

**City of Marine City
City Commission Minutes
November 2, 2023**

A regular meeting of the Marine City Commission was held on Thursday, November 2, 2023 at 260 South Parker Street, Marine City, and was called to order by Mayor Vandenbossche at 7:00 P.M.

Present: Mayor Jennifer Vandenbossche, Commissioners Jacob Bryson, Elizabeth Hendrick, William Klaassen, Rita G. Roehrig, Brian Ross; City Manager Scott Adkins; City Clerk Jason Bell.

Also Present: City Attorney Robert Davis

AUDIO/VIDEO AVAILABLE

For complete audio of meeting, visit the following link:

<https://www.youtube.com/watch?v=ssiMLePoztk>

APPROVE AGENDA

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the agenda. All Ayes. Motion Carried.

PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS

Fleis & VandenBrink – Safe Drinking Water Program Presentation

Gary Bartow and Rick Parker of Fleis & VandenBrink (F&V) presented the Safe Drinking Water Project. This project would be funded with a \$13,000,000 grant and a \$13,000,000 low interest loan and would add approximately \$15 to each water bill each month. For a complete copy of the presentation, visit the following link:

https://www.cityofmarinecity.org/sites/g/files/vyhlf851/f/agendas/marine_city_dwsrf_project_council_november_r2.pdf

Commissioner Hendrick inquired if the talks of combining water plant operations with East China will still occur and F&V stated that would no longer be needed once the project was complete. She also inquired if this would replace all lead and galvanized pipes and if it would be done in sections. F&V stated it would replace all pipes, galvanized and lead, and the project would be done in sections and move around the City until complete. Commissioner Hendrick added this project was great for the community.

Commissioner Ross requested a monthly or quarterly review as the project went on to inform the public on the progress. Rick Parker from F&V stated regular progress reports were included in the project and they would attend meetings whenever needed to provide progress.

City Manager Adkins spoke on the cost and budgeting process and stated if total number of Residential Equivalent Units (REUs) increased the cost per REU comes down. He also stated some previous budget pieces allocated for repairs and maintenance of water lines could offset the costs as well.

PUBLIC COMMENT

Mark Posey spoke on the Safe Drinking Water Project and the information provided and stated some of it was incorrect and incomplete.

Rosalie Skwiers sent condolences to Commissioners Hendrick and Roehrig on the passing of their Mother and spoke on Mrs. Roehrig's past and legacy.

Sean O'Brien informed the Commission and public he applied for the vacant Commission seat and he gave a background on himself. He also spoke on the importance of local government and a call for public action and urged residents to speak up.

APPROVE MINUTES

City Commission Meeting Minutes – October 19, 2023

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to approve the City Commission Meeting Minutes of October 19, 2023. All Ayes. Motion Carried.

City Commission Special Meeting Minutes – October 16, 2023

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to approve the City Commission Special Meeting Minutes of October 16, 2023. All Ayes. Motion Carried.

CONSENT AGENDA

Presented:

- a. TIFA Board Meeting Minutes – October 18, 2022
- b. TIFA Board Meeting Minutes – January 17, 2023
- c. TIFA Board Meeting Minutes – April 11, 2023
- d. TIFA Board Meeting Minutes – July 18, 2023
- e. Pension Board Meeting Minutes – July 25, 2023
- f. Pension Board – Retiree Healthcare Meeting Minutes – July 25, 2023
- g. 300 Broadway Committee Meeting Minutes – September 25, 2023
- h. Historical Commission Meeting Minutes – April 11, 2023
- i. Special Event Permit – Marine City Area Chamber of Commerce Merry Time Christmas
- j. Business License – A.S. Nagi, Inc. dba Corner Grocery
- k. Business License – Amy's Relation to Creation and Botanicals, LLC
- l. Business License – Ease of Mind Counseling, PLLC

m. Michigan Liquor Control Commission Local Approval – TwoRivers Winery, LCC –
Brewers License

Motion by Commissioner Ross, seconded by Commissioner Klaassen, to approve the Consent Agenda a-m with the removal of item h. **Roll Call Vote.** Ayes: Bryson, Hendrick, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA

Historical Commission Meeting Minutes – April 11, 2023

Commissioner Ross stated the minutes were incorrect because they stated the absent member was Keith Jenken and it should have been Suzanne Jenken.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the item removed from the consent agenda with the correction as presented. All Ayes. Motion Carried.

FINANCIAL BUSINESS

Expenditures Including Payroll - \$522,611.88

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve expenditures including payroll in the amount of \$522,611.88. **Roll Call Vote.** Ayes: Hendrick, Klaassen, Roehrig, Ross, Vandenbossche, Bryson. Nays: None. Motion Carried.

UNFINISHED BUSINESS

Ordinance 23-006 – Rapid Entry/Knox Box Ordinance 2nd Reading/Adoption

Commissioner Ross stated this was a means for the Fire Department to gain access to buildings in case there is an emergency.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to approve the 2nd reading and adoption of Ordinance 23-006, An Ordinance Of The City Of Marine City, St. Clair County, Michigan To Establish Key Lock Boxes Title Xi, Chapter 120 Entitled “Key Lock Boxes”. **Roll Call Vote.** Ayes: Klaassen, Roehrig, Ross, Vandenbossche, Bryson, Hendrick. Nays: None. Motion Carried.

