**City of Marine City**

**City Commission**

**December 15, 2022**

A regular meeting of the Marine City Commission was held on Thursday, December 15, 2022 at 260 South Parker Street, Marine City, and was called to order by Mayor Vandenbossche at 7:00 P.M.

Present: Mayor Jennifer Vandenbossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Michael Hilferink, William Klaassen, Rita G. Roehrig, Brian Ross; City Clerk Shannon Adams.

City Manager Holly Tatman was absent.

Also Present: City Attorney Robert Davis

**AUDIO/VIDEO AVAILABLE**

For complete audio/video of meeting, visit the following link: https://www.youtube.com/watch?v=Bhbg-AzdxfI

**APPROVE AGENDA**

Commissioner Hendrick stated she wanted to remove 9c to 13a and also to modify 12d to remove “no vote”. City Clerk Adams reminded Mayor Vandenbossche that she and the City Manager had met and there had been an agreement that there would be no vote taken on matter 12d until the City Manager had a chance to speak for the City Staff who didn’t have representation on the matter and who the changes ultimately affected as well. Mayor Vandenbossche stated that was correct; but that she and the City Manager had discussed that she would bring the matter up to the Commission to consider a no vote on the issue.

Motion by Commissioner Hendrick, seconded by Commissioner Hilferink, to approve the Agenda but to move item 9c to 13a and to modify 12d and remove the “no vote” provision. All Ayes. Motion Carried.

**PRESENTATION**

City Attorney Robert Davis conducted an informational training on the Open Meetings Act.

**INFORMATIONAL ARTICLE**

Motion by Commissioner Ross, seconded by Commissioner Bryson to receive and file *Breaking down the Statewide Survey Regarding Harassment and Violence of Local Governments* by: Morgan Schwanky. All Ayes. Motion Carried.

**PUBLIC COMMENT**

Joe Moran, Chairperson for the Planning Commission and Community and Economic Development Boards spoke to the tone and nature of the City Commission meetings causing individuals in the audience to exit in disgust before the meetings were concluded.

Cheryl Ross spoke to the members of the Commission regarding the way they use their social media, sending confusing messages to the public and that there needed to be a policy related to social media use by Commissioners.

Laura Merchant, President of the Marine City Chamber of Commerce, spoke about renewing the Resolution permitting consumption of alcohol in parks and that residents and visitors assume the City has a Social District, which it does not, and stated a need for clarity and enforcement on the rules.

Cheryl Vercammen spoke to the public’s right to truth and the Mayor’s insistence that the City Manager’s evaluation and goals and objectives on this Agenda despite her absence, the monthly Commission meeting schedule, the Spark Grants, and social media use by Commissioners.

**APPROVE MINUTES**

City Clerk Adams stated she would make the red line correction to the minutes based on a requested edit to John Sapienza’s public comment in compliance with the City Attorney’s Open Meetings Act training.

Commissioner Hilferink inquired about the City Clerk’s notations regarding the UHY invoices. City Clerk Adams stated the invoices had appeared primarily under the Consent Agenda under Departmental Activity Reports and that the two invoices the Commission had received via email had been added as supplements to the Agendas.

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to approve the City Commission Meeting minutes of November 17, 2022 as amended. All Ayes. Motion Carried.

**CONSENT AGENDA**

Presented:

1. MCAFA Run Report
2. Departmental Activities Reports
3. 300 Broadway Committee Meeting Minutes – September 26, 2022
4. Planning Commission Meeting Minutes – October 10, 2022
5. Community and Economic Development Board Meeting Minutes – September 28, 2022
6. Historical Commission Meeting Minutes – July 19, 2022
7. Tax Increment Finance Authority Meeting Minutes – July 19, 2022
8. Pension Board Meeting Minutes – July 26, 2022
9. Retiree Health Care Meeting Minutes – July 26, 2022

Motion by Commissioner Ross, seconded by Commissioner Bryson, to approve the Consent Agenda A-F with Item C being moved to 13A. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

**FINANCIAL BUSINESS**

Expenditures

Commissioner Hilferink inquired if the amount presented was normal, which was verified by Commissioner Hendrick. Commissioner Ross recommended a January training course on budgets to the Commission.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve total expenditures including payroll, in the amount of $501,050.63. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Preliminary Financial Statements

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to receive and file the Preliminary Financial Statements. All Ayes. Motion Carried.

