

# City of Marine City PUBLIC NOTICE

## City Commission Meeting January 7, 2021

To protect the public health, safety and welfare while continuing to ensure the continued function of government, notice is hereby given that the City Commission of the City of Marine City will hold an electronic meeting on January 7, 2021 beginning at 7:00 p.m. The reason for holding an electronic public meeting is to limit the spread of COVID-19 (novel coronavirus).

The electronic public meeting will be held as a telephonic conference. The public may participate in the electronic public meeting by calling one of the provided numbers and entering the Meeting ID when prompted. You may call in or connect from a computer and use either audio source. The public will be able to listen to all discussion by Commissioners and will be permitted to speak for up to 5 minutes during the public comment section of the agenda.

### Join Zoom Meeting

<https://us02web.zoom.us/j/84193480201>

Meeting ID: 841 9348 0201

### One tap mobile

+19294362866,,84193480201# US (New York)

+13017158592,,84193480201# US (Washington D.C)

### Dial by your location

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 841 9348 0201

**Kristen Baxter**

**City Clerk**

**December 30, 2020**



# CITY OF MARINE CITY

## City Commission Meeting Agenda

Virtual Meeting Via Phone Conference

Regular Meeting: Thursday, January 7, 2021; 7:00 PM

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**1. CALL TO ORDER**

**2. MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:** Mayor Cheryl Vercammen; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, John Kreidler, Brian Ross; City Manager Elaine Leven

**4. APPROVE AGENDA**

**5. PUBLIC COMMENT** Anyone is welcome to address the City Commission. Please state name and limit comments to five (5) minutes. This is a time for you to raise issues. The Commission will not respond, but issues will be followed up on as necessary.

**6. APPROVE MINUTES**

A. City Commission Meeting – December 17, 2020

**7. CONSENT AGENDA**

A. Special Event Permit – Marine City Winter Blues Chili Cook Off

**8. FINANCIAL BUSINESS**

A. Expenditures (including payroll) - \$305,512.23

**9. ~~2019-2020 AUDIT PRESENTATION – McBride-Manley & Company, PC~~**

*Will be presented on the 01/21/2021 Agenda*

**10. UNFINISHED BUSINESS**

- A. Request for Proposals – 260 South Parker Street
- B. Request for Proposals – IT Services

**11. NEW BUSINESS**

- A. SEMCOG Water Distribution System Reliability Study
- B. SEMCOG Water Plant Consolidation Feasibility Study

**12. ITEMS REMOVED FROM CONSENT AGENDA**

**13. CITY MANAGER'S REPORT**

**14. COMMISSIONER PRIVILEGE/LIAISON REPORTS**

**14. ADJOURNMENT**



**City of Marine City  
City Commission  
December 17, 2020**

A regular meeting of the Marine City Commission was held on Thursday, December 17, 2020 by virtual telephone conference, and was called to order by Mayor Vercammen at 7:00 pm.

Present: Mayor Cheryl Vercammen; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, Brian Ross; City Manager Elaine Leven, City Clerk Kristen Baxter

Also Present: City Attorney Robert Davis

**APPROVE AGENDA**

Motion by Commissioner Kellehan, seconded by Commissioner Bryson, to approve the Agenda with the following amendment:

- Move Agenda Items #7-H and #7-I from Consent Agenda to #11 Items Removed from Consent Agenda

**Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

**PUBLIC COMMENT**

None.

**APPROVE MINUTES**

Motion by Commissioner Ross, seconded by Commissioner Bryson, to approve the City Commission meeting minutes of November 19, 2020. **Roll Call Vote.** Ayes: Bryson, Kellehan, Klaassen, Ross, Vercammen. Nays: Hendrick. Motion Carried.

Commissioner Hendrick stated that she voted no to the minutes due to the meetings being sanitized to eliminate specific information.

## CONSENT AGENDA

Presented:

- 2021 Meeting Schedule
- Departmental Activity Reports
- MCAFA Run Report
- TIFA Board Minutes – December 17, 2019
- TIFA Board Minutes – July 21, 2020
- TIFA Board Minutes – August 18, 2020
- Business License – Acrisure, LLC (formally Great Lakes Insurance)
- Retirement System Actuarial Valuation Report – June 30, 2020
- Retirement System GASB Report – June 30, 2020

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve all Consent Agenda items except for Retirement System Actuarial Valuation Report and Retirement System GASB Report. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

## FINANCIAL BUSINESS

### Expenditures

Motion by Commissioner Kellehan, seconded by Commissioner Bryson, to approve total expenditures including payroll, in the amount of \$698,677.24. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

## UNFINISHED BUSINESS

### City Commission Appointment

The following applications were received for the vacant City Commission seat:

- John Kreidler, 347 North Parker Street
- Craig McKenzie, 551 Broadway
- Ray Meli, 408 Pearl Street

The seat was created by Commissioner Vercammen being elected to the position of Mayor. The person selected to fill the seat would complete Commissioner Vercammen's term which expires in November, 2022.

The applicants gave a brief description of themselves and explained why they would like to serve on the City Commission. The floor was then opened for candidate questions by Commissioners.



Motion by Mayor Vercammen, seconded by Commissioner Bryson, to appoint John Kreidler to the City Commission. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

### Board Appointments

#### **Planning Commission (1 vacancy):**

An application was received from the following resident:

- Benjamin Heath, 545 North Main Street

Motion by Mayor Vercammen, seconded by Commissioner Ross, to appoint Benjamin Heath to the Planning Commission for a term expiring June 30, 2022. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

#### **Historical Commission (3 vacancies)**

Applications were received from the following residents:

- William Beutell, 535 North Main Street
- Suzanne Jenken, 809 South Water Street

Motion by Mayor Vercammen, seconded by Commissioner Kellehan, to reappoint William Beutell and Suzanne Jenken to the Historical Commission for terms expiring December 31, 2023. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

#### **Zoning Board of Appeals (1 vacancy)**

An application was received from the following resident:

- Mark Bassham, 488 North William Street

Motion by Mayor Vercammen, seconded by Commissioner Bryson, to reappoint Mark Bassham to the Zoning Board of Appeals for a term expiring December 31, 2023. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

## **Board of Review (1 vacancy)**

An application was received from the following resident:

- Dan Micoff, 237 North 2<sup>nd</sup> Street

Motion by Mayor Vercammen, seconded by Commissioner Kellehan, to reappoint Dan Micoff to the Board of Review for a term expiring December 31, 2023. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

Mayor Vercammen announced that applications had not been received for the following vacancies and asked that interested parties apply with the City Clerk:

- **Community & Economic Development Board (1 vacancy for resident)**
- **Tax Increment Financing Authority (1 vacancy)**

### City Manager Evaluation – Resolution

City Attorney Davis provided a sample resolution used by other municipalities as a tool to measure goals of their City Manager in lieu of a standard evaluation format. He said he was in favor of the action-based review process which made it easier to follow up on what had been done in the previous year. In addition, City Attorney Davis said the resolution would benefit the Commissioners by giving them a process to use that would be measurable.

Mayor Vercammen thanked City Attorney Davis and said she was looking forward to making a change and implementing the examples he provided.

Commissioner Bryson said he liked the idea and suggested that a time frame be set to get the new system implemented or it wouldn't get done.

City Attorney Davis responded and said he would have a proposed resolution for consideration at the January 21, 2021 meeting.

## **NEW BUSINESS**

### Waste Water Treatment Plan Sampler

City Manager Leven reported that the raw sampler at the Waste Water Treatment Plant was beginning to fail which affected the material coming into the Waste Water Treatment Plant.



In his memo to City Manager Leven, DPW Superintendent Itrich said the sampler had been in service since 1994 when the plant was last upgraded. He asked for approval of a quote from Hesco in the amount of \$6,998 which included all the accessories needed to install the unit. DPW Superintendent Itrich said that three other quotes were obtained but he was recommending this particular one because it was an exact fit and the others would require a modification change permit from EGLE.

