

# City of Marine City PUBLIC NOTICE

## City Commission Meeting February 4, 2021

---

To protect the public health, safety and welfare while continuing to ensure the continued function of government, notice is hereby given that the City Commission of the City of Marine City will hold an electronic meeting on February 4, 2021 beginning at 7:00 p.m. The reason for holding an electronic public meeting is to limit the spread of COVID-19 (novel coronavirus).

The electronic public meeting will be held as a telephonic conference. The public may participate in the electronic public meeting by calling one of the provided numbers and entering the Meeting ID when prompted. You may call in or connect from a computer and use either audio source. The public will be able to listen to all discussion by Commissioners and will be permitted to speak for up to 5 minutes during the public comment section of the agenda.

Join Zoom Meeting

<https://us02web.zoom.us/j/86205525373>

Meeting ID: 862 0552 5373

Dial by your location

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

**Kristen Baxter**  
**City Clerk**  
**January 26, 2021**

The City of Marine City complies with the American Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the City of Marine City, 303 South Water Street, Marine City, Michigan 48039; (810) 765-8830.



# CITY OF MARINE CITY

## City Commission Meeting Agenda

Virtual Meeting Via Phone Conference

Regular Meeting: Thursday, February 4, 2021; 7:00 PM

---

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

3. **ROLL CALL:** Mayor Cheryl Vercammen; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, John Kreidler, Brian Ross; City Manager Elaine Leven

### 4. APPROVE AGENDA

5. **PUBLIC COMMENT** Anyone is welcome to address the City Commission. Please state name and limit comments to five (5) minutes. This is a time for you to raise issues. The Commission will not respond, but issues will be followed up on as necessary.

### 6. APPROVE MINUTES

A. City Commission Meeting – January 21, 2021

### 7. CONSENT AGENDA

A. Historical Commission Meeting Minutes – July 16, 2019

B. Pension Board Meeting Minutes – October 27, 2020

C. Retiree Health Care Meeting Minutes – October 27, 2020

D. Community & Economic Development Meeting Minutes – October 28, 2020

### 8. FINANCIAL BUSINESS

A. Expenditures (including payroll) - \$186,040.83

### 9. UNFINISHED BUSINESS

A. City Manager Evaluation - Resolution No. 002-2021

B. Resolution No. 004-2020 Utility Bill Deferment

C. Demolition Bid – 209 West Boulevard

### 10. NEW BUSINESS

A. Friends of City Hall – Request for Repairs

B. Pension Board – Appoint City Commission Representative

C. SEMCOG – Appoint City Commission Representative

D. Master Plan Update

### 11. ITEMS REMOVED FROM CONSENT AGENDA

### 12. CITY MANAGER'S REPORT

A. February 4, 2021

**13. COMMISSIONER PRIVILEGE/LIAISON REPORTS**

**14. CLOSED SESSION**

- A. To Consider Material Exempt from Discussion or Disclosure by State or Federal Statute – MCL 15.268(h).

**15. ADJOURNMENT**

**City of Marine City  
City Commission  
January 21, 2021**

A regular meeting of the Marine City Commission was held on Thursday, January 21, 2021 by virtual telephone conference, and was called to order by Mayor Vercammen at 7:00 pm.

Present: Mayor Cheryl Vercammen; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, John Kreidler, Brian Ross; City Manager Elaine Leven, City Clerk Kristen Baxter

Also Present: City Attorney Robert Davis

**APPROVE AGENDA**

Motion by Commissioner Hendrick, seconded by Commissioner Bryson, to approve the Agenda with the following additions:

- Agenda #7-F: Chamber of Commerce Winter Wonderland
- Agenda #11-D: Discussion Regarding Tents on Water Street for Dining

**Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

**PUBLIC COMMENT**

Betty Babel, 162 North 6<sup>th</sup> Street, stated that her main concern with Hidden Harbor Site Condos was the traffic and construction equipment potentially damaging their roads.

Dave Vandenhemel, 6<sup>th</sup> Street/Metropolis, commented on Hidden Harbor Site Condos and suggested that if a second entrance wasn't added, all buildings should require fire suppression.

**APPROVE MINUTES**

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the City Commission meeting minutes of January 7, 2021. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.



## CONSENT AGENDA

Presented:

- Departmental Activity Reports
- MCAFA Run Report – December, 2020
- MCAFA Annual Run Report
- 2021 Budget Schedule
- Sewer Rate Computation for Cottrellville Township – Year Ending June 30, 2020
- Special Event – Winter Wonderland Festival

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the Consent Agenda. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

## FINANCIAL BUSINESS

### Expenditures

Motion by Commissioner Bryson, seconded by Commissioner Kellehan, to approve total expenditures including payroll, in the amount of \$286,688.90. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

## SPECIAL PRESENTATION: 2019-2020 AUDIT – McBride Manley & Company, PC

Curtis McBride and Samantha Hudson (team leader of audit), of McBride-Manley & Company, PC reported on the financial status of the City as of June 30, 2020, as follows:

Total Assets:	\$2,198,000
Total Liabilities:	<u>\$ 121,000</u>
Net Fund Balance:	\$2,218,000

Mr. McBride said the City received a clean/unmodified opinion with a fund balance that was in excess of the recommended minimum. Mr. McBride explained that this was the highest opinion you could receive. The opinion meant that they believe that the City's financial statements were reliable and in compliance with their standards.

Mr. McBride next spoke about the General Fund and reported that the State recommended minimum fund balance was 10 percent of total annual expenditures; and their recommendation was 15-20 percent of total annual expenditures. He reported that,

at the end of June 2020, the City had a solid fund balance of approximately 86 percent of annual expenditures.

A review of revenues was conducted with a net increase in Fund Balance of \$172,000, down from \$441,000 in 2019 as a result of dissolution of TIFA funds. He reported that the General Government Fund reduced from \$772,000 to \$508,000 due to the purchase of new City Offices in 2019.

Mr. McBride reported that General Fund expenditures for salaries, payroll taxes and benefits increased in 2020 due to changes in required contribution amounts to pension and retiree healthcare.

Major Street Funds and Local Street Funds were discussed with Mr. McBride stating that both had healthy fund balances.

Mr. McBride stated the Water and Sewer Fund also had a healthy fund balance with a solid net position of \$3,855,000 with three bonds outstanding.

Mr. McBride reported that the Pension Plan in 2020 was 60% funded which, under State guides, is technically not underfunded. He said the percentage, however, was trending downward. He suggested the City take the advice of the actuary on contributions to remedy the shortfall.

He also spoke of the audit process and the focus on all accounting functions, which included:

- Purchasing (including electronic and credit cards, as applicable)
- Cash receipts
- Utility billing
- Adjusting journal entries
- Payroll
- Bank reconciliation

Mr. McBride commented on the great working relationship his firm had with the City and reported that they spend many hours on the City's business, which helps them identify any problems early. He commended Elaine and Megan on the audit process and said they did an outstanding job.

**\*Full audit available on the City of Marine City website: [www.cityofmarinecity.org](http://www.cityofmarinecity.org)**

## UNFINISHED BUSINESS

### Hidden Harbor Site Condo

City Manager Leven reported that in the agenda packet, the City Attorney, the Planning Commission Chairperson, and the Planning Consultant from Wade Trim had provided an opinion on the project.

Commissioner Hendrick asked if City Manager Leven was going to meet with Mr. Folske to work out the details on the temporary road.

City Manager Leven replied that she had it in writing that a temporary road would be installed from King to the project on Metropolis and said that permits would be required for the road.

Commissioner Hendrick questioned if the City was going to work with Mr. Folske to keep the road after the construction was finished and said she didn't want him to take it out in the event that we can do something with it. She also said she wanted to reassure the people in the neighborhood that the City was requiring the extra road for their safety.

City Manager Leven replied that she had spoken with the DPW Superintendent about this and said that a 12" base may be required if we are going to move forward with the road in the future.

City Attorney Davis responded and said there were two components to moving forward: 1) Planning Commission has approved the site plan and, 2) Condominium documents, master deed, easements and right-a-ways have been approved. In addition, City Attorney Davis said the City should have it in writing that the construction road won't be removed without the City's consent, a bond should be required in case there was damage to another road, and signage for other streets should be required to deter construction traffic.

City Attorney Davis and City Manager Leven to meet with DPW Superintendent Itrich and the developer to confirm that there was a full understanding of the temporary road, bond requirements, and signage requirements.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve Hidden Harbor Site Condo subject to the installation of a temporary road for construction vehicles not to be removed without the City's permission, a bond to cover any damage to existing City streets, and the installation of signage to prevent construction workers from using City streets instead of the construction entrance. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

### Request for Proposals – 260 South Parker Street

City Manager Leven reported that the subcommittee interviewed four candidates at the site and the interviews provided good information. She said that some of the bids were not exactly as specified in the drawings and that several of the applicants had provided updated estimates.

City Manager Leven stated that she had received emails from two subcommittee members who had chosen Salski Construction and the third subcommittee member had chosen Craig Smith. She stated that she was good with any of the contractors, and said that all of the candidates had provided a lot of good information and ideas about redesigning the space.

Mayor Vercammen, who is a member of the subcommittee, stated that she was confused about two of the subcommittee members choosing Salski Construction. She stated that the subcommittee had met and interviewed the candidates on Thursday and said they worked well together interviewing the candidates and walking the site. Mayor Vercammen said she thought, at the end of the meeting on Thursday, the subcommittee had unanimously come to a decision to hire Craig Smith.

Commissioner Hendrick responded and said the decision came down to agreeing on Craig Smith and Salski Construction and said they were waiting to see what other deductions would be made for the final amount before finalizing their decision.

Commissioner Klaassen stated that one of time frame estimates was way out, which concerned him.

Commissioner Hendrick replied that Salski Construction had said he could start straight away and would take up to six months to complete and Craig Smith said he could start in February with a completion estimate of thirty-three weeks. She also said there was a price difference of \$100,000 between the two.

Mayor Vercammen shared that she had spoken with Craig Smith who said he could get the work done in four-six months. She mentioned the additional work Craig Smith was going to do, such as taking out all the drywall, and the higher end and custom items he included in the bid. She said she remembered Salski Construction's quote as barebones stock which would certainly change the price.



Commissioner Hendrick responded that both contractors had ideas on how they were going to save money, but she thought Mr. Smith was going to come down lower.

Mayor Vercammen said she thought the whole process of going out for bids was to hire a local contractor. Commissioner Hendrick replied that Salski was from Fort Gratiot and that was local.

Commissioner Bryson asked for the amount of the bids; Mayor Vercammen responded as follows:

Salski Construction: \$325,000

Craig Smith: \$423,000

Commissioner Kellehan inquired about work that Salski Construction had done in area.

Mr. Salski replied and said that his most recent buildout was for Life Skills in Marine City and said the project was almost the same size and scope of work as the new City offices – a 6,000 commercial remodel. He said he has completed other various projects in Marine City and Algonac and stated that he primarily works in St. Clair County.

Commissioner Kellehan inquired if the City could have a conversation with Craig Smith to bring finishes down to reduce the pricing in his bid.

Commissioner Klaassen replied that there was too much of a gap and that he couldn't bring it down that low.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to accept the bid from Salski Construction. **Roll Call Vote.** Ayes: Bryson, Hendrick, Klaassen, Kreidler, Ross, Vercammen. Nays: Kellehan. Motion Carried.

#### City Manager Evaluation Resolution

City Attorney Davis provided a draft resolution to adopt the process of the evaluation, and a draft resolution which outlined the goals and objectives for the upcoming year. Over time, he said this would allow for both the City and the City Commissioners to review prior Resolutions to determine the level of progress made over each preceding year and to assist in formulating direction to the City Manager for the new year. The objective, he said, was to get clear direction on the goals and objectives and reduce them to a measurable resolution process.

Commissioner Bryson inquired if this was done on a calendar year or fiscal year basis and said he liked the idea because it transforms us from being in a reactive mode to being proactive.

City Attorney Davis responded that he preferred it as an end-of-year process, looking forward to regrouping for a new year. He pointed out that the priorities of Commissioners needed to be heard by other Commissioners and Commissioners needed to talk to one another as to what was important to the City of Marine City for the coming year.

City Attorney Davis explained that a review was completed recently that could guide the City Manager for this year. Looking forward, he suggested the Commission meet in November to discuss priorities with the concept that a Resolution would be passed in December that would track the following year. He said the first year was most difficult, but in the following years Commissioners would be able to measure the success of the City Manager by looking at past Resolutions.

Board members stated concern about the time frame of having a year go by without giving any direction to the City Manager and without getting any feedback from the City Manager.

City Manager Leven suggested having a mid-year review with goals and objections for a six month term instead of a twelve month term.

Board members agreed with the semi-annual review.

City Attorney Davis to redraft the Resolution and bring back at the February 4<sup>th</sup> meeting for consideration.

#### Kayak Launch – Approval of Engineering Services

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve quote from Project Control Engineering in the amount of \$3,750 for engineering services for the Kayak Launch. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

### **NEW BUSINESS**

#### Camera System for DPW & Police Department

City Manager Leven stated that the cameras would be installed at the Department of Public Works in the foyer and the northwest corner by the gate and gas pumps. At the

Police Department, cameras would be installed at the front counter and by the back door/evidence room.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the quote from Dyke Security for the installation of a camera system at the Department of Public Works in the amount of \$2,495.96 and the installation of a camera system at the Police Department in the amount of \$3,135.40. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

Commissioner Hendrick stated that the Fire Department was also looking into cameras and would bring it to the City Commission at a future meeting for discussion.

#### Resolution No. 001-2021 – Publically Funded Health Insurance Contribution Act

Motion by Commissioner Bryson, seconded by Commissioner Kellehan, to approve Resolution No. 001-2021 Publically Funded Health Insurance Contribution Act. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

#### Liquor License – Local Government Approval

Motion by Commissioner Bryson, seconded by Commissioner Ross, to recommend Local Government approval of an a On-Premises Tasting Room Permit for TwoRivers Winery LLC. **Roll Call Vote:** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

#### Tents on Water Street for Dining

City Manager Leven stated that Cory Ames started the discussion of putting tents in parking spaces in front of restaurants on South Water Street to be able to provide additional services and help with food and liquor sales during the pandemic. City Manager Leven said she was looking for the approval for the use of the parking spots, subject to department head review and approval of a submitted plan.

Several safety issues were discussed such as using a barrier or berm to protect diners from traffic, needing barriers/approach for snow removal, ensuring the tents were properly constructed and secured, ensuring the tents didn't impede traffic, the liability of having the tents near the road, and ensuring the propane used to heat the tents met the proper requirements.

Commissioner Klaassen mentioned that he was concerned about the height of the roof with the use of propane heaters and also the liability of the tents in the streets. He also



questioned which restaurants were going to utilize them since several were closed due to remodeling.

