



# CITY OF MARINE CITY

## Community & Economic Development Board Meeting Agenda

Marine City Fire Hall, 200 South Parker Street  
Regular Meeting: Wednesday, December 18, 2019 6:00 PM

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1. **CALL TO ORDER**
  2. **PLEDGE OF ALLEGIANCE**
  3. **ROLL CALL:** Board Members Danielle Donahue, Heather Hatcher, Robert Klingler, Laura Scaccia; Planning Commission Representative Joseph Moran; City Commissioner Cheryl Vercammen; TIFA Board Representative Robert Weisenbaugh; City Manager Elaine Leven
  4. **COMMUNICATIONS**
  5. **APPROVE AGENDA**
  6. **PUBLIC COMMENT** *Anyone in attendance is welcome to address the Community & Economic Development Board. Please state name and limit comments to five (5) minutes.*
  7. **APPROVE MINUTES**
    - A. November 20, 2019 Meeting Minutes
  8. **UNFINISHED BUSINESS**
    - A. Kayak Launch Site (C. Vercammen)
    - B. Clinton River Cruise Boat (L. Scaccia/J. Moran)
    - C. Tall Ship/Large Ship Tie-Up (L. Scaccia/J. Moran)
    - D. Shuttle Bus (R. Weisenbaugh)
    - E. Billboards (D. Donahue)
    - F. 2021 Grant Funding
    - G. Social Media
    - H. Alternative Signage for Marine City
    - I. Economic Development Alliance of St. Clair
  9. **NEW BUSINESS**
  10. **OPEN DISCUSSION**
  11. **ADJOURNMENT**

**City of Marine City  
Community and Economic Development Board  
November 20, 2019**

A regular meeting of the Community and Economic Development Board was held on Wednesday, November 20, 2019 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Chairperson Scaccia at 6:00 pm.

The Pledge of Allegiance was led by Chairperson Scaccia.

**Present:** Chairperson Laura Scaccia; Board Members Danielle Donahue; Heather Hatcher; Robert Klingler; Planning Commission Representative Joseph Moran; City Commissioner Cheryl Vercammen; City Manager Elaine Leven; Deputy Clerk Michele Goodrich

**Absent:** TIFA Board Representative Robert Weisenbaugh

**Communications**

None.

**Approve Agenda**

Motion by Chairperson Scaccia, seconded by Board Member Klingler, to approve agenda. All Ayes. Motion Carried.

**Public Comment**

Lori Eschenburg, St. Clair County Blue Ways, introduced herself and spoke about the St. Clair County Blue Ways.

**Approve Minutes**

Motion by Planning Commission Representative Moran, seconded by Board Member Klingler, to approve the Community & Economic Development Board minutes of October 23, 2019. All Ayes. Motion Carried.

**Unfinished Business**

### Kayak Launch Site

Planning Commission Representative Moran discussed the Kayak Launch Site Development Plans and the breakdown of work to be completed during each phase. He also addressed his interest in submitting a request to the City Commission to fund, or assist in helping to fund, the Kayak Launch Project.

City Commission Representative Vercammen questioned what would need to be done to be able to eventually turn the Kayak Launch Site into a designated City Park.

City Manager Leven responded that the space would need to be included in the City's Master Plan as a park.

Chairperson Scaccia stated that she would like to add designating the space as a City Park to Phase 3 of the Kayak Launch Site Development Plan.

Lori Eschenburg requested permission to comment, stating that if the City of Marine City designated the area as a City Park, the County would then add the space in their park inventory and it would also be added to the Blue Water Site as a designated Kayak Launch Site.

City Commission Representative Vercammen requested that board members try to find someone willing to donate a floating dock before the City builds one.

Board Member Klingler discussed potential Kayak Launch Site names, stating he liked the name, "Bridge Street Launch."

Motion by Planning Commission Representative Moran, seconded by City Commission Representative Vercammen, to call the Kayak Launch site the Bridge Street Launch. All Ayes. Motion Carried.

Motion by City Commission Representative Vercammen, seconded by Board Member Klingler, to have Planning Commission Representative Moran present the Kayak Launch packet to the City Commission at the December 5, 2019 meeting. All Ayes. Motion Carried.

### Clinton River Cruise Boat

Board Member Klingler questioned if the City could get a grant with leased land.

### Tall Ship/Large Ship Tie-Up

Board Member Klingler updated the board that he had a face-to-face meeting with Fiscelli Marine Construction regarding the specs on the dolphins necessary for the Tall Ship/Large Ship tie-ups.

#### Shuttle Bus

TIFA Board Representative Weisenbaugh was absent; no updates at this time.

#### Billboards

Board Member Donahue stated that there were no updates at this time.

#### Streamtime Live Cam

Chairperson Scaccia stated she would like the Streamtime Live Cam removed from future agendas.

### **New Business**

#### December Meeting Change

Motion by City Commission Representative Vercammen, seconded by Planning Commission Representative Moran to approve the December meeting date change to Wednesday, December 18, 2019 at 6:00 at the Marine City Fire Hall. All Ayes. Motion Carried.