Motion by Mayor Vercammen, seconded by Commissioner Bryson, to waive competitive bidding on the purchase of a raw sampler from Hesco in the amount of \$6,998. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

Commissioner Klaassen stated that he thought that this had been recently fixed and suggested choosing a bid where it increased the power of the unit so it would last longer. City Manager Leven responded and said they could take a look at it on a side note to make sure it had sufficient power.

Motion by Commissioner Bryson, seconded by Commissioner Kellehan, to approve the purchase of the Hesco unit in the amount of \$6,998. **Roll Call Vote.** Ayes: Bryson, Kellehan, Ross, Vercammen. Nays: Hendrick, Klaassen. Motion Carried.

#### Bucket Mount Snow Pusher

City Manager Leven informed the Board that last winter the DPW had borrowed a bucket snow pusher from the former Mayor with great success. She said that DPW Superintendent Itrich was asking for approval to purchase a 10' bucket mount snow pusher for their JCB backhoe. DPW Superintendent Itrich estimated that the snow pusher would cut their time by half to clean the downtown area. He provided three quotes and recommended the snow pusher from Express Steel, Inc. in the amount of \$2,700, plus \$600 for accessories, bringing the total amount to \$3,300.

Motion by Commissioner Bryson, seconded by Commissioner Kellehan, to waive competitive bidding on the purchase of a snow bucket from Express Steel, Inc. in the amount of \$3,300. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the purchase of a snow bucket from Express Steel, Inc. in the amount of \$3,300. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.



Agreement for St. Clair County Designated Assessor

City Manager Leven explained that the County required every municipality in St. Clair County to have a designated assessor on file. She said the five year agreement had been reviewed and approved by the City Attorney Davis.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the agreement for the St. Clair County Designated Assessor from January 1, 2021 to December 31, 2025. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

Metro Act Agreement

City Manager Leven stated that this was an amendment to the Metro Act Permit on behalf of Crown Castle Fiber LLC. A map was provided identifying the location of Crown Castle's projected facilities and where they were seeking to expand their network in Marine City.

Motion by Commissioner Bryson, seconded by Commissioner Kellehan, to approve the amendment for the Metro Act Permit. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

Resolution No. 013-2020 Temporary Allowance of To Go Alcohol Cups in Downtown

Parks

City Manager Leven said a request had been made for the City to consider allowing alcohol consumption through a social district or through another option during the pandemic. She explained that the City of St. Clair had shared the resolution that they had recently passed which allowed for a temporary exemption from the prohibition of alcohol in City parks. City Manager Leven stated that the days and hours of use and end date would have to be determined by the Board. She recommended having the resolution in place through the end of next year or as long as the national pandemic ended.

Mayor Vercammen said either the end of next year or until the pandemic ended would work.

Commissioner Ross recommended setting a finite time instead of when the national emergency ended and align it with a City Commission meeting date so the Board could amend or extended it if they wanted to.

Commissioner Klaassen expressed concern over open liquor in the park and wondered who would get charged with overserving. He said that in the past he worked the festival and said people could be nuts.



City Attorney Davis responded and said the police become fact dependent upon the incident so the blame isn't going to be with what name is on the cup but instead with fact analysis. He further said that the resolution provided a social outlet for people to drink in public in a safe and responsible manner and did not take away the concept of being openly intoxicated and disorderly.

Commissioner Hendrick stated that she was concerned about allowing alcohol at the public beach where all the kids were.

City Manager Leven suggested that the beach be exempted from the resolution.

Motion by Commissioner Ross, seconded by Commissioner Bryson, to approve Resolution No. 013-2020 Temporary Allowance of To Go Alcohol Cups in Downtown Parks adjacent to South Water Street and Broadway through January 6, 2022, excluding the Marine City Public Beach. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Ross, Vercammen. Nays: Klaassen. Motion Carried.

#### Resolution No. 014-2020 Kayak Launch Grant

City Manager Leven reported that she had recently received notice from St. Clair County Parks and Recreation Commission that the City had been awarded a grant to fund the new Kayak Launch up to \$30,000. She asked the Board if they wanted to start moving on the launch, weather permitting, with the funds from the County or move forward with applying to the State for the federal grant. She added that the funds would not be released until October 2021 on the federal grant and may push back the start date until spring of 2022.

Mayor Vercammen supported moving forward with the project and said we are completely approved for \$30,000 through the SCC Parks & Recreation Commission and if we decided to wait and go for a grant and we don't get it, then we are back at square one and we have lost the money from the County. She said we needed to move forward and get the project started.

Commissioner Klaassen asked if the City received all their approvals from the DNR. Mayor Vercammen responded that everything was done as far as she knew.

Commissioner Hendrick said she was totally in favor of the project, but had questions and concerns about the location. She said the planned location caused concern for neighbors, eliminated the majority of the City's transient docking, and had a seawall which could cause problems getting the launch in an out each year. She urged the City to look at an alternate location at the end of St. Clair Street that would not cause problems with



neighbors, would not eliminate transient docking, did not have a seawall, and was within walking distance to downtown.

Mayor Vercammen asked City Manager Leven if she had received any phone calls or letters from neighbors stating that they weren't happy with the location of the Kayak Launch. City Manager Leven stated that she personally had not.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to move forward with the Kayak Launch plan as submitted utilizing the funding from St. Clair County. **Roll Call Vote.** Ayes: Bryson, Kellehan, Klaassen, Ross, Vercammen. Nays: Hendrick. Motion Carried.

Commissioner Hendrick stated that she was totally for the Kayak Launch project, but was against the location.

#### Ice Rink Relocation

Laura Scaccia, on behalf of the Chamber of Commerce, announced that last year the ice rink was installed in Nautical Mile Park which proved to not be an ideal location. She requested Board approval to move the ice rink to 300 Broadway and said the Chamber would like to have a winter carnival in February and help promote restaurants and businesses during the pandemic. She said the 300 Broadway location would serve the community better due to visibility and said the Chamber would like to eventually light up the rink and make it a centralized winter town square.

Commissioner Hendrick thanked Laura and said that she had wanted the ice rink in this location from the beginning as it was the best location.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the request to move the ice rink from Nautical Mile Park to 300 Broadway. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

#### **ITEMS REMOVED FROM CONSENT AGENDA**

Commissioner Hendrick stated that she had asked for the Retirement System Actuarial Valuation Report and the Retirement System GASB Report moved to bring to the attention of the Board the seriousness of the City not contributing enough money over the past years. She reported that percentages had dropped down as they never have before.



City Manager Leven responded and said the rules had been changed and that Treasurer Pearce was working with Nyhart and the auditor on a long-term plan.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve Consent Agenda Items #H & I. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

## **CITY MANAGER REPORT**

In addition to the City Manager's Report provided in the agenda packet, City Manager Leven added the following:

- Attended EDA meeting and a webinar on the legal implications of the COVID vaccine
- Walked multiple contractors through 260 South Parker, bids due December 28
- Spoke with the Building Official regarding the home at 209 West Boulevard that had been damaged in a fire, demolition bids to be sought unless construction begins on roof, as stated by homeowner
- Still in partial shutdown until December 20
- Wished everyone Happy Holidays

City Manager Leven stated that cameras have already been installed at City offices and would be moved to the new offices. She said Chief Heaslip was also looking into cameras for the police department and said that City Attorney Davis would be addressing the legality of having audio on the cameras.

Commissioner Hendrick also asked about the junk yard and said she had been getting a lot of complaints on this issue. City Manager stated that the Building Official was working with the owners and more than likely it would be turned over to legal.

Commissioner Klaassen informed the Board that when he was the Building Official in Marine City there was a court order that stated that no vehicle was permitted beyond the fence line that was inoperable.

## **COMMISSIONER PRIVILEGE/LIAISON REPORTS**

Commissioner Bryson wished everyone a Merry Christmas and Happy Holidays.

Commissioner Hendrick requested that all her comments, questions with answers and concerns be documented in the minutes except for the interview for Commissioner. She wished everyone a Merry Christmas and a safe New Year.

