAS SERVICE CHARGE-514044	
STATEMENT	MONTHLY GAS SERVICE CHARGE-169102 *405 S MAIN ST 08/24/20 - 09/23/20	22.78
101-804.000-921.002	MONTHLY GAS SERVICE CHARGE-169102	

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Vendor Code	Vendor Name	Invoice Description	GL Description	Amount
101-265.000-921.002	MONTHLY GAS SERVICE CHARGE-544346	*260 S. PARKER B	08/25/20 - 09/24/20	15.00
	MONTHLY GAS SERVICE CHARGE-544346			
101-790.000-921.002	MONTHLY GAS SERVICE CHARGE-311709	*300 S PARKER ST	08/25/20 - 09/24/20	19.32
	MONTHLY GAS SERVICE CHARGE-311709			
101-265.000-921.002	MONTHLY GAS SERVICE CHARGE-535659	*260 S. PARKER ST. UNIT A	08/25/20 - 09/24/20	15.00
	MONTHLY GAS SERVICE CHARGE-535659			
101-301.000-921.002	MONTHLY GAS SERVICE CHARGE-295016	*375 S PARKER ST	08/25/20 - 09/24/20	17.60
	MONTHLY GAS SERVICE CHARGE-295016			
101-441.000-921.002	MONTHLY GAS SERVICE CHARGE-326160	*514 S PARKER ST	08/25/20 - 09/24/20	59.26
	MONTHLY GAS SERVICE CHARGE-326160			
592-545.000-921.002	MONTHLY GAS SERVICE CHARGE-315021	*1696 S PARKER ST	08/25/20 - 09/24/20	90.34
	MONTHLY GAS SERVICE CHARGE-315021			
592-546.000-921.002	MONTHLY GAS SERVICE CHARGE-123325C	*304 S BELLE RIVER AVE	08/25/20 - 09/24/20	31.41
	MONTHLY GAS SERVICE CHARGE-123325C			

VENDOR TOTAL: 326.95

S157 SIDELINE ELECTRIC  
 1127 REPLACED EXISITNG LIGHTS OVER GAS PUMPS WITH LED  
 \*DPW-CPI

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Vendor Code	Vendor Name	Invoice Description	GL Description	Amount
101-441.000-975.000	CAPITAL OUTLAY-BUILDINGS			274.00
1128		REPLACED LIGHT OVER SUMP PUMP & INTAKE SCREENS		
		*WATER PLANT		
		ELECTRICAL UPGRADES		
		USING READY TO SERVE WATER		
592-000.000-152.000		CAPITAL OUTLAY-WATER		214.00
1129		PIPED IN & WIRED NEW SUMP PUMP CIRCUIT		
		*USING READY TO SERVE WATER		
		WATER TREATMENT PLANT		
592-000.000-152.000		CAPITAL OUTLAY-WATER		667.00
1130		R/R PUMP RECEPTACLE/REMOVED FROM GFIC BREAKER		
		*WATER PLANT-ELECTRICAL UPGRADES		
		USING READY TO SERVE WATER FEES		
592-000.000-152.000		CAPITAL OUTLAY-WATER		410.00
1131		NEW TIMER FOR PUMP #1/CKD CONNECTIONS PUMP #2		
		*BELLE RIVER PUMP STATION		
		EQUIPMENT REPAIRS		
592-546.000-931.003		EQUIPMENT REPAIRS		268.00
1132		CHKD BEARINGS & GEAR BOX -RAW SEWAGE PUMP		
		*WWTP		
		OTHER REPAIRS AND MAINTENANCE		
592-544.000-934.000				160.00
1133		REPLACED FUSES ON AIR CONDITIONER CONDENSING UNIT		
		*WWTP		
		EQUIPMENT REPAIRS		
		EQUIPMENT REPAIRS		
592-545.000-931.003				191.00
1148		SERVICE CALL		
		*WATER PLANT-		
		LOW SERVICE PUMP #1, FLOW NOT REGISTERING ON COMPUTER. TRACKED		
		DOWN AND LOCATED FLOW METER IN IT BEHIND PLANT. LOCATED WIRING TO		
		METER IN BASEMENT AND FOLLOWED WIRE INTO CONTROL BOX FOR KING		
		ROAD TOWER. CHECKED POWER SUPPLY FOR METER AND HAD POWER TO		
		METER. INFORMED DAVE TO HAVE THE TECH COME TO CHECK THE FLOW		
		METER TO SEE IF IT'S DEFECTIVE.		

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Vendor Code	Vendor Name	Invoice Description	GL Description	Amount
592-549.000-802.400	WATER MONITORING SERVICES			240.00
VENDOR TOTAL:				2,424.00
84880	ST CLAIR PACKAGING INC	BROWN ROLL TOWELS/WAXED SANITARY NAPKIN BAGS		
		*DPW & PARK SUPPLIES		82.50
		DPW SUPPLIES		68.90
		PARK SUPPLIES		151.40
VENDOR TOTAL:				151.40
T009	THE CLEANING CREW II LLC			
563	LIBRARY CLEANING			
		*SEPT 1,3,5,8,10,12,15,17,19,22,24,26,29, 2020		520.00
		CONTRACTUAL SERVICES		
VENDOR TOTAL:				100.00
564	CITY HALL CLEANING			
		*9/21/20 & 10/1/20		
		CONTRACTUAL SERVICES		
VENDOR TOTAL:				620.00
U029	USA BLUEBOOK			
363199	LAB SUPPLIES			
		*WATERPLANT		
		HACH CHLORINE		
		MAGNETIC STIRRING BAR		765.28
		LAB SUPPLY		
592-549.000-762.000				
367567	LAB SUPPLIES			
		*WWTP		
		STERILE PETRI DISH W/ PAD		
		HACH M-FC BROTH		
		FILTER MEMBRANES		
		LAB SUPPLY		1,083.58
592-545.000-762.000				
VENDOR TOTAL:				1,848.86
W103	WADE TRIM			

Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	

2019139	PROFESSIONAL SERVICES THRU 9/1/2020	
	*PROJECT: MRN612201D	
	SEMCOG ASSETS MGMT GIS DATA	

592-543.000-801.000	TOTAL FEE: \$16,600	
592-547.000-801.000	TO DATE BILLINGS \$12,491.50	
	TOTAL REMAINING \$4108.50	
	PROFESSIONAL SERVICES	885.61
	PROFESSIONAL SERVICES	885.61
		<u>1,771.22</u>

VENDOR TOTAL: 1,771.22

TOTAL - ALL VENDORS: 49,284.04

FUND TOTALS  
 Fund 101 - GENERAL FUND 5,853.53  
 Fund 592 - WATER/SEWER FUND 43,430.51

# Agreement for Provision of Limited Professional Services

**Consultant:** PROJECT CONTROL ENGINEERING, INC.  
P.O. Box 307  
Algonac, MI 48001  
(810)794-1931 fax (810)794-3331

**Date:** September 21, 2020

**Client:** City of Marine City  
Mike Itrich, DPW Superintendent  
303 S Water Street  
Marine City, MI 48039

**Project Name/Location:** Kayak Launch- EGLE Permit Application Supplements  
Parcel # 74-02-200-0048-000

**Scope/Intent and Extent of Services:**

- Topographic survey of physical site features (pavement, structures, sidewalks, curbs, poles, seawalls, docks, width of river, adjacent structures, water surface elevations, flood plain elevation, etc.)
- Location map with precise location
- Plan view with existing and proposed conditions with relationship to surrounding features
- Land-based amenities such as parking, walks, docks, etc.
- Cross-section with elevations
- Name and address of riparian landowners

**Fee:** \$3,750.00

**Special Conditions/Clarifications:**

- Client to contact Miss Dig (prior to survey) to mark underground utility locations. Markings will be located and added to the survey drawing. Client to furnish any drawings of any other known underground utilities.
- Any additional work requested, would be performed on a time and material basis (see fee schedule on reverse of this form).
- Client to pay any application fees.
- At this time, work does not include bidding, contract administration, inspection or construction layout.

**Submitted and Prepared by:**



\_\_\_\_\_  
(Signature) 9/21/20 (Date)

John T. Monte, PE, President  
\_\_\_\_\_  
(Print Name & Title)

**PROJECT CONTROL ENGINEERING**

**Accepted by:**

\_\_\_\_\_  
(Signature of owner or authorized representative) (Date)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Phone#)

\_\_\_\_\_  
(email address)

\*The Terms and Conditions on the back of this form are a part of this Agreement.