Audit Extension

Commissioner Hendrick stated her opinion that it was concerning the audit was not done in time, mostly due to the actuarial information, and cited the need for the figures to be corrected to do the next fiscal year’s budget.

Commissioner Hilferink inquired about a status related to concerns with UHY’s service to the City. The City Attorney indicated he had met with the auditor, had a list of concerns, and at that time was in discussions related thereto.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen to approve the audit extension as recommended by the City’s accountant with an anticipated completion date of January 31, 2023. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

**UNFINISHED BUSINESS**

Tot Lot Revitalization Spark Grant

Commissioner Ross stated he had visited the City offices to read the narrative for the grant and commended Deputy Clerk Goodrich for her efforts. Mayor Vandenbossche indicated she had also read the narrative and felt Deputy Clerk Goodrich did a wonderful job.

Commissioner Hilferink inquired about the dimension of the poured rubber for underneath the playground equipment. Deputy Clerk Goodrich indicated a belief the area was approximately 75’x80’. Commissioner Roehrig inquired about the mats for under the swings. Deputy Clerk Goodrich indicated they had been recommended due to easy replacement and to avoid wear and tear on the poured rubber.

Deputy Clerk Goodrich advised the Commission they would need to assign a priority status to the two grants before them.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to move forward with submission of the Spark Grant for Tot Lot Revitalization. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Beach Improvement Spark Grant

Motion by Commissioner Ross, seconded by Commissioner Bryson, to move forward with submission of the Spark Grant for Beach Improvements. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Spark Grant Priority

Commissioner Ross stated his opinion that the Tot Lot was more centrally located and thereby served more people and should be Priority 1. Commissioner Bryson agreed, further stating that the beach improvements included pilings which would be a lengthy process versus the more immediate results of new equipment at the Tot Lot.

Commissioner Hilferink inquired about the conditions of the beach bathrooms. Deputy Clerk Goodrich stated the condition was awful and clarified that the structure was bad.

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to assign Priority 1 to the Tot Lot Revitalization and Priority 2 to the Beach Improvement. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

135 N. Sixth Street – Refer Back to Dangerous Building Board Per Attorney Memo:

Motion by Commissioner Bryson, seconded by Commissioner Hendrick, to refer the matter of 135 N. Sixth Street back to the Dangerous Building Board of Appeals for further action in accordance with the attorney memo presented at the November 17, 2022 Commission meeting. All Ayes. Motion Carried.

22-005 Purchasing Ordinance – 1st Reading

Commissioner Hendrick indicated she had been reviewing Purchasing Ordinances from other communities and stated there were several elements she preferred to be included. City Attorney Davis stated that the City’s Charter required a Purchasing Ordinance consistent with the Charter, which was what was presented before them. He stated a policy could not be inconsistent with the Charter and Ordinance and that the rule of procedure would be to amend the Charter and the underlying Ordinance then adopt policies consistent with the Charter and the Ordinance to refine purchasing rules.

Motion by Commissioner Ross, seconded by Commissioner Bryson, to approve the first reading of the Purchasing Ordinance, to renumber it to 23-001 consistent with an anticipated passage in the 2023 calendar year, and to set the matter for public hearing at the January 16, 2023 meeting. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

303 S. Water Sale Proceeds Allocation Discussion

Commissioner Bryson indicated a preference towards Option 2 presented in the Attorney memo which was a nearly equal split of the funds with approximately half being placed in the Guy restricted fund. He reminded the Commission that when they voted to sell 303 S. Water Street property and to keep 300 Broadway property, following the Workgroup’s recommendation, the Commission accepted a moral responsibility to provide for the upkeep and maintenance of 300 Broadway.

Commissioner Hendrick stated her preference for the 3rd option for allocation without making the City’s general fund whole and for the entire balance to be used to fund a Community Center. She stated her belief that preserving 300 Broadway was not popular among the citizens.

Mayor Vandenbossche listed several factors to consider which included a desire to see the results of the audit and an awareness that the Spark grants were reimbursement based, which the upfront costs would be pulled from the general fund.

