



CITY OF MARINE CITY

City Commission Meeting Agenda

Guy Community Center, 260 South Parker Street
Regular Meeting: Thursday, September 2, 2021; 7:00 PM

1. CALL TO ORDER

2. MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Mayor Cheryl Vercammen; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, John Kreidler, Brian Ross; Interim City Manager Michael Itrich

4. APPROVE AGENDA

5. PUBLIC COMMENT

Anyone is welcome to address the City Commission. Please state name and limit comments to five (5) minutes. This is a time for you to raise issues. The Commission will not respond, but issues will be followed up on as necessary.

6. APPROVE MINUTES

- a. City Commission Meeting – July 15, 2021
- b. City Commission Meeting – August 19, 2021

7. CONSENT AGENDA

- a. Communication from Jim Turner
- b. Cancellation of September 16, 2021 Meeting
- c. SCC Gypsy Moth Program
- d. Special Event - Tenyer's Automotive 2nd Annual Customer Appreciation & Memorial Car Show
- e. Special Event – MC Chamber of Commerce Pumpkin Palooza
- f. Business License – Harvest Church
- g. Business License – Back Door Grill

8. FINANCIAL BUSINESS

- a. Expenditures (including payroll) - \$110,658.75

9. UNFINISHED BUSINESS

- a. Ratification of Level 3 Background Investigation for New City Manager
- b. Repeal Section 70.057 (Snow Removal) of Ordinance No. 2018-01 - 2nd Reading/Adoption

10. NEW BUSINESS

- a. Friends of City Hall – Request for Signage
- b. Board Appointment – Board of Review
- c. Attorney Opinion – Retiree Healthcare Eligibility
- d. Water Plant Upgrade – Programmable Logic Controller
- e. Cruise Boat – Termination of Lease

11. ITEMS REMOVED FROM CONSENT AGENDA

12. CITY MANAGER'S REPORT

13. COMMISSIONER PRIVILEGE/LIAISON REPORTS

14. ADJOURNMENT

**City of Marine City
City Commission
July 15, 2021**

A regular meeting of the Marine City Commission was held on Thursday, July 15, 2021 at 200 South Parker Street, Marine City, and was called to order by Mayor Vercammen at 7:00 pm.

Present: Mayor Cheryl Vercammen; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, John Kreidler, Brian Ross; Interim City Manager Michael Itrich; City Clerk Kristen Baxter

Also Present: City Attorney Robert Davis

APPROVE AGENDA

Motion by Commissioner Bryson, seconded by Commissioner Kellehan, to approve the Agenda with the following amendment:

- Add: New Business – Conference Room Table

All Ayes. Motion Carried.

PUBLIC COMMENT

None.

APPROVE MINUTES

Motion by Commissioner Kellehan, seconded by Commissioner Ross, to approve the City Commission meeting minutes of June 17, 2021. All Ayes. Motion Carried.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the City Commission Closed Session Meeting minutes of June 17, 2021. All Ayes. Motion Carried.

CONSENT AGENDA

Presented:

- Cancel August 5, 2021 Meeting
- Departmental Activity Reports

- MCAFA Run Report
- Planning Commission Minutes – May 10, 2021
- Community & Economic Development Minutes – May 26, 2021
- Michigan Municipal League – Certificate of Membership
- Business License – Andy’s Marketplace (Name Change Only)

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the Consent Agenda. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

PUBLIC HEARING: Dangerous Building – 924 Metropolis

Attorney Robert Davis spoke on the Public Hearing process. He explained that the Public Hearing was a time when the Commission would listen to the public regarding a particular issue with no comment. Mr. Davis stated that the property owner, or representative of the property owner, would be given an opportunity to speak under item 10-C and during that time they would not be restricted to the five minute speaking time limit.

Mayor Vercammen opened the Public Hearing at 7:04 pm.

No members of the public addressed the Board.

Mayor Vercammen closed the Public Hearing at 7:05 pm.

FINANCIAL BUSINESS

Expenditures

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to approve total expenditures including payroll, in the amount of \$474,884.18. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

UNFINISHED BUSINESS

Master Plan Update

Commissioners Klaassen and Hendrick addressed the inaccuracy of the Master Plan maps. Interim City Manager Itrich explained that the Master Plan would need to be completely redone in 2022. City Attorney Davis stated that the primary purpose of the Master Plan Update presented was the removal of properties designated as parks, which was necessary in order to transact the properties.

Motion by Commissioner Ross, seconded by Commissioner Kellehan, to adopt and approve the Master Plan subject to the maps being corrected. All Ayes. Motion Carried.

Building Department Staffing Recommendation

Interim City Manager Itrich advised the Board that he believed the best staffing option for the Building Department would be to combine the positions of Accounting Clerk and Permit Tech into one full time position. As a full time position, the employee would be in the office to answer simple building questions, process permits, and schedule inspections.

Additional recommendations made by Interim City Manager Itrich included: offering online payment options for building permits, update Building Department forms to fillable online PDF's, and allow the Code Enforcer access to BS&A. He stated that the proposed changes would streamline the process to be more timely and effective.

Commissioner Hendrick questioned the cost of a full time employee with benefits. Interim City Manager Itrich responded that the City originally had anticipated hiring a full time Building Official and an Accounting Clerk, however, in keeping the current part time Building Official and hiring a full time Accounting Clerk/Permit Tech, the City would be saving money and allowing for more time for the Building Official to conduct inspections. Commissioner Hendrick questioned why the City did not contact SafeBuilt or McKenna for Building Official services. Interim City Manager Itrich stated that a lot of time was spent deciding what would be the best solution for the City and he believed keeping the current Building Official and hiring a full time Accounting Clerk/Permit Tech was the best solution.

Dangerous Building – 924 Metropolis

City Attorney Davis spoke to the timeline of events related to the property. On October 7, 2020, a structural engineering report was requested of the property owner, to be provided within 30 days. The City also requested a detailed plan of action to bring the property into compliance. On April 7, 2021, the Dangerous Building Board of Appeals convened and the property owner affirmatively stated multiple times that she had a structural engineering report however, she did not provide it as the meeting was being held virtually. Due to this fact, the Dangerous Building Board of Appeals offered to extend her deadline in an attempt to receive the structural engineering report. The property owner refused, and requested to be referred to the City Commission. A motion was then made at the meeting to order demolition of the property.

City Attorney Davis reiterated that the City Commission heard the issue on May 20, 2021, and gave the property owner until June 7, 2021 to provide the structural engineering report so that Commission could review the report and have some professional input

regarding the condition of the structure. He said that at the time of the Public Hearing, no structural engineering report had been received. He stated that the property owner had been informed via regular mail, certified mail, and the Public Hearing was properly posted. Mayor Vercammen made a call to the audience to see if the property owner of 924 Metropolis, or a representative of the property owner, was in attendance and wished to speak on the matter. No persons spoke.

Building Official Kallek addressed the City Commission and provided dated photo documentation of the home. He referenced the violations found on the property, as outlined in the International Property Maintenance Code, which would classify a property as dangerous. Commissioner Klaassen questioned when the City adopted the International Property Maintenance Code. Building Official Kallek stated he did not know the exact date however, the City had adopted all of the newest codes.

City Attorney Davis informed the Commission that their role was to hold a Public Hearing to hear from the applicant to determine if there was a reason to not uphold the Dangerous Building Board of Appeals' decision. Commissioner Klaassen asked if the property owner had the right to fight the decision in Circuit Court, Attorney Davis replied that the property owner always had that right.

Commissioner Hendrick spoke to the poor condition of several houses in the City. Mayor Vercammen agreed and stated that the City needed to move forward with addressing the dangerous buildings in the City. Commissioner Hendrick stated that she did not believe the City did their due diligence by not allowing the property owner to present all of her information. Mayor Vercammen responded that information had been requested of the property owner multiple times and, to date, had not been provided. City Attorney Davis stated that the previous meeting minutes reflected the request made by the property owner to present her information to the City Commission and she was not present. Procedurally, City Attorney Davis advised that the City Clerk to send certified letters reflecting the decision of the City Commission and to ensure that there was absolute notice.

Motion by Commissioner Bryson, seconded by Commissioner Kellehan, to uphold the findings of the Dangerous Building Board of Appeals calling for the demolition of the structure at 924 Metropolis and provide the property owner sixty days' notice to complete demolition prior to the City taking action, and allow the City Clerk to take as much action as necessary to ensure that notice was given. **Roll Call Vote.** Ayes: Bryson, Kellehan, Klaassen, Ross, Vercammen. Nays: Hendrick, Kreidler. Motion Carried.

NEW BUSINESS

Request for Proposals – Real Estate Services

Interim City Manager Itrich informed the Commission that the City had prepared a Request for Proposals for real estate services for City properties to be sold. He said the results would be brought back before the City Commission at the August 19, 2021 meeting. He stated that local real estate services would receive notice of the Request for Proposals and the information would also be put online on the City webpage. He listed the properties to be sold as: 303 South Water Street, 823 Bruce and 300 Broadway.

Commissioner Hendrick gave her opinion that the City should allow the people of the community to discuss the sale of the Guy Center. She said it was a very important building to the people in this community and they should be allowed the opportunity to voice their opinion on it because it was their building and the City had booted them out of the building for 15 years. Commissioner Hendrick said it wasn't right that the City would sell it out from under them and tell them what they were going to do with the proceeds. She further said that there were rules attached to the building.

Interim City Manager Itrich stated that in the lease he read, there were no rules attached to the building.

Commissioner Hendrick responded that the City's prior attorney had all the documentation and there were rules attached to it.

Mayor Vercammen responded and said every person she spoke with in the community had said that the Guy Center had an access issue. With Water Street being extremely busy, it was difficult to just pay a bill. She asked why we would turn it into a Community Center where no one could park. She further said that the City had a right to sell the building.

Interim City Manager informed the Commission that the property at 300 Broadway was subject to right of first refusal. Attorney Davis advised that Friends of City Hall were to receive notice to exercise their right of first refusal.

Motion by Commissioner Kellehan, seconded by Commission Klaassen, to approve the Request for Proposals for commercial and residential real estate services as presented. All Ayes. Motion Carried.

