

**City of Marine City
City Commission – Budget Workshop
April 23, 2019**

A Budget Workshop of the Marine City Commission was held on Tuesday, April 23, 2019 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Vandenbossche at 6:00 pm.

Present: Mayor Dave Vandenbossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, Paul Merchant, Cheryl Vercammen; City Manager Elaine Leven, City Clerk Kristen Baxter

Also in Attendance: Treasurer/Finance Director Mary Ellen McDonald

Public Comment

Jeannie Frank, 6626 S. River Road, spoke on behalf of the Marine City Garden Club, and announced that, with the support of the community, the Garden Club was able to purchase all the flower baskets and barrels for the City.

APPROVE AGENDA

Motion by Commissioner Hendrick, seconded by Commissioner Kellehan, to approve the Agenda. All Ayes. Motion Carried.

NEW BUSINESS

2019-2020 Budget

Percentage Increase

Mary Ellen McDonald asked the Board what percentage they like to see in future budgets regarding the increase from the prior year amended budget. She recommended the 3% that we are currently using and the Board concurred.

A brief review of the General Fund budgets were facilitated by Treasurer/Finance Director Mary Ellen McDonald and the following items were discussed:

City Commission

SCC Economic Development Alliance dues were discussed with Board members questioning if membership was necessary due to the upcoming development of a new Community & Economic Development Board. The Board decided to leave EDA dues in the budget and discuss again upon receipt of a renewal invoice.

Special Projects

Requests from two local senior citizen groups for financial support were discussed and the Board questioned if support for Washington Life Center was necessary if they were already receiving millage funds. No action taken.

Police Department

Chief Heaslip explained that the budget reflected moving the Office Manager position from part time to full time. By doing this, he said the office would be open five days a week (8:00 am to 4:00 pm), the office would be kept open during lunch time, and the Office Manager would be trained to manage the property room so evidence may be obtained during operating hours. Chief Heaslip said the above changes would significantly benefit the community. He also spoke about the redaction process for the new body cameras and said the Office Manager would be solely responsible for the labor intensive redaction.

The Board also discussed putting the vehicles used by the Inspection/Code Enforcement Department and DPW Department up for sale due to them aging, and using personal vehicles with reimbursement of mileage.

Inspection/Code Enforcement

Increase mileage amount due to having Inspection/Code Enforcement use their own personal vehicle and selling aging police department vehicle; removed vehicle repairs and maintenance.

Recreation

Discussion of the City Manager's recommendation that the City provide informational postings on the website only; no funds budgeted.

Local Street Fund

The Board requested Treasurer/Finance Director McDonald to change the language on the Local Street Fund Revenue from: IF NO GRANTS ARE RECEIVED, ~~ONLY THE FIRST TWO STREETS WILL BE DONE~~, to THE CITY COMMISSION WILL REVIEW THIS FURTHER.

Cemetery Fund

DPW Superintendent Itrich and Elizabeth Desmarais made a proposal to have the City purchase and install a columbaria at Woodlawn Cemetery. They stated that the trend of urn internment had increased over the past few years, mainly due to cost effectiveness. They recommended a single-sided 24 niche columbarium, which would measure 6'7" x 1'6" x 4'11", and would equate to four rows of six niches with each niche able to hold two standard-sized urns. The pricing was estimated at \$9,574.00 which included the columbaria, foundation and sidewalk. In addition to being a great addition to the cemetery, they said it and would generate more revenue.

The Board recommended moving forward with the columbarium and gave direction to Treasurer/Finance Director McDonald to add it to the proposed budget.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to adjourn at 8:02 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter

Kristen Baxter
City Clerk