

**City of Marine City
City Commission – Budget Workshop
April 24, 2018**

A Budget Workshop of the Marine City Commission was held on Tuesday, April 24, 2018 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Vandenbossche at 6:00 pm.

After a moment of silence, the Pledge of Allegiance was led by Mayor Vandenbossche.

Present: Mayor Dave Vandenbossche; Commissioners Terrance Avery, Elizabeth Hendrick, William Klaassen, Rebecca Lepley, James Turner; City Manager Elaine Leven; City Clerk Kristen Baxter

Also in Attendance: Treasurer/Finance Director Mary Ellen McDonald

Public Comment

No members of the audience addressed the Board.

APPROVE AGENDA

Motion by Commissioner Avery, seconded by Commissioner Lepley, to approve the Agenda, as presented. All Ayes. Motion Carried.

NEW BUSINESS

City Manager Overview

In a memo addressed to the City Commission, City Manager Leven reported highlights in the budget which included park improvements, construction for Safe Routes to School, purchase of a patrol vehicle, water/wastewater plant improvements, and continuation of the Sidewalk Replacement Program. She further wrote that the DPW budget included an additional part-time position and the funding of beach attendants for another year. The Recreation budget net loss increased from last year with light attendance of programs and many scheduled programs cancelled. She recommended a cost of living increase in the Water & Sewer Fund, and said the TIFA budget was subject to continuation of the program.

2018-2019 BUDGET

Mary Ellen McDonald, Treasurer/Finance Director, advised the Board that the Uniform Chart of Accounts had been amended by the State of Michigan which affected account and fund numbers. She said that the City Auditor had reviewed and approved the changes prior to distribution to the Board.

At this time, a brief review of each department was completed, with Treasurer/Finance Director McDonald highlighting significant changes within each department.

Police Department

The purchase of a new patrol vehicle was discussed and questions arose about how it was determined when a vehicle was to be replaced, how many miles did it have, and what was its condition.

City Manager Leven to work on developing a policy for criteria on when patrol vehicles should be replaced and taken out of service.

Water & Sewer Fund

Treasurer/Finance Director McDonald recommended a cost of living increase of 2.20%. The proposed increase would cost a family of four approximately \$6.59 quarterly and \$26.00 annually.

TIFA Plans

Treasurer/Finance Director McDonald to speak with the City Attorney for direction on dissolving TIFA funds, and work with the City Auditors.

Acceptance of Budget

Motion by Commissioner Klaassen, seconded by Commissioner Avery, to accept the 2018-2019 Budget and give Treasurer/Finance Director McDonald direction to move forward and present the budget at the May 17, 2018 City Commission meeting for approval.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen

Nays: Lepley, Turner

Motion Carried.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to adjourn at 7:38 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter

Kristen Baxter
City Clerk