**City of Marine City**

**Planning Commission Meeting Minutes**

**May 22, 2023**

A re-scheduled meeting of the Marine City Planning Commission was held on Monday, May 22, 2023 at 260 South Parker Street, and was called to order by Chairperson Moran at 6:03 pm.

The Pledge of Allegiance was led by Chairperson Moran.

**Present: Chairperson Joseph Moran; Commissioners Graham Allan, Madelyn McCarthy, William Beutell; City Manager Scott Adkins; Deputy Clerk Michele Goodrich**

**Absent: Keith Jenken, Andrew Pakledinaz, William Klaassen**

Motion by Commissioner Allan, seconded by Commissioner Beutell, to excuse Commissioners Jenken and Pakledinaz from the meeting. All Ayes. Motion Carried.

**Communications**

None.

**Approve Agenda**

Motion by Commissioner Beutell, seconded by Commissioner Allan, to approve the agenda. All Ayes. Motion Carried.

**Public Comment**

None.

**Approve Minutes**

Motion by City Commissioner Beutell, seconded by Commissioner Allan, to approve the April 10, 2023 meeting minutes. All Ayes.Motion Carried.

**Unfinished Business**

Marijuana Facility – Detailed Zoning based on 1000 feet

Chairperson Moran informed the Board that the City Commission had requested that the Planning Commission provide them with detailed zoning maps, inclusive of plots, based on 1000’ setbacks.

Motion by Commissioner McCarthy, seconded by Commissioner Beutell, to approve the detailed zoning maps based on 1000 feet, and to forward them to the City Commission. All Ayes. Motion Carried.

Commissioner Allan made comment that he hoped the City maintained the Ordinance on file regarding marijuana facilities.

**New Business**

Master Plan Update – McKenna

McKenna representative, Brigitte Smith, briefly reviewed the Master Plan Kick-Off Meeting packet including a schedule of events and who comprised of the core review team. City Manager Adkins informed the Board that he had requested information regarding a potential data sharing agreement between St. Clair County and Marine City for Master Plan purposes.

Ms. Smith addressed the need to look into potential redevelopment/change areas, including waterfront properties, public lands and vacant lands and any potential zoning and future land use changes.

The Kick-Off packet highlighted possible hot button issues, such as downtown parking and Old City Hall, if there may be future parking revisions that should be addressed, potential tourism and recreation based issues, and the outreach and advertising outlets regarding the Master Plan revisions.

Chairperson Moran requested the Master Plan focus on historic preservation and putting an emphasis on keeping with a cohesive historic look for buildings.

The Planning Commission reviewed the potential community questionnaire facilitated by McKenna and recommended slight modifications regarding wording and recommended attaching pictures or addresses to the list of City parks.

Ms. Smith advised conveyed her belief that it was a great kick-off meeting and that if anyone had any suggestions or input to forward their inquiry(ies) to the City Manager and that she would be in contact with City Manager Adkins as the City moves forward with community engagement sessions.

**Adjournment**

Motion by Commissioner Beutell, seconded by Commissioner Moran, to adjourn at 8:05pm. All Ayes. Motion Carried.

Respectfully submitted,

Michele E. Goodrich

Deputy Clerk

Jason Bell

Interim City Clerk