



CITY OF MARINE CITY
City Commission Meeting Agenda
Marine City Fire Hall 200 South Parker Street
Regular Meeting: Thursday, February 1, 2018; 7:00 PM

1. **CALL TO ORDER**
2. **PRAYER** – Pastor Ulmanis
PLEDGE OF ALLEGIANCE
3. **ROLL CALL:** Mayor Dave Vandebossche; Commissioners Terrance Avery, Elizabeth Hendrick, William Klaassen, Rebecca Lepley, David Simpson, James Turner; City Manager Elaine Leven
4. **COMMUNICATIONS**
 - A. Davis-Kirksey Associates, Inc. – January, 2018
 - B. Historical Commission Regular Meeting – April 18, 2017
 - C. Historical Commission Special Meeting – August 15, 2017
 - D. TIFA Regular Meeting – December 19, 2017
 - E. St. Clair County Watershed Storm Water – Annual Update
 - F. Tyler Kreilter Family
 - G. SEMCOG
5. **PUBLIC COMMENT** *Anyone in attendance is welcome to address the City Commission. Please state name and address. Limit comments to five (5) minutes.*
6. **APPROVE AGENDA**
7. **APPROVE MINUTES**
 - A. City Commission Special Meeting – January 11, 2018
 - B. City Commission Regular Meeting – January 18, 2018
8. **CONSENT AGENDA**
9. **UNFINISHED BUSINESS**
 - A. Friends of City Hall Lease
 - B. Sidewalk Replacement Program
 - C. Beach Parking - Discussion
10. **NEW BUSINESS**
 - A. Jet/Vacuum Sewer Cleaning Truck
 - B. Board Application – Zoning Board of Appeals
 - C. Resolution 011-2018 – Publically Funded Health Insurance Contribution Act
 - D. Resolution 012-2018 – Nomination Petition Deadline

11. **FINANCIAL BUSINESS**

A. Fund Transfer Resolutions

- Resolution 006-2018 (\$10,600 from TIFA #1 to General Fund)
- Resolution 007-2018 (\$13,075 from TIFA #2 to General Fund)
- Resolution 008-2018 (\$49,000 from TIFA #3 to General Fund)
- Resolution 009-2018 (\$10,000 from General Fund to Water/Sewer Fund)
- Resolution 010-2018 (\$4,000 from General Fund to Water/Sewer Fund)

B. Disbursements, including Payroll -- \$154,943.91

12. **CITY MANAGER'S REPORT**

13. **COMMISSIONER PRIVILEGE**

14. **ADJOURNMENT**

January 2018 Report To Marine City Board of Commissioners

By:

Davis Kirksey Associates, Inc.

Assistance to Firefighters Grant due February 1, 2018

Met with Chief Slankster and his team to discuss applying for Assistance to Firefighters Grant that is due February 1, 2018. Gathering data and inventory to complete documentation for grant submission . Working with Kyle Adams on information for submission.

The EPA Program WIFIA- that Marine City is eligible to apply through the Water Infrastructure improvement through various funding Programs- DEQ Contact, Debra Foye presented to City Manager and DPW Superintendent and Linda Davis-Kirksey on Monday December 18, 2017 on various program eligibility for priority projects listed by the City of Marine City. The top 3 DPW Priority Projects total over 2 Million in funding to be reviewed for consideration for funding. Projects are for water and sewer infrastructure replacement and improvements for critical sites according to DPW Superintendents evaluation of current needs. - Currently recommended looking at a Phased Project for Review by EPA

Michigan Economic Development Corporation

The City of Marine City now qualifies for various programs and funding opportunities for economic development as a Redevelopment Ready Communities Program- Charles Donaldson the Community Assistance Team Specialist met with City Manager Elaine Leven and Linda Davis-Kirksey to review Programs and Technical services for priority projects for economic development in the City. Monday December 18, 2017 at 1:00 at Guy Center meeting was held and discussed programs and services available to the City and what would and would qualify. Marine City has had a raise in the economic standing in relation to income and does not qualify for programs for low income programming, However some of the blight reduction programs for several area buildings could qualify for funding assistance to promote revitalization

USDA Rural (United States Department of Agriculture)

Eligibility being determined for vehicle replacement for Police Department and other qualifying programs that the City is eligible for.

Teen Rec Zone \$50,000 Patronicity/50,000 Match

As a redevelopment ready community, the City of Marine City now qualifies for MEDC funding through various programs and services. Teen Rec Zone- now can utilize the MEDC's Patronicity Funding which is 50,000 raised in the community to leverage 50,000.00 through the MEDC. The proposed funding raised will be used to work on the proposed lease footprint for Teen Rec Zone in Old City Hall Building

Community Foundation of St. Clair County

Linda Davis-Kirksey and Elaine Leven met with Chairman Randy Maiers and Grant Coordinator Derek Daly of the Foundation on December 4, 2017 to discuss viability of Projects for economic development under the Community and Economic Prosperity Programming funding through the Foundation. Project development through a private /public partnership with a local area business owner who is in the construction business to collaborate and partner on a proposed project which will provide transient docks, parking and infrastructure enhancements . The proposed project qualifies for the Foundation's economic development and water accessibility criteria . Once overall costs are developed with the private sector partner an application will be prepared and submitted to the Foundation for their 1st quarter funding to request grant assistance to enable the City to meet match requirements to apply for the overall project through the Michigan Department of Natural Resources Trust Fund and the Land and Water Conservation Fund (managed by the DNR) - Developing a proposed project between a private and public partnership for transitional docks with universal design and accessibility to the water. Over \$450,000 in grant funding that can be accessed that the Community Foundation may assist the City with the required match to participate in the funding from those Programs.

Update: Waiting on finalization of costs for this project.- Deadline is February 15, 2018

Michigan Department of Natural Resources Trust Fund

Application Due on April 1, 2018 - Once City Commission approves Parks and Recreation Plan to be filed to the Department of Natural Resources by March 1, 2018 . A municipal funding resource up to \$300,000 to develop a universally designed and accessible kayak launch as well as transient boat docks. the 25% required match (75,000.00) was to be leveraged through the application through Community Foundation of St. Clair County. Parks and Recreation Plan must include Project on File with the State to qualify for funding eligibility.

Land and Water Conservation Fund-Managed by Department of Natural resources

Application Due April 1, 2018- 50/50 match- up to 150,000 in project costs are eligible

Funds can be used for accessible pathways , sidewalks and curbing and parking lot for transient boat docks and connectivity to trail ways- Projects must be included in the Marine City Parks and Recreation Plan Approved by Commission and Filed at the State Department of Natural resources by March 1, 2018

**City of Marine City
Historical Commission Meeting
April 18, 2017**

A Regular Meeting of the Historical Commission was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, April 18, 2017, and was called to order by Chairperson Kim Turner at 5:03 pm.

Present: Chairperson Kim Turner; Commissioners Frederick Babchek, William Beutell, Suzanne Jenken, Margaret Micoff, Scott Tisdale; City Manager Leven; City Clerk Kristen Baxter

Absent: Commissioner Rosalie Skwiers

Approve Agenda

Motion by Commissioner Tisdale, seconded by Chairperson Turner, to amend the Agenda and add the following:

New Business #8-B: Selection of Field Liaison

All Ayes. Motion Carried.

Approve Minutes

Motion by Commissioner Tisdale, seconded by Commissioner Babchek, to approve the Minutes of the Special Historical Commission Meeting held March 21, 2017. All Ayes. Motion Carried.

Communications

There were no Communications presented.

Public Comment

Jim Turner, 361 N. Main, thanked the Board for the great job that they do.

Dan Micoff, 237 N. Second, commented that the Board was a wonderful group and the city was lucky to have them in the community.

Unfinished Business

Marine City Historical Commission Rules & Procedures, Certificate of Appropriateness, and Certificate of Appropriateness/Notice to Proceed

Motion by Commissioner Micoff, seconded by Commissioner Babchek, to approve and adopt the proposed Marine City Historical Commission Rules & Procedures, Application for Certificate of Appropriateness, and Certificate of Appropriateness/Notice to Proceed, as presented. All Ayes. Motion Carried.

Selection of Field Liaison

Commissioner Jenken suggested Judy White as a Field Liaison, due to her knowledge of the city's history and architecture requirements.

Commissioner Beutell offered his services as Field Liaison and said his background warranted the position.

Motion by Commissioner Tisdale, seconded by Commissioner Babchek, to select Commissioner William Beutell as Field Liaison for the Historical Commission.

New Business

Style Guidelines for Historic District

Motion by Commissioner Tisdale, seconded by Commissioner Beutell, to adopt the Style Guidelines for Historic District, as presented. All Ayes. Motion Carried.

Application for Certificate of Appropriateness – Plaque at 300 Broadway

Chairperson Turner advised that she had gone on a field trip to the manufacturer of the sign and was very impressed with the technique used. She said it was high time that the building had a marker due to it being on the historic register for over 40 years. She reported the plaque would be funded through Friends of City Hall at an approximate cost of \$3,000 and was maintenance free for the first ten years.

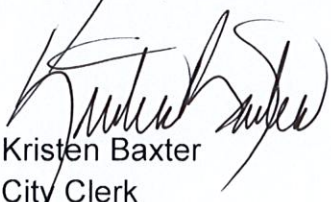
Commissioner Tisdale commented that he had concerns of attaching the sign to the building, but found that it was common practice to attach signs to historic buildings.

Motion by Commissioner Beutell, seconded by Commissioner Babchek, to approve the Application for a Certificate of Appropriateness, Historical Commission File Number 002, as presented. All Ayes. Motion Carried.

Adjournment

Motion by Commissioner Babchek, seconded by Chairperson Turner, to adjourn at 5:43 pm. All Ayes. Motion Carried.

Respectfully submitted,



Kristen Baxter
City Clerk

**City of Marine City
Historical Commission Meeting
August 15, 2017**

A Special Meeting of the Historical Commission was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, August 15, 2017, and was called to order by Chairperson Kim Turner at 5:05 pm.

Present: Chairperson Kim Turner; Commissioners Frederick Babchek, William Beutell, Suzanne Jenken, Rosalie Skwiers, Scott Tisdale; City Manager Leven; City Clerk Kristen Baxter

Absent: Commissioner Margaret Micoff

Motion by Chairperson Turner, seconded by Commissioner Tisdale, to excuse Commissioner Micoff from the meeting. All Ayes. Motion Carried.

Approve Agenda

Motion by Commissioner Beutell, seconded by Commissioner Babchek, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

None.

Communications

There were no Communications presented.

Public Comment

Judy White, 8757 Anchor Bay Drive, Clay Township, spoke about the requested revised location for the lamp post, due to the roots of a nearby oak tree. Instead of being 5 feet north of the capstan, the new location would be 5 feet south of the capstan, making it closer to the source for electricity.

Unfinished Business

None.

New Business

Application for Certificate of Appropriateness – Light Post at 300 Broadway

The late 19th century light post, previously used as a street light in the city, was acquired by Hubert Smith, who later gave it to Friends of City Hall with the hope that it would stand again on city property.

Commissioner Skwiers said she was concerned about approving the application due to the Historical Commission not being a governing board. She said the request should go in front of the City Commission prior to the Historical Commission. She also questioned if the light was going to affect neighboring properties.

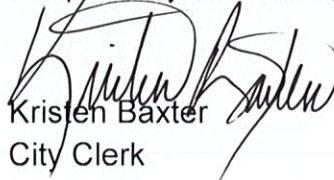
A discussion ensued on the illumination of the light post and the possibility of using smaller bulbs, if necessary.

Motion by Commissioner Babchek, seconded by Commissioner Tisdale, to approve the Application for Certificate of Appropriateness, File No. 003, as presented. Ayes: Turner, Babchek, Beutell, Tisdale. Nays: Skwiers. Abstain: Jenken. Motion Carried.

Adjournment

Motion by Commissioner Skwiers, seconded by Commissioner Beutell, to adjourn at 5:31 pm. All Ayes. Motion Carried.

Respectfully submitted,



Kristen Baxter
City Clerk

**City of Marine City
Tax Increment Finance Authority
December 19, 2017**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, December 19, 2017, and was called to order at 4:00 PM by Chairperson May.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson May.

Present: Chairperson May; Board Members Babchek, Bryson, Lepley (left at 5:31 pm), Tisdale, Weisenbaugh; City Manager Leven; City Clerk Baxter

Approve Agenda

Motion by Board Member Tisdale, seconded by Board Member Weisenbaugh, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by Board Member Bryson, seconded by Board Member Babchek, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held October 17, 2017, as presented. All Ayes. Motion Carried.

Communications

The following Communications were received:

- December 2017 End Quarter Report – Davis-Kirksey Associates, Inc.
- Board Member Darlean Sugameli-Jarfas

Motion by Board Member Lepley, seconded by Board Member Tisdale, to accept and file the Communications. All Ayes. Motion Carried.

Public Comment

None.

Unfinished Business

TIFA Future Sub-Committee – Update

Board Member Lepley reported that the sub-committee hadn't met, but made comments on the following:

- Pros and cons of TIFA moving forward
- Revising the TIFA Plan
- Listed names of possible candidates to address the City Commission on continuing TIFA; asked for input from Board Members on others who may be interested in giving testimonials in support of TIFA
- According to the TIFA Plan, TIFA was never intended to be dissolved until 2029
- TIFA law states that the Board is the final decision maker and has final approval for payment; City Commission's role is to receive and file
- City Commission has violated TIFA law; made recommendation that everyone become more aware of what the TIFA laws are

City Manager Leven to speak with City Attorney Davis and have him collaborate with Attorney John Staran so he may give the City Commission advice on how to deal with the payment approval process in the future.

Chairperson May suggested speaking with the City Attorney to amend the contracts to read TIFA Board, instead of the City of Marine City, to take care of the problem.

The Board requested that City Manager Leven speak with City Attorney Davis about the procedure to extend and expand TIFA.

Budget Update

Prior to the Board discussing grant applications, City Manager Leven provided an update on where they were currently in their fiscal year budget. She reported that only \$8,000 was left in the community promotions budget with money earmarked for Discover the Blue and Maritime Days. She suggested that if the Board decided to move forward with approving the grants on today's agenda, they should consider moving forward with a budget amendment.

Board Member Lepley said he was in support of a budget amendment because the grants were working, as intended.

Board Member Weisenbaugh suggested approving the current grant applications and then work on a budget amendment.

New Business Start-Up Grants

Lucy's Dog House

Due to the submittal of a new business plan and proof of land ownership, the Board determined that the New Business Start-Up Grant application was now complete.

Motion by Board Member Lepley, seconded by Board Member Tisdale, to grant Lucy's Dog House the New Business Start-Up Grant in the amount of \$2,000.00. All Ayes. Motion Carried.

Business Plan Template Update

The New Business Start-Up Grant Sub-Committee consisting of Board Members Lepley, Tisdale, and Bryson to meet to simplify the business plan template that originated from the county.

An updated form to be brought back to the January 16, 2018 meeting for discussion and approval.

New Business

Friends of City Hall – Request for Financial Support

Judy White, on behalf of Friends of City Hall, requested assistance in the amount of \$2,000 to defray expenses of up-lighting the building, the flagpole, the historic district sign, and restoration and return to service of the Hubert Smith lamppost.

Board Member Tisdale commented that, although the building looked awesome, he would like to see the invoices for the completed work to see what everything cost in order to move forward.

Board Member Weisenbaugh said the invoices would allow the Board to see which TIFA Plan the expenditures should come from in the budget.

Board Member Tisdale encouraged Friends of City Hall, for future projects, to come to the Board with their conceptual idea, instead of after the project was completed.

The Board requested that Mrs. White supply the requested invoices to the City Clerk so they may be added to the January 16, 2018 agenda packet.

Improvements to M-29/South Parker Corridor

Georgia Phelan addressed the Board and said, due to the success of the downtown district, the redevelopment of the M-29/South Parker corridor should be looked at to help the area with similar growth and success. She said the corridor was vital to businesses, residents, and to people passing through. She asked the Board if the project would be something that they would be interested in exploring.

Lindsay Wallace, Senior Planner at Metropolitan Planning Commission, spoke to the Board about the corridor and the possibility of shifting from mainly cars to non-motorized vehicles, as well.

Board Member Weisenbaugh commented that Broadway should be included in the project and said the corridor needed to be more inviting as it was the front door of Marine City.

Joe Moran, Planning Commission Chairperson, agreed that the primary focus should begin with Broadway. He said a concerted effort should be made to improve the connectivity between downtown and the Broadway/South Parker corridor.

Chairperson May suggested adding diagonal parking on Broadway for better access to the businesses.

Patrick Phelan commented that people had been speaking about the area not getting enough attention for years. He said the area should be made more inviting and visually interesting to slow vehicles down.

The safety of pedestrians getting across the street was discussed, in addition to a road-diet. Lindsay Wallace suggested organized meetings with SEMCOG and MDOT to address the stated concerns.

Board Member Weisenbaugh volunteered to head a task force to investigate public interest in the project. The Board requested that the item remain on future agendas for discussion.

Exterior Commercial Enhancement Program Applications

▪ Tobacco Outlet USA, LLC

Motion by Board Member Weisenbaugh, seconded by Board Member Tisdale, to approve the Exterior Commercial Enhancement Grant in the amount of \$1,000.00. All Ayes. Motion Carried.

▪ **2 Thirty 5**

Due to the submitted invoice not being copied properly and having no date on it, Board Members asked to speak with the applicants at their January meeting to find out when the work had been completed. They requested a full copy of the invoice to be included in the January 16, 2018 agenda packet.

Financial Business

Invoice Approval

Motion by Board Member Weisenbaugh, seconded by Board Member Tisdale, to approve US Bank Invoice #4797624 in the amount of \$150.00. All Ayes. Motion Carried.

Motion by Board Member Weisenbaugh, seconded by Board Member Babchek, to approve Davis Kirksey Associates, Inc., Invoice November 2017 in the amount of \$2,000.00, Invoice December 2017 in the amount of \$2,000.00, and Invoice January 2018 in the amount of \$2,000.00. All Ayes. Motion Carried.

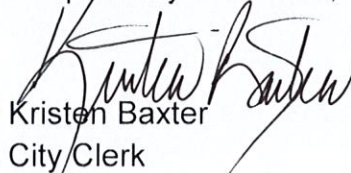
Motion by Board Member Bryson, seconded by Board Member Tisdale, to approve Hafeli Staran & Christ, PC Invoice #12624 in the amount of \$200.00. All Ayes. Motion Carried.

Motion by Board Member Weisenbaugh, seconded by Board Member Bryson, to accept and file Preliminary Financial Statements for October, 2017. All Ayes. Motion Carried.

Adjournment

Motion by Board Member Bryson, seconded by Chairperson May, to adjourn at 5:51 pm. All Ayes. Motion Carried.

Respectfully submitted,


Kristen Baxter
City Clerk



Storm Water Permit Program Annual Update

What is the purpose of this annual update?

- To ensure that key decision makers and elected officials from our community are informed about our storm water permit activities that took place in 2017.
- This update is required for participation in the St. Clair County Northeastern, Anchor Bay, and Belle River Watershed Advisory Groups.
- As a due-paying member of the group, we collaborate with eighteen (18) St. Clair County municipalities and school districts to share permit costs, implement activities, submit reports, and meet federal mandates from the Clean Water Act.

NPDES – National Pollutant Discharge Elimination System

MS4 – Municipal Separate Storm Sewer System

Why are we regulated to manage storm water?

- The regulations governing storm water come from the National Pollutant Discharge Elimination System which is part of the Federal Clean Water Act to eliminate pollutants entering our waterways. Our storm water permit is administered by the Michigan Department of Environmental Quality (MDEQ).
- We are required to demonstrate a reduction in water pollution and improvement of the quality of our waterways. ***The largest source of water pollution is storm water runoff from developed areas.***
- Our community falls within what the state regulates as an ***urbanized area***. The state has jurisdiction over our MS4 in our urbanized area which discharges storm water to waters of the state or to an adjacent jurisdiction's MS4.

What is required of us for the storm water permit?

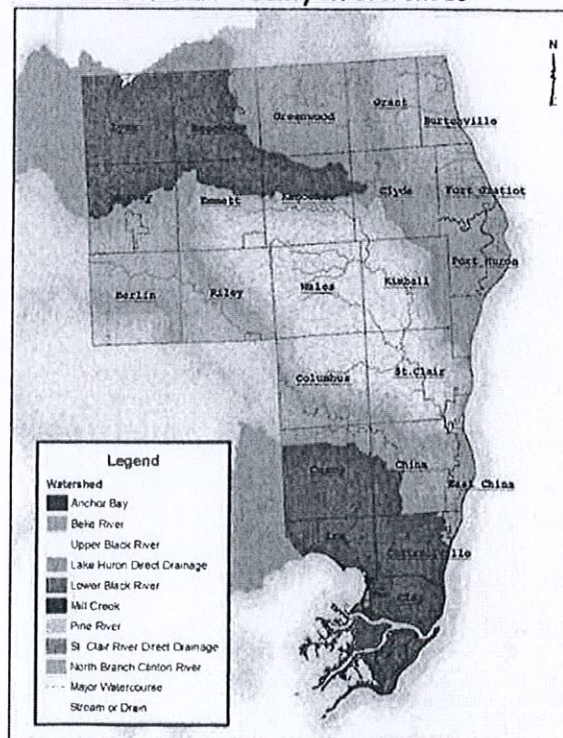
- All required activities are listed in our Storm Water Management Plan and in our Progress Report. The activities listed in our Plan and Report are enforced and audited by the MDEQ. New compliance activities will be issued in our updated NPDES MS4 permit tentatively slated for 2018.

Are we in compliance?

- On October 25, 2017, our Progress Report was submitted to the MDEQ highlighting activities completed between 2015 to 2017. Our next Progress Report is due in 2019.

Continued on Page 2

St. Clair County Watersheds

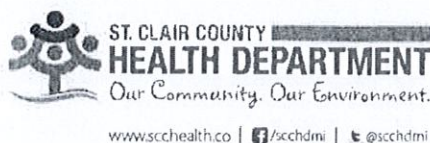




Storm Water Permit Program Annual Update

Here are our 2017 accomplishments:

- To date, the MDEQ has **issued updated individual storm water permits** to East China Township, Clyde Township and the Cities of St. Clair and Port Huron. These permit applications were submitted in 2013 and as the new 5-year permits are issued the expiration is dated for 2018. However, there is a renewal process in place to extend the newly issued permits to 2023.
- For the first time in twenty (20) years, there were **zero (0) beach closures** from May 25th – September 4th at St. Clair County's eight (8) Lake Huron and St. Clair River beaches.
- Free **storm water training** is continually provided to Department of Public Works and Parks Department staff to acquire pollution prevention training requirements.
- Earth Fair and the Blue Water Sturgeon Festival continue as signature environmental events representative of the Blue Economy. **Earth Fair** (April 27th & 28th, 2017) had 10,000 visitors making it the largest Earth Day event in Michigan and received the Governor's 2017 Excellence in Recycling Award for an Outstanding Educational Event. The **Blue Water Sturgeon Festival** (June 3, 2017) attracted 7,000 visitors, 300 Huron Lady cruisers, 400 5th graders, and 200 5K and 1K runners.
- With effective use of federal Great Lakes Restoration Initiative funding, two (2) milestones were achieved in restoring impairments to the St. Clair River Area of Concern – completion of ten (10) **Fish and Wildlife Habitat Shoreline Projects** and reduction in contaminants affecting **Bird and Animal Deformities**.
- Thirty-seven (37) **Pollution Solution water quality presentations** were given to 1,000 students at ten (10) schools, and ten (10) water quality presentations were given to public civic groups.
- A grant from the U.S. Fish & Wildlife Service has been received to work with Friends of the St. Clair River to conduct a feasibility study for the **removal of the Wingford Dam** on the Black River in Clyde Township, which will open up twenty-three (23) miles of fish passage in the Black River.



For questions, please contact:

Sheri J. Faust- Environmental Health Educator
St. Clair County Health Department
Phone: (810) 987-5306
Email: stormwater@stclaircounty.org
Web: www.sccwater.org

To everyone at the Marine
City city office & DPW,

We want to express our
sincerest gratitude for your
incredible support, help,
& kindness for the 2nd
Annual Friendsgiving St
Tyler Kreilter Memorial
Run. We loved having it in
downtown MC this year!
Thank you for everything!