NEW BUSINESS

Motion by Commissioner Ross, seconded by Commissioner Hendrick, to proceed with the project as detailed in the DWSRF Project Plan (Project Number:7852-01) Watermain Replacement , Watermain Looping, Lead Service Line Replacement, Water Treatment Plant Upgrades and Water Tower Mixing Equipment. **Roll Call Vote.** Ayes: Roehrig, Ross, Vandenbossche, Bryson, Hendrick, Klaassen. Nays: None. Motion Carried.

Motion by Commissioner Bryson, seconded by Commissioner Ross, to authorize Fleis & VandenBrink Engineering to proceed with the design engineering work in order to meet the EGLE DWSRF milestone

schedule. **Roll Call Vote.** Ayes: Ross, Vandenbossche, Bryson, Hendrick, Klaassen, Roehrig. Nays: None. Motion Carried.

Commissioner Hendrick inquired if the Commission would see the actual agreement. City Manager Adkins stated he would be providing the agreement at the beginning of next week.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to authorize the City Manager to execute the Professional Services Agreement with Fleis & VandenBrink Engineering and to designate the City Manager as the Authorized Representative for the project. **Roll Call Vote.** Ayes: Bryson, Hendrick, Klaassen, Roehrig, Ross, Vandenbossche. Nays: None. Motion Carried.

Police Department – Axon Body Camera Purchase

Chief Heaslip presented the Axon Body Camera Project and showed comparisons between current cameras and Axon. He also explained the quote and breakdown in annual contract pricing. Chief Heaslip stated that Axon was an approved dealer under MiDeal pricing and according to the City's purchasing policy a waiver was not needed for purchase.

Commissioner Ross clarified that the Axon body cameras get upgrade/updates every two years under the warranty and that it was only a few hundred dollars more than Getac. Chief Heaslip stated the cameras would be updated every two years under the warranty. Commissioner Ross stated the Police Department was using approximately \$14,000 from County ARPA money to pay for part of this project.

Commissioner Hendrick stated it was important to have the proper tools to do the job.

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve the Police Department purchase of Axon Body Cameras in the annual amount of \$6,504.32 per year for five years. **Roll Call Vote.** Ayes: Hendrick, Klaassen, Roehrig, Ross, Vandenbossche, Bryson. Nays: None. Motion Carried.

Planning Commission Appointment

Mayor Vandenbossche stated the Commission received two great applications for the vacancy and thanked Rosalie Skwiers for applying and stated Max Bade had experience in parks and recreation and believed that would help with the Mast Plan update.

Commissioner Ross thanked everyone who applied.

Motion by Mayor Vandenbossche, seconded by Commissioner Bryson, to appoint Max Bade to the Planning Commission. **Roll Call Vote.** Ayes: Klaassen, Roehrig, Ross, Vandenbossche, Bryson, Hendrick. Nays: None. Motion Carried.

ADMINISTRATIVE REPORTS

City Attorney Report

City Attorney Davis stated he issued a memo on Charter revisions previously and he sent that back out to the subcommittee already created. He also provided Mr. O'Brien with documents due to his interest in the Charter revision process.

City Manager Report

City Manager Adkins sent his condolences to Commissioners Hendrick and Roehrig on the passing of their Mother.

City Manager Adkins stated Fall is here and reminded residents to not rake leaves into the streets and to keep the catch basins clear and clean. He also thanked all of the applicants for open board positions. City Manager Adkins stated he was looking at and working on ordinance amendments as well as policy and procedure updates and he will have those to the Commission soon. He also stated he would be working on a handbook for the Commission that contained the Charter, contracts, Open Meetings Act pieces, etc. He also reminded that Daylight Savings Time ending this weekend.

Commissioner Hendrick asked if the City could post something regarding leaves in the street as she had a hard time finding it in the ordinances. City Manager Adkins stated the City would post where to find it in the ordinances and that a provision/law was included in the Uniform Traffic Code.

Reports from Department Heads

Chief Heaslip stated he hired a new Office Clerk at the Police Department to fill the gap. He also stated the department would be taking possession of the second new patrol car from the outfitter next week, he was also updating firearms at the department to include red dot sights and everything fell under the budget. City Manager Adkins added there was no increase in the Police budget with hiring the new Office Clerk at the Police Department.

Clerk Bell provided an update on Granicus Peak Agenda Meeting Minute Software and Early Voting for elections. He also provided a burial count for Woodlawn Cemetery for October.

COMMISSIONER PRIVILEGE/LIAISON REPORTS

Commissioner Klaassen sent his condolences to the Roehrig family. He also reminded the Lighted Santa Parade was November 21st.

Commissioner Bryson sent his condolences to the Roehrig family. He also reminded residents to keep storm drains clear and clean.

Commissioner Ross sent his condolences to the Roehrig family. He also reminded with the cold weather coming to winterize outside faucets. Commissioner Ross also thanked everyone for participating in local government. He also reminded everyone of the Lighted Santa Parade and that he was entering a tractor in. He also thanked the school principals and others for sending letters of support for the Community Center grant which should have a decision on in December. Commissioner Ross stated Marine City and Cardinal Mooney were in the football playoffs this week and for anyone to reach out if they had issues.

Commissioner Roehrig reminded everyone of Daylight Savings Time ending. She also thanked everyone for their thoughts and prayers on the passing of her Mother.

Commissioner Hendrick thanked everyone for their kind words for her Mother.

Mayor Vandenbossche sent his condolences to the Roehrig family. She also thanked F&V for their presentation and the applicants for boards. She also thanked Rosalie Skwiers for all of her work.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Ross, to adjourn at 8:22 p.m. All Ayes. Motion Carried.

Respectfully submitted,

Jason A.Bell
City Clerk