Commissioner Roehrig stated her preference for the third option and Commissioner Hilferink spoke of the building being used “rent-free” by the City. Commissioner Klaassen stated his opinion that the Infrastructure Committee had voted to pave three roads per year and inquired about funding for that project.

City Attorney Davis reminded the Commission that making the general fund whole did not offend the bequeathed gift from the Guy family. He also stated the accounting took into consideration the years the City used the building.

Commissioner Ross stated that the response to the Workgroups related to the two properties was the public felt 300 Broadway was worth saving and that having the proceeds from the sale of 303 S. Water Street would be great for that cause. Commissioner Hendrick indicated her preference to revisit the matter at budget time.

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to set the matter of the 303 S. Water Street Sales Proceeds Allocation aside until the April meeting and for the figures to be amended based on the ratio and net proceeds. **Roll Call Vote.** Ayes: Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: Bryson. Motion Carried.

**NEW BUSINESS**

Resolution 021-2022 RE: Continuation of Suspension of Ordinance RE: Alcohol Consumption in Parks (Org. 013-2020)

Commissioner Ross inquired if there was an opportunity to amend the Resolution. City Attorney Davis stated that if it was a clerical error, it could be amended, but amendment of the substance would require setting it aside to be amended and brought before the Commission at a later date.

Commissioner Ross indicated that there may be a need for further clarification and better enforcement and inquired of Police Chief Heaslip if there had been issues related to the Ordinance. Chief Heaslip stated there had been issues with business owners and the public not understanding what was and was not permitted, so his officers had not been doing enforcement but rather attempting to educate those found in violation. He further stated his belief that a fresh start with a revised Resolution would be the better avenue to take. Commissioner Ross indicated the responsibility of the governing body to ensure whatever was passed was enforceable and suggested it be simple for business owners and the public to follow. Commissioner Bryson agreed with the Resolution being looked at and revamped and suggested Chief Heaslip and the City Manager go through it, revamp it, and ensure enforceability and that he would like to see it be permanent.

City Attorney Davis stated that he agreed with the plan of start from scratch and that once it was passed, a bulletin would need to go out to alert the affected people of the changes.

Motion by Commissioner Hilferink, seconded by Commissioner Ross, to set aside Resolution 021-2022 to continue the suspension of the Ordinance RE: Alcohol Consumption in Parks, Originally 013-2020 until the January 16, 2023 meeting for an examination of the underlying Ordinance, revision of the Resolution, and create a bullet point guidance document. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Charter Revision & Amendment Process Discussion

City Attorney Davis spoke to the Memo he provided related to Charter Revisions and Amendments. He stated that the Charter could be revised which was detailed and lengthy involving a Charter Committee and a total rewrite or Amendments could be done which was a simpler process. His recommendation was to form a Charter Committee that would operate in compliance with the Open Meetings Act. His suggestion was for the Committee to be made up of 3 City Commissioners, the City Manager, the City Clerk, and the City Attorney who would work together to analyze the Charter and return to the Commission with a recommendation to amend certain provisions or rewrite the entire thing which that decision by the Commission would then dictate the path to follow as outlined in the memo. City Attorney Davis suggested that an entire rewrite would take approximately two years whereas amendments could be done much quicker.

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to receive and file the Attorney Memo related to Charter Revision and Amendment Process and to place the matter on the January 16, 2023 agenda for consideration on moving forward with either Charter Amendments or Revision. All Ayes. Motion Carried.

Proposed Resolution 001-2023 Annual City Manager Goals & Objectives/Proposed Performance Evaluation Form

Motion by Commissioner Ross, seconded by Commissioner Hilferink, to approve Resolution 001-2023 Annual City Manager Goals and Objectives. *Motion was later superseded by Motion to set aside.*

Mayor Vandenbossche indicated her awareness that the time of year had arrived that discussions began regarding the City Manager evaluation. She stated that she wanted to get the discussion moving. She further stated that the Clerk had done some research, produced a Resolution that had been passed following a Memo from the City Attorney dictating the process of the City Manager Annual Goals and Performance Evaluation.