Mayor Vercammen said she also spoke with Cory Ames several times and said that tents were being used in other communities and could be done in Marine City if the restaurants chose to have a tent and if the City approved the use of the parking spaces.

Commissioner Ross said he supported the use of the tents and stated that it was important to assign a finite time in which to approve the use of the parking spaces.

Board members stated that they supported the idea, but required information in writing addressing the City's concerns prior to approving the use of parking spaces.

Motion by Commissioner Klaassen, seconded by Commissioner Hendrick, to table the request for tents on Water Street for the purpose of dining. **Roll Call Vote:** Ayes: Hendrick, Klaassen. Nays: Bryson, Kellehan, Kreidler, Ross, Vercammen. Motion Failed.

Motion by Commissioner Bryson, seconded by Commissioner Ross, that the City in general approves the utilization of parking spaces for restaurants through the Special Event permitting process addressing safety and liability concerns. **Roll Call Vote:** Ayes: Bryson, Hendrick, Kellehan, Kreidler, Ross, Vercammen. Nays: Klaassen. Motion Carried.

## **ITEMS REMOVED FROM CONSENT AGENDA**

### **CITY MANAGER REPORT**

In addition to the City Manager's Report provided in the agenda packet, City Manager Leven added the following:

- Attended Historical Commission meeting
- Water Tower interior will be washed and painted this summer
- Met with representative for an electronic vehicle charger; looking into grant opportunities

### **COMMISSIONER PRIVILEGE/LIAISON REPORTS**



Commissioner Hendrick congratulated the Mariner Football Team and said they did a great job with a messed up season. She said the whole town was proud of the outstanding job they did.

Commissioner Kellehan congratulated the Chamber of Commerce on the recent Chili Cook-Off and said they experienced a much bigger success than expected and said the Chili Cook-Off would be become an annual event.

Commissioner Klaassen reported that the Planning Commission did not meet so he did not have any updates. He asked that everyone stay healthy.

Commissioner Ross thanked the group responsible for putting up the ice rink and lights. He said the location was great for downtown.

Mayor Vercammen gave a shout out to those involved in the Chili Cook-Off. She reported a beautiful turnout and said she enjoyed the fire pits, music, ice rink, and lights. She said she was looking forward to the event next year. Mayor Vercammen announced Winter Wonderland on February 6 at 300 Broadway. She reminded everyone about the Mayor Minute she was planned to record for Channel 6 CVTV and said she was excited about future plans for the Belle River including a kayak launch, charter fishing business, and gas dock.

## **ADJOURNMENT**

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to adjourn at 9:01 pm. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Kreidler, Ross, Vercammen. Nays: None. Motion Carried.

Respectfully submitted,

Kristen Baxter  
City Clerk

**City of Marine City  
Historical Commission Meeting  
July 16, 2019**

A Regular Meeting of the Historical Commission was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, July 16, 2019, and was called to order by Chairperson Kim Turner at 5:00 pm.

**Present: Chairperson Kim Turner; Commissioners William Beutell, Genevieve Prange, Rosalie Skwiers, Scott Tisdale; City Clerk Kristen Baxter**

**Absent: Commissioner Suzanne Jenken; City Manager Elaine Leven**

**Approve Agenda**

Motion by Commissioner Tisdale, seconded by Commissioner Beutell, to add the following to the Agenda:

Item #9-B – Application for Certificate of Appropriateness – Friends of City Hall

All Ayes. Motion Carried.

Motion by Commissioner Skwiers, seconded by Commissioner Beutell, to approve the Agenda, as amended. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Commissioner Skwiers, seconded by Commissioner Beutell, to approve the minutes from the April 16, 2019 Historical Commission meeting. All Ayes. Motion Carried.

**Communications**

There were no Communications presented.

**Public Comment**

Judy White, 8757 Anchor Bay Drive, Clay Township, commented on the Application for Certificate of Appropriateness for the Friends of City Hall.

## **Unfinished Business**

None.

## **New Business**

### ***Application for Certificate of Appropriateness – River Rec Teen Zone***

Laura Scaccia, on behalf of River Rec Teen Zone, commented that the installation of an ADA compliant door had previously been approved by the Board, but the time period had lapsed before the job was completed. She stated that the new door would be similar in looks to the other doors and would be painted green to match.

Motion by Commissioner Skwiers, seconded by Commissioner Beutell, to approve the Application for Certificate of Appropriateness, Historical Commission File No. 006, from River Rec Teen Zone, for the installation of an additional door on the West side of the building. All Ayes. Motion Carried.

### ***Application for Certificate of Appropriateness – Friends of City Hall***

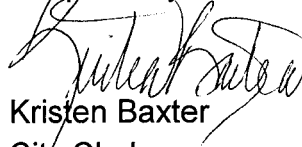
Judy White, representing Friends of City Hall, asked for approval for the installation of a new water line, sufficient to the needs of a fire suppression system.

Motion by Commissioner Skwiers, seconded by Commissioner Tisdale, to approve the Application for Certificate of Appropriateness, Historical Commission File No. 007, from Friends of City Hall, for the installation of a new water line. All Ayes. Motion Carried.

## **Adjournment**

Motion by Commissioner Skwiers, seconded by Commissioner Beutell, to adjourn at 5:11 pm. All Ayes. Motion Carried.

Respectfully submitted,



Kristen Baxter  
City Clerk

**City of Marine City  
Pension Board – Pension Plan  
October 27, 2020**

A regular meeting of the Pension Board – Pension Plan held on Tuesday, October 27, 2020 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Board Member Rosalie Skwiers at 4:39 pm.

**Present: Board Members Michael Itrich, Robert Klieman and Rosalie Skwiers; City Manager Elaine Leven; City Clerk Kristen Baxter**

**Absent: City Commission Representative Wendy Kellehan**

**Also in Attendance: Financial Consultant John Firek**

**Communications**

None.

**Election Results**

City Clerk Baxter advised the Board that an election had taken place with ballots sent to (Active) Retirement System members to elect their corresponding Board member representative and alternate. The results of the election were as follows:

(Active) Retirement System Representative:	Michael Itrich
(Active) Retirement System Alternate:	James Heaslip

Motion by City Manager Leven, seconded by Board Member Itrich, to accept and file the election results. All Ayes. Motion Carried.

**Approve Agenda**

Motion by City Manager Leven, seconded by Board Member Itrich, to approve the Agenda. All Ayes. Motion Carried.

**Open Discussion**

None.



## **Approve Minutes**

Motion by City Manager Leven, seconded by Board Member Itrich, to approve the minutes of the Regular Pension Board – Pension Plan Meeting of July 28, 2020. All Ayes. Motion Carried.

Motion by City Manager Leven, seconded by Board Member Itrich, to approve the Closed Session minutes of July 28, 2020. All Ayes. Motion Carried.

## **Unfinished Business**

None.

## **New Business**

None.

## **Financial Business**

### Investment Performance - Review by John Firek

Financial Consultant, John Firek, reviewed the Performance Analysis Summary, dated October 19, 2020:

- Total Pension Plan market value was \$5,141,593
- Total withdrawal amount was \$199,400
- Pension Plan Holdings year-to-date annualized performance was 5.75%
- Portfolio year-to-date (12-31-2019 to 10-26-2020) 7.27%
- Portfolio consisted of:
  - 8.11% Cash & Cash Alternatives
  - 36.54% Fixed Income
  - 53.96% Equity
  - 1.27% Alternative Investments
  - 0.12% Non-Classified

Mr. Firek said the goal was to continue with what was working and keep money in the sectors that have shown that they can withstand the changes in the market due to COVID-19.

Mr. Firek then spoke about the projected rates of returns for all asset classes and reported that they had come down. To address this, he recommended increasing the stock exposure to 60% with good, strong, stable companies. He stated that the increase was a reasonable amount

with a moderate amount of risk and explained that by moving up allocations, he hoped to make up for the projected lower rate of return.

Mr. Firek advised that before making an allocation change, the City would need to update its Investment Policy Statement. He said he would communicate with Treasurer Pearce on the update and bring it to the Board for consideration at the January, 2021 meeting.

Motion by City Manager Leven, seconded by Board Member Itrich, to receive and file the Investment Performance report. All Ayes. Motion Carried.

Fiscal Year Reporting

Motion by City Manager Leven, seconded by Board Member Itrich, to accept the Fiscal Year Reporting for period of 6-30-2019 to 6-30-2020. All Ayes. Motion Carried.

Preliminary Financial Statements

Motion by City Manager Leven, seconded by Board Member Itrich, to accept the Preliminary Financial Statements for July, August, September 2020 and place them on file. All Ayes. Motion Carried.

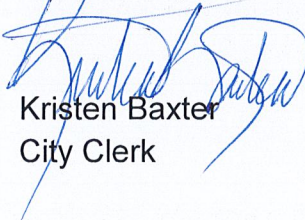
Invoice Approval

Motion by City Manager Leven, seconded by Board Member Itrich, to approve Invoice #0162768 from Howard E. Nyhart Company in the amount of \$4,000. All Ayes. Motion Carried.

**Adjournment**

Motion by City Manager Leven, seconded by Board Member Itrich, to adjourn at 5:27 pm. All Ayes. Motion Carried.

Respectfully submitted,



Kristen Baxter  
City Clerk

**City of Marine City  
Pension Board - Retiree Health Care Plan  
October 27, 2020**

A regular meeting of the Pension Board - Retiree Health Care Plan held on Tuesday, October 27, 2020 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Board Member Rosalie Skwiers at 5:28 pm.

**Present: Board Members Michael Itrich, Robert Klieman and Rosalie Skwiers;  
City Manager Elaine Leven; City Clerk Kristen Baxter**

**Absent: City Commission Representative Wendy Kellehan**

**Also in Attendance: Financial Consultant John Firek**

**Communications**

None.

**Approve Agenda**

Motion by Board Member Itrich, seconded by City Manager Leven, to approve the Agenda. All Ayes. Motion Carried.

**Open Discussion**

None.

**Approve Minutes**

Motion by Board Member Itrich, seconded by Board Member Klieman, to approve the Minutes of the Regular Pension Board - Retiree Health Care Plan Meeting of July 28, 2020. All Ayes. Motion Carried.

**Unfinished Business**

Retiree Eligibility

As a follow-up from the July 28, 2020 meeting, Treasurer Peace provided a list of retiree's receiving a pension and a list of those who were receiving healthcare.

Board Member Klieman, who had initiated the request, provided several names of people to investigate and said he did not believe they qualified for healthcare because they were not participating in the retirement fund but were part of ICMA:

- Karen Ameal (employee Jack Ameal)
- Rick Ames

He also named the following as being over 65 years and said they should be on Blue Care Network:

- Paul McAlpine
- Rick Nichols

Mr. Klieman requested that a review be completed of the ages of other retirees to be sure none were missed. In addition, he asked how same sex couples were being addressed in the ordinance, and stated that the refunds from Blue Cross should be divided up among retirees.

### **New Business**

None.

### **Financial Business**

#### Raymond James Agreement

Motion by Board Member Itrich, seconded by City Manager Leven, to approve the Raymond James agreement. All Ayes. Motion Carried.

#### Investment Performance ~ Review by John Firek

Financial Consultant, John Firek, reviewed the Performance Analysis Summary, dated October 19, 2020. He reported the following:

- Total Market Value was \$257,807
- Total withdrawal amount was \$246,245
- Total Contributions was \$263,817
- Pension Plan Holdings year-to-date annualized performance was 4.16%
- Portfolio consisted of:



- 24.61% Cash & Cash Alternatives
- 24.16% Fixed Income
- 48.83% Equity
- 2.28% Alternative Investments
- 0.12% Non-Classified

Mr. Firek recommended the City specify a dollar amount to keep in cash and move the remaining amounts into equity. He stated that the current percentage of cash was not earning anything.

City Manager Leven expressed concern about the cost of healthcare and said she didn't want to worry about not being able to the pay bills and needed a minimum of six months expenditures for safety net.

Mr. Firek to work with Treasurer Pearce on cash percentage to incorporate into the Investment Policy.

Motion by City Manager Leven, seconded by Board Member Itrich, to receive and file the Investment Performance report. All Ayes. Motion Carried.

#### Fiscal Year Reporting

Motion by City Manager Leven, seconded by Board Member Itrich, to accept the Fiscal Year Reporting for period of 6-30-2019 to 6-30-2020. All Ayes. Motion Carried.

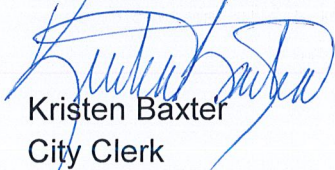
#### Preliminary Financial Statements

Motion by Board Member Itrich, seconded by Board Member Klieman, to accept the Preliminary Financial Statements for July, August, September, 2020, and place them on file. All Ayes. Motion Carried.

#### **Adjournment**

Motion by Board Member Itrich, seconded by City Manager Leven, to adjourn at 6:01 pm. All Ayes. Motion Carried.

Respectfully submitted,



Kristen Baxter  
City Clerk

**City of Marine City  
Community and Economic Development Board  
October 28, 2020**

A regular meeting of the Community and Economic Development Board was held on Wednesday, October 28, 2020 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Chairperson Scaccia at 6:00 pm.

The Pledge of Allegiance was led by Chairperson Scaccia.

**Present:** Chairperson Laura Scaccia; Board Member Heather Hatcher; Planning Commission Representative Joseph Moran; TIFA Board Representative Robert Weisenbaugh; City Manager Elaine Leven; Deputy Clerk Michele Goodrich

**Absent:** Board Member Robert Klingler; City Commissioner Cheryl Vercammen

**Communications**

None.

**Approve Agenda**

Motion by Planning Commission Representative Moran, seconded by TIFA Board Representative Weisenbaugh, to approve agenda. All Ayes. Motion Carried.

**Public Comment**

None.

**Approve Minutes**

Motion by Planning Commission Representative Moran, seconded by TIFA Board Representative Weisenbaugh, to approve the Community & Economic Development Board minutes of September 23, 2020. All Ayes. Motion Carried.

**Unfinished Business**

Kayak Launch Site

City Manager Leven advised the Board that a new Coastal Zone Grant was released and that engineering costs were a qualified expense. She stated that Project Control

Engineers quoted engineering costs at approximately \$3,000.00 which could be rolled into the grant application. City Manager Leven requested help from the Board in writing the grant application.

Planning Commission Representative Moran questioned using the assistance of Deputy Clerk Goodrich to write the grant. City Manager Leven responded that due to budgetary constraints, it was better to have someone help to write the grant for free of cost. She stated that there was no money in the budget to pay for grant writing. Planning Commission Representative Moran offered to help write the Coastal Zone Grant.