City Manager Interviews – Set Special Meetings

The following schedule was set by the Board in the City Manager Search:

July 20 at 5:00 pm – Special Meeting for Candidate Interviews

July 21 at 6:00 pm – Special Meeting to Discuss Candidates (if necessary)

Police LiveScan Fingerprint System

Jason Bell, on behalf of the Marine City Police Department, informed the Commission that the current LIVESCAN fingerprint system in place was now out of date. He stated that he had contacted CLEMIS and they had determined that the system could not be upgraded and needed replacement. He advised that Idemia Livescan System was the only company that could provide the recommended fingerprint system.

Motion by Commissioner Ross, seconded by Commissioner Bryson, to waive competitive bidding for the purchase of an Idemia Livescan Tenprint Desktop System. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the purchase of an Idemia Livescan Tenprint Desktop System in the amount of \$7,950. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Kreidler, Vercammen. Nays: None. Motion Carried

Resolution No. 016-2021: Residential Anti-displacement & Relocation Assistance Plan

Interim City Manager Itrich explained that the resolution was required as part of the Community Development Block Grant process and that the Assistance Plan was required for HUD or CDBG grants that the City may apply for in the future.

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to approve Resolution No. 016-2021: Residential Antidisplacement & Relocation Assistance Plan. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Kreidler, Vercammen. Nays: None. Motion Carried

Bridge Inspections

Interim City Manager Itrich advised that the annual bridge inspection of the LuBuhn Bridge was scheduled at the same time as the underwater inspection and top deck inspection. He stated that the inspections were required through MDOT and the results would be reported to the State Bridge Commission.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to waive competitive bidding for the LaBuhn Bridge Inspections. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to approve the LaBuhn Bridge inspections to be performed by Great Lakes Engineering Group, LLC in the amount of \$6,460. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried

Winter Parking Permits – Chapter 70.057

Interim City Manager Itrich advised that he would like to have the Winter Parking Ordinance repealed to allow cars to be parked on the street during the winter months unless there was a declared Snow Emergency.

Motion by Commissioner Ross, seconded by Commissioner Bryson, to move forward with the repeal process for the Winter Parking Ordinance. All Ayes. Motion Carried.

Bandstand at 300 Broadway

Interim City Manager Itrich informed the Commission that the Bandstand at 300 Broadway was in poor condition and that he had removed the steps and that all eight columns were in disrepair. He spoke to the lack of updates to the Bandstand and recommended that a 30 day notice be sent to Friends of City Hall requesting that they submit a plan of action for repairs. He requested that if they failed to submit a plan of action for repairs that the City be allowed to remove the Bandstand as it was structurally unsafe. Interim City Manager Itrich advised that the electrical was in good working condition.

Motion by Commissioner Kellehan, seconded by Commissioner Bryson, requesting that Friends of City Hall submit a plan of action for repairs of the Bandstand within 45 days and if no plan was submitted to move forward with demolishing the Bandstand for safety reasons. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried

Conference Room Table

Interim City Manager Itrich recommended Greg Guthat to create a Commission table in a similar style to Cottrellville Township's table. He explained that there would be three separate units with wheels which will fit approximately 11 people, and said that the table would have a cherry finish veneer.

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to waive competitive bidding for construction of a new conference room table for the meeting space at 260 South Parker Street. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to approve Greg Guthat's quote to construct a new conference room table for the meeting space at 260

South Parker for a value not to exceed \$15,000. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA

None.

CITY MANAGER REPORT

Interim City Manager Itrich thanked the DPW and Office staff for a successful transition between offices and updated the Commission on signage at the new City Hall. He advised that the drop box would be installed soon.

Commissioner Hendrick questioned if the work at Jay Folske's property had slowed down. Interim City Manager Itrich responded that delays would have been due to the rain. She also addressed concerns regarding docking and parking issues with the Friendship of Marine City boat. She requested that residents keep their drains clean during the heavy rains.

Interim City Manager Itrich advised that there was a hole the size of dime at the City water tower and said that he was seeking out recommendations on how to fix the issue.

COMMISSIONER PRIVILEGE/LIAISON REPORTS

Commissioner Bryson said that he was excited to see the new City Hall.

Commissioner Hendrick thanked the City staff for their hard work during the move and thanked Salski Construction for an excellent job.

Commissioner Kellehan thanked the City staff for their hard work during the move and she thanked the subcommittee for their work on new City Hall.

Commissioner Klaassen said that the new City Hall looked great and that the Planning Commission addressed several ordinance revisions. Chairperson Moran added that one of the ordinances that the Planning Commission updated included off street parking during snow emergencies.

Commissioner Ross thanked the City staff for their hard work during the move and thanked Matt at the Waste Water Treatment Plant and Dave at the Water Treatment Plant for giving him a tour of the buildings.

Mayor Vercammen reminded everyone that the next City Commission meeting would be at the new offices at 260 South Parker Street, and an open house announcement would be made soon. She said that the Residences at Nautical Mile have already had five units sold and said that the Geck Building renovations would be starting shortly. She stated

that there was great attendance on the Marine City Friendship boat and that Music in the Park was happening on Fridays.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Kellehan, to adjourn at 8:50 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk

**City of Marine City
City Commission
August 19, 2021**

A regular meeting of the Marine City Commission was held on Thursday, August 19, 2021 at 260 South Parker Street, Marine City, and was called to order by Mayor Vercammen at 7:00 pm.

Present: Mayor Cheryl Vercammen; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, John Kreidler (participated remotely), Brian Ross; Interim City Manager Michael Itrich; City Clerk Kristen Baxter

Also Present: City Attorney Robert Davis

APPROVE AGENDA

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the Agenda with the following amendment:

- Move Agenda #10-f City Commission Remote Participation to follow approval of the Agenda

Roll Call Vote. Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

City Commission – Remote Participation

Due to the work travel schedule of a City Commissioner, City Attorney Davis analyzed whether a member could attend a meeting of the City Commission remotely. His conclusion was that remote participation was allowable but recommended the following:

- At least a quorum of the members be physically present at the meeting
- Updating the rules governing the Board so that they provide rules for remote participation
- All votes be taken by a roll call vote

Motion by Commissioner Kellehan, seconded by Commissioner Bryson, to allow remote participation during City Commission meetings. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

PUBLIC COMMENT

Paul Gallas announced the sale of his Charter tour boat. He stated that he was unsure of the status of his smaller boat.

Judy White, on behalf of Friends of City Hall, said she was appreciative of the supportive discussions regarding the sale of 300 Broadway.

Phil Oleksiak spoke in support of the sale of 300 Broadway, but was opposed to the sale of the Guy Center.

Barbara Watson said she was opposed to the sale of the Guy Center.

Kathy Murphy said the sale of the Guy Center should be up to the people of the community.

Keith Jenken said that 300 Broadway was something worth keeping.

Georgia Phelan said she supported the conversations between Friends of City Hall and the City for the sale of 300 Broadway.

Laura Scaccia spoke about how it had been difficult attracting kids to use the River Rec Teen Zone.

Kim Turner said she was opposed to the sale of 300 Broadway, 303 South Water Street, and Heritage Square.

Rosalie Skwiers said that the Guy Center was not ADA accessible but had historical value.

Mike Hilferink said he was opposed to the sale of the Guy Center.

Bill Haas said he was opposed to the sale of the Guy Center.

David Niedenthal asked that the City please use caution as they move forward with the sale of the Guy Center so they don't end up in a lawsuit.

Heather Warner questioned why the City had been only having one City Commission meeting a month and said moving the electronic sign was a waste of money.

Stacy Desimone said she would prefer that 300 Broadway go to the Friends of City Hall and suggested a public hearing.

APPROVE MINUTES

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the City Commission meeting minutes of July 15, 2021. Commissioner Hendrick requested more detail in the minutes on the discussion of the Guy Center. She said she would like the minutes to reflect what she requested and the response she got back from the Board.

Roll Call Vote. Ayes: Kellehan, Vercammen. Nays: Bryson, Hendrick, Klaassen, Kreidler, Ross. Motion Failed.

The minutes will be amended and brought back to the September 2, 2021 meeting for approval.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the City Commission Special Meeting minutes of July 20, 2021. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

CONSENT AGENDA

Presented:

- Departmental Activity Reports
- MCAFA Run Report
- Retiree Health Care Minutes – January 26, 2021
- Pension Board Minutes – April 27, 2021
- Retiree Health Care Minutes – April 27, 2021
- Community & Economic Development Minutes – June 23, 2021
- Planning Commission Minutes – June 14, 2021
- Planning Commission Minutes – July 12, 2021
- Special Event – Welcome Back Friday Night Lights Battle of the Bands
- Special Event – Marine City Festival Music in the Park (Requesting Extension of Original Event for the Months of August, September, October)
- Business License – TCF Bank (Name Change)

Motion by Commissioner Ross, seconded by Commissioner Bryson, to approve the Consent Agenda. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

FINANCIAL BUSINESS

Expenditures

Motion by Commissioner Kellehan, seconded by Commissioner Bryson, to approve total expenditures including payroll, in the amount of \$1,326,295.04. City Commissioners

requested more detail in the future on invoices. They noted that they were only approving the amount on the invoices, not the detail provided for the invoices. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

2021 Recreation Millage Distribution

Motion by Commissioner Hendrick, seconded by Commission Klaassen, to accept and file the 2021 Recreation Millage Distribution. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

UNFINISHED BUSINESS

Discussion on Remanding Property to a Realtor for Possible Sale

City Attorney Davis reviewed his legal opinion of July 20, 2021 regarding the Guy Center Property and gave facts and history of the documents contained within the opinion letter. He explained that two parcels of property were left to the City of Marine City by the Last Will and Testament of Bertha C. Guy. The City obtained appraisals on the two properties and the City sold 109 North Elizabeth for \$24,000 and 133 North Elizabeth for \$18,025 – with combined value \$42,025. The City then purchased the Guy Center from Detroit Edison for \$46,000. City Attorney Davis said that the City made it clear in their resolution that in order to give effect to the Last Will and Testament that the funds would always be used for a Community Center. He further said it was not stated where the Community Center would be located and said the purpose was the longevity of a Community Center. He also explained that the resolution stated that the property shall be maintained as the Guy Community Center except during such period caused by a sale, repurchase, construction, reconstruction, or renovation.

Commissioner Hendrick said she was concerned about the property surrounding the building and inquired if just the footprint of the property would be included. Interim City Manager Itrich replied and said there was a lifetime easement on both sides of 303 South Water Street and that property would be maintained by the City. He said roughly 25' on the back of the building (up to the anchor) would be included with the property so a deck, etc. could be constructed.

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to release the attorney client privilege with respect to the July 20, 2021 legal opinion by City Attorney Davis regarding the Guy Center and, therefore, release to the public. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to remand the Guy Center to a realtor for analysis and possible property sale, and to be brought back to the Board. **Roll Call Vote.** Ayes: Bryson, Kellehan, Kreidler, Ross, Vercammen. Nays: Hendrick, Klaassen. Motion Carried.

Commissioner Hendrick inquired if the Commission was going to involve the public in any decision that was made regarding the Guy Center property, such as a public hearing. The Board verbally agreed that they would involve the public. A member of the audience suggested that a town hall forum would be helpful.

300 Broadway

City Attorney Davis advised that the City was currently in a lease arrangement with Friends of City Hall. He explained that the lease arrangement had a right of first refusal clause and if the property was put on the market, the Friends of City Hall had the right to purchase the property first if another offer was received.

Commissioner Bryson stated that he was dead set against sending 300 Broadway to a realtor and selling it. He explained that his only exception to this was if Friends of City Hall requested to purchase it, and if the sale price did not impact their ability to continuously upgrade it. Either way, he added, involving a realtor was not necessary.

Commissioner Klaassen responded and said that we all voted as a Board to have a realtor look at the three properties to find out the value.

Interim City Manager Itrich reported that he had been speaking with the Friends of City Hall and discussions were going well. He said he hoped to have something to present to the Board at the September 2nd meeting that would be beneficial to both parties.

Commissioner Hendrick cautioned Interim City Manager Itrich about violating the Charter and reminded him that the Board did not direct the City Manager to meet with Friends of City Hall.

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to table the discussion of procuring a realtor to evaluate the property at 300 Broadway until the September 2, 2021 meeting. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

823 Bruce Street

Motion by Commissioner Ross, seconded by Commissioner Bryson, to remand the vacant property at 823 Bruce Street to a realtor for a proposal of evaluation.

Roll Call Vote. Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

Request for Proposals – Commercial/Residential Real Estate Services

Interim City Manager Itrich reported that a Request for Proposal was posted and the City had received only one response. He asked if the Board wanted to go with J.A. Bachelor, or have him advertise again.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the utilization of J.A. Bachelor as realtor for the upcoming property analysis and possible sale.

Roll Call Vote. Ayes: Bryson, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: Hendrick. Motion Carried.

Bids for 2021 Water Main & Road Improvement Project

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to approve the bid from Murray Underground Systems, Inc. in the amount of \$598,173 for the South Main Street and Union Street Water Main & Road Improvement Project. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

Resolution No. 017-2021: Appoint City Manager & Approve Contract

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve Resolution No. 017-2021 to appoint Holly J. Tatman as City Manager. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

Motion by Commissioner Kellehan, seconded by Commission Klaassen, to approve and allow the execution of an at-will employment agreement between the City of Marine City and Holly J. Tatman. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

NEW BUSINESS

CED Board – Digital Billboard Advertising Request

Motion by Commissioner Ross, seconded by Commissioner Kellehan, to utilize funds raised by the Community & Economic Development Board and the Chamber of Commerce for a digital billboard, not to exceed \$1,200. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

CED Board – Golf Sponsor Request

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to approve the expenditure of \$200 to support the Marine City Chamber of Commerce Golf Par-Tee.

Roll Call Vote. Ayes: Bryson, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: Hendrick. Motion Carried.

Repeal Section 70.057 (Snow Removal) of Ordinance No. 2018-01 - Introduction

Motion by Commissioner Bryson, seconded by Commissioner Hendrick, to approve the introduction to repeal Section 70.057 Snow Removal of Ordinance 2018-01. **Roll Call**

Vote. Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Kreidler, Vercammen. Nays: None. Motion Carried

Proposed Meeting Schedule

Interim City Manager Itrich said he brought a proposed meeting schedule to the Board for consideration in an effort to streamline the City meeting schedule beginning in January of 2022. He reported that City staff had meetings on each day of the week and by consolidating the meetings to one day a week, he said it would address increased work productivity by reducing time for agenda preparation, writing, and publishing minutes. In addition, it would remove the burden of having City employees working 12-14 hour days multiple times a week. He also said he felt it would increase public participation.

Commissioners Klaassen and Hendrick both stated that they had other commitments on Wednesdays. Commissioner Hendrick suggested contacting members from other Boards to check their availability.

It was decided that the other Boards be polled and the proposed meeting schedule be tabled until the new City Manager starts.

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to table the meeting schedule discussion. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

Campfire Ordinance

Proposed ordinance language was provided by Fire Chief Joe Slankster for consideration. He said currently campfires were not allowed within the City. The proposed ordinance would allow campfires that were contained within a 30" ring or a purchased campfire site. He said the campfires needed to be at least 15 feet away from any structure and at least 15 feet away from any property line.

Motion by Commissioner Ross, seconded by Commissioner Bryson, to introduce the new Campfire Ordinance at the September 2, 2021 meeting. **Roll Call Vote.** Ayes: Bryson,

Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA

None.

CITY MANAGER REPORT

Interim City Manager Itrich provided a list of his ongoing duties as DPW Superintendent and Interim City Manager.

COMMISSIONER PRIVILEGE/LIAISON REPORTS

Commissioner Bryson requested that, after the new City Manager starts, the City Commission sit down with the Community & Economic Development Board and help them with setting goals and giving direction. Commissioner Bryson said he was excited about the progress the City had been making over the past few years with infrastructure and roadway upgrades, in addition to the new City Hall.

Commissioner Hendrick announced the Marine City Area Fire Authority Open House on Sunday, August 22 from 1-5 pm. She said there would be hot dogs and activities for the kids. Commissioner Hendrick thanked everyone for coming out and voicing their opinions on the City buildings and said she hoped this could be avoided in the future by conducting public hearings and town hall forums to receive the community's input. She said the Board had an obligation to support what the public wanted.

Commissioner Kellehan also thanked everyone for attending the meeting and sharing their opinions. She asked for everyone not to hesitate to email Board Members so they know when there is a problem. She said the Board was there to listen to the community and wouldn't make decisions without their input.

Commissioner Klaassen thanked everyone for coming and asked to keep working together.

Commissioner Kreidler also thanked everyone for coming to the meeting and said he was grateful to support and work with the City remotely. He said he appreciated the audience's passion, he heard it, and said he will keep it in mind in his decision making.

Commissioner Ross echoed everyone's sentiment. He said it made him feel good that we have such a passionate community and that they are willing to come out and express their opinions. He reminded everyone that all of the Board Member's business cards were posted online and available at City Hall. Commissioner Ross said they were all approachable and they were there to help. He said it was an honor to serve the City.

Mayor Vercammen said that all the Board Members work very hard behind the scenes and gave a reminder that business cards were on the counter at City Hall. She stated that some of the comments that were made on social media were appalling and said that social media was not a credible source and was full of misinformation and inaccuracies. Mayor Vercammen commented on the great turnout tonight, and asked community members to keep that passion going by stepping up and volunteering their time like the Board members do. She asked that they don't be a part of the problem, but a part of the solution.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Kellehan, to adjourn at 9:25 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk

Kris Baxter

From: James Turner <james_turner54@yahoo.com>
Sent: Tuesday, July 27, 2021 2:18 PM
To: Cheryl Vercammen; Lisa Hendrick; Wendy Kellehan; William Klaassen; Jacob Bryson; John Kreidler; Brian Ross; Brian Ross; Mike Itrich; Kris Baxter; Kris Baxter
Subject: Decision to sell 300 Broadway and Guy Center properties

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

City of Marine City Commission

I just recently learned of your decision to sell the property at 300 Broadway (old city hall) and the Guy Community Center. I have been dealing with very serious health issues for the past ten months in and out of the hospital, that coupled with the COVID lock down had caused me to loose touch with events happening in Marine City. But I'm trying to get up to date with things. My understanding is that during the height of the pandemic you had to cancel in person meetings and conduct business using a zoom meeting format? If that is correct it may have been difficult for a lot of people to keep up. I'm hoping that a few of you will take a couple minutes and respond to my email. I'd first like to know what are the motivational issues and concerns driving your decision. Is there a cash flow issue with the current budget? I know the city received \$400,000 in COVID relief funds not long ago. Could you fill me in as to how those dollars are being used? I'm guessing that those were restricted funds, but still would have offset some general fund expenditures? Where are the funds for the purchase and restoration of the new city offices on Parker coming from? My understanding was the total bill was about \$720,000 is that somewhat accurate? How is it being funded?

Was there a public hearing held to explain to the public your reasons for selling these properties? Were they given a chance to ask questions and voice there concerns in an open meeting. If not I hope one will be scheduled soon?

I personally don't have an issue with selling the Guy Community Center on Water Street. With the building being vacated this month, a decision had to be made as to what to do with it. You could have re-turned it to a community center, but I don't think it would really get much use. And you would still have the ADA and code issues to deal with. Your decision to call the small conference room in the back of the new offices "The new Guy Center" may not sit well with the people that do have attachment to the Water Street building. I understand it allows you to move funds from a sale on Water Street to the new city office's on Parker. But again a public hearing would help people understand your reasons. Also a lot of confusion still exist about the Guy family donation, and the restrictions associated with it.

RE: Selling the Old City Hall and Heritage Square Park at 300 Broadway. I STRONGLY OPPOSE THIS DECISION!!! Since I was unable to follow your meetings for most of this year, I don't know how much discussion has taken place? My guess is that most of it would have been done in closed session? But with a decision of this magnitude, a public hearing really needs to happen with full transparency. Heritage Square is the oldest park in Marine City, I have a copy of a map dated 1859 showing the park decades before the City Hall was built. I also have another map dated 1897 thirteen years after the city hall was built. On this map it was renamed to City Hall Park. The latest approved Master Plan referees to the property as Heritage Square listing the hall and bandstand as assets. The name may have changed during the past 160 plus years but this park has always been one of the most iconic feature of Marine City. It also happens to be our only Historic District. So I have to ask do you also intend to dissolve our Historic Commission and remove the other items in the park?

As for our Historic City Hall itself we are really lucky to still have a unique structure like this in our city. Whether you are able to see the value an potential a restored building has, or merely see it as an old eye sore is a matter of personal preference. Either way an honest an open discussion still needs to happen in a public forum. Do you truly feel that removing all references to these properties from the Master Plan approved in 2018 so you can sell them is being transparent?