#### 2021 Grant Funding

Planning Commission Representative Moran spoke to the importance of being prepared for when grant funding opportunities become available.

#### Social Media

Chairperson Scaccia discussed the importance of getting the word out about the Community and Economic Development Board.

#### Food Truck

City Manager Leven stated that she contacted the individual who had reached out regarding bringing food trucks to Marine City and invited him to speak at the Community and Economic Development Board meeting however, he did not show.

#### Alternative Signage for Marine City

City Commission Representative Vercammen stated that the Board needed to do more research regarding more creative ways to advertise.

#### Economic Development Alliance of St. Clair County

Chairperson Scaccia discussed the importance of the City's presence at the Economic Development Alliance of St. Clair County meetings.

City Manager Leven advised that an alternate could not go in her place however, private business members may be able to reach out and possibly join.

Chairperson Scaccia stated that she will reach out to Dan Casey regarding how a Marine City representative could fill a spot on the EDA Board.

### **Open Discussion**

City Commission Representative Vercammen requested that board members reach out to the Facebook Community to see if anyone had a floating jet-ski ramp for the Kayak Launch initiative that they would like to donate to the City.

Board Member Hatcher discussed the Merrytime Christmas meetings and mentioned that through a donation from Lumberjack, she will be decorating the pieces to look like snowmen around the downtown skating rink.

### **Adjournment**

Motion by Board Member Klingler, seconded by City Commissioner Vercammen, to adjourn at 7:01 pm. All Ayes. Motion Carried.

Respectfully submitted,

Michele Goodrich  
Deputy Clerk

Kristen Baxter  
City Clerk

ESTIMATES FOR PHASE 1 KAYAK LAUNCH SITE

Seawall ladder only in aluminum \$300 all depends what make we go with

Cleats for kayak tie up. 6" black anchor cleat kit for Kayak or canoe 2 sets of four \$50

2- 6' long pipe 2" in diameter with welded rings for to secure kayak. DPW can make

Wayfinding sign need how many and what is the lettering?

2- Kayak launch site only signs \$150.00 to be located so boaters can see them

Portable toilet \$120.00 per month Memorial Day thru Labor Day = \$480

2-Picnic tables 8' green commercial \$700 a piece = \$1400

Narrow slope to be filled in north of the seawall we cannot do the reason being we would have to remove some of the riprap that was put in place for the seawall.

Estimated total for phase 1= \$2380 plus Wayfinding Signs

The Wayfinding signs we installed earlier in the year ran about \$250 each with a onetime \$75 set up fee. Could be more or less all depends what is on the sign.

Also there may some grant monies left to help offset some of the cost.

Mike Itrich  
DPW Superintendent  
810-765-9711

## **Marine City Kayak Launch Site Development Plan**

### **Phase 1**

Ladders on the seawall, painted a bright color for safety.

Cleats on the seawall for kayak tie-up

Kayak 'leash' device to secure Kayak to the ground, (at least two)

Wayfinding sign with map of Marine City and points of interest

Sign in Book (like National Parks)

### **Phase 1.5**

Floating dock or attached to seawall for launching kayaks, at the seawall near the bridge

### **Phase 2**

Portable toilet

Picnic tables

Kiosk – information board, maps, events, emergency phone numbers

Water bottle filler

### **Phase 3**

ADA Kayak Launch

Boardwalk parallel to seawall for easier access to water

Horseshoe shaped drive for dropping off kayaks

Brick and mortar bathrooms

Pavilion

Vending machine

Wi-Fi

Device charging station

# Marine City Kayak Launch Site

## Phase 1

### Parts Estimates

ITEM	DESCRIPTION	QUANTITY	COST	TOTAL
Seawall Ladder	Aluminum	2	\$ 175	\$ 350
Cleats	6" black anchor cleat, set of 4	2	\$ 25	\$ 50
Pipe	6' long, 2" diameter w/welded rings to secure kayaks	1	DPW	
Kayak Launch Only Sign		2	\$ 75	\$ 150
Wayfinding Sign	TBD			
Pressure Treated Lumber	2x8"x8' (price per 16')	2	\$ 17	\$ 35
Pressure Treated Lumber	2x4"x8'	7	\$ 5	\$ 33
Pressure Treated Lumber	1x6"x8'	17	\$ 7	\$ 120
Pressure Treated Lumber	4x4"x3' post (price per 6')	1	\$ 7	\$ 7
Barrel	55gallon blue plastic, closed top	4	\$ 70	\$ 280
Screw in Eye Hooks		16	\$ 2	\$ 28
L Brackets		20	\$ 1	\$ 13
Screws	Galvanized deck screw 10x2-1/2,5lb	30	\$ 1	\$ 30
TOAL				\$ 1,096
Portable Toilet	Memorial Day - Labor Day per mo	4	\$ 120	\$ 480
				\$ 1,576
TOTAL w/ toilet				

Robert St

Main St

Google Earth