#### Downtown Business Loop

City Manager Leven advised that the Planning Commission had tabled the proposed Nautical Mile changes until after a review of the City's Master Plan.

#### Slash Pad

TIFA Board Representative Weisenbaugh questioned where DPW Supervisor Itrich received his information regarding the costs of a Splash Pad; he stated that he had spoken with people in Clay Township and Goodells and that their costs were not as high. City Manager Leven responded that DPW Supervisor Itrich had done his research and high costs were related to water prices, installation costs from certified personnel and that COVID had driven costs for materials up. She stated that the numbers presented were very preliminary and that the numbers were subject to change.

Planning Commission Representative Moran questioned if it was possible to charge a fee to use the Splash Pad. Chairperson Scaccia stated that use of the facility for free was something the City should provide to the residents.

#### Informational Area in City Hall

Chairperson Scaccia advised that the Chamber of Commerce was looking for a new Director and that she wanted to put together a nice poster for the space at the City Offices however, there was no calendar of events right now.

#### Advertising – Movie Theatre

Planning Commission Representative Moran stated that theatres had reopened at 20% capacity however, he believed that any money used should be applied toward events and not advertising.

#### Grant Opportunities

Chairperson Scaccia asked City Manager Leven what the CED Board needed to bring before the City Commission in order to use Deputy Clerk Goodrich to help write grants so that the CED Board had funds to work with. City Manager Leven responded that there would need to be a budget amendment and stated that she wanted to complete outstanding grants. She advised that although the fee schedule for a grant writer was approved that there was no actual money in the budget to pay for services.

Chairperson Scaccia asked how to ensure that grant writing funds were in the budget; City Manager Leven advised that the CED Board needed to be seen and heard. Chairperson Scaccia voiced her opinion that the CED Board was useless if there was no support from the City for grant writing. She stated that the CED Board could not accomplish any goals without financial support. City Manager Leven stated that a member of the CED Board could do the grant writing for free of charge.

### **New Business**

#### Belle River Initiative: Clinton River Cruise Boat

Chairperson Scaccia advised that the name of the Initiative was changed to the Marine City Marina Coalition. She stated that there was a planned meeting November 11 at 1:00 pm to devise an outline to bring to the City Commission regarding the Clinton River Cruise Boat and invited City Manager Leven to attend.

#### Community Foundation Liaison

Chairperson Scaccia advised the Board that there needed to be a communicator between the City of Marine City and the St. Clair County Community Foundation. Chairperson Scaccia directed City Manager Leven to discuss the perimeters of the position with Mayor Vandebossche and stated that it was important to have a discussion or meeting with the Community Foundation regarding available funding.

### **Open Discussion**

Chairperson Scaccia stated that she had met with a gentleman interested in opening a business in Marine City and that he had presented questions regarding what incentives Marine City had to offer new businesses that proved difficult to answer. Board Member Hatcher asked what other cities offer new businesses and Chairperson Scaccia stated that they oftentimes offer tax incentives.

Chairperson Scaccia led a discussion regarding spreading the word for a private entity to run a potential shuttle service from local marinas and campgrounds into Marine City.

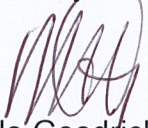


Board Member Hatcher stated that the City had the hardware for banner signage and that the CED Board would just have to find the flags and develop a concept for what the flag would look like. Chairperson Scaccia stated that she was sure the City could apply for a grant for flags.

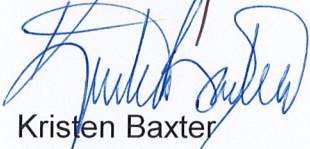
### **Adjournment**

Motion by TIFA Board Representative Weisenbaugh, seconded by Board Member Hatcher, to adjourn at 6:58 pm. All Ayes. Motion Carried.

Respectfully submitted,



Michele Goodrich  
Deputy Clerk



Kristen Baxter  
City Clerk

# Memo

**To:** Elaine Leven, City Manager  
**From:** Megan Pearce, Finance Director/Treasurer  
**Date:** 01/28/2021  
**Re:** Expenditures

---

Listed below is the breakdown for total expenditures including payroll:

<b>List of Disbursements:</b> (1/15/2021-1/28/2021)	\$44,969.26
<b>Active Employee Payroll:</b> (1/21/2021)	\$49,801.27
<b>Retiree Payroll:</b> (2/1/2021)	\$37,544.06
<b>List of Encumbrances:</b> (2/04/2021)	\$53,726.24
<b><i>Expenditure Total:</i></b>	<b><i>\$186,040.83</i></b>

JOURNALIZED  
 PAID  
 DISBURSEMENTS 1/15/2021 - 1/28/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A167 97177	ABC HOME AND COMMERCIAL SERVICES 8061 MARSH ROAD CLAY TOWNSHIP MI, 48001-3401	12/29/2020 01/22/2021 / / 02/01/2021	45916  0.0000	FTB N N N	CLEAN & RESTOCK UNITS	210.00 0.00 210.00

Paid  
 \*EAST END OF ST. CLAIR ST.  
 12,9,16,21,29/20

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-802.000	CONTRACTUAL SERVICES	210.00

A167 97176	ABC HOME AND COMMERCIAL SERVICES 8061 MARSH ROAD CLAY TOWNSHIP MI, 48001-3401	12/29/2020 01/22/2021 / / 02/10/2021	45917  0.0000	FTB N N N	CLEAN & RESTOCK UNITS	210.00 0.00 210.00
---------------	---	---	---------------------	--------------------	-----------------------	--------------------------

Paid  
 \*KING ROAD PARK  
 12,9,16,21,29/20

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-802.000	CONTRACTUAL SERVICES	210.00

A167 97174	ABC HOME AND COMMERCIAL SERVICES 8061 MARSH ROAD CLAY TOWNSHIP MI, 48001-3401	12/29/2020 01/22/2021 / / 02/01/2021	45918  0.0000	FTB N N N	CLEAN & RESTOCK UNITS	95.00 0.00 95.00
---------------	---	---	---------------------	--------------------	-----------------------	------------------------

Paid  
 \*WOODLAWN CEMETERY  
 12/9,16,21,29/20

GL NUMBER	DESCRIPTION	AMOUNT
209-000.000-802.000	CONTRACTUAL SERVICES	95.00

A167 97175	ABC HOME AND COMMERCIAL SERVICES 8061 MARSH ROAD CLAY TOWNSHIP MI, 48001-3401	12/29/2020 01/22/2021 / / 02/01/2021	45919  0.0000	FTB N N N	CLEAN & RESTOCK UNITS	125.00 0.00 125.00
---------------	---	---	---------------------	--------------------	-----------------------	--------------------------

Paid  
 \*MARINE CITY PAVILION  
 12/9,16,21,29/20

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-802.001	CONTRACTUAL SERVICES-MARINER PARK	125.00

VENDOR TOTAL: 640.00



JOURNALIZED  
 PAID  
 DISBURSEMENTS 1/15/2021 - 1/28/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
B015 97193	BLUE CROSS-BLUE SHIELD OF MICH PO BOX 674416 DETROIT MI, 48267-4416	01/01/2021 01/22/2021 / / 01/28/2021	STATEMENT  0.0000	FTB N N N	MTHLY HEALTH INS PREMIUM-007006050-0000	 6,452.43 0.00 6,452.43

Paid  
 \*COVERAGE PERIOD 2/1/21-2/28/21

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	648.68
101-253.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	723.53
101-301.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	1,518.67
101-441.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	1,772.76
202-450.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	295.46
203-450.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	443.20
592-543.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	392.11
592-547.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	658.02
		6,452.43

B015 97194	BLUE CROSS-BLUE SHIELD OF MICH PO BOX 674416 DETROIT MI, 48267-4416	12/01/2020 01/22/2021 / / 01/28/2021	STATEMENT  0.0000	FTB N N N	MTHLY HEALTH INS PREMIUM-007006050-0000	 (268.41) 0.00 (268.41)
---------------	---	---	-------------------------	--------------------	---	----------------------------------

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	(161.05)
202-450.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	(26.84)
203-450.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	(40.26)
592-543.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	(8.05)
592-547.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	(32.21)
		(268.41)

B015 97195	BLUE CROSS-BLUE SHIELD OF MICH PO BOX 674416 DETROIT MI, 48267-4416	01/01/2021 01/22/2021 / / 01/28/2021	STATEMENT  0.0000	FTB N Y N	MTHLY HEALTH INS PREMIUM-007006050-0001	 8,262.37 0.00 8,262.37
---------------	---	---	-------------------------	--------------------	---	----------------------------------

Paid  
 \*COVERAGE PERIOD 2/1/21-2/28/21

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-723.000	MTHLY HEALTH INS PREMIUM-007006050-0001	8,262.37

VENDOR TOTAL: 14,446.39

JOURNALIZED

PAID

DISBURSEMENTS 1/15/2021 - 1/28/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
97185	10 S. MAIN STREET, SUITE 401 MOUNT CLEMENS MI, 48043	01/22/2021 / / 01/22/2021	0.0000	N N Y		717.25 0.00 717.25

Paid  
 \*GENERAL-DECEMBER 2020

GL NUMBER	DESCRIPTION	AMOUNT
101-266.000-801.000	PROFESSIONAL SERVICES	717.25

D159 97187	DAVIS LISTMAN PLLC 10 S. MAIN STREET, SUITE 401 MOUNT CLEMENS MI, 48043	12/31/2020 01/22/2021 / / 01/22/2021	9220 0.0000	FTB N N Y	PROFESSIONAL SERVICES THRU 12/31/20	1,239.75 0.00 1,239.75
---------------	---	---	----------------	--------------------	-------------------------------------	------------------------------

Paid  
 \*PROSECUTIONS-DECEMBER 2020

GL NUMBER	DESCRIPTION	AMOUNT
101-266.000-801.000	PROFESSIONAL SERVICES	1,239.75

VENDOR TOTAL: 1,957.00

E039 97222	EAST CHINA SCHOOL DISTRICT 1585 MEISNER ROAD ATTN: BUSINESS OFFICE EAST CHINA MI, 48054-4143	01/22/2021 01/22/2021 / / 01/22/2021	STATEMENT 0.0000	FTB N N N	2020 SUMMER TAX-1/1/21-1/15/21	1,002.25 0.00 1,002.25
---------------	---	---	---------------------	--------------------	--------------------------------	------------------------------

Paid

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-225.001	DUE TO SCHOOLS-OPERATING-REAL	571.89
703-000.000-225.001	DUE TO SCHOOLS-OPERATING-PERSONAL	3.00
703-000.000-225.001	DUE TO SCHOOLS-INTEREST-OPER (REAL)	23.53
703-000.000-225.001	DUE TO SCHOOLS-INTEREST-OPER (PERSONAL)	0.15
703-000.000-225.002	DUE TO SCHOOLS-DEBT-REAL	340.83
703-000.000-225.002	DUE TO SCHOOLS-DEBT-PERSONAL	1.59
703-000.000-225.002	DUE TO SCHOOLS-DEBT-INTEREST- (REAL)	16.18
703-000.000-225.002	DUE TO SCHOOLS-DEBT-INTEREST- (PERSONAL)	0.08
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-REAL	42.77
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-PERSONAL	0.19
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-INT- (REAL)	2.03
703-000.000-225.003	DUE TO SCHOOLS-SINKING FUND-INT- (PERS)	0.01
		1,002.25

VENDOR TOTAL: 1,002.25

JOURNALIZED  
 PAID  
 DISBURSEMENTS 1/15/2021 - 1/28/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
97223	303 SOUTH WATER ST MARINE CITY MI, 48039	01/22/2021 / / 01/22/2021	0.0000	N N N		2,524.65 0.00 2,524.65

Paid

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-221.000	DUE TO CITY-OPERATING-REAL	1,734.43
703-000.000-221.000	DUE TO CITY-OPERATING-PERSONAL	8.09
703-000.000-221.000	DUE TO CITY-OPERATING-INTEREST-(REAL)	82.34
703-000.000-221.000	DUE TO CITY-OPERATING-INTEREST-(PERS)	0.41
703-000.000-221.005	DUE TO CITY-PENALTY-REAL PROPERTY	155.49
703-000.000-221.005	DUE TO CITY-PENALTY-PERSONAL PROPERTY	0.85
703-000.000-221.001	DUE TO CITY-REFUSE	514.44
703-000.000-221.001	DUE TO CITY-REFUSE INTEREST	28.60
		<u>2,524.65</u>

VENDOR TOTAL: 2,524.65

Q100 97186	QUADIANT FINANCE USA, INC. P.O. BOX 6813 CAROL STREAM IL, 60197-6813	12/17/2020 01/22/2021 / / 02/10/2021	STATEMENT 0.0000	FTB N N N	PRE-PAID POSTAGE FUNDS	4,000.00 0.00 4,000.00

Paid  
 \*PRE-PAID POSTAGE FUNDS

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-123.200	PREPAID POSTAGE	4,000.00

VENDOR TOTAL: 4,000.00

C257 97169	ST CLAIR CHEVROLET 3050 KING ROAD CHINA MI, 48054	01/13/2021 01/22/2021 / / 01/22/2021	409144C 0.0000	FTB N N N	SERVICE -2009 CHEVY TAHOE	209.69 0.00 209.69

Paid  
 \*CHIEF HEASLIP'S VEHICLE  
 REPLACED BRAKE PEDAL POSITION SENSOR  
 AIR BAG RECALL-REPLACED AIR BAG

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-932.000	VEHICLE REPAIRS & MAINTENANCE	209.69

VENDOR TOTAL: 209.69

S204 97224	ST CLAIR COUNTY TREASURER 200 GRAND RIVER AVE, SUITE 101	01/22/2021 01/22/2021	STATEMENT	FTB N	2020 SUMMER TAX-1/1/21-1/15/21	1,877.45

JOURNALIZED  
 PAID  
 DISBURSEMENTS 1/15/2021 - 1/28/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
	PORT HURON MI, 48060	/ / 01/22/2021	0.0000	N N		0.00 1,877.45

Paid

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-REAL	202.46
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-PERSONAL	0.94
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-INTEREST-(REAL)	9.63
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-INTEREST-(PERS)	0.05
703-000.000-222.001	DUE TO COUNTY-OPERATING-REAL	570.88
703-000.000-222.001	DUE TO COUNTY-OPERATING-PERSONAL	2.66
703-000.000-222.001	DUE TO COUNTY-OPERATING-INT-(REAL)	27.10
703-000.000-222.001	DUE TO COUNTY-OPERATING-INT-(PERS)	0.13
703-000.000-236.000	DUE TO SPECIAL EDUCATION-REAL	247.73
703-000.000-236.000	DUE TO SPECIAL EDUCATION-PERSONAL	1.15
703-000.000-236.000	DUE TO SPECIAL EDUCATION-INT-(REAL)	11.78
703-000.000-236.000	DUE TO SPECIAL EDUCATION-INT-(PERS)	0.06
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-REAL	20.76
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-PERSONAL	0.09
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-INT-(REAL)	0.99
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-REAL	99.07
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-PERSONAL	0.46
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-INT-(R)	4.70
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-INT-(P)	0.02
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-REAL	643.11
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-PERSONAL	3.00
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-INT-(R)	30.53
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-INT-(P)	0.15
		<hr/> 1,877.45