I only ask that you keep an open mind and don't make a rash decision to sell off our history. A lot of hard work has gone into the effort to preserve and restore this building. **Do you really want to be the ones that wipe out all that history with a simple roll call vote?**

In the early 1980's the building was listed on the NATIONAL REGISTER OF HISTORIC PLACES, thus putting it under the control of the United States Secretary of the Interior standards for restoration and preservation. Those standards are enforced by the STATE HISTORIC PRESERVATION OFFICE (SHPO). Changes to the building could result in removal from the register. Qualified architect's working on a new plan would not want that removal on their resume.

A single source historic district was established in 2008, covering city hall, heritage square and the other assets in the park. Historic District Ordinance based on a State of Michigan model were adopted 9/18/2014.

A lot of effort has gone into securing the building, both inside and out. Beginning in 2003 with the help of TIFA, a Federal Grant and City Funds. Extensive work was done to secure the outside of the building. In just the last three years Friends of City Hall group has raised over \$300,000 put a lot of improvements into mainly the interior. The River Rec Group has also done extensive improvement to the old police quarters area of the building.

Please push the pause button on this one!!!

If your motivation is a shortage of cash, lets work together as a community to solve that short term issue. Selling the building in today's current market may seem like a good idea, but potential buyer's will have to invest a lot of money just to bring it up to code and are limited in use by the Historic District stipulations. You will soon have a new city manager on board, she may have fresh ideas and solution's to offer?

I look forward to hear from you.

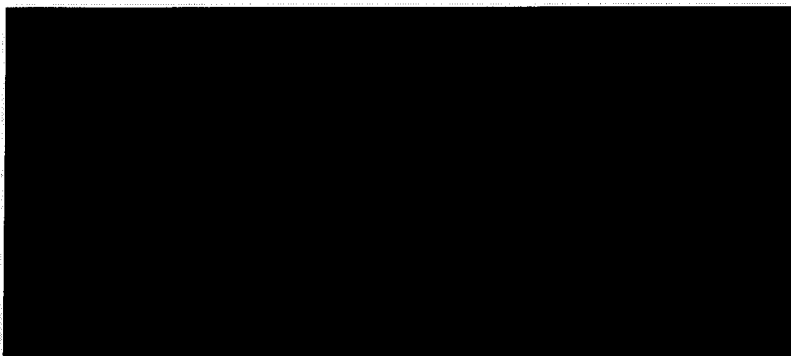
Sincerely
James Turner
Marine City, MI

P.S.

Attached if you haven seen it before is some history on George Dewitt Mason the architect who designed city hall.

<https://prabook.com/web/george.mason/1717167>

Friends of City Hall



Friends of City Hall

September 16, 2021
City Commission
Meeting Cancellation



**COUNTY OF ST. CLAIR****Press Release**

Date: August 20, 2021

Time: 9:00 a.m.

For Immediate Release

Contact: Kirsten Lyons
Stewardship Director
stewardship@scriver.org
(810) 294-4965

St. Clair County Gypsy Moth Program

At the regular meeting on August 19, 2021, the St. Clair County Board of Commissioners took the initial steps towards a Gypsy Moth Suppression Program in collaboration with Michigan State University Extension and the Friends of the St. Clair River. The purpose is to provide educational information, reduce population to a tolerable level and prevent defoliation of trees. The Board approved a contract with Friends of the St. Clair River to conduct fall surveillance monitoring in the county to determine the prevalence and density of egg masses. Friends of the St. Clair River will be fielding calls and inquiries from citizens affected by gypsy moths or caterpillars over the past year.

The surveillance monitoring being conducted this fall will assist the County in forecasting the gypsy moth population in 2022, as well as any potential treatment zones. Any resident that had an issue with gypsy moth over the past year is strongly encouraged to complete an on-line survey. The survey can be found at <http://www.stclaircounty.org/Caterpillars/CaterpillarsSurvey.aspx>. If you do not have access to the web survey, you can call Friends of the St. Clair River at (810) 294-4965 to report the issues with gypsy moth on your property. Citizens are the first line of defense and our most valuable resource in combating this invasive species.

#End#



City of Marine City
Department of the City Clerk
260 S. Parker
Marine City, MI 48039
(810) 765-8830
kbaxter@cityofmarinecity.org

Special Event Permit Application

Application Fee: \$25.00
Submit 90 Days Prior to Start of Event
CASH/MONEY ORDER/CHECK ONLY
Cash Receipting Code: S/E

The City of Marine City may impose restrictions on any special event in the interest of the health and safety of residents and participants. The applicant may be required to indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability. **Approval of the Special Event Permit Application and event date is subject to final approval of the City Commission, based on other activities occurring within the community.**

Application Date: 8-12-21

APPLICANT INFORMATION

Applicant/Sponsor of Event: Tenyers Automotive

Is Sponsor of Event a Non-Profit Organization? Yes No

Contact Person: Becky Tenyer

Contact Number: _____

Email: tenyersautomotive@gmail.com

Mailing Address: 213 Katherine St Marine City 48039

EVENT INFORMATION

Name of Event: 2nd Annual Customer Appreciation + Memorial Car Show

Date/Hours of Event: Sept 19th, 2021 12-5pm

Location of Event: Tenyers Automotive

Will alcoholic beverages be served? Yes No

-Have you applied for a liquor license? Yes No (*If yes, please provide a copy)

Provide a detailed description of event (attach additional sheets, if necessary): _____

A car show for our customers + memorial for
Tan Tenyer.

Are utility hook-ups required? Yes No

Location: _____

Will street closures be necessary? Yes No

If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear-down:

Closing Katherine Street between
Fredrick St + Metropolis Street
from 12 to 5pm - for safety of attendees

Is handicap/special parking needed? If yes, please explain: _____

Applicant/Sponsor of Event is responsible for providing trash receptacles and portable restrooms.

Indicate number of portable restrooms for event: Regular _____ Handicapped _____

Will you be posting signs for the Special Event? If so, include proposed locations: yes - on location
a banner

PLEASE NOTE: Signs may not be placed at street corners blocking vision, or in easements. Please refer to City Ordinances for specifics.

ALSO, PLEASE NOTE: Street marking is PROHIBITED! Traffic cones and signage are acceptable, but all cones and signs must be removed immediately after the event.

AGREEMENT & INDEMNIFICATION

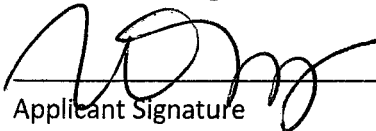
The City of Marine City will provide the event organizers an estimate of fees for city services. The event organizers shall be given an opportunity to review these estimates prior to approval of the event. The final amount billed to the organizers will not exceed the estimated amount unless:

- There have been additional city costs due to cleanup or repairs of damaged property.
- Additional city services were provided as a result of changes in the requirements as requested by event organizers.

Applicants / Sponsors are to submit a 50% deposit of their estimated portion of costs within (30) days of their application being approved. They will be billed for the remainder of the ACTUAL costs after the event. Failure to pay the final bill within thirty (30) days of the invoice date will result in denial of application the following year.

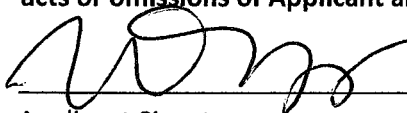
Applicant additionally agrees to provide the City of Marine City a Certificate of Insurance naming it as an "Additional Insured" in an amount of not less than One Million Dollars (\$1,000,000) as a condition for approval of this event.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.


Applicant Signature

8/12/21
Date

_____ **Indemnification and Hold Harmless Agreement: By way of my initials here and my full signature below, I hereby acknowledge that to the fullest extent of the law, agree to indemnify and hold harmless the City of Marine City ("City"), its elected and appointed officials, employees, and volunteers from any and all liability, claims, demands, costs, and judgments, related to bodily injury or property damage, including attorney's fees, that the City incurs as a result of acts or omissions of Applicant and/or its agents arising from this event.**


Applicant Signature

8/12/21
Date

DEPARTMENT ROUTING SHEET
(For Internal Use Only)

Department	Estimated Costs	Comments	Actual Costs
POLICE	0	0	0
DPW	0	0	0
FIRE	0	0	0

Total Estimated Costs: \$ 0

CITY USE

\$25.00 Application Fee Received: 8/17/21

Application reviewed / approved by the following departments:

Police Chief

[Signature]

DPW

[Signature]

Fire Chief

[Signature]

City Manager

[Signature]

Approved by the City Commission on:



TENYAUT-01

KPAULSON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/17/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Crawford Insurance Group 1415 Walton Blvd Rochester Hills, MI 48309	CONTACT NAME: Robert Carabelli PHONE (A/C, No, Ext): (248) 402-5005 FAX (A/C, No): (248) 652-4420 E-MAIL ADDRESS: BobCarabelli@crawfordinsurancegroup.com
INSURER(S) AFFORDING COVERAGE	
INSURED	NAIC #
Tenyer's Automotive, LLC 213 Katherine Marine City, MI 48039	INSURER A : Hanover Insurance Company 22292 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ODBH474908	1/11/2021	1/11/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Empl Practices \$ 25,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ODBH474908	1/11/2021	1/11/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Garagekeepers \$ 150,000
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below			W2BH474929	1/11/2021	1/11/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Property			ODBH474908	1/11/2021	1/11/2022	See Below
A	Property			ODBH474908	1/11/2021	1/11/2022	See Below

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
AUTOMOBILE SERVICE & REPAIR.

-Building 1: \$515,400 Building / \$32,000 Business Personal Property.
 -Building 2: \$372,218 Building / \$5,000 Business Personal Property.

Property Deductible \$1,000.