Commissioner Bryson stated that he wanted to add to the City Manager’s goals as letter m. to investigate what would be required to resume rental inspections and determine to what extent it was possible and letter n. would be to determine the path forward for the Guy Community Center.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen to set aside the matter of the Proposed Resolution 001-2023 and the Proposed Performance Evaluation to January 16, 2023 meeting so the City Manager could be present. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Monthly Commission Meeting Schedule

Mayor Vandenbossche stated she learned the City Manager would be absent from the evenings meeting when they met to discuss the agenda. She indicated the City Manager was very passionate about discussing the effects on the City offices and on the staff related to a schedule change. Mayor Vandenbossche stated she had agreed she would ask the Commission to consider a no vote until the City Manager could be present and that the City Manager had included a memo stating her desire to be present to discuss the effects on City staff. The Mayor went on to state she was in support of two meetings per month and had been asked by several Commissioners to have the item addressed on the agenda. She also referenced the follow up required for scheduling the taping of the meetings.

Commissioner Hilferink stated his belief that the City Manager’s position could have been addressed in her Memo and that her knowledgeable staff could speak to their own needs. City Clerk Adams replied that she was the only staff member present at the meeting. Commissioner Bryson stated he disagreed with Commissioner Hilferink’s position and stated the City Clerk was not the City Manager and was not talking with every other department head about this issue and that it was her place to speak on behalf of the employees. Commissioner Hendrick stated that the Commissioner’s speak on behalf of the public and themselves. Commissioner Bryson responded that was why it needed to be a mutual discussion where everyone was at the table and that waiting one month wasn’t going to be detrimental to anyone.

City Attorney Davis reminded the Commissioners they needed to avoid discussing the substance and focus on the motion to set aside. Commissioner Hendrick replied that she did not believe it needed to be set aside.

Motion by Commissioner Ross, seconded by Commissioner Bryson to open the matter for discussion but to set aside a vote until the January 16, 2023 meeting so the City Manager could be present to discuss the impact a schedule change would have on the City staff. **Roll Call Vote.** Ayes: Bryson, Ross, Vandenbossche. Nays: Hendrick, Hilferink, Klaassen, Roehrig. Motion Failed.

Commissioner Hendrick stated her opinion that one meeting caused them to be too long. She also stated her belief that the meetings averaged four to four and a half hours and she referenced the meetings were for the public. She further stated she understood and respected the staff but the City had previously had two meetings per month for many years without incident. She alleged and that the problem with not doing two meetings per month was it took 30 days to make a decision but followed up with her belief that decisions could be made in 2 weeks’ time causing things to move faster. She stated her belief that none of the previous clerks had an issue with there being two meetings per month. Commissioner Hendrick went on to state her belief that two meetings per month were more productive.

Commissioner Bryson disagreed with Commissioner Hendrick’s assertion that more would get accomplished and stated that office staff, rather than working on moving the City forward, would be focused on getting ready for the next meeting and productivity would decrease. He stated his belief that what needed to be focused on was giving the City employees time to focus on their jobs, not just getting ready for the next meeting.

City Clerk Adams stated without the City Manager present to speak on behalf of the staff, that the Office staff had many things to weigh in with regard to the change to two meetings per month. She also referenced new laws surrounding elections that might impact meetings, and that not considering the impact and ramification of such things was not fair to the City staff and without the City Manager being present, both sides of the argument were not being heard and that it was one-sided.

Commissioner Hendrick suggested that the City might not need some of the boards it currently had which would solve some of the issues, but that there had been two meetings for years and it had not been an issue up until the last year. City Clerk Adams stated that retired City Clerk Baxter was incredibly relieved when it went to one meeting per month because of the sheer volume of preparation and that she was excited that the incoming Clerk would only be preparing for one meeting per month. Commissioner Ross stated that previous City Manager Levin had also suggested one meeting per month before her departure and that he was looking forward to the meetings being on Mondays.

City Clerk Adams did indicate cancellations would be required during an election season. Commissioner Hendrick stated the meetings could be moved back to the Fire Hall. City Clerk Adams responded that there were state requirements for the elections surrounding the Monday before and that she would not attend a Monday meeting when the elections required her and her staff to work a 20 hour day on election Tuesdays. She followed up that she could only speak to the effects on her department but that the staff had weighed into the City Manager on the effects of going to two meetings per month and reiterated that it was not fair to make the change without hearing both sides of the argument.