## TERMS & CONDITIONS

- 1. CONTRACT** – These Contract Provisions and the accompanying Proposal constitute the full and complete Agreement between the parties and may be changed, amended, added to, superseded, or waived only if both parties specifically agree in writing to such amendment of the Agreement. In the event of any inconsistency between these Contract Provisions and any proposal, contract, purchase order, requisition, notice to proceed, or like document, these Contract Provisions shall govern.
- 2. RIGHT OF ENTRY** – When entry to property is required for the CONSULTANT to perform its services, the Client agrees to obtain legal right-of-entry.
- 3. DOCUMENTS** – All reports, notes, drawings, specifications, data, calculations, and other documents, including those in electronic form, prepared by CONSULTANT are instruments of CONSULTANT's service that shall remain CONSULTANT's property. The Client agrees not to use CONSULTANT-generated documents for marketing purposes, for projects other than the project for which the documents were prepared by CONSULTANT, or for future modifications to this project, without CONSULTANT's express written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by CONSULTANT will be at the Client's sole risk and without liability to CONSULTANT or its employees, subsidiaries, independent professional associates, subconsultants, and subcontractors. Client shall, to the fullest extent permitted by law, defend, indemnify, and hold harmless CONSULTANT from and against any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting from such unauthorized reuse or distribution.
- 4. SUBCONTRACTORS**- CONSULTANT may engage subcontractors on behalf of CLIENT to perform any portion of the services to be provided hereunder.
- 5. HAZARDOUS MATERIALS** – The scope of CONSULTANT's services for this Agreement does not include any responsibility for detection, remediation, accidental release, or services relating to waste, oil, asbestos, lead, or other hazardous materials, as defined by Federal, State, and local laws or regulations.
- 6. STANDARD OF CARE** – CONSULTANT and its employees, subsidiaries, independent professional associates, subconsultants, and subcontractors will exercise that degree of care and skill ordinarily practiced under similar circumstances by design professionals providing similar services. Client agrees that services provided will be rendered without any warranty, express or implied. CONSULTANT shall exercise usual and customary professional care in its efforts to comply with applicable codes, regulations, laws rules, ordinances, and such other requirements in effect as of the date of execution of this Agreement.
- 7. SUSPENSION OF WORK** – The Client may, at any time, by written notice, suspend further work by CONSULTANT. The Client shall remain liable for, and shall promptly pay CONSULTANT for all services rendered to the date of suspension of services, plus suspension charges, which shall include the cost of assembling documents, personnel and equipment, rescheduling or reassignment, and commitments made to others on Client's behalf. Client shall pay CONSULTANT pursuant to the rates and charges set forth in the Proposal. CONSULTANT will submit monthly invoices to Client for services rendered and expenses incurred. If Client does not pay invoices within thirty (30) days of submission of invoice, CONSULTANT may, upon written notice to the Client, suspend further work until payments are brought current. The Client agrees to indemnify and hold CONSULTANT harmless from any claim or liability resulting from such suspension.
- 8. CHANGES OR DELAYS** – Unless the accompanying Proposal provides otherwise, the proposed fees constitute CONSULTANT's estimate to perform the services required to complete the Project. Required services often are not fully definable in the initial planning; accordingly, developments may dictate a change in the scope of services to be performed. Where this occurs, changes in the Agreement shall be negotiated and an equitable adjustment shall be made. Costs and schedule commitments shall be subject to renegotiation for unreasonable delays caused by the Client's failure to provide specified facilities, direction, or information, or if CONSULTANT's failure to perform is due to any act of God, labor trouble, fire, inclement weather, act of governmental authority, failure of transportation, accident, power failure, or interruption or any other cause beyond the reasonable control of CONSULTANT. Temporary work stoppage caused by any of the above may result in additional cost beyond that outlined in the accompanying Proposal.
- 9. LIABILITY** – To the fullest extent permitted by law, the total liability, in the aggregate, of CONSULTANT and CONSULTANT's officers, directors, employees, agents, and consultants to Client and anyone claiming by, through or under Client, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to CONSULTANT's services, the Project or this Agreement, from any cause or causes whatsoever, including but not limited to, negligence, strict liability, breach of contract or breach of warranty shall not exceed the total compensation received by CONSULTANT under this Agreement, or the total amount of \$25,000.00, whichever is greater.
- 10. INVALID TERMS:** In the event any of these Contract Provisions are found to be illegal or otherwise unenforceable, the unenforceable Contract Provision will be stricken. Striking such a Contract Provision shall have no effect on the enforceability of the remaining Contract Provisions and those remaining Contract Provisions shall continue in full force and effect as if the unenforceable Contract Provision were never included in the Agreement.
- 11. MEDIATION:** The Client and CONSULTANT agree to submit all claims and disputes arising out of this Agreement to non-binding mediation prior to the initiation of legal proceedings. This provision shall survive completion or termination of this Agreement; however, neither party shall seek mediation of any claim or dispute arising out of this Agreement beyond the period of time that would bar the initiation of legal proceedings to litigate such claim or dispute under the applicable law.
- 12. CONSULTANT RELIANCE:** CONSULTANT shall be entitled to rely, without liability, on the accuracy and completeness of any and all information provided by Client, Client's consultants and contractors, and information from public records, without the need for independent verification.
- 13. CERTIFICATIONS:** CONSULTANT shall not be required to sign any documents, no matter by whom requested, that would result in CONSULTANT's having to certify, guaranty, or warrant the existence of conditions that CONSULTANT cannot ascertain.
- 14. THIRD PARTIES:** Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Client or CONSULTANT. CONSULTANT's services hereunder are being performed solely for the benefit of the Client, and no other entity shall have any claim against CONSULTANT because of this Agreement or CONSULTANT's performance of services hereunder.
- 15. CONSEQUENTIAL DAMAGES:** Neither the Client nor the CONSULTANT shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of, or connected in any way to the Project or this Agreement. This mutual waiver includes, but is not limited to, damages related to loss of use, loss of profits, loss of income, loss of reputation, unrealized savings or diminution of property value and shall apply to any cause of action including negligence, strict liability, breach of contract and breach of warranty.
- 16. PERMIT/APPROVALS:** Permit applications and approvals for rezonings, special land uses, variances, or judgment issues, remains with the governing authority. Preparation of drawings, applications, or other documents following routine submittal guidelines does not guarantee approval. CONSULTANT'S compensation and prompt payment for services rendered are not contingent upon governing authority's response time, revisions, requests, or approval.
- 17. BILLINGS/PAYMENTS:** Invoices for CONSULTANT'S services shall be submitted, at the CONSULTANT'S option, either upon completion of such services or on a monthly basis. Invoices shall be due and payable upon receipt without retainage. Compensation and prompt payment are not contingent on, or in any way related to, any outside financing Client is pursuing. If the invoice is not paid within 30 days, CONSULTANT may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service.
- 18. DATA FURNISHED BY CLIENT:** Prior to starting work the Client shall furnish to the CONSULTANT any/all data or information which the Client has obtained that may be pertinent to the Project. In addition, the Client shall provide a copy of any special requirements, design or construction standards which the Client shall require CONSULTANT to follow in performance of services under this agreement.
- 19. UTILITY INFORMATION (when provided):** With regard to location of utilities existing on, adjacent to, or servicing properties: source information from plans and/or markings by utility companies will be combined with observed evidence of utilities to develop a view of those underground utilities. No investigations will be made to determine the existence of or to locate underground buried tanks, wells or septic systems. Where additional or more detailed information is required, the Client is advised that excavation may be necessary. In any case, lacking excavation, the exact location or underground features cannot be accurately, completely and reliably depicted.

JANUARY 2020 SCHEDULE OF FEES			
CLASSIFICATION	HOURLY RATE	CLASSIFICATION	HOURLY RATE
Principal Engineer/Surveyor	\$115.00	Sewer Line 3D scanning (2-Man Team)	\$375.00
Project Manager	\$105.00	Sewer Line CCTV (2-Man Team)	\$250.00
Engineer or Surveyor	\$100.00	<b>REIMBURSABLE EXPENSES</b>	
Draftsmen/Technician	\$77.00	Plan Printing - 24"x 36" Black & White	\$2.50/sheet
Construction Observation	\$75.00	Outside Consultants/Subcontractors	Cost plus 10%
Survey Crew (2-Man Team)	\$175.00	Special Materials or Equipment	Cost plus 10%
Survey Crew (3-Man Team)	\$225.00	Legal work-invoiced at 1.5 times the above rates	
Laser Scanning Data Collection	\$75.00	Fees may be adjusted annually to reflect changes to the CPI	



**M A R I N E C I T Y**

**To:** City Commission  
**From:** Elaine Leven, City Manager  
**Date:** October 7, 2020  
**Re:** Belle River Fishing Doc

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We have sent notice to the owner of the apartments at 316 S Belle River to remove the paint they had applied to the city owned fishing dock. This was constructed by volunteers and we received a complaint shortly after it was painted. The paint is already flaking. We are past the deadline to complete the work and have not received notice or seen any work completed. At this point we can pursue legal action or we can complete any necessary maintenance.