SEMCOG**MEMO**

Southeast Michigan Council of Governments
 1001 Woodward Avenue, Suite 1400
 Detroit, Michigan 48226
 (313) 961-4266
 Fax (313) 961-4869
www.semcog.org

DATE: October 5, 2017

TO: Angela Ayers, Governor's Office

FROM: Amy Mangus, Deputy Executive Director

SUBJECT: Infrastructure Fund Request: Huron to Erie Drinking Water Monitoring Network

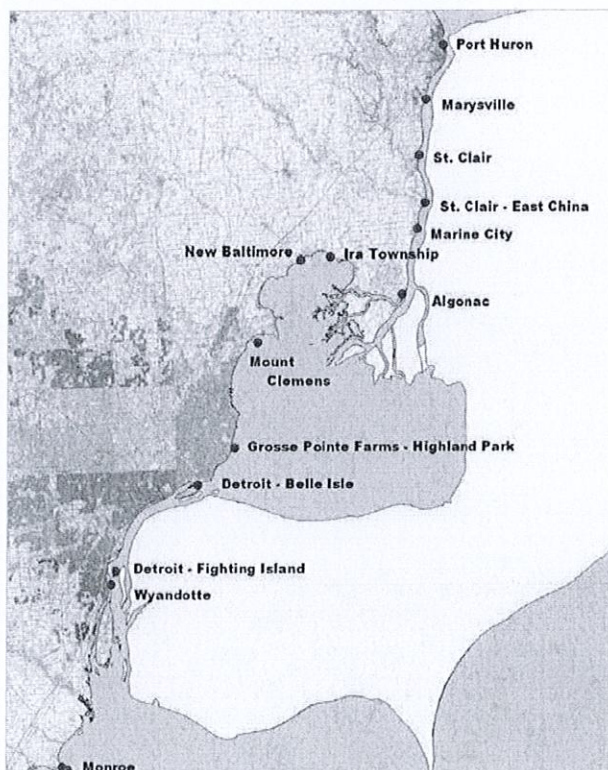
Request

This memo is to request \$375,000 from the Infrastructure Fund Budget to support drinking water monitoring equipment purchases and refurbishments as well as real-time data collection and connections between the drinking water treatments plants located along the Huron to Erie Corridor.

Background

The Huron to Erie Corridor is the drinking water source for over 3 million people. The corridor contains 14 water treatment facilities owned by 12 local communities and the Great Lakes Water Authority. In order to protect public health due to accidental spills, emergency diversions, and algal blooms, the drinking water monitoring network needs to be reinvigorated.

SEMCOG, along with the State of Michigan Office of the Great Lakes (OGL), met with drinking water plant operators and elected officials individually along the corridor to discuss their perspectives. They all agree that monitoring the source water is a priority, but need financial assistance to refurbish and/or replace equipment that is beyond the typical service life. The local commitment to this priority is demonstrated by their continued participation in ongoing quarterly meetings with SEMCOG and OGL staff to identify program needs. These discussions have resulted in the report, *Lake Huron to Lake Erie Real-time Drinking Water Protection Network -An Assessment of the Current Status and Recommendations for Reactivation* (attached) prepared by OGL in partnership with SEMCOG and the drinking water plant operators.



Infrastructure Fund Request: Huron to Erie Drinking Water Monitoring Network

Recommended Monitoring Program Approach

While the attached report includes the overall program recommendations, the following provides an alternative multi-phased approach for the program.

Phase I: Utilize \$375,000 from the Infrastructure Fund for the following:

Monitoring Equipment. Purchase new and/or refurbish the Sonde Multi-parameter probe for each facility. The Sonde probe include sensors for general water quality parameters including dissolved oxygen, conductivity, pH, temperature, turbidity, oxidation reduction potential, blue-green algae and chlorophyll. Additionally, purchase up to two (2) flourometers that provide direct measurements of petroleum chemicals.

Real-time Data. Update the real-time data logging and access system for all participating water treatment plants and ensure effective notification procedures between treatment plants. This program allows water plant operators to log into a secured network and view monitoring results for each plant. It also includes a notification procedure to alert water plant operators of problems upstream.

Fiduciary and Governance. SEMCOG would be the recipient of the funding and provide funding for equipment purchase and/or refurbishments and updates to the real-time data network. SEMCOG will continue to host quarterly meetings of the participants.

As part of receiving any new or refurbished equipment, each participating organization would provide a letter of commitment to continue participation in the quarterly meetings and provide funding (individually or collaboratively) for required equipment maintenance and calibration.

Phase II: Additional funding beyond the scope of this request could be utilized for the following:

Monitoring Equipment. Funding for other types of monitoring equipment for specific chemical types and parameters that is outlined in the report could be explored through outside funding or local funding options.

Public Website. Additional funding could be sought for funding the public website with necessary hosting and database information containing historical monitoring data.

Fiduciary and Governance. Additional options for long-term funding of the network will continue to be explored, including development of an endowment fund. If such funding develops, additional governance structures will be developed that align with the sophistication of such a funding mechanism.

This multi-phased approach implements recommendations from the 21st Century Infrastructure Commission Report, Michigan's Water Strategy and the approved policies for the Southwest Michigan Water Resources Plan.

**City of Marine City
City Commission
January 11, 2018**

A special meeting of the Marine City Commission was held on Thursday, January 11, 2018, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Vandebossche at 7:00 pm.

Present: Mayor Dave Vandebossche; Commissioners Terrance Avery, Elizabeth Hendrick, William Klaassen, Rebecca Lepley, David Simpson, James Turner; City Manager Elaine Leven; City Clerk Kristen Baxter

COMMUNICATIONS

Received:

- Janet & Ted Carmody

Motion by Commissioner Avery, seconded by Commissioner Simpson, to receive and file the Communication. All Ayes. Motion Carried.

PUBLIC COMMENT

Mayor Vandebossche stated that he would like to move the Public Comment portion of the meeting to New Business as the intent of the meeting was to have it open to public comment.

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to move the Public Comment portion of the meeting to New Business. All Ayes. Motion Carried.

APPROVE AGENDA

Motion by Commissioner Simpson, seconded by Commissioner Klassen, to approve the Agenda, as amended. All Ayes. Motion Carried.

NEW BUSINESS

Future of City Hall and Community Center

City Manager Leven opened with a quick summary of the purpose of the meeting. She explained that, due to City Hall residing temporarily at the Guy Center for the past twelve years, the City Commission felt it was time to move forward and find a way to take care of the long-standing issue the city had between the Community Center and city offices.

City Manager Leven said the following:

- The designation for a community center was not tied to 303 S. Water Street
- The City Commission recently approved a lease for River Rec Teen Zone at 300 Broadway
- The City Commission would be considering a lease for Friends of City Hall at 300 Broadway in the near future

The process would involve exploring several options which would all include costs:

- Finding another building that might better suit our needs
- Constructing a new building
- Making modifications to the Guy Center (issues with the Guy Center included ADA access, parking, and difficulty accessing storage in the basement)

City Manager Leven stated that she and the City Commission set the meeting in order to listen to comments and feedback to aid them in finding a resolution.

Judy White, 8757 Anchor Bay Drive, Clay Township, read a statement that said she would love to see the city government go back into a restored city hall. She said she knows, financially, it is impossible for the city to restore it at this time. She stated that, if the building was leased to Friends of City Hall, they would have the best chance to raise millions of dollars needed through foundation grants.

Heather Bokram, 6294 River Road, East China, commented that the Guy Center was a lovely place for people to work but was not accessible for city staff or the public. She said the city should look into elevators or lifts to make the building handicapped accessible.

Ray Skwiers, 211 Michigan, complimented the meeting process and said it was a good way to share ideas. Mr. Skwiers said it was time for the city to move forward with a brand new facility, and the finances should come from TIFA. He said city employees deserved a nice working environment, and a new building would be a blessing to residents and something to be proud of.

Bob Lepley, 539 N. William, spoke about 300 Broadway and spoke in favor of the lease option the Friends of City Hall was proposing. Mr. Lepley said he would love to see city offices back at 300 Broadway. He also spoke about how the city needed a vehicle for investment and, with the possible dissolution of TIFA, there would be no vehicle for investment.

Keith Jenken, 809 S. Water Street, spoke in support of continuing TIFA and recommended that the city speak with the TIFA Board about building a new City Hall.

Larry Biscorner, 415 Carroll, said Marine City was the most visited city in the area and the city's leadership should be congratulated. He said he was proud of our city.

Louise Beutell, 535 N. Main Street, commented that City Hall was a gathering place for the city, and Historic City Hall was a beautiful building – something that defined the city. She asked that everyone work together to come up with a definitive plan to use all the space at Historic City Hall.

Judee Jobin, 5691 River Road, East China, said investing money into renovating Historic City Hall would give you many more years there and would last longer than new construction.

Joe Moran, 710 Pleasant, said it was sinful that the city allowed Historic City Hall to deteriorate – the city's most beautiful edifice. Going forward, he said the best option was to lease the building to Friends of City Hall, keeping City Hall downtown, and investigating updates to the Guy Center.

Georgia Phelan, 6004 Lozon Road, Cottrellville, asked if it was physically possible to add a second floor onto the Guy Center, and recommended that the city move forward with the lease with Friends of City Hall which would take the maintenance burden away from the city.

Robert Blanchard, 622 Alger, made the recommendation to consolidate every city department into one location to give the city the best option to move forward. He suggested the city-owned property on King Road as a great location to build a complex to house everything.

Commissioner Avery asked what the value was in the future so the city may build for longevity. He suggested a committee be formed to follow through on some of the concepts suggested.

Rosalie Skwiers, 211 Michigan agreed with a multi-departmental facility. She said Historic City Hall should be put in the past and the city should move forward and quit paying for all the buildings they currently have.

Commissioner Simpson commented that we need to stop thinking about physical buildings and locations and focus on the future and how city services are rendered. He questioned the audience on how the city could adapt some of their physical services to better serve the citizens.

Mayor Vandebossche commented that shared spaces should be looked at, not just with government, but maybe other groups as well.

Charles Seigneurie, 224 N. Elizabeth, commented that a new plaza for all departments made sense, but questioned if the city could do it financially. He said the city should do their homework and make a timeline and stick to it. In addition, he said Friends of City Hall should lease Historic City Hall, the Guy Center should not house City Hall, and said a future City Hall should be located by businesses and people in the South Parker area.

Gary Gray, 610 N. Mary, said he agreed with the consolidation of city departments and liked the idea of Friends of City Hall leasing Historic City Hall. He said the city needed to show people that they are not just a bedroom community, and time should be taken to make a state of the art building to bring in the future.

Keith Jenken, 809 S. Water Street, said the city needed to look short-term. He suggested hiring an architect to check out the Guy Center to make it ADA compliant and see what else needed to be modified to make the Guy Center work.

Commissioner Avery commented that plans needed to be consistent with how much the city was prepared to spend.

Mayor Vandebossche, responded and stated that we have a return on investment to look at.

Joe Moran, 710 Pleasant, commented that regardless of what the city decided to do, they had to pay for it and they don't have the means right now to do it. He said the city needed to think outside of the box on how they were going to pay for it.

Bill Klaassen commented that if people financially don't want it, and if the city didn't get help to get there, it wouldn't happen.

Bill Danneels, 206 Westminster, suggested the city explore their options, set guidelines of what they were looking for, have a positive attitude, and they would get there. He said it was a good idea to form a sub-committee to work on this.

Elaine Leven asked, at this time, if a Community Center was something that the city needed to move forward on. There was no response or feedback to her question.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Simpson, to adjourn at 8:27 pm. All ayes of those present. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk

**City of Marine City
City Commission
January 18, 2018**

A regular meeting of the Marine City Commission was held on Thursday, January 18, 2018 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Vandebossche at 7:00 pm.

After a prayer by Reverend Rooney, the Pledge of Allegiance was led by Mayor Vandebossche.

Present: Mayor Dave Vandebossche; Commissioners Terrance Avery, Elizabeth Hendrick, William Klaassen, David Simpson, James Turner; City Manager Elaine Leven; City Clerk Kristen Baxter

Absent: Commissioner Rebecca Lepley

Motion by Commissioner Turner, seconded by Commissioner Simpson, to excuse Commissioner Lepley from the meeting. All Ayes. Motion Carried.

Also In Attendance: City Attorney Robert Davis

Communications

Received:

- TIFA Meeting Minutes – October 17, 2017
- Zoning Board of Appeals Meeting Minutes – December 6, 2017
- Planning Commission Meeting Minutes – December 11, 2017
- Departmental Activity Reports
- MCAFA Run Report (December)
- MCAFA Run Report (Annual)

Motion by Commissioner Simpson, seconded by Commissioner Avery, to receive and file the Communications. All Ayes. Motion Carried.

Public Comment

No members of the audience addressed the Board.

APPROVE AGENDA

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to approve the Agenda, as amended. All Ayes. Motion Carried.

APPROVE MINUTES

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve the City Commission Meeting Minutes of December 21, 2017, as presented. All Ayes. Motion Carried.

CONSENT AGENDA

Presented:

- Business License – Ball Cap Cafe

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve the Consent Agenda, as presented.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

UNFINISHED BUSINESS

Newspaper Blight -- Update

City Manager Leven reported that the Times Herald had been contacted and advised of the blight problem in the delivery of the Blue Water Shopper. She suggested the following as possible alternatives to address the blight:

- 1) Residents may call 810-989-6204 to opt out of the paper delivery
- 2) Board may approve a blanket opt out of the paper delivery

City Manager Leven recommended trying step one to see if it takes care of the issue. City Attorney Davis to research the topic.

Downtown Parking Study – Implementation Assistance Proposal

City Manager Leven stated the Downtown Parking Study – Implementation Assistance Proposal, prepared by Wade Trim, was a starting point for consideration by the Board. She said the proposal could be pared down, depending on the desired service.

Commissioner Hendrick said she thought the price was high, especially since some of the work stated in the proposal had already been done, specifically #3 for North Water Street parking.

Commissioner Simpson commented that it was worth revisiting the efforts others put into North Water Street parking (beach parking), and said the proposal was pricy for items that weren't very substantial.

Commissioner Avery agreed and said the items were not a high enough priority for the city at this time.

Commissioner Klaassen commented that the city already had signage downtown.

Commissioner Simpson responded and said he would like to revisit signage in the downtown area in an effort to possibly consolidate the signs.

City Manager Leven suggested that it might be a good job for the Planning Commission to look into the signage.

No action taken on the proposal.

NEW BUSINESS

Ordinance 2018-001 – Motor Vehicles & Snow Removal (Introduction/First Reading)

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve the introduction of Ordinance No. 2018-001 that amends Chapter 70: Section 70.039 relating to Disabled Motor Vehicles, and Sections 70.057 and 70.058 relating to Snow Removal, as presented.

After a review of the amendments, the Board asked that the following be addressed in a future reintroduction:

- Changing from owner to current lawful resident

- Allowing for front yard parking during a snow emergency

The revised Ordinance to be brought back in February for reintroduction.

Ordinance 2018-002 – Parking of Recreational Equipment (Introduction/First Reading)

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve the introduction of Ordinance No. 2018-002 that amends Chapter 153: Section 153.56 relating to Parking of Recreational Equipment, as presented.

After a review of the amendments, the Board asked that the following be addressed in a future reintroduction:

- Changing from owner to current lawful resident
- Adjoining vacant property
- Amending current year license to valid license

The revised Ordinance to be brought back in February for reintroduction. Recreational Vehicle Special Permit applicants to be notified in writing of meeting date and time.

Ordinance 2018-003 – Driveways & Front Yard Parking (Introduction/First Reading)

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve the introduction of Ordinance No. 2018-003 that amends Chapter 160: Section 160.214 relating to Driveways, and Section 160.215 relating to Front Yard Parking, as presented.

After a review of the amendments, the Board asked that the following be addressed in a future reintroduction:

- Changing from owner to current lawful resident
- Allowing for front yard parking during a snow emergency
- Clarification defining parking strip

The revised Ordinance to be brought back in February for reintroduction.

Resolution 005-2018 – Parks & Recreation Master Plan

Motion by Commissioner Hendrick, seconded by Commissioner Simpson, to approve Resolution No. 005-2018 which approves the Marine City Parks and Recreation Plan.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Simpson, Turner

Nays: None

Motion Carried.

2018-2019 Fiscal Year Budget Schedule

Motion by Commissioner Simpson, seconded by Commissioner Lepley, to accept the 2018-2019 Budget Schedule, as presented. All Ayes. Motion Carried.

FINANCIAL BUSINESS

Disbursements

Motion by Commissioner Simpson, seconded by Commissioner Avery, to approve total disbursements, including payroll, in the amount of \$584,749.46, as presented.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Klaassen, Simpson, Turner

Nays: Hendrick

Motion Carried.

Preliminary Financial Statements

Motion by Commissioner Simpson, seconded by Commissioner Avery, to accept the Preliminary Financial Reports and place them on file. All Ayes. Motion Carried.

CITY MANAGER REPORT

In addition to her City Manager's Report, City Manager Leven provided the following:

- Christmas decorations will be taken down the week of January 22nd (weather permitting)
- Piles of snow downtown being moved
- Water Plant emergency situation with valve addressed temporarily; full repair in spring
- Lights on south bridge out due to water being in conduit; will be repaired in the spring
- Will be absent at the February 1st Board meeting due to attending conference
- Have attended the following meetings: TIFA, Historical Commission, Fire Authority, Trail Towns

Commissioner Simpson inquired if a possible conflict of interest with Friends of City Hall leasing 300 Broadway had been addressed. City Manager Leven responded that City Attorney Davis had provided an opinion and that it would be distributed to the Board.

COMMISSIONER PRIVILEGE

Commissioner Avery announced the Blue Denim Ball on January 27th to benefit the Friends of City Hall.

Commissioner Klaassen urged residents to be careful walking and driving with the snowy weather conditions we have been having.

Commissioner Simpson announced local events including the Blue Denim Ball, Marine City Lion's Club 80's Dance and Wild Game Dinner, and the Chamber Llama Race. He encouraged people to get out and support our local civic organizations.

Commissioner Hendrick announced the Marine City Lion's Club Wild Game Dinner on February 12th and the 80's Dance on February 24th. She asked that people clean their sidewalks of snow and ice and refrain from blowing their snow onto the street.

Commissioner Turner commented that if the city moved forward with North Water Street parking, they should consider contracting with River Rec Teen Zone for design map and logo for signs instead of paying a firm.

Mayor Vandebossche congratulated Grant Fields from Marine City Boy Scout Troop 296 who recently earned the designation of Eagle Scout. He also provided updates on the Blue Water Ferry closure and flooding concerns. Mayor Vandebossche thanked everyone who attended the January 11th Town Hall meeting and said several options for City Hall would be presented to the Board in February.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Simpson, to adjourn at 8:32 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk

PROPERTY LEASE

This lease (the Lease) is entered into on this 5th day of October, 2017, between the **City of Marine City**, a Michigan Municipal Corporation, with offices at 303 South Water Street, Marine City, MI 48039 (Lessor), and **River Rec Teen Zone, Inc.**, a Michigan 501(c)(3) corporation, located at 430 South Water Street, Marine City, MI 48039 (Lessee), on the following terms and conditions.

1. **Premises.** Lessor leases to Lessee the western portion of the building located at 300 Broadway, Marine City, Michigan 48039, more particularly described at Exhibit 1 ("Premises"), which is a defined portion of a larger building. The Premises is on the first floor of the building and is approximately 2,600 square feet.

2. **Term and termination.** The term of this Lease shall be 7 (seven) years commencing on the effective date of January 1, 2018 (the Commencement Date), and expiring on December 31, 2024. Either party may have the right to terminate this Lease, for any reason, with sixty (60) days written notice to the other party.

3. **Rent.**

a. **Base rent.** For the term of the Lease, Lessee shall pay Lessor as base rent for the Premises \$1 per year, payable on January 1, 2018; January 1, 2019; January 2, 2020; January 1, 2021; January 1, 2022; January 1, 2023; and January 1, 2024. Rent payments shall be made to Lessor at its address shown above or any other place designated in writing by Lessor.

4. **Security deposit.** Upon the execution of the Lease, Lessee shall pay a security deposit of \$500.00 to the Lessor. The security deposit shall secure the performance of Lessee's obligations under this Lease. Lessor may, but shall not be obligated to, apply all or a portion of the deposit to the payment of Lessee's obligations under this Lease. Any balance remaining on termination shall be returned to Lessee. Lessor may commingle the security deposit with any other funds of Lessor and shall not pay any interest on the security deposit held.

5. **Signs.** Lessor reserves the exclusive right to the exterior of the building, and Lessee shall not construct, place, or paint any sign or awning or other improvement or apparatus on the exterior of the building without the prior written consent of Lessor. Any signs placed in the windows of the building shall be in keeping with the character and decor of the building as a whole and otherwise consistent with all applicable codes and ordinances of the City of Marine City.

6. **Acceptance of occupancy.** Lessee shall commence occupancy of the defined Premises on the Commencement Date. Lessee agrees that Lessee has inspected the Premises and common areas and accepts the Premises and common areas "as is" for the intended uses by Lessee under the terms of this Lease.

7. **Vacation of Premises.** Lessee shall not vacate or abandon the Premises at any time during the term of this Lease. If Lessee abandons or vacates the Premises or is dispossessed by process of law or otherwise, any personal property belonging to Lessee left on the Premises shall be deemed abandoned, at the option of Lessor. Lessor may also take possession of any personal property left by Lessee on the Premises and charge Lessee a monthly fee for the storage of that personal property. Any fee charged by Lessor for this purpose shall be deemed to be additional rent under this Lease and payable immediately.

8. **Use.** The Premises are to be used and occupied by Lessee only for the operation of appropriate youth related programs for middle and high school persons ages 12 to 18 ("Youth Programs"). The Youth Programs shall be designed to create positive social and recreational activities. The Lessee agrees that it will not use the Premises for any purpose other than the Youth Programs as set forth herein.

As an express condition of this Lease, the Lessee agrees to conduct the Youth Programs Monday through Friday from 7:00 a.m. until 10:00 p.m. and on Saturday and Sunday from 7:00 a.m. to 10:00 p.m. The Lessee further agrees to have the Premises open for the Youth Programs during these hours and to have at least one adult representative of the Lessee at the Premises during these hours of operation. The Lessee further agrees to provide a complete and accurate listing of the Youth Programs to the Lessor every six (6) months.

No activity shall be conducted on the Premises that does not comply with local laws, ordinances, and regulations of the City of Marine City.

9. **Expenses.** Lessee shall pay all costs and expenses incurred in operating and managing the Premises defined herein for the purposes set forth herein including, but not limited to, the payment of all utilities.

10. **Landlord's lien.** Lessee grants a lien to Lessor on all Lessee's property on the Premises to secure the performance of Lessee's obligations under this Lease. Lessee also agrees to sign any financing statements Lessor may request to perfect this lien.

11. **Repairs and maintenance.** As a condition of this Lease, the Lessee agrees, at its sole expense, to repair and restore the Premises' electrical and plumbing so that the electrical and plumbing of the Premises is operable and up to all required codes. In addition, the Lessee agrees, at its sole expense, to repair and restore the Premises' heating, ventilation and air conditioning ("HVAC") so that it is operable and up to all required codes. This Lessee agrees to comply with all applicable permit and inspection requirements.

The Lessee agrees that, upon the execution of this Lease, the Lessee shall submit to the Lessor plans for the renovation of the Premises ("Renovation Plans") consistent with the terms of the Lease. The Lessee agrees that if the Lessor has any modifications, additions or corrections to the Renovation Plans, the Lessee will make those modifications to the Renovation Plans and pay for the renovations at its sole expense. The Lessee agrees that all renovations and repairs to the Premises as described in this paragraph shall be completed by January 1, 2019. The renovations shall be consistent with the Renovation Plans and shall be done without injury to any structural

portion of the entire building and without disturbing other tenants in their use of the other portions of the building. Any improvements constructed pursuant to this paragraph shall become the property of Lessor at the termination of this Lease.

In addition, the Lessee agrees, at its expense, to have air quality testing done of the Premises and shall present all such testing results and reports to the Lessor.

The Lessee agrees, at its sole expense, to have separate water, electrical and gas meters installed for the Premises subject to the Lease.

The Premises shall be kept in good and safe condition, including the windows, the electrical fixtures, the plumbing fixtures, and any other system or equipment within the Premises. Lessee shall also regularly sweep the sidewalks and the driveway and shall pick up any trash or debris in the area and, during the winter months, shall keep the parking lot and sidewalk adjacent to the Premises clear of snow and ice.