CERTIFICATE HOLDER**CANCELLATION**

For Informational Purposes

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Robert L. Carabelli



City of Marine City
Department of the City Clerk
260 S. Parker
Marine City, MI 48039
(810) 765-8830
kbaxter@cityofmarinecity.org

RECEIVED
AUG 17 2021

City of Marine City

Special Event Permit Application

Application Fee: \$25.00
Submit 90 Days Prior to Start of Event
CASH/MONEY ORDER/CHECK ONLY
Cash Receiving Code: S/E

The City of Marine City may impose restrictions on any special event in the interest of the health and safety of residents and participants. The applicant may be required to indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability. **Approval of the Special Event Permit Application and event date is subject to final approval of the City Commission, based on other activities occurring within the community.**

Application Date: 8/17/21

APPLICANT INFORMATION

Applicant/Sponsor of Event: Marine City Area Chamber of Commerce
Is Sponsor of Event a Non-Profit Organization? Yes No
Contact Person: Stacy Bellis
Contact Number: _____
Email: Chamber@VISTmarinecity.com
Mailing Address: 480 S. Water St. MC 48039

EVENT INFORMATION

Name of Event: Pumpkin Palooza
Date/Hours of Event: October 2nd
Location of Event: 300 Broadway -
Will alcoholic beverages be served? Yes No
-Have you applied for a liquor license? Yes No (*If yes, please provide a copy)
Provide a detailed description of event (attach additional sheets, if necessary): Vendors, pumpkin carving & family fun.

Are utility hook-ups required? Yes No
Location: we will use outlets at building
Will street closures be necessary? Yes No
If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear-down: N/A

Is handicap/special parking needed? If yes, please explain: N/A

Applicant/Sponsor of Event is responsible for providing trash receptacles and portable restrooms. *We will use teen center restrooms*
Indicate number of portable restrooms for event: Regular _____ Handicapped _____

Will you be posting signs for the Special Event? If so, include proposed locations: yes on
lawn at Heritage Square Park

PLEASE NOTE: Signs may not be placed at street corners blocking vision, or in easements. Please refer to City Ordinances for specifics.

ALSO, PLEASE NOTE: Street marking is PROHIBITED! Traffic cones and signage are acceptable, but all cones and signs must be removed immediately after the event.

AGREEMENT & INDEMNIFICATION

The City of Marine City will provide the event organizers an estimate of fees for city services. The event organizers shall be given an opportunity to review these estimates prior to approval of the event. The final amount billed to the organizers will not exceed the estimated amount unless:

- There have been additional city costs due to cleanup or repairs of damaged property.
- Additional city services were provided as a result of changes in the requirements as requested by event organizers.

Applicants / Sponsors are to submit a 50% deposit of their estimated portion of costs within (30) days of their application being approved. They will be billed for the remainder of the ACTUAL costs after the event. Failure to pay the final bill within thirty (30) days of the invoice date will result in denial of application the following year.

Applicant additionally agrees to provide the City of Marine City a Certificate of Insurance naming it as an "Additional Insured" in an amount of not less than One Million Dollars (\$1,000,000) as a condition for approval of this event.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.

Stacy Belle _____ 8/17/21 _____
Applicant Signature Date



Indemnification and Hold Harmless Agreement: By way of my initials here and my full signature below, I hereby acknowledge that to the fullest extent of the law, agree to indemnify and hold harmless the City of Marine City ("City"), its elected and appointed officials, employees, and volunteers from any and all liability, claims, demands, costs, and judgments, related to bodily injury or property damage, including attorney's fees, that the City incurs as a result of acts or omissions of Applicant and/or its agents arising from this event.

Stacy Belle _____ 8/17/21 _____
Applicant Signature Date

DEPARTMENT ROUTING SHEET
(For Internal Use Only)

Department	Estimated Costs	Comments	Actual Costs
POLICE	0	0	0
DPW	0	0	0
FIRE	0	0	0

Total Estimated Costs: \$ 0

CITY USE

\$25.00 Application Fee Received: 8/19/21

Application reviewed / approved by the following departments:

Police Chief Juan D. Harp

DPW Mick

Fire Chief John St

City Manager Mick

Approved by the City Commission on:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/2/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Chubb Customer Service Center	
KRAFT LAKE INSURANCE AGENCY INC		PHONE (A/C, No, Ext): (866) 972-2727	FAX (A/C, No):
PO BOX 1426		E-MAIL ADDRESS: ChubbCSC@Chubb.com	
GRAND RAPIDS MI 49501-1426		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: ACE Fire Underwriters Insurance Company	20702
INSURED		INSURER B:	
Marine City Chamber of Commerce		INSURER C:	
480 S Water St		INSURER D:	
Marine City MI 48039		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDSUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	CLUMID948893641X	08/01/2020	08/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	CLUMID948893641X	08/01/2020	08/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Occurrence/ Aggregate \$ Incl in GL Limits
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

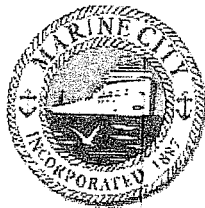
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies. The City Of Marine City is listed as Additional Insured, as per the terms and conditions of the Chubb Businessowners Liability Enhancement Endorsement (BOP-47635a, or its equivalent) included in the policy.

CERTIFICATE HOLDER**CANCELLATION**

City Of Marine City 303 S. Water Street Marine City, MI 48039	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Brad Burton</i>
---	---

© 1988-2015 ACORD CORPORATION. All rights reserved.

Business License Application

City of Marine City
 Department of the City Clerk
 303 S. Water St.
 Marine City, MI 48039
 (810) 765-8830
 kbaxter@marinecity-mi.org

Application Fee: \$195.00
 (\$100 Clerk's Dept. + \$50 Building Dept. + \$45 Fire Authority)
 *Application Fee includes full first year license
 if received after December 31st
 CASH/MONEY ORDER/CHECK ONLY
 Cash Receipting Code: BUS LIC

Application Date: 4-14-2021 **NOTE: Make Clerk/Building check payable to City of Marine City &
 Fire Authority check payable to Marine City Area Fire Authority**

Owner Information

Owner(s) Name: Joseph A. Wenturine
 Contact Number(s): 810-765-8830
 Email: kbaxter@marinecity-mi.org
 Mailing Address: -

Business Information

Business Name/DBA: Harvest Church
 Business Phone: 810-765-5400
 Business Address: 6385 King Road Marine City, MI. 48039
 Business Mailing Address: 6385 King Road Marine City, MI. 48039
 Number of Employees: Full Time: 1
 Hours of Operation: M-F 9-5 Sundays 10am - 1:00pm
 State Tax ID No.: _____ Federal ID No.: 75-3219517
 Description of Business: Church
 Ownership: Corporation: Sole-Proprietor: Partnership: LLC: Limited:
 Partnership: _____ Corporation: _____
 Date of Opening: 6-1-2021
 New Business: _____ Transfer of Ownership: Yes Transfer of Existing Business to New Location: Yes
 Name of Previous Owner(s): Harvest Church
 Previous Business Location: 6135 King Road M.C.

Emergency Contact Information (After Hours)

Contact Name(s): Joe Wenturine Janet Wenturine
 Contact Number(s):
 Alarm Company Name: Guardian Phone:
 List any Flammable or Toxic materials stored in the Building: NONE
 Special Instructions for Police and/or Fire Department: NONE

Certification

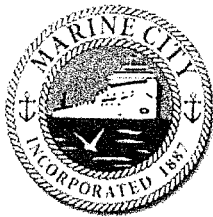
I certify that this business meets all County, State and/or Federal Licensing. I also certify that I have no outstanding overdue debt due to the city.

I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Applicant Signature: _____

Date: _____

4-14-21



City of Marine City
 Department of the City Clerk
 303 S. Water St.
 Marine City, MI 48039
 (810) 765-8830
 kbaxter@marinecity-mi.org

Business License Application

Application Fee: \$195.00
 (\$100 Clerk's Dept. + \$50 Building Dept. + \$45 Fire Authority)

*Application Fee includes full first year license
 if received after December 31st

CASH/MONEY ORDER/CHECK ONLY

ANNUAL BUSINESS LICENSE DEADLINES
 LICENSE EXPIRES: JUNE 30TH ANNUALLY LICENSE RENEWAL FEE: \$50 ANNUALLY

CITY OFFICE USE ONLY

License Fee: \$ W/A

Paid Date: _____

Outstanding Debt Verified: _____

Special Notes: _____

Required Signatures

Building Official: [Signature] Date: 8/19/2021
 Fire Chief: [Signature] Date: 8-18-21
 Police Chief: [Signature] Date: 8-19-21
 City Manager: [Signature] Date: _____
 City Commission: _____ Date: _____
 City Clerk: _____ Date: _____

Date Issued: _____

Business License No.: _____

Business License Application



City of Marine City
Department of the City Clerk
260 S. Parker
Marine City, MI 48039
(810) 765-8830
kbaxter@cityofmarinecity.com

Application Fee: \$195.00
(\$100 Clerk's Dept. + \$50 Building Dept. + \$45 Fire Authority)
*Application Fee includes full first year license
if received after December 31st
CASH/MONEY ORDER/CHECK ONLY
Cash Receipting Code: BUS LIC

Application Date: August 17th 2021

NOTE: Make Clerk/Building check payable to City of Marine City &
Fire Authority check payable to Marine City Area Fire Authority

Owner Information

Owner(s) Name: HARVEST Christian Church
Contact Number(s): _____
Email: _____
Mailing Address: 6385 King Road M.C. Mi, 48039

Business Information

Business Name/DBA: BACK-DOOR Grill
Business Phone: 810-420-0050
Business Address: 6385 King Road M.C. Mi 48039
Business Mailing Address: Same
Number of Employees: Full Time: 2 Part Time: _____
Hours of Operation: T-W-TH 11:00am-7:00pm Fri-Sat 11:00-8:00pm
State Tax ID No.: 2230508-000 Federal ID No.: 75-3219517
Description of Business: RESTAURANT
Ownership: Corporation: Sole-Proprietor: Partnership: LLC: Limited:
Partnership: _____ Corporation Name: _____
Date of Opening: Aug 27th 2021
New Business: _____ Transfer of Ownership: X Transfer of Existing Business to New Location: _____
Name of Previous Owner(s): DAVE PAWLAK Kim PAWLAK
Previous Business Location: 6385 King Rd.

Emergency Contact Information (After Hours)

Contact Name(s): Janet Wenturine
Contact Number(s): _____
Alarm Company Name: Guardian Phone: _____
List any Flammable or Toxic materials stored in the Building: N/A
Special Instructions for Police and/or Fire Department: 24 hr mon

Certification

I certify that this business meets all County, State and/or Federal Licensing. I also certify that I have no outstanding overdue debt due to the city.