Commissioner Kellehan thanked and congratulated the Marine City Area Chamber of Commerce on Merrytime Days which was very successful and well received. She wished everyone Happy Holidays.

Commissioner Klaassen asked everyone to wear a mask and wished them a Merry Christmas. He clarified that he voted no on the resolution because he felt drinking in the parks was going to be an enforcement problem.

Commissioner Ross asked everyone to try to relax over the holidays and to stay safe and stay healthy.

Mayor Vercammen announced that starting in January, she would be appearing on Channel 6 CTV during *Mayor Minute* to discuss various topics going on in the Community. She also wished everyone a Merry Christmas and Happy New Year.

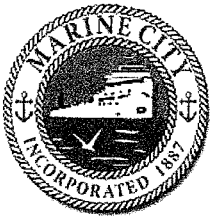
#### **ADJOURNMENT**

Motion by Mayor Vercammen, seconded by Commissioner Ross, to adjourn at 8:56 pm. **Roll Call Vote.** Ayes: Bryson, Hendrick, Kellehan, Klaassen, Ross, Vercammen. Nays: None. Motion Carried.

Respectfully submitted,

Kristen Baxter  
City Clerk





City of Marine City  
 Department of the City Clerk  
 303 S. Water St.  
 Marine City, MI 48039  
 (810) 765-8830  
 kbaxter@marinecity-mi.org

7-A

# Special Event Permit Application

Application Fee: \$25.00  
 Submit 90 Days Prior to Start of Event  
 CASH/MONEY ORDER/CHECK ONLY  
 Cash Receipting Code: S/E

The City of Marine City may impose restrictions on any special event in the interest of the health and safety of residents and participants. The applicant may be required to indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability. **Approval of the Special Event Permit Application and event date is subject to final approval of the City Commission, based on other activities occurring within the community.**

Application Date: 12-28-2020

### APPLICANT INFORMATION

Applicant/Sponsor of Event: Marine City Area Chamber of Commerce

Is Sponsor of Event a Non-Profit Organization? Yes  No

Contact Person: Andrea Hammyten

Contact Number: \_\_\_\_\_

Email: Chamber@visitmarinecity.com or \_\_\_\_\_

Mailing Address: 480 S. Water St. Marine City MI 48039

### EVENT INFORMATION

Name of Event: Marine City Winter Blues Chili Cook Off

Date/Hours of Event: January 15th 2021, 12-5pm

Location of Event: 300 Broadway Marine City MI 48039

Will alcoholic beverages be served? Yes  No

-Have you applied for a liquor license? Yes  No (\*If yes, please provide a copy)

Provide a detailed description of event (attach additional sheets, if necessary): A chili cook off at River Lee Ken zone, individual tables will be set up to taste the pre-cooked chili in serving dishes. Restaurants will bring their set up tables, following CDC guidelines + restrooms will be available. Ken Rose, outside music from mc fish co setting up soundstage. Chili served from 2-4pm

Are utility hook-ups required? Yes  No

Location: \_\_\_\_\_

Will street closures be necessary? Yes  No

If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear-down: \_\_\_\_\_

Is handicap/special parking needed? If yes, please explain: No



Applicant/Sponsor of Event is responsible for providing trash receptacles and portable restrooms. N/A

Indicate number of portable restrooms for event: Regular \_\_\_\_\_ Handicapped \_\_\_\_\_

Will you be posting signs for the Special Event? If so, include proposed locations: \_\_\_\_\_

**PLEASE NOTE:** Signs may not be placed at street corners blocking vision, or in easements. Please refer to City Ordinances for specifics.

**ALSO, PLEASE NOTE:** Street marking is PROHIBITED! Traffic cones and signage are acceptable, but all cones and signs must be removed immediately after the event.

**AGREEMENT & INDEMNIFICATION**

The City of Marine City will provide the event organizers an estimate of fees for city services. The event organizers shall be given an opportunity to review these estimates prior to approval of the event. The final amount billed to the organizers will not exceed the estimated amount unless:

- There have been additional city costs due to cleanup or repairs of damaged property.
- Additional city services were provided as a result of changes in the requirements as requested by event organizers.

Applicants / Sponsors are to submit a 50% deposit of their estimated portion of costs within (30) days of their application being approved. They will be billed for the remainder of the ACTUAL costs after the event. Failure to pay the final bill within thirty (30) days of the invoice date will result in denial of application the following year.

Applicant additionally agrees to provide the City of Marine City a Certificate of Insurance naming it as an "Additional Insured" in an amount of not less than One Million Dollars (\$1,000,000) as a condition for approval of this event.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.

Andrea Hamyfan  
Applicant Signature

12-28-2020  
Date

AL **Indemnification and Hold Harmless Agreement:** By way of my initials here and my full signature below, I hereby acknowledge that to the fullest extent of the law, agree to indemnify and hold harmless the City of Marine City ("City") from any and all liability, claims, demands, costs, and judgments, related to bodily injury or property damage, including attorney's fees, that the City incurs as a result of acts or omissions of Applicant and/or its agents arising from this event.

Andrea Hamyfan  
Applicant Signature

12-28-2020  
Date





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/05/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

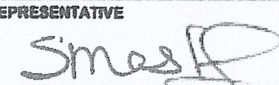
<b>PRODUCER</b> Kraft Lake Insurance Agency PO Box 1423-Loc 3115 Grand Rapids, MI 48501	<b>CONTACT NAME:</b> Stephanie Mastej <b>PHONE (A/C, No, Ext):</b> 586-789-2516 <b>E-MAIL ADDRESS:</b> smastej@farmersagent.com	<b>FAX (A/C, No):</b> 810-637-8615
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Marine City Chamber of Commerce 480 S Water St Marine City, MI 48039	<b>INSURER A:</b> Chubb Commercial	<b>NAIC #</b>
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WORD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	D94889364	08/01/2020	08/01/2021	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
						MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$ 0
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
							\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$					EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATU-TORY LIMITS	OTH-ER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

<b>CERTIFICATE HOLDER</b> City of Marine City 303 S. Water St. Marine City MI 48039	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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**DEPARTMENT ROUTING SHEET**  
(For Internal Use Only)

Department	Estimated Costs	Comments	Actual Costs
POLICE	Ø		Ø
DPW			
FIRE			

Total Estimated Costs: \$ \_\_\_\_\_

**CITY USE**

\$25.00 Application Fee Received: \_\_\_\_\_

Application reviewed / approved by the following departments:

Police Chief

*James O'Healy*  
\_\_\_\_\_

DPW

\_\_\_\_\_

Fire Chief

\_\_\_\_\_

City Manager

\_\_\_\_\_

Approved by the City Commission on:

\_\_\_\_\_



# Memo

**To:** Elaine Leven, City Manager  
**From:** Megan Pearce, Finance Director/Treasurer  
**Date:** 12/31/2020  
**Re:** Expenditures

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Listed below is the breakdown for total expenditures including payroll:

<b>List of Disbursements:</b> (12/11/2020-1/1/2021)	\$137,069.18
<b>Active Employee Payroll:</b> (12/24/2020)	\$46,833.11
<b>Retiree Payroll:</b> (1/01/2021)	\$37,544.06
<b>List of Encumbrances:</b> (1/7/2021)	\$84,065.88
<b><i>Expenditure Total:</i></b>	<b><i>\$305,512.23</i></b>





INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 12/18/2020 - 01/01/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 DISBURSEMENTS 12/11/2020 - 1/1/2021

Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
VENDOR TOTAL:		8,529.74
B015	BLUE CROSS-BLUE SHIELD OF MICH	
STATEMENT	MTHLY HEALTH INS PREMIUM-007006050-0000	
	*COVERAGE PERIOD 1/1/2021-1/31/2021	
101-215.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	648.68
101-253.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	723.53
101-301.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	1,518.67
101-441.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	1,933.81
202-450.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	322.31
203-450.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	483.45
592-543.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	400.16
592-547.000-718.001	MTHLY HEALTH INS PREMIUM-007006050-0000	690.23
		6,720.84
STATEMENT	MTHLY HEALTH INS PREMIUM-007006050-0001	
	*COVERAGE PERIOD 1/1/2021-1/31/2021	
736-000.000-723.000	MTHLY HEALTH INS PREMIUM-007006050-0001	8,262.37
VENDOR TOTAL:		14,983.21
D250	DENNIS S. SMITH	
1220	FIRE ALARM PLAN REVIEW	
	*TRACTOR SUPPLY COMPANY	
	6730 RIVER ROAD	
101-371.000-802.000	CONTRACTUAL SERVICES	120.00
VENDOR TOTAL:		120.00
D007	DTE ENERGY	
STATEMENT	MONTHLY ELECTRIC FEE	
	*WASTEWATER TREATMENT PLANT	
	11/10/20 - 12/09/20	
592-545.000-920.000	MONTHLY ELECTRIC FEE	5,393.33
VENDOR TOTAL:		5,393.33
E039	EAST CHINA SCHOOL DISTRICT	
STATEMENT	2020 SUMMER TAX-12/1/20-12/15/20	
703-000.000-225.001	DUE TO SCHOOLS-OPERATING-REAL	692.14
703-000.000-225.001	DUE TO SCHOOLS-INTEREST-OPER (REAL)	15.86
703-000.000-225.002	DUE TO SCHOOLS-DEBT-REAL	211.21

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 DISBURSEMENTS 12/11/2020 - 1/1/2021

Vendor Code	Vendor Name	Invoice	Invoice Description	GL Number	GL Description	Amount
703-000.000-225.002			DUE TO SCHOOLS-DEBT-INTEREST-(REAL)			10.17
703-000.000-225.003			DUE TO SCHOOLS-SINKING FUND-REAL			26.50
703-000.000-225.003			DUE TO SCHOOLS-SINKING FUND-INT-(REAL)			1.28
						<u>957.16</u>
					VENDOR TOTAL:	<u>957.16</u>
E007	ETNA SUPPLY COMPANY					
S103809610.001			3 & 4 RING GASKETS			
			*WWTP			
			EQUIP REPAIR			
592-545.000-931.003			EQUIPMENT REPAIRS			14.40
						<u>14.40</u>
					VENDOR TOTAL:	<u>14.40</u>
E200	EXPRESS STEEL, INC.					
STATEMENT			10' BACKHOE BUCKET MNT/SNOW PUSHER			
			*6' CHAIN & BINDER KIT			
			CITY COMMISSION APPROVED 12/17/2020			
202-452.000-981.000			10' BACKHOE BUCKET MNT/SNOW PUSHER			1,350.00
203-452.000-981.000			10' BACKHOE BUCKET MNT/SNOW PUSHER			1,350.00
						<u>2,700.00</u>
					VENDOR TOTAL:	<u>2,700.00</u>
V024	FLAGSHIP-VISA					
STATEMENT			ZOOM MEETING			
			*ZOOM MEETINGS 11/19/2020-12/18/2020			
101-265.000-948.000			COMPUTER SERVICES			58.29
STATEMENT			COFFEE, CUPS, WATER, CREAMER & PASTRIES			
			*V.G.'S			
			NOV 3, 2020 GENERAL ELECTION			
101-262.000-909.000			MEALS			61.95
STATEMENT			PIZZA			
			*JET'S PIZZA			
			DINNER-NOVEMBER 3, 2020 GENERAL ELECTION			
101-262.000-909.000			MEALS			58.36



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 DISBURSEMENTS 12/11/2020 - 1/1/2021

Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
STATEMENT	TWO PIECE PAPER FILE FASTENERS *AMAZON WATER DEPT	
592-543.000-755.000	OFFICE SUPPLIES	3.46
592-547.000-755.000	OFFICE SUPPLIES	3.47
		<hr/> 6.93
STATEMENT	DIGITAL SUBSCRIPTION *TIMES HERALD NOVEMBER 2020	
101-172.000-791.000	SUBSCRIPTIONS AND PUBLICATIONS	9.99
STATEMENT	CREDIT-CANOPY WEIGHTS *AMAZON-CREDIT FOR CANOPY WEIGHTS WE RETURNED-WE HAD ORDERED FOR TENT FOR ELECTION	
101-262.000-752.000	SUPPLIES	(42.70)
STATEMENT	MICHIGAN STATE FLAG/POLE *AMAZON-POLICE DEPT- USING PD DONATIONS RESTRICTED FUNDS	
101-301.000-955.000	MISCELLANEOUS	21.98
STATEMENT	WHEN TO WORK SUBSCRIPTION *POLICE DEPT- PAID THROUGH 12/6/2021	
101-301.000-933.001	SOFTWARE MAINTENANCE AGREEMENTS	200.00
STATEMENT	WARRANT MANUAL *POLICE DEPT- PROSECUTING ATTORNEYS ASSOCIATION OF MICHIGAN	
101-301.000-791.000	SUBSCRIPTIONS AND PUBLICATIONS	100.00
STATEMENT	SPICER 2-2-329 FLANGE YOKE *BELLE RIVER PUMP STATION EQUIP MAINT REPAIRS	
592-546.000-931.003	EQUIPMENT REPAIRS	64.84
STATEMENT	DICKIES MENS COVERALLS *AMAZON-DPW	
101-441.000-767.000	CLOTHING	65.64

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 DISBURSEMENTS 12/11/2020 - 1/1/2021

Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
STATEMENT 592-548.000-934.000	DEWALT 20V MAX IMPACT WRENCH KIT *AMAZON-WATER SYSTEM MAINT OTHER REPAIRS AND MAINTENANCE	281.58
STATEMENT 101-441.000-931.003	SALT SPREADER *FAMILY FARM & HOME DPW EQUIPMENT REPAIRS	649.99
STATEMENT 101-253.000-915.000	MICHIGAN MUNICIPAL TREASURERS ASSOCIATION *MEGAN PEARCE- PAID THRU DECEMBER 31, 2021 MEMBERSHIPS	75.00
STATEMENT 101-265.000-752.000	CLOROX DISINFECTING BLEACH WIPES *AMAZON-CITY OFFICES SUPPLIES	11.97
STATEMENT 101-265.000-755.000	ELMERS GLUE STICKS *AMAZON-CITY OFFICES OFFICE SUPPLIES	9.97
VENDOR TOTAL:		<u>1,633.79</u>
P008	KENNETH PHELPS SERVICE	
STATEMENT 101-301.000-932.000	LOF CHECKOVER *PD-2018 FORD EXPLORER VEHICLE REPAIRS & MAINTENANCE	67.00
STATEMENT 101-301.000-932.000	MONTHLY CHECKS *PD- 2018 F150 2018 FORD EXPLORER 2019 FORD EXPLORER VEHICLE REPAIRS & MAINTENANCE	50.00
VENDOR TOTAL:		<u>117.00</u>
TAXREFUND	LOMASNEY HUNTER/WILLIAMS PAIGE	



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 BOTH JOURNALIZED AND UNJOURNALIZED  
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 DISBURSEMENTS 12/11/2020 - 1/1/2021

Vendor Code	Vendor Name	Invoice	Invoice Description	GL Number	GL Description	Amount
12/22/2020	2020 Sum Tax Refund 02-200-0043-000		*Refund: Summer Tax Recpt (02-200-0043-000, Date: 12/20/2020, RECP# #: 00002037)			
703-000.000-275.000	DUE TO TAXPAYERS					547.20
VENDOR TOTAL:						547.20
M017	MARINE CITY GENERAL FUND					
STATEMENT	2020 SUMMER TAX-12/1/20-12/15/20					
703-000.000-221.000	DUE TO CITY-OPERATING-REAL					1,074.86
703-000.000-221.000	DUE TO CITY-OPERATING-INTEREST-(REAL)					51.80
703-000.000-221.005	DUE TO CITY-PENALTY-REAL PROPERTY					142.29
703-000.000-221.001	DUE TO CITY-REFUSE					448.53
703-000.000-221.001	DUE TO CITY-REFUSE INTEREST					15.10
VENDOR TOTAL:						1,732.58
M402	MARY J WESELOH					
STATEMENT	DECEMBER BOARD OF REVIEW					
101-257.000-804.001	*DECEMBER 15, 2020- 1 HR @ \$15.00 BOARD OF REVIEW MEMBERS					15.00
VENDOR TOTAL:						15.00
M410	MORRELL LLC					
STATEMENT	CS-420 R987376628 SALTER CONTROL UNIT					
101-441.000-932.000	*QUOTE # 322156 APPROVED BY CITY MANAGER 12/21/2020 CS-420 R987376628 SALTER CONTROL UNIT					2,494.64
VENDOR TOTAL:						2,494.64
TAXREFUND	PAPPAS MARIA R					
12/22/2020	2020 Sum Tax Refund 02-325-0011-000		*Refund: Summer Tax Recpt (02-325-0011-000, Date: 12/20/2020, RECP# #: 00002036)			
703-000.000-275.000	DUE TO TAXPAYERS					850.73
VENDOR TOTAL:						850.73
R012	RAYMOND JAMES & ASSOCIATES					

