



CITY OF MARINE CITY

Historical Commission Meeting Agenda

Marine City Fire Hall, 200 South Parker, Marine City
Regular Meeting: Tuesday, April 16, 2019; 5:00 PM

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Chairperson Kim Turner; Commissioners William Beutell, Suzanne Jenken, Genevieve Prange, Rosalie Skwiers, Scott Tisdale; City Manager Elaine Leven
4. **APPROVE AGENDA**
5. **APPROVE MINUTES**
 - A. Historical Commission Regular Meeting – January 15, 2019
6. **COMMUNICATIONS**
7. **PUBLIC COMMENT** *Anyone in attendance is welcome to address the Historical Commission. Please state name and address. Limit comments to five (5) minutes.*
8. **UNFINISHED BUSINESS**
9. **NEW BUSINESS**
 - A. Application for Certificate of Appropriateness – 300 Broadway
10. **ADJOURNMENT**

**City of Marine City
Historical Commission Meeting
January 15, 2019**

A Regular Meeting of the Historical Commission was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, January 15, 2019, and was called to order by Chairperson Kim Turner at 5:04 pm.

Present: Chairperson Kim Turner; Commissioners Frederick Babchek, William Beutell, Suzanne Jenken, Scott Tisdale; City Manager Leven; City Clerk Kristen Baxter

Absent: Commissioner Rosalie Skwiers

Election of Chair & Vice Chair

Motion by Commissioner Beutell, seconded by Commissioner Tisdale, to appoint Kim Turner as Chairperson. All Ayes. Motion Carried.

Motion by Commissioner Tisdale, seconded by Commissioner Jenken, to appoint William Beutell as Vice Chairperson. All Ayes. Motion Carried.

Approve Agenda

Motion by Commissioner Beutell, seconded by Commissioner Babchek, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by Commissioner Tisdale, seconded by Commissioner Jenken, to approve the minutes from the August 21, 2018 Historical Commission Special Meeting. All Ayes. Motion Carried.

Communications

There were no Communications presented.

Public Comment

No members of the audience addressed the Board.

Unfinished Business

None.

New Business

Historic District

- 1) Evaluation of grounds/artifacts/hall exterior for maintenance issues:

Chairperson Turner suggested that a group of three Board members explore the exterior and grounds of the Historic District to come up with a list of what maintenance needed to be completed.

Motion by Chairperson Turner, seconded by Commissioner Tisdale, to create an Artifact Assessment Subcommittee consisting of herself and Commissioners Beutell and Tisdale. All Ayes. Motion Carried.

- 2) Hall tenants – what is permissible in Historic District:

Chairperson Turner advised the Board that two permits were pulled, but not fulfilled within ninety days. She said the applicants needed to reapply for the permits and would need Board approval prior to work being completed. She identified the permits and permit holders as follows:

- Friends of City Hall (lamp post project)
- River Rec Teen Zone (mailbox and exterior door projects)

The Board directed City Clerk Baxter to notify the applicants of the permit lapse and advise them that the next regularly scheduled meeting was April 16, 2019.

Creating New Historic Districts

Chairperson Turner inquired if there was Board interest in forming a new Historic District either on Water Street or Main Street. A short discussion ensued with Chairperson Turner volunteering to explore both potential districts and bring information back to the Board.

Michigan Historic Marker for Rear Range Light

Chairperson Turner advised that the cost for a Michigan Historic Marker for the Rear Range Light would be approximately \$5,000. She said the plaque would designate the Rear Range Light as a Michigan Historic sight.

The Board directed Chairperson Turner to look into how to apply for the designation.

Adjournment

Motion by Commissioner Tisdale, seconded by Commissioner Jenken, to adjourn at 5:31 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk

City of Marine City Historical Commission

Application for a Certificate of Appropriateness

Property Address: 300 BROADWAY Historical Commission File Number 005
 Owner: City of MARINE City Applicant: Judith White
 Address: _____ App. Address: _____
 Phone: _____ Phone: 810- _____
 Email: _____ Email: judithwhite0@gmail.com
 Contractor: DPW for installation which was completed in
fall, 2017 Address: _____
FOR WIRING:
 Phone: GREGG Gouthot for trenching Phone: _____
 Email: BRENNER ELECTRIC for running line Email: _____
 Year building was constructed: from the band stand outlet to the
both the Street Lamp and the
 The following must be observed or submitted with this application: Historic District sign.
 Brief description of the work proposed:
wiring as described above to
be done Spring 2019
Building permit to be applied for.