I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Applicant Signature: [Signature] Date: 8-17-21



City of Marine City
 Department of the City Clerk
 260 S. Parker
 Marine City, MI 48039
 (810) 765-8830
 kbaxter@cityofmarinecity.org

Business License Application

Application Fee: \$195.00
 (\$100 Clerk's Dept. + \$50 Building Dept. + \$45 Fire Authority)
 *Application Fee includes full first year license
 if received after December 31st
 CASH/MONEY ORDER/CHECK ONLY

ANNUAL BUSINESS LICENSE DEADLINES
 LICENSE EXPIRES: JUNE 30TH ANNUALLY LICENSE RENEWAL FEE: \$50 ANNUALLY

CITY OFFICE USE ONLY

License Fee: \$ 150.00

Paid Date: 8-19-2021

Outstanding Debt Verified: ✓

Special Notes: _____

Required Signatures

Building Official: [Signature] Date: 8/19/2021

Fire Chief: [Signature] Date: 8-19-21

Police Chief: [Signature] Date: 8-19-21

City Manager: [Signature] Date: _____

City Commission: _____ Date: _____

City Clerk: _____ Date: _____

Date Issued: _____

Business License No.: _____

City of Marine City

Memo

To: Mike Itrich, Interim City Manager
From: Deanna Cushing, Acting Finance Director/Treasurer
Date: 08/26/2021
Re: Expenditures

Listed below is the breakdown for total expenditures including payroll:

List of Disbursements: (8/13/2021-8/26/2021)	\$28,674.58
Active Employee Payroll: (8/19/2021)	\$ 50,556.81
List of Encumbrances: (9/2/2021)	\$31,427.36
<i>Expenditure Total:</i>	<i>\$110,658.75</i>

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 08/20/2021 - 08/26/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 DISBURSEMENTS 8/20/2021-8/26/2021

Vendor Code	Vendor Name	Amount
Invoice GL Number	Invoice Description GL Description	
B170	BLUE CARE NETWORK	
STATEMENT	MTHLY HEALTH INS PREMIUM-00129721-0001 - AUGUST 2021 *8/1/2021-8/31/2021	
736-000.000-723.000	RETIREE HEALTH CARE-OPEB	8,737.27
		VENDOR TOTAL: 8,737.27
B015	BLUE CROSS-BLUE SHIELD OF MICH	
STATEMENT	MTHLY HEALTH INS PREMIUM-RETIREE1 8/1/2021-8/31/2021	
736-000.000-723.000	RETIREE HEALTH CARE-OPEB	8,668.11
STATEMENT	MTHLY HEALTH INS PREMIUM-007006050-0000 AUGUST 2021 *8/1/2021-8/31/2021	
101-215.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	687.16
101-253.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	738.88
101-301.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	2,902.32
101-441.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	1,860.39
202-450.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	310.07
203-450.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	465.10
592-543.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	406.68
592-547.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	685.74
		8,056.34
		VENDOR TOTAL: 16,724.45
S290	RELIANCE STANDARD	
STATEMENT	MONTHLY DENTAL INSURANCE AUGUST RETIREE *8/1/2021-8/31/2021	
736-000.000-723.000	MONTHLY DENTAL INSURANCE RETIREE	1,888.00
STATEMENT	MONTHLY DENTAL INSURANCE PREMIUM JULY 2021 *8/1/2021-8/31/2021	
101-215.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	55.00
101-301.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	440.00
101-441.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	264.00
101-253.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	108.75
202-450.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	44.00
203-450.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	66.00
592-543.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	53.83
592-547.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	93.42
		1,125.00

08/26/2021 01:40 PM
 User: MPEARCE
 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 08/20/2021 - 08/26/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 DISBURSEMENTS 8/20/2021-8/26/2021

Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
		VENDOR TOTAL: <u>3,013.00</u>
S288	RELIANCE STANDARD LIFE INSURANCE CO	
STATEMENT	MONTHLY LIFE INSURANCE PREMIUM AUGUST 2021 *8/1/2021-8/31/2021	
101-215.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	19.99
101-301.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	87.02
101-441.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	35.34
101-253.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	14.25
202-450.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	5.89
203-450.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	8.82
592-543.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	11.64
592-547.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	16.91
		<u>199.86</u>
		VENDOR TOTAL: <u>199.86</u>
		TOTAL - ALL VENDORS: <u>28,674.58</u>
FUND TOTALS		
Fund 101 - GENERAL FUND		7,213.10
Fund 202 - MAJOR STREET FUND		359.96
Fund 203 - LOCAL STREET FUND		539.92
Fund 592 - WATER/SEWER FUND		1,268.22
Fund 736 - RETIREE HEALTH INS TRUST FUND		19,293.38

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 09/02/2021 - 09/02/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 ENCUMBRANCES 9/2/2021

Vendor Code	Vendor Name	Amount
Invoice GL Number	Invoice Description GL Description	
A023	AARON D ATKINSON	
STATEMENT 101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT-SEPTEMBER 2021 MONTHLY PHONE REIMBURSEMENT	35.00
		VENDOR TOTAL: 35.00
A350	ACCOUNTEMPS	
58280385 101-253.000-704.001 592-543.000-704.001 592-547.000-704.001	TEMPORARY ACCOUNTANT WK END DT 8/20/2021 WAGES-PART TIME EMPLOYEES WAGES-PART TIME EMPLOYEES WAGES-PART TIME EMPLOYEES	839.48 419.74 419.73
		1,678.95
		VENDOR TOTAL: 1,678.95
A275	BRIAN ATHERTON	
STATEMENT 101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT- SEPTEMBER 2021 MONTHLY PHONE REIMBURSEMENT SEPTEMBER	35.00
		VENDOR TOTAL: 35.00
C103	CHRISTOPHER MARTINELLI	
STATEMENT 101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT-SEPTEMBER 2021 MONTHLY PHONE REIMBURSEMENT	35.00
		VENDOR TOTAL: 35.00
C252	COMCAST	
STATEMENT 592-546.000-850.000	HIGH SPEED INTERNET/PHONE - 6160 KING ROAD - 8/31/2021-9/30/2021 COMMUNICATIONS	71.75
STATEMENT 592-545.000-850.000	HIGH SPEED INTERNET/PHONE - 1696 S PARKER STREET - 9/04/2021- 10/3/2021 COMMUNICATIONS	196.20
		VENDOR TOTAL: 267.95
C122	CONTRACTORS CLOTHING CO	

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 09/02/2021 - 09/02/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 ENCUMBRANCES 9/2/2021

Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
7-82037	UNIFORMS/WINTER CLOTHING	
101-441.000-767.000	*PO 7090 DPW WINTER CLOTHING 7/2021-6/2022 WINTER CLOTHING	294.95
7-82039	UNIFORMS/WINTER CLOTHING DPW 7/2021-6/2022	
101-441.000-767.000	*7/1/21-6/30/2022 WINTER CLOTHING DPW PO#7090 UNIFORMS	1,600.00
101-441.000-767.000	WINTER CLOTHING	1,505.05
		<u>3,105.05</u>
	VENDOR TOTAL:	<u>3,400.00</u>
D161	DANIEL BAXENDALE II	
STATEMENT	MONTHLY PHONE REIMBURSEMENT-SEPTEMBER 2021	
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00
	VENDOR TOTAL:	<u>35.00</u>
D80	DANIEL DEGUEISIPPE	
STATEMENT	MONTHLY PHONE REIMBURSEMENT-SEPTEMBER 2021	
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00
	VENDOR TOTAL:	<u>35.00</u>
D008	DTE ENERGY	
STATEMENT	MONTHLY ELECTRIC FEE-ALL SITES 7/22/2021-8/19/2021	
592-545.000-920.000	ELECTRIC 1698 S PARKER WASTEWATER PLANT	5,789.59
202-453.000-920.000	ELECTRIC 720 S BELLE RIVER AVE SPC 1	47.51
101-756.000-920.001	ELECTRIC-MARINER PARK PAVILION 134 N WAT	30.85
101-790.000-920.000	ELECTRIC 300 S PARKER ST	362.01
101-756.000-920.000	ELECTRIC 477 S WATER ST	49.26
101-265.000-920.000	ELECTRIC 300 BROADWAY ST	65.03
101-265.000-920.000	ELECTRIC 260 S PARKER ST	299.55
101-301.000-920.000	ELECTRIC 375 S PARKER ST	377.67
592-549.000-920.000	ELECTRIC 231 S WATER ST	2,655.52
101-265.000-920.000	ELECTRIC 260 S PARKER ST STE B	67.50
101-756.000-920.000	ELECTRIC 200 N WATER ST	17.96
101-265.000-920.000	ELECTRIC 303 S WATER ST	173.89
101-804.000-920.000	ELECTRIC 405 S MAIN ST	70.53
592-546.000-920.000	ELECTRIC 304 S BELLE RIVER AVE	822.71
209-000.000-920.000	ELECTRIC 444 PLEASANT	22.71
101-441.000-920.000	ELECTRIC 514 S PARKER ST	442.13
592-546.000-920.000	ELECTRIC 6160 KING ROAD	21.85

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 09/02/2021 - 09/02/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 ENCUMBRANCES 9/2/2021

Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
101-756.000-920.000	ELECTRIC 100 GROADWAY ST	30.85
592-549.000-920.000	ELECTRIC 6370 KING ROAD	59.64
101-756.000-920.000	ELECTRIC 401 S WATER ST	22.71
101-790.000-920.000	ELECTRIC 300 S PARKER ST INTERRUPTIBLE	84.07
101-448.000-926.000	STREET LIGHTING	6,452.10
101-756.000-920.000	ELECTRIC 6370 KING ROAD	61.88
209-000.000-920.000	ELECTRIC 424 PLEASANT	30.65
		<u>18,058.17</u>
	VENDOR TOTAL:	<u>18,058.17</u>
E007	ETNA SUPPLY COMPANY	
S104134259.001	SYSTEM MAINT. WATER/OTHER REPAIRS/MAINT *ROMAC SS1-3.70 X 10 REPAIR CLAMP OD	
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	302.00
S104135779.001	SYSTEM MAINT WATER/OTHER REPAIRS/MAINT *ROMAC SS1-5.14 X 30 REPAIR CLAMP OD	
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	409.00
S104174819.001	SYSTEM MAINT. WATER OTHER REPAIRS/MAINT *FORD 202B-14.38 X 1 CC4 BRASS SADDLE	
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	230.00
S104179673.001	SYSTEM MAINT. WATER/OTHER REPAIRS/MAINT *EJ 10"-12" DI OPERATING NUT	
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	26.00
	VENDOR TOTAL:	<u>967.00</u>
F200	FOREMOST PROMOTIONS	
534655	250 MY VISIT WITH A POLICE OFFICER COLORING BOOKS	
101-301.000-880.000	250 JR POLICE OFFICER BADGES	125.00
101-301.000-880.000	SHIPPING	20.38
		<u>145.38</u>
	VENDOR TOTAL:	<u>145.38</u>
H101	HAVILAND PRODUCTS COMPANY	