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 DISBURSEMENTS 12/11/2020 - 1/1/2021

Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	Amount
STATEMENT	EMPLOYER RET HEALTH INS CONT	
	*OCTOBER 2020	
101-270.000-723.000	EMPLOYER RET HEALTH INS CONT	11,091.50
202-450.000-723.000	EMPLOYER RET HEALTH INS CONT	607.30
203-450.000-723.000	EMPLOYER RET HEALTH INS CONT	910.95
209-000.000-723.000	EMPLOYER RET HEALTH INS CONT	303.65
592-543.000-723.000	EMPLOYER RET HEALTH INS CONT	470.80
592-547.000-723.000	EMPLOYER RET HEALTH INS CONT	1,017.38
		<u>14,401.58</u>
STATEMENT	MONTHLY RETIREE HEALTH INS CONT	
	*OCTOBER 2020	
592-545.000-723.000	MONTHLY RETIREE HEALTH INS CONT	2,438.93
592-549.000-723.000	MONTHLY RETIREE HEALTH INS CONT	3,328.46
		<u>5,767.39</u>
STATEMENT	EMPLOYER RET HEALTH INS CONT	
	*NOVEMBER 2020	
101-270.000-723.000	EMPLOYER RET HEALTH INS CONT	10,664.54
202-450.000-723.000	EMPLOYER RET HEALTH INS CONT	607.30
203-450.000-723.000	EMPLOYER RET HEALTH INS CONT	910.95
209-000.000-723.000	EMPLOYER RET HEALTH INS CONT	303.65
592-543.000-723.000	EMPLOYER RET HEALTH INS CONT	470.80
592-547.000-723.000	EMPLOYER RET HEALTH INS CONT	1,017.38
		<u>13,974.62</u>
STATEMENT	MONTHLY RETIREE HEALTH INS CONT	
	*NOVEMBER 2020	
592-545.000-723.000	MONTHLY RETIREE HEALTH INS CONT	2,438.93
592-549.000-723.000	MONTHLY RETIREE HEALTH INS CONT	3,328.46
		<u>5,767.39</u>
		<u>VENDOR TOTAL: 39,910.98</u>
S290	RELIANCE STANDARD	
STATEMENT	MONTHLY DENTAL INSURANCE PREMIUM	
	*1/1/21-1/31/21	
101-215.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	55.00
101-301.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	245.00
101-441.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	264.00

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 BOTH OPEN AND PAID  
 DISBURSEMENTS 12/11/2020 - 1/1/2021

Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
101-253.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	108.75
202-450.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	44.00
203-450.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	66.00
592-543.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	53.83
592-547.000-718.001	MONTHLY DENTAL INSURANCE PREMIUM	93.42
		<u>930.00</u>
STATEMENT	MONTHLY DENTAL INSURANCE	
	*1/1/21-1/31/21	
736-000.000-723.000	MONTHLY DENTAL INSURANCE	1,888.00
	VENDOR TOTAL:	<u>2,818.00</u>
S288	RELIANCE STANDARD LIFE INSURANCE CO	
STATEMENT	MONTHLY LIFE INSURANCE PREMIUM	
	*1/1/21-1/31/21	
101-172.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	15.21
101-215.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	19.87
101-301.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	72.20
101-441.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	35.34
101-253.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	14.25
202-450.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	5.89
203-450.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	8.85
592-543.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	13.41
592-547.000-726.000	MONTHLY LIFE INSURANCE PREMIUM	18.66
		<u>203.68</u>
	VENDOR TOTAL:	<u>203.68</u>
R134	ROBERT F. BEATTIE	
STATEMENT	DECEMBER BOARD OF REVIEW	
	*DECEMBER 15, 2020 - 1 HR @ \$15.00	
101-257.000-804.001	BOARD OF REVIEW MEMBERS	15.00
	VENDOR TOTAL:	<u>15.00</u>
S021	ST CLAIR CO ROAD COMMISSION	
512980	TRAFFIC FLASHER @ KING & PLANK	
	*PERIOD ENDING 11/30/20	
202-456.000-802.000	CONTRACTUAL SERVICES	3.70



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 DISBURSEMENTS 12/11/2020 - 1/1/2021

Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
VENDOR TOTAL:		3.70
S204	ST CLAIR COUNTY TREASURER	
STATEMENT	2020 SUMMER TAX-12/1/20-12/15/20	
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-REAL	125.48
703-000.000-235.000	DUE TO COMMUNITY COLLEGE-INTEREST-(REAL)	6.04
703-000.000-222.001	DUE TO COUNTY-OPERATING-REAL	353.80
703-000.000-222.001	DUE TO COUNTY-OPERATING-INT-(REAL)	17.07
703-000.000-236.000	DUE TO SPECIAL EDUCATION-REAL	153.52
703-000.000-236.000	DUE TO SPECIAL EDUCATION-INT-(REAL)	7.40
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-REAL	12.86
703-000.000-234.001	DUE TO ISD-INTERMEDIATE SCHOOL-INT-(REAL)	0.63
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-REAL	61.40
703-000.000-234.002	DUE TO ISD-VOCATIONAL EDUCATION-INT-(R)	2.95
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-REAL	398.54
703-000.000-222.008	DUE TO COUNTY-STATE EDUCATION-INT-(R)	19.21
		1,158.90
STATEMENT	2020 WINTER TAX-12/1/20-12/15/20	
703-000.000-222.002	DUE TO COUNTY-DRUGS-ADVALOREM-REAL	9,247.00
703-000.000-222.002	DUE TO COUNTY-DRUGS-ADVALORE-PERSONAL	216.44
703-000.000-222.005	DUE TO COUNTY-SR CITIZENS-ADVALOREM-REAL	13,187.32
703-000.000-222.005	DUE TO COUNTY-SR CITIZENS-ADVALORE-PERS	308.72
703-000.000-223.002	DUE TO LIBRARY-ADVALOREM -REAL	11,538.69
703-000.000-223.002	DUE TO LIBRARY-ADVALOREM -PERS	270.13
703-000.000-222.004	DUE TO COUNTY-PARKS-ADVALOREM-REAL	8,165.51
703-000.000-222.004	DUE TO COUNTY-PARKS-ADVALOREM-PERSONAL	191.14
703-000.000-222.003	DUE TO COUNTY-VETERANS-ADVALOREM-REAL	1,646.89
703-000.000-222.003	DUE TO COUNTY-VETERANS-ADVALOREM-PERS	38.59
703-000.000-222.011	DUE TO COUNTY-SHEA 2 DRAIN	1,330.77
703-000.000-222.006	DUE TO COUNTY-ROADS-ADVALOREM-REAL	4,119.96
703-000.000-222.006	DUE TO COUNTY-ROADS-ADVALOREM-PERS	96.46
703-000.000-222.010	DUE TO COUNTY-LESTER DRAIN	286.97
703-000.000-222.019	DUE TO STATE LAND BANK-DRUG-REAL	2.86
703-000.000-222.019	DUE TO STATE LAND BANK-SR. CITIZENS-REAL	4.08
703-000.000-222.019	DUE TO STATE LAND BANK-LIBRARY-REAL	3.57
703-000.000-222.019	DUE TO STATE LAND BANK-PARKS-REAL	2.52
703-000.000-222.019	DUE TO STATE LAND BANK-VETERANS-REAL	0.51
703-000.000-222.019	DUE TO STATE LAND BANK-COUNTY ROADS-REAL	1.27
703-000.000-222.020	DUE TO COUNTY - 99 COTTRELL 20 DRAIN	95.55
		50,754.95
VENDOR TOTAL:		51,913.85