S204	ST CLAIR COUNTY TREASURER	01/22/2021	STATEMENT	FTB	2020 WINTER TAX-1/1/21-1/15/21	
97225	200 GRAND RIVER AVE, SUITE 101	01/22/2021		N		16,392.83
	PORT HURON MI, 48060	/ /	0.0000	N		0.00
		01/22/2021		N		16,392.83

Paid

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-222.002	DUE TO COUNTY-DRUGS-ADVALOREM-REAL	2,564.94
703-000.000-222.002	DUE TO COUNTY-DRUGS-ADVALORE-PERSONAL	1.12
703-000.000-222.005	DUE TO COUNTY-SR CITIZENS-ADVALOREM-REAL	3,658.04
703-000.000-222.005	DUE TO COUNTY-SR CITIZENS-ADVALORE-PERS	1.60
703-000.000-223.002	DUE TO LIBRARY-ADVALOREM -REAL	3,200.68
703-000.000-223.002	DUE TO LIBRARY-ADVALOREM -PERS	1.40
703-000.000-222.004	DUE TO COUNTY-PARKS-ADVALOREM-REAL	2,264.90
703-000.000-222.004	DUE TO COUNTY-PARKS-ADVALOREM-PERSONAL	0.98
703-000.000-222.003	DUE TO COUNTY-VETERANS-ADVALOREM-REAL	456.76

JOURNALIZED  
 PAID  
 DISBURSEMENTS 1/15/2021 - 1/28/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
703-000.000-222.003		DUE TO COUNTY-VETERANS-ADVALOREM-PERS				0.20
703-000.000-222.006		DUE TO COUNTY-ROADS-ADVALOREM-REAL				1,142.72
703-000.000-222.006		DUE TO COUNTY-ROADS-ADVALOREM-PERS				0.49
703-000.000-222.010		DUE TO COUNTY-LESTER DRAIN				3,099.00
						16,392.83

VENDOR TOTAL: 18,270.28

US100	US AIR PURIFIERS LLC	12/07/2020	MI-12-3-2020	FTB	AIRWASH HEPA AIR SCRUBBER/AMAIRCARE PRE	
97168	5221 N. CASTLEBERRY DR. PEORIA IL, 61615	01/22/2021 / / 01/22/2021	000007058 0.0000	N N N		1,919.00 0.00 1,919.00

Paid  
 \*WATER PLANT

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-000.000-152.000	AIRWASH HEPA AIR SCRUBBER	1,204.00	1,204.00
592-000.000-152.000	AMAIRCARE MULTIPRO PREFILTER	150.00	150.00
592-000.000-152.000	AMAIRCARE MULTIPRO PREFILTER	360.00	360.00
592-000.000-152.000	AMAIRCARE CARBON UPGRADE	205.00	205.00
		1,919.00	1,919.00

VENDOR TOTAL: 1,919.00

TOTAL - ALL VENDORS: 44,969.26

FUND TOTALS:	
Fund 101 - GENERAL FUND	11,214.28
Fund 202 - MAJOR STREET FUND	268.62
Fund 203 - LOCAL STREET FUND	402.94
Fund 209 - CEMETERY FUND	95.00
Fund 592 - WATER/SEWER FUND	2,928.87
Fund 703 - TAX ACCOUNT FUND	21,797.18
Fund 736 - RETIREE HEALTH INS TRUST FUND	8,262.37



JOURNALIZED

PAID

ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

A023 97199	AARON D ATKINSON 1539 MEISNER ROAD EAST CHINA MI, 48054	02/01/2021 02/04/2021 / / 02/04/2021	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-FEB 21	35.00 0.00 35.00
---------------	---	---	---------------------	--------------------	------------------------------------	------------------------

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT-FEB 21	35.00

VENDOR TOTAL: 35.00

A275 97200	BRIAN ATHERTON 147 ROBERTSON MARINE CITY MI, 48039	02/01/2021 02/04/2021 / / 02/04/2021	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-FEB 21	35.00 0.00 35.00
---------------	--	---	---------------------	--------------------	------------------------------------	------------------------

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT-FEB 21	35.00

VENDOR TOTAL: 35.00

C252 97197	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	01/31/2021 02/04/2021 / / 02/07/2021	STATEMENT 0.0000	FTB N Y N	PHONE SERVICE-KING RD PUMP STATION	71.03 0.00 71.03
---------------	---	---	---------------------	--------------------	------------------------------------	------------------------

Paid

\*6160 KING ROAD  
1/31/21 - 2/28/21

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-850.000	PHONE SERVICE-KING RD PUMP STATION	71.03

C252 97198	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	01/31/2021 02/04/2021 / / 02/07/2021	STATEMENT 0.0000	FTB N Y N	PHONE SERVICE-S BELLE RIVER PUMP STN	71.03 0.00 71.03
---------------	---	---	---------------------	--------------------	--------------------------------------	------------------------

Paid

\*304 S BELLE RIVER  
01/31/21 - 02/28/21

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-850.000	PHONE SERVICE-S BELLE RIVER PUMP STN	71.03

C252	COMCAST	02/07/2021	STATEMENT	FTB	MONTHLY PHONE SERVICE-LIBRARY	
------	---------	------------	-----------	-----	-------------------------------	--

JOURNALIZED  
 PAID  
 ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
97239	PO BOX 7500 SOUTHEASTERN PA, 19398-7500	02/04/2021 / / 02/07/2021	0.0000	N Y N		112.11 0.00 112.11

Paid  
 \*300 S. PARKER ST.  
 02/07/21 - 03/06/21

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-850.000	MONTHLY PHONE SERVICE-LIBRARY	112.11

C252 97240	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	02/06/2021 02/04/2021 / / 02/13/2021	STATEMENT 0.0000	FTB N Y N	HIGH-SPEED INTERNET/PHONE-MUSEUM	123.12 0.00 123.12
---------------	---	---	---------------------	--------------------	----------------------------------	--------------------------

Paid  
 \*405 S. MAIN ST  
 02/06/21 - 03/05/21

GL NUMBER	DESCRIPTION	AMOUNT
101-804.000-850.000	HIGH-SPEED INTERNET/PHONE-MUSEUM	123.12

C252 97241	COMCAST PO BOX 7500 SOUTHEASTERN PA, 19398-7500	02/04/2021 02/04/2021 / / 02/11/2021	STATEMENT 0.0000	FTB N Y N	HIGH-SPEED INTERNET/PHONE-WWTP	194.75 0.00 194.75
---------------	---	---	---------------------	--------------------	--------------------------------	--------------------------

Paid  
 \*1696 S. PARKER ST.  
 02/04/21 - 03/03/21

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-850.000	HIGH-SPEED INTERNET/PHONE-WWTP	194.75

VENDOR TOTAL: 572.04

D161 97201	DANIEL BAXENDALE II 2209 TRAVERSE DRIVE TROY MI, 48085	02/01/2021 02/04/2021 / / 02/04/2021	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-FEB 21	35.00 0.00 35.00
---------------	--	---	---------------------	--------------------	------------------------------------	------------------------

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT-FEB 21	35.00

VENDOR TOTAL: 35.00

D80	DANIEL DEGUEISIPPE	02/01/2021	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-FEB 21
-----	--------------------	------------	-----------	-----	------------------------------------

User: MPEARCE

EXP CHECK RUN DATES 02/04/2021 - 02/04/2021

DB: Marine City

JOURNALIZED

PAID

ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
97202	5853 MARKEL ROAD COTTRELLVILLE TOWNSHIP MI, 48039	02/04/2021 / / 02/04/2021	0.0000	N N N		35.00 0.00 35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT-FEB 21	35.00

VENDOR TOTAL: 35.00

D008 97242	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/19/2021 02/04/2021 / / 02/11/2021	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE-2611867	59.52 0.00 59.52
---------------	--	---	---------------------	--------------------	------------------------------	------------------------

Paid

\*720 S. BELLE RIVER AVE  
12/19/20 - 01/19/21

GL NUMBER	DESCRIPTION	AMOUNT
202-453.000-920.000	MONTHLY ELECTRIC FEE-2611867	59.52

D008 97243	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/19/2021 02/04/2021 / / 02/11/2021	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE-9259185	24.22 0.00 24.22
---------------	--	---	---------------------	--------------------	------------------------------	------------------------

Paid

\*134 N. WATER PAVILION  
12/19/20 - 01/19/21

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.001	MONTHLY ELECTRIC FEE-9259185	24.22

D008 97244	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	12/18/2020 02/04/2021 / / 02/11/2021	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE-2605756	24.95 0.00 24.95
---------------	--	---	---------------------	--------------------	------------------------------	------------------------

Paid

\*100 BROADWAY ST (CLOCK/XMAS LIGHTS/IRRIGATION-PARKS)  
11/19/20 - 12/18/20

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.000	MONTHLY ELECTRIC FEE-2605756	24.95

D008 97245	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/19/2021 02/04/2021 / /	STATEMENT 0.0000	FTB N N	MONTHLY ELECTRIC FEE-2605756	25.59 0.00
---------------	--	---------------------------------	---------------------	---------------	------------------------------	---------------

JOURNALIZED  
 PAID  
 ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

		02/11/2021		N		25.59
Paid						
*100 BROADWAY ST (CLOCK/XMAS LIGHTS/IRRIGATION-PARKS)						
12/19/20 - 01/19/21						

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.000	MONTHLY ELECTRIC FEE-2605756	25.59

D008	DTE ENERGY	01/19/2021	STATEMENT	FTB	MONTHLY ELECTRIC FEE-7642713	
97246	PO BOX 740786	02/04/2021		N		188.69
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/11/2021		N		188.69

Paid  
 \*303 S WATER ST  
 12/19/20 - 01/19/21

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	MONTHLY ELECTRIC FEE-7642713	188.69

D008	DTE ENERGY	01/19/2021	STATEMENT	FTB	MONTHLY ELECTRIC FEE-9257590	
97247	PO BOX 740786	02/04/2021		N		100.31
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/11/2021		N		100.31

Paid  
 \*303 S WATER ST  
 12/19/20 - 01/19/21

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	MONTHLY ELECTRIC FEE-9257590	100.31

D008	DTE ENERGY	01/19/2021	STATEMENT	FTB	MONTHLY ELECTRIC FEE-2993298	
97248	PO BOX 740786	02/04/2021		N		2,465.24
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/11/2021		N		2,465.24

Paid  
 \*231 S WATER ST  
 12/19/20 - 01/19/21

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-920.000	MONTHLY ELECTRIC FEE-2993298	2,465.24

D008	DTE ENERGY	01/19/2021	STATEMENT	FTB	MONTHLY ELECTRIC FEE-2619167	
97249	PO BOX 740786	02/04/2021		N		64.77
	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/11/2021		N		64.77

User: MPEARCE

EXP CHECK RUN DATES 02/04/2021 - 02/04/2021

DB: Marine City

JOURNALIZED

PAID

ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

Paid  
\*405 S MAIN ST  
12/19/20 - 01/19/21

GL NUMBER	DESCRIPTION	AMOUNT
101-804.000-920.000	MONTHLY ELECTRIC FEE-2619167	64.77
D008 97250	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/19/2021 02/04/2021 / / 02/11/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-8759820
		N
		179.05
		N
		0.0000
		N
		0.00
		N
		179.05

Paid  
\*300 BROADWAY ST  
12/19/20 - 01/19/21

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	MONTHLY ELECTRIC FEE-8759820	179.05
D008 97251	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/19/2021 02/04/2021 / / 02/11/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-2933536
		N
		17.71
		N
		0.0000
		N
		0.00
		N
		17.71

Paid  
\*200 N WATER ST  
12/19/20 - 01/19/21

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.000	MONTHLY ELECTRIC FEE-2933536	17.71
D008 97252	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/20/2021 02/04/2021 / / 01/12/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-2966578
		N
		220.24
		N
		0.0000
		N
		0.00
		N
		220.24

Paid  
\*375 S PARKER ST  
12/22/20 - 01/20/21

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-920.000	MONTHLY ELECTRIC FEE-2966578	220.24
D008 97253	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/20/2021 02/04/2021 / / 02/12/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-7210676
		N
		42.07
		N
		0.0000
		N
		0.00
		N
		42.07



User: MPEARCE

EXP CHECK RUN DATES 02/04/2021 - 02/04/2021

DB: Marine City

JOURNALIZED

PAID

ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

Paid  
\*260 S. PARKER  
12/22/20 - 01/20/21

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-920.000	MONTHLY ELECTRIC FEE-7210676	42.07
D008 97254	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/19/2021 02/04/2021 / / 02/12/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-8759784
		N
		792.67
		N
		0.0000
		N
		0.00
		N
		792.67

Paid  
\*304 S BELLE RIVER AVE  
12/22/20 - 01/19/21

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-920.000	MONTHLY ELECTRIC FEE-8759784	792.67
D008 97255	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/20/2021 02/04/2021 / / 02/12/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-2926829
		N
		26.22
		N
		0.0000
		N
		0.00
		N
		26.22

Paid  
\*444 PLEASANT ST  
12/22/20 - 01/20/21

GL NUMBER	DESCRIPTION	AMOUNT
209-000.000-920.000	MONTHLY ELECTRIC FEE-2926829	26.22
D008 97256	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/20/2021 02/04/2021 / / 02/12/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-5569182
		N
		392.07
		N
		0.0000
		N
		0.00
		N
		392.07

Paid  
\*514 S PARKER ST  
12/22/20 - 01/20/21

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-920.000	MONTHLY ELECTRIC FEE-5569182	392.07
D008 97257	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/19/2021 02/04/2021 / / 02/11/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-2624313
		N
		15.82
		N
		0.0000
		N
		0.00
		N
		15.82

01/27/2021 12:19 PM  
 User: MPEARCE  
 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 02/04/2021 - 02/04/2021

JOURNALIZED

PAID

ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

Paid  
 \*401 S WATER ST  
 12/19/20 - 01/19/21

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.000	MONTHLY ELECTRIC FEE-2624313	15.82
D008 97258	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/19/2021 02/04/2021 / / 02/11/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-2624330
		34.36
		0.0000
		0.00
		34.36

Paid  
 \*477 S WATER ST  
 12/19/20 - 01/19/21

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.000	MONTHLY ELECTRIC FEE-2624330	34.36
D008 97259	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/20/2021 02/04/2021 / / 02/12/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-2574080
		229.13
		0.0000
		0.00
		229.13