- 1) Applicant must attend the Historical Commission meeting in which their application is considered.
- 2) Additional materials pertinent to the project, i.e. brochures, pictures, material samples.
- 3) Additions and new construction: architectural drawings of site plans, floor plans, and elevations.
- 4) Signage: Marine City application for sign permit and required drawings.
- 5) Other information as requested by the Commission or city staff.

RECEIVED
JAN 29 2019

Office Use:

Inspector Review: _____ Date: _____ City of Marine City
 Historical Commission Action: _____
 Historical Commission Chairperson: _____ Date: _____
 Date Received: _____ Date Complete: _____ Date Historical Commission Informed: _____
 Date Decision Letter Sent: _____ By: _____
 Completed Building Permit Issued: _____ Date: _____ Number: _____

Application Requirements

The Marine City Historical Commission (Historical Commission) reserves the right to request additional information on a case by case basis.

General Work (doors, windows, roofs, siding, porches, garage doors)

1. Completed Historical Commission application for work.
2. Completed Building Permit, if required.
3. A copy of the contract or work write up that gives a detailed description of all the work proposed.
4. A written description giving the location and condition of the existing elements to be replaced (doors, windows, siding, etc.) .
5. A brochure showing the configurations, materials and size of the new replacements (doors, windows, siding, etc.).

Fencing/Walls (including driveways, patios, and landscaping)

1. Completed Historical Commission application for work.
2. Completed applicable City of Marine City Building Permit for fence/wall/screening wall or at-grade concrete/pavers.
3. Dimensioned site plan showing property and exactly where the fence wall, driveway or patio will be installed or removed, or where other landscaping will be installed or removed such as trees, hedges, etc.
4. Brochures or drawings showing overall look, materials, and sizes of ALL materials/plants to be used.

Permanent Sign Installation

1. Completed Historical Commission application for work.
2. Completed City of Marine City application for Building Permit for Signs.
3. Dimensioned drawing showing exactly what the sign will look like including text, materials, and lighting.

New Construction/Additions (including decks & garages)

1. Completed Historical Commission application for work.
2. Completed applicable City of Marine City applications for Building Permit (decks, or garage/accessory buildings).
3. Site plan (plot plan) showing setbacks and grade elevations sealed by a certified engineer or surveyor.
4. Dimensioned drawings for floor plans and elevations; all must be shown.
5. Brochures showing all materials to be used in the project.

Demolition (including partial demolition)

1. Complete Historical Commission application for work.
2. Completed City of Marine City application for Zoning Compliance for razing.
3. A detailed, written description of why the demolition is being proposed, and the conditions of the structure. (Review of the property by a structural engineer or preservation architect may be required by the Historical Commission at the applicant's expense.)
4. A detailed, written description of what is proposed after the demolition is completed. In cases of new construction, the applicant must include the information required for a New Construction application above.
5. In cases of partial demolition, include an elevation drawing showing the building and surface treatments to newly exposed walls.

Wiring Mr. Smith's Street Lamp



What should have been a simple connection to an existing underground electric line running out from City Hall became complicated when it was determined that line no longer had power.

The closest source of power turned out to be at the band stand. By the time that was determined the ground was frozen so everything was put off till spring 2018.

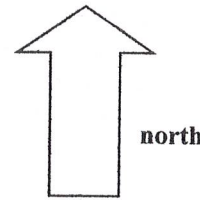
Finding someone we could afford to do the trenching for us proved difficult and time consuming. Complications with the electrician's schedule kept pushing the work off until it was too late in the year.

Perhaps these delays were for the best.

Gregg Gouthat has acquired a trenching machine and has agreed to cut the appropriate trenches to connect both Mr. Smith's lamp post and the Historic District sign to the power source at the band stand. Work is scheduled to begin soon after the ground thaws this spring.

Brenner Electric is a local company with their plant and office on Degurse St. They have been very supportive of Friends of City Hall and have agreed to do the wiring for us. This work will be done at very reasonable cost.

NOT DRAWN TO SCALE



South east corner
of City Hall

South Entrance Arch

National Registry
Plaque

Nautical Artifacts

Capstan ○

Ship's Rudder

Mr. Smith's street light

Approximation of trench
and electric line

Band
Stand

Flag Pole
○

Perennials

Perennials

Historic District Sign

Perennials

Lighting

Permanent Bench

Perennials and wood chip
path, no grass cutting

Main St.
M29
Going
north

Broadway/M29 east-west