**M A R I N E C I T Y**

**To:** City Commission  
**From:** Elaine Leven, City Manager  
**Date:** October 7, 2020  
**Re:** Dangerous Building – 209 West Blvd.

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On January 8, 2020 there was a fire at 209 West Boulevard that rendered the home inhabitable. Shortly thereafter Building Official Kallek was working with the property owner and insurance company on issues regarding clear title (stemming from a land contract) and determining whether to reconstruct or demolish the property.

After much determination on his part, we were left with no option but to refer the matter to the Dangerous Building Board. On August 12, 2020 the Dangerous Building Board met and ordered the abatement and demolition of the building. Notice was made to the property owner. In lieu of a demolition permit we received an application for building permit on September 10, however there are deficiencies the Building Official has requested to be addressed and have not been to this date. They include a request for structural analysis from an engineer and determination of existence of black mold. The building has been open to the environment, with water intrusion, and the furnace and water tank have been under water.

Per ordinance section 158.116 the next step is for City Commission to set a public hearing. I recommend setting that for the November 5, 2020 meeting.

**City of Marine City  
Dangerous Building Board of Appeals  
August 12, 2020**

A regular meeting of the Dangerous Building Board of Appeals was held on Wednesday, August 12, 2020, in the Fire Hall, 200 South Parker Street, Marine City, with public participation through virtual telephone conference, and was called to order at 6:00 pm by Board Member Graham Allan.

The Pledge of Allegiance was led by Board Member Allan.

**Present: Board Members Graham Allan, Trent Attebury, John Paulun; Building Official Tracy Kallek; City Manager Elaine Leven; City Clerk Kristen Baxter**

**Absent: Board Member Larry Nichols**

**Approve Agenda**

Motion by Board Member Paulun, seconded by Board Member Allen, to approve the Agenda. All Ayes. Motion Carried.

**Public Comment**

No residents addressed the Board.

**Approve Minutes**

Motion by Board Member Attebury, seconded by Board Member Paulun, to approve the Minutes of the Dangerous Building Board of Appeals Meeting held September 5, 2019. All Ayes. Motion Carried.

**Unfinished Business**

924 Metropolis

The Board asked for an update from City Manager Leven on 924 Metropolis. At the last meeting on September 5, 2019, the Board tabled taking action on the blighted property, subject to a list of code requirements being sent to the owner. A 30-day response time was set for the owner to respond back with a timeline of when stated items would be addressed.

City Manager Leven to have the Code Enforcement Officer check the records and follow up accordingly.

### **New Business**

#### Public Hearing – 209 West Boulevard

Chairperson Allan opened the Public hearing at 6:06 pm.

No public comments or correspondence was received.

Chairperson Allan closed the Public Hearing at 6:07 pm.

Building Official Kallek reported that the building had sustained a serious fire on January 8, 2020, rendering the home a total loss. As the Building Official, he declared the building dangerous and recommended it be demolished, all foundation material removed, and backfilled with sand and covered with topsoil and seeded. He also recommended the removal of all non-conforming accessory structures. Building Official Kallek stated that even if the building was able to be repaired, it was non-conforming and would have been required to be torn down if the damaged exceeded 60%, due to it being too close to the lot line.

Motion by Board Member Attebury, seconded by Board Member Paulun, to order abatement and demolition of 209 West Boulevard to the specifications set by the Building Official. All Ayes. Motion Carried.

### **Adjournment**

Motion by Board Member Allan, seconded by Board Member Attebury, to adjourn at 6:10 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter  
City Clerk



# CITY OF MARINE CITY

303 S WATER ST.  
MARINE CITY, MI 48039  
PHONE (810) 765-8846 • FAX (810) 765-1040

07.16.2020

To: City of Marine City's Dangerous Building Board

From: Tracy Kallek, Building Official

City of Marine City

Re: 209 West Blvd. Marine City, MI 48039

The building located at 209 West Blvd. also known as LOT 6 BLK 1 MARINE CITY WEST T3N R16E SEC 01, has sustained a serious fire on January 8<sup>th</sup>, 2020 rendering the home a total loss. As, the acting Building Official, I declare the building **DANGEROUS** as per the city ordinance 158.110 and section 108 of the International Property Maintenance Code. It is the recommendation of this office the structure be demolished and the removal of all foundation material, backfilled with sand covered with topsoil and seeded. I also recommend the removal of all Non-Conforming accessory structures.

Tracy Kallek, Building Official

Date:

A handwritten signature in cursive script that reads "Tracy Kallek".