Commissioner Roehrig stated she was all for two meetings per month, that the meetings were too long, and she also believed too much consideration was being given to the employees, that it was their job, that she worked for the government and they don’t care, and they need to do what was best for the public, for people to attend, and if people don’t like it, then she was sure they could find someone else.

Mayor Vandenbossche inquired if the City Attorney had any issues with two meetings per month. City Attorney Davis stated he did not, but might require a contract Amendment. City Clerk Adams indicated that no one had consulted with Channel 6 related to their broadcast schedule. Commissioner Hendrick stated other people had volunteered to help. City Clerk Adams referenced consistency and circumventing C-TV when people expected the meetings to be broadcast on C-TV was not appropriate. Commissioner Hendrick stated people could be found to help C-TV cover the spot. City Clerk Adams stated that she believed that was a discussion that required input from C-TV which there was no one there to discuss the matter with.

Commissioner Hilferink stated his belief in a reason neighboring communities had two meetings per month which was to keep government moving. He referenced several neighboring communities who held two meetings per month. He stated he was sympathetic to the staff and their needs but referenced numerous people who reached out to him stating a desire for two meetings per month and people took their jobs knowing there were two meetings per month. City Clerk Adams disagreed as she was hired after the schedule had been changed to one meeting per month. Commissioner Hilferink clarified that he was speaking to the City Manager knowing there were two meetings per month.

Mayor Vandenbossche did clarify meetings could be cancelled. Commissioner Bryson referenced the ability to call a Special Meeting if needed instead of regularly scheduling a meeting. Commissioner Hendrick stated it was more difficult for people to coordinate for a Special Meeting. City Clerk Adams stated the Commission wasn’t pigeon-holed into a Monday by doing a Special Meeting. Commissioner Hendrick referenced all of the other Board meetings. City Clerk Adams stated having a Special Meeting wasn’t problematic for the staff to schedule.

Motion by Commissioner Hendrick, seconded by Commissioner Roehrig, to resume two meetings per month on the 1st and 3rd Mondays to begin in February 2023. (City Clerk Adams stated she was calling the roll under protest because the City Manager did not get to speak on behalf of the Staff.) **Roll Call Vote.** Ayes: Hendrick, Hilferink, Klaassen, Roehrig, Vandenbossche. Nays: Bryson, Ross. Motion Carried. Commissioner Ross qualified his vote that he would like the City Manager and other staff to be present for discussion on the schedule, but that he was not specifically against two meetings per month.

Re-Appointment of Jacob Bryson to the Dangerous Building Board of Appeals Engineer Seat

Motion by Mayor Vandenbossche, seconded by Commissioner Ross, to reappoint Jacob Bryson to the Dangerous Building Board of Appeals engineer seat. All Ayes. Motion Carried.

Re-Appointment of Kim Weil to the Zoning Board of Appeals

Motion by Mayor Vandenbossche, seconded by Commissioner Roehrig, to reappoint Kim Weil to the Zoning Board of Appeals. All Ayes. Motion Carried.

Re-Appointment of Mary Weseloh to the Board of Review

Motion by Mayor Vandenbossche, seconded by Commissioner Ross, to reappoint Mary Weseloh to the Board of Review. All Ayes. Motion Carried.

Vacant Board Seat Announcement 12/31/2022

Mayor Vandenbossche read aloud the announcement of the vacant board seats.

Motion by Mayor Vandenbossche, seconded by Commissioner Ross, to receive and file the Announcement of the Vacant Board Seats effective 12/31/2022. All Ayes. Motion Carried.

Police Department Purchase of In-Car Modems/Waive Competitive Bidding

Marine City Police Chief spoke of 3 modems, originally bought in 2015, which run the computers in his patrol cars. He indicated he had received an email from CLEMIS, their IT Company, that the expected end of life for the modems was May 2023. Based on reports from his officers, intermittent service issues signaling that the modems were becoming unreliable were already being experienced and therefore those 3 modems had reached the end of their lifecycle earlier than anticipated. He explained the purchase would be from a sole source supplier and that the funds to make the purchase could be taken from his budget under capital improvements even though he had those funds set aside for the purchase of a police car. Commissioner Ross inquired if using the funds would be problematic. Chief Heaslip indicated he had researched and the only vehicle that could have been purchased was a Chevy Malibu, which he did not want and felt would be a waste of money; that he would be asking for a new patrol car when discussing the upcoming fiscal year’s budget.