Paid  
 \*300 S PARKER ST  
 12/22/20 - 01/20/21

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-920.000	MONTHLY ELECTRIC FEE-2574080	229.13
D008 97260	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/20/2021 02/04/2021 / / 02/12/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-2975468
		3.70
		0.0000
		0.00
		3.70

Paid  
 \*300 S PARKER ST  
 12/22/20 - 01/20/2021

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-920.000	MONTHLY ELECTRIC FEE-2975468	3.70
D008 97261	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	11/19/2020 02/04/2021 / / 02/12/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-2913528
		14.95
		0.0000
		0.00
		14.95

JOURNALIZED  
 PAID  
 ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

Paid  
 \*424 PLEASANT  
 10/21/20 - 11/19/20

GL NUMBER	DESCRIPTION	AMOUNT
209-000.000-920.000	MONTHLY ELECTRIC FEE-2913528	14.95
D008 97262	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	12/21/2020 02/04/2021 / / 02/12/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-2913528
		14.95
		0.0000
		0.00
		14.95

Paid  
 \*424 PLEASANT  
 11/20/20 - 12/21/20

GL NUMBER	DESCRIPTION	AMOUNT
209-000.000-920.000	MONTHLY ELECTRIC FEE-2913528	14.95
D008 97262	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/20/2021 02/04/2021 / / 02/12/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-2913528
		14.95
		0.0000
		0.00
		14.95

Paid  
 \*424 PLEASANT  
 12/22/20 - 01/20/21

GL NUMBER	DESCRIPTION	AMOUNT
209-000.000-920.000	MONTHLY ELECTRIC FEE-2913528	14.95
D008 97219	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/14/2021 02/04/2021 / / 02/09/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-9257637
		23.21
		0.0000
		0.00
		23.21

Paid  
 \*6370 KING RD  
 12/17/20 - 01/14/21

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-920.000	MONTHLY ELECTRIC FEE-9257637	23.21
D008 97220	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/14/2021 02/04/2021 / / 02/09/2021
	STATEMENT	FTB
		MONTHLY ELECTRIC FEE-9257632 NOW
		877175
		32.23
		0.0000
		0.00
		32.23

JOURNALIZED  
 PAID  
 ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

Invoice Notes  
 Paid  
 \*6160 KING RD  
 12/17/20 - 01/14/21

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-920.000	MONTHLY ELECTRIC FEE-9257632 NOW 8771757	32.23

D008 97221	DTE ENERGY PO BOX 740786 CINCINNATI OH, 45274-0786	01/14/2021 02/04/2021 / / 02/09/2021	STATEMENT 0.0000	FTB N N N	MONTHLY ELECTRIC FEE-2612049	113.56 0.00 113.56
---------------	--	---	---------------------	--------------------	------------------------------	--------------------------

Paid  
 \*6370 KING ROAD (WATER TOWER)  
 12/17/20 - 01/14/20

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-920.000	MONTHLY ELECTRIC FEE-2612049	113.56

VENDOR TOTAL: 5,120.18

D050 97267	DYCK SECURITY SERVICES 2425 MINNIE STREET PORT HURON MI, 48060-4733	12/28/2020 02/04/2021 / / 02/15/2021	S18890 0.0000	FTB N N N	SERVICE ON SOFTWARE FOR CAMERA INSTALLA	75.00 0.00 75.00
---------------	---	---	------------------	--------------------	---	------------------------

Paid  
 GL NUMBER  
 101-265.000-985.000

DESCRIPTION	AMOUNT
CAPITAL OUTLAY-EQUIPMENT	75.00

VENDOR TOTAL: 75.00

E010 97203	ELAINE LEVEN 8341 COLONY DRIVE CLAY TWP MI, 48001	02/01/2021 02/04/2021 / / 02/04/2021	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-FEB 21	40.00 0.00 40.00
---------------	---	---	---------------------	--------------------	------------------------------------	------------------------

Paid  
 GL NUMBER  
 101-172.000-850.000

DESCRIPTION	AMOUNT
MONTHLY PHONE REIMBURSEMENT-FEB 21	40.00

VENDOR TOTAL: 40.00

E005 97215	ENVIRONMENTAL CONSULTING & TECH INC 3701 NORTHWEST 98TH STREET GAINESVILLE FL, 32606	12/31/2020 02/04/2021 / / 02/15/2021	210058 0.0000	FTB N N N	PROFESSIONAL SERVICES THRU 12/31/20	1,000.00 0.00 1,000.00
---------------	--	---	------------------	--------------------	-------------------------------------	------------------------------

JOURNALIZED  
PAID  
ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

Paid  
\*PROJECT #190082  
DRINKING WATER EQUIPMENT MAINTENANCE

USING WATER MONITORING FUNDS

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.400	WATER MONITORING SERVICES	1,000.00

VENDOR TOTAL: 1,000.00

E007 97178	ETNA SUPPLY COMPANY PO BOX 772107 DETROIT MI, 48277-2107	01/06/2021 02/04/2021 / / 02/25/2021	S103809601.001 000007064 0.0000	FTB N N N	FIRE HYDRANTS	 2,140.00 0.00 2,140.00
---------------	--	---	---------------------------------------	--------------------	---------------	----------------------------------

Paid  
\*WATER SYSTEM MAINTENANCE-  
PER MIKE- ETNA HAS RAISED THEIR PRICES ON FIRE HYDRANTS

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-934.000	FIRE HYDRANTS	2,140.00	2,140.00

E007 97179	ETNA SUPPLY COMPANY PO BOX 772107 DETROIT MI, 48277-2107	01/11/2021 02/04/2021 / / 02/25/2021	S103846862.001 0.0000	FTB N N N	CURBSTOP/REPAIR CLAMP	 1,464.00 0.00 1,464.00
---------------	--	---	--------------------------	--------------------	-----------------------	----------------------------------

Paid  
\*CURB STOP-READY TO SERVE WATER FEES  
REPAIR CLAMP-OTHER REPAIRS & MAINT

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	432.00
592-000.000-152.000	CAPITAL OUTLAY-WATER	1,032.00
		<u>1,464.00</u>

E007 97230	ETNA SUPPLY COMPANY PO BOX 772107 DETROIT MI, 48277-2107	01/19/2021 02/04/2021 / / 02/06/2021	S103863020.001 0.0000	FTB N N N	6" DI PIPE CL54 GASKETS/BRASS WEDGE	 455.00 0.00 455.00
---------------	--	---	--------------------------	--------------------	-------------------------------------	------------------------------

Paid  
\*SYSTEM MAINT-WATER

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	455.00

E007	ETNA SUPPLY COMPANY	01/20/2021	S103865386.001	FTB	6 DI MJ 45 LESS/ACC/ 6 ROMAGRIP/GASKETS	
------	---------------------	------------	----------------	-----	---	--



JOURNALIZED  
 PAID  
 ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
97231	PO BOX 772107 DETROIT MI, 48277-2107	02/04/2021 / / 02/20/2021	0.0000	N N N		345.00 0.00 345.00

Invoice Notes  
 Paid  
 \*SYSTEM MAINT-WATER

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	345.00

VENDOR TOTAL: 4,404.00

FV150	F & V OPERATIONS RESOURCE MGMT	10/30/2020	3581R	FTB	OUT OF SCOPE SERVICES	
97264	2960 LUCERNE DRIVE SE SUITE 100 GRAND RAPIDS MI, 49546	02/04/2021 / / 02/06/2021	0.0000	N N N		2,172.15 0.00 2,172.15

Paid  
 \*9/26/20-10/30/20  
 9/29/20-ALARM CALLOUT-"CONTROL BOARD/BOILER FAILURE"  
 10/1/20-RAS PUMP #1 FAIL  
 10/1/20-ALARM CALLOUT-MANUAL RESET SCREENING RAKE AND SCREW  
 10/11,12,13,14,15,/20-FLUSHING HYDRANTS  
 10/16/20-FLUSHING WATER MAIN BREAK  
 10/16/20-CALLOUT WATER MAIN BREAK  
 10/19/20-ALARM CALLOUT-NORTH LAB DOOR-  
 10/13/20-UPS- WATER SAMPLES TO EVOQUA WATER  
 9/7,29,10/1/20- MILEAGE - ROBIN MORTINGER

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-802.000	CONTRACTUAL SERVICES	439.45
592-549.000-802.000	CONTRACTUAL SERVICES	1,732.70
		<u>2,172.15</u>

FV150	F & V OPERATIONS RESOURCE MGMT	12/31/2020	3669	FTB	OUT OF SCOPE SERVICES	
97217	2960 LUCERNE DRIVE SE SUITE 100 GRAND RAPIDS MI, 49546	02/04/2021 / / 02/15/2021	0.0000	N N N		378.98 0.00 378.98

JOURNALIZED  
 PAID  
 ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

Invoice Notes

Paid  
 \*PROJECT#71250  
 10/31/20-12/31/20  
 12/22/20-DEVLAMINCK-POWER OUTAGE-PLC HAD TO BE RESET  
 AND CLEARWELL TO BE PUMPED DOWN \$90.00  
 12/12/20-MORTINGER-RAIN EVENT/HIGH OUTFALL ALARM. \$60.00  
 12/14/20-MORTINGER-ELECTRICIAN ASSIST W/GRIT PADDLE INSTALL AND GRIT SYSTEM TROUBLE SHOOTING.\$120.00  
 12/22/20-BRPS POWER & MC WWTP POWER LOSS \$90.00  
 12/22/20-MORTINGER-MILEAGE \$17.71  
 12/29/20-MORTINGER-MILEAGE \$ 1.27

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	CONTRACTUAL SERVICES	90.00
592-545.000-802.000	CONTRACTUAL SERVICES	288.98
		<u>378.98</u>

VENDOR TOTAL: 2,551.13

B017 97232	FOSTER BLUE WATER OIL LLC PO BOX 550 RICHMOND MI, 48062-0550	01/20/2021 02/04/2021 / / 02/04/2021	1387961 0.0000	FTB N N N	10W30 (55 GAL DR) FUEL COST RECOVERY	 379.28 0.00 379.28
---------------	--	---	-------------------	--------------------	--------------------------------------	------------------------------

Paid  
 \*WWTP

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-934.000	OTHER REPAIRS AND MAINTENANCE	375.38
101-441.000-934.000	OTHER REPAIRS AND MAINTENANCE	3.90
		<u>379.28</u>

B017 97233	FOSTER BLUE WATER OIL LLC PO BOX 550 RICHMOND MI, 48062-0550	01/20/2021 02/04/2021 / / 02/04/2021	1387962 0.0000	FTB N N N	MULTIPLEX 220 #2 (1 CAS 40)	 151.58 0.00 151.58
---------------	--	---	-------------------	--------------------	-----------------------------	------------------------------

Paid  
 \*WWTP

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-934.000	OTHER REPAIRS AND MAINTENANCE	151.58

VENDOR TOTAL: 530.86

G107 97184	GENERAL PRINTING LLC PO BOX 131 WELLSTON MI, 49689	01/12/2021 02/04/2021 / /	2258 0.0000	FTB N N	CEMETERY WORK ORDERS	 87.50 0.00
---------------	--	---------------------------------	----------------	---------------	----------------------	-------------------

JOURNALIZED  
 PAID  
 ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

		02/04/2021		N		87.50
Paid						
*CEMETERY-SUPPLIES						
WORK ORDERS (250)						

GL NUMBER	DESCRIPTION	AMOUNT
209-000.000-752.000	SUPPLIES	87.50
		VENDOR TOTAL:
		87.50

H063	HI-TECH SYSTEM SERVICE	02/01/2021	68390	FTB	TECH CARE PREMIUM AGREEMENT	
97180	3070 PALMS ROAD	02/04/2021	000007018	N		1,138.00
	CASCO MI, 48064	/ /	0.0000	N		0.00
		02/15/2021		N		1,138.00

Paid  
 \*ANNUAL TECH CARE PREMIUM AGREEMENT  
 SERVICE PERIOD -FEBRUARY 2021

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-948.000	REMOTE MONITORING & MGT PREM SERVER	624.00	624.00
101-265.000-948.000	REMOTE MONITORING & MGT PREM USER	304.00	304.00
101-265.000-948.000	REMOTE MONITORING & MGT PREM NAS/EXT HDD	52.00	52.00
101-265.000-948.000	TECHCLOUD ANTI-SPAM IN/OUT FILTERING	14.00	14.00
101-265.000-948.000	TECHCLOUD BACKUP VIRTUAL SVR LICENSE	144.00	144.00
		1,138.00	1,138.00
		VENDOR TOTAL:	
		1,138.00	

J091	JADE SCIENTIFIC INC	01/15/2021	IN58494	FTB	TISAB II/FLUORIDE/SHIPPING	
97213	39103 WARREN ROAD	02/04/2021		N		855.79
	WESTLAND MI, 48185	/ /	0.0000	N		0.00
		02/14/2021		N		855.79

Paid  
 \*WATER PLANT-LAB SUPPLIES

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-762.000	LAB SUPPLY	855.79
		VENDOR TOTAL:
		855.79

J032	JAMES D HEASLIP	02/01/2021	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-FEB 21	
97204	455 MABEL ST	02/04/2021		N		65.00
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/04/2021		N		65.00

Paid

JOURNALIZED  
 PAID  
 ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT-FEB 21	65.00

VENDOR TOTAL: 65.00

V023	JAMES R VANDERMEULEN	02/01/2021	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-FEB 21	
97205	1534 MINNESOTA AVE	02/04/2021		N		35.00
	MARYSVILLE MI, 48040	/ /	0.0000	N		0.00
		02/04/2021		N		35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00

VENDOR TOTAL: 35.00

K075	KRISTEN BAXTER	02/01/2021	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-FEB 21	
97206	350 COLONIAL LANE	02/04/2021		N		40.00
	ALGONAC MI, 48001	/ /	0.0000	N		0.00
		02/04/2021		N		40.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-850.000	MONTHLY PHONE REIMBURSEMENT-FEB 21	40.00

VENDOR TOTAL: 40.00

L101	LEAF	01/19/2021	11465033	FTB	COPIER LEASE PAYMENT	
97266	P.O. BOX 5066	02/04/2021		N		62.33
	HARTFORD CT, 06102-5066	/ /	0.0000	N		0.00
		02/13/2021		N		62.33

Paid

\*PD-KYOCERA ECOSYS M6535CIDN  
 JANUARY 2021

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-884.000	EQUIPMENT LEASE	62.33

VENDOR TOTAL: 62.33

L006	LUMBERJACK BLDG CENTERS INC	12/28/2020	C36886	FTB	9V ALKALINE BATTERY 2PK	
97093	BLUE TARP FINANACIAL INC	02/04/2021		N		9.49
	PO BOX 105525	/ /	0.0000	N		0.00
	ATLANTA GA, 30348-5525	02/10/2021		N		9.49