07 - 16 - 2020

## DANGEROUS BUILDINGS

### § 158.110 DEFINITION.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**DANGEROUS BUILDING.** Any building or structure which has any of the following defects or is in any of the following conditions:

- (1) Whenever any door, aisle, passageway, stairway or other means of exit does not conform to the Fire Code of the city;
- (2) Whenever any portion has been damaged by fire, wind, flood, or by any other cause in such a manner that the structural strength or stability is appreciably less than it was before the catastrophe and is less than the minimum requirements of this subchapter or the Building Code of the city for a new building or similar structure, purpose or location;
- (3) Whenever any portion or member or appurtenance is likely to fall or to become detached or dislodged, or to collapse and thereby injure persons or damage property ;
- (4) Whenever any portion has settled to such an extent that walls or other structural portions have materially less resistance to winds than is required in the case of new construction by this subchapter or the Building Code of the city;
- (5) Whenever the building or structure or any part, because of dilapidation, deterioration, decay, faulty construction or because of the removal or movement of some portion of the ground necessary for the purpose of supporting the building or portion thereof, or for other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning is likely to fall or give away;
- (6) Whenever for any reason whatsoever the building or structure or any portion is manifestly unsafe for the purpose for which it is used;
- (7) Whenever the building or structure has been so damaged by fire, wind or flood, or has become so dilapidated or deteriorated as to become an attractive nuisance to children who might play therein to their danger, or as to afford a harbor for vagrants, criminals or immoral persons, or as to enable persons to resort thereto for the: purpose of committing a nuisance or unlawful or immoral acts ;
- (8) Whenever a building or structure used or intended to be used for dwelling purposes, because of dilapidation, decay, damage or faulty construction or arrangement or otherwise, is unsanitary or unfit for human habitation or is in a condition that is likely to cause sickness or disease when so determined by the City Manager, or is likely to work injury to the health, safety or general welfare of those living within; and/or
- (9) Whenever any building becomes vacant, dilapidated and open at door or window, leaving the interior of the building exposed to the elements or accessible to entrance by trespassers.

(Prior Code, § 7-111) (Ord. 81-14, passed 12-1-1981)

#### **Statutory reference:**

*Similar provisions, see M.C.L.A. § 125.538*

### § 158.111 PROHIBITION.

It is unlawful for any owner or agent thereof to keep or maintain any dwelling or part thereof which is a dangerous building.

(Prior Code, § 7-112) (Ord. 81-14, passed 12-1-1981) Penalty, see § 10.99

### § 158.112 NOTICE.

- (A) Notwithstanding any other provision of this subchapter, when the whole or any part of any building or structure is found to be in a dangerous or unsafe condition, the Building Inspector shall issue a notice of the dangerous and unsafe condition.
- (B) The notice shall be directed to each owner of or party in interest in the building in whose name the property appears on the last local tax assessment records.
- (C) The notice shall specify the time and place of a hearing on the condition of the building or structure at which time and place the person to whom the notice is directed shall have the opportunity to show cause why the building or structure should not be ordered to be demolished or otherwise made safe.
- (D) The Building Inspector shall file a copy of the notice of the dangerous and unsafe condition with the Hearing Board.
- (E) All notices shall be in writing and shall be served upon the person to whom they are directed personally, or in lieu of personal service may be mailed by certified mail—return receipt requested addressed to such owner or party in interest at the address shown on the tax records, at least 10 days before the date of the hearing described in the notice. If any person to whom a notice is directed is not personally served, in addition to mailing the notice a copy thereof shall be posted upon a conspicuous part of the building or structure.

(Prior Code, § 7-113) (Ord. 81-14, passed 12-1-1981)

#### **§ 158.113 HEARING BOARD.**

A hearing board shall be appointed by the City Commission to serve under this subchapter.

(Prior Code, § 7-114) (Ord. 81-14, passed 12-1-1981)

#### **§ 158.114 HEARING.**

The Hearing Board shall take testimony of the Building Inspector, the owner of the property and any interested party. The Hearing Board by majority vote shall render a decision either closing the proceedings or ordering the building to be demolished or otherwise made safe. Three members of this Board shall constitute a quorum for all purposes.

(Prior Code, § 7-115) (Ord. 81-14, passed 12-1-1981)

#### **§ 158.115 ORDER TO ABATE.**

(A) If it is determined by the Hearing Board that a building or structure should be demolished or otherwise made safe, it shall so order, fixing a time in the order for the owner, agent or lessee to comply therewith.

(B) (1) If the owner, agent or lessee fails to appear at the hearing or neglects or refuses to comply with the order, the Hearing Board shall file a report of its findings and a copy of the order with the City Commission and request that the necessary action be taken to demolish or otherwise make safe the building or structure.

(2) A copy of the findings and order of the Hearing Board shall be served on the owner, agent or lessee in the manner prescribed in § 158.112.

(Prior Code, § 7-116) (Ord. 81-14, passed 12-1-1981)

#### **§ 158.116 REVIEW OF ORDER BY CITY COMMISSION.**

(A) The City Commission shall fix a date for a hearing, reviewing the findings and order of the Hearing Board and shall give notice to the owner, agent or lessee in the manner prescribed in § 158.112 of the time and place of the hearing.

(B) At the hearing, the owner, agent or lessee shall be given the opportunity to show cause why the building should not be demolished or otherwise made safe and the City Commission shall either approve, disapprove or modify the order for the demolition or making safe of the building or structure.

(Prior Code, § 7-117) (Ord. 81-14, passed 12-1-1981)

#### **§ 158.117 ASSESSMENT OF CITY'S COST OF ABATEMENT.**

(A) The cost of the demolition or making a building safe under this subchapter shall be a lien against the real property and shall be reported to the assessing officer of the city who shall assess the cost against the property on which the building or structure is located.

(B) (1) The owner or party in interest in whose name the property appears upon the last local tax assessment records shall be notified of the amount of the cost by first class mail at the address shown on the records.

(2) If he or she fails to pay the same within 30 days after mailing by the Assessor of the notice of the amount thereof, the Assessor shall add the same to the next tax roll of the city and the same shall be collected in the same manner in all respects as provided by law for the collection of taxes by the city.

