**City of Marine City**

**Planning Commission Meeting**

**February 14, 2022**

A regular meeting of the Marine City Planning Commission was held on Monday, February 14, 2022 at 260 South Parker Street, and was called to order by Chairperson Moran at 6:16 pm.

The Pledge of Allegiance was led by Chairperson Moran.

**Present: Chairperson Joseph Moran; Commissioners William Beutell, Madelyn McCarthy; City Commissioner William Klaassen; City Manager Holly Tatman; Deputy Clerk Michele Goodrich**

**Absent: Commissioners Benjamin Heath, Keith Jenken, Graham Allan**

**Communications**

None.

**Approve Agenda**

Motion by Commissioner Beutell, seconded by Chairperson Moran, to approve the February 14, 2022 Planning Commission agenda. All Ayes. Motion Carried.

**Public Comment**

None.

**Approve Minutes**

Motion by Commissioner Beutell, seconded by Commissioner McCarthy, to approve the December 13, 2021 meeting minutes. All Ayes.Motion Carried.

**Unfinished Business**

Vacant Storefronts

City Manager Tatman advised the Board that Livonia’s ordinance regarding vacant property was in line with what Marine City needed in an effort to deter vacant properties. She stated that properties would need to register as vacant within 90 days and that the Code Enforcer would need to be diligent in noticing vacant properties.

Chairperson Moran questioned if there would be a waiver for property owners who had their building listed for sale, or were diligently working on improvements to the property. City Manager Tatman responded that the City could include stipulations in the ordinance.

City Manager Tatman requested that the Board review the ordinance language and provide their input and recommendations at the next meeting.

**New Business**

Planning Commission Annual Report

Motion by Commissioner Beutell, seconded by City Commissioner Klaassen, to approve the Planning Commission Annual Report. All Ayes.Motion Carried.

City Manager Tatman informed the Board that the City needed to confirm if the Master Plan adoption was approved at the City Commission level. Chairperson Moran advised that there was no harm in redoing the process, if necessary.

Mobile Home Park – 6609 South Parker Discussion

City Manager Tatman advised that she would verify State Law to determine if the City was required to have a zoned Mobile Home Park however, in the event the City did not need one, she wanted the Planning Commission to start thinking about if they wanted to rezone 6609 South Parker.

Master Plan Updates: Zoning Maps

City Manager Tatman stated that the City’s Zoning Maps needed to be updated and inquired if the Planning Commission wanted her to begin that process by reaching out to Adam Young with Wade Trim for a cost estimate.

Chairperson Moran advised that he would like the City Manager to bring back a quote from Wade Trim.

City Commissioner Klaassen stated that most Zoning Maps have a list of nonconformities.

**Adjournment**

Motion by City Commissioner Beutell, seconded by City Commissioner Klaassen, to adjourn at 6:49 pm. All Ayes. Motion Carried.

Respectfully submitted,

 Michele E. Goodrich

 Deputy Clerk

 Kristen Baxter

 City Clerk