JOURNALIZED  
 PAID  
 ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

Paid  
 \*WATER SYSTEM MAINTENANCE-LOCATER BATTERIES

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	9.49
L006 97173	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/07/2021 02/04/2021 / / 02/10/2021
		C39176/3 0.0000
		FTB N N N
		SUMP PUMP/MALE ADAPTER/FLEX COUPLING 100.96 0.00 100.96

Paid  
 \*WATER PLANT-EQUIP REPAIRS

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-931.003	EQUIPMENT REPAIRS	100.96
L006 97227	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/20/2021 02/04/2021 / / 02/10/2021
		C426353 0.0000
		FTB N N N
		COMPOSITE SHIM 32 CT 8.99 0.00 8.99

Paid  
 \*SYSTEM MAINT-WATER

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	8.99
L006 97100	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/05/2021 02/04/2021 / / 02/10/2021
		STATEMENT 0.0000
		FTB N N N
		KITCHEN FAUCET 85.49 0.00 85.49

Paid  
 \*GUY CENTER

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-930.000	LAND & BUILDING REPAIRS	85.49
L006 97096	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/04/2021 02/04/2021 / / 02/10/2021
		U32847/3 0.0000
		FTB N N N
		55 GAL DRUM LINER 3 MIL 33.24 0.00 33.24

Paid  
 \*PARKS-GARBAGE BAGS

JOURNALIZED

PAID

ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-752.000	SUPPLIES	33.24
L006 97098	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/04/2021 U32873/3 02/04/2021 / / 0.0000 02/10/2021
		FTB N N N
		MICRO ALLERGEN FILTER
		37.02
		0.00
		37.02

Paid  
 \*PD-FURNACE FILTER

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-930.000	LAND & BUILDING REPAIRS	37.02
L006 97172	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/07/2021 U33291/3 02/04/2021 / / 0.0000 02/10/2021
		FTB N N N
		INT/EXT OIL PAINT/PAINTER TAPE
		52.23
		0.00
		52.23

Paid  
 \*DPW-EQUIP MAINT-TRUCKS

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-931.003	EQUIPMENT REPAIRS	52.23
L006 97171	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/11/2021 U34562/3 02/04/2021 / / 0.0000 02/10/2021
		FTB N N N
		METAL CUTOFF/METAL BLADE
		15.73
		0.00
		15.73

Paid  
 \*DPW- VEHICLE MAINTNENANCE

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE	15.73
L006 97170	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/11/2021 U34625/3 02/04/2021 / / 0.0000 02/10/2021
		FTB N N N
		1/2 C-WROT TUBE CAP COP
		3.38
		0.00
		3.38

Paid  
 \*BELLE RIVER PUMP STATION-EQUIP REPAIRS

GL NUMBER	DESCRIPTION	AMOUNT
592 546.000-931.003	EQUIPMENT REPAIRS	3.38



JOURNALIZED  
 PAID  
 ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

L006 97189	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/14/2021 02/04/2021 / / 02/10/2021	U35233  0.0000	FTB N N N	AAA BATTERIES/ BONDO BODY FILLER	20.88  0.00 20.88
---------------	--	---	----------------------	--------------------	----------------------------------	----------------------------

Paid  
 \*DPW-OFFICE SUPPLIES & VEHICLE MAINTENANCE

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-755.000	OFFICE SUPPLIES	8.54
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE	12.34
		<u>20.88</u>

L006 97192	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/15/2021 02/04/2021 / / 02/10/2021	U35427/3  0.0000	FTB N N N	SPECIALTY FRM INT/EXT OIL CT YL 1 GAL	45.59  0.00 45.59
---------------	--	---	------------------------	--------------------	---------------------------------------	----------------------------

Paid  
 \*DPW-VEHICLE MAINTENANCE

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE	45.59

L006 97191	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/19/2021 02/04/2021 / / 02/10/2021	U36556/3  0.0000	FTB N N N	60 QKRT CONCRETE MIX	17.96  0.00 17.96
---------------	--	---	------------------------	--------------------	----------------------	----------------------------

Paid  
 \*SYSTEM MAINT -WATER

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	17.96

L006 97190	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/19/2021 02/04/2021 / / 02/10/2021	U36571/3  0.0000	FTB N N N	5 LBS SPLITTING WEDGE/4 LBS SPLITTING W	29.43  0.00 29.43
---------------	--	---	------------------------	--------------------	---	----------------------------

Paid  
 \*BRPS

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-934.000	OTHER REPAIRS AND MAINTENANCE	29.43

JOURNALIZED  
 PAID  
 ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

L006 97226	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/20/2021 02/04/2021 / / 02/10/2021	U36739/3 0.0000	FTB N N	FIBERGLASS RESIN REPAIR KIT/FBGL CLOTH	22.78 0.00 22.78
---------------	--	---	--------------------	---------------	--	------------------------

Paid  
 \*DPW-STERLING

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE	22.78

L006 97228	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/21/2021 02/04/2021 / / 02/10/2021	U36820/3 0.0000	FTB N N	5.5 IN SANDING PAD	5.12 0.00 5.12
---------------	--	---	--------------------	---------------	--------------------	----------------------

Paid  
 \*DPW-STERLING

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE	5.12

L006 97229	LUMBERJACK BLDG CENTERS INC BLUE TARP FINANACIAL INC PO BOX 105525 ATLANTA GA, 30348-5525	01/21/2021 02/04/2021 / / 02/10/2021	U36822/3 0.0000	FTB N N	9VOLT ALKALINE BATTERIES	18.98 0.00 18.98
---------------	--	---	--------------------	---------------	--------------------------	------------------------

Paid  
 \*CITY OFFICES-SAFE

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-752.000	SUPPLIES	18.98

VENDOR TOTAL: 507.27

M233 97214	MARSHALL E CAMPBELL COMPANY 2975 LAPEER RD PO BOX 610947 PORT HURON MI, 48061-0947	01/13/2021 02/04/2021 / / 02/12/2021	6044660 0.0000	FTB N N	METAL HALIDE LAMP 250 WATT	58.12 0.00 58.12
---------------	---	---	-------------------	---------------	----------------------------	------------------------

Paid  
 \*DPW- REPAIRS & MAINTENANCE

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-934.000	OTHER REPAIRS AND MAINTENANCE	58.12

JOURNALIZED  
 PAID  
 ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

Invoice Notes

VENDOR TOTAL: 58.12

M008 97188	MCBRIDE, MANLEY & COMPANY PC 1115 S PARKER PO BOX 26 MARINE CITY MI, 48039	01/12/2021 02/04/2021 / / 02/11/2021	15546  0.0000	FTB N N N	PROFESSIONAL SERVICES	   3,076.83  0.00 3,076.83
---------------	---	---	---------------------	--------------------	-----------------------	--

Paid

\*PREPARATION OF YEAR END STATE REPORTS-  
 F-65 ANNUAL LOCAL UNIT FISCAL REPORT YE 6/30/20  
 AUDITING PROCEDURES REPORT YE 6/30/20  
 5572-RETIREMENT SYSTEM ANNUAL REPORT YE 6/30/20  
 FORM 2030-ACT 51 STREET FINANCIAL REPORT YE 6/30/20  
 FORM 5047- QUALIFYING STATEMENT YE 6/30/20

GL NUMBER	DESCRIPTION	AMOUNT
101-223.000-801.000	PROFESSIONAL SERVICES	3,076.83

VENDOR TOTAL: 3,076.83

M010 97234	MECHANICAL FABRICATORS INC 770 DEGURSE MARINE CITY MI, 48039	01/16/2021 02/04/2021 / / 02/15/2021	41516  0.0000	FTB N N N	18 GA X 8 X 4'-0"	   45.84  0.00 45.84
---------------	--	---	---------------------	--------------------	-------------------	--

Paid

\*STERLING BOX REPAIR

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE	45.84

VENDOR TOTAL: 45.84

M516 97208	MEGAN PEARCE 51400 PROMENADE NEW BALTIMORE MI, 48047	02/01/2021 02/04/2021 / / 02/04/2021	STATEMENT  0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-FEB 21	   40.00  0.00 40.00
---------------	--	---	-------------------------	--------------------	------------------------------------	--

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-850.000	MONTHLY PHONE REIMBURSEMENT-FEB 21	40.00

VENDOR TOTAL: 40.00

I007 97207	MICHAEL P ITRICH 349 NORTH AVENUE	02/01/2021 02/04/2021	STATEMENT	FTB N	MONTHLY PHONE REIMBURSEMENT-FEB 21	   65.00
---------------	--------------------------------------	--------------------------	-----------	----------	------------------------------------	-------------------

JOURNALIZED

PAID

ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

	ALGONAC MI, 48001	/ /	0.0000	N		0.00
		02/04/2021		N		65.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT-FEB 21	65.00

VENDOR TOTAL: 65.00

M249 97212	MIKE HOPKINS 7767 MARSH RD MARINE CITY MI, 48039	12/28/2020 02/04/2021 / / 02/04/2021	STATEMENT 0.0000	FTB N N Y	REPAIR FURNACE@ MUSEUM	157.00 0.00 157.00
---------------	--	---	---------------------	--------------------	------------------------	--------------------------

Paid

\*INSTALL NEW ELECTRONIC IGNITER IN FURNACE \$67.00  
 SERVICE CALL- \$90.00

GL NUMBER	DESCRIPTION	AMOUNT
101-804.000-930.000	LAND & BUILDING REPAIRS	157.00

M249 97235	MIKE HOPKINS 7767 MARSH RD MARINE CITY MI, 48039	01/22/2021 02/04/2021 / / 02/04/2021	STATEMENT 0.0000	FTB N N Y	NEW RE-VERBER-RAY 2 STAGE 50,000-75,000	1,687.00 0.00 1,687.00
---------------	--	---	---------------------	--------------------	---	------------------------------

Paid

\*DPW-HEATER REPLACEMENT - CAPITAL OUTLAY

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-975.000	CAPITAL OUTLAY-BUILDINGS	1,687.00

VENDOR TOTAL: 1,844.00

N075 97265	NYE UNIFORM 1030 SCRIBNER NW GRAND RAPIDS MI, 49504E2	01/21/2021 02/04/2021 / / 02/20/2021	759063 0.0000	FTB N N N	BODY ARMOR HILITE CARRIER-LEVEL II	875.00 0.00 875.00
---------------	---	---	------------------	--------------------	------------------------------------	--------------------------

Paid

\*JIM VANDERMEULEN

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-767.000	CLOTHING	875.00

VENDOR TOTAL: 875.00

P012 97209	PAUL A WESTRICK 32463 SUTTON RD	02/01/2021 02/04/2021	STATEMENT	FTB N	MONTHLY PHONE REIMBURSEMENT-FEB 21	35.00
---------------	------------------------------------	--------------------------	-----------	----------	------------------------------------	-------

JOURNALIZED

PAID

ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
----------------------	--	--	--------------------------	--------------------------------	---------------------	--

	NEW BALTIMORE MI, 48047	/ /	0.0000	N		0.00
		02/04/2021		N		35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT-FEB 21	35.00

VENDOR TOTAL: 35.00

P110 97216	PREMIER BUSINESS PRODUCTS L-3772 COLUMBUS OH, 43260-3772	01/14/2021 02/04/2021 / /	33AR553730 0.0000	FTB N N N	HP M454/479 BLACK TONER OEM SPEC	79.99 0.00 79.99
---------------	--	---------------------------------	----------------------	--------------------	----------------------------------	------------------------

Paid

\*DPW PRINTER

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-755.000	OFFICE SUPPLIES	79.99

VENDOR TOTAL: 79.99

R012 97211	RAYMOND JAMES & ASSOCIATES 691 N SQUIRREL RD SUITE 222 AUBURN HILLS MI, 48326	02/01/2021 02/04/2021 / /	STATEMENT 0.0000	FTB N Y N	EMPLOYER RETIREMENT CONTRIBUTION-FEB 21	26,853.09 0.00 26,853.09
---------------	---	---------------------------------	---------------------	--------------------	---	--------------------------------

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-270.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-FEB 21	16,111.85
202-450.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-FEB 21	859.30
203-450.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-FEB 21	1,557.48
209-000.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-FEB 21	429.65
592-543.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-FEB 21	3,222.37
592-547.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-FEB 21	4,672.44
		26,853.09

VENDOR TOTAL: 26,853.09

S290 97237	RELIANCE STANDARD PO BOX 650804 DALLAS TX, 75265--080	02/01/2021 02/04/2021 / /	STATEMENT 0.0000	FTB N N N	MONTHLY DENTAL INSURANCE PREMIUM	930.00 0.00 930.00
---------------	---	---------------------------------	---------------------	--------------------	----------------------------------	--------------------------

Paid

\*2/1/21-2/28/21

GL NUMBER	DESCRIPTION	AMOUNT
-----------	-------------	--------

JOURNALIZED

PAID

ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
101-215.000-718.001		MONTHLY	DENTAL INSURANCE PREMIUM			55.00
101-301.000-718.001		MONTHLY	DENTAL INSURANCE PREMIUM			245.00
101-441.000-718.001		MONTHLY	DENTAL INSURANCE PREMIUM			264.00
101-253.000-718.001		MONTHLY	DENTAL INSURANCE PREMIUM			108.75
202-450.000-718.001		MONTHLY	DENTAL INSURANCE PREMIUM			44.00
203-450.000-718.001		MONTHLY	DENTAL INSURANCE PREMIUM			66.00
592-543.000-718.001		MONTHLY	DENTAL INSURANCE PREMIUM			53.83
592-547.000-718.001		MONTHLY	DENTAL INSURANCE PREMIUM			93.42
						930.00

S290 97238	RELIANCE STANDARD PO BOX 650804 DALLAS TX, 75265--080	02/01/2021 02/04/2021 / / 02/28/2021	STATEMENT 0.0000	FTB N N N	MONTHLY DENTAL INSURANCE	1,888.00 0.00 1,888.00
---------------	---	---	---------------------	--------------------	--------------------------	------------------------------

Paid  
\*2/1/21-2/28/21

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-723.000	MONTHLY DENTAL INSURANCE	1,888.00

VENDOR TOTAL: 2,818.00

S288 97236	RELIANCE STANDARD LIFE INSURANCE CO 1700 MARKET STREET SUITE 1200 PHILADELPHIA PA, 19103-3938	02/01/2021 02/04/2021 / / 02/04/2021	STATEMENT 0.0000	FTB N Y N	MONTHLY LIFE INSURANCE PREMIUM	203.68 0.00 203.68
---------------	--	---	---------------------	--------------------	--------------------------------	--------------------------

