



CITY OF MARINE CITY

303 S. Water Street
Marine City, Michigan 48039
(810) 765-8846 • (810) 765-4010 Fax

REQUEST FOR WRITTEN PROPOSAL FOR REPAVING OF EXISTING PARKING LOT LOCATED AT 260 S. PARKER

LOCATION OF WORK

260 S. Parker, Marine City, Michigan 48039

INTRODUCTION

Marine City is repairing the parking lot located at 260 S. Parker. The improvements will consist of removing approximately 2,000 square yards of 4" asphalt, adding approximately 5" to 7" of 21AA base and then repaving with 4" of asphalt. We are looking for bids in 2 sections. Section 1 will be the removal of approximately 1,245 square yards of asphalt and adding approximately 5" to 7" of 21AA as needed for an 8" base. Section 2 will be the removal of approximately 755 square yards of asphalt and adding approximately 5" to 7" of 21AA as needed for an 8" base. Please see general service notes for details.

We are also seeking an alternate bid that includes the entire project scope being completed at one time.

SCOPE OF SERVICE

- a) Remove existing asphalt and install 21AA stone base.
- b) Repave with 4" of asphalt.

SCHEDULE

- a) All work must be initiated and completed during Department of Public Works business hours: 7:30 am to 4:00 pm, Monday through Friday.

GENERAL SERVICE NOTES

Section 1

1. Removal of approximately 1,245 square yards of asphalt
2. Add approximately 5" to 7" of 21AA as needed for an 8" base
3. 1 manhole and 1 catch basin- need to be adjusted for height
4. 5' cement collars around manhole and catch basin 8" thick
5. Soil erosion fencing- approximately 700 feet
6. 1 inlet filter
7. Repaving of area
8. Striping of parking lot
9. Parking spots to be 9' wide x 20' long
10. There will be 2 handicap parking areas, 1 with van accessibility
11. 22 parking blocks installed with pins

Section 2

1. Removal of approximately 755 square yards of asphalt
2. Add approximately 5" to 7" 21AA as needed for an 8" base
3. 2 catch basins- need to be adjusted for height
4. 5' cement collars around catch basins 8" thick
5. Soil erosion fencing- approximately 100'
6. 2 inlet filters
7. Repaving of area
8. Striping of parking lot
9. Parking spots to be 9' wide x 20' long
10. 2 handicap, van accessible parking spots
11. 13 parking blocks installed with pins
12. All stone and asphalt tickets will be turned into the city daily
13. Site plan can be e-mailed upon request
14. When submitting bids, include each section bid and a complete bid for all improvements
15. Asphalt must be HMA, LVSP
16. Asphalt shall be done in two lifts with a tack coat in between
17. There shall be a 2 ½ leveling course and a 1 ½ top course
18. All labor and materials must be included in Proposal pricing
19. General Liability and Workman's Compensation is required; a copy from carrier must be provided with the Proposal
20. All permits are required and are the responsibility of the proposer
21. All work is to be carried out in a workman like manner. All local ordinances of the City must be fully honored and complied with
22. Any changes or additions to the scope of service by the proposer must be submitted in writing and receive approval from the City.

SUBMITTAL OF WRITTEN PROPOSALS

All Proposals must be submitted by 2 pm on April 22, 2021 to the Marine City Clerk's Office in a sealed envelope labeled "260 S. Parker Parking Lot Bid". The City Offices are located at 303 S. Water Street, Marine City, MI 48039. The Proposals will be opened at that time, and a recommendation for the award will be made at the May 6, 2021 meeting of the City Commission.

GUARANTEE

All work and materials must have a one (1) year written guarantee.

CONTACTS

All questions and site inspections for Proposal presentation purposes must be scheduled through the Department of Public Works Superintendent, Michael Itrich, by calling (810) 765-9711.

REVIEW AND REJECTIONS

The City reserves the right to reject all Proposals for any reason. The City will review the Proposals submitted to determine which Proposal is best suitable to meet the needs of the City. The City also reserves the right to not consider any Proposal that the City determines to be unresponsive or deficient. The City reserves the right to contact references as disclosed in any Proposal.

IRREGULARITIES IN PROPOSAL

The City reserves the right to waive any irregularities in any Proposal and to make an award of the services in any manner the City believes best meets the needs of the City.

FOIA

The Proposals are subject to Michigan Freedom of Information Act for disclosure purposes.

REFERENCES AND PROJECT HISTORY

The Proposal shall include a list of the last three (3) similar projects completed within the past five (5) years.

INSURANCE COVERAGES

1. Comprehensive general liability with minimum limits of liability in the amount of \$1,000,000 per occurrence to cover bodily injury to persons other than employees, and for damage to property, including loss of use.
2. Comprehensive automobile liability insurance with minimum limits of liability in the amount of \$1,000,000 per occurrence to cover bodily injury and property damage arising out of the ownership, maintenance, or use of any motor vehicle, including owned, non-owned, and hired vehicles and including Michigan "no fault" (PIP and PPI) coverage.
3. Workers' compensation insurance, including Employer's Liability (Coverage B) in the minimum amount of \$500,000 as established by statute to cover employee injuries or disease compensable under the Michigan workers' compensation statutes.
4. Certificates of insurance should indicate that not less than 30 days notice shall be given to the municipality if insurance is cancelled, materially reduced, or not reviewed. All insurance should be endorsed indicating coverage is issued upon an "occurrence", and not on "claims made" basis.

INDEMNITY AND DUTY TO DEFEND

The City will require contractual provisions that proposer releases, covenants not to sue the City and its agents, officers and employees, to the fullest extent permitted, shall protect, indemnify and hold harmless the City, its agents, officers and employees from and against all liabilities, actions, damages, claims, demands, judgments, losses, costs, expenses, suits or actions and reasonable attorneys' fees and shall defend the City, its agents, officers, employees, (including appeals) for personal injury or death or for loss, theft or damage to property arising out of the acts or omissions of the contractor, its employees, agents, contractors or anyone whose acts may be liable under the contractor's obligations under the agreement.

CHOICE OF LAW AND VENUE

The City will require a contract provision that states Michigan and appropriate county or federal court as the choice of law and venue.

FORMAT OF PROPOSAL

Proposals must include the minimum following information: Company name, contact information, references, billing information, pricing, insurance coverage, and indemnity statement.

The City appreciates the time and effort of each proposer. The City looks forward to receiving and reviewing all Proposals accordingly.

Respectfully,

Michael Itrich

Michael Itrich
DPW Superintendent
Dated: 03-26-2021