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 DISBURSEMENTS 12/11/2020 - 1/1/2021

Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
STATEMENT 703-000.000-222.019	2020 WINTER TAX- 12/1/20-12/15/20 DUE TO STATE LAND BANK	14.77
VENDOR TOTAL:		14.77
P165	SUPERIOR BUSINESS SOLUTIONS	
26656	END OF YEAR TAX FORMS *W2 50 SHEETS/100 ENVELOPES 1099 MISC COPY A 1099 MISC COPY B 1099 MISC C/2 1099R COPY A 1099R COPY B 1099R COPY C/2 1099R COPY1/D FREIGHT	
101-253.000-900.000	PRINTING	374.92
VENDOR TOTAL:		374.92
S555	SUPERIOR HEATING & COOLING, INC.	
16653-101	OVERHEAD HEATER AT DPW *DPW-	
101-441.000-934.000	SERVICE CALL & LABOR OTHER REPAIRS AND MAINTENANCE	211.50
VENDOR TOTAL:		211.50
T131	TECHNICAL LOADARM LTD	

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 DISBURSEMENTS 12/11/2020 - 1/1/2021

Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
35002	SAFETY INSPECTION AS PER OSHA/ANSI REGULATIONS *MONORAIL 1 TON 4 POST FLOOR HOIST VALVE LIFTER HYDRANT LIFTER BODY HARNESESSES SERVICE JACKS BOOM TRUCK	
101-441.000-802.000	CONTRACTUAL SERVICES	675.00
VENDOR TOTAL:		675.00
T016	TRACY KALLEK	
STATEMENT	MONTHLY PHONE REIMBURSEMENT-DEC 2020	
101-371.000-850.000	MONTHLY PHONE REIMBURSEMENT	40.00
VENDOR TOTAL:		40.00
TOTAL - ALL VENDORS:		137,069.18

FUND TOTALS

Fund 101 - GENERAL FUND	33,457.85
Fund 202 - MAJOR STREET FUND	2,940.50
Fund 203 - LOCAL STREET FUND	3,730.20
Fund 209 - CEMETERY FUND	702.30
Fund 592 - WATER/SEWER FUND	21,541.93
Fund 703 - TAX ACCOUNT FUND	56,016.29
Fund 736 - RETIREE HEALTH INS TRUST FUND	18,680.11



INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 01/07/2021 - 01/07/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 ENCUMBRANCES 1/7/2021

Vendor Code	Vendor Name	Invoice	Invoice Description	GL Number	GL Description	Amount
A023	AARON D ATKINSON					
STATEMENT			MONTHLY PHONE REIMBURSEMENT-JAN 21			
101-441.000-850.000			MONTHLY PHONE REIMBURSEMENT			35.00
						VENDOR TOTAL: 35.00
A028	AC/DC ELECTRICAL CONTRACTORS LLC					
2020-834			REPAIR OF GENERATOR AT POLICE DEPT			
			*POLICE DEPT.			
101-301.000-930.000			LAND & BUILDING REPAIRS			533.48
						VENDOR TOTAL: 533.48
C072	ADVANCE AUTO PARTS					
5880-369778			BEP 65-2 BATTERY & CORE RETURN			
			*DPW-EXPEDITION			
			VEHICLE REPAIRS & MAINT			
101-441.000-932.000			VEHICLE REPAIRS & MAINTENANCE			113.89
						VENDOR TOTAL: 113.89
A275	BRIAN ATHERTON					
STATEMENT			MONTHLY PHONE REIMBURSEMENT-JAN 21			
101-441.000-850.000			MONTHLY PHONE REIMBURSEMENT			35.00
						VENDOR TOTAL: 35.00
B15	BULLDOG RECORDS MANAGEMENT					
0021622			SHREDDING OF REMAINING PAPERWORK IN BASEMENT			
			*4,057 LBS @ \$0.1800 = \$730.26			
			PURGE SERVICE FEE = \$ 75.00			
101-265.000-802.000			CONTRACTUAL SERVICES			805.26
						VENDOR TOTAL: 805.26
C252	COMCAST					
STATEMENT			PHONE SERVICE-KING RD PUMP STATION			
			*6160 KING ROAD			
			12/31/20 - 1/30/21			
592-546.000-850.000			PHONE SERVICE-KING RD PUMP STATION			70.57

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Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
STATEMENT	PHONE SERVICE-S BELLE RIVER PUMP STN	
	*304 S BELLE RIVER	
	12/31/20 - 01/30/21	
592-546.000-850.000	PHONE SERVICE-S BELLE RIVER PUMP STN	70.57
		VENDOR TOTAL: 141.14
C105	CONTRACTORS CONNECTION INC	
7150094	CONCRETE/ASHPHALT BLADE	
	*SYSTEM MAINT WATER/SEWER	
592-544.000-934.000	OTHER REPAIRS AND MAINTENANCE	113.65
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	113.65
		227.30
		VENDOR TOTAL: 227.30
C102	CYNERGY PRODUCTS	
34696	CONVERSION OF 2018 FORD F150	
	*CONVERSION OF 2018 FORD F150 INTO A PATROL VEHICLE	
	APPROVED AT CITY COMMISSION MEETING 9/3/2020	
101-301.000-981.000	CONVERSION OF 2018 FORD F150	8,621.70
34701	CONVERSION OF 2018 FORD F150	
	*VEHICLE TINTING, IGNITION SENSE CABLE, AND GETAC REAR CAMERA	
	MOUNT FOR 2018 FORD F150	
101-301.000-981.000	CAPITAL OUTLAY-VEHICLES	411.83
		VENDOR TOTAL: 9,033.53
D161	DANIEL BAXENDALE II	
STATEMENT	MONTHLY PHONE REIMBURSEMENT-JAN 21	
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00
		VENDOR TOTAL: 35.00
D80	DANIEL DEGUEISIPPE	
STATEMENT	MONTHLY PHONE REIMBURSEMENT-JAN 21	
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00
		VENDOR TOTAL: 35.00

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Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
E010	ELAINE LEVEN	
STATEMENT	MONTHLY PHONE REIMBURSEMENT-JAN 21	
101-172.000-850.000	MONTHLY PHONE REIMBURSEMENT	40.00
		VENDOR TOTAL: 40.00
E082	ELECTION SOURCE	
20-57083	FULL SERVICE TESTING FOR BALLOTS	
	*NOVEMBER 3, 2020 ELECTION	
101-262.000-802.000	CONTRACTUAL SERVICES	714.00
		VENDOR TOTAL: 714.00
E220	ELECTRIC MOTOR SERVICES, LLC	
6453	US ELECTRIC MOTOR 3/4 HP 1800 RPM	
	*WWTP - EQUIP REPAIRS	
592-545.000-931.003	EQUIPMENT REPAIRS	222.92
		VENDOR TOTAL: 222.92
G107	GENERAL PRINTING LLC	
2250	#10 REGULAR ENVELOPES	
	*2000 REGULAR ENVELOPES	
101-215.000-900.000	PRINTING	34.50
101-253.000-900.000	PRINTING	34.50
101-172.000-900.000	PRINTING	11.50
101-257.000-900.000	PRINTING	11.50
101-371.000-900.000	PRINTING	11.50
592-543.000-900.000	PRINTING	17.25
592-547.000-900.000	PRINTING	17.25
		138.00
		VENDOR TOTAL: 138.00
H063	HI-TECH SYSTEM SERVICE	
68172	TECH CARE PREMIUM AGREEMENT	
	*ANNUAL TECH CARE PREMIUM AGREEMENT	
	JANUARY 2021	
101-265.000-948.000	REMOTE MONITORING & MGT PREM SERVER	624.00
101-265.000-948.000	REMOTE MONITORING & MGT PREM USER	304.00
101-265.000-948.000	REMOTE MONITORING & MGT PREM NAS/EXT HDD	52.00



