

Invoice

City of Marine City
Attn. Ms. Holly Tatman
303 S. Water Street
Marine City, MI 48039

UHY ADVISORS, INC.
Invoice No.: 640428480
Invoice Date: 4/20/22
Amount: \$10,605.00
Payment Terms: Due Upon Receipt
Client No.: 1047935
Billing Contact: JoAnne Thompson
Engagement No.: 64024587

	Amount
64024587 City of Marine City-CAAS	
For professional services rendered through March 30, 2022	
Professional Fees	10,605.00
64024587 City of Marine City-CAAS Total	<hr/> 10,605.00
<hr/>	
Total Amount Due This Invoice	\$ 10,605.00

PAID
4/27/22
Holly Tatman
5-11-22

Invoice

640428480

Detailed specification		Hours
Date	Description	
Professional Fees:		
<i>Denise Kierman:</i>		
3/1/22	Reporting	1.00
3/2/22	Worked on setting up accounts for ongoing preparation	1.50
3/9/22	On site: uploaded settlement report to the county for tax role, worked with accessor on PRE filing letters for residents, contacted TPA for 457 plan and defined pension plan, budget implementation within BSA	6.50
3/11/22	Reviewing GL accounts for accurate entry from previous months	1.00
3/13/22	Bank reconciled Raymond James 731 and 736 Fund accounts from July - February set up workpaper for new staff	4.50
3/14/22	Input Amended budget to BSA, payroll for Retirement and Active Assisted, Reviewed General Ledger accounts and entries Still need to make adjustment discussed with Curtis after Tax season we will meet	5.00
3/15/22	Worked on Budget updates Amended budget and updated new budget Will be on site tomorrow for follow up	2.00
3/16/22	On site worked on Delinquent Personal Property statements to sned first delinquent statement discussion with City Manager and Adm Clerk pertaining to understanding and also verifying the statements will send	8.00
3/21/22	Budget work phone conversation with retiree pertaining to 1099 R and non taxable vs taxable balance - addl follow up calls with Raymond James. Mary Ellen to determine acuracy	2.50
3/22/22	On site - Budget work with City Manager, multiple account review - Insurance allocation - reviewed Software contract, Refuse Contract- postage allocation - reallocate Capital outlay payments recorded to the	5.00
3/23/22	Discussion with Yousef pertaining to Bank Reconciliation adjustments within General ledger to complete	1.50
3/25/22	Bank reconciliation update to adjust ledgers	1.50
3/26/22	Information Reporting Forms	2.00
3/27/22	Budget input work into BSA . Entry and review of ledger and accounts that have additional questions for proper allocations	1.50
3/29/22	Budget work - input Amended Projected and Projected next year. Additional journal entries needed for In accurate allocations. Corrected the allocations. Discussion pertaining to Settlement with county on Annual tax filings.	4.50
3/30/22	On site Budget work with City Manager - working on Tax follow up information	4.00
	<i>Denise Kierman Total</i>	<u>52.00</u>
<i>Youssef Krayem:</i>		
3/7/22	- Ran tax reports, populated tax vouchers, and submitted them to admin clerk - Updated Cash receipts files for General and Tax Funds	8.00
3/8/22	- worked on Feb 22 Cash reconciliation for Payroll, Street, and Tax Funds	5.00
3/9/22	- Reviewed bank reconciliation with Denise	1.00
3/14/22	- Payroll process 2/24/22 - 3/9/22 - April retiree payroll	5.00
3/23/22	- Meeting with Denise	1.00
3/28/22	-Processing regular payroll 3/10/22 - 3/23/22 - Made online payments & cut checks for payroll vouchers	6.00
3/28/22	- Time Travel	1.00
	<i>Youssef Krayem Total</i>	<u>27.00</u>
	Professional Fees Total	<u>79.00</u>

Mailing Address for Payments:
 UHY Advisors, Inc.
 PO Box 72217
 Cleveland, OH 44192-0002

ACH & Wire Instructions:
 Company Name - UHY Advisors, Inc.
 Company Address - Farmington Hills, MI
 Bank Name - The Huntington National Bank
 Bank Address - Columbus, OH
 Routing # - 044000024 (Wire)
 Routing # - 072403473 (ACH)
 Account # - 01383068205
 Swift Code - HUNTUS33 (for international wires)

Contact Information:
 Corporate Headquarters
 27725 Stansbury Blvd, Suite 385
 Farmington Hills, MI 48334
 (248) 355-1040