Paid  
\*2/1/21-2/28/21

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	15.21
101-215.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	19.87
101-301.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	72.20
101-441.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	35.34
101-253.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	14.25
202-450.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	5.89
203-450.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	8.85
592-543.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	13.41
592-547.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	18.66
		203.68

VENDOR TOTAL: 203.68

S021	ST CLAIR CO ROAD COMMISSION	12/31/2020	513006	FTB	TRAFFIC FLASHER @ KING & PLANK RD
------	-----------------------------	------------	--------	-----	-----------------------------------



JOURNALIZED  
PAID  
ENCUMBRANCES 2/4/2021

Vendor Code Ref #	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
97218	21 AIRPORT ROAD ST CLAIR MI, 48079-1404	02/04/2021 / / 02/15/2021	0.0000	N N N		3.58 0.00 3.58

Invoice Notes  
Paid  
\*PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	AMOUNT
202-456.000-802.000	CONTRACTUAL SERVICES	3.58

VENDOR TOTAL: 3.58

S206	ST CLAIR PACKAGING INC	01/08/2021	85755	FTB	KITCHEN TOWEL ROLLS/60 GAL LINERS	
97181	2121 BUSHAW HWY MARYSVILLE MI, 48040	02/04/2021 / / 02/07/2021	0.0000	N N N		316.85 0.00 316.85

Paid  
\*DPW/WATER PLANT/PARK SUPPLIES

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-752.000	SUPPLIES	40.05
592-549.000-752.000	SUPPLIES	40.05
101-756.000-752.000	SUPPLIES	236.75
		316.85

VENDOR TOTAL: 316.85

T016	TRACY KALLEK	02/01/2021	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-FEB 21	
97210	3210 CHURCH CASCO MI, 48064	02/04/2021 / / 02/04/2021	0.0000	N N Y		40.00 0.00 40.00

Paid  
GL NUMBER  
101-371.000-850.000  
DESCRIPTION  
MONTHLY PHONE REIMBURSEMENT-FEB 21  
AMOUNT  
40.00

VENDOR TOTAL: 40.00

U029	USA BLUEBOOK	01/11/2021	467687	FTB	PH BUFFER 4.00	
97183	PO BOX 9004 GURNEE IL, 60031-9004	02/04/2021 / / 02/10/2021	0.0000	N N N		147.16 0.00 147.16

Paid  
\*WATER PLANT-LAB SUPPLIES

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-762.000	LAB SUPPLY	147.16



JOURNALIZED

PAID

ENCUMBRANCES 2/4/2021

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Notes	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL:	147.16
---------------	--------

TOTAL - ALL VENDORS:	53,726.24
----------------------	-----------

FUND TOTALS:

Fund 101 - GENERAL FUND	27,510.84
Fund 202 - MAJOR STREET FUND	972.29
Fund 203 - LOCAL STREET FUND	1,632.33
Fund 209 - CEMETERY FUND	588.22
Fund 592 - WATER/SEWER FUND	21,134.56
Fund 736 - RETIREE HEALTH INS TRUST FUND	1,888.00

**ROBERT CHARLES DAVIS**  
City of Marine City Attorney

TO: City of Marine City Commissioners  
City of Marine City Manager

FROM: Robert Charles Davis, City Attorney

RE: City Manager Annual And Semi-Annual Review Process

DATE: January 28, 2021

---

The purpose of this Memorandum and the attachment are to provide the framework for a new City Manager Annual And Semi-Annual Review Process.

The City Manager serves at the pleasure of the majority of the City Commission. The City Manager's compensation is established by the City Commission (Charter Section 3.7). Thus, a meaningful and substance based review process is important to both the City Manager and the City Commission.

The City Manager general "functions and duties" are set forth in the Charter at Section 3.9. The relationship between the City Commission and the administrative services headed by the City Manager are detailed in the Charter at Section 3.11. These Charter provisions should be reviewed as part of this process.

The proposed annual and semi-annual review process is designed to provide an efficient and effective method of providing the City Manager with clear direction as developed in cooperation with the City Commission. That direction, although certainly flexible throughout the year, will be formalized by an annual Resolution presented and adopted at a City Commission meeting each December. The review process itself and the development of the annual Resolution shall take place each November. The annual Resolution shall be reviewed for progress and potential modification in June of each year with a potentially revised/updated Resolution presented and adopted in July of each year. This process, as a whole, allows the relationship between the City Manager and the City Commission to be ongoing throughout each year and further allows the goals and objectives to be reviewed and discussed at defined intervals. This certainly does not prevent other issues from being discussed and implemented in between the established intervals.


The process proposed is designed to meet the respective roles of the City Commission and the City Manager. The City Manager position is in place to implement the decisions, the goals and the policies of the City Commission. The process also helps each Commissioner -- and the City Commission as a body -- to focus on its decisions and its policy directives. The end goal is for the City Manager

to receive annual, and semi-annual, direction from the City Commission and for the City Commission to review the City Manager based on those directions and the directions provided throughout the year. Once in place, the history of the Resolutions will be in place and available to assist in the process.

The process, as a whole, should be approved for implementation by a Resolution. A draft Resolution adopting this process is attached as Exhibit 1. Formatting is required.

During the first week of each November, the City Manager will prepare a proposed Resolution outlining the goals and objectives for the upcoming new year. Over time, this will allow both the City and City Commissioners to review prior Resolutions to determine the level of progress made over each preceding year and to assist in formulating direction to the City Manager for the new year. Again, the objective is to get clear direction on the goals and objectives and reduce them to a measurable resolution process. The Resolution adopted in the November/December will be reviewed each June/July for purposes of measuring progress and/or modifying the stated goals and objectives based on new and more current events.

I look forward to our discussion on this matter.



Robert Charles Davis

RCD/tmj  
Attachments

CITY OF MARINE CITY  
ST. CLAIR COUNTY, MICHIGAN

RESOLUTION NO. 002-2021

RESOLUTION TO IMPLEMENT  
CITY MANAGER REVIEW PROCESS

**MEMORANDUM OF A RESOLUTION** of the City Commission of the City of Marine City adopted at a regular meeting of said Commission held virtually via phone conference in Marine City, Michigan, on the 4<sup>th</sup> day of February, 2021 at 7:00 PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_:

**WHEREAS**, pursuant to the Charter at Section 3.8, the City of Marine City shall appoint a City Manager to work at the pleasure of the City Commission and to carry-out functions and duties otherwise consistent with the Charter; and

**WHEREAS**, pursuant to the Charter at Section 3.9, the general functions and duties of the appointed City Manager are provided; and

**WHEREAS**, pursuant to the Charter at Section 3.11, the relationship between the City Commission and the administrative services headed by the appointed City Manager is provided; and

**WHEREAS**, the City Commission now wishes to implement an annual and semi-annual review process for the performance of the City Manager that allows for review of defined and written goals and objectives on an annual and semi-annual basis; and

**WHEREAS**, the City Commission has determined that the annual and semi-annual review process for the City Manager should be completed with the presentation, review and adoption of an annual written Resolution each December that outlines and defines the City Commission's goals and objectives for the City Manager for the following year with a semi-annual review process each July; and

**WHEREAS**, the City Commission has determined that the review of the Annual and Semi-Annual Resolution will assist the City Commission and the City Manager in developing and implementing a written and reviewable strategy that accurately reflects the goals and objectives of the City Commission with respect to the City Manager.



**NOW, THERE, BE IT RESOLVED**, as follows:

1. Each November the City Manager shall develop and propose a Resolution that sets forth the goals and objectives of the City Manager for the next calendar year.
2. The City Commission shall review the proposed Resolution and provide input accordingly.
3. The City Commission, working with the City Manager, shall complete the Resolution and adopt the Resolution each December.
4. Each June the City Manager shall review the December Resolution to measure progress and to propose modifications as required.
5. The City Commission shall review the proposed modifications and provide input accordingly.
6. The City Commission, working with the City Manager, shall revise the December Resolution if necessary and adopt a new Resolution as modified in July.
7. The June session and the November session shall be considered review of performance sessions and subject to the provisions of the Open Meetings Act for closed session options.

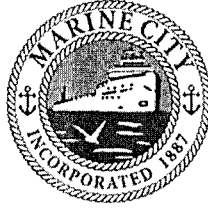
Ayes:

Nays:

**RESOLUTION DECLARED ADOPTED.**

\_\_\_\_\_  
Cheryl Vercammen, Mayor

\_\_\_\_\_  
Kristen Baxter, City Clerk



Office of City Clerk

---

The City Commission approved the attached Resolution on May 7, 2020. The Resolution provides for the waiving of late fees on utility bills for a period of six months (March, April, May, June, July, and August).

On August 20, 2020, the City Commission voted in favor of extending Resolution No. 004-2020 through the months of September, October, and November.

On November 5, 2020, the City Commission voted in favor of extending Resolution No. 004-2020 through the month of February, 2021.

The Deputy Clerk was tasked with generating a report of delinquent accounts as of January 1, 2021 compared to delinquent accounts as of January 1, 2020. The results were as follows:

*1/1/2020: 23 accounts for a balance due of \$5,997.03*

*1/1/2021: 116 accounts for a balance due of \$53,033.60*

Presently, the City is prohibited from doing any water shut offs. However, the City is electing to waive penalties. If the Board moves to extend the current resolution, the Board must take into consideration a plan to address the delinquent accounts. The City Charter dictates that water bills be rolled onto the tax bills.

Would the Board like to:

- 1) Have late fees and water shut offs resume in March.
- 2) Move to extend the existing resolution through May, 2021. This would give each Section three billing periods without penalties being applied. As part of this, we will move forward with putting delinquencies on tax bills.
- 3) Move to extend the existing resolution through another specified date.

Kristen Baxter  
City Clerk  
01/26/2021

**RESOLUTION NO. 004-2020  
CITY OF MARINE CITY  
COUNTY OF ST. CLAIR**

**A RESOLUTION OF THE CITY OF MARINE CITY TO APPROVE A TEMPORARY  
UTILITY BILL DEFERMENT PROGRAM**

At a regular meeting of the City Commission of the City of Marine City, Michigan, by virtual telephonic meeting, on the 7<sup>th</sup> day of May, 2020 at 7 p.m.

**PRESENT:** Vandebossche, Hendrick, Bryson, Kellehan, Klaassen, Merchant,  
Vercammen

**ABSENT:** None

**WHEREAS**, the City of Marine City wishes to provide economic relief to utility customers in the wake of the COVID-19 pandemic;

**WHEREAS**, the City of Marine City wishes to waive late fees for late utility bill payments (charges for water service and sewage disposal service) for a period of six months, covering the billing due dates in March, April, May, June, July, and August, 2020;

**WHEREAS**, the City of Marine City wishes to resume transferring all remaining delinquent outstanding utility bills beginning with the 2021 summer tax bills; and

**NOW THEREFORE BE IT RESOLVED** that the City Commission hereby resolves to approve the Temporary Utility Bill Deferment Program as outlined above.

**IT IS HEREBY CERTIFIED** that the City Commission of the City of Marine City adopted the foregoing resolution at a regular meeting on the 7<sup>th</sup> day of May, 2020 by the following vote:

**AYES:** Vandebossche, Hendrick, Bryson, Kellehan, Klaassen, Merchant, Vercammen

**NAYES:** None

**RESOLUTION DECLARED ADOPTED.**



---

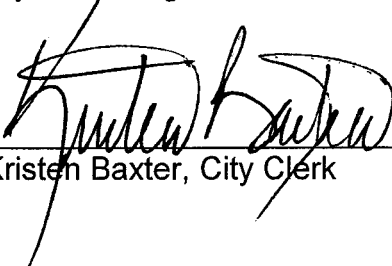
Dave Vandebossche, Mayor



STATE OF MICHIGAN     )  
  ) ss:  
CITY OF MARINE CITY    )

I, the undersigned, the fully qualified City Clerk of Marine City, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of Marine City at a regular meeting held on the 7<sup>th</sup> day of May, 2020, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 7<sup>th</sup> day of May, 2020.

  
\_\_\_\_\_  
Kristen Baxter, City Clerk



# CITY OF MARINE CITY

303 S WATER ST.  
MARINE CITY, MI 48039  
PHONE (810) 765-8846 • FAX (810) 765-1040

---

**To:** Elaine Leven, City Manager  
CC: Mayor and Members of the Marine City Commission  
**From:** Tracy Kallek, City of Marine City Building Official  
**Date:** January 26, 2021  
**Subject:** Bid Acceptance for Demolition  
**Project Location:** 209 W Blvd. Marine City, MI 48039

---

**REVIEW:**

Commissioners,

Salenbien Trucking & Excavating Inc. was the only contractor to submit a proposal, it's my opinion that their price is reasonable and recommend approval of their bid proposal.

Respectfully submitted,

A handwritten signature in blue ink that reads "Tracy Kallek". The signature is written in a cursive, flowing style.

Tracy Kallek  
Building Official  
City of Marine City

SEALED BIDS  
209 West Blvd Demolition  
CITY OF MARINE CITY

NAME	ADDRESS	BID
Salenbien Trucking & Excavating	9217 Ann Arbor Road, Dundee MI 48131	\$24,881.00

**Opening Date/Time:** January 26, 2021; 2:00 pm  
Marine City Municipal Offices

**Present for Opening:** Kristen Baxter, City Clerk  
Tracy Kallek, Building Official  
Elaine Leven, City Manager



**Salenbien Trucking & Excavating Inc.**

9217 Ann Arbor Road

Dundee, MI 48131

Phone: (734)529-3823 Fax: (734) 529-3848

salenbienexcavating@yahoo.com

January 22, 2021

**City of Marine City**

**303 S. Water**

**Marine City, MI 48039**

**REF: 209 West Boulevard Marine City, MI - Demolition Quote**

To Whom It May Concern,

Salenbien Trucking and Excavating is pleased to present the following price quote at a base bid price of: **\$24,881.00** (*Twenty-Four Thousand Eight hundred and Eighty-One Dollars and zero cents*).