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101-265.000-948.000			TECHCLOUD ANTI-SPAM IN/OUT FILTERING			14.00
101-265.000-948.000			TECHCLOUD BACKUP VIRTUAL SVR LICENSE			144.00
						1,138.00
VENDOR TOTAL:						1,138.00
J032	JAMES D HEASLIP					
STATEMENT			MONTHLY PHONE REIMBURSEMENT-JAN 21			
101-301.000-850.000			MONTHLY PHONE REIMBURSEMENT			65.00
						65.00
VENDOR TOTAL:						65.00
V023	JAMES R VANDERMEULEN					
STATEMENT			MONTHLY PHONE REIMBURSEMENT-JAN 21			
101-301.000-850.000			MONTHLY PHONE REIMBURSEMENT			35.00
						35.00
VENDOR TOTAL:						35.00
K075	KRISTEN BAXTER					
STATEMENT			MONTHLY PHONE REIMBURSEMENT-JAN 21			
101-215.000-850.000			MONTHLY PHONE REIMBURSEMENT			40.00
						40.00
VENDOR TOTAL:						40.00
L006	LUMBERJACK BLDG CENTERS INC					
C28295/3			TOILET FLUSH LEVER CHROME			
			*DPW			
101-441.000-934.000			OTHER REPAIRS AND MAINTENANCE			10.44
C30199/3			WHITE CHIP BRUSH			
			*EQUIP MAINT			
101-441.000-931.003			EQUIPMENT REPAIRS			9.08
C33541/3			SUMP PUMP/ SUMP PUMP HOSE			
			*WWTP- EQUIPMENT REPAIR			
592-545.000-931.003			EQUIPMENT REPAIRS			203.28
C33814/3			PLASTIC TEST PLUG 4 IN			
			*DPW-BUILDING MAINT			

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Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
101-265.000-930.000	LAND & BUILDING REPAIRS	8.26
C33870/3	ALLERGEN RDCT FILTER *DPW-FURNACE FILTER	
101-441.000-934.000	OTHER REPAIRS AND MAINTENANCE	34.19
C33882/3	GLOSS WHITE ENAMEL *WWTP	
592-545.000-931.003	EQUIPMENT REPAIRS	33.24
C34547/3	HEAVY DUTY REPL BLADES *DPW SUPPLIES	
101-441.000-752.000	SUPPLIES	1.32
U24871/3	FLUOR GRN SB MARKING *SYSTEM MAINT WATER	
592-548.000-934.000	OTHER REPAIRS AND MAINTENANCE	5.41
U24914/3	TIRE REPAIR INFLATOR *WWTP-EQUIP REPAIR	
592-545.000-931.003	EQUIPMENT REPAIRS	8.26
U26614/3	SWVL BOLT *PARKS-FLAG POLE REPAIR	
101-756.000-934.000	OTHER REPAIRS AND MAINTENANCE	18.96
U26943/3	CONCRETE REPAIR CAULK *DPW	
101-441.000-934.000	OTHER REPAIRS AND MAINTENANCE	7.58
U26946/3	TURBOMAX DRILL BIT/ LETTER "A" MIDWEST CARDED *SUBURBAN -VEHICLE MAINT	
101-441.000-932.000	VEHICLE REPAIRS & MAINTENANCE	6.06
U27710/3	NIPPLE & COUPLING *WWTP	
592-545.000-931.003	EQUIPMENT REPAIRS	8.53

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Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
U27930/3	LIGHT HOUSE LIGHTS	
101-756.000-752.000	*PARK SUPPLIES SUPPLIES	6.17
U28295/3	FLUOR GRN MARKING/FLAT BROWN SPRAY	
592-548.000-934.000	*SYTEM MAINT WATER & SEWER OTHER REPAIRS AND MAINTENANCE	4.98
592-544.000-934.000	OTHER REPAIRS AND MAINTENANCE	4.98
		<u>9.96</u>
U29054/3	POST EYE LIGHT CONTROL	
202-453.000-934.000	*BRIDGE LIGHTS OTHER REPAIRS AND MAINTENANCE	10.44
U29319/3	CREDIT -PLASTIC TEST PLUGS	
101-265.000-930.000	*DPW- BUILDING MAINT LAND & BUILDING REPAIRS	(1.62)
U29763/3	PAINT RLLR CVR & BRUSH	
592-545.000-934.000	*WWTP-REPAIRS & MAINT OTHER REPAIRS AND MAINTENANCE	6.63
U30018/3	PROGLOSS LT MACHINE GRAY GAL	
592-545.000-931.003	*WWTP-EQUIP REPAIRS EQUIPMENT REPAIRS	30.39
U30527/3	BRAIDED NYLON WH ROPE	
101-756.000-752.000	*PARKS-SUPPLIES SUPPLIES	10.44
U31133	CLEAR REPAIR TAPE 9 YARDS	
101-756.000-934.000	*ICE RINK-PARKS OTHER REPAIRS AND MAINTENANCE	7.59
	VENDOR TOTAL:	<u>434.61</u>

M015 MC CHAMBER OF COMMERCE

STATEMENT ANNUAL MEMBERSHIP 2021



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Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
101-101.000-915.000	MEMBERSHIPS	90.00
		VENDOR TOTAL: 90.00
M516	MEGAN PEARCE	
STATEMENT	MONTHLY PHONE REIMBURSEMENT-JAN 21	
101-253.000-850.000	MONTHLY PHONE REIMBURSEMENT	40.00
		VENDOR TOTAL: 40.00
I007	MICHAEL P ITRICH	
STATEMENT	MONTHLY PHONE REIMBURSEMENT-JAN 21	
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT	65.00
		VENDOR TOTAL: 65.00
P012	PAUL A WESTRICK	
STATEMENT	MONTHLY PHONE REIMBURSEMENT-JAN 21	
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT	35.00
		VENDOR TOTAL: 35.00
P019	PRIOR PLUMBING & HEATING INC	
065014	APRILAIRE PLEATED FILTER	
101-265.000-930.000	*260 S. PARKER - BUILDING MAINT LAND & BUILDING REPAIRS	110.88
		VENDOR TOTAL: 110.88
R012	RAYMOND JAMES & ASSOCIATES	
STATEMENT	EMPLOYER RETIREMENT CONTRIBUTION-JAN 21	
101-270.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION	16,111.85
202-450.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION	859.30
203-450.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION	1,557.48
209-000.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION	429.65
592-543.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION	3,222.37
592-547.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION	4,672.44
		26,853.09

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Vendor Code	Vendor Name	Amount
Invoice	Invoice Description	
GL Number	GL Description	
STATEMENT	EMPLOYER RET HEALTH INS CONT	
	*DECEMBER 2020	
101-270.000-723.000	EMPLOYER RET HEALTH INS CONT	10,664.54
202-450.000-723.000	EMPLOYER RET HEALTH INS CONT	607.30
203-450.000-723.000	EMPLOYER RET HEALTH INS CONT	910.95
209-000.000-723.000	EMPLOYER RET HEALTH INS CONT	303.65
592-543.000-723.000	EMPLOYER RET HEALTH INS CONT	470.80
592-547.000-723.000	EMPLOYER RET HEALTH INS CONT	1,017.38
		<u>13,974.62</u>
STATEMENT	MONTHLY RETIREE HEALTH INS CONT	
	*DECEMBER 2020	
592-545.000-723.000	MONTHLY RETIREE HEALTH INS CONT	2,438.93
592-549.000-723.000	MONTHLY RETIREE HEALTH INS CONT	3,328.46
		<u>5,767.39</u>
	VENDOR TOTAL:	<u>46,595.10</u>
S098	STATE OF MICH-MDEQ	
761-10592837	NPDES ANNUAL PERMIT FEE 2021	
	*CUSTOMER ID # 507218	
592-545.000-822.000	NPDES ANNUAL PERMIT FEE 2021	5,500.00
	VENDOR TOTAL:	<u>5,500.00</u>
P165	SUPERIOR BUSINESS SOLUTIONS	
26711	DEPOSIT TICKETS-GENERAL	
	*FINANCE DEPARTMENT	
101-253.000-900.000	PRINTING	36.30
592-543.000-900.000	PRINTING	18.15
592-547.000-900.000	PRINTING	18.15
		<u>72.60</u>
	VENDOR TOTAL:	<u>72.60</u>
T300	THE HOWARD E NYHART COMPANY INC.	
0162768	ACTUARIAL & ADMINISTRATIVE 9/1/20-9/30/20	
	*PROJECT# 652401.DBVAL.ONG2020	
	6/30/20 VALUATION IN PROGRESS	
731-000.000-801.000	PROFESSIONAL SERVICES	4,000.00