12. **Surrender of Premises.** With the exception of improvements as set forth in paragraph 11 above, Lessee shall surrender the Premises to Lessor at the expiration of this Lease in the same condition as at the Commencement Date, excepting normal wear and tear.

13. **Entry and inspection.** Lessee shall permit Lessor or Lessor's agents to enter on the Premises at reasonable times and on reasonable notice for the purpose of inspection and repair of the Premises, shall permit Lessor at any time within 90 days before the expiration of the Lease to place on the Premises standard "for lease" signs, and permit persons desiring to lease the Premises to inspect the Premises during that period.

14. **Taxes and assessments.** Only to the extent required by law, Lessee shall pay all real and personal property taxes and assessments levied and made against the Premises. To the extent allowed by law, all taxes levied on the personal property owned or leased by Lessee shall be the sole responsibility of Lessee.

15. **Assignment and subletting.** Lessee may not assign, sublet, or otherwise transfer or convey its interest, or any portion of its interest, in the Premises to any entity not affiliated with Lessee without the prior written consent of Lessor. Lessor shall have total discretion regarding its approval of proposed assignments or subleases.

16. **Trade fixtures.** All trade fixtures and moveable equipment installed by Lessee in connection with the business conducted by it on the Premises shall remain the property of Lessee and shall be removed by it at the expiration of this Lease. Lessee shall repair any damage caused by such removal and restore the Premises to their original condition.

17. **Insurance.** Lessee shall, at its expense, insure the Premises against loss or damage under a policy or policies of fire and extended coverage insurance, including additional perils with both Lessee and Lessor as named insured parties. Lessee shall obtain and maintain in full force general liability and property damage insurance, with both Lessee and Lessor as named insured parties, covering any and all claims for injuries to persons occurring in, on, or about the

Premises, in an amount and issued by a company approved by Lessor. The insurance shall also contain a waiver of subrogation clause exempting Lessor from any liability for any insured loss. Lessee shall deliver to Lessor customary insurance certifications evidencing that the insurance is in effect at all times during the term of the Lease. The policy must further provide for notice by the insurance company to Lessor of any termination or cancellation of the policy at least 30 days in advance of that event.

18. **Lessee's liability.** All Lessee's personal property, including trade fixtures, on the Premises shall be kept at Lessee's sole risk. Lessor shall not be responsible or liable to Lessee for any loss of business or other loss or damage that may be occasioned by or through the acts or omissions of persons occupying adjoining premises or any part of the premises adjacent to or connected with the leased Premises or any part of the building of which the leased Premises are a part or for any loss or damage resulting to Lessee or its business or property from water, gas, sewer, or steam pipes that burst, overflow, stop, or leak; from heating, cooling, or plumbing fixtures; or from electric wires or gas odors within the leased Premises from any cause, except as may result from and be directly caused by the gross negligence or recklessness of Lessor. The provisions of this section shall not be interpreted to prevent Lessee from recovering any losses under the coverage provided by Lessee's fire and extended coverage insurance policy, if any losses of Lessee are covered by that policy.

19. **Destruction of Premises.** If the Premises are partially damaged or destroyed through no fault of Lessee, rent shall abate in whole or in part during the period of restoration according to the amount of destruction if the destruction was not caused by Lessee. If the Premises are totally destroyed through no fault of Lessee or if the Premises cannot be repaired and restored within 90 days after the event of destruction, either party shall have the right to terminate this Lease, effective as of the date of the event, by giving the other party written notice of termination within 10 calendar days after the occurrence of the event. If the notice is given within that time period, this Lease shall terminate, and rent shall be adjusted between the parties to the date of the occurrence of the event.

20. **Condemnation.** If the Premises or any part of them are taken for any public or quasi public purpose pursuant to any power of eminent domain, or by private sale in lieu of eminent domain, this Lease shall terminate at the option of either Lessor or Lessee, effective as of the date the public authority takes possession. All damages for the condemnation of the Premises or Building that is awarded for the taking shall be payable to and be the sole property of Lessor.

21. **Indemnity.** Lessee agrees to indemnify and defend Lessor against and hold Lessor harmless from any liability, loss, damage, cost, or expense (including attorney fees) based on any claim, demand, suit, or action by any person or entity with respect to any personal injury (including death) or property damages, from any cause regarding Lessee's use of the Premises, except for liability resulting from the intentional acts or gross negligence of Lessor or its employees, agents, invitees, or business visitors and except for liability resulting from the acts or negligence of persons occupying adjoining property.

22. **Default and reentry.** If Lessee neglects or fails to perform any of its obligation to pay rent when due; if Lessee neglects or fails to perform any other covenants, conditions or obligations contained in this Lease to be observed and performed on its part for 10 days after written notice by Lessor of the default; if Lessee makes any assignment for the benefit of creditors or a receiver is appointed for Lessee or its property; or if any proceedings are instituted by or against Lessee in bankruptcy (including reorganization) or under any insolvency laws, Lessor may reenter the Premises and seek to relet the Premises on any terms that Lessor, in its sole discretion, deems advisable. In the alternative, Lessor may terminate the Lease and seek to relet the Premises on any terms that Lessor, in its sole discretion, deems advisable. Notwithstanding any termination of the Lease by Lessor or reentry by Lessor without a termination, Lessee shall continue to be liable to Lessor for rent owed under this Lease, any rent deficiency that results from a reletting of the Premises during the term of this Lease, and the cost of reletting the Premises.

Notwithstanding any reletting without termination, Lessor may at any time elect to terminate this Lease for any default by Lessee by giving written notice of the termination to Lessee.

In addition to Lessor's other rights and remedies as set forth in this Lease and without waiving any of those rights, if Lessor deems any repairs necessary that Lessee is required to make or if Lessee is in default in the performance of any of its obligations under this Lease, Lessor may, on failure of Lessee to meet the obligation, make or cause repairs to be made and defaults to be cured and shall not be responsible to Lessee for any loss or damage that occurs by reason of that action, and Lessee agrees that it will immediately on demand pay Lessor's reasonable costs for curing as additional rent under this Lease.

23. **Notices.** Any notice required under this Lease shall be in writing and sent by registered or certified mail, return receipt requested, to the addresses of the parties set forth in this Lease or to another address that a party substitutes by written notice; and notice shall be effective as of the date of first attempted delivery.

24. **Lessee's possession and enjoyment.** Lessee, on the payment of the rent at the time and in the manner stated above and on performance of all the foregoing covenants, shall and may peacefully and quietly have, hold, and enjoy the Premises for the term of this Lease.

25. **Entire agreement.** This Lease contains the entire agreement of the parties regarding its subject matter, and this Lease may not be amended or modified except by a written instrument executed by the parties to this Lease.

26. **Waiver.** The failure of Lessor to enforce any covenant or condition of this Lease shall not be deemed a waiver of its right to enforce each and every covenant and condition of this Lease. No provision of this Lease shall be deemed to have been waived unless the waiver is in writing.

27. **Lessor's fees and expenses.** Any fees, costs, or expenses incurred by the Lessor in order to enforce the Lessee's obligations under this Lease, including reasonable attorney fees, shall be due and payable immediately by the Lessee.

28. **Binding effect.** This Lease shall be binding on and inure to the benefit of the parties to this Lease and their respective successors and permitted assigns.

29. **Time of the essence.** Time shall be deemed to be of the essence in the performance of this Lease.

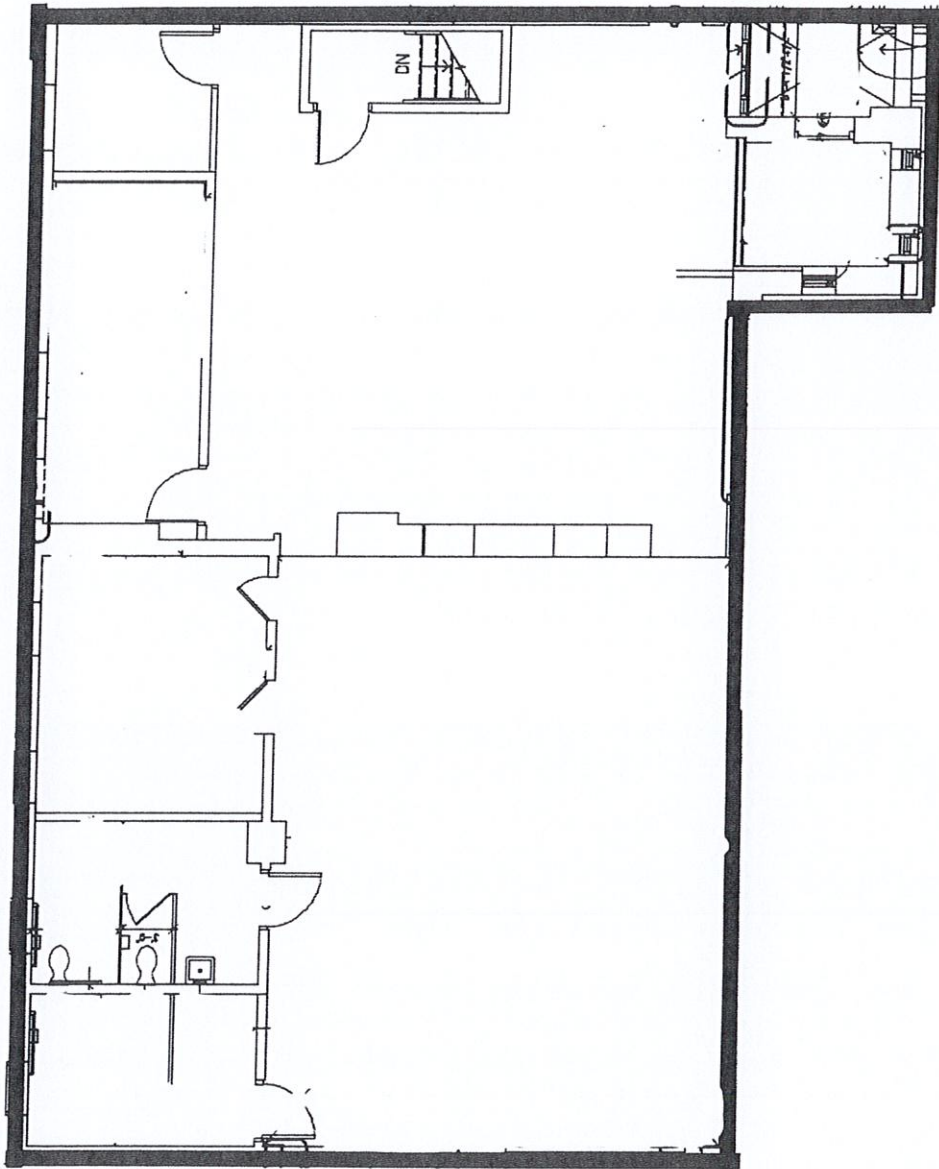
30. **Effective date.** This Lease shall be effective as of the date first stated above.

LESSEE
River Rec Teen Zone, Inc.

By: /s/ Laura Scaccia
Laura Scaccia
Its: **Member**

LESSOR
The City of Marine City

By: /s/ [Signature]
Its: Mayor
(Subject to a majority vote of the City
Commission on the 5th day of October, 2017)



PROPERTY LEASE

This lease (the Lease) is entered into on this ____ day of November, 2017, between the **City of Marine City**, a Michigan Municipal Corporation, with offices at 303 South Water Street, Marine City, MI 48039 (Lessor), and **Friends of City Hall**, a Michigan domestic non-profit 501(c)(3) corporation, located at **P.O. Box 283, Marine City, MI 48039** (Lessee), on the following terms and conditions:

1. **Premises.** Lessor leases to Lessee the building located at 300 Broadway, Marine City, Michigan 48039 ("Building"), less the western portion of the Building more particularly described at Exhibit 1. The Building, less the western portion of the Building described at **Exhibit 1**, shall be referred to as the **Premises** and the **Premises** shall be the subject of this Property Lease.

2. **Term and termination.** The term of this Lease shall be 10 (ten) years commencing on the effective date of January 1, 2018 (the "Commencement Date"), and expiring on December 31, 2027. Either party may have the right to terminate this Lease, for any reason, with sixty (60) days written notice to the other party.

3. **Rent.**

a. **Base rent.** For the term of the Lease, Lessee shall pay Lessor, as base rent for the **Premises**, \$1 per year, payable on January 1, 2018; January 1, 2019; January 1, 2020; January 1, 2021; January 1, 2022; January 1, 2023; and January 1, 2024; January 1, 2025, January 1, 2026; and January 1, 2027. Rent payments shall be made to Lessor at its address shown above or any other place designated in writing by Lessor.

b. **Utilities.** Lessee agrees to timely pay for any and all of the **Premises** utilities, including but not limited to gas, electric, cable, phone, and any internet/cable services of any kind. Lessee agrees to pay for the installation of separate water, electrical, and gas utility meters for the **Premises**.

4. **Signs.** Lessor reserves the exclusive right to the exterior of the Building, and Lessee shall not construct, place, or paint any sign or awning or other improvement or apparatus on the exterior of the Building without the prior written consent of Lessor. Lessee shall not have a right to place any signs in the windows of the **Premises** without the express approval of the Lessor.

5. **Acceptance of occupancy.** Lessee shall commence occupancy of the **Premises** on the Commencement Date. Lessee agrees that Lessee has inspected the **Premises** and common areas and accepts the **Premises** and common areas "as is" for the intended uses by Lessee under the terms of this Lease. Lessor makes no representation as to the condition of the **Premises**.

6. **Vacation of Premises.** Lessee shall not vacate or abandon the **Premises** at any time during the term of this Lease. If Lessee abandons or vacates the **Premises** or is dispossessed by process of law or otherwise, any personal property belonging to Lessee left on the **Premises** shall be deemed immediately abandoned, at the sole option of Lessor. Lessor may also, at its sole option, take possession of any personal property left by Lessee on the **Premises** and charge Lessee a monthly fee for the storage of that personal property. Any fee charged by Lessor for this purpose shall be deemed to be additional rent under this Lease and payable immediately.

7. **Use.** The **Premises** are to be used and occupied by Lessee only for the purposes set forth on **Exhibit 2**, incorporated herein by reference.

No activity shall be conducted on the **Premises** that do not comply with local laws, ordinances, historical ordinances, and the regulations of the City of Marine City, including all zoning ordinances.

Lessee shall have use of the

- Southside carriage door entrance, defined at **Exhibit 3 – Item A**
- The hose drying tower, defined at **Exhibit 3 – Item B**
- Steps up to the main floor, defined at **Exhibit 3 – Item C**

Lessee agrees to convert, at its sole expense, the former police office doorway and counter addition located at **Exhibit 3 – Item D** into a formal, lockable access to the _____.

8. **Expenses.** Lessee shall pay all costs and expenses incurred in operating and managing the **Premises** defined herein for the purposes set forth herein including, but not limited to, the payment of all Utilities for the **Premises** as stated in paragraph 3 above.

9. **Landlord's lien.** Lessee grants a lien to Lessor on all Lessee's property on the **Premises** to secure the performance of Lessee's obligations under this Lease. Lessee also agrees to sign any financing statements Lessor may request to perfect this lien.

10. **Repairs and maintenance.**

As an express condition of this Lease, the Lessee agrees, at its sole expense, to repair and restore the **Premises'** electrical and plumbing so that the electrical and plumbing of the **Premises** is operable and up to all required codes and ordinances which, in any way, govern the **Premises**. The Lessee agrees, at its sole expense, to repair and restore the **Premises'** heating, ventilation and air conditioning ("HVAC") so that it is operable and up to all required codes and ordinances which, in any way, govern the **Premises**. The HVAC shall be installed in such a way as to preserve the historical appearance of the **Premises** to the fullest extent possible. This Lessee agrees to comply with all applicable permit and inspection requirements.

The Lessee agrees that, upon the execution of this Lease, the Lessee shall submit to the Lessor plans for the renovation of the **Premises** ("Renovation Plans") consistent with the terms of the Lease. The Lessee agrees that, if the Lessor has any modifications, additions or corrections to the Renovation Plans, the Lessee will make those modifications to the Renovation Plans and pay for the renovations at its sole expense. The Lessee agrees that all renovations and repairs to the **Premises** as described in this paragraph shall be completed by the end of Lease Term. The renovations shall be consistent with the Renovation Plans and shall be done without injury to any structural portion of the entire Building and without disturbing other tenants in their use of the other portions of the Building. Any improvements constructed pursuant to this paragraph shall become the property of Lessor at the termination of this Lease.

Lessee agrees to make all efforts necessary to attempt to perform a restoration of the interior of the **Premises** to its original historical appearance and to do so in compliance with all codes, ordinances and historical ordinances. These restorative efforts shall include, but not be limited to, the following:

- Refurbish all floor surfaces of the **Premises** ("Floor"). This Floor refurbishing shall include but not be limited to: carpet removal; tile removal; linoleum removal; stripping; sanding; polishing; staining and any other restorative efforts necessary to restore the floors of the **Premises** to their original historical appearance.
- Refurbish the walls of the **Premises** ("Wall"). This Wall refurbishing shall include but not be limited to: stripping; sanding; spackling; plastering; painting and any other restorative efforts necessary to restore the walls of the **Premises** to their original historical appearance.
- Refurbish the ceilings of the **Premises** ("Ceilings"). This Ceiling refurbishing shall include but not be limited to: stripping; sanding; spackling; plastering; painting and any other restorative efforts necessary to restore the ceilings of the **Premises** to their original historical appearance.
- Refurbish the interior doors of the **Premises** ("Door"). This Door refurbishing shall include but not be limited to: stripping; sanding; staining/painting and any other restorative efforts necessary to restore the doors to their original historical appearance. The restoration of all doors shall require that the doors and trims and other wood surfaces be sanded and/or stripped in such a way as to first reveal the wooden surface before the staining and/or painting of same.
- Refurbish the interior trim, staircases, baseboards, casings, moldings, and crown moldings of the **Premises** (collectively "Trim"). This Trim refurbishing shall include: stripping; sanding; staining / painting and any other restorative efforts necessary to restore the Trim to its original historical appearance. The restoration of all Trim shall require that the Trim and other wood surfaces be sanded and/or stripped in such a way as to first reveal the wooden surface before the staining and/or painting of same.

The Lessee agrees to make the **Premises** ADA compliant and to do so in such a way as to ensure the historical appearance of the **Premises**.

Lessee agrees that it will remove any historically incompatible materials during the restoration of the **Premises** in order to further the Lessee's agreement under the Lease to the full historic restoration of the **Premises**.

The Lessee agrees, at its expense, to have air quality testing done of the **Premises** at the end of all restoration and shall present all such testing results and reports to the Lessor.

Lessee agrees that any historical artifact located in the **Premises** including, but not limited to, the wooden filing cabinets shall be moved to the basement of the **Premises** in order to protect these items during the restoration process outlined in this Lease.

Lessee expressly agrees to only use licensed, bonded, and insured contractors for the restorations outlined in this agreement.

The Lessee agrees to keep the **Premises** in good and safe condition, including the windows, the electrical fixtures, the plumbing fixtures, and any other system or equipment within the **Premises**. Lessee, at its sole expense, shall regularly sweep the sidewalks and the driveway and shall pick up any trash or debris in the area. During the winter months Lessor shall keep the parking lot and sidewalk adjacent to the **Premises** clear of snow and ice. The Lessor shall make sure that the grass of the **Premises** is cut during the non-winter months.

11. **Liens and encumbrances.** Under no circumstances shall the Lessee allow or cause the **Premises** or any part of the **Premises** to be encumbered by a lien or other instrument by any entity or person.

12. **Surrender of Premises.** With the exception of improvements as set forth in paragraph 10 above, Lessee shall surrender the **Premises** to Lessor at the expiration of this Lease in the same condition as at the Commencement Date, excepting normal wear and tear.

13. **Entry and inspection.** Lessee shall permit Lessor, or Lessor's agents, to enter on the **Premises** at reasonable times and on reasonable notice for the purpose of inspection and repair of the **Premises**, shall permit Lessor at any time within 90 days before the expiration of the Lease to place on the **Premises** standard "for lease" signs, and permit persons desiring to lease the **Premises** to inspect the **Premises** during that period.

14. **Taxes and assessments.** Only to the extent required by law, Lessee shall pay all real and personal property taxes and assessments levied and made against the **Premises**. To the extent allowed by law, all taxes levied on the personal property owned or leased by Lessee shall be the sole responsibility of Lessee.

15. **Assignment and subletting.** Lessee may not assign, sublet, pledge, encumber, or otherwise transfer or convey its interest, or any portion of its interest, in the **Premises** to any

entity not affiliated with Lessee without the prior written consent of Lessor. Lessor shall have total discretion regarding its approval of proposed assignments or subleases.

16. **Trade fixtures.** All trade fixtures and moveable equipment installed by Lessee in connection with the business conducted by it on the **Premises** shall remain the property of Lessee and shall be removed by it at the expiration of this Lease. Lessee shall repair any damage caused by such removal and restore the **Premises** to their original condition.

17. **Insurance.** Lessee shall, at its expense, insure the **Premises** against loss or damage under a policy or policies of fire and extended coverage insurance, including additional perils with both Lessee and Lessor as named insured parties. Lessee shall obtain and maintain in full force general liability and property damage insurance, with both Lessee and Lessor as named insured parties, covering any and all claims for injuries to persons occurring in, on, or about the **Premises**, in an amount and issued by a company approved by Lessor. The insurance shall also contain a waiver of subrogation clause exempting Lessor from any liability for any insured loss. Lessee shall deliver to Lessor customary insurance certifications evidencing that the insurance is in effect at all times during the term of the Lease. The policy must further provide for notice by the insurance company to Lessor of any termination or cancellation of the policy at least 30 days in advance of that event.

18. **Lessee's liability.** All Lessee's personal property, including trade fixtures, on the **Premises** shall be kept at Lessee's sole risk. Lessor shall not be responsible or liable to Lessee for any loss of business or other loss or damage that may be occasioned by or through the acts or omissions of persons occupying adjoining premises or any part of the premises adjacent to or connected with the leased **Premises** or any part of the building of which the leased **Premises** are a part or for any loss or damage resulting to Lessee or its business or property from water, gas, sewer, or steam pipes that burst, overflow, stop, or leak; from heating, cooling, or plumbing fixtures; or from electric wires or gas odors within the leased **Premises** from any cause, except as may result from and be directly caused by the gross negligence or recklessness of Lessor. The provisions of this section shall not be interpreted to prevent Lessee from recovering any losses under the coverage provided by Lessee's fire and extended coverage insurance policy, if any losses of Lessee are covered by that policy.

19. **Destruction of Premises.** If the **Premises** are partially damaged or destroyed through no fault of Lessee, rent shall abate in whole or in part during the period of restoration according to the amount of destruction if the destruction was not caused by Lessee. If the **Premises** are totally destroyed through no fault of Lessee or if the **Premises** cannot be repaired and restored within 90 days after the event of destruction, either party shall have the right to terminate this Lease, effective as of the date of the event, by giving the other party written notice of termination within 10 calendar days after the occurrence of the event. If the notice is given within that time period, this Lease shall terminate, and rent shall be adjusted between the parties to the date of the occurrence of the event.

20. **Condemnation.** If the **Premises** or any part of them are taken for any public or quasi public purpose pursuant to any power of eminent domain, or by private sale in lieu of eminent domain, this Lease shall terminate at the option of either Lessor or Lessee, effective as

of the date the public authority takes possession. All damages for the condemnation of the **Premises** or Building that is awarded for the taking shall be payable to and be the sole property of Lessor.

21. **Indemnity.** Lessee agrees to indemnify and defend Lessor against and hold Lessor harmless from any liability, loss, damage, cost, or expense (including attorney fees) based on any claim, demand, suit, or action by any person or entity with respect to any personal injury (including death) or property damages, from any cause regarding Lessee's use of the **Premises**, except for liability resulting from the intentional acts or gross negligence of Lessor or its employees, agents, invitees, or business visitors and except for liability resulting from the acts or negligence of persons occupying adjoining property.

22. **Default and reentry.** If Lessee neglects or fails to perform any of its obligation to pay rent when due; if Lessee neglects or fails to perform any other covenants, conditions or obligations contained in this Lease to be observed and performed on its part for 10 days after written notice by Lessor of the default; if Lessee makes any assignment for the benefit of creditors or a receiver is appointed for Lessee or its property; or if any proceedings are instituted by or against Lessee in bankruptcy (including reorganization) or under any insolvency laws, Lessor may reenter the **Premises** and seek to relet the **Premises** on any terms that Lessor, in its sole discretion, deems advisable. In the alternative, Lessor may terminate the Lease and seek to relet the **Premises** on any terms that Lessor, in its sole discretion, deems advisable. Notwithstanding any termination of the Lease by Lessor or reentry by Lessor without a termination, Lessee shall continue to be liable to Lessor for rent owed under this Lease, any rent deficiency that results from a reletting of the **Premises** during the term of this Lease, and the cost of reletting the **Premises**.

Notwithstanding any reletting without termination, Lessor may at any time elect to terminate this Lease for any default by Lessee by giving written notice of the termination to Lessee.

In addition to Lessor's other rights and remedies as set forth in this Lease and without waiving any of those rights, if Lessor deems any repairs necessary that Lessee is required to make or if Lessee is in default in the performance of any of its obligations under this Lease, Lessor may, on failure of Lessee to meet the obligation, make or cause repairs to be made and defaults to be cured and shall not be responsible to Lessee for any loss or damage that occurs by reason of that action, and Lessee agrees that it will immediately on demand pay Lessor's reasonable costs for curing as additional rent under this Lease.

23. **Notices.** Any notice required under this Lease shall be in writing and sent by registered or certified mail, return receipt requested, to the addresses of the parties set forth in this Lease or to another address that a party substitutes by written notice; and notice shall be effective as of the date of first attempted delivery.

24. **Lessee's possession and enjoyment.** Lessee, on the payment of the rent at the time and in the manner stated above and on performance of all the foregoing covenants

contained in this Lease, shall and may peacefully and quietly have, hold, and enjoy the **Premises** for the term of this Lease.

25. **Right of first refusal for purchase during Lease Term.** If at any time during the Term of this Lease Lessor receives and accepts a bona fide written offer from an unrelated third party to purchase the **Premises**, Lessor shall give notice to Lessee of the terms of the proposed purchase and of Lessor's intention to accept the offer. Lessee shall then have sixty (60) days to accept in writing the terms of the contract to purchase the **Premises** on the terms specified in the notice. If Lessee fails to elect to make the purchase within sixty (60) days, Lessor may then sell the **Premises** to the first offeror, provided the sale is on the terms and conditions disclosed to Lessee. If Lessor does not close the transaction with the first offeror after Lessee's failure to elect to make the purchase, the right of first refusal shall be reinstated and be in place until the end of the Lease. If Lessee elects to purchase the **Premises**, Lessee shall be bound by all of the terms of the notice and shall close on the terms of the notice. If the Lessee can provide full and acceptable documentary proof demonstrating funds spent by the Lessee for actual physical improvements to the **Premises**, the Lessee shall be entitled to a 50% credit for each dollar spent on such improvements and such credit will be applied to the purchase price of the **Premises** by the Lessee. **In no case will the final purchase price be less than \$250,000.00 payable to the City of Marine City.** Any sale under this provision to a third-party will be subject to the Lease rights of the Lessee, if any at that time, as stated herein.

If the western portion of the Building, more particularly described at **Exhibit 1** ("River Rec Teen Zone Space"), is vacated by River Rec Teen Zone, the Lessee shall have 90 days in which to enter into a lease with the Lessor for this River Rec Teen Zone Space. If the Lessee is unable to enter into a lease with the Lessor for this River Rec Teen Zone Space within this 90 days, then the Lessor shall, at its sole discretion, be free to rent it to any other third party.

26. **Right to purchase after Lease Term.** Lessee shall have the right, but not the obligation, to purchase the Building for one (1) year following the Lease Term at the then fair market price ("Price"). The Price shall be determined as follows:

- a. The Price as established by a mutually selected local appraisal entity; and
- b. A deduction from the Price for all supported costs of renovation conducted by the Lessee during the Lease Term. All such deductions must be fully documented, supported by paid invoices and must relate to the physical structure. Lessee's purchase of non-fixture personal items shall not qualify as a cost under this provision.

In no case will the final purchase price be less than \$250,000.00 payable to the City of Marine City.

27. **Entire agreement.** This Lease contains the entire agreement of the parties regarding its subject matter, and this Lease may not be amended or modified except by a written instrument executed by the parties to this Lease.

28. **Waiver.** The failure of Lessor to enforce any covenant or condition of this Lease shall not be deemed a waiver of its right to enforce each and every covenant and condition of this Lease. No provision of this Lease shall be deemed to have been waived unless the waiver is in writing.

29. **Lessor's fees and expenses.** Any fees, costs, or expenses incurred by the Lessor in order to enforce the Lessee's obligations under this Lease, including reasonable attorney fees, shall be due and payable immediately by the Lessee.

30. **Binding effect.** This Lease shall be binding on and inure to the benefit of the parties to this Lease and their respective successors and permitted assigns.

31. **Time of the essence.** Time shall be deemed to be of the essence in the performance of this Lease.

32. **Effective date.** This Lease shall be effective as of the date first stated above.

LESSEE
Friends of City Hall

LESSOR
The City of Marine City

By: /s/ _____

By: /s/ _____

Its: _____

Its: _____
(Subject to a majority vote of the City
Commission on the _____)

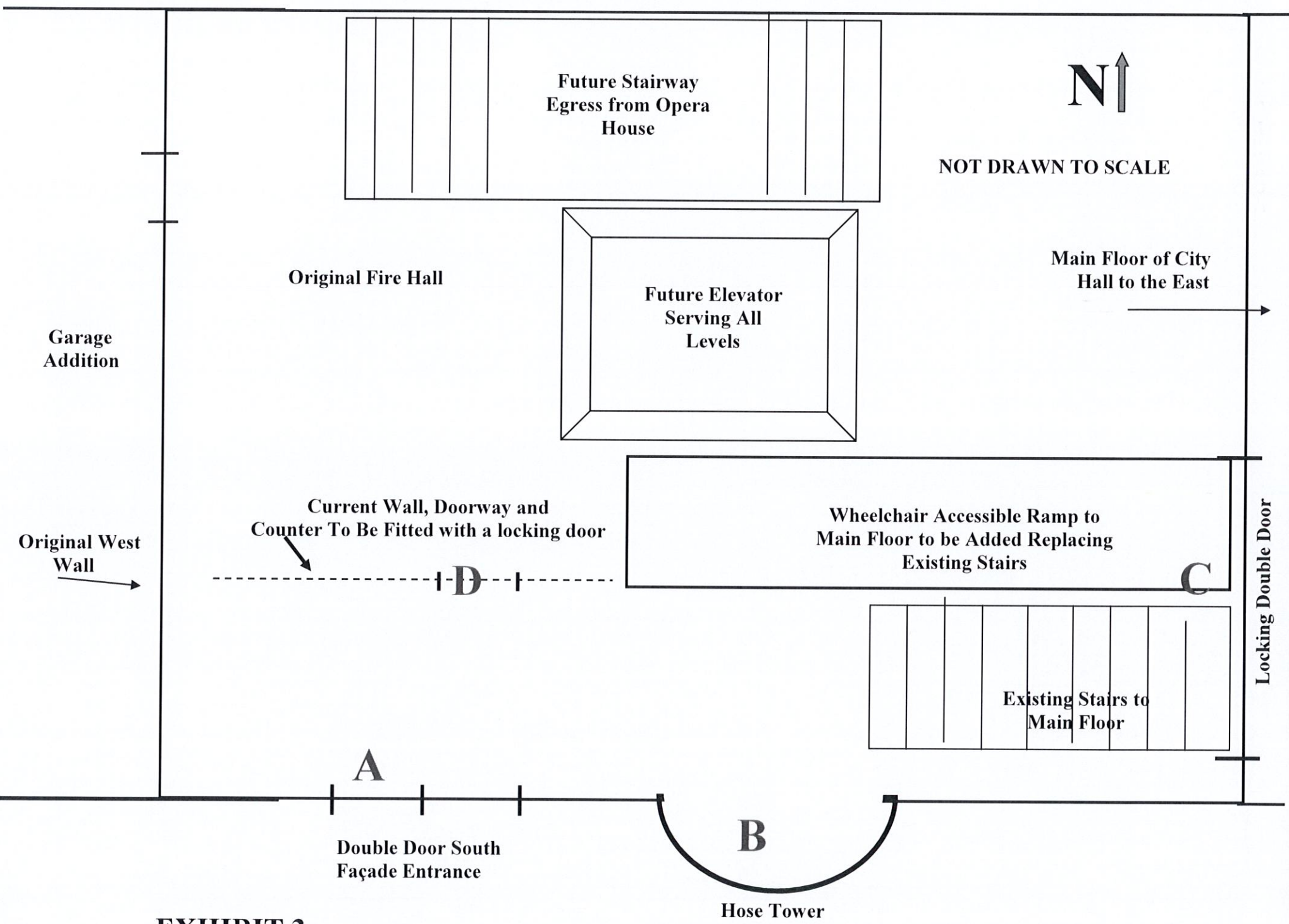


EXHIBIT 3

A Business Plan for City Hall Center

1/13/2018

Friends of City Hall

Rebecca Lepley, Judith White

SUMMARY

Friends of City Hall is a 501 (c) 3 dedicated to the preservation and promotion of the historic City Hall in Marine City, Michigan. Friends proposes a business to be run out of city hall that capitalizes on the unique, historic and architectural features of this building. Designed and built in 1884 by the noted architectural firm of Mason and Rice, it is a Richardson Romanesque structure in brick and limestone. Towers and arches grow from a heavy, rusticated base creating a strong and elegant façade. It sits in the midst of Heritage Square which is adorned with a community band stand and a variety of marine artifacts from city history. This city block is a single resource historic district. It is certainly a part of the “old town charm” of Marine City but deserves to be fully integrated in the tourism market.

A seven member management team has worked for years to protect this building. Each team member is a well educated professional representing a wide variety of fields.

Our intent is to create a business that manages the large and small rooms of city hall as rental spaces. We are calling this enterprise the City Hall Center. The Opera House in the top floor will serve as a venue for weddings, ceremonies, government meetings and so forth. A medium size main floor room, the Mason Room, can handle smaller, more intimate events. Office space in the basement, main floor and mezzanine offer attractive business locations. A gift shop featuring regional, artisanal arts and crafts is also planned.

The building itself offers a very strong competitive edge in the venue rental market. There is no other structure like it in the Blue Water area. Consumers who seek the picturesque, memorable and meaningful for their event location get all these benefits. The current trend in celebratory gatherings is to select unique, one of a kind, settings to make the experience more special and memorable. In addition, it is our intent to offer variety and high quality in catering, in keeping with the specialness of the location.

Pricing will be moderate and reflect local fee structures. Promotion of the facility will be aggressive and utilize media out of Detroit and the river district. A significant investment of time and money will be devoted to telling the metro-Detroit community about City Hall Center.

Restoration and remodeling of the interior, basement to Opera House, will cost 3.5 million dollars. We request funding in this amount and believe it is the most cost effective way to return this building to useful civic service.

Projected initial funding is \$27,000 with post-renovation and prior to opening expenditures totaling \$25,000. Once open monthly expenses will be \$2,145 with monthly income ranging from \$2,150 to \$4,350, based on seasons, with an annual income of \$42,100. As bookings increase we expect an annual 10 to 15 percent increase.

A key part of our exit strategy will be the formation of a foundation to protect City Hall in perpetuity.

TABLE OF CONTENTS

SUMMARY	2
COMPANY HISTORY	4
MANAGEMENT TEAM	5
MARKET ANALYSIS	6
TARGET MARKETS	7
COMPETITION ANALYSIS	8
SERVING LARGE GROUPS	8
GIFT SHOP	9
BUSINESS INCUBATOR	9
CHAMBER OF COMMERCE OR OTHER BUSINESS	9
CATERING/WEDDING PLANNER AND BUILDING MANAGER	9-10
 PRODUCTS AND SERVICES	 10
PRICING	10
PROMOTION	11
REQUEST FOR FUNDING`	11-12
FINANCIAL PROJECTIONS	13-15
TABLE 1. SOURCE OF FUNDING	13
TABLE 2. EXPENDITURES POST-RENOVATION AND PRIOR TO OPENING DOORS	13
TABLE 3. MONTHLY EXPENSES AFTER OPENING DOORS	14
TABLE 4. CITY HALL CENTER REVENUE PROJECTION	15
TABLE 5. FEE SCHEDULE FOR RENTALS	15
 EXIT STRATEGY	 16

COMPANY HISTORY

To date Friends of City Hall has emphasized educating the community to the historical and design importance of City Hall. Considering the building to be a very valuable asset handed down from town fathers over 135 years ago, we have tried to highlight its inception and the nature of that era through an annual event we call Heritage Days. Each year since 2012 we have structured a free, three day event that evokes the 19th century. The technology, games, hobbies, music, transportation, culture and clothes of the era are highlighted. All activities are centered in or around City Hall. We make a point of appealing to children with a wide variety of supervised games and activities of the 1800's. Our attendance numbers have gradually increased and 2017 saw our largest turnout yet. With free entry we have no way of counting attendees. What we saw was a constant flow of people, frequently complete families, that flowed through all our exhibits and presentations. We actually are more concerned with visitor attitudes, questions and commentary than precise head counts. Anecdotal evidence tells us our efforts are paying off with significant increase in community support and interest in the survival of the building.

Public outreach is also done through organized building tours which we now schedule by appointment. They are free but tend to generate around \$300 in donations per tour.

We have created links with other historically oriented civic groups and share memberships with them.

We have cultivated relationships with local media and have received very good publicity for our activities and events.

Our membership has grown to over 200 people and over a dozen institutions. We communicate with members and the general public via Facebook and our website, www.friendsofcityhall.com We also use postcards and letters to share information with members. We are contemplating initiating a quarterly newsletter as well for 2018.

Fundraising is a constant effort. We distribute quantities of a trifold brochure that enumerates all the best arguments for architectural preservation and restoration, seeks bequests and donations and includes an membership form. This document is regularly edited and upgraded.

We have introduced a fundraising dinner dance scheduled for early 2018 and are utilizing an energetic campaign to acquire dinner sponsors to aid the endeavor.

A small gift shop was established and operates during Heritage Days and other scheduled events. We recognize the commercial advantages of this shop and plan for extensive expansion which is discussed below.

MANAGEMENT TEAM

The Rev. Rebecca R. Lepley is co-founder and current president of Friends of City Hall. She has a Bachelor's Degree in Music Education and a Master's Degree in Theological Studies. She has taught junior and senior high school choral music and served as Arch Deacon for Region III Episcopal Diocese. She was Rector, now Rector Emeritus, of St. Mark's Episcopal Church, Marine City. She is currently Priest in Charge at St. Paul's Church, Harsens Island. She serves as Chaplain for the Marine City Police Department and holds a certificate as Public Service Chaplain. She is the Chair of the Marine City Planning Commission and was named to a City Commissioner vacancy in 2016. She has continued her education earning recent certificates in Critical Incident Stress Management and Master Planning. Her volunteer work includes working on a local music festival, counseling for inmates and counseling for abused women. She supports and volunteers for Blue Water Habitat for Humanity.

Judith White is co-founder and past president of Friends of City Hall. She is a board member and chairs occasional committees. She has a Bachelor's and Master's degree in history. She was Professor of Humanities at Macomb Community College where she taught for 32 years. She served as president of the Lake St. Clair Advisory Committee and helped to preserve the St. Johns wetlands. She was President of the Marine City Music Festival and produced summer music festivals for 8 years. She has served as president of the Marine City Chamber of Commerce. She served as Chair of the Marine City Historical Commission and during her tenure the first historic district was established and soon after the first historic district ordinance was enacted.

Amy F. Bouren is the secretary of Friends of City Hall. She holds a Bachelor of Science degree in Business Administration. She is employed as a Price/Cost Analyst for the US Army Contracting Command – Warren. She has received several awards for her work including the Civilian Service Commendation Award, The Global War on Terrorism Award, Secretary of the Army Excellence in Contracting Award and the Department of the Army Achievement Medal. She volunteered to serve doing contract work in Bagram, Afghanistan in 2009. She is a business partner in her family owned antique store and maintains an active portion of that business. She is a member of Faith Baptist Church and does volunteer work in their nursery. Her hobbies include old home restoration and antique treasure hunting.

Judee Jobin is the treasurer of Friends of City Hall. She is a homemaker and business woman. She left college before earning a degree to work as a legal secretary and raise her family. She has been a community activist and political campaign manager directing the campaign of District Judge Richard Riordan. She opened an art gallery and framing shop (still in operation under new ownership). She was the office manager for 1031 Exchange Alternatives, a family owned business. She is the author and leader of what is known as the CHAMP Plan. This document was adopted in 2008 by the City Commission and proposes a mixed use function for a restored City Hall. She is a certified Master Gardener and is very active in the Garden Club and numerous park and garden projects in the city.

Anita Desrosiers is a Certified Public Accountant and holds a Bachelor of Accounting Degree. She owns and operates a tax service and accounting firm specializing in serving the needs of small businesses. She has been active in PTO work and community efforts to protect and preserve City Hall. She is a member of Friends of City Hall and is responsible for the annual tax report and other financial reports for Friends.

Bud Babchek is the Vice President of Friends of City Hall. He holds a Bachelors Degree in Engineering. His working career was spent at Ford Motor Company where he worked for 42 years. Beginning in the Parts and Service Decision he concluded his career as a heavy truck parts price and marketing specialist. He is very active in county and civic affairs and serves as a member of the Marine City TIFA Board. He serves on the St. Clair County Brownfield Redevelopment Authority. He belongs to the Michigan Marine Historical Society and the Great Lakes Historical Society. Bud has been a member of the Algonac Lions Club since 1976 and has held several officer positions including Secretary and Treasurer.

Patrick R. Phelan is a founding member and the engineering consultant for Friends of City Hall. He holds a Bachelor of Science Degree in Civil Engineering and is Principal Engineer at BMJ Engineering and Surveyors, Port Huron. His work focuses on engineering design and construction of public works and site developments. He was a Planning Commissioner for Marine City and subsequently was elected City Commissioner. During his tenure in office he was involved in the Michigan Main Street Program. He implemented the Rental Rehabilitation Grant Program and supported the exterior restoration of City Hall. He has completed the ACEC-Michigan Emerging Leaders Program and serves as a mentor for Future City Competition in Port Huron schools. He was recently appointed to the Audit Committee for the Community Foundation of St. Clair County.

MARKET ANALYSIS

Marine City was significantly hurt by the Great Recession but recovery has not only brought back employment and occupancy rates but a literal renaissance of the city. Significant new investment has occurred and the town now has two legitimate theatres in full operation and a brand new small hotel is opening. The antique business has always flourished in Marine City and several new antique stores have opened. Two new restaurants and a flower shop have opened and a musical instrument sales and teaching store has just relocated to Marine City. New management has rejuvenated a banquet center. There are "feet on the street:" in numbers and the city has become a destination for shopping, food and entertainment. The success can be measured, in part, by the parking problem. Because Marine City preserved late 19th and early 20th century architecture, both commercial and residential, a draw was created for investors who recognize the market value in preserving and embellishing the old styles. There is a pronounced effort to amp up the charm factor in Marine City businesses. The largest and most dramatic of these structures is, of course, City Hall. It is located at a confluence of major roadways and sits on one complete city block of park like property. Thanks to funding from Friends of City Hall and the Marine City Historical Society the building is now dramatically washed in uplighting at night.

We know that people are very interested in and curious about City Hall. In many ways all we need to do is put up a sign, turn on the lights and open the doors. SEMCOG business analysis in 2017 identifies the

service and tourism industries as growth areas for the coming decades with other business sectors shrinking or somewhat stagnant. There are several such markets a restored City Hall can serve.

- **Multi-Purpose Meeting Room rental space, the “Opera House”:** Given the large space, existing stage and good acoustics the second floor “Opera House” (to use the old name for the second floor) can serve city government as the hall for Commission meetings. Lectures, concerts and small scale theatrical presentations would serve audiences of up to 300. Conventions, weddings and other celebratory events would be well served here. The location offers a blend of the romantic and the historical. The second floor will generate the majority of City Hall income via rental fees and some ticket sales.
- **Basement Offices rental space:** Small and medium size offices could house a business incubator, certain city government offices, the business office for Friends of City Hall, a building manager’s office. A mini-kitchen intended for occupant convenience would be located here.
- **Basement Comfort Station:** Toilet facilities for occupants and visitors.
- **Main Floor Meeting Space:** In keeping with the original use, the main floor offers a moderate size, open space that would also serve multiple functions. There is some potential for renting the use of this space for ceremonial purposes.
- **Main Floor Gift Shop:** A gift shop is planned for a main floor office and merchandise will reflect City Hall through images on local, handmade pottery and personal use items like tote bags and desk items. Art pieces will be offered by regional artists. There are a number of regional artisans and craftspeople who make oils and soaps, hand woven fabrics, various fiber arts, clothing and household goods. Stocking their wares will offer a window on local, artisanal enterprise.
- **Main Floor Office:** This would be a prime location for the regional Chamber of Commerce and tourist information center. The Chamber has not had a central, advantageous location for the last few years and we are moderately confident Chamber leadership would welcome a move to City Hall. This office would produce higher rent if it was sublet to a catering business or wedding planner.
- **Museum Nook:** a former small filing room and the corner of one lobby are excellent locations for museum exhibits in lighted cabinetry. The Pride and Heritage Museum and the Historical Society of Marine City will be invited to contribute revolving exhibits and to advertise their meetings and memberships.

TARGET MARKETS

The General Public: We want to cultivate the regional market for weddings and other ceremonial functions to be booked at City Hall. We want to appeal to those seeking a unique environment for an event who don’t require a huge space but want something special. We have already been approached by consumers seeking to book a wedding in 2018.

Part of advertising our facilities and generating income will be to offer medium to small scale entertainments like concerts and small stage productions to the general public. Although some members of our management team have years of experience as producers a full time music venue is not intended.

Tourism: Housing a visitor information kiosk, a comfort station and the Chamber of Commerce will bring people in off the sidewalk.

A Shared Market: We want to form a cooperative linkage with the hotel and the banquet center to offer our space and services as an additional facility within the city for conventions and other types of meetings.

Start Ups: Reasonable rent office space within a notable location will give new businesses a decent chance for success. A business incubator is good business for Marine City.

Institutional Presentations: This is a very limited but select market audience. Speeches, lectures, presentations, debates, monologues would all work very well in the Opera House. Some of these presentations could be ticketed events and a source of income. It would be a major plus for the city to have all City Commission meetings, public hearings and Town Halls take place in the Opera House or main floor meeting room. The location would offer ample seating and a high quality sound system. A more formal environment would lend an appropriate seriousness and dignity to city meetings.

COMPETITION ANALYSIS

In terms of building identity, location and history there is nothing comparable. The structure is completely unique.

Serving Large Groups:

There are three facilities, a new, small hotel, a banquet center and a former elementary school now operating as a senior center. that can host small to moderate size gatherings. The hotel has an advantageous location overlooking the water but is a small facility comparable to a boutique hotel. The banquet center offers both a large hall with a 350 capacity and a small hall with a 100 person capacity. A kitchen, bar and storage capacity allow ease of catering and drink service. There is ample, convenient parking alongside the building. The location however is nondescript and out at the edge of town overlooking fields. Although the building is decently maintained the décor is dated and rather dull. All told it is not aesthetically pleasing. The senior center offers no ambience beyond a well kept public school facility. The multi-purpose room has a small stage, and small kitchen facility. Occupancy is about 300 and parking only allows for 50 cars at best. City Hall would require all food and beverage delivered per the occasion. Parking is inadequate for large groups and attendees would have to utilize street parking and have to park as much as two or three blocks away from the building. Entry into City Hall means climbing a few stairs or a flight of stairs or ride an elevator. Handicap parking would be adjacent the building but perhaps as much as 100' from the elevator.

Cooperative agreements with the hotel and banquet center can bring occasional business but pursuit of medium and small size bookings is a necessity. Intensive marketing to create a presence and an identity is required. An opportunity exists for offering very easy, convenient bookings for the online shopper. Providing a consumer oriented website, online communications a la Facebook messaging, an accessible booking calendar, easy access to services and fees would all help to reach and please the consumer. Being the only special place and unique environment can be further exploited by offering what the competition does not and that is the choice of ethnic food caterers. Having authentic Thai, Korean,

Greek, French menus as an option in addition to predictable American fare pushes the uncommon status up one more notch.

In addition to indoor amenities City Hall has Heritage Square as an optional meeting and ceremonial venue. The band stand, marine artifacts and monuments offer numerous pleasant settings and vistas in this park environment. The option of moving inside in inclement weather offers secure backup.

Gift Shop:

There are at least five shops that in town that offer gift type merchandise. They are located on Water St. and Broadway. Each one offers a different style, or appeals to a particular niche. Although Michigan, and to a small degree, Marine City, appear in some of these goods there is currently no particular emphasis on City Hall or Marine City imagery. A few examples of regional products are offered but there is no concentration on *regional artisanal* manufacture. This combined with regional art work would have a place identity appeal. Consignment agreements with producers offers room for experiment and flexibility in stocking. Regional artisans should also be encouraged to manage the gift shop on a share basis and be allowed to work on their art or craft while doing so. These features do not exist in other shops in town. Stocking errors producing a glut of unpopular items, staffing difficulties, unattractive displays or inadequate quantities, messy or dusty merchandise, unreliable business hours hurt any retail operation. The gift shop can only be operated during the winter when activities are scheduled in the building, or in tandem with antique shop hours in town and open more often in tourist season.

Business Incubator:

There is no business incubator in the city. Rental income would be small but rewards for the town would be big if it meant getting a new business on its feet. This office space could sit idle when entrepreneurs are lacking.

Chamber of Commerce or Other Business

The Chamber has not had its own business address for several years. It has occupied small areas within other businesses and has not had a visible presence on the street. Persuading the Chamber to be our tenant may not be difficult. City Hall offers prominent visibility and excellent signage opportunities plus the possibility of a wide range of Chamber sponsored activity spaces. It is typical for a Chamber to maintain a Visitor's Information Bureau and City Hall is the perfect location. Small town Chambers have restricted budgets so rental income would be duly limited. Chambers tend to wax and wane over the years so a shrinking of perhaps moribund Chamber may occur. It is doubtful anyone would offer a competing base for the Chamber.

Catering/Wedding Planner and Building Manager:

This business activity will be housed in City Hall in a Mezzanine office.

PRODUCTS AND SERVICES:

The chief product a restored City Hall offers is its large spaces for group activities. The Opera House is the largest assembly space in downtown Marine City but other facilities further afield, including the Washington Life Center, offer large meeting spaces. To compete with other locations it must offer the best sound and lighting systems, an aesthetic experience based on enjoying the restoration, easy access to quality food and drink, professional wait staff that are aware of and mirror the environment. It is thought that people will choose City Hall because it is a special place and because of what it is historically and not because it is the most convenient or cheapest facility. Selecting City Hall because it is a memorable setting needs to be met with equivalent services.

PRICING

The regional average for catered buffets and open bars is \$25.00 per person. Given that all food and drink must be transported in our per person fee would need to be \$35.00 .

Opera House Ceremonial/Celebration	\$700 to \$1,000 (see fee schedule)
Opera House Performance/Event	\$500 to \$700
Main Floor meeting space 4 hours	\$100 (res.) to \$200 (non-res.)
Main Floor Office (A)	\$300
Main Floor Office (B) Gift Shop	\$100
Mezzanine Catering Office	\$300
Basement Offices (3 @ \$150 ea.)	\$450

PROMOTION

The restoration process is a news worthy activity itself. There will be numerous occasions when the press and social media will find aspects of the restoration to be interesting and informative. The progress of restoration is worthy of documentation and publicity. Sharing the steps and stages of restoration with the public builds interest in the structure and public awareness. There is educational merit here as well and many reasons to engage regional experts in tours and talks about the building. Photographs and video of the process will become important records and can be used in material for introductory media to explain the building.

Of course there will be a Grand Opening that will be covered by all local media and news outlets from Detroit. Every newspaper and TV station will be contacted for coverage. Our local writers, TV personalities and publicists will be given special opportunities for publicity stories, tours, tapings and interviews. Because a restored City Hall is in itself an historic event all publicity will be free.

It will be important to integrate city government and leadership in all facets of this debut. Special events open to the public will be scheduled. Tours will be offered and musical performances scheduled. These observations and celebrations will span a weekend.

After the grand opening City Hall will rely on regional media such as Discover the Blue, EBWTV and Community TV and the local weekly and daily papers for publicity. Facebook and the website will be used for advertising.

A City Hall brochure will be widely distributed in town detailing the building, its history and facilities. This brochure and one page flyers will always be stocked in public info kiosks in City Hall.

We will introduce City Hall as a venue at regional conventions for rental venues.

REQUEST FOR FUNDING

Friends of City Hall is campaigning for funds to restore the interior of the building. These funds will be used to finalize a design plan for the interior of the structure basement to Opera House. Construction drawings will also be paid for with grant money.

Restoration work will begin with final demolition of surviving vestiges of old partition walls, drop ceilings, flooring layers, wiring and plumbing. Where feasible, original moldings and trims will be conserved for later duplication and integration into the final design. Once stripped back to the bare brick the building will be rewired to serve both high demand power needs for HVAC, standard lighting, stage lighting, high consumption utilities like catering warming/holding cabinets. Wiring/cable for computer and TV use will be installed to make every room a smart room.

An elevator system is required to make the building ADA accessible. It must serve basement, main and second floors. It must be large enough to handle caterer's carts or racks of chairs or multiple wheelchairs. Multiple interior locations for the elevator have been proposed with each location necessarily destroying some aspect of the interior at that point. The least destructive solution is an exterior elevator built against the north wall and located at the east end of the building just west of the stair system.

Plumbing will have to be redone from the drain system on up. There are no usable plumbing parts in the entire building. The transition from very minimal water usage and waste water to high demand bathroom facilities for the public will likely require replacing the entire drain system under the building and perhaps to the street as well.

Reframing will be necessary where divider walls and doors will be required at reconfigured interior entrances. The Opera House balcony will be properly framed in and tiered for seating.

A completely new HVAC system is required. No original equipment is usable or properly energy efficient.

The building was never insulated when first built. The entire structure requires a variety of insulating techniques to conserve energy.

In some instances wet plaster will be used to fish a wall or ceiling. Plaster board will be utilized where it is more practical and efficient.

Lighting fixtures will be match contemporary office standards in many rooms but the east stair well, Opera House, balcony, and main floor meeting room will require period designs.

Interior trim and doors in period style are required for the Opera House and main floor meeting room. Other main floor doors into the gift shop and rental office need to be commercial, locking glass doors.

Flooring in the Opera House is the original maple which needs sanding and refinishing. Stage flooring requires sanding and refinishing. Main floor floors need the old floor surfaces removed and hardwood flooring installed throughout. Basement floors need some cement leveling and paint.

Standard, neutral paint can be employed in the basement offices, gift shop and rental office on the main floor. The east staircase, main floor meeting room and Opera House require a restoration of stencil work. In keeping with surviving remnants of original stenciling, this should be minimal in scope.

Furnishings are required for the gift shop, and the Friends/Building Manager's office.

Interior restoration and remodeling, as indicated above, will cost 3.5 million dollars. Given the extreme cost both in dollars and ecological damage to demolish and waste this structure and to build something new, we see the price of restoration as a very cost effective way to return this building to useful and creative public service.

FINANCIAL PROJECTIONS

Table 1. Source of Funding

Owners' Capital Injections	\$ 5,000.00
Loan/Line of Credit	\$ 15,000.00
TIFA Business Startup Grant	\$ 2,000.00
Investors/Donations	\$ 5,000.00
TOTAL	\$ 27,000.00

Table 2. Expenditures Post-Renovation and Prior to Opening Doors

Land Purchase	\$ 0.00
Building Purchase	\$ 0.00
Lease (First/Security)	\$ 1.00
Improvements/Buildouts	\$ 0.00
Signage	\$ 1,500.00
Advertising/Marketing	\$ 3,000.00
Computers/Electronics	\$ 2,500.00
Equipment	\$ 500.00
Furniture	\$ 4,000.00
Inventory	\$ 3,800.00
Legal and Accounting Fees	\$ 1,000.00
Office Supplies	\$ 800.00
Payroll Before Opening and During Training	\$ 2,400.00
Payroll Taxes During Training	\$ 480.00
Permits and Licenses	\$ 200.00
Pre-paid Insurances	\$ 400.00
Vehicles	\$ 0.00
Other #1: Printing Material and Small Signage	\$ 500.00
Other #2: Website and Social Media Creation	\$ 400.00
Other #3: Tables and Chairs	\$ 4,000.00
TOTAL	\$ 25,000.00

WORKING CAPITAL/BEGINNING CASH BALANCE: \$2,000.00

Table 3. Monthly Expenses After Opening Doors

Mortgage Payment	\$ 0.00
Lease/Rent Payment	\$ 1.00
Payroll	\$ 1,200.00
Payroll Taxes	\$ 240.00
Outside Services	\$ 75.00
Inventory	\$ 300.00
Insurance	\$ 290.00
Gas Utility	\$ 400.00
Electric Utility	\$ 300.00
Phone and Computer Utility (Combined Services)	\$ 150.00
Ongoing Legal/Accounting Fees	\$ 120.00
Building Maintenance	\$ 200.00
Janitorial Services	\$ 250.00
Vehicle	\$ 0.00
Office Supplies	\$ 75.00
Property Taxes	\$ 0.00
Other #1: Advertising/Marketing	\$ 300.00
Other #2: Printing	\$ 150.00
Other #3: Catering Supply and Decoration	\$ 200.00
Other #4: Website and Social Media Management	\$ 100.00
Other #5: Professional Memberships	\$ 50.00
TOTAL MONTHLY EXPENSES	\$ 4,401.00

Table 4. City Hall Center Revenue Projection

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL
Basement Resident Rentals													
3 Offices @ \$150	450	450	450	450	450	450	450	450	450	450	450	450	\$ 5,400
Main Floor Resident Rentals													
Office/Box Office Rental	300	300	300	300	300	300	300	300	300	300	300	300	3,600
Gift Shop Rental	300	300	300	300	300	300	300	300	300	300	300	300	3,600
Main Floor Non-Resident Rental													
Meeting Room Rental	300	300	300	300	300	300	300	300	300	300	300	300	3,600
Mezzanine Resident Rental													
Catering Center	300	300	300	300	300	300	300	300	300	300	300	300	3,600
Opera House/Bandstand Non-Resident Rental													
Events/Performances	500	500	500	1,000	1,000	1,500	1,500	1,500	1,000	1,000	500	1,000	11,500
Ceremonies/Weddings	200	200	500	500	500	2,000	2,000	1,000	1,000	1,000	500	1,000	10,400
Projected Total Monthly Income	2,350	2,350	2,650	3,550	3,550	5,550	5,550	4,550	3,650	3,650	3,050	4,050	\$ 44,500

A 10% increase per annum is anticipated.

Table 5. Fee Schedule for Rentals

	MARINE CITY RESIDENTS	NON-RESIDENTS
Meeting Room		
4 hours	100	200
Opera House Performance/Event		
One rehearsal, one performance		
Set up and tear down	*500	*700
Opera House/Bandstand Ceremony/Celebration		
One rehearsal, one ceremony		
Seasonal decorations		
Appropriate set up and tear down	*700	*1,000
Catering negotiated individually		

*Special pricing is available for local public and private schools.

Friends of City Hall Projects and Support

Newport Foundation Income to cover property maintenance in perpetuity.

EXIT STRATEGY

The exit strategy for the City Hall Center will occur in two phases. In the first phase, which will begin after the business has operated for a year, a foundation will be established. The foundation's purpose will be ongoing support and maintenance of City Hall. The foundation is temporarily named the Newport Foundation for convenience of discussion in this business plan. The Newport Foundation will be funded by donations, grants, and bequests and be managed by a volunteer board and trustees. Establishing this foundation and building its initial financial resources will take up to one year to accomplish.

A new corporation will be established to operate City Hall Center. Friends of City Hall will sell and/or donate business equipment, furnishings, inventory and rental (event) contracts to the new corporation. Any profits made in this exit strategy will be donated to the Newport Foundation.



**CITY OF
MARINE CITY**
DEPARTMENT OF PUBLIC WORKS

303 S. Water Street
MARINE CITY, MICHIGAN 48039
(810) 765-9711 • Fax (810) 765-1796

TO: Elaine Leven, City Manager
FROM: Michael Itrich,
DPW Superintendent
SUBJECT: Sidewalk Replacement Program
DATE: January 16, 2018

Elaine,

Keeping the timeframe the city set last year for the Sidewalk Replacement Program to have defective sidewalk flags replaced within four years, we will proceed to inspect Zone 1 and have the flags replaced along with Zone 3. There was a City Commissioner that provided the city with pictures of eight sidewalks that he/she feels need to be inspected for replacement. If the city could acquire the addresses of these homes from that person, the DPW could add them to the list for replacement if the sidewalk defects meet the requirements that were set by the Program. Please find below the estimated Sidewalk Replacement Program timeline for 2018:

- March 2018 - Inspect Zone 1 sidewalks
- April 3rd - Send First Notice Letters out to Zone 1; this starts the sixty day response timeline
- April 9th - Send bids out for replacement/repair of Zone 1 and Zone 3 addresses
- April 23rd - Bid Opening
- May 3rd - Award Bid
- June 5th - Send Second Notice Letters out to Zone 1; fifteen day extension begins
- June 27th - Construction can start in Zone 1

After the bid is awarded to a contractor at the May 3rd City Commission meeting, construction can begin in Zone 3 while Zone 1 is still in the sixty day response stage. Any homes in Zone 1 that would like the city's contractor to do the work and have responded before the June 20th deadline date could be completed during the Zone 3 construction time period. Should you have any questions please contact me.

Respectfully,

Michael Itrich
DPW Superintendent



CITY OF MARINE CITY

303 S. Water Street
Marine City, Michigan 48039
(810) 765-8846 • (810) 765-4010 Fax

REQUEST FOR WRITTEN PROPOSAL FOR SIDEWALK REPLACEMENT

INTRODUCTION

Marine City has a sidewalk replacement program and is seeking written proposals ("Proposals") for the replacement of cubes and/or sections of sidewalks within the City. The City is separated into four zones (map attached), and work will begin in Zone 3 and Zone 1. The program will likely be addressed over a three (3) year time period. The City is requesting the price per square foot for the tear out, replacement, and restoration of the applicable sidewalks. All work will be done on the easement sidewalk only with the handicap ramps being addressed separately by the City. Any other work such as driveways, sidewalks to homes or other work outside of the easement is the responsibility of the homeowner and is not part of this Proposal process. This is part of a continuous program and the selected firm will be given first right to quote the project for the remaining zones in this three (3) year cycle. If City Commission rejects the proposals in subsequent years, the City may seek new proposals going forward.

SCOPE OF SERVICE

1. Replacement of sections of sidewalk on the easement (see General Service Notes below).

SCHEDULE

1. A start time and completion date, along with the amount of footage to be replaced, has yet to be determined.
2. All work must be initiated and completed during Department of Public Works business hours: 7:30 am to 4:00 pm, Monday thru Friday. These work hours are an essential part of this program.

GENERAL SERVICE NOTES

1. Contractor shall remove, grade, replace cement, and restore the property.
2. Cement shall be 4 inches thick and no less than 5 feet wide.
3. At all driveways, cement shall be 6 inches thick and no less than 5 feet wide.
4. All sidewalks shall be formed and poured concrete with a minimum compression strength of 3500 psi.
5. All cement walks shall maintain their width, but be not less than 5 feet wide (some walks are 6 feet wide).
6. Sand or gravel shall be used in forming the sidewalk.
7. All parts, labor, and materials must be included in the Proposal pricing.
8. General Liability and Workman's Compensation is required; a copy from carrier must be provided with the Proposal.
9. All permits are required and are the responsibility of the proposer.
10. All work is to be carried out in workman like manner. All local ordinances of the City must be fully honored and complied with.

SUBMITTAL OF WRITTEN PROPOSALS

All Proposals must be submitted by 2:00 p.m. on April 23, 2018, to the Marine City Clerk's Office in a sealed envelope labeled "Sidewalk Proposal". The City Offices are located at 303 S. Water Street, Marine City, MI 48039. The Proposals will be opened at that time, and a recommendation for the award will be made at the May 3, 2018 meeting of the City Commission.

GUARANTEE

All work and materials must have a one (1) year written guarantee.

CONTACTS

All questions and site inspections for Proposal presentation purposes must be scheduled through the Department of Public Works Superintendent, Mike Itrich, by calling (810) 765-9711.

REVIEW AND REJECTIONS

The City reserves the right to reject all Proposals for any reason. The City will review the Proposals submitted to determine which Proposal is best suitable to meet the needs of the City. The City also reserves the right to not consider any Proposal that the City determines to be unresponsive or deficient. The City reserves the right to contact references as disclosed in any Proposal.

IRREGULARITIES IN PROPOSAL

The City reserves the right to waive any irregularities in any Proposal and to make an award of the services in any manner the City believes best meets the needs of the City.

FOIA

The Proposals are subject to Michigan Freedom of Information Act for disclosure purposes.

REFERENCES AND PROJECT HISTORY

The Proposal shall include a list of the last three (3) similar projects completed within the past five (5) years.

INSURANCE COVERAGES

1. Comprehensive general liability with minimum limits of liability in the amount of \$1,000,000 per occurrence to cover bodily injury to persons other than employees, and for damage to property, including loss of use.
2. Comprehensive automobile liability insurance with minimum limits of liability in the amount of \$1,000,000 per occurrence to cover bodily injury and property damage arising out of the ownership, maintenance, or use of any motor vehicle, including owned, non-owned, and hired vehicles and including Michigan "no fault" (PIP and PPI) coverage.
3. Workers' compensation insurance, including Employer's Liability (Coverage B) in the minimum amount of \$500,000, as established by statute to cover employee injuries or disease compensable under the Michigan workers' compensation statutes.
4. Certificates of insurance should indicate that not less than 30 days notice shall be given to the municipality if insurance is canceled, materially reduced, or not reviewed. All insurance should be endorsed indicating coverage is issued upon an "occurrence, and not on "claims made" basis.

INDEMNITY AND DUTY TO DEFEND

The City will require contractual provisions that proposer releases, covenants not to sue the City and its agents, officers and employees, to the fullest extent permitted, shall protect, indemnify and hold harmless the City, its agents, officer and employees from and against all liabilities, actions, damages, claims, demands,

judgments, losses, costs, expenses, suits or actions and reasonable attorneys' fees and shall defend the City, its agents, officers, employees, (including appeals) for personal injury or death or for loss, theft or damage to property arising out of the acts or omissions of the contractor, its employees, agents, contractors or anyone whose acts may be liable under the contractor's obligations under the agreement.

CHOICE OF LAW AND VENUE

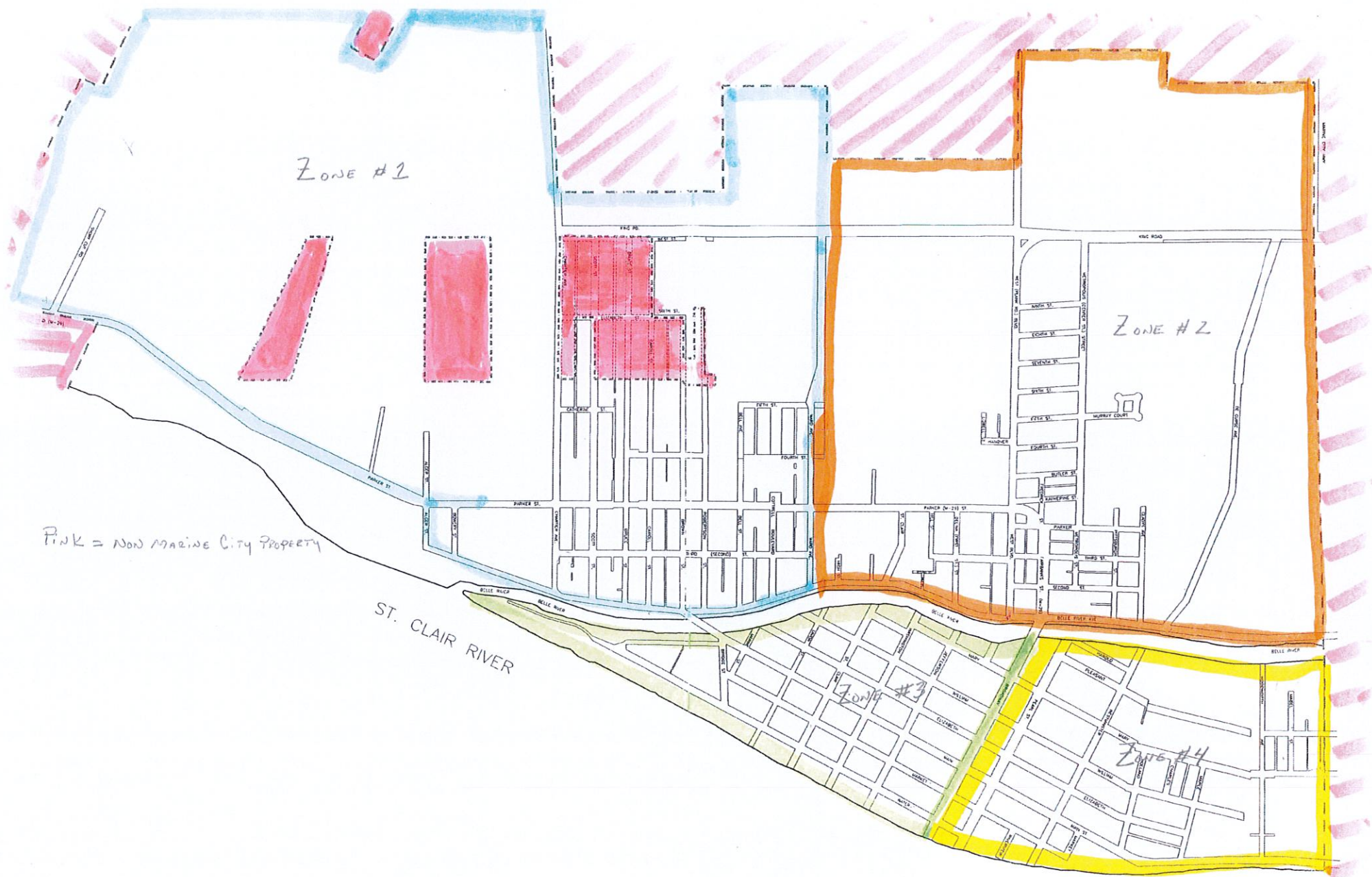
The City will require a contract provision that states Michigan and appropriate county or federal court as the choice of law and venue.

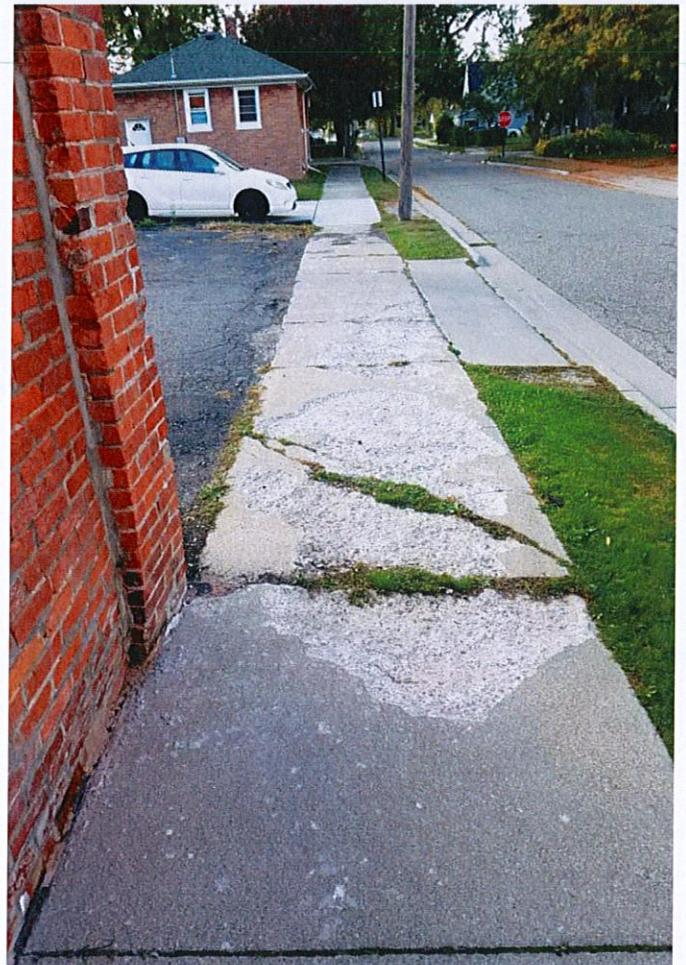
FORMAT OF PROPOSAL

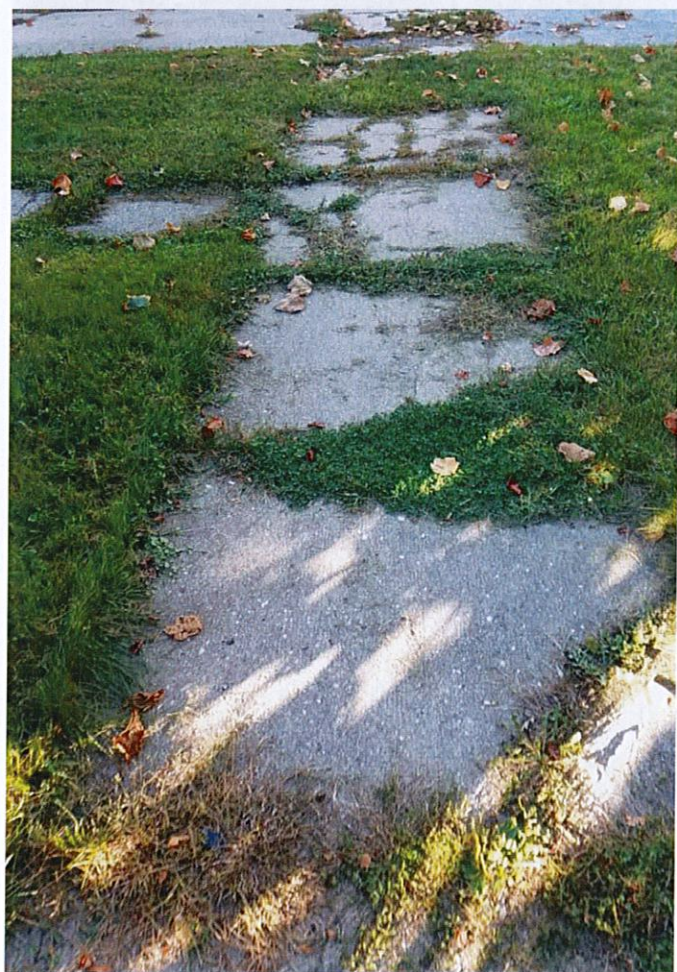
Proposals must include the minimum following information: Company name, contact information, references, billing information, pricing, insurance coverage, and indemnity statement.

The City appreciates the time and effort of each proposer. The City looks forward to receiving and reviewing all Proposals accordingly.

Michael Itrich
DPW Superintendent
Dated: _____









CITY OF MARINE CITY

303 S. Water Street
MARINE CITY, MICHIGAN 48039
(810) 765-8846 • Fax (810) 765-4010

TO: Marine City Commission
FROM: Michael Itrich, DPW Superintendent
SUBJECT: Beach Parking Lot Paving Project
DATE: August 24, 2015

Dear Board Members:

I am recommending the City of Marine City accept the bid from JELSCH PAVING COMPANY from CHINA Township for the Beach Parking Lot Paving Project for the price of \$21,522.00 (lowest bidder).

The funding source is TIFA #2 Fund and TIFA #3 Fund as approved in Fiscal Year 7/1/15-6/30/16 Budget.

TIFA #2 Fund	(251-000.000-970.000)	\$11,471.00
TIFA #3 Fund	(252-000.000-970.000)	\$10,051.00

Respectfully,

Michael Itrich
D.P.W. Superintendent



JELSCH PAVING COMPANY

ASPHALT PAVING CONTRACTOR / FULL PARKING LOT MAINTENANCE

5480 Marine City Hwy. China, Michigan 48054 Ph: 810.765.9350 Fax: 810.765.9351 Cell: 810.650.1366

Dear Mike Itrich,

July 28, 2015

The following is the quote you requested for asphalt paving work for Marine City projects at the beach (Pearl St. & North Water)

ITEMS OF WORK:

1. Excavate 69'x20' & 111'x20' & 47'x20' area to the depth of 12" and haul debris off site.
2. Install 8" avg. of 21A-limestone over excavated area.
3. Fine grade and compact aggregate, approx. 4,520s.f.
4. Install and roll 2-1/2" avg. of 1100L (Leveling) Grade asphalt over approx. 4,520s.f.
5. Install and roll 1-1/2" avg. of 1100T (Wearing) Grade asphalt over approx. 4,520s.f.
6. Line stripe entire parking area according to print, including all handicap areas where applicable.
7. Purchase and pin parking bumpers for new parking area.
8. Clean and remove all debris associated with this job.

COST: \$ 21,522.00

If you have any questions regarding this quote and would like to schedule, please contact me at (810)650-1366. Thank you.

Very truly yours,

Joseph C. Jelsch
JELSCH PAVING CO.

Accepted by _____

Over 30 years asphalt paving experience. Fully insured and satisfaction guaranteed. If subbase found unsuitable, \$20.00/yd for 8" subbase and replace with 8" of 21 Agg. Reference on request. All quotes guaranteed for 7 days. 50% due on order. Balance due upon completion. 1-1/2% accrued on all accounts if not paid in full upon completion. Price does not include any permit fees.

SEALED BIDS

Marine City Beach Paving Project

<u>Name</u>	<u>Address</u>	<u>Amount</u>
1. Jelsch Paving Co	5480 Marine City Highway, China, MI 48054	\$21,522.00
2. James P Contracting	67222 Van Dyke Washington Twp, MI 48095	\$29,885.00

Opening Date / Time: August 24, 2015; 8:00 am
City Clerk's Office – Municipal Offices

Present for Opening: Elaine Leven, City Manager; Michael Itrich, DPW Superintendent; and,
Kristen Baxter, City Clerk

ACCECPTING BIDS FOR TWO PAVING PROJECTS AT THE MARINE CITY BEACH.

The project will be in two areas at the beach

1. North side of Pearl Street from handi-cap walk of beach 82 feet to the west
2. East side of beach on North Water 6 feet from guardrail going south 110 feet

Both areas will be 20 feet deep to accommodate for angle parking

Areas will be excavated for 8" of stone and 4" of asphalt

Once dirt is removed 8" of lime stone will be placed and compacted, then areas will be paved with 2 ½" of leveling asphalt and 1 ½" of topping asphalt.

All line painting and handi-cap parking will be included in bid, also parking blocks for the east side of beach.

Drawings can be picked up at the D.P.W office located at 514 S. Parker.

All material is guaranteed for one year, and to be performed in accordance with the drawings and specifications submitted for above work and completed in a workmanlike manner. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders.

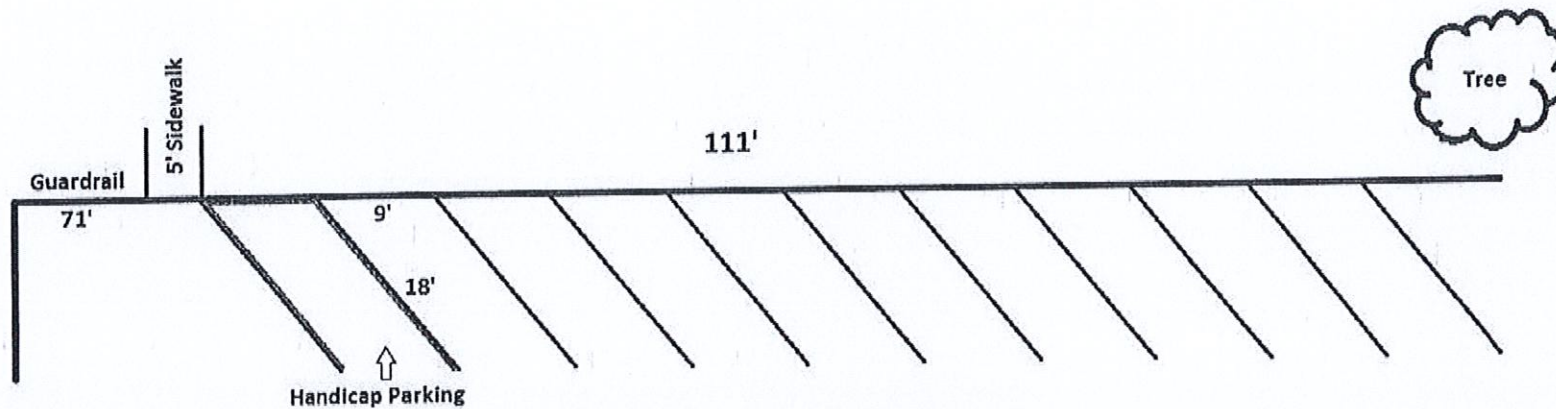
Must have proof of workmen's comp and liability insurance.

Any questions please contact Mike Itrich D.P.W. Superintendent at 810-765-9711.

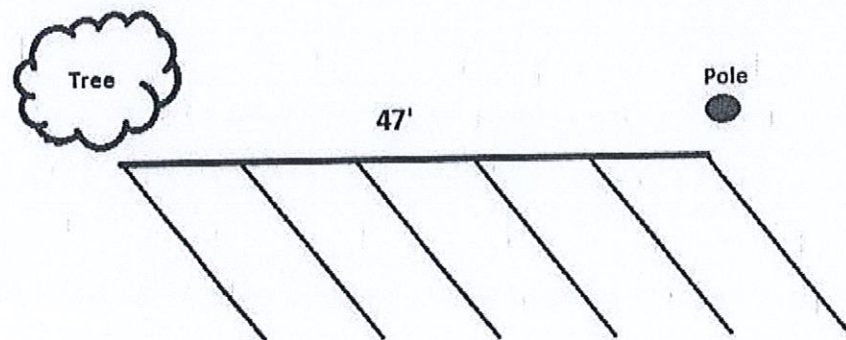
Please submit all bids to the City of Marine City at 303 S. Water Street, Marine City, Mi 48039, by 9 am August 21 2015. The bids will be opened in the City Mangers office on August21 2015.

Mike Itrich
D.P.W. Superintendent
City of Marine City

BEACH

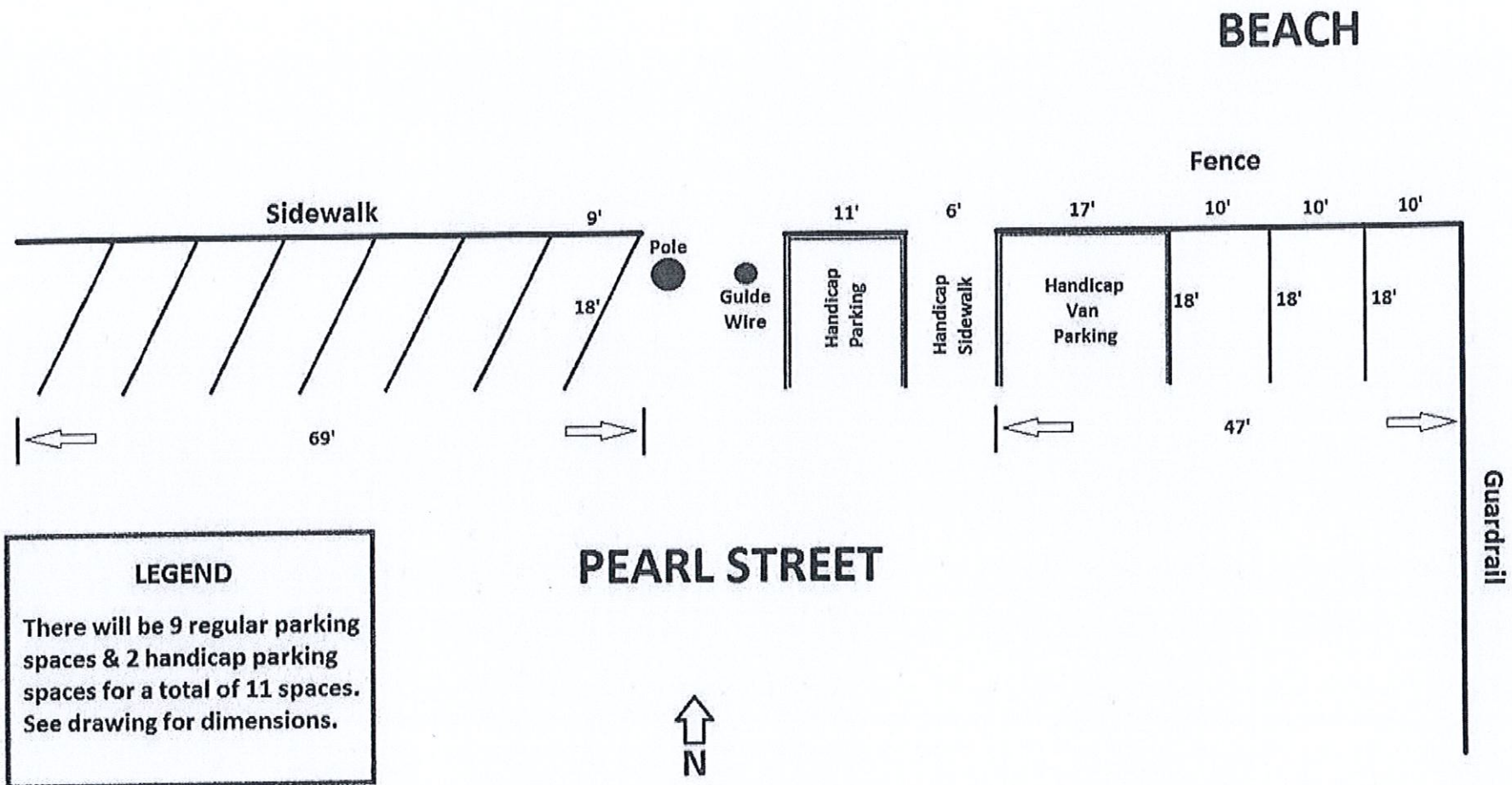


N. WATER STREET



LEGEND

Note: This parking lot will be one continuous line of parking spaces. 9' x 18' spaces
Total number of spaces = 15
There will be 1 handicap space here.



Commissioner Hendrick asked if the city would be charged for questions to the City Attorney where in the past the city was only charged for opinions. She asked the Board why they would want to do this as it was only going to cost the tax payers more money.

Mayor Skotarczyk responded and said questions will go the City Manager and the Board will be kept in the loop so they know what is going on. With this process, Mayor Skotarczyk said he hopes to limit the number of questions to the City Attorney. But, if the City Attorney needed to be consulted, he should be paid for rendering his legal advice.

Commissioner Simpson said he had no problem using the proper process and said the Board can only function as an individual body. Mr. Simpson said this amendment does not prevent or limit the Board from asking questions, it just changes the direction in which they do so.

Commissioner Meli said the amendment would tie his hands as a Commissioner by limiting communication. He said he would be unable to do research without the ability to communicate with the City Attorney.

Motion by Commissioner Lovett, seconded by Commissioner Avery, to call the question. All Ayes. Motion Carried.

Motion by Commissioner Lovett, seconded by Commissioner Simpson to adopt the Rules of Procedure of the Marine City Commission Update, as presented. Roll Call Vote. Ayes: Skotarczyk, Avery, Lovett, Simpson, Turner. Nays: Hendrick, Meli. Motion Carried.

NEW BUSINESS

Marine City Beach Parking Project ~ Bid Recommendation

Department of Public Works Superintendent Michael Itrich provided a bid from Jelsch Paving Company, in the amount of \$21,522.00, for the Beach Parking Lot Paving Project. He reported that Jelsch Paving Company had the lowest bid for the project.

Commissioner Hendrick recommended postponing the decision until Mr. Blanchard's proposal, submitted during the Public Comment portion of the meeting, could be researched. She said due to the beach season being over, there was no rush to spend

money until the city has a firm idea. She recommended sitting down and reviewing both proposals.

Mayor Skotarczyk said there was merit to both plans and agreed that postponing the decision was a good idea. He liked that Mr. Blanchard's proposal included valid points to provide public safety.

Commissioner Avery questioned Mr. Blanchard's proposal and said a possible negative could be backing into parking spaces, but liked that the plan would allow for more parking at the beach.

Commissioner Meli liked that Mr. Blanchard's proposal would turn Pearl into a one-way street from North Main Street to Broadway and suggested they extend the one-way on Pearl Street to N. Elizabeth. Mr. Meli said the extension would benefit the community by providing additional parking near old city hall.

Commissioner Simpson said the city would be doing itself a disservice by not looking at both proposals and said a combination of both may even be feasible. He suggested homeowners adjacent to the beach be contacted to see how each proposal may impact them.

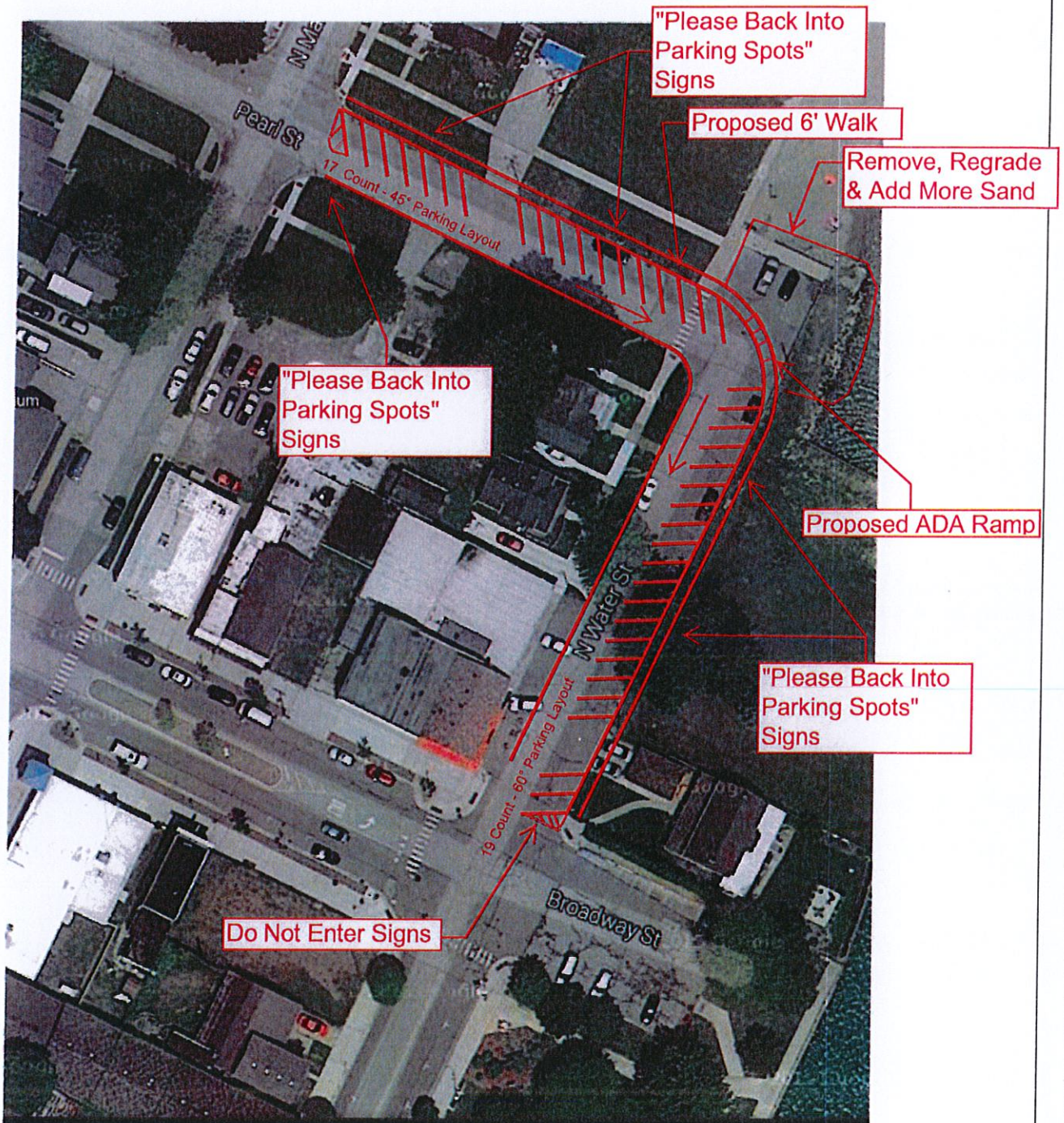
Motion by Commissioner Hendrick, seconded by Commissioner Simpson, to postpone the Beach Parking Lot Paving Project until the city can have further review on several options. All Ayes. Motion Carried.

FINANCIAL BUSINESS

Disbursements

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve total disbursements, including payroll and bond payment, in the amount of \$2,794,423.43, as presented. Roll Call Vote. Ayes: Skotarczyk, Avery, Lovett, Simpson, Turner. Nays: Hendrick, Meli. Motion Carried.

Preliminary Financial Statements



Submitted by Robert Blanchard at the September 17, 2015 City Commission meeting.



CITY OF MARINE CITY

DEPARTMENT OF PUBLIC WORKS

303 S. Water Street
MARINE CITY, MICHIGAN 48039
(810) 765-9711 • Fax (810) 765-1796

TO: Elaine Leven, City Manager
FROM: Michael Itrich,
DPW Superintendent
SUBJECT: Combination Jet/Vacuum Sewer
Cleaning Truck Recommendation
DATE: January 16, 2018

Elaine,

After reviewing the bids and specifications that all four vendors provided, I found that each truck had its benefits and faults, which made it a hard decision to make. In order to choose a truck that would best fit the city's needs and save money, I took the following factors into consideration: durability, capability, ease of operation, availability of parts and expense to maintain the truck. It is my opinion, that the truck I am recommending would be the most efficient and beneficial truck that the city could purchase. For your convenience, I have attached a list of some of the operations that the truck would be used for. Additionally, I contacted the references that were provided by the bidding vendors in order to determine the quality and satisfaction of each proposed truck. Please find below the vendor's references that I contacted regarding their trucks:

City of Warren Mike Richards 586-436-8411 Gap Vax	Monroe WWTP Scott Calloway 734-241-2926 Vactor	Inland Waters Pollution Control Jim Starman 734-560-2230 Camel	Village of Milford Mike Esson 248-685-3005 <i>Responded 1-17-2018</i> Vacall
Madison Heights Terry Mcgran 248-589-2294 Gap Vax	City of Birmingham Tim Kilburn 248-417-7645 Vactor	Saginaw County Road Commission Rob Hudec 989-399-3755 Camel	City of Southfield Kevin Clark 248-796-4871 <i>No response back</i> Vacall
City of Holland Mike Levandoski 616-355-1643 Gap Vax	Sterling Heights Mike Moore 586-446-2440 Vactor	Village of Romeo Tim Metz 586-752-2684 Camel	City of Farmington Hills Kevin McCarthy 248-871-2858 <i>No response back</i> Vacall

After speaking to the vender's references, I narrowed my decision down to two trucks: Gap Vax and Camel. Both trucks came highly recommended and the bidders met the specifications I was looking for. Since I could only choose one, my recommendation is for the city to purchase the 2019 Camel 1200 Truck-Mounted, Combination High-Pressure Jet/Vacuum Machine from North River Truck and Trailer. I am recommending this truck for the following three reasons:

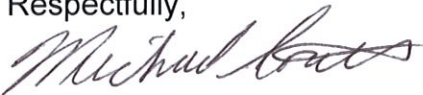
1. The bid came with all the accessories I requested:
 - Mechanical Root Cutter for 8" to 16" pipe diameters with skids and spiral blades for 8", 10", 12", 16" pipe diameters.
 - The Pipe Wolf Nozzle for 6" to 15" pipe diameters.I would have had to purchase the accessories at a price of \$2,700 if not included in the bid.
2. The truck had a push plate for decanting debris in the debris body. With this, we are able to squeeze the water from the solids and decant on site. This means that we will not have to break down the machine, go dump debris and then come back and set back up. Therefore, we can keep our employees in the field longer, which will save the city both time and money. This was the only unit that had this system. I have included in an attachment the estimated cost savings that this could bring.
3. North River Truck & Trailer and Freightliner are out of Mount Clemens. This would make getting parts and servicing the equipment quicker and cheaper.

The bid price for the Camel 1200 from North River Truck & Trailer was \$372,329.00. They gave the city three options for leasing, which were a 5 year, 6 year, and 7 year lease. Also, in the attached letter, they offered the city two options to assist in selling our current jet/vacuum truck:

1. Offered the city a \$10,500.00 trade in for our current unit, which would be applied towards the purchase of the new unit.
2. Will assist in selling our current unit, in order to see if the city can get a better deal.

I am recommending the city trade in our current unit to receive the minimum \$10,500.00 trade in and choose Option 6 from Lease Proposal 2 for a 7 year lease to purchase with an annual payment of \$58,172.92 and payments beginning May 1, 2018. Lastly, please be advised that the purchase of the jet/vacuum truck was budgeted for in the 2017/2018 fiscal year.

Respectfully,



Michael Itrich
DPW Superintendent

COMBINATION JET/VACUUM SEWER CLEANING TRUCK OPERATIONS

- Cleaning of sanitary sewer manholes, as mandated by permits
- Cleaning of storm sewers, catch basins and manholes, as mandated by permits
- Cleaning of shutoff boxes for homes
- Resetting stop boxes that have broken off or other utilities damaged by using hydro-excavating
- Cleaning of valve boxes for water mains
- Resetting valve boxes using hydro-excavating, which would save time and money
- Replacement of fire hydrants: There are instances where there are other utilities around fire hydrants, which are in the way when digging with a backhoe. For example, the DPW hand digs to get around the following utilities: phone lines, fiber optic lines, gas lines, gas mains, electric lines
- Replacement of water services; same situation as fire hydrant replacement
- Water main breaks: Some ground conditions the DPW encounters during a break, will not allow our pumps to properly operate, which means we are constantly unclogging the screens of the pumps. With the decant system on the truck I am recommending we would be able to use the truck as a pump by sucking the water out of the hole and decanting at the same time, which would save time and money
- Cleaning of wet wells at the Water Plant: the DPW cleans the wet wells four times a year and on an as needed basis
- Cleaning of the clear well at the Water Plant
- Rebuilding filter beds: By vacuuming, we can filter out materials such as: athrosipe, carbine, sand, gravel, and rebuild the filter beds ourselves, which would save money
- Cleaning of the shut off valves at the Water Plant
- Cleaning of settling basins at the Waste Water Treatment Plant (WWTP)
- Cleaning of algae on top of the water at the chlorine contact chamber at the WWTP, as mandated by the Department of Environmental Quality (DEQ) at least ten times per year
- Cleaning of chlorine chamber itself twice a year
- Cleaning of clarifiers at the WWTP when needed; usually once a year
- Cleaning of ditching unit at the WWTP
- Cleaning of the sludge tank at the WWTP
- Jetting of lines for the drying beds at the WWTP
- Numerous manholes and valves the DPW maintains at the WWTP

COST SAVING ESTIMATE – DECANTING SYSTEM

Number of personal assigned to unit	2	Number of hours in a year a crew of 2 could work based on 40 hours per week, 50 weeks per year	4000	hours
Standard work day in hours	8			
Standard work week in days	5			
Number of working weeks per year	50	Average cost of personnel working with equipment per day	\$ 448.00	
Average hourly wage on personnel <i>base on regular time, do not include any over time, includes benefits</i>	\$ 28.00	Average cost of personnel working with equipment per week	\$ 2,240.00	
		Average cost of personnel working with equipment per year <i>does not include any overtime</i>	\$ 112,000.00	
				\$ associated with item
Time to pack up at work site and prepare for off load in minutes	10	Average time to pack up equipment per day for off loads	80 minutes	\$ 74.67
Time to set up at work site after return from off load in minutes <i>base on minutes, do not include initial set up and final pack up for the day</i>	10	Average time to set up per day after return from off load <i>Time is based on time spent multiplied by number of crew</i>	80 minutes	\$ 74.67
Average miles to disposal site	1.5	Average time per day to travel to disposal site	18 minutes	\$ 16.80
Average miles to Water fill source if other than at dump site	0	Average time per day to travel to water site	0 miles	\$ -
Average time to fill tanks with water in minutes	0	Average time per day spent to refill tanks multiplied by crew	0 minutes	\$ -
Average miles back to work site	1.5	Average time spent to travel back to work site <i>Time is based on 1.5 minutes per mile multiplied by number of crew</i>	18 minutes	\$ 16.80
Average cost of fuel per gallon	2.75	Average cost for fuel to travel for disposal per day	\$ 4.80	\$ 4.80
Average miles per gallon of fuel	5			
Disposal / Dump fee if any	\$ -	Disposal fee per day	\$ -	\$ -
Water fill fee if any	\$ -	Water fill fee per day	\$ -	\$ -
Average number of off loads per day	4	Total Cost per day for disposal	\$	187.73

Additional man hours equipment could be spent working on site 3.266667 hours per day
(Additional man hours / revenue production is not factored into savings listed below. Add revenue accordingly)

Camel Ejector with Super Pak and Dewatering system has shown to reduce disposal cycles by at least 30% and as much as 60% in many applications

	Savings per Day	Savings per Week	Savings per Month	Savings per Year
Camel Ejector savings at a minimum of 30 % less disposal cycles	\$ 56.32	\$ 281.60	\$ 1,126.40	\$ 14,080.00
Camel Ejector savings at a maximum of 60 % less disposal cycles	\$ 112.64	\$ 563.20	\$ 2,252.80	\$ 28,160.00

NORTH RIVER

TRUCK & TRAILER, INC.

24411 North River Road Mt. Clemens, MI 48046
Phone 586.468.4586 info@nrtruck.com Fax 586.468.5250



To whom it may concern,

North River Truck and Trailer would like to extend two offers to assist in the sale of the existing sewer cleaning machine that the City of Marine City currently owns if we are chosen for the purchase of a new unit.

1. North River offers a trade in price of \$10,500.00 for the existing unit to be applied towards the purchase of the new unit.
2. North River Truck and Trailer will notify existing customers, post on dealer member sales boards and tell potential new customers of availability of the existing unit. Any leads would be put in direct contact with the City of Marine City in an effort to help facilitate the sale of the existing unit for the City of Marine City.

Please contact me with any questions.

Kind Regards,

Dave Schmuck

586.212.1838

LEASE FINANCING PROPOSAL 1



l e a s i n g 2

Lessee
Marine City, MI

Vendor
North River Truck

Proposal Date:	January 4, 2018					
Equipment Description:	1- Super Products Camel Vacuum Truck with a Freightliner or Western Star Chassis					
Commencement Date:	February 15, 2018					
	<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>	<u>Option 4</u>	<u>Option 5</u>	<u>Option 6</u>
Equipment Cost:	\$372,329	\$372,329	\$372,329	\$379,129	\$379,129	\$379,129
Lessee Down Payment:						
Amount Financed:	\$372,329	\$372,329	\$372,329	\$379,129	\$379,129	\$379,129
Lease Term:	5 Years	6 Years	7 Years	5 Years	6 Years	7 Years
First Payment Date:	10/15/2018	10/15/2018	10/15/2018	10/15/2018	10/15/2018	10/15/2018
Payment Frequency:	Annual	Annual	Annual	Annual	Annual	Annual
Lease Rate:	3.68%	3.77%	3.79%	3.68%	3.77%	3.79%
Payment Amount:	\$81,926.92	\$69,662.30	\$60,818.18	\$83,416.64	\$70,927.94	\$61,927.03
Payment Factor:	0.22004	0.18710	0.16335	0.22002	0.18708	0.16334

Important Note: The approved change in the corporate tax rates will have an adverse effect on tax-exempt interest rates beginning in January 2018. These rates are subject to change as the impact is still being assessed.

Qualifications:

1. **Pricing:** This is a lease proposal for the payment stream(s) indicated above. If any of the information identified above are not correct, please advise us so that we can determine if a new proposal is required. Other important elements of this proposal are:

a) **Rate Expiration:** Signing this proposal does not in itself lock in your rate. This lease must be credit approved, contracts properly signed, and the lease funded by Leasing 2 within thirty days from the date of this proposal to protect the rates quoted.

b) **Closing Costs:** There will be no up-front costs of any kind charged by Lessor including closing costs, points, administrative costs, etc. Your attorney may charge you to review the lease documents and complete the opinion letter required with our lease documentation.

c) **Fixed Rates:** Rates for ten (10) years and under are fixed for the entire term. Terms over ten (10) years have a one time rate adjustment after seven (7) years to the then current interest rates for the remaining term.

2. **Type of Lease:** This is a lease-purchase type of financing. After all the lease payments are made, Lessee will own the equipment without further cost.

3. **Financial Reporting:** All city, county and tax districts (including fire districts) will be expected to provide GAAP audited financial reports. All non-profit corporations (vfd's) will be expected to provide IRS 990 federal tax returns. If you do not maintain these types of financial reports, please contact us to discuss.

4. **Vendor Payable / Escrow Account (where applicable):** In the event that the truck(s) and/or equipment are not ready to be delivered, proceeds of this lease will be held in a vendor payable account until delivery/acceptance. This is a non-interest bearing account to Lessee.

5. **Credit Approval and Documentation:** This is a proposal only, and does not represent a commitment to lease. This financing is subject to credit review and approval and execution of mutually acceptable documentation, including the opinion of lessee's counsel opining that the agreement is legal, valid and binding, and qualified as a tax exempt obligation under the tax reform act of 1986 as amended.

Financing provided by:



l e a s i n g 2

Leasing 2, Inc.

Contact: Rick Carney

Phone: 800-287-5155 x16

Date: January 4, 2018

Email: rcarney@leasing2.com

Web: www.leasing2.com



REQUEST TO PROCEED:

When you are ready to proceed with Leasing 2 towards finalizing this lease financing arrangement, please indicate so by signing below and completing the requested information. We will immediately email you our application. Thank you for your confidence and consideration.

Proposal date: January 4, 2018

Option Chosen: _____ (where applicable)

Upcoming Governing Body meeting date for lease approval: _____

Marine City, MI

Name of Lessee

Authorized Signature

Date

Printed Name Of Authorized Signature

Title

Contact Name (If Different Than
Authorized Signature)

Contact Phone

Contact E-Mail Address

Last month of your budget year?

*Please complete the above information and fax or email all pages of the proposal to
813-258-9333 / rcarney@leasing2.com*

**** Important: A Resolution will be required with the lease contract ****
In the event that you require board action to sign this proposal,
please call us so that we may forward the preferred form for the meeting.

LEASE FINANCING PROPOSAL 2



leasing 2

Lessee
Marine City, MI

Vendor
North River Truck

Proposal Date:	January 15, 2018					
Equipment Description:	1- Super Products Camel Vacuum Truck with a Freightliner Chassis					
Commencement Date:	February 1, 2018					
	<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>	<u>Option 4</u>	<u>Option 5</u>	<u>Option 6</u>
Equipment Cost:	\$372,329	\$372,329	\$372,329	\$372,329	\$372,329	\$372,329
Trade In:	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500
Amount Financed:	\$361,829	\$361,829	\$361,829	\$361,829	\$361,829	\$361,829
Lease Term:	5 Years	6 Years	7 Years	5 Years	6 Years	7 Years
First Payment Date:	10/1/2018	10/1/2018	10/1/2018	5/1/2018	5/1/2018	5/1/2018
Payment Frequency:	Annual	Annual	Annual	Annual	Annual	Annual
Lease Rate:	3.68%	3.77%	3.79%	3.68%	3.77%	3.79%
Payment Amount:	\$79,610.26	\$67,691.44	\$59,101.24	\$78,395.21	\$66,633.66	\$58,172.92
Payment Factor:	0.22002	0.18708	0.16334	0.21666	0.18416	0.16077

Important Note: The approved change in the corporate tax rates will have an adverse effect on tax-exempt interest rates beginning in January 2018. These rates are subject to change as the impact is still being assessed.

Qualifications:

1. **Pricing:** This is a lease proposal for the payment stream(s) indicated above. If any of the information identified above are not correct, please advise us so that we can determine if a new proposal is required. Other important elements of this proposal are:

a) **Rate Expiration:** Signing this proposal does not in itself lock in your rate. This lease must be credit approved, contracts properly signed, and the lease funded by Leasing 2 within thirty days from the date of this proposal to protect the rates quoted.

b) **Closing Costs:** There will be no up-front costs of any kind charged by Lessor including closing costs, points, administrative costs, etc. Your attorney may charge you to review the lease documents and complete the opinion letter required with our lease documentation.

c) **Fixed Rates:** Rates for ten (10) years and under are fixed for the entire term. Terms over ten (10) years have a one time rate adjustment after seven (7) years to the then current interest rates for the remaining term.

2. **Type of Lease:** This is a lease-purchase type of financing. After all the lease payments are made, Lessee will own the equipment without further cost.

3. **Financial Reporting:** All city, county and tax districts (including fire districts) will be expected to provide GAAP audited financial reports. All non-for profit corporations (vfd's) will be expected to provide IRS 990 federal tax returns. If you do not maintain these types of financial reports, please contact us to discuss.

4. **Vendor Payable / Escrow Account (where applicable):** In the event that the truck(s) and/or equipment are not ready to be delivered, proceeds of this lease will be held in a vendor payable account until delivery/acceptance. This is a non-interest bearing account to Lessee.

5. **Credit Approval and Documentation:** This is a proposal only, and does not represent a commitment to lease. This financing is subject to credit review and approval and execution of mutually acceptable documentation, including the opinion of lessee's counsel opining that the agreement is legal, valid and binding, and qualified as a tax exempt obligation under the tax reform act of 1986 as amended.

Financing provided by:

Leasing 2, Inc.



leasing 2

Contact: Rick Carney

Phone: 800-287-5155 x16

Date: January 15, 2018

Email: rcarney@leasing2.com

Web: www.leasing2.com



REQUEST TO PROCEED:

When you are ready to proceed with Leasing 2 towards finalizing this lease financing arrangement, please indicate so by signing below and completing the requested information. We will immediately email you our application. Thank you for your confidence and consideration.

Proposal date: January 15, 2018

Option Chosen: _____ (where applicable)

Upcoming Governing Body meeting date for lease approval: _____

Marine City, MI

Name of Lessee

Authorized Signature

Date

Printed Name Of Authorized Signature

Title

Contact Name (If Different Than
Authorized Signature)

Contact Phone

Contact E-Mail Address

Last month of your budget year?

*Please complete the above information and **fax or email** all pages of the proposal to
813-258-9333 / rcarney@leasing2.com*

**** Important: A Resolution will be required with the lease contract ****

**In the event that you require board action to sign this proposal,
please call us so that we may forward the preferred form for the meeting.**

SEALED BIDS
2018 Combination Jet/Vacuum Sewer Cleaning Truck
City of Marine City

NAME	ADDRESS	BID
M Tech Company	7401 First Place, Suite G Cleveland, OH 44146	\$366,746.00
Southeastern Equipment Co	48545 Grand River Avenue Novi, MI 48374	\$341,616.00
Jack Doheny Companies	P.O. Box 609 Northville, MI 48167	\$382,047.00
North River Truck	24411 North River Road Mt. Clemens, MI 48046	\$372,329.00

Opening Date/Time: January 4, 2018; 2:00 pm
City Manager's Office -- Municipal Offices

Present for Opening: Elaine Leven, City Manager
Michael Itrich, Department of Public Works Superintendent
Kristen Baxter, City Clerk



CITY OF MARINE CITY

DEPARTMENT OF PUBLIC WORKS

303 S. Water Street
MARINE CITY, MICHIGAN 48039
(810) 765-9711 • Fax (810) 765-1796

TO: Elaine Leven, City Manager
FROM: Mike Itrich,
DPW Superintendent
SUBJECT: Combination Jet/Vacuum Sewer
Cleaning Truck Purchase Options
DATE: January 16, 2018

Elaine,

I have reviewed all the options for purchasing a new or used vacuum truck, in addition to the possibility of refurbishing our current truck. The research and cost evaluation shows that purchasing a new truck would be in our best interest, as we would avoid costly repairs and down time. A new truck would also give us a full warranty on the equipment and a maximum warranty on the entire chassis and engine, which would be beneficial since technology has advanced on these components and repairs could become costly. By purchasing a new truck we would be covered for a full five years. Below find a brief summary of each option:

Refurbishing

Should we choose to refurbish the 1994 Camel Combination Cleaner, it would cost \$175,000.00, which does not include the cost of the chassis. Please note that our particular chassis has been discontinued (see quote attached).

Rental

Rental options for a truck similar to the one that I am recommending to purchase have been explored as well (see attached quotes). Currently the monthly rate for a rental is \$13,500.00 per month or \$162,000.00 per year. This cost does not include travel time or shipping fees. Under a rental option, the end user is still responsible for any maintenance fees that may incur while operating.

Used

I have explored the option to purchase a used truck or a truck that has been previously rented as well. From my research, a 2015 used truck similar to the one I am recommending to purchase new would approximately cost \$350,000.00. These trucks are typically available from rental houses nationwide and have been rented on a weekly and monthly basis to customers. Used trucks are sold "as is" and normally have no

warranties or were never purchased with any extended warranty. Upon viewing a 2015 truck in person that is available, the "wear and tear" on these trucks is evident, as well as the neglect that has occurred from users. These machines are mostly rented by contractors who simply turn the keys back in once they are done. I feel it is best to stay away from this option in order to avoid very costly maintenance repairs, and to ensure that the City has a dependable piece of equipment for emergencies.

Demonstration Equipment

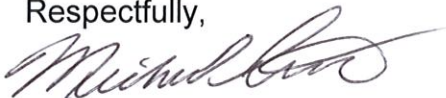
The option to purchase a truck used for demonstrations has been taken into serious consideration. The price reduction for a demo truck is 2% or \$7,750.00 for the type of truck I recommend purchasing. Demo trucks that are currently available are used all across North America and have typically accumulated thousands of miles while performing demonstrations. This type of equipment is not purchased with extended warranties, which could leave us exposed to chassis repair costs due to this machine traveling long distances for the past year. In my opinion, a 2% discount is not worth the disadvantage of not having a full extended warranty.

New With Lease

After evaluating all options, I feel purchasing a new truck with a five year lease gives the best overall value considering maintenance costs and available warranties. I am recommending a new unit that will have zero wear from previous users and will be kept under routine care. Purchasing a new unit comes with the maximum warranty offered for the chassis, engine and backend equipment. Choosing to purchase on a lease comes with substantial savings compared to rental options. In addition, new equipment offers the lowest interest rates compared to buying used.

After reviewing all of these options, I am recommending that the City purchase a combination sewer cleaning truck new with a lease. I further suggest that the purchase take place before the end of February 2018 in order to receive substantial savings. If the City purchases after February 2018, it will be at the 2018 chassis and backend pricing, and we will be running the risk of interest rates increasing resulting in larger annual payments.

Respectfully,



Michael Itrich
DPW Superintendent

Environmental Rental Service - USA

Quote No: 1008QSC01

Job Site: Marine City, DPW

Date Start: 9/30/2017 Sat

Address: 514 S Parker

Date End: 10/31/2017 Tue

Marine City, MI 48039

Quote Status: PENDING

Quote Lost:

Job Phone:

Final Date:

Alt Phone:

Submitted Date:

Award Date:

Quoted To: Marine City

Terms: 2%15/Net 30

CP: WP: Equip Req:

E -Mail:

Customer: Cash Sale - ERS South Carolina - CASHSC

Address: 2010 Bluff Rd

Columbia, SC 29201

Phone:

Salesperson: Columbia South Carolina Taken By: Steven, St Andre Ck By:

Comments: This is a quote for City of Marine City, MI 1 combo unit

Description:

PO No:

Unit Type	Comments
-----------	----------

Combo Unit/Hydro-Excavator

Quote Min: \$ 0.00

Quote Max: \$ 13,500.00

Billing Code	Quantity	Unit Meas	Rate	Amount
Combination Unit	0.00	Days	\$920.00	\$0.00
Total :				\$0.00

Vacuum Truck Rentals, LLC

Rental Quote

Quotation Date

10/10/2017

Quote valid for 30 days from date of quote

P.O. Box 180789

Richland, MS 39218

888-955-2087

Quoted to:

City of Marine City
Attn: Public Works Director
514 S Parker St.
Marine City, Mi. 48039

Quoted by:

Vacuum Truck Rental
13075 Newburgh Road
Livonia, Michigan 48150
Attn: Mike Suiter

Dear Sir

Pursuant to your request, Vacuum Truck Rentals, LLC(VTR) is pleased to submit our quotation for a rental on the equipment type below.

One: VTR equipment Combination Sewer Cleaner

RENTAL RATE..... \$ 700.00 per Day, \$ 3,500.00 per Week, \$ 13,000.00 per Month.
(Any applicable taxes extra)

Best regards,
Vacuum Truck Rentals, LLC



Mike Suiter
Regional Manager

Mississippi	Texas	Louisiana	South Carolina	New Jersey	Massachusetts	Indiana
601-933-4650	281-476-4490	225-744-2850	803-739-6650	201-651-1550	508-754-3550	219-942-22



Sewer • Street • Safety ■ Sales • Supplies • Service

7401 First Place • Cleveland, Ohio 44146 • 800.362.0240 • 440.646.0996 • fax: 440.646.9953 • www.mtechcompany.com

Marine City Public Works
514 S Parker Street
Marine City 48039

RE: Warranty for Demo and Used Equipment

Mike,

Regarding warranty options for used equipment they are sold on "as is" basis. Typically, a used truck has been in our rental fleet and will range from 2013 to a 2015. These truck back ends are no longer covered under warranty and the chassis are purchased with standard warranty only. Most of the used trucks are from contractors who have used these trucks all over the county.

A demo truck comes with a standard one-year warranty on the backend and standard chassis warranty only. Demo trucks have amassed thousands of miles traveling the county for demonstrations, chassis standard warranties are based on years and miles and typically our demo trucks are 9 to 18 months post production date. In comparison the proposed new truck comes with the maximum chassis warranty available and will have limited miles and hours only from transportation from manufacturing in PA to Marine City.

I hope you find this informational.

Don Houck

Michigan Sales Manager

NORTH



RIVER **T**RUCK & **T**RAILER **I**nc

Mr. Mike Itrich,

This letter is in regards to your inquiry regarding the cost of used / demonstrator combination sewer cleaning trucks. We do have demonstrator trucks but they are all currently on agreements to buy at certain dates. We will have more down the road. They all vary in specifications, miles and hours. These units on average save around 5—6% of the cost of new built to specs.

I cannot recommend on buying a unit that came from the rental market or from a contractor. There are units out there that are relatively new that have been pushed to their limits and more. These units are usually pretty new and look great. They however usually do not have any warranties and usually only save 10--- 15% of the cost of new built to specs with warranties. I will be happy to get you some prices on these if you want. If we can find a good one at a fair price it will not be on the market long, the sale would have to happen very quickly because these are on a first come first serve basis. The ones that are on the market for a while are usually because they have been abused or are not much of a savings.

Please let me know if you have any questions or if we can be of any further assistance to you.

Kind regards,

Dave Schmuck
President
586.212.1838

Michael Itrich

From: Scott Finch [sfinch@southeasternequip.com]
Sent: Friday, October 20, 2017 8:15 AM
To: Michael Itrich
Subject: FW: VacAll

Good morning Mike ,

In response to our conversation last week , the biggest benefit of buying the truck new , as opposed to used or a demo truck is the warranty, as well as the latest technology being developed to add to the safety of the workers, as well as cutting down on the amount of man power hours it takes to get certain jobs done . The quote we provided for you , covers the entire truck , from bumper to bumper and is fully covered by the warranty. The bid also includes the specific tools, attachments and accessories you thought would be most necessary for the types of jobs your department would be performing , while also factoring in the maximum amount of safety for the workers , and the speed at which the jobs can be completed .

I was able to find 1 used truck for sale , it's 19 years old and the asking price is \$75,000.00 and is not eligible to even purchase and extended warranty . So if anything went wrong , you would be completely responsible for any and all repairs . I was not able to find any demo models for sale , however I did find a demo model rent , for \$15,000.00 per month , and with a limited warranty available . The older machines also are not nearly as versatile as the new machine , and certain jobs you need to get done , will take longer to complete , with twice the man hours as well.

With the versatility of the new truck , you can use it 12 months a year for a multitude of jobs . If you were to rent and older truck , you would be limited in the types of jobs that you could do. So if you used the truck 6 months out of the year , you would have spent \$90,000.00 on that truck alone , plus the man hours to run that truck , and still not be able to get everything done, as compared to if you purchased the new truck \$70,000.00 annual payments allows you the peace of mind knowing you can get all of the tasks completed in a timely fashion and move o to the next task. Financially it makes much more sense to purchase new , than to rent , or purchase used .

Thank you , and I appreciate this opportunity !!!!!

Scott Finch/ Sales Representative
O: (248) 349-9922 / C: (586) 651-3206 / F: (248) 349-9191

Southeastern Equipment Co. Inc.
48545 Grand River Ave. Novi MI 48374

The logo for Southeastern Equipment Co. Inc. features the word "Southeastern" in a large, stylized, cursive script font. Below it, the words "EQUIPMENT CO. INC." are written in a smaller, clean, sans-serif, all-caps font.

NORTH



RIVER **T**RUCK & **T**RAILER **I**nc

Mr. Mike Itrich,

This letter is in regards to your inquiry regarding the cost of repairing / refurbishing your existing 1994 Camel Combination Sewer Cleaning truck.

The scope of this repair / refurb is to put the unit back into a condition where the unit will be able to perform all functions back to proper operation with a projected life cycle of another 5-7 years. Some of the items on this unit would have to be replaced due to the fact that many items on this unit have been discontinued. The scope of the repairs / refurbishment that is proposed does not include any repairs to the chassis and chassis drive line. The existing chassis has been discontinued and is getting very hard to locate parts for.

The ballpark price for the repairs / refurbishment is based on the following items.

- A. Remove, Rebuild, Re-install existing 80 GPM 2500 PSI Water Pump
- B. Remove, Rebuild, Re-install existing 18 Hg. 4500 CFM Blower / Vacuum
- C. Replace hydraulic, PTO., hydraulic pumps, hydraulic valves, hydraulic hoses, filters, fluids
- D. Replace water plumbing steel components IE: steel pipe, steel fittings, ball valves etc.
- E. Repair of existing visible rust on boom and boom intake tubes
- F. Repair of existing visible rust on debris body
- G. Does not include any electrical repairs
- H. Does not include any additional needed repairs found after teardown and inspection of unit

The ballpark price for the items listed above is..... \$ 175,000.00

Kind regards,

Dave Schmuck
President
586.212.1838

Michael Itrich

From: Ryan Neal [ryan@internationallinkllc.com]
Sent: Wednesday, October 11, 2017 11:52 AM
To: Michael Itrich
Subject: Camel Sewer Truck

Mike,

Thanks for your time on the phone today. The price of Stock #CA216 is \$301,200 plus delivery (approx. \$2,000).

We have trucks coming in all the time so when the need arises after the budget is passed please give us a call. Not all trucks are listed timely on the website.

Additionally, we can offer both OEM and aftermarket Camel parts for your current truck. Let us know how we can help and what items you need. We'd be glad to take a look into for you.

We look forward to working with you.

Regards,

Ryan Neal,
Vice President, Sales & Marketing
INTERNATIONAL LINK TRUCKS & EQUIPMENT, LLC
150-E Carriage Ln
Delran, NJ 08075
Main: +1-856-599-4838
Direct: +1-856-418-1221
Fax: +1-856-417-3129
ryan@internationallinkllc.com
www.internationallinkllc.com

Total Control Panel

[Login](#)

To: mitrich@marinecity-mi.org
From: ryan@internationallinkllc.com

Message Score: 28
My Spam Blocking Level: Custom

[Block](#) this sender
[Block](#) internationallinkllc.com

High (60): Pass
Medium (75): Pass
Low (90): Pass
Custom (70): Pass

This message was delivered because the content filter score did not exceed your filter level.



Office of City Clerk

The following application for the ZBA Board has been received by the City Clerk's Office:

Zoning Board of Appeals (1 Alternate Vacancy)

Terry L. Filo

332 West Boulevard



CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: Terry L. Filo

Address: 332 West Blvd.

Telephone: _____

Email: _____

Indicate below your choice of Board or Commission.

CITY COMMISSION _____

PLANNING COMMISSION _____

ZONING BOARD OF APPEALS X

T.I.F.A. _____

BOARD OF REVIEW _____

HISTORICAL COMMISSION _____

LIBRARY BOARD _____

DANGEROUS BUILDING BOARD OF
APPEALS _____

Qualifications (Member of General Public):

- Must be a Resident of the City of Marine City
- Must be a Registered Elector of the City of Marine City
- Cannot be in default to the City (Taxes, Water Bills, Etc)
- Cannot be in violation to the City (Blight, Building, Code, Etc.)
- Cannot hold any other salaried City Office during term of office, unless otherwise provided in the City Charter

Comment on your area of interest and your experience in the community.

Terry L. Filo
(Signature)

1-17-18
(Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION

RECEIVED
JAN 17 2018

City of Marine City

**CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN**

RESOLUTION NO. 011-2018

**RESOLUTION OF EXEMPTION FROM THE REQUIREMENTS OF THE
“PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT”**

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City adopted at a regular meeting of said Commission held at the Fire Hall located at 200 South Parker Street, Marine City, Michigan, on the 1st day of February, 2018 at 7:00 PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner_____ and supported by Commissioner_____:

WHEREAS, the “Publicly Funded Health Insurance Contribution Act”, also known as Public Act 152, was passed by the Michigan Legislature and signed by Governor Snyder on September 27, 2011; and,

WHEREAS, by a 2/3 vote of its governing body each year, a local unit of government may exempt itself from the requirements of Act 152 for the next succeeding year;

NOW, THEREFORE, BE IT RESOLVED that the City of Marine City shall exempt itself from the requirements of the “Publicly Funded Health Insurance Contribution Act”, also known as Public Act 152, for the plan year 2018/2019.

Ayes: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Elaine Leven, City Manager

Kristen Baxter, City Clerk

**CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN
RESOLUTION NO. 012-2018**

Minutes of a regular meeting of the Board Commissioners of the City of Marine City, St. Clair County, Michigan, held in the Marine City Fire Hall, 200 S. Parker Street, in said City, on February 1, 2017 at 7:00 p.m.

PRESENT:

ABSENT:

WHEREAS, the City of Marine City currently has an Ordinance, "Chapter 4. Elections"; and

WHEREAS, Section 4.11 of Chapter 4. Elections is entitled "Nominations"; and

WHEREAS, the following language is currently set forth at Section 4.11 Nominations:

"Nomination petitions shall be filed with the Clerk between the thirty-fifth day prior to, and 5:00 P.M. on the twenty-fifth day prior to, the date of holding the regular city primary election or any special election for the filling of vacancies in office."

WHEREAS, the current language at Section 4.11 Nominations is inconsistent with State law; and

WHEREAS, MCL 117.3(b)(3) allows the City of Marine City to address the inconsistency by Resolution because the inconsistency involves an election provision that is not consistent with the applicable State law.

NOW, THEREFORE, BE IT RESOLVED THAT, Section 4.11 Nominations is amended, by authorized Resolution, to include the following language and to delete the above stated current language:

"November odd year election, no primary
The charter language pertaining to filing nominating petitions for the regular city election is superseded by Michigan election law MCL 168.644e as amended under PA 276 of 2012. The candidate nomination petition filing deadline is 4:00 p.m., 15th Tuesday prior to odd-year November election."

The following preamble and resolution were offered by Commissioner _____, and supported by Commissioner _____.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED

Dave Vandebossche, Mayor

Kristen Baxter, City Clerk

Memo

To: Elaine Leven, City Manager
From: Mary Ellen McDonald, CPFA/MiCPT
Finance Director/Treasurer
Date: 1/18/2018
Re: Fund Transfer Resolution

Please include the attached Fund Transfer Resolutions on the agenda of the next City Commission Board Meeting February 1, 2018.

1. Transfer from TIFA #1 to General Fund - \$10,600.00 (Administrative Services)- Resolution No. 006-2018
2. Transfer from TIFA #2 to General Fund - \$13,075.00 (Administrative Services)- Resolution No. 007-2018
3. Transfer from TIFA #3 to General Fund - \$49,000.00 (Administrative Services)- Resolution No. 008-2018
4. Transfer from General Fund to Water/Sewer Fund - \$10,000.00 (Hydrant Usage)- Resolution No. 009-2018
5. Transfer from General Fund to Water/Sewer Fund - \$4,000.00 (Estimated Unmetered Water/Sewer Usage in City Buildings)-Resolution No. 010-2018

Thank you

**CITY OF MARINE CITY, MICHIGAN
COUNTY OF ST. CLAIR
STATE OF MICHIGAN**

Resolution No. 006-2018

A RESOLUTION TO APPROVE THE FUND TRANSFER FROM TIFA #1 FUND TO GENERAL FUND.

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City, a Michigan Municipal Corporation, adopted at a regular meeting of said Commission held at the M.C. Fire Hall located at 200 S. Parker Street, Marine City, Michigan on the 1st day of February, 2018, at 7:00PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner
and supported by Commissioner _____.

WHEREAS, the City Commission of Marine City approves the fund transfer for the Fiscal Year 2017/18 Budget as noted in the following summary:

Fund transfer from TIFA #1 Fund to General Fund as stated in the 2017/18 Budget -
\$10,600.00. (Administrative Services for Fiscal Year 7/1/17-6/30/18)

Approved and adopted this 1st day of February, 2018.

Dave Vandenbossche, Mayor

Attest

Kristen Baxter, City Clerk

**CITY OF MARINE CITY, MICHIGAN
COUNTY OF ST. CLAIR
STATE OF MICHIGAN**

Resolution No. 007-2018

A RESOLUTION TO APPROVE THE FUND TRANSFER FROM TIFA #2 FUND TO GENERAL FUND.

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City, a Michigan Municipal Corporation, adopted at a regular meeting of said Commission held at the M.C. Fire Hall located at 200 S. Parker Street, Marine City, Michigan on the 1st day of February, 2018, at 7:00PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City Commission of Marine City approves the fund transfer for the Fiscal Year 2017/18 Budget as noted in the following summary:

Fund transfer from TIFA #2 Fund to General Fund as stated in the 2017/18 Budget - \$13,075.00. (Administrative Services for Fiscal Year 7/1/17-6/30/18)

Approved and adopted this 1st day of February, 2018.

Dave Vandenbossche, Mayor

Attest

Kristen Baxter, City Clerk

**CITY OF MARINE CITY, MICHIGAN
COUNTY OF ST. CLAIR
STATE OF MICHIGAN**

Resolution No. 008-2018

A RESOLUTION TO APPROVE THE FUND TRANSFER FROM TIFA #3 FUND TO GENERAL FUND.

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City, a Michigan Municipal Corporation, adopted at a regular meeting of said Commission held at the M.C. Fire Hall located at 200 S. Parker Street, Marine City, Michigan on the 1st day of February, 2018, at 7:00PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner
and supported by Commissioner _____.

WHEREAS, the City Commission of Marine City approves the fund transfer for the Fiscal Year 2017/18 Budget as noted in the following summary:

Fund transfer from TIFA #3 Fund to General Fund as stated in the 2017/18 Budget -
\$49,000.00. (Administrative Services for Fiscal Year 7/1/17-6/30/18)

Approved and adopted this 1st day of February, 2018.

Dave Vandenbossche, Mayor

Attest

Kristen Baxter, City Clerk

CITY OF MARINE CITY, MICHIGAN
COUNTY OF ST. CLAIR
STATE OF MICHIGAN

Resolution No. 009-2018

**A RESOLUTION TO APPROVE THE FUND TRANSFER FROM GENERAL FUND TO
WATER/SEWER FUND.**

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City, a Michigan Municipal Corporation, adopted at a regular meeting of said Commission held at the M.C. Fire Hall located at 200 S. Parker Street, Marine City, Michigan on the 1st day of February, 2018, at 7:00PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner
and supported by Commissioner _____.

WHEREAS, the City Commission of Marine City approves the fund transfer for the Fiscal Year 2017/18 Budget as noted in the following summary:

Fund transfer from General Fund to Water/Sewer Fund as stated in the 2017/18 Budget - \$10,000.00. (Hydrant Usage – Fiscal Year 7/1/17-6/30/18.)

Approved and adopted this 1st day of February, 2018.

Dave Vandenbossche, Mayor

Attest

Kristen Baxter, City Clerk

**CITY OF MARINE CITY, MICHIGAN
COUNTY OF ST. CLAIR
STATE OF MICHIGAN**

Resolution No. 010-2018

**A RESOLUTION TO APPROVE THE FUND TRANSFER FROM GENERAL FUND TO
WATER/SEWER FUND.**

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City, a Michigan Municipal Corporation, adopted at a regular meeting of said Commission held at the M.C. Fire Hall located at 200 S. Parker Street, Marine City, Michigan on the 1st day of February, 2018, at 7:00PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner
and supported by Commissioner _____.

WHEREAS, the City Commission of Marine City approves the fund transfer for the Fiscal Year 2017/18 Budget as noted in the following summary:

Fund transfer from General Fund to Water/Sewer Fund as stated in the 2017/18 Budget - \$4,000.00. (Estimated Unmetered Water/Sewer Usage in City Buildings – Fiscal Year 7/1/17-6/30/18.)

Approved and adopted this 1st day of February , 2018.

Dave Vandenbossche, Mayor

Attest

Kristen Baxter, City Clerk

City of Marine City

Memo

To: Elaine Leven, City Manager
From: Mary Ellen McDonald, CPFA/MiCPT
Finance Director/Treasurer
Date: 1/24/2018
Re: Total Disbursements Including Payroll

Listed below is the breakdown by list for total Expenditures including Payroll

Total Expenditures including Payroll	\$154,943.91
List of Disbursements including Payroll (1/18/18-1/9/18)	\$ 45,083.30
Meeting Encumbrances	\$109,860.61
TOTAL	\$154,943.91

Thank you

MEETING DATE 2/1/18

LOCAL STREET FUND

Opening Balance	\$272,367.28			
Collections/Interest/Serv Chg	\$107.03	\$0.00	\$107.03	\$0.00
	\$272,474.31			
Disbursements/Payroll	-\$329.15	-\$329.15	\$0.00	
Fund Transfer	\$0.00	\$0.00		
	\$272,145.16			
Encumbrances	-\$1,789.99			
Closing Balance	\$270,355.17			

MAJOR STREET FUND

Opening Balance	\$552,265.62			
Collections/Interest/Serv Chg	\$201.10	\$0.00	\$201.10	\$0.00
	\$552,466.72			
Disbursements/Payroll	-\$224.12	-\$224.12	\$0.00	
Fund Transfer	\$0.00	\$0.00		
	\$552,242.60			
Encumbrances	-\$1,126.07			
Closing Balance	\$551,116.53			

GENERAL FUND

Opening Balance	\$1,754,246.20			
Collections/Interest/Serv. Chg	\$21,550.63	\$21,116.95	\$433.68	\$0.00
	\$1,775,796.83			
Disbursements/Payroll/ACH	-\$6,894.50	-\$6,894.50	\$0.00	\$0.00
Fund Transfer	\$0.00	\$0.00		
	\$1,768,902.33			
Encumbrances	-\$25,350.21			
Closing Balance	\$1,743,552.12			

WATER/SEWER FUND

Opening Balance	\$1,180,760.44			
Collections/Interest/Serv. Chg	\$43,135.63	\$42,936.76	\$249.57	-\$50.70
	\$1,223,896.07			
Disbursements/Payroll	-\$2,861.01	-\$2,861.01	\$0.00	
Fund Transfer	\$0.00	\$0.00		
	\$1,221,035.06			
Encumbrances	-\$71,200.99			
Closing Balance	\$1,149,834.07			

CEMETERY FUND

Opening Balance	\$51,690.83			
Collections/Interest/Serv. Chg	\$10.93	\$0.00	\$10.93	\$0.00
	\$51,701.76			
Disbursements/Payroll	\$0.00	\$0.00	\$0.00	
Fund Transfer	\$0.00			
	\$51,701.76			
Encumbrances	-\$371.50			
Closing Balance	\$51,330.26			

TIFA #1 FUND

Opening Balance	\$28,300.24			
Collections/Interest/Serv. Chg	\$5.40	\$0.00	\$5.40	\$0.00
	\$28,305.64			
Disbursements/Payroll	\$0.00	\$0.00	\$0.00	
Fund Transfer	\$0.00			
	\$28,305.64			
Encumbrances	\$0.00			
Closing Balance	\$28,305.64			

TIFA #2 FUND

Opening Balance	\$249,269.03			
Collections/Interest/Serv. Chg	\$51.43	\$0.00	\$51.43	\$0.00
	\$249,320.46			
Disbursements/Payroll	\$0.00	\$0.00	\$0.00	
Fund Transfer	\$0.00			
	\$249,320.46			
Encumbrances	\$0.00			
Closing Balance	\$249,320.46			

TIFA #3 FUND

Opening Balance	\$648,618.72			
Collections/Interest/Serv. Chg	\$133.48	\$0.00	\$133.48	\$0.00
	\$648,752.20			
Disbursements/Payroll	\$0.00	\$0.00	\$0.00	
Fund Transfer	\$0.00			
	\$648,752.20			
Encumbrances	\$0.00			
Closing Balance	\$648,752.20			

DRUG FORFEITURE FUND

Opening Balance	\$13,012.87	
Collections	\$0.00	\$0.00
	\$13,012.87	
Disbursements	\$0.00	\$0.00
	\$13,012.87	
Encumbrances	\$0.00	
Closing Balance	\$13,012.87	

TAX ACCOUNT FUND

Opening Balance	\$41,096.36			
Collections/Serv Chg/Misc. Chgs	\$31,030.94	\$31,160.41	\$3.77	-\$133.24
	\$72,127.30			
Disbursements	-\$25,571.13	-\$25,571.13		
	\$46,556.17			
Encumbrances	-\$3.77			
Closing Balance	\$46,552.40			

MARINE CITY RETIREMENT FUND

Opening Balance	\$42,654.84			
Collections/Interest/Account Fee	\$18,069.38	\$18,062.84	\$6.54	\$0.00
	\$60,724.22			
Disbursements/Payroll	\$0.00	\$0.00	\$0.00	
Transfers from Investment	\$0.00			
	\$60,724.22			
Encumbrances	\$0.00			
Closing Balance	\$60,724.22			

MARINE CITY RETIREE HEALTH INSURANCE TRUST FUND

Opening Balance	\$2,212.84			
Collections/Interest/Acct Fees	\$34,038.13	\$34,036.53	\$1.60	\$0.00
	\$36,250.97			
Disbursements	-\$9,203.39	-\$9,203.39		
Transfer to Investments	\$0.00	\$0.00		
	\$27,047.58			
Encumbrances	-\$10,007.45			
Closing Balance	\$17,040.13			

SPECIAL ASSESSMENT FUND

Opening Balance	\$15,210.18			
Collections/Interest/Serv. Chgs	-\$9.34	\$0.00	\$6.24	-\$15.58
	\$15,200.84			
Disbursements	\$0.00	\$0.00		
Closing Balance	\$15,200.84			

PAYROLL ACCOUNT

Opening Balance	\$522.15			
Collections/Interest/Serv. Chgs	\$0.00	\$0.00	\$0.00	\$0.00
	\$522.15			
Disbursements	-\$10.63	-\$10.63		
Closing Balance	\$511.52			

LIST OF DISBURSEMENTS
JANUARY 18, 2018-JANUARY 19, 2018

Disbursements/ACH Withdrawal 1/18/18	\$961.10
Disbursements/ACH Withdrawal 1/19/18	\$44,122.20
TOTAL	\$45,083.30

01/24/2018 05:03 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 01/18/2018 - 01/18/2018

Page: 1/2

JOURNALIZED
PAID - CHECK TYPE: EFT
DISBURSEMENTS 1/18/18
ACH WITHDRAWAL 1/18/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

C252	COMCAST	01/19/2018	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	
89525	PO BOX 7500	01/18/2018		N		427.57
01/06/2018	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		01/27/2018		N		427.57

Paid
*303 S. WATER ST.
(1/19/18-2/18/18)

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	61.08
101-209.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	61.08
101-215.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	61.09
101-253.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	61.08
101-371.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	61.08
101-751.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	61.08
592-543.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	30.54
592-547.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	30.54
		427.57

C252	COMCAST	01/20/2018	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-PD	
89526	PO BOX 7500	01/18/2018		N		385.82
01/07/2018	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		01/28/2018		N		385.82

Paid
*375 S. PARKER ST.
(1/20/18-2/19/18)

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	HIGH-SPEED INTERNET/PHONE-PD	385.82

C252	COMCAST	01/21/2018	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-WW	
89527	PO BOX 7500	01/18/2018		N		147.71
01/08/2018	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		01/29/2018		N		147.71

Paid
*229 S. WATER ST.
(1/21/18-2/20/18)

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-853.000	HIGH-SPEED INTERNET/PHONE-WW	147.71

VENDOR TOTAL:

961.10

01/24/2018 05:03 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 01/18/2018 - 01/18/2018

Page: 2/2

JOURNALIZED
PAID - CHECK TYPE: EFT
DISBURSEMENTS 1/18/18
ACH WITHDRAWAL 1/18/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

TOTAL - ALL VENDORS: 961.10

FUND TOTALS:

Fund 101 - GENERAL FUND

752.31

Fund 592 - WATER/SEWER FUND

208.79

01/24/2018 05:08 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 01/19/2018 - 01/19/2018

Page: 1/12

JOURNALIZED

PAID

DISBURSEMENTS/ACH WITHDRAWAL 1/19/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
B015	BLUE CROSS-BLUE SHIELD OF MICH	01/01/2018	STATEMENT	FTB	MTHLY HEALTH INS PREMIUM-007006050-0000	
89510	PO BOX 674416	01/19/2018		N		4,695.72
01/09/2018	DETROIT MI, 48267-4416	/ /	0.0000	Y		0.00
		01/28/2018		N		4,695.72

Paid

*2/1/18-2/28/18

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	500.16
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	62.52
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	62.52
101-301.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	1,060.12
101-441.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	1,260.46
202-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	210.08
203-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	315.11
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	63.03
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	252.10
101-441.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	126.37
101-281.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	14.04
202-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	14.04
203-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	14.04
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	42.13
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	42.13
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	28.09
101-371.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	628.78
		4,695.72

B015	BLUE CROSS-BLUE SHIELD OF MICH	01/01/2018	STATEMENT	FTB	MTHLY HEALTH INS PREMIUM-007006050-0001	
89511	PO BOX 674416	01/19/2018		N		9,203.39
01/09/2018	DETROIT MI, 48267-4416	/ /	0.0000	Y		0.00
		01/28/2018		N		9,203.39

Paid

*2/1/18-2/28/18

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0001	9,203.39

VENDOR TOTAL: 13,899.11

E039	EAST CHINA SCHOOL DISTRICT	01/19/2018	STATEMENT	FTB	2017 SUMMER TAX-1/1/18-1/15/18	
89487	1585 MEISNER ROAD	01/19/2018		N		1,937.51
01/19/2018	ATTN: BUSINESS OFFICE	/ /	0.0000	N		0.00
	EAST CHINA MI, 48054-4143					

01/24/2018 05:08 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 01/19/2018 - 01/19/2018

Page: 2/12

JOURNALIZED

PAID

DISBURSEMENTS/ACH WITHDRAWAL 1/19/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

		01/25/2018		N		1,937.51
--	--	------------	--	---	--	----------

Paid

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-208.000	2017 SUMMER TAX-1/1/18-1/15/18	1,490.47
703-000.000-208.000	2017 SUMMER TAX-1/1/18-1/15/18	74.53
703-000.000-208.100	2017 SUMMER TAX-1/1/18-1/15/18	311.82
703-000.000-208.100	2017 SUMMER TAX-1/1/18-1/15/18	15.44
703-000.000-208.101	2017 SUMMER TAX-1/1/18-1/15/18	43.11
703-000.000-208.101	2017 SUMMER TAX-1/1/18-1/15/18	2.14
		1,937.51

VENDOR TOTAL: 1,937.51

V024	FLAGSHIP-VISA	12/07/2017	STATEMENT	FTB	FRAME FOR LABOR LAW POSTER	
89471	3910 LAPEER RD	01/19/2018		N		16.14
12/07/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		16.14

Paid

*AMAZON

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-727.000	FRAME FOR LABOR LAW POSTER	16.14

V024	FLAGSHIP-VISA	12/11/2017	STATEMENT	FTB	BROWN CLASP ENVELOPES 12 X 15.5	
89472	3910 LAPEER RD	01/19/2018