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to waive competitive bidding for the purchase of 3 in-car modems on the rationale that CDW-G is the sole supplier. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to purchase 3 in-car modems from CDW-G for $4,365.00. **Roll Call Vote.** Ayes: Bryson, Hendrick, Hilferink, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

**ITEMS REMOVED FROM CONSENT AGENDA**

300 Broadway Committee Meeting Minutes – September 26, 2022

Commissioner Hendrick stated that she had removed the minutes from the Consent Agenda in light of the Open Meetings Act training and made reference to the Committee being informational and she was seeing in the minutes what looked like decisions being made such as the contract with the Teen Zone, looking at the architectural drawings, and changing of the locks. She stated those things need to come before the Commission for approval.

Commissioner Ross, speaking as the City Commissioner on the 300 Broadway Committee, stated that the Board made no decisions, that they were only being informed, that the Committee has worked very hard to look at funding and ideas for revenue streams for the building. City Clerk Adams stated the changing of the locks was initiated by the City Manager to secure the City’s property due to an unknown number of keys and that she was updating the Committee as to the progress. Commissioner Hendrick inquired about the lease coming back to the Commission. City Clerk Adams stated she could not speak to the lease.

Commissioner Hendrick referenced a list of historical things identified as being in the building had been created under Mayor Skotarczyk. City Clerk Adams inquired if the Commissioner had a copy of the list and she replied that it could be found in the meeting minutes from approximately 2014-2016.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the 300 Broadway Committee Meeting Minutes – September 26, 2022. All Ayes. Motion Carried.

**CITY MANAGER’S REPORT**

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to receive and file the City Manager’s report dated December 6, 2022. All Ayes. Motion Carried.

**COMMISSIONER PRIVILEGE/LIAISON REPORTS**

Commissioner Klaassen stated that the Planning Commission meeting had been cancelled and wished everyone to stay safe, have a good holiday.

Commissioner Bryson wished everyone a Merry Christmas and Happy New Year.

Commissioner Hilferink stated he had attended the Community and Economic Development Board meeting; that the Board was working through 13 Ways to Kill Your Community and had discussed #11 which was don’t ignore outsiders, which he agreed with and stated everyone’s opinion mattered when making decisions for the City. He referenced the design approval for the Lake Saint Clair guide which was for boaters. Commissioner Hilferink spoke to the importance of everyone being able to work together from the Commission to the subsidiary Boards to see that the public’s concerns were met. He referenced discussing the recreational marijuana issue at the CED board but was advised it was not their jurisdiction.

Commissioner Ross thanked the City Attorney for the Zoning Board of Appeals training and it was informative to watch that process be carried out at their recent Board meeting. He referenced that the Historical Commission was working towards compiling a list of Historically Contributing structures within the Nautical Mile overlay. He stated as to the 300 Broadway Committee, they were investigating grant opportunities and that members of Friends of City Hall and others had cleaned the building. He also stated that the Committee was looking into a potential way to permit small events or tours for a cost to help create a revenue stream and bolster interest. Commissioner Ross wished everyone a Merry Christmas, Happy New Year, Happy Holidays and hoped everyone would stay safe.

Commissioner Hendrick stated there had been a Fire Authority meeting, that Chief Slankster found three new firefighters to hire, and that the Fire Authority had their audit which went very well, and commended the Mayor who did the books for the Fire Authority. She wished everyone a Merry Christmas, Happy Holidays, and requested everyone to stay safe.

Commissioner Roehrig stated she would not apologize for asking questions as it was her job. She wished everyone Happy Holidays and to stay safe, and reminded everyone that running stop signs and street lights was very, very dangerous.

Mayor Vandenbossche wished everyone Happy Holidays and Merry Christmas. She stated the Fireman’s Ball tickets were on sale and going fast and the date of the event was the first Saturday in February. She announced that they had partnered with United Way in their fundraising.

**ADJOURNMENT**

Motion by Commissioner Ross, seconded by Commissioner Hendrick, to adjourn at 10:10 P.M. All Ayes**.** Motion Carried.

 Respectfully submitted,

 Shannon M. Adams City Clerk