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Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Amount
0163802	PROFESSIONAL SERVICES THRU NOVEMBER 30, 2020 *PROJECT # 652490.HCADM.GAI2020 GASB 74/75 ACTUARIAL VALUATION FYE 6/30/20 & PA 202 UNIFORM ASSUMPTION DISCLOSURES	
736-000.000-801.000	PROFESSIONAL SERVICES	5,000.00
0164097	ACTUARIAL & ADMINISTRATIVE SERVICES 11/1/20-11/30/20 *PROJECT# 652401.DBACC.GAS2020 2020 GASB REPORT	
731-000.000-801.000	PROFESSIONAL SERVICES	2,200.00
0164098	ACTUARIAL & ADMINISTRATIVE SERVICES 11/1/20-11/30/20 *PROJECT# 652401.DBVAL.ONG2020 6/30/20 VALUATION IN PROGRESS	
731-000.000-801.000	PROFESSIONAL SERVICES	2,300.00
		VENDOR TOTAL: <u>13,500.00</u>
T016	TRACY KALLEK	
STATEMENT 101-371.000-850.000	MONTHLY PHONE REIMBURSEMENT-JAN 21 MONTHLY PHONE REIMBURSEMENT	40.00
		VENDOR TOTAL: <u>40.00</u>
U029	USA BLUEBOOK	
441062	THERMO ORION DUAL STAR PH/ISE *WATER PLANT/LAB UPDATES/WATER MONITORING	
592-549.000-802.400	USING WATER MONITORING RESTRICTED FUNDS WATER MONITORING SERVICES	1,726.08
443766	FUNNEL POLYPROPYLENE *WATER PLANT/LAB SUPPLY	
592-549.000-762.000	LAB SUPPLY	3.19
443915	THERMOMETER/DIGITAL TITRATOR/POWDER FUNNEL *WATER PLANT-LAB UPDATES/WATER MONITORING	
592-549.000-802.400	USING WATER MONITORING RESTRICTED FUNDS. WATER MONITORING SERVICES	1,069.65

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Vendor Code	Vendor Name	Invoice	Invoice Description	GL Number	GL Description	Amount
						VENDOR TOTAL: <u>2,798.92</u>
W103	WADE TRIM					
2019736	PROFESSIONAL SERVICES THRU 11/27/20		*AS NEEDED PLANNING SERVICES			
	BRICKYARD CONDO ENGINEERING PLANRVW		PROJECT # MRN600120D			
101-701.000-801.000	PROFESSIONAL SERVICES					987.50
2019737	PROFESSIONAL SERVICES THRU 11/27/20		*AS NEEDED PLANNING SERVICES 2020			
	ATTEND CITY COMMISSION MEETING 11/5/2020		PROJECT # MRN600120D			
101-701.000-801.000	PROFESSIONAL SERVICES					270.00
						VENDOR TOTAL: <u>1,257.50</u>
W100	WILLIAM J KARAS					
STATEMENT	MECHANICAL INSPECTIONS					
	*PM190037 02-475-0632-000 300 BROADWAY \$185.00					
101-371.000-802.000	MECHANICAL INSPECTIONS					138.75
						VENDOR TOTAL: <u>138.75</u>
						TOTAL - ALL VENDORS: <u>84,065.88</u>
FUND TOTALS						
Fund 101 - GENERAL FUND						41,469.95
Fund 202 - MAJOR STREET FUND						1,477.04
Fund 203 - LOCAL STREET FUND						2,468.43
Fund 209 - CEMETERY FUND						733.30
Fund 592 - WATER/SEWER FUND						24,417.16
Fund 731 - MARINE CITY RETIREMENT SYSTEM						8,500.00
Fund 736 - RETIREE HEALTH INS TRUST FUND						5,000.00



SEALED BIDSConstruction Manager/General Contractor for Renovation of 260 S. ParkerCITY OF MARINE CITY

NAME	ADDRESS	BID
Donato Group	1090 Doris Rd., Auburn Hills, MI 48326	\$437,564.00
Blue Water Builders	2063 Belle River Rd., East China, MI 48054	\$333,221.00
Stephenson Electric Company*	PO Box 610841 Port Huron, MI 48061	\$73,350.00 * Electric Only
CR Smith Contractor and Home Maintenance, Inc.	2363 Belle River Rd., East China, MI 48054	\$516,070.00
Salski Construction, LLC	3903 Pine Grove Ave., Fort Gratiot, MI 48059	\$378,875.00

**Opening Date/Time:** December 28, 2020; 4:00 pm  
City Manager's Office -- Municipal Offices

**Present for Opening:** Elaine Leven, City Manager  
Kris Baxter, City Clerk  
James Heaslip, Police Chief

SEALED BIDS  
Computer Network Support Services  
CITY OF MARINE CITY

NAME	ADDRESS	ANNUAL COST	MONTHLY COST
Network Connections	42211 Garfield Rd., Ste. 332 Clinton Township, MI 48038		Full MSP Service \$1,305/mo Partial MSP Service \$510/mo
Hi-Tech	3070 Palms Rd. Casco, MI 48064	Premium Plan \$12,312/yr Pro Plan \$8,976/yr	Premium Plan \$1,026/mo Pro Plan \$748/mo
I.T. RIGHT	8515 East Clark Rd., Ste. G Bath, MI 48808	\$28,560/yr plus \$4,000 One Time Onboarding Charge	

**Opening Date/Time:** December 29, 2020; 4:00 pm  
City Manager's Office -- Municipal Offices

**Present for Opening:** Elaine Leven, City Manager  
James Heaslip, Police Chief  
Tracey Kallek, Building Official



## CITY OF MARINE CITY MANAGERS REPORT

*Elaine Leven – December 29, 2020*

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The state order on the partial shutdown has been extended through January 15. The attorney is working on gathering information regarding the previous plans to extend Metropolis to determine if it is still feasible to extend Metropolis to King Road. The audit is planned to be presented at the second meeting of January. We all have been working on typical year end duties over the last week.

### **Outstanding Items:**

- City Administration Office Space: The bids have been received and are on the agenda.
- Ordinance Updates: Upon final approval of the minor updates to the master plan, they will address the ordinance updates.
- Redevelopment Ready Communities Program: I am working on completing the master plan changes from the Planning Commission to submit to the City Commission for consideration.
- SEMCOG Grants: The reports are completed and are on the agenda.
- City Manager Evaluation: The attorney is preparing a resolution for this process moving forward.
- Park Moratorium: We have discussed limiting the number of things in our parks to ensure ample greenspace. This stems from issues with approvals dating back years and the ability to keep track of them. In the future we should consider a plan or ordinance for how to deal with requests for items placed in City parks.
- LED Streetlight Conversion: Installation has begun and will continue through the new year.
- Dangerous Building: The home at 209 West Blvd did not have materials on site as planned and the building official revoked the building permit and we will be issuing an RFP for demolition.

### **Meetings Attended Since Last Update:**

260 S Parker Bid Opening  
IT Service Bid Opening