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 09/02/2021 - 09/02/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 ENCUMBRANCES 9/2/2021

Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
405837	WWTP PROCESS CHEMICALS *ACID, HYDROFLUSILICIC BLEACH	
592-545.000-753.001	PROCESS CHEMICALS	773.88
405838	WATER PLANT PROCESS CHEMICALS	
592-549.000-753.001	PROCESS CHEMICALS	1,207.05
VENDOR TOTAL:		<u>1,980.93</u>
H063	HI-TECH SYSTEM SERVICE	
70184	HP BUSINESS DESKTOP COMPUTER -CASH REGISTER TREASURER'S OFFICE *UPGRADE CASH RECEIPTING DESKTOP COMPUTER TO SUPPORT MICROSOFT WINDOWS MICROSOFT WINDOWS 7 SUPPORT ENDED IN JANUARY 2020	
101-253.000-755.000	DESKTOP COMPUTER CASH REGISTER	654.50
592-543.000-755.000	DESKTOP COMPUTER CASH REGISTER	327.25
592-547.000-755.000	DESKTOP COMPUTER CASH REGISTER	327.25
VENDOR TOTAL:		<u>1,309.00</u>
J032	JAMES D HEASLIP	
STATEMENT	MONTHLY PHONE REIMBURSEMENT-SEPTEMBER 2021	
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT	65.00
VENDOR TOTAL:		<u>65.00</u>
V023	JAMES R VANDERMEULEN	
STATEMENT	MONTHLY PHONE REIMBURSEMENT-SEPTEMBER 2021	
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00
VENDOR TOTAL:		<u>35.00</u>
J80	JOSHUA R DANNEELS	
STATEMENT	MONTHLY PHONE REIMBURSEMENT-SEPTEMBER 2021	
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00
VENDOR TOTAL:		<u>35.00</u>
K070	K.C.A. SERVICES	

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 09/02/2021 - 09/02/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 ENCUMBRANCES 9/2/2021

Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
008 101-271.000-802.000	REMOVED 3 PINE TREES NEXT TO NEWPORT MANOR CONTRACTUAL SERVICES	700.00
STATEMENT 101-271.000-802.000	162 S THIRD - DEADWOODED AND ELEVATED A BLACK WALNUT TREE CONTRACTUAL SERVICES	500.00
VENDOR TOTAL:		<u>1,200.00</u>
K075	KRISTEN BAXTER	
STATEMENT 101-215.000-850.000	MONTHLY PHONE REIMBURSEMENT-SEPTEMBER 2021 MONTHLY PHONE REIMBURSEMENT	40.00
VENDOR TOTAL:		<u>40.00</u>
M516	MEGAN PEARCE	
STATEMENT 101-253.000-850.000	MONTHLY PHONE REIMBURSEMENT-SEPTEMBER 2021 MONTHLY PHONE REIMBURSEMENT	40.00
VENDOR TOTAL:		<u>40.00</u>
I007	MICHAEL P ITRICH	
STATEMENT 101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT- SEPTEMBER 2021 MONTHLY PHONE REIMBURSEMENT	65.00
VENDOR TOTAL:		<u>65.00</u>
M501	MIDWEST PUBLIC SAFETY	
83 101-301.000-802.000	CLOUD PLAN 1 BODY CAMERA 5 MONTHS CONTRACTUAL SERVICES	127.15
VENDOR TOTAL:		<u>127.15</u>
N077	NORTH RIVER TRUCK & TRAILER	
4331B	DIAGNOSE ELECTRICAL ISSUE WITH VACUUM ENGAGE/DISENGAGE *DPW - EQUIPMENT REPAIRS-DIAGNOSE INTERMITTENT OPERATION- TRANSFER CASE VACUUM SWITCH, R & R VALE, AIR SOLENOID FRIEGHTLINER 02/19 CAMEL	
101-441.000-931.003	BALANCE OF INVOICE LABOR AND PART SHIPPING EQUIPMENT REPAIRS	475.61

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 09/02/2021 - 09/02/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 ENCUMBRANCES 9/2/2021

Vendor Code	Vendor Name	Invoice Description	Amount
Invoice	Invoice Description		
GL Number	GL Description		
			VENDOR TOTAL: 475.61
P157	PARAGON LABORATORIES INC		
107423-222465	WATER FILTRATION PLANT TESTING SAMPLES 8/5/2021		
592-549.000-802.000	CONTRACTUAL SERVICES		670.00
107423-222466	WATER FILTRATION PLANT TESTING SAMPLES 8/5/2021		
592-549.000-802.000	CONTRACTUAL SERVICES		246.00
			VENDOR TOTAL: 916.00
S80	SCOTT GRZENIA		
STATEMENT	MONTHLY PHONE RIMBURSEMENT SEPTEMBER 2021		
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT		35.00
			VENDOR TOTAL: 35.00
T016	TRACY KALLEK		
STATEMENT	MONTHLY PHONE REIMBURSEMENT- SEPTEMBER 2021		
101-371.000-850.000	MONTHLY PHONE REIMBURSEMENT		40.00
			VENDOR TOTAL: 40.00
U029	USA BLUEBOOK		
699431	WATER PLANT OTHER REPAIRS & MAINT		
	*TUBE ASSEMBLY FOR A-100N PUMPS		
	74 GPD 50 PSI FLEXFLO A1F PUMP W/MANUAL SPEED CONTROL		
592-549.000-934.000	OTHER REPAIRS AND MAINTENANCE		98.12
699445	WWTP LAB SUPPLIES CHLORINE/ACID REAGEMT/IODIDE REAGENT		
592-545.000-762.000	LAB SUPPLY		40.60
			VENDOR TOTAL: 138.72
W103	WADE TRIM		
2021568	ATTENDING 7-12-21 PC MEETING		
101-701.000-801.000	PROFESSIONAL SERVICES		232.50

08/26/2021 02:23 PM
User: MPEARCE
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 09/02/2021 - 09/02/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
ENCUMBRANCES 9/2/2021

Vendor Code	Vendor Name		
Invoice	Invoice Description		
GL Number	GL Description		Amount
			VENDOR TOTAL: 232.50
			TOTAL - ALL VENDORS: 31,427.36
FUND TOTALS			
Fund 101 - GENERAL FUND			16,212.61
Fund 202 - MAJOR STREET FUND			47.51
Fund 209 - CEMETERY FUND			53.36
Fund 592 - WATER/SEWER FUND			15,113.88

ORDINANCE NO. 2021 - 01
CITY OF MARINE CITY
COUNTY OF ST. CLAIR, MICHIGAN

AN ORDINANCE OF THE CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN TO REPEAL SECTION 70.057 OF ORDINANCE 2018-01 RELATED TO SNOW REMOVAL.

THE CITY OF MARINE CITY ORDAINS:

SECTION 1. SECTION 70.057 PARKING RESTRICTION; EXCEPTION WITH PERMIT IS HEREBY REPEALED:

(A) No person shall park a motor vehicle on a street, highway, roadway or other public right-of-way under the jurisdiction of the city between the hours of 2:00 a.m. and 6:00 a.m. during the winter months.

(B) Any person who, due to special conditions, would be subject to practical difficulties and unnecessary hardship, may make application to City Administration for a hardship permit to park a motor vehicle in front of their residence or as close as possible to the front of their residence.

The permits may be issued as follows:

(1) A hardship permit shall generally only be granted when it is determined by City Administration that the total number of persons over the age of 16 years residing at the site, in addition to one guest, exceeds the total parking capacity at the site. For the purposes of this determination, all garages, driveways, parking strips and parking bays on the site shall be factored into the parking capacity calculation for that site.

(2) City Administration may impose additional conditions and safeguards to ensure the protection of public health, safety and general welfare, to reduce traffic hazards, to preserve the residential character of neighborhoods, or to ensure access to residential structures in case of police, fire and health emergencies.

(3) A hardship permit shall be issued for a term of no longer than one winter season and

shall not carry over to another winter season without reapplication and approval by City Administration.

(C) As directed by City Administration, the City Clerk or other designee shall prepare and issue hardship permits and vehicle stickers which shall clearly state the name of the permit holder, the license plate number of the vehicle(s) to which it applies and the street address at which the vehicle(s) may be parked.

(D) Any person who has been granted a hardship permit as provided for in division (B) above shall display said vehicle sticker in the left rear window of his or her motor vehicle(s).

(E) Any person who has been granted a hardship permit as provided for in division (B) above, shall be permitted to park in the front yard during a declared snow emergency.

(F) Any individual aggrieved by a final determination of City Administration may petition the City Commission for a review of the determination, and the City Commission may uphold, overturn, modify or amend the determination as the interest of justice and the purposes of this section require.

SECTION 4. SEVERABILITY.

This Ordinance and each of the various parts, sections, subsections, sentences, phrases, and clauses hereof are declared to be severable. If any part, section, subsection, sentence, phrase, or clause is determined to be invalid or unenforceable by a court of competent jurisdiction, it is hereby provided that the remainder of the Ordinance shall not be affected thereby and shall remain in full force and effect.

SECTION 5. REPEAL OF ORDINANCES IN CONFLICT HEREWITH.

Any and all Ordinances of the City of Marine City or any parts or provisions thereof, to the extent that they are contrary to or inconsistent with the provisions of the within Ordinance, are hereby expressly repealed.

SECTION 6. RATIFICATION.

All other provisions of the Code of Ordinances of the City of Marine City, Michigan except as herein modified or amended are hereby expressly ratified and affirmed.

SECTION 7. PUBLICATION.

This Ordinance shall be published in accordance with the terms, provisions, and requirements of the City Charter of the City of Marine City, Michigan, and in accordance with and to the extent required by the statutes of the State of Michigan.

SECTION 8. EFFECTIVE DATE.

