

**City of Marine City
City Commission
March 5, 2020**

A regular meeting of the Marine City Commission was held on Thursday, March 5, 2020 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Dave Vandenbossche at 7:00 pm.

After a moment of silence, the Pledge of Allegiance was led by Mayor Vandenbossche.

Present: Mayor Dave Vandenbossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, Paul Merchant, Cheryl Vercammen; City Manager Elaine Leven, City Clerk Kristen Baxter

Also in Attendance: City Attorney Robert Davis

APPROVE AGENDA

Motion by Commissioner Kellehan, seconded by Commissioner Vercammen, to approve the Agenda with the following addition: add item #10-D Geotechnical Pavement Investigation. All Ayes. Motion Carried.

PUBLIC COMMENT

Joe Moran spoke on behalf of the Community & Economic Development Board and advised that the Board was moving forward on several projects including the kayak launch site and the Clinton River boat.

APPROVE MINUTES

Motion by Commissioner Kellehan, seconded by Commissioner Merchant, to approve the City Commission Meeting Minutes of February 20, 2020. All Ayes. Motion Carried.

CONSENT AGENDA

Presented:

- A. Special Event Permit – VFW Poppy Sale
- B. Special Event Permit – Knights of Columbus Tootsie Roll Drive
- C. Business License – Blue Water Gift Shop (name change: formerly Urban Garage)

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the Consent Agenda. It was noted that the Special Event applicants should avoid the intersection of South Parker and Chartier. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

FINANCIAL BUSINESS

Disbursements

Motion by Commissioner Kellehan, seconded by Commissioner Merchant, to approve total disbursements including payroll, in the amount of \$276,589.84. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

UNFINISHED BUSINESS

Computer Network Support Service Bids

City Manager Leven stated that only one bid had been received during the sealed bid process and it was from the City's current provider, Hi-Tech.

Board members decided that they would approve the contract with Hi-Tech for one year with the hope that the City would have a better response receiving bids next year.

Motion by Commissioner Kellehan, seconded by Commissioner Vercammen, to approve the Premium Plan contract between the City of Marine City and Hi-Tech for one year in the amount of \$12,312. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

Lawn Care Maintenance Bids

In a letter to City Manager Leven, DPW Superintendent Itrich stated that three bids had been received for lawn care maintenance:

- Down River Lawn & Landscape - \$97,000 per year
- Tommy's Lawn Service, Landscaping - \$95,265 per year
- Yard Tech – bid withdrawn

DPW Superintendent Itrich estimated the DPW's cost to maintain City property, using part-time employees, would be approximately \$36,000 to \$40,000. He said his recommendation, based on the bids, was to have the DPW continue to maintain lawn service.

Commissioner Hendrick requested that the discussion be postponed for one meeting so that additional information could be reviewed.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to table the item until the March 19, 2020 meeting. All Ayes. Motion Carried.

NEW BUSINESS

Lot Split – 6280 King Road

City Manager Leven advised that the lot split request had been to the Planning Commission and St. Clair County for approval and now needed final approval by the City Commission.

Motion by Commissioner Hendrick, seconded by Commissioner Bryson, to approve the lot split at 6280 King Road. All Ayes. Motion Carried.

Belle River Pump Station Check Valve

Motion by Commissioner Hendrick, seconded by Commissioner Kellehan, to waive competitive bidding for the purchase and installation of a check valve for the pump station.

Roll Call Vote. Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

Motion by Commissioner Hendrick, seconded by Commissioner Kellehan, to approve the purchase and installation of a check valve for the pump station, not to exceed \$10,000.

Roll Call Vote. Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

2020-2021 Salt Order

Motion by Commissioner Bryson, seconded by Commissioner Merchant, to waive competitive bidding for the 2020-2021 salt order. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

Motion by Commissioner Hendrick, seconded by Commissioner Merchant, to approve submitting the 2020-2021 salt order; amount to be determined by MI-Deal. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

Geotechnical Pavement Investigation

Motion by Commissioner Bryson, seconded by Commissioner Merchant, to waive competitive bidding for a Geotechnical Pavement Investigation for 260 South Parker. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

Motion by Commissioner Bryson, seconded by Commissioner Vercammen, to approve the bid for a Geotechnical Pavement Investigation from G2 Consulting Group in the amount of \$2,000. **Roll Call Vote.** Ayes: Bryson, Kellehan, Klaassen, Merchant, Vercammen. Nays: Hendrick, Vandenbossche. Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA

None.

CITY MANAGER REPORT

In addition to the City Manager's Report provided in the agenda packet, City Manager Leven added the following:

- Worked with the Treasurer and Department Heads on budget prep; will finish up next week
- Attended a workshop at SEMCOG on infrastructure

COMMISSIONER PRIVILEGE/LIAISON REPORTS

Commissioner Vercammen reminded everyone to spring forward on Saturday night.

Commissioner Merchant said he wanted to dismiss any rumors about why he was not running for a new term as City Commissioner. He said it was time for someone with fresh eyes to fill his seat and said he encouraged term limits.

Commissioner Klaassen announced that the Planning Commission had approved the concept of a commercial/condominium development on Water Street. He said they also were approved a variance from the Zoning Board of Appeals.

Commissioner Kellehan reminded everyone to be careful and keep their eyes open now that people were out walking and biking with the nice weather.

Commissioner Hendrick reminded everyone to vote at the Presidential Primary election on Tuesday.

Mayor Vandenbossche warned that it was grass fire season and asked everyone to be careful with the wind when burning.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to adjourn at 7:44 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk