



CITY OF MARINE CITY

City Commission Meeting Agenda

Marine City Fire Hall 200 South Parker Street

Regular Meeting: Thursday, October 3, 2019; 7:00 PM

-
- 1. CALL TO ORDER**
 - 2. MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**
 - 3. ROLL CALL:** Mayor Dave Vandenbossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, Paul Merchant, Cheryl Vercammen; City Manager Elaine Leven
 - 4. APPROVE AGENDA**
 - 5. PUBLIC COMMENT** Anyone in attendance is welcome to address the City Commission. Please state name and address. Limit comments to five (5) minutes. This is a time for you to raise issues. The Commission will not respond, but issues will be followed up on as necessary.
 - 6. APPROVE MINUTES**
 - A. City Commission Regular Meeting – September 19, 2019
 - 7. CONSENT AGENDA**
 - A. 2019 Trick or Treating
 - B. Community & Economic Development Meeting Minutes – August 28, 2019
 - 8. FINANCIAL BUSINESS**
 - A. Disbursements, including Payroll - \$140,429.87
 - 9. UNFINISHED BUSINESS**
 - 10. NEW BUSINESS**
 - A. River Rec Teen Zone – Public Ice Rink
 - B. Friends of City Hall – Request for Waiver of Permit Fees
 - C. Winter Parking Permits
 - D. Columbarium – Woodlawn Cemetery
 - 11. ITEMS REMOVED FROM CONSENT AGENDA**
 - 12. CITY MANAGER'S REPORT**
 - 13. COMMISSIONER PRIVILEGE/LIAISON REPORTS**
 - 14. CLOSED SESSION**
 - A. To Consider Material Exempt from Discussion or Disclosure by State or Federal Statute – MCL 15.268 (h)
 - B. For Consideration of City Manager Evaluation – MCL 15.268 (a)
 - 15. ADJOURNMENT**

**City of Marine City
City Commission
September 19, 2019**

A regular meeting of the Marine City Commission was held on Thursday, September 19, 2019 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Vandebossche at 7:00 pm.

After a moment of silence, the Pledge of Allegiance was led by Mayor Vandebossche.

Present: Mayor Dave Vandebossche; Commissioners Jacob Bryson, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, Paul Merchant, Cheryl Vercammen; City Manager Elaine Leven, City Clerk Kristen Baxter

Also in Attendance: City Attorney Robert Davis

APPROVE AGENDA

Commissioner Vercammen stated that she would like Consent Agenda Items #A & B moved to #11 Items Removed to Consent Agenda for the purpose of discussion.

Mayor Vandebossche said that he would also like to move Item #C for discussion.

Motion by Commissioner Kellehan, seconded by Commissioner Klaassen, to approve the Agenda with the following amendments:

Move from: Consent Agenda - Items A, B, & C

Move to: Items Removed from Consent Agenda.

All Ayes. Motion Carried.

PUBLIC COMMENT

Laura Scaccia and Joseph Moran spoke on behalf of the Community & Economic Board and provided updates on several projects.

Pat McFarland, 316 Belle River, spoke in support of allowing the sale of recreational marijuana in Marine City.

APPROVE MINUTES

Motion by Commissioner Kellehan, seconded by Commissioner Bryson, to approve the City Commission Meeting Minutes of September 5, 2019. Ayes: Vandebossche, Bryson, Kellehan, Klaassen, Merchant, Vercammen. Nays: Hendrick. Motion Carried.

CONSENT AGENDA

Presented:

- A. Department Head Resignation – Susan Wilburn
- B. Department Head Resignation – Mary Ellen McDonald
- C. Special Event – Veteran Village USA
- D. Special Event – Mike Miller Merry Time 5k Run/Walk
- E. Special Event – Maritime Days Festival 2020 (Preliminary Approval)
- F. Special Event – Lighted Santa Parade
- G. Business License – Neiman's Catering
- H. County of St. Clair – Countywide Trails Strategic Planning
- I. Dangerous Building Board of Appeals Meeting Minutes – November 7, 2012
- J. Zoning Board of Appeals Meeting Minutes – June 5, 2019
- K. Planning Commission Meeting Minutes – June 10, 2019
- L. Departmental Reports
- M. MCAFA Run Report
- N. Preliminary Financial Statements

Motion by Commissioner Bryson, seconded by Commissioner Kellehan, to approve Items #D-N on the Consent Agenda. **Roll Call Vote.** Ayes: Vandebossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

FINANCIAL BUSINESS

Disbursements

Motion by Commissioner Bryson, seconded by Commissioner Klaassen, to approve total disbursements, including payroll, in the amount of \$2,483,528.10. **Roll Call Vote.** Ayes: Vandebossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Seawall Repair Bid

DPW Superintendent Itrich reported that the seawall located at the end of East St. Clair Street was examined by Ron's Marine and found to be in good structural shape. It was recommended that an extension be installed on the cap of the seawall to bring it up 12 inches and make it the same height as the seawall in Drake Park.

DPW Superintendent Itrich asked for the Board to waive competitive bidding and approve a bid from Ron's Marine to install an 84' x 12" extension of existing steel seawall capping at a price of \$5,984.00.

Motion by Commissioner Vercammen, seconded by Commissioner Bryson, to waive competitive bidding for the seawall cap. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

Motion by Commissioner Vercammen, seconded by Commissioner Klaassen, to approve the seawall repair bid from Ron's Marine in the amount of \$5,984.00. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

Interview Room Upgrade

Chief Heaslip stated that he had done research on updating the Police Department's interview room system. He said that the current system had the ability to record and save interviews to aid in prosecution and comply with State laws and said the process was arduous and in need of updating due to its speed in downloading and the system no longer being supported.

Chief Heaslip said that with the recent addition of GETAC body cameras and in-car cameras, adding an interview room system would provide new cameras, microphones, cloud storage, and back office software. He said the system would also allow the department to seamlessly attach, download, and forward interviews to the Prosecutor.

He requested the Board waive competitive bidding for the upgrade, as well as approve the purchase of GETAC Interview Room System in the amount of \$6,240.97.

Mayor Vandenbossche inquired how much the annual renewal cost was for the system.

Chief Heaslip responded that it would cost \$180 for cloud storage.

Motion by Commissioner Hendrick, seconded by Commissioner Bryson, to waive competitive bidding for the GETAC Interview Room System. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

Motion by Commissioner Hendrick, seconded by Commissioner Kellehan, to approve the purchase of a GETAC Interview Room System in the amount of \$6,240.97. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

Staff & Command School

Motion by Commissioner Kellehan, seconded by Commissioner Merchant, to approve Police Chief Heaslip to attend the Northwestern University Staff and Command School in the amount of \$4,250.00. **Roll Call Vote.** Ayes: Vandenbossche, Bryson, Hendrick, Kellehan, Klaassen, Merchant, Vercammen. Nays: None. Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA

Department Head Resignation Letter – Susan Wilburn

Commissioner Vercammen read a prepared response regarding the resignations of Building Official Wilburn and Finance Director/Treasurer Mary Ellen McDonald focusing on the perceived mistreatment of the City employees and reminding Commission that their role was to help with policy, and not to micromanage employees. She emphasized finding solutions to problems such as setting term limits of City Commissioners to (2) four-year terms and that requests for information should be in writing, with the approval of two or more City Commissioners to reduce the costs and time associated with multiple requests.

Commissioner Merchant supported Commissioner Vercammen's prepared response and stated that certain behaviors sounded like bullying or harassment. After reading Building Official Wilburn's resignation letter, he said although it was concise, it spoke volumes. Commissioner Merchant reiterated that Building Official Wilburn felt pressure to selectively enforce and the incidents needed to be looked into further and those involved needed to be held accountable for making a person give up their livelihood.

Commissioner Bryson supported Commissioner Vercammen and Merchant's position and said that City Commission should not be micromanaging department heads and City employees; they are there because we have trust in them to do their jobs.

Commissioner Kellehan commented that we have to allow and trust that staff is capable of doing their jobs and not micromanage them. She stated that Building Official Wilburn

was not allowed to do her job and that spoke volumes. She said she hoped that when we hire a new person or crew for the Building Department, that we give them the authority that they need to do their job.

Commissioner Hendrick responded and said that the issues she takes directly to the City Manager are issues that are brought to her from the people of the community. She stated that she never goes to Department Heads directly and said that we all have a job to do and asking for information is a big part of that job.

Commissioner Klaassen commented that he believed that the Building Official's letter was relating to past Commissioners. He said that we have a new Board now and that we should work together.

Mayor Vandebossche responded and said he and the City Manager had to limit enforcement at times due to antiquated ordinances. He said some issues did arise from that selective enforcement and that to enforce equally, they had to be updated.

Motion by Commissioner Bryson, seconded by Commissioner Kellehan, to accept the resignation letter by Susan Wilburn. All Ayes. Motion Carried.

Department Head Resignation Letter – Mary Ellen McDonald

Commissioner Vercammen asked City Manager Leven if the reason why Finance Director/Treasurer Mary Ellen McDonald was retiring early was due to being micromanaged.

City Manager Leven replied that she had had discussions with Mary Ellen who stated that it had been hard throughout the years due to difficult relationships with Board Members. She added that it certainly was one of the reasons that added to her desire to leave.

Motion by Commissioner Bryson, seconded by Commissioner Kellehan, to accept the resignation letter by Mary Ellen McDonald. All Ayes. Motion Carried.

Special Event – Veteran Village USA

Mayor Vandebossche stated that although he supported the cause, he was concerned about having kids standing at such a busy intersection collecting donations with no experience.

City Attorney Davis commented that the Board could approve the event, subject to location.

Motion by Commissioner Hendrick, seconded by Commissioner Kellehan, to approve the Special Event from Veteran Village USA with the location amended from Chartier/M-29 intersection to the Broadway/Main Street intersection. All Ayes. Motion Carried.

CITY MANAGER REPORT

In addition to the City Manager's Report provided in the agenda packet, City Manager Leven added the following:

- Sludge return pump up and running at WWTP
- Water Plant high service pump is installed and back in service
- Pads for columbariums poured at cemetery
- Property dispute not successful in court
- Met with Building Official who is contracted with East China & Algonac
- Spent time with Mary Ellen McDonald on learning payroll
- Met with representative from an account temp agency who works for St. Clair

COMMISSIONER PRIVILEGE/LIAISON REPORTS

Commissioner Merchant announced Comic Con on September 28th and said he and the Comic Con crew hoped that everyone was able to attend and enjoy the event.

Commissioner Klaassen, as the Planning Commission liaison, reported that the construction of a private garage was approved by the Planning Commission at their September 9, 2019 meeting.

Commissioner Kellehan commented that at the September 5th City Commission meeting, the Board made a decision to reduce the payout of sick time hours of City employees – a decision that has negatively impacted work place morale. She said she would like to see this on an upcoming agenda for more discussion and possible revision.

Commissioner Hendrick commented that the job of City Commissioner was not an easy one and said that people didn't understand what the job entailed and what their role was. She said she was here to question and research to get the City on the right track and said she learned the job from her mother, Rita Roehrig, who always asked questions and made sure that people of the community were looked after and protected. Commissioner Hendrick further said that you can't tie the hands of the Commission because you don't like how the question is asked. She said she will continue to do her job and look after the people who contact her.

Commissioner Bryson also asked that the Board take another look at the sick leave policy at a future meeting.

Mayor Vandebossche announced Comic Con on September 28th and Pumpkin Palooza Party on October 5th.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Kellehan, to adjourn at 8:37 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk

CITY OF MARINE CITY

2019

HALLOWEEN TRICK OR TREATING HOURS



THURSDAY, OCTOBER 31ST

5:00 pm ~ 8:00 pm

**City of Marine City
Community and Economic Development Board
08/28/2019**

A regular meeting of the Community and Economic Development Board was held on Wednesday, August 28, 2019 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by City Clerk Kristen Baxter at 6:00 pm.

The Pledge of Allegiance was led by City Clerk Kristen Baxter.

Present: Board Members Danielle Donahue, Heather Hatcher, Laura Scaccia; Planning Commission Representative Joseph Moran; City Commissioner Cheryl Vercammen; City Manager Elaine Leven, City Clerk Kristen Baxter, Deputy Clerk Michele Goodrich

Absent: TIFA Board Representative Robert Weisenbaugh

Appointments

Chairperson

Motion by City Commissioner Vercammen, seconded by Planning Commission Representative Moran to appoint Laura Scaccia as Community and Economic Development Board Chairperson. All Ayes. Motion Carried.

Chairperson Pro Tem

Motion by City Commissioner Vercammen, seconded by Chairperson Scaccia to appoint Joseph Moran as Chairperson Pro Tem. All Ayes. Motion Carried.

Communications

None.

Public Comment

None.

No residents addressed the Board.

Approve Agenda

Motion by Planning Commission Representative Moran, seconded by City Commissioner Vercammen, to amend the Agenda as follows:

ADD: Item #11: Open Discussion

All Ayes. Motion Carried.

Motion by Planning Commission Representative Moran, seconded by City Commissioner Vercammen, to approve the Amended Agenda, with a stipulation that this item be added to each meeting Agenda. All Ayes. Motion Carried.

New Business

Ordinance 2019-008 Establish Community & Economic Development

Planning Commission Representative Moran explained the role of the Community and Economic Development Board and ordinance guidelines. He also reviewed the City's Master Plan and Parks and Recreation Plan stating they were the foundation of the group's goals and the blueprints for the direction that the City determined it wanted to go.

Projects Discussed at TIFA Subcommittee:

Chairperson Scaccia reviewed and gave a brief description of projects discussed at previous TIFA Subcommittee meetings and said it would be beneficial if several Board members could volunteer to explore one or more of the projects and bring their findings back to the September 25, 2019 meeting. She suggested that the Board members involve interested community members.

Project volunteers are as follows:

- Kayak Launch Site: City Commissioner Vercammen
- Clinton River Cruise Boat: Chairperson Scaccia and Planning Commission Representative Moran
- Tall Ship/Large Ship Tie-up: Chairperson Scaccia and Planning Commission Representative Moran
- Shuttle Bus: Board Member Weisenbaugh

Open Discussion

Board Member Hatcher discussed her ideas regarding Trick or Treating down Main Street and how local businesses could become involved. Chairperson Scaccia invited her to attend the Pumpkin Palooza planning meetings.

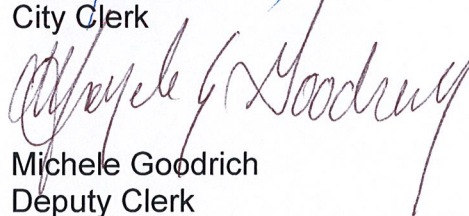
Adjournment

Motion by City Commissioner Vercammen, seconded by Planning Commission Representative Moran, to adjourn at 7:09 pm. All Ayes. Motion Carried.

Respectfully submitted,



Kristen Baxter
City Clerk



Michele Goodrich
Deputy Clerk

City of Marine City

Memo

To: Elaine Leven, City Manager
From: Mary Ellen McDonald, CPFA/MiCPT
Finance Director/Treasurer
Date: 9/19/2019
Re: Total Disbursements Including Payroll

Listed below is the breakdown by list for total Expenditures including Payroll

Total Expenditures including Payroll	\$ 140,429.87
List of Disbursements including Payroll (9/11/19-9/19/19)	\$ 56,111.10
Meeting Encumbrances	\$ 84,318.77
TOTAL	\$ 140,429.87

Thank you

MEETING DATE 10/3/19

LOCAL STREET FUND

Opening Balance	\$393,590.87			
Collections/Interest/Serv Chg	\$0.00	\$0.00	\$0.00	\$0.00
	\$393,590.87			
Disbursements/Payroll	-\$1,305.47	\$0.00	-\$1,305.47	
Fund Transfer	\$0.00	\$0.00		
	\$392,285.40			
Encumbrances	-\$2,045.52			
Closing Balance	\$390,239.88			

MAJOR STREET FUND

Opening Balance	\$660,500.46			
Collections/Interest/Serv Chg	\$7.05	\$7.05	\$0.00	\$0.00
	\$660,507.51			
Disbursements/Payroll	-\$298.20	\$0.00	-\$298.20	
Fund Transfer	\$0.00	\$0.00		
	\$660,209.31			
Encumbrances	-\$1,277.12			
Closing Balance	\$658,932.19			

GENERAL FUND

Opening Balance	\$2,900,929.77			
Collections/Interest/Serv. Chg	\$1,345.15	\$1,345.15	\$0.00	\$0.00
	\$2,902,274.92			
Disbursements/Payroll/ACH	-\$46,965.85	-\$9,869.61	-\$37,096.24	\$0.00
Fund Transfer	\$0.00	\$0.00		
	\$2,855,309.07			
Encumbrances	-\$66,301.90			
Closing Balance	\$2,789,007.17			

WATER/SEWER FUND

Opening Balance	\$1,322,811.19			
Collections/Interest/Serv. Chg	\$24,118.95	\$24,118.95	\$0.00	\$0.00
	\$1,346,930.14			
Disbursements/Payroll	-\$6,764.06	-\$196.47	-\$6,567.59	
Fund Transfer	\$0.00	\$0.00		
	\$1,340,166.08			
Encumbrances	-\$14,081.14			
Closing Balance	\$1,326,084.94			

CEMETERY FUND

Opening Balance	\$57,061.33			
Collections/Interest/Serv. Chg	\$180.00	\$180.00	\$0.00	\$0.00
	\$57,241.33			
Disbursements/Payroll	-\$777.52	\$0.00	-\$777.52	
Fund Transfer	\$0.00			
	\$56,463.81			
Encumbrances	-\$613.09			
Closing Balance	\$55,850.72			

DRUG FORFEITURE FUND

Opening Balance	\$9,090.34			
Collections	\$0.00	\$0.00		
	\$9,090.34			
Fund Transfer	\$0.00	\$0.00		
	\$9,090.34			
Encumbrances	\$0.00			
Closing Balance	\$9,090.34			

TAX ACCOUNT FUND

Opening Balance	\$747,578.38			
Collections/Serv Chg/Misc. Chgs	\$42,389.45	\$42,389.45	\$0.00	\$0.00
	\$789,967.83			
Disbursements	\$0.00	\$0.00		
	\$789,967.83			
Encumbrances	\$0.00			
Closing Balance	\$789,967.83			

MARINE CITY RETIREMENT FUND

Opening Balance	\$111,657.89			
Collections/Interest/Account Fee	\$463.86	\$437.65	\$26.21	\$0.00
	\$112,121.75			
Disbursements/Payroll	\$0.00	\$0.00	\$0.00	
Transfers from Investment	\$0.00			
	\$112,121.75			
Encumbrances	\$0.00			
Closing Balance	\$112,121.75			

MARINE CITY RETIREE HEALTH INSURANCE TRUST FUND

Opening Balance	\$53,926.77			
Collections/Interest/Acct Fees	\$8.16	\$0.00	\$8.16	\$0.00
	\$53,934.93			
Disbursements	\$0.00	\$0.00		
Transfer from Investments	\$0.00	\$0.00		
	\$53,934.93			
Encumbrances	\$0.00			
Closing Balance	\$53,934.93			

SPECIAL ASSESSMENT FUND

Opening Balance	\$4,494.47			
Collections/Interest/Serv. Chgs	\$0.00	\$0.00	\$0.00	\$0.00
	\$4,494.47			
Disbursements	\$0.00	\$0.00		
Transfer	\$0.00	\$0.00		
Closing Balance	\$4,494.47			

LIST OF DISBURSEMENTS
SEPTEMBER 11, 2019 - SEPTEMBER 19, 2019

Disbursements/ACH Withdrawal 9/11/19-9/18/19	\$10,066.08
Pay Ending 9/11/19	\$46,045.02
TOTAL	\$56,111.10

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 09/11/2019 - 09/18/2019

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JOURNALIZED

PAID

DISBURSEMENTS 9/11/19-9/18/19
ACH WITHDRAWAL 9/11/19-9/18/19

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

C252	COMCAST	09/19/2019	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	
93815	PO BOX 70219	09/12/2019		N		207.09
09/19/2019	PHILADELPHIA PA, 19176-0219	/ /	0.0000	Y		0.00
		09/27/2019		N		207.09

Paid

*303 S. WATER ST.
9/19/19-10/18/19

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-850.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	34.52
101-257.000-850.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	34.52
101-215.000-850.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	34.52
101-253.000-850.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	34.52
101-371.000-850.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	34.52
592-543.000-850.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	17.25
592-547.000-850.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	17.24
		207.09

C252	COMCAST	09/20/2019	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-PD	
93816	PO BOX 70219	09/12/2019		N		253.61
09/07/2019	PHILADELPHIA PA, 19176-0219	/ /	0.0000	Y		0.00
		09/28/2019		N		253.61

Paid

*375 S. PARKER ST.
9/20/19-10/19/19

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	HIGH-SPEED INTERNET/PHONE-PD	253.61

VENDOR TOTAL: 460.70

D007	DTE ENERGY	08/31/2019	200401629557	FTB	MONTHLY STREET LIGHTING	
93790	PO BOX 630795	09/11/2019		N		9,285.86
09/03/2019	CINCINNATI OH, 45263-0795	/ /	0.0000	N		0.00
		10/01/2019		N		9,285.86

Paid

*8/1/19-8/31/19

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	MONTHLY STREET LIGHTING	9,285.86

VENDOR TOTAL: 9,285.86

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 09/11/2019 - 09/18/2019
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PAID
DISBURSEMENTS 9/11/19-9/18/19
ACH WITHDRAWAL 9/11/19-9/18/19

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

S012	SEMCO ENERGY GAS CO	09/05/2019	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-311709	
93865	PO BOX 740812	09/18/2019		N		18.90
09/05/2019	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		10/03/2019		N		18.90

Paid
*300 S PARKER ST
8/6/19-9/5/19

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-921.002	MONTHLY GAS SERVICE CHARGE-311709	18.90

S012	SEMCO ENERGY GAS CO	09/05/2019	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-514044	
93866	PO BOX 740812	09/18/2019		N		14.81
09/05/2019	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		10/03/2019		N		14.81

Paid
*303 S WATER ST
8/6/19-9/5/19

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.002	MONTHLY GAS SERVICE CHARGE-514044	14.81

S012	SEMCO ENERGY GAS CO	09/05/2019	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-219921	
93867	PO BOX 740812	09/18/2019		N		39.28
09/05/2019	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		10/03/2019		N		39.28

Paid
*231 S WATER ST
8/6/19-9/5/19

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-921.002	MONTHLY GAS SERVICE CHARGE-219921	39.28

S012	SEMCO ENERGY GAS CO	09/05/2019	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-273448	
93868	PO BOX 740812	09/18/2019		N		16.43
09/05/2019	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		10/03/2019		N		16.43

Paid
*229 S WATER ST (GENERATOR)
8/6/19-9/5/19

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-921.002	MONTHLY GAS SERVICE CHARGE-273448	16.43

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DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 09/11/2019 - 09/18/2019

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JOURNALIZED

PAID

DISBURSEMENTS 9/11/19-9/18/19
ACH WITHDRAWAL 9/11/19-9/18/19

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

S012	SEMCO ENERGY GAS CO	09/05/2019	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-169102	
93869	PO BOX 740812	09/18/2019		N		14.81
09/05/2019	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		10/03/2019		N		14.81

Paid
*405 S MAIN ST
8/6/19-9/5/19

GL NUMBER	DESCRIPTION	AMOUNT
101-804.000-921.002	MONTHLY GAS SERVICE CHARGE-169102	14.81

S012	SEMCO ENERGY GAS CO	09/05/2019	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-315021	
93870	PO BOX 740812	09/18/2019		N		78.40
09/05/2019	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		10/03/2019		N		78.40

Paid
*1696 S PARKER ST
8/6/19-9/5/19

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-921.002	MONTHLY GAS SERVICE CHARGE-315021	78.40

S012	SEMCO ENERGY GAS CO	09/05/2019	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-326160	
93871	PO BOX 740812	09/18/2019		N		74.51
09/05/2019	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		10/03/2019		N		74.51

Paid
*514 S PARKER ST
8/6/19-9/5/19

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-921.002	MONTHLY GAS SERVICE CHARGE-326160	74.51

S012	SEMCO ENERGY GAS CO	09/05/2019	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-295016	
93872	PO BOX 740812	09/18/2019		N		19.70
09/05/2019	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		10/03/2019		N		19.70

Paid
*375 S PARKER ST
8/6/19-9/5/19

GL NUMBER	DESCRIPTION	AMOUNT
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DISBURSEMENTS 9/11/19-9/18/19

ACH WITHDRAWAL 9/11/19-9/18/19

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

101-301.000-921.002	MONTHLY GAS SERVICE CHARGE-295016				19.70	
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S012	SEMCO ENERGY GAS CO	09/05/2019	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-123325C	
93873	PO BOX 740812	09/18/2019		N		27.87
09/05/2019	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		10/03/2019		N		27.87

Paid
*304 S BELLE RIVER AVE
8/6/19-9/5/19

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-921.002	MONTHLY GAS SERVICE CHARGE-123325C	27.87

S012	SEMCO ENERGY GAS CO	09/05/2019	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-544346	
93874	PO BOX 740812	09/18/2019		N		14.81
09/05/2019	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		10/03/2019		N		14.81

Paid
*260 S. PARKER
8/6/19-9/5/19

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.002	MONTHLY GAS SERVICE CHARGE-544346	14.81

VENDOR TOTAL:	319.52
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TOTAL - ALL VENDORS:	10,066.08
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FUND TOTALS:

Fund 101 - GENERAL FUND	9,869.61
Fund 592 - WATER/SEWER FUND	196.47

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		PAID		ENCUMBRANCES 10/3/19			
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount	
Ref #	Address	CK Run Date	PO	Hold		Discount	
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount	
Invoice Notes		Due Date		1099			
A023	AARON D ATKINSON	10/01/2019	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-OCT 2019		
93830	1539 MEISNER ROAD	10/03/2019		N		35.00	
10/01/2019	EAST CHINA MI, 48054	/ /	0.0000	N		0.00	
		10/03/2019		N		35.00	

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT-OCT 2019	35.00

VENDOR TOTAL: 35.00

A126	ACE-TEX ENTERPRISES	09/10/2019	ACE240328	FTB	FLANNEL RECYCLED 25LB BRICK/FREIGHT	
93854	PO BOX 670242	10/03/2019	000006837	N		213.00
09/10/2019	DETROIT MI, 48267-0242	/ /	0.0000	N		0.00
		10/10/2019		N		213.00

Paid

*MAINTENANCE

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-932.000	FLANNEL RECYCLED 25LB BRICK	138.00	138.00
101-441.000-932.000	FREIGHT	75.00	75.00
		213.00	213.00

VENDOR TOTAL: 213.00

A275	BRIAN ATHERTON	10/01/2019	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-OCT 2019	
93831		10/03/2019		N		35.00
	147 ROBERTSON					
10/01/2019	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		10/03/2019		N		35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT-OCT 2019	35.00

VENDOR TOTAL: 35.00

C122	CONTRACTORS CLOTHING CO	09/12/2019	7-20272	FTB	UNIFORMS-SHIRTS/PANTS, WINTER CLOTHING	
93842	29350 JOHN R ROAD	10/03/2019	000006698	N		1,219.22
	PO BOX 71721					
09/12/2019	MADISON HEIGHTS MI, 48071	/ /	0.0000	N		0.00
		10/12/2019		N		1,219.22

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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount	
Invoice Notes		Due Date		1099		Net Amount	

Paid

*AARON-UNIFORMS \$209.95
AARON-WINTER CLOTHING \$329.91

DAN-UNIFORMS \$89.98
DAN-WINTER CLOTHING \$219.94

BRIANS-UNIFORMS \$214.95
BRIANS-WINTER CLOTHING \$289.96

TOTAL \$ 1354.69 - 10% GOVERNMENT DISCOUNT = \$1219.22

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-767.000	UNIFORMS (SHIRTS & PANTS)	463.39	463.39
101-441.000-767.000	WINTER CLOTHING	755.83	755.83
		1,219.22	1,219.22

VENDOR TOTAL: 1,219.22

D161	DANIEL BAXENDALE II	10/01/2019	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-OCT 2019	
93832	2209 TRAVERSE DRIVE	10/03/2019		N		35.00
10/01/2019	TROY MI, 48085	/ /	0.0000	N		0.00
		10/03/2019		N		35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT-OCT 2019	35.00

VENDOR TOTAL: 35.00

D80	DANIEL DEGUEISIPPE	10/01/2019	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-OCT 2019	
93833	5853 MARKEL ROAD	10/03/2019		N		35.00
10/01/2019	COTTRELLVILLE TOWNSHIP MI, 48039	/ /	0.0000	N		0.00
		10/03/2019		N		35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT-OCT 2019	35.00

VENDOR TOTAL: 35.00

V007	DOWNRIVER VOICE	09/04/2019	STATEMENT	FTB	SUBSCRIPTION RENEWAL	
93846	P.O. BOX 65150	10/03/2019		N		32.00

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Ref #	Address	CK Run Date	PO	Hold		Gross Amount	
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount	
Invoice Notes		Due Date		1099		Net Amount	
09/04/2019	COLORADO SPRINGS CO, 80962-5150	/ /	0.0000	N		0.00	
		10/03/2019		N		32.00	

Paid
*ACCT# 1324552
52 WEEK SUBSCRIPTION
10/17/2019-10/17/2020

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-791.000	SUBSCRIPTION RENEWAL	32.00

VENDOR TOTAL: 32.00

E010	ELAINE LEVEN	08/01/2019	STATEMENT	FTB	MILEAGE REIMBURSEMENT	
93857	8341 COLONY DRIVE	10/03/2019		N		330.60
09/20/2019	CLAY TWP MI, 48001	/ /	0.0000	Y		0.00
		10/03/2019		N		330.60

Paid
*7/23/19 BEG 4571 END 5091=520 MILES - MME CONFERENCE/ALPENA
8/01/19 BEG 5175 END 5225=50 MILES - EMERGENCY MNGMT-KIMBALL
570 TOTAL MILES @ \$.58 = \$330.60

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-861.000	MILEAGE REIMBURSEMENT	330.60

E010	ELAINE LEVEN	10/01/2019	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-OCT 2019	
93834	8341 COLONY DRIVE	10/03/2019		N		40.00
10/01/2019	CLAY TWP MI, 48001	/ /	0.0000	Y		0.00
		10/03/2019		N		40.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-850.000	MONTHLY PHONE REIMBURSEMENT-OCT 2019	40.00

VENDOR TOTAL: 370.60

E086	EMTERRA ENVIRONMENTAL USA CORP	08/31/2019	324627	FTB	FLAT RATE FUEL SURCHARGE CREDIT	
93844	1606 E WEBSTER ROAD	10/03/2019		N		(946.80)
08/31/2019	FLINT MI, 48505	/ /	0.0000	N		0.00
		10/03/2019		N		(946.80)

Paid
*8/1/19-8/31/19

GL NUMBER	DESCRIPTION	AMOUNT
101-528.000-802.000	FLAT RATE FUEL SURCHARGE CREDIT	(946.80)

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		PAID		ENCUMBRANCES 10/3/19			
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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount	
Invoice Notes		Due Date		1099			

E086	EMTERRA ENVIRONMENTAL USA CORP	09/01/2019	326884	FTB	TRASH & RECYCLING SERVICES		
93843	1606 E WEBSTER ROAD	10/03/2019		N		22,908.42	
09/01/2019	FLINT MI, 48505	/ /	0.0000	N		0.00	
		10/03/2019		N		22,908.42	

Paid
*9/1/19-9/30/19

GL NUMBER	DESCRIPTION	AMOUNT
101-528.000-802.000	TRASH & RECYCLING SERVICES	22,866.50
101-528.000-802.000	CREDIT	(29.00)
101-528.000-802.000	MICHIGAN LANDFILL FEE	70.92
		<u>22,908.42</u>

VENDOR TOTAL: 21,961.62

F200	FOREMOST PROMOTIONS	09/09/2019	483320	FTB	250 JR POLICE OFFICER BADGES/SHIPPING		
93845	1270 GLEN AVENUE	10/03/2019	000006781	N		188.95	
09/09/2019	MOORESTOWN NJ, 08057	/ /	0.0000	N		0.00	
		10/09/2019		N		188.95	

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-880.000	250 JR POLICE OFFICER BADGES	177.50	177.50
101-301.000-880.000	SHIPPING	11.45	11.45
		<u>188.95</u>	<u>188.95</u>

VENDOR TOTAL: 188.95

H063	HI-TECH SYSTEM SERVICE	10/01/2019	64633	FTB	AGREEMENT TECH CARE PREMIUM		
93851	3070 PALMS ROAD	10/03/2019	000006673	N		869.00	
09/16/2019	CASCO MI, 48064	/ /	0.0000	N		0.00	
		10/16/2019		N		869.00	

Paid
*MONTHLY BILLING FOR OCTOBER

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-948.000	MONITOR & MANAGE PREM SERVER	407.00	407.00
101-265.000-948.000	MONITOR & MANAGE PREM USER	315.00	315.00
101-265.000-948.000	MONITOR & MANAGE PREM NAS/EXT	39.00	39.00
101-265.000-948.000	TECHCLOUD BACKUP SVR LICENSE	48.00	48.00
101-265.000-948.000	TECHCLOUD BACKUP VIRTUAL SVR	48.00	48.00
101-265.000-948.000	TECHCLOUD ANTI-SPAM	12.00	12.00

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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

869.00 869.00

VENDOR TOTAL: 869.00

J032	JAMES D HEASLIP	10/01/2019	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-OCT 2019	
93835	455 MABEL ST	10/03/2019		N		65.00
10/01/2019	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		10/03/2019		N		65.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT-OCT 2019	65.00

VENDOR TOTAL: 65.00

V023	JAMES R VANDERMEULEN	10/01/2019	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-OCT 2019	
93836	1534 MINNESOTA AVE	10/03/2019		N		35.00
10/01/2019	MARYSVILLE MI, 48040	/ /	0.0000	N		0.00
		10/03/2019		N		35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT-OCT 2019	35.00

VENDOR TOTAL: 35.00

P008	KENNETH PHELPS SERVICE	08/01/2019	STATEMENT	FTB	MONTHLY CHECKS	
93820	501 BROADWAY	10/03/2019	000006831	N		52.00
08/01/2019	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		10/03/2019		N		52.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-932.000	MONTHLY CHECKS	52.00	52.00

P008	KENNETH PHELPS SERVICE	08/08/2019	STATEMENT	FTB	LUBE, OIL FILTER-2019 FORD	
93821	501 BROADWAY	10/03/2019	000006831	N		70.00
08/08/2019	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		10/03/2019		N		70.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-932.000	LUBE, OIL FILTER-2019 FORD	70.00	70.00

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ENCUMBRANCES 10/3/19

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

P008	KENNETH PHELPS SERVICE	08/16/2019	STATEMENT	FTB	LOF & MOUNT BALANCE 4 TIRES	
93822	501 BROADWAY	10/03/2019	000006831	N		150.00
08/16/2019	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		10/03/2019		N		150.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-932.000	LOF & MOUNT BALANCE 4 TIRES	150.00	150.00

VENDOR TOTAL: 272.00

K075	KRISTEN BAXTER	10/01/2019	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-OCT 2019	
93837	350 COLONIAL LANE	10/03/2019		N		40.00
10/01/2019	ALGONAC MI, 48001	/ /	0.0000	N		0.00
		10/03/2019		N		40.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-850.000	MONTHLY PHONE REIMBURSEMENT-OCT 2019	40.00

VENDOR TOTAL: 40.00

L185	LESLIE TIRE	08/16/2019	4105219	FTB	4 P245/55R18 EAGLE TIRES-2018 EXPLORER	
93823	41600 EXECUTIVE DRIVE	10/03/2019	000006832	N		904.00
08/16/2019	HARRISON TWP MI, 48045	/ /	0.0000	N		0.00
		10/03/2019		N		904.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-932.000	4 P245/55R18 EAGLE TIRES-2018 EXPLORER	904.00	904.00

VENDOR TOTAL: 904.00

L250	LEXIPOL LLC	09/10/2019	30856	FTB	PROF SERV-POLICY/PROCEDURES MANUAL	
93824	2801 NETWORK BLVD, SUITE 500	10/03/2019	000006830	N		10,954.00
09/10/2019	FRISCO TX, 75034	/ /	0.0000	N		0.00
		10/03/2019		N		10,954.00

Paid

*CITY COMMISSION APPROVED PROJECT-MEETING 9/5/19

ONLINE POLICY MANUAL 9/1/19-8/31/20

ONLINE PROCEDURE MANUAL 9/1/19-8/31/20

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
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Invoice Notes		Due Date		1099		

101-301.000-802.000	LAW ENFORCEMENT POLICY MANUAL			3,487.00	3,487.00	
101-301.000-802.000	LAW ENFORCEMENT PROCEDURE MANUAL			772.00	772.00	
101-301.000-802.000	STANDARD POLICY CROSS REFERENCE			4,500.00	4,500.00	
101-301.000-802.000	AGNECY SPECIFIC CONTENT EXTRACTION			2,195.00	2,195.00	
				10,954.00		

VENDOR TOTAL: 10,954.00

M377	MARK R SCHWARTZ	09/17/2019	STATEMENT	FTB	ELECTRICAL INSPECTIONS	
93825	9821 SPRINGBORN	10/03/2019		N		105.75
09/17/2019	CASCO MI, 48064	/ /	0.0000	N		0.00
		10/03/2019		Y		105.75

Paid
*PE190039 02-200-0027-000 420 BROWN ST. \$141.00

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	ELECTRICAL INSPECTIONS	105.75

M377	MARK R SCHWARTZ	09/17/2019	STATEMENT	FTB	ELECTRICAL INSPECTIONS	
93826	9821 SPRINGBORN	10/03/2019		N		102.00
09/17/2019	CASCO MI, 48064	/ /	0.0000	N		0.00
		10/03/2019		Y		102.00

Paid
*PE190034 02-925-0031-000 158 N. FIFTH ST. \$136.00

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	ELECTRICAL INSPECTIONS	102.00

M377	MARK R SCHWARTZ	09/15/2019	STATEMENT	FTB	ELECTRICAL INSPECTIONS	
93814	9821 SPRINGBORN	10/03/2019		N		158.25
09/15/2019	CASCO MI, 48064	/ /	0.0000	N		0.00
		10/03/2019		Y		158.25

Paid
*PE190014 02-475-0632-000 300 BROADWAY \$211.00

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	ELECTRICAL INSPECTIONS	158.25

VENDOR TOTAL: 366.00

M060	MARY ELLEN MCDONALD	10/01/2019	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-OCT 2019	
93838	1102 S THIRD	10/03/2019		N		40.00
10/01/2019	MARINE CITY MI, 48039	/ /	0.0000	N		0.00

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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Paid		10/03/2019		N		40.00
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GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-850.000	MONTHLY PHONE REIMBURSEMENT-OCT 2019	40.00

VENDOR TOTAL: 40.00

I007	MICHAEL P ITRICH	10/01/2019	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-OCT 2019	
93839	349 NORTH AVENUE	10/03/2019		N		65.00
10/01/2019	ALGONAC MI, 48001	/ /	0.0000	N		0.00
		10/03/2019		N		65.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-850.000	MONTHLY PHONE REIMBURSEMENT-OCT 2019	65.00

VENDOR TOTAL: 65.00

O029	ON DUTY GEAR LLC	09/12/2019	20898	FTB	ARMOR EXPRESS BULLET RESISTANT VEST	
93853	PO BOX 611258	10/03/2019	000006836	N		715.00
09/12/2019	PORT HURON MI, 48061-1258	/ /	0.0000	N		0.00
		10/12/2019		N		715.00

Paid

*PAUL KELLY

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-767.000	ARMOR EXPRESS BULLET RESISTANT VEST	715.00	715.00

VENDOR TOTAL: 715.00

P251	PARTNERS IN ARCHITECTURE, PLC	09/08/2019	4024	FTB	NEEDS ASSESSMENT/SCHEMATIC DESIGN	
93827	65 MARKET STREET SUITE 200	10/03/2019		N		3,600.00
09/08/2019	MOUNT CLEMENS MI, 48043	/ /	0.0000	N		0.00
		10/03/2019		N		3,600.00

Paid

*NEW CITY OFFICES-260 S. PARKER ST.

BUDGET AMENDMENT WILL BE REQUIRED

CITY COMMISSION APPROVED PROJECT AT MEETING 7/18/19

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-975.000	NEEDS ASSESSMENT/SCHEMATIC DESIGN	3,600.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 3,600.00

P012	PAUL A WESTRICK	10/01/2019	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-OCT 2019	
93840	32463 SUTTON RD	10/03/2019		N		35.00
10/01/2019	NEW BALTIMORE MI, 48047	/ /	0.0000	N		0.00
		10/03/2019		N		35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-850.000	MONTHLY PHONE REIMBURSEMENT-OCT 2019	35.00

VENDOR TOTAL: 35.00

R012	RAYMOND JAMES & ASSOCIATES	10/01/2019	STATEMENT	FTB	EMPLOYER RETIREMENT CONTRIBUTION-10/19	
93841	691 N SQUIRREL RD SUITE 222	10/03/2019		N		20,603.75
10/01/2019	AUBURN HILLS MI, 48326	/ /	0.0000	Y		0.00
		10/03/2019		N		20,603.75

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-270.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-10/19	12,361.25
202-450.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-10/19	660.42
203-450.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-10/19	1,195.00
209-000.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-10/19	329.58
592-543.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-10/19	2,472.50
592-547.000-717.001	EMPLOYER RETIREMENT CONTRIBUTION-10/19	3,585.00
		20,603.75

R012	RAYMOND JAMES & ASSOCIATES	09/30/2019	STATEMENT	FTB	EMPLOYER RET HEALTH INS CONT-9/19	
93848	691 N SQUIRREL RD SUITE 222	10/03/2019		N		13,461.04
09/18/2019	AUBURN HILLS MI, 48326	/ /	0.0000	N		0.00
		10/03/2019		N		13,461.04

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-270.000-723.000	EMPLOYER RET HEALTH INS CONT-9/19	10,369.97
202-450.000-723.000	EMPLOYER RET HEALTH INS CONT-9/19	567.02
203-450.000-723.000	EMPLOYER RET HEALTH INS CONT-9/19	850.52
209-000.000-723.000	EMPLOYER RET HEALTH INS CONT-9/19	283.51
592-543.000-723.000	EMPLOYER RET HEALTH INS CONT-9/19	439.85
592-547.000-723.000	EMPLOYER RET HEALTH INS CONT-9/19	950.17
		13,461.04

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		PAID		ENCUMBRANCES 10/3/19			
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description		
Ref #	Address	CK Run Date	PO	Hold		Gross Amount	
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount	
Invoice Notes		Due Date		1099		Net Amount	
R012	RAYMOND JAMES & ASSOCIATES	09/30/2019	STATEMENT	FTB	MONTHLY RETIREE HEALTH INS CONT-9/19		
93849	691 N SQUIRREL RD SUITE 222	10/03/2019		N		5,420.67	
09/18/2019	AUBURN HILLS MI, 48326	/ /	0.0000	N		0.00	
		10/03/2019		N		5,420.67	

Paid

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-723.000	MONTHLY RETIREE HEALTH INS CONT	2,273.13
592-549.000-723.000	MONTHLY RETIREE HEALTH INS CONT	3,147.54
		5,420.67

VENDOR TOTAL: 39,485.46

S021	ST CLAIR CO ROAD COMMISSION	08/31/2019	512524	FTB	TRAFFIC FLASHER @ KING & PLANK	
93813	21 AIRPORT ROAD	10/03/2019		N		49.68
09/09/2019	ST CLAIR MI, 48079-1404	/ /	0.0000	N		0.00
		10/09/2019		N		49.68

Paid

*AUGUST 2019

GL NUMBER	DESCRIPTION	AMOUNT
202-456.000-802.000	TRAFFIC FLASHER @ KING & PLANK	49.68

VENDOR TOTAL: 49.68

S016	STANDARD OFFICE SUPPLY	09/17/2019	209368	FTB	4 CASES OF COPIER PAPER/PINK PAPER	
93852	928 MILITARY STREET	10/03/2019	000006835	N		154.45
09/17/2019	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		10/17/2019		N		154.45

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-172.000-755.000	4 CASES OF COPIER PAPER/PINK PAPER	24.66	24.66
101-215.000-755.000	4 CASES OF COPIER PAPER/PINK PAPER	24.66	24.66
101-253.000-755.000	4 CASES OF COPIER PAPER/PINK PAPER	27.90	27.90
101-257.000-755.000	4 CASES OF COPIER PAPER/PINK PAPER	24.66	24.66
101-371.000-755.000	4 CASES OF COPIER PAPER/PINK PAPER	24.66	24.66
592-543.000-755.000	4 CASES OF COPIER PAPER/PINK PAPER	13.96	13.96
592-547.000-755.000	4 CASES OF COPIER PAPER/PINK PAPER	13.95	13.95
		154.45	154.45

VENDOR TOTAL: 154.45

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

T122	TRACE ANALYTICAL LABORATORIES	09/11/2019	9090195	FTB	HGT LOW LEVEL BY 1631E/SAMPLE HNDLG	
93858	P.O. BOX 775169	10/03/2019	000006838	N		266.00
09/11/2019	CHICAGO IL, 60677-5169	/ /	0.0000	N		0.00
		10/11/2019		N		266.00

Paid
*WWTP

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-802.000	HG T, , LOW LEVEL BY 1631E	260.00	260.00
592-545.000-802.000	SAMPLE HANDLING/STORAGE & DISPOSAL	6.00	6.00
		266.00	266.00

VENDOR TOTAL: 266.00

U029	USA BLUEBOOK	09/13/2019	008416	FTB	FLUORIDE SOLUTION/ELECTRODE CONNECTOR	
93855	PO BOX 9004	10/03/2019	000006839	N		919.04
09/13/2019	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		10/13/2019		N		919.04

Paid
*REPAIRING FLUORIDE METER PROBE

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-549.000-931.003	FLUORIDE ISE FILL SOLUTION	24.30	24.30
592-549.000-931.003	ELECTRODE CONNECTOR	869.25	869.25
592-549.000-931.003	FREIGHT	25.49	25.49
		919.04	919.04

VENDOR TOTAL: 919.04

U101	USA TODAY NETWORK	08/31/2019	0002760336	FTB	NOTICE PUBLICATIONS	
93828		10/03/2019	000006833	N		164.00
	P.O. BOX 677313					
08/31/2019	DALLAS TX, 75267-7313	/ /	0.0000	N		0.00
		10/03/2019		N		164.00

Paid
*THOMAS VERTIN 560 S. WATER
DOUG & LANORA HAUKE 572 WOODWORTH

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-702.000-902.000	ZBA APPEAL 19-03	82.00	82.00
101-702.000-902.000	ZBA APPEAL 19-04	82.00	82.00
		164.00	164.00

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		PAID		ENCUMBRANCES 10/3/19			
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description		
Ref #	Address	CK Run Date	PO	Hold		Gross Amount	
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount	
Invoice Notes		Due Date		1099		Net Amount	
U101	USA TODAY NETWORK	08/21/2019	0002760336A	FTB	NOTICE PUBLICATIONS		
93829		10/03/2019	000006834	N			366.00
	P.O. BOX 677313						
08/21/2019	DALLAS TX, 75267-7313	/ /	0.0000	N			0.00
		10/03/2019		N			366.00

Paid
*614 RIVER STREET
924 METROPOLIS

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-702.000-902.000	DANGEROUS BUILDING-APPEAL 19-01	82.00	82.00
101-702.000-902.000	DANGEROUS BUILDING -APPEAL 19-02	82.00	82.00
101-215.000-902.000	ORDINANCE-2019-010-BRAKES	202.00	202.00
		366.00	366.00

VENDOR TOTAL: 530.00

W095	WADE TRIM	08/30/2019	2015745	FTB	ZONING ORDINANCE/CITY CODE UPDATES	
93856	500 GRISWOLD STREET	10/03/2019		N		675.00
	SUITE 2500					
09/14/2019	DETROIT MI, 48226	/ /	0.0000	N		0.00
		10/03/2019		N		675.00

Paid
*PROFESSIONAL SERVICES 7/27/19-8/30/19
APPROVED BY CITY COMMISSION MEETING 6/20/19

GL NUMBER	DESCRIPTION	AMOUNT
101-701.000-801.000	ZONING ORDINANCE/CITY CODE UPDATES	675.00

VENDOR TOTAL: 675.00

W100	WILLIAM J KARAS	09/18/2019	STATEMENT	FTB	MECHANICAL INSPECTIONS	
93847	3260 MCKINLEY RD	10/03/2019		N		153.75
09/18/2019	CHINA MI, 48054	/ /	0.0000	N		0.00
		10/03/2019		Y		153.75

Paid
*PM190028 02-200-0027-000 420 BROWN ST. \$205.00

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	MECHANICAL INSPECTIONS	153.75

VENDOR TOTAL: 153.75

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ENCUMBRANCES 10/3/19

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

TOTAL - ALL VENDORS:	84,318.77
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FUND TOTALS:

Fund 101 - GENERAL FUND	66,301.90
Fund 202 - MAJOR STREET FUND	1,277.12
Fund 203 - LOCAL STREET FUND	2,045.52
Fund 209 - CEMETERY FUND	613.09
Fund 592 - WATER/SEWER FUND	14,081.14

RIVER REC
TEEN ZONE

A safe place for teens where self-discovery and collaboration reach beyond barriers.

September 16, 2019

RECEIVED
SEP 16 2019

City of Marine City

Mike Itrich
DPW Superintendent
City Of Marine City
303 S. Water Street
Marine City, MI 48039

Dear Mike,

In 2017 the idea of building a public ice rink on one of the waterfront parks was being considered by our City Commission. I know that funding for these types of projects are always difficult for most municipalities.

I was approached by two private individuals who would like to donate \$2,500 each for the purchase of an ice skating rink for use by City residents. We ask that the City take care of the insurance liability and the installation of this rink.

These individuals would like to remain anonymous and are excited to offer this through River Rec Teen Zone.

Sincerely,



Laura Scaccia, Chairperson
River Rec Teen Zone, Inc.

cc: Elaine Leven

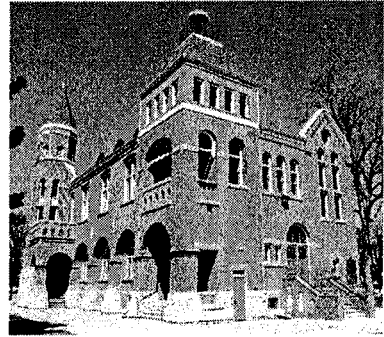
Friends of City Hall

P.O. Box 283

Marine City

MI 48039

www.friendsofcityhall.com



September 19, 2019

Dear Mayor Vandenbossche,

We are now ready to apply for permits to begin installation of the new heating system, new water line and the first phase of the fire suppression system in City Hall. I am writing to request a waiver of permit fees for the furnace, the new water line and the fire suppression system.

When Mr. Hubert Smith's antique city streetlight was installed in Heritage Square, with invaluable help from yourself, the city most kindly waived the permit fee for the project. I am hoping this precedent can be extended to these upcoming projects which will save us a significant amount of money.

I sincerely hope the City Commissioners will be sympathetic to this request.

Thanks very much for your attention to this matter and for your support for our work. It is very much appreciated.

Best regards,

Judith White

President, Friends of City Hall

H 810-794-7331

C 810-278-5962



M A R I N E C I T Y

To: City Commission
From: Elaine Leven, City Manager
Date: September 25, 2019
Re: Winter Parking Permits

There was discussion within the last year to consider placing a moratorium on winter parking permits based on the decision of the City of St. Clair to suspend their requirement. I spoke with the previous St. Clair City Manager earlier this year about that decision and he felt that there were no significant issues with the change. If the board is agreeable to this decision, we can place a moratorium on the ordinance provisions of section 70.055 "Snow Removal" that are applicable to overnight parking on the street in the winter months. In the case of a snow emergency we would still be able to require removing vehicles from the street, while allowing temporary parking on the easement.

Marine City, MI Code of Ordinances

SNOW REMOVAL

§ 70.055 SHORT TITLE.

This subchapter shall be known and may be cited as the City of Marine City Snow Removal Ordinance.

(Prior Code, § 29-50) (Ord. 87-16, passed 11-5-1987)

§ 70.056 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

STREET, HIGHWAY, ROADWAY and **IN PUBLIC RIGHTS-OF-WAY.** The entire width between boundary lines of every way publically maintained when any part thereof is open to the use of the public for purposes of vehicular travel.

WINTER MONTHS. The period from December 1 through and including March 31.

(Prior Code, § 29-51) (Ord. 87-16, passed 11-5-1987)

§ 70.057 PARKING RESTRICTION; EXCEPTION WITH PERMIT.

(A) No person shall park a motor vehicle on a street, highway, roadway or other public right-of-way under the jurisdiction of the city between the hours of 2:00 a.m. and 6:00 a.m. during the winter months.

(B) Any person who, due to special conditions, would be subject to practical difficulties and unnecessary hardship, may make application to City Administration for a hardship permit to park a motor vehicle in front of their residence or as close as possible to the front of their residence. The permits may be issued as follows:

(1) A hardship permit shall generally only be granted when it is determined by City Administration that the total number of persons over the age of 16 years residing at the site, in addition to one guest, exceeds the total parking capacity at the site. For the purposes of this determination, all garages, driveways, parking strips and parking bays on the site shall be factored into the parking capacity calculation for that site.

(2) City Administration may impose additional conditions and safeguards to ensure the protection of public health, safety and general welfare, to reduce traffic hazards, to preserve the residential character of neighborhoods, or to ensure access to residential structures in case of police, fire and health emergencies.

(3) A hardship permit shall be issued for a term of no longer than one winter season and shall not carry over to another winter season without reapplication and approval by City Administration.

(C) As directed by City Administration, the City Clerk or other designee shall prepare and issue hardship permits and vehicle stickers which shall clearly state the name of the permit holder, the license plate number of the vehicle(s) to which it applies and the street address at which the vehicle(s) may be parked.

(D) Any person who has been granted a hardship permit as provided for in division (B) above shall display said vehicle sticker in the left rear window of his or her motor vehicle(s).

(E) Any person who has been granted a hardship permit as provided for in division (B) above, shall be permitted to park in the front yard during a declared snow emergency.

(F) Any individual aggrieved by a final determination of City Administration may petition the City Commission for a review of the determination, and the City Commission may uphold, overturn, modify or amend the determination as the interest of justice and the purposes of this section require.

(Prior Code, § 29-52) (Ord. 87-16, passed 11-5-1987; Am. Ord. 90-13, passed 10-18-1990; Am. Ord. 2018-01, passed 4-5-2018)

§ 70.058 PROCEDURES FOR OPERATOR OF STALLED VEHICLE.

Whenever a motor vehicle becomes stalled or inoperable for any reason on any street, highway, roadway or other public right-of-way during the winter months, the person operating the vehicle shall take immediate action to have the vehicle towed or removed off the street, highway, roadway or public right-of-way. No person shall abandon or leave a vehicle on any street, highway, roadway or other public right-of-way during a snow emergency (regardless of whether the operator indicates by raising the hood or otherwise that the vehicle is stalled), except for the purpose of securing assistance during the actual time necessary to go to a nearby garage, gasoline station, or other place of business and return without delay.

(Prior Code, § 29-53) (Ord. 87-16, passed 11-5-1987; Am. Ord. 2018-01, passed 4-5-2018)

§ 70.059 TRAFFIC CITATION TO BE AFFIXED ON VEHICLE PARKED OR LEFT IN VIOLATION OF SUBCHAPTER.

Whenever any motor vehicle without an operator is found parked or left in violation of any provision of this subchapter, and it is not removed and impounded as provided for in this subchapter the officer finding the vehicle shall take its registration number and any other information displayed on the vehicle which may identify its user and shall conspicuously affix to the vehicle a traffic citation for the operator to answer to the charge at a time and in a place specified in the citation.

(Prior Code, § 29-54) (Ord. 87-16, passed 11-5-1987)

§ 70.060 EVIDENCE WITH RESPECT TO VEHICLES PARKED OR LEFT IN VIOLATION OF SUBCHAPTER.

In any prosecution with regard to a vehicle parked or left in a place or in a condition in violation of any provision of this subchapter, proof that the particular vehicle described in the complaint was parked or left in violation of a provision of this subchapter, together with proof that the defendant named in the complaint was at the time the registered owner of the vehicle, shall constitute prima facie evidence that the defendant was the person who parked or left the vehicle in violation of this subchapter.

(Prior Code, § 29-55) (Ord. 87-16, passed 11-5-1987)

§ 70.061 CIVIL INFRACTION; ENFORCEMENT.

A violation of this subchapter shall constitute a municipal civil infraction as defined in § 10.99.

(Prior Code, § 29-56) (Ord. 87-16, passed 11-5-1987; Am. Ord. 95-12, passed 2-1-1996)

§ 70.062 REMOVAL OF VEHICLES BY POLICE DEPARTMENT.

Whenever any motor vehicle without an operator is found parked or left in violation of any provision of this subchapter, the Police Department may immediately remove the vehicle, or cause the vehicle to be removed, to a place of safekeeping at the expense of the registered owner of the vehicle.

(Prior Code, § 29-57) (Ord. 87-16, passed 11-5-1987)

§ 70.063 NO PARKING SIGNS TO BE POSTED.

There shall be posted at the entranceways to the city, in conformance with the *Michigan Manual of Uniform Traffic Control Devices*, which state: "No parking on any street, highway, roadway or right-of-way from 2:00 a.m. through 6:00 a.m., December 1st to March 31st."

(Prior Code, § 29-58) (Ord. 87-16, passed 11-5-1987)



**CITY OF
MARINE CITY**
DEPARTMENT OF PUBLIC WORKS

303 S. Water Street
MARINE CITY, MICHIGAN 48039
(810) 765-9711 • Fax (810) 765-1796

TO: Elaine Leven, City Manger
FROM: Michael Itrich
DPW Superintendent
DATE: September 16, 2019
SUBJECT: Woodlawn Cemetery – Columbaria

Elaine,

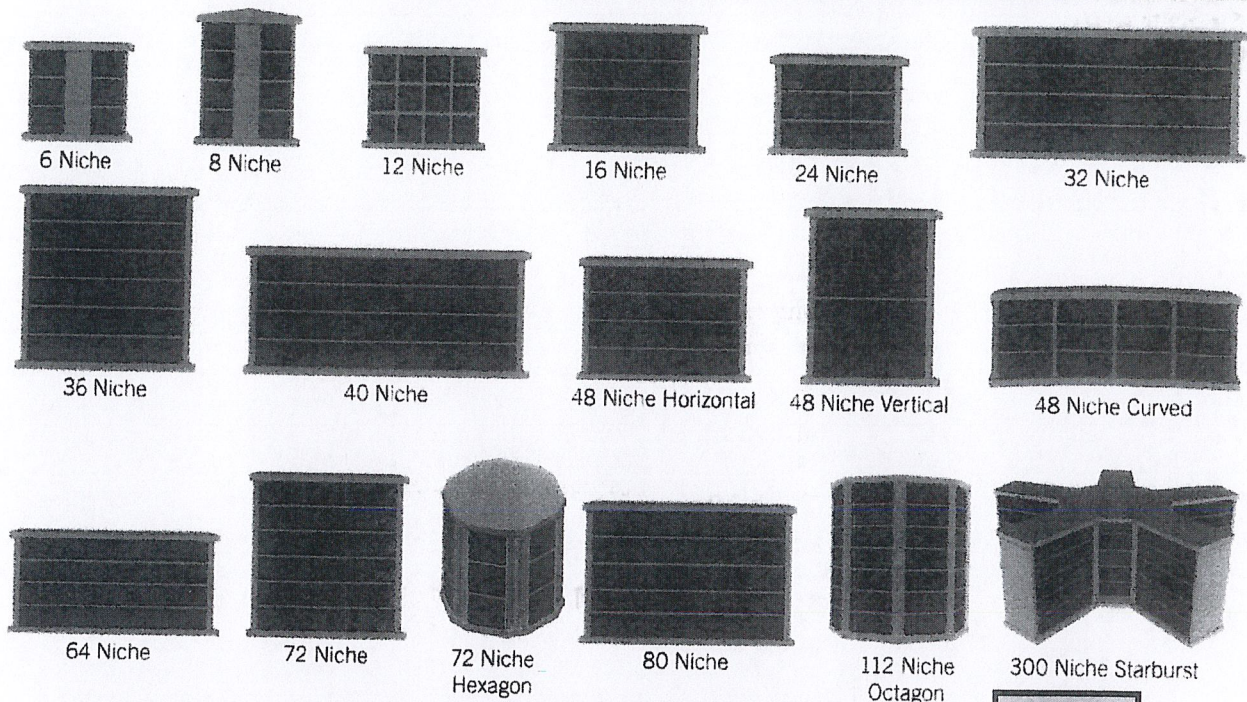
We are ready to proceed with the ordering of the columbarium for the Woodlawn Cemetery. I am providing you with three quotes for the 24 Niche Single Sided Columbarium. I am recommending that we use Patten Monument for the price of \$8,074. This would be the same Columbarium that I presented to you and the commission at the budget hearing on April 23, 2019. It would be 6'7" x 1'6" x 4'11" which would have 4 rows of six 12" x 12" x 12" niches and can hold up to two urns. The exterior would be gray granite with black granite doors held in place with bronze rosettes. We have budgeted \$10,000 in the 2019-2020 budget year for the purchase of the columbaria and installation of the footings and sidewalk. If you have any questions please contact me.

Respectfully,

Michael Itrich
D.P.W. Superintendent

Patten Monument

COLUMBARIA



Prices for Grey Columbaria with Jet Black Doors

Please call for custom color price quotes.

**Church
Cemetery
Cost**

PRODUCT	NICHE ORGANIZATION	SIZE	LBS.	PRICE
6 Niche	2 by 3, 1 Sided	4-0 x 2-0 x 3-6	1,940	\$ 3,708.00
8 Niche	2 by 4, 1 Sided	4-0 x 2-6 x 5-1	3,197	\$ 4,464.00
12 Niche	4 by 3, 1 Sided	4-6 x 1-6 x 3-8	1,654	\$ 5,333.00
16 Niche	4 by 4, 1 Sided	5-0 x 1-6 x 4-11	2,205	\$ 6,245.00
24 Niche (Single Sided)	6 by 4, 1 Sided	6-7 x 1-6 x 4-11	2,987	\$ 8,074.00
24 Niche (Double Sided)	4 by 3, 2 Sided	5-0 x 2-8 x 4-8	3,307	\$ 8,227.00
32 Niche	8 by 4, 1 Sided	8-5 x 1-7 x 4-10	4,079	\$ 9,855.00
36 Niche	6 by 6, 1 Sided	7-1 x 1-6 x 7-1	4,520	\$ 10,123.00
40 Niche	10 by 4, 1 Sided	11-5 x 1-6 x 5-0	4,950	\$ 10,728.00
48 Niche Horizontal	6 by 4, 2 Sided	6-7 x 2-7 x 5-0	5,291	\$ 12,118.00
48 Niche Vertical	4 by 6, 2 Sided	5-0 x 2-7 x 7-0	6,173	\$ 13,310.00
48 Niche Curved	8 by 3, 2 Sided	10-2 x 3-7 x 3-3	8,378	\$ 17,332.00
64 Niche	8 by 4, 2 Sided	8-6 x 3-0 x 5-0	5,952	\$ 16,512.00
72 Niche	6 by 6, 2 Sided	6-7 x 3-0 x 7-0	6,393	\$ 18,509.00
72 Niche Hexagon	2 by 6, 6 Sided	6-10 x 6-7 x 6-8	14,991	\$ 28,560.00
80 Niche	8 by 5, 2 Sided	8-7 x 2-7 x 6-0	7,300	\$ 20,599.00
112 Niche Octagon	2 by 7, 8 Sided	7-1 x 7-1 x 7-2	15,653	\$ 35,895.00
300 Niche Starburst	12 by 5, 5 Sided	18-0 x 17-2 x 6-0	37,038	\$ 80,486.00

Pricing does not include foundation.

Setting on site is included as long as reasonable access is available.

\$1500 for crane truck



April 23, 2019

City of Marine City
303 S. Water Street
Marine City, MI 48039

Attention: Elizabeth Desmarais

Quote: Columbarium

Style: W-24

Interior: Aluminum Security Niches 12"x12"x12"

Granite: Barre Gray (All Tiffany Finish) with Jet Black Doors and Trim (Includes 4 extra doors)

Price includes installation. City to Provide concrete foundation.

Your Cost: \$10,795.00

Terms: 50% Deposit with order
25% Payment with signed Layout
25% Final Payment net 30 days

Thank you for the opportunity to quote your project.

Scott Waldorf
Inch Memorials

580 South Main
Northville, Michigan 48167
(248) 349-0770
1-800-642-9006
Fax (248) 349-5221
Fax 1-800-285-3705
www.inchmemorials.com
sales@inchmemorials.com

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HEIRLOOM/ARTISAN
MARQUE MEMORIALS



COLDSRING™

04/15/2019
PH: (810) 765-8846
FX: x
No. of Pages: 1

City of Marine City
c/o Woodlawn Cemetery
303 S Water St
Marine City, MI 48039
Attn: Elizabeth Desmarais

Project Name: Columbarium Options
Project Location: Marine City, MI

Ref: 1014281-1

PRELIMINARY BUDGET PRICING

24 Niche Pre-Assembled Columbarium

- Per Design #5252X, this unit will be six (8) niches wide x three (3) niches high with single depth niches loading one side.
- Interior units are reinforced concrete with a durable polystyrene liner and closure. The cabinet is completely clad in granite.
- Niche fronts will be polished (full range) Mesabi Black granite and hung with bronze rosette hangers. Each front covers two openings. Includes pre-drill for bronze memorialization.
- Niche trim will be polished (full range) Rockville White granite.
6" roof and base, 4" end walls.
- Coldspring will furnish foundation plans.
- Coldspring will provide setting on site (assumes flat, level and accessible site).
- Unit will be shipped pre-assembled to the site. Buyer is responsible for foundation, landscaping and memorialization.
- Coldspring's 10/50 Warranty is included.
- Price, F.O.B. Marine City, MI is \$13,706. Excludes any applicable sales tax.

Pricing as noted above is for budget purposes only.

Submitted By

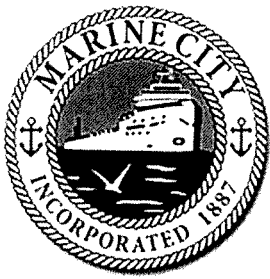
Mark O Mulder



M A R I N E C I T Y

To: City Commission
From: Elaine Leven, City Manager
Date: September 25, 2019
Re: City Managers Report

Attached is a revised format of my Managers Report. This encompasses items from my worklist. It was developed and is provided in lieu of that based on review by the attorney. If there are any items you believe to be missing from this report we can address them at the meeting.



CITY OF MARINE CITY MANAGERS REPORT

Elaine Leven – September 26, 2019

City Commission Business (only updates noted):

- Ordinance Updates: I'll be meeting with Wade Trim next week on proposed ordinance amendments. The zoning ordinance will go to the Planning Commission first for a public hearing, then that along with the other ordinances will come to City Commission in the future.
- Sidewalks: We are still waiting for completion of the project this year. I plan to work with the DPW Director to review this program to date and plan our next course of action.
- City Administration Office Space: I should have a final concept and site plan from Partners in Architecture by the end of the month. The survey is complete and DPW will be working on some site clearing in the near future.
- Personnel Policy & Procedure Manual: I am waiting on an internet policy from the HR legal firm for City Commission consideration.
- Website Update: I have a remote meeting set up with CivicPlus next week to discuss the website redesign.
- Water Feasibility Study: Wade Trim is moving forward with the study.
- Parklet Location: We are working on a plan and cost estimates for relocating the parklet.
- SEMCOG Infrastructure Mapping Grant: Wade Trim will have this completed and submitted next week.
- Redevelopment Ready Communities Program
- Business License Ordinance
- City Manager Evaluation
- Park Moratorium

Legal Business:

- Landfill PFAS reporting
- Future Charter amendments
- Ordinance amendments
- Numerous code violation issues
- Property encroachment issues
- Review and prepare for all agenda items

Administrative Business:

- Interviews are scheduled for the Finance Director/Treasurer position and the Accounting Assistant
- I am working with Wade Trim on a solution for the Building Official position
- There is a section of sewer line on Water Street at the point that is in need of repair and will require a contractor to do the work
- I have been working with Mike to get the paving contractor to repair some drainage issues on West Blvd.
- The donated anchor has been cleaned and painted
- Safe Routes to Schools project is still awaiting final punch list items to be completed
- Scheduled Emergency Response Steering Committee meeting

Meetings Attended Since Last Update:

- Community and Economic Development Board

The Attorney opinion letter

for

Item #14-A

will be distributed

during Closed Session