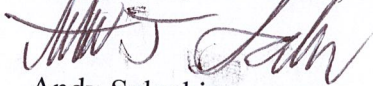
Our Price includes the following:

- Demolition of the House and Garage
- Backfill
- Seed and Straw
- Sidewalk Repair/Replace if needed

Price Excludes: Asbestos and Hazardous Materials Survey, Abatement of any Asbestos and Hazardous Materials discovered in the Survey and Tree Removal

Thank you for the opportunity to quote. If you have any questions, please contact me (734) 777-6424 or via email at [andy@salenbienexcavating.com](mailto:andy@salenbienexcavating.com)

Respectfully Submitted,



Andy Salenbien  
President

## MARINE CITY, MICHIGAN

# ADVERTISEMENT FOR SEALED BIDS

The City of Marine City, Michigan will accept proposals for the demolition of all structures at the following location:

**Address:** 209 West Boulevard, Marine City, MI  
**Parcel Number:** 74-02-550-0005-000  
**Tax Description:** LOT 6 BLK 1 MARINE CITY WEST T3N R16E SEC 01

Scope of demolition to include the residential structure and accessory structure. The residential home is severely deteriorated; therefore, an environmental investigation is not possible. All the spoils are considered contaminated. This includes any storage tanks found to exist on or below the property. All rubbish to be removed from site and properly disposed of with certifying manifests/logs/documents to be submitted with payment request. Scope of work includes the removal and disposal of residential structure and accessory structure, removal and disposal of concrete footings, cap water and sewer lines, removal of six inches of soil (within a ten foot perimeter) of both structures, as required by City ordinances. Site to be filled, leveled, and graded with clean fill material, and restored with seed and mulch, as approved by the City. Contractor is responsible for obtaining all required permits, including city demolition permit and state permits.

**Ten copies** of entire proposal must be submitted. Bids will be accepted until **2:00 pm on January 26, 2021** at City Offices, 303 South Water Street, Marine City, Michigan 48039, at which time the bids will be opened and read aloud. To assure that the respondent's submittal arrives at the proper place, on time, and to prevent opening by unauthorized individuals, submissions must be clearly identified on the outside as follows:

### **Demolition Services – 209 West Blvd.**

Faxed or electronic submissions will not be accepted. Once received, submissions will not be returned. Formal communication, such as requests for clarification and/or information concerning this solicitation shall be submitted to Tracy Kallek, Building Official, City of Marine City, via email addressed to [tkallek@cityofmarinecity.org](mailto:tkallek@cityofmarinecity.org) or by mail to 303 S. Water, Marine City, MI 48039.

*The anticipated schedule for this project is as follows:*

#### **ACTIVITIES COMPLETE**

RFP Available  
Submittals Date  
Award of Contract  
Begin Demolition  
Complete Demolition

#### **DATE**

January 13, 2021  
January 26, 2021  
February 4, 2021  
March 1, 2021  
10 days later



Site Restoration/Project Complete

30 days later

The City reserves the right in its absolute and sole discretion to reject any or all proposals, to waive irregularities, informalities and/or non-conformities in any submission, to select the proponent and proposal deemed to be in the best interests of the City, and to negotiate with the selected proponent(s).

### **SELECTION PROCESS**

The City Manager will review submissions with the Building Official. The proposals will be evaluated through consideration of several factors. The review of all documents submitted will be in accordance with the following criteria:

- Experience and references of contractor
- Proposed cost
- Ability to execute contract in accordance with City policies and in full compliance with all applicable laws, ordinances and regulations
- The proponent's familiarity with the City
- Other factors deemed relevant by the City Manager or Building Official

The above criteria will be used to evaluate the submittals. Following a review of the submittals, a recommendation will be presented to the City Commission. If, for any reason a proponent cannot commence demolition activities within 30 days of the award date, the City may unilaterally terminate the contract and negotiate with other proponents.

- A. The respondent warrants that to the best of its knowledge and belief and except as otherwise disclosed it does not have any organizational conflict of interest. Conflict of interest is defined as a situation in which the nature of work under this solicitation and the firm's organizational, financial, contractual or other interests are such that:
1. Respondent may have an unfair competitive advantage; or
  2. The respondent's objectivity in performing the work solicited may be impaired. In the event the respondent has an organizational conflict of interest as defined herein, the respondent shall disclose such conflict of interest fully in the proposal submission.
- B. The respondent agrees that if after award respondent discovers an organizational conflict of interest with respect to this solicitation, respondent shall make an immediate and full disclosure in writing to the City Manager that shall include a description of the action which the respondent has taken or intends to take to eliminate or neutralize the conflict. The City may, however, disqualify the respondent or if a contract has been entered into with the respondent, terminate said contract, in its sole discretion.
- C. In the event the respondent was aware of an organizational conflict of interest before the award of a contract and intentionally did not disclose the conflict to the City Manager, the City may disqualify the respondent.

## **INSURANCE**

- A. Insurance. The successful bidder shall, upon issuance of notice to proceed with project, obtain and maintain during the execution of the contract, an insurance policy meeting the following requirements and shall provide to the City a certificate showing the premiums to be fully paid as well as a copy of the applicable policy, including all endorsements.
- General Liability Insurance in the amount of \$1,000,000 per occurrence and \$2,000,000 aggregate
  - Statutory Worker's Compensation coverage
  - The City, including its officers and employees, shall be named as an additional insured on the policy
- B. Waiver. The selected firm shall not hold the City of Marine City liable for any personal injury incurred by their respective employees, agents or consultant, contractors or subcontractors while working on this project. The firm agrees to hold the City harmless from any such claim by its employees, agents, consultants, contractors or subcontractors, unless a Court having jurisdiction finds there is gross negligence of an employee of the City while acting within the scope of their employment.
- C. Qualification. The insurance company covering the firm must be licensed to do business in the State of Michigan and have a best's Guide rating of "A+" or higher.

## **PROOF OF LIABILITY INSURANCE**

The successful firm shall furnish to the City a certified copy of the policy or policies covering the work as required in the specification as evidence that the insurance required will be maintained in force for the entire duration of the contract with the City. The City must be listed as an additional insured.

## **ADDITIONAL FACTORS**

The successful firm shall be responsible for maintaining satisfactory standards of its employee's competence, conduct, courtesy, appearance, honesty, and integrity. It shall be responsible for taking such disciplinary action with respect to any of its employees as may be necessary.

The successful firm shall provide adequate competent supervision at all times during the performance of the contract. The firm or designated representative shall be readily available to meet with City personnel. The successful firm shall provide the telephone numbers where its representative(s) can be reached.

The firm agrees that it will abide by all applicable laws, rules, and regulations and with the requirements of all grants and other governmental funding contracts governing equal opportunity and affirmative action.

Kristen Baxter  
City Clerk



January 13, 2021

## Friends of City Hall

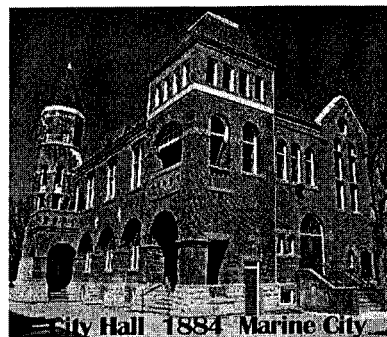
P.O. Box 283

Marine City, MI 48039

January 25, 2021

Mayor Cheryl Vercammen  
303 S. Main St. Marine City

Dear Mayor Vercammen,



Congratulations on your election to the office of Mayor of Marine City. There will certainly be challenges you will have to face but there will also be significant rewards due to your leadership. I believe your directness, honesty and candor will serve the city well and bring new vigor to the community.

I am writing to request a spot on the city's Commission agenda in February. I want to make two requests of the city and to discuss the bandstand. First, I would like to ask that the city remove two trees from City Hall grounds. One tree is the evergreen in the south yard that lost its top in a storm a few years back. The tree exhibits considerable stress and appears to be diseased. The second tree is in the north yard and has large dead branches high up in its structure. This tree is a danger to people below and a bit more concerning with the portable ice rink close by.

The second request is to ask the city to make small repairs to the exterior of City Hall as soon as weather permits. There are small areas that desperately need fresh tuck pointing. Caulking needs to be examined and replaced in several spots. Touch up painting is needed where the paint has chipped and lifted. These are upkeep jobs that can be seen at ground level. I urge the city to make these repairs while the problems are small and inexpensive to correct.

A signature element of Heritage Square is the bandstand. The current bandstand is a smaller version of the original structure but occupies the same location as the original. It has been extensively repaired in recent years and certain rotted sections were replaced. Unfortunately, the decay of the structure has advanced and there are now electric problems, rot in the roof and ceiling and an approach staircase that is dangerously weakened.

This is a structure many hold dear in the city. Many couples were married there and it is a place enshrined in thousands of personal photographs. Of course, it has also served its intended function as a housing for bands and speakers. It is actually smaller than the original bandstand and not able to accommodate many musicians. Its dilapidated condition requires either extensive restoration or complete replacement. I favor replacement using new materials like vinyl that will not rot and provide us with longer service. It can be rebuilt to a more serviceable, larger diameter that will hold more musicians and it can be built in period style appropriate to the era of City Hall. I am not asking the city for money for this. I am asking for city support and cooperation. I think this project can be paid for with donations to a capital campaign led by Friends of City Hall.

Looking forward to hearing from you.

Judy White  
President, Friends of City Hall  
810-794-7331 judithwhite0@gmail.com



# M A R I N E C I T Y

**To:** City Commission  
**From:** Elaine Leven, City Manager  
**Date:** January 27, 2021  
**Re:** Master Plan Update

---

Attached is a draft of the 2021-2025 Master Plan submitted to City Commission for feedback to Planning Commission. This is a minor update that incorporates revisions based on the desire to incorporate the Nautical Mile Plan and remove references of the Guy Center and Historic City Hall as discussed at the 11/11/19 and 2/10/20 Planning Commission meetings. The Capital Improvement Plan from the document is now by reference only since it is updated on a more regular basis. I have included an index of changes, including the page number where the changes can be found.

The next step is for City Commission to authorize the distribution of the plan to neighboring communities and other various entities for a 63 day comment period. Any feedback from City Commission should also be forwarded to Planning Commission within this timeframe. After the comment period a public hearing is required at Planning Commission prior to approval, with final approval at City Commission. Please contact me if you have any questions.

## Master Plan Index of Changes

### Cover:

Updated dates, names, and pages/TOC

### Introduction:

#### History of Marine City

(1-2) Updated photos

(1-3) Updated fifth paragraph to note ferry service was up until 2017

(1-3) Added last section "Today, the current city limits....."

#### Regional Access

(1-6) Removed "Auto ferry service...."

#### Planning in Neighboring Communities

(1-10) Updated East China Township to 2015

#### Purpose of the Master Plan

(1-11) Updated photos

#### Public Involvement

(1-12) Updated to include additional 63 day public review and comment period

(1-12) Updated to include additional public hearing

### Community Profile:

(2-2) Population Characteristics: Amended paragraph

(2-25) Existing Land Use in Marine City: Updated Land Use Patterns and Trends  
Governmental/Institutional paragraph

(2-30) Cemetery: Added "In 2020 a 24 unit columbarium was installed."

### Community Vision and Planning Goals:

(3-5) Add to Goal #1 – Preserve and highlight historical heritage through design themes and interactive displays, including displaying enlarged photos of Historic Marine City on or nearby various establishments to show the history of Marine City and the shipbuilding heritage.

(3-5) Add to Goal #1 – Improve entrance signs and landscaping along M-29 to create more appealing welcome to Marine City and screen objectionable views to present a favorable image.

(3-8) Add to Goal #7 – Purchase or secure water access on private property along Belle River for further marina development, including a location for smaller craft such as canoes and kayaks.

(3-8) Add to Goal #7 – Complete riverfront walkway with landscaping, benches, and lighting extending from Lions Park to Jefferson Street.

(3-8) Replace Lions with Rotary on last goal.

#### Future Land Use Plan:

Updated cover photos

Remove City Hall Building section

(4-3) Concept Plan: Update to seven classifications

(4-6) Remove the following from Recreation: The City should consider acquiring the large tract of land between Degurse and Gladys Street for use as a municipal park. This park would serve the northwestern residential areas of the city, which are currently lacking in recreational facilities.

#### Zoning Plan:

(5-5) Zoning Districts and Dimensional Standards: Add PDP Section

(5-6) Table 5-1: Added references to PDP Planned Development Project

(5-7) Recommended Text Changes to the Zoning Ordinance: Delete "Consider adding provisions for planned unit developments (PUDs) to allow for flexible development and redevelopment options that can benefit the community."

#### Transportation:

(6-7) Marine City Functional Classifications: Correct Minor Arterial section road references, removal of Water Street Loop reference for International Ferry

(6-12) Ferry Service: Redraft section

#### Parks and Recreation Plan:

Update dates, header

(7-7, 7-11, 7-18) Marine City Parks and Recreation Facilities: Remove references to Guy Center and Heritage Square, add Musical Parklet

(7-22) Marine City Recreation Programming: Amend section to indicate lack of current programming

(7-33) Planning Process and Public Input: Add section for 2021-2025 Parks and Recreation Plan Minor Update

(7-41) Planning Implications: Updated Table 7-5 to note softball/Baseball Diamonds are city/school and updated to indicate we have 2 ice rinks

(7-41) Facilities Comparison to National Recreation Standards: deleted reference to the number of surplus or deficiency

Recreation Goals and Strategic Action:

(7-42) Update Goal #2: Add the following: "Add access for canoes and other small craft at foot of LaBuhn bridge on Belle River, including a parking area for loading and unloading with landscaping."

(7-44) Update Goal #7: Remove reference to Guy Center, and remove the following reference "Explore the feasibility of acquiring the large tract of property between DeGurse and Gladys Street for development of a municipal park"

Action Plan: Capital Improvements:

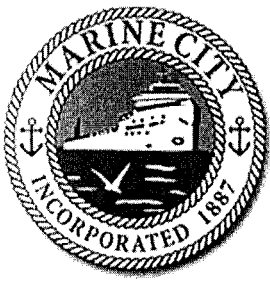
(7-45) Remove reference to 300 Broadway

Implementation:

Various grammatical corrections

Update PUD section as Planned Development Project consistent with new ordinance

Remove Table 8-1 and replaced with final paragraph



# CITY OF MARINE CITY MANAGERS REPORT

*Elaine Leven – January 27, 2021*

---

The office will be open to the public on Monday, February 1. We are working with PCE on estimates to accompany the recommendation from the Infrastructure Committee.

## **Outstanding Items:**

- City Administration Office Space: The subcommittee is meeting with the contractor on the site Tuesday, February 2 to discuss details for the contract.
- Ordinance Updates: Upon final approval of the minor updates to the master plan, Planning Commission will address the ordinance updates.
- Redevelopment Ready Communities Program: The state is currently working on redeveloping the program based on feedback from the Michigan Municipal Executives. I will be attending a webinar next week.
- City Manager Evaluation: This item is on the agenda for review.
- Park Moratorium: We have discussed limiting the number of things in our parks to ensure ample greenspace. This stems from issues with approvals dating back years and the ability to keep track of them. In the future we should consider a plan or ordinance for how to deal with requests for items placed in City parks.
- LED Streetlight Conversion: Installation has begun and will continue through the new year.
- Dangerous Building: This item is on the agenda for 209 West Blvd.

## **Meetings Attended Since Last Update:**

Blue Meets Green

Pension Board

SEMCOG Webinar: Planning for Electric Vehicles

CED Board