This Ordinance shall take effect on the _____ day of _____, 2021 in accordance with the provisions and requirements of the City of Marine City. The City Clerk is hereby directed to publish this Ordinance within fifteen (15) days after the date of adoption as required by section 7.2 of the City Charter of the City of Marine City.

ORDINANCE DECLARED ADOPTED.

Cheryl Vercammen, Mayor
City of Marine City, Michigan

CERTIFICATION

The foregoing is a true and complete copy of an Ordinance adopted by the City Commission of the City of Marine City, County of St. Clair, State of Michigan, at a regular meeting of the City Commission held on the _____ day of _____, 2021, and public notice of said meeting was given pursuant to and in accordance with the requirements of Act No. 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Members Present:

Members Absent:

It was moved by Board Member _____ and supported by Board Member _____ to adopt the Ordinance.

Members voting yes:

Members voting no:

The Ordinance was declared adopted by the Mayor and has been recorded in the Ordinance Book of the City of Marine City.

Kristen Baxter, City Clerk
City of Marine City, Michigan

INTRODUCED: August 19, 2021
ADOPTED:
PUBLISHED:
EFFECTIVE:

August 19, 2021

Interim City Manager Michael Itrich
City of Marine City

Dear Mike,

Please find a picture enclosed of a proposed sign to be erected in two places in Heritage Square to kick off our Capital Campaign and the effort to rebuild the bandstand.

We would like permission to place one sign facing Main Street and the second sign to face Broadway. We want the signs to be legible to street traffic and would have them made as 4' X 8' coroplast. They would be backed up by blank coro or boards and be bolted to heavy contractor stakes. Precise location of each sign should be done in consultation with the DPW.

We think the information on these signs will help inspire donations and pledges to our campaign.

Thank you for your help with this project.

Judy White
President, Friends of City Hall
Judithwhite0@gmail.com
810-794-7331

USE TWO RESTORATION | CAPITAL CAMPAIGN

LET'S RE-OPEN

THIS VICTORIAN CHARMER FOR:

- WEDDINGS
- PARTIES
- CIVIC EVENTS
- CONCERTS



THE BANDSTAND



THE ELEVATOR



ADA RESTROOMS

**BANDSTAND RECONSTRUCTION MANAGED BY
THE JOINT OPERATING COMMITTEE:
FRIENDS OF CITY HALL • COMMUNITY PRIDE AND HERITAGE MUSEUM
THE HISTORICAL SOCIETY OF MARINE CITY**

YOUR DONATIONS ARE TAX DEDUCTIBLE

**FRIENDS OF CITY HALL • P.O. BOX 283 • MARINE CITY, MI 48039
VISIT US AT WWW.FRIENDSOFCITYHALL.COM**



Frie
City



CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: GARY WESTRICK

Address: _____

Telephone: _____

Email: _____

Indicate below which you are interested in serving on (may select more than one):

CITY COMMISSION

PLANNING COMMISSION

BOARD OF REVIEW

HISTORICAL COMMISSION

LIBRARY BOARD

M.C.A.F.A.

T.I.F.A.

ZONING BOARD OF APPEALS

COMMUNITY & ECONOMIC DEVELOPMENT

DANGEROUS BUILDING BOARD OF APPEALS

Please answer the following:

- | | Yes | No |
|---|-------------------------------------|-------------------------------------|
| • Are you a Resident of the City of Marine City | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| • Are you a Registered Elector of the City of Marine City | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| • Are you in default to the City (Taxes, Water Bills, Etc) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Are you in violation to the City (Blight, Building, Code, Etc.) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Are you a State registered Architect or Engineer | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Are you a Building Contractor | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Are you currently employed by the City | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Comment on your area of interest and your experience in the community.

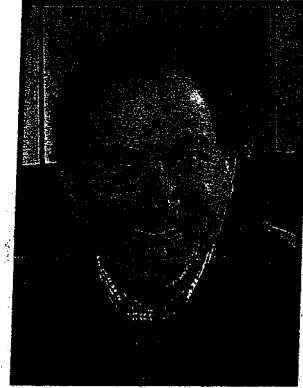
Feel free to attach additional pages or a resume.

B. O. R. - City of Port Huron for many years
Former Real Estate agent with First State
Master's Real Estate Bro - Western Assoc.

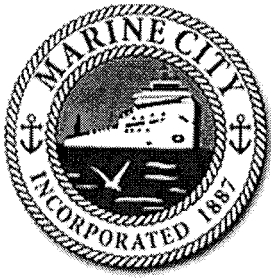
Gary Westrick
171 Hanover Street
Marine City, Michigan 48039

Experience

- 2011 - 2018 **Michaels Car Center**
Fort Gratiot, Michigan
Position: Sales
- 2010 - 2011 **First Of Michigan Bank**
Port Huron, Michigan
Position: Mortgage Lender
- 2007 - 2010 **1st Metropolitan Mortgage/Bright Green Home Loans**
Port Huron, Michigan
Position: Mortgage Lender
- 2004 - 2007 **Flagstar**
Fort Gratiot, Michigan
Position: Mortgage Lender
- 2001 - 2004 **CMI Mortgage Company**
Port Huron, Michigan
Position: Mortgage Lender
- 1997 - 2001 **Citizens First Bank**
Port Huron, Michigan
Position: Mortgage Lender
- 1992 - 1997 **Algonac Savings Bank**
Algonac, Michigan
Position: Installment Lender/Mortgage Lender



References Upon Request



CITY OF MARINE CITY
Interim City Manager

10-d

TO: Marine City Commission
FROM: Michael Itrich, Interim City Manager/
D.P.W. Superintendent
DATE: August 10, 2021
SUBJECT: PLC Upgrade Water Plant

Dear Commissioners,

The Programmable Logic Controller (PLC) at the Water Plant is due for replacement. The existing Allen Bradley PLC is obsolete and replacement parts will be increasingly more difficult to find as it was installed in 2007.

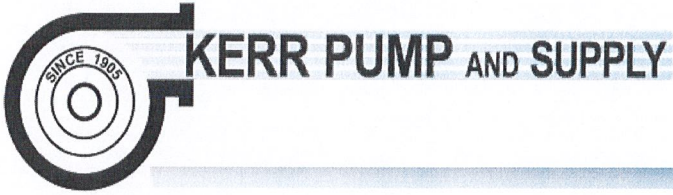
In 2020, Darick Husken from Kerr Pump & Supply replaced the Supervisory Control and Data Acquisition (SCADA) Program. At that time, it was recommended that we replace the PLC. The PLC is the backbone of the SCADA Program. These two systems together control and monitor the plant from filter control to the high pressure pumps and more.

I have been working with Darick on plan that is feasible to replace the PLC in Phases that would be cost efficient and break the cost down over a three year time period. I have attached the plan and quote for the replacement of the PLC. By having Kerr Pump & Supply replace the PLC, we would save money and time. They already know most of the IP addresses and tags (alarms) of the Program. Also they have worked on the current PLC and know our panel.

I am asking for competitive bidding be waived and to have Kerr Pump and Supply install the new PLC following the 3 year plan. Starting with Phase 1 for the amount of \$28,300. Then Phase 2 for the amount of \$36,090 and lastly, Phase 3 for the amount of \$49,259. We have budgeted for this item in 2021-2022, 2022-2023, and 2023-24.

Sincerely,

Michael Itrich, Interim City Manager
DPW Superintendent



12880 Cloverdale
Oak Park, Michigan 48237

Date: 7/12/21

Subject: **Marine City WTP PLC Upgrade**

Reference: SLC PLC upgrade

Attn: Mike Itrich

The below pricing is based on upgrading your aging PLC system at the Water Treatment Plant in phases. Doing this project in phases will help with distributing the cost for your budget. The plan I describe below has 3 phases with (1) phase being done each year. By the end of the 3rd phase, you will be operating with a new, up to date PLC system. The phases are described as follows.

Phase 1: New PLC panel

In this phase we will build a new PLC panel and install it on a column in the basement of the WTP. This new PLC panel will be the processor for the new system. After installing it, we will integrate it with the new SCADA system. Phase 1 will not offer you any new control functionality, but it will lay the groundwork for the new PLC I/O systems described in phase 2 and 3. The new system will incorporate an ethernet network of I/O monitoring and control devices. This gives us the ability to perform this retrofit in phases as opposed to shutting the plant down for an overhaul. The new PLC will be a CompactLogix platform and include the latest RS Logix 5000 software.

Phase 2: Integrate the Filters to operate on the new PLC system.

This will include removing the Filter control panels for each modulating valve and replace them with new Ethernet I/O controls that will communicate back to the new PLC panel described in phase 1.

Currently all the valve feedback and any associated flow meters and pressure transducers are located in these control boxes. We would be replacing all these boxes and picking up all the associated signals with our new boxes. In addition, the Turbidity meters located near the Filter 2 valves will also be included.

When Phase 2 is complete all your Filters and associated flows and pressure monitoring would be done by the new PLC system.

Phase 3: Integrate everything else.

Much like the Phase 2 work, we would be installing boxes in the plant to pick up the I/O required to operate and monitor the rest of your equipment. This equipment includes;

QTE 07-12-21-00

- High Pressure Pumps
- Sludge Collectors
- Backwash Pump
- Flocculators
- Waste Detention
- Fluoride tank weight

Once Phase 3 is complete all your current, existing control and monitoring would be completed on the new PLC System.

Pricing breakdown is as follows;

Phase 1: \$28,300.00

Phase 2: \$36,090.00

Phase 3: \$49,259.00

Total: \$113,649.00

One PO would be issued for the whole amount and payments would be made each year, immediately after a phase is completed. This is so we could prepurchase material for future phases and avoid price increases that may occur.

Each phase will require approximately **10-12 weeks to complete**. The equipment being worked on will not be taken out of commission until the hardware and programming is ready to be implemented. This will minimize down time. The changeover should be quick and smooth. The operators will see no change in their operating procedures. All screens and control procedures will remain the same.

Warranty: 1-year parts only

Terms: 50% upon design submission per each phase, 50% upon completion of installation and commissioning.

Price: Good for 30 days from above date

Notes:

1. Work to be done during normal business hours M-F

If you have any questions, please do not hesitate to call.

Sincerely,
Darick Husken
Kerr Pump and Supply
Controls Division
(586) 491-5700 || dhusken@kerrpump.com