(Prior Code, § 7-118) (Ord. 81-14, passed 12-1-1981)

#### **§ 158.118 JUDICIAL REVIEW.**

An owner aggrieved by any final decision or order of the City Commission under § 158.114 may appeal the decision or order to the Circuit Court by filing a petition for an order of superintending control within 20 days from the date of the decision.

(Prior Code, § 7-119) (Ord. 81-14, passed 12-1-1981)

Friends of City Hall  
P.O. Box 283  
Marine City, MI 48039  
[www.friendsofcityhall.com](http://www.friendsofcityhall.com)  
Facebook

address on Mightycause.com for making donations:

<https://acomunitythrives.mightycause.com/organization/Friends-Of-City-Hall>

Judith White, President  
[Judithwhite0@gmail.com](mailto:Judithwhite0@gmail.com)  
810-794-7331 810-278-5962  
8757 Anchor Bay Dr.  
Clay Twp. MI 48001



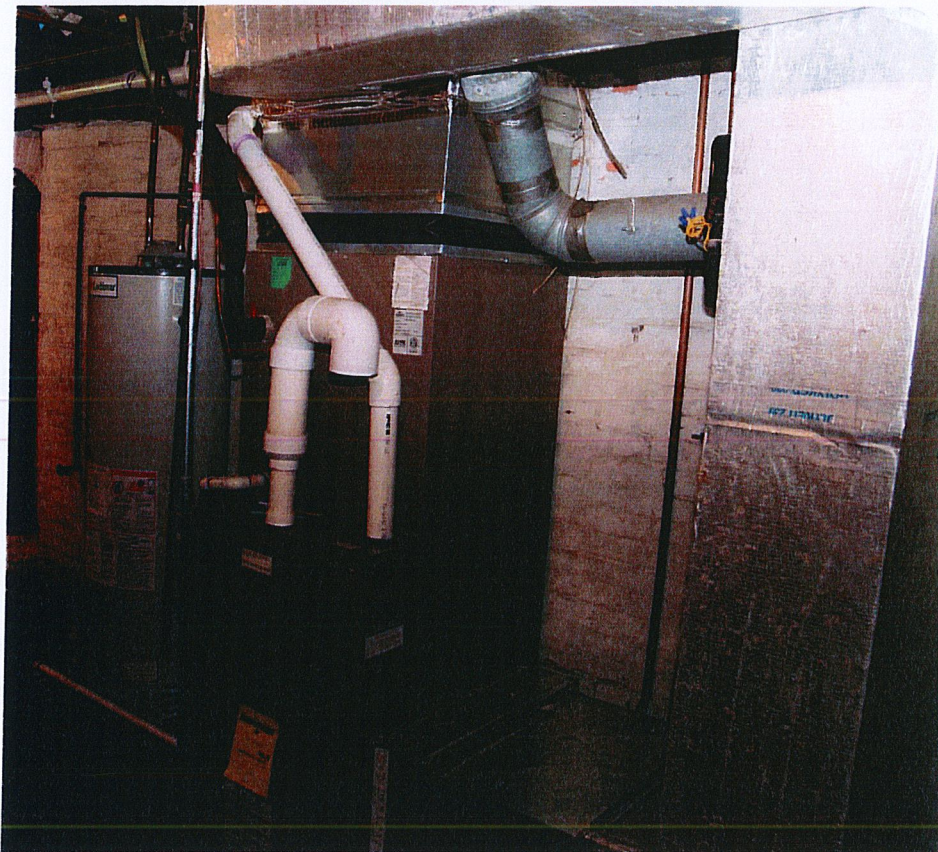


4/2 water line  
4" for fire suppression  
2" for domestic

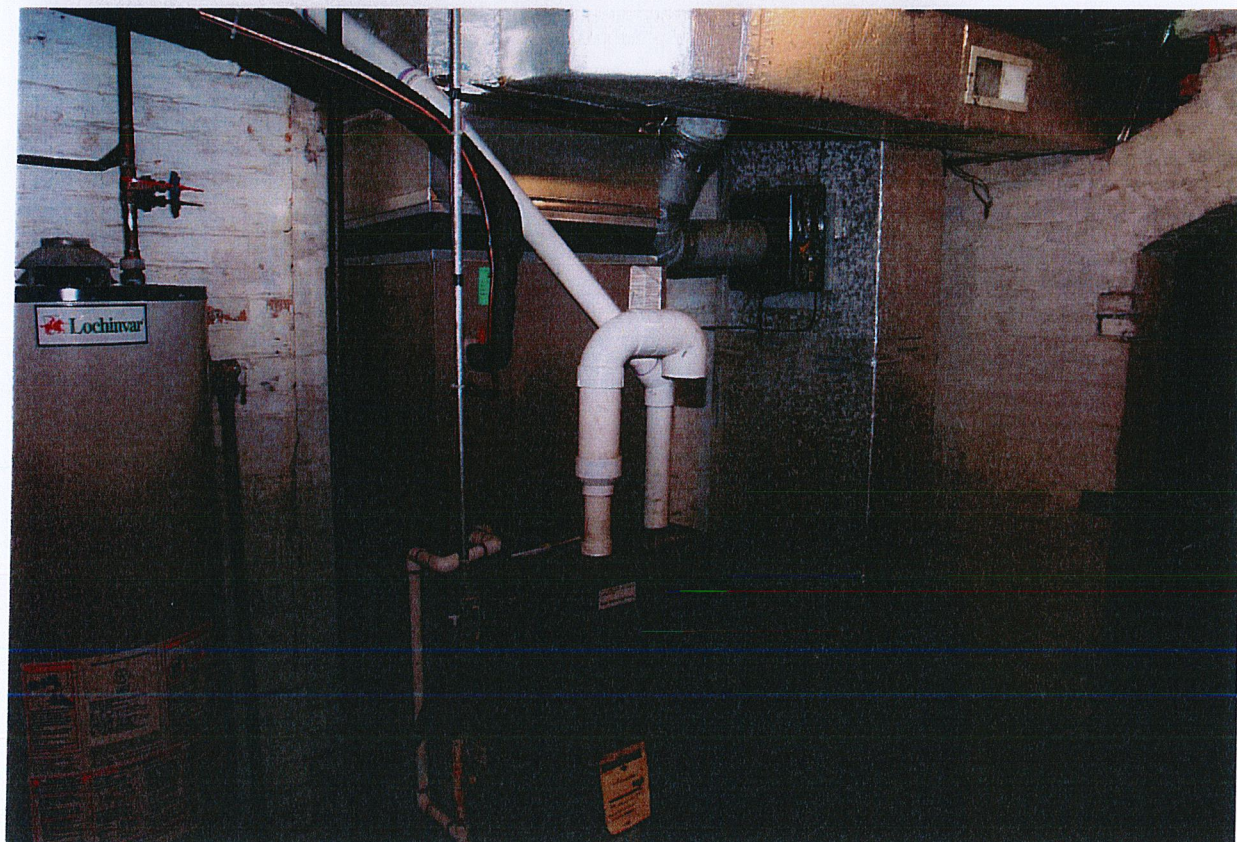
Excavated area top dressed and hydro seeded







HVAC system  
Donated and installed by  
Raymond Skotarczyk,  
Hearthside Heating







**CITY OF  
MARINE CITY**  
DEPARTMENT OF PUBLIC WORKS

303 S. Water Street  
MARINE CITY, MICHIGAN 48039  
(810) 765-9711 • Fax (810) 765-1796

TO: Elaine Leven  
FROM: Michael Itrich  
DATE: October 7, 2020  
SUBJECT: Road Repairs Broadway @ Main, S. Water Street

Elaine,

I received two quotes to repair the road at Main & Broadway which has been damaged from the watermain breaks. Jelsch Paving from China, MI. came in at \$11,022 and Ace Saginaw Paving came in at \$14,260.

I also received three quotes to repair the road on S. Water which was damaged from the replacement of the sanitary sewer. Ace Saginaw Paving quoted \$6580, Asphalt Unlimited quoted \$10,975, and Jelsch Paving quoted \$7,950. Including both projects, the total from Ace Saginaw Paving came to \$20840. The total from Jelsch Paving is \$18,972.

We will be using ready to serve water and sewer fees to fund these projects. I am asking for competitive bidding to be waived, and to have Jelsch Paving repair both roads for the amount of \$18,972. If you have any questions please contact me.

Respectfully,

Michael Itrich

DPW Superintendent





Dear Mike,

October 2, 2020

The following is the quote you requested for asphalt paving work for the project in Marine City.

**ITEMS OF WORK: Road Repair M-29 & Broadway: 55'x31'@4" & 10'x20'@8"**

1. Excavate failed area to the depth of 4"avg. & haul debris off site.
2. Excavate 10'x20" at 8"avg. & haul debris off site.
3. Install and roll 4"avg. of HMA-1100LGrade asphalt in 10'x20
4. Install and roll 2"avg. of HMA-1100LGrade asphalt over entire area, 55'x31'.
5. Install and roll 2"avg. of HMA-5E3-Grade asphalt over all leveling course.
6. Clean and remove all debris associated with this job.

**COST: \$ 11,022.00**

**ITEMS OF WORK: Catholic Point 70'x20'area.**

1. Excavate failed area to the depth of 4"avg. & haul debris off site.
2. Install and roll 2"avg. of HMA-3C-Grade asphalt over 1,400s.f.
3. Install and roll 2"avg. of HMA-13A-Grade asphalt over leveling course.
4. Clean and remove all debris associated with this job.

**COST: \$ 7,950.00**

If you have any questions regarding this quote and would like to schedule, please contact me at (810)650-1366. Thank you.

Very truly yours,

Joseph C. Jelsch  
**JELSCH PAVING CO.**

**Accepted by** \_\_\_\_\_

Over 30 years asphalt paving experience. Fully insured and satisfaction guaranteed. If subbase found unsuitable, \$25.00/ton for 8"subbase and replace with 8" of 21Agg. Reference on request. All quotes guaranteed for 7 days. 50% due on order. Balance due upon completion. 1-1/2% accrued on all accounts if not paid in full upon completion. Price does not include any permit fees.

Proposal

Date 10/6/2020

# Asphalt Unlimited, Inc.

Marysville  
(810) 364-1900

P.O. Box 7  
New Baltimore, MI 48047  
(586) 725-3772

Romeo  
(586) 752-8992

Proposal Submitted To	Work To Be Performed At
Name <u>MARINE CITY DPW</u>	Street <u>S. WATER STREET PAVING</u>
Street <u>ATTN: MIKE</u>	City _____ State _____
City _____	Date of Plans _____
State _____	Architect _____
Telephone Number <u>810-650-8257</u>	

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of

AREA 70 X 20 - ASPHALT WILL BE SAW CUT AND REMOVED.  
THEN GRADE AND COMPACT BASE. THEN PAVE WITH 4" OF ASPHALT.  
TO BE PAVED IN TWO COURSES.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Dollars (\$ 10,975.00 ).

with payments to be made as follows: UPON COMPLETION

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by WESTFIELD INSURANCE CO

Respectfully submitted BRIAN K. CRAMPTON

Per \_\_\_\_\_

Note — This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days

### ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_





115 S. AVERILL AVE. FLINT, MI 48506

Phone 810-238-1737 Fax 810-238-4326

www.aceasphalt paving.com / www.saginawasphalt paving.com

## QUOTATION

DATE: 10/6/2020  
TO: CITY OF MARINE CITY  
ATTN: MIKE ITRICH  
PROJECT: PAVING PROJECTS IN VARIOUS LOCATIONS

Ace-Saginaw Paving Co. respectfully submits specifications and estimates for the project above:

### **BASE BID OPTION #1**

ON SITE PAVING (APPROX. 1200 SQUARE FEET) USING A 2" ASPHALT MILL & OVERLAY

- MILL AND CLEAN UP AREA
- EXCAVATE AREA OF WATERMAIN BRAKE APPROX 19' X 13'
- FURNISH AND INSTALL 6" OF ASPHALT IN WATERMAIN BRAKE AREA 19' X 13'
- APPLY ADHESIVE SS-1H BOND COAT
- FURNISH AND INSTALL 2" MDOT 13A WEARING COURSE ASPHALT

**OUR PRICE FOR THE BASE BID OPTION #1 IS: \$ 14,260.00**

### **BASE BID OPTION #2**

ON SITE PATCHING (APPROX 20' X 70') USING A 4" ASPHALT CROSS SECTION

- EXCAVATE FOR 4" OF ASPHALT
- FURNISH AND INSTALL 4" MDOT 13A (PLACE IN TWO LIFTS)

**OUR PRICE FOR THE BASE BID OPTION #2 IS: \$ 6,580.00**

### **BASE BID OPTION #3**

ON SITE PATCHING (APPROX 20' X 130') USING A 4" ASPHALT CROSS SECTION

- EXCAVATE FOR 4" OF ASPHALT
- FURNISH AND INSTALL 4" MDOT 13A (PLACED IN TWO LIFTS)

**OUR PRICE FOR THE BASE BID OPTION # 3 IS: \$ 11,168.00**

### **BASE BID OPTION #4**

ON SITE PAVING (APPROX 47' X 165') USING A 1.5" MILL AND OVERLAY CROSS SECTION

- MILL AT A DEPTH OF 1.5"
- CLEAN UP BEHIND MILL
- APPLY ADHESIVE BOND COAT
- FURNISH AND INSTALL 1.5" MDOT 13A WEARING COURSE ASPHALT

**OUR PRICE FOR BASE BID OPTION #4 IS: \$ 19,878.00**



An Equal Opportunity Employer

**ALTERNATE FOR OPTION #4**

**ON SITE PAVING (APPROX 47' X 165') USING A 2" MILL AND OVERLAY CROSS SECTION**

- MILL AT A DEPTH OF 2"
- CLEAN UP BEHIND MILL
- APPLY ADHESIVE BOND COAT
- FURNISH AND INSTALL 2" MDOT 13A WEARING COURSE ASPHALT

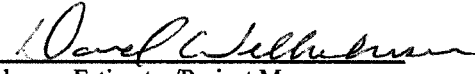
**OUR PRICE FOR ALTERNATE FOR OPTION #4 IS: \$ 22,145.00**

Ace-Saginaw Paving Co. will respectfully submit this bid to include all labor, materials, equipment and supervision to complete this project to the above.

**EXCLUDED FROM THIS BID:**

- NO PERMITS, BONDS OR ANY OTHER FEES INCLUDED IN THIS QUOTE.
- NO TRAFFIC CONTROL INCLUDED IN THIS QUOTE.
- NO PAVEMENT MARKINGS INCLUDED IN THIS QUOTE.
- THIS QUOTE IS GOOD FOR 14 DAYS (COMMITMENT ONLY)

Thank You,

  
David Wilhelmsen-Estimator/Project Manager  
Ace-Saginaw Paving Co.



## CITY OF MARINE CITY MANAGERS REPORT

*Elaine Leven – October 7, 2020*

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The auditor was in the office this week and completed his review on Wednesday. They will be working on preparing the report for presenting to City Commission. Work has begun on the water line on St. Clair Street and they will be moving to Bell Street in the next day or so. Building permits have been issued for Tractor Supply with a construction value of \$750,000.

### **Outstanding Items:**

- City Administration Office Space: The special meeting is scheduled for October 8, 2020.
- Ordinance Updates: The public hearing at the Planning Commission was September 14<sup>th</sup>, and they received quite a few comments regarding the proposed extension of the Nautical Mile District. The planner will be working on preparing changes stemming from that. I received a draft of changes for temporary fencing and outdoor special events. Other ordinances for future consideration include the Marijuana and Business Licenses.
- Redevelopment Ready Communities Program: I have completed and submitted several documents to the state relating to the program. The draft master plan has been submitted to the Planning Commission and will be on a future meeting for review.
- SEMCOG Infrastructure Mapping Grant: Wade Trim will be uploading the information to the SEMCOG website as one of the last steps to complete this grant. (more than 75% done as of 9/29/20)
- SEMCOG Water Feasibility Study: I have reviewed a draft of the study and it will be sent to the state for comment. Wade Trim is also taking a closer look at some of the specific areas that the DPW Director identified for a more in depth analysis.
- City Manager Evaluation: Starting the second meeting in November we will work towards an improved process for the evaluation, which will start with a review of the City Commission 2019-2021 Goals and Priorities.
- Park Moratorium: We have discussed limiting the number of things in our parks to ensure ample greenspace. This stems from issues with approvals dating back years and the ability to keep track of them. In the future we should consider a plan or ordinance for how to deal with requests for items placed in City parks.
- LED Streetlight Conversion: We are set to proceed with the project for scheduling and construction. I have not yet received a date when they will be doing the upgrades.

### **Meetings Attended Since Last Update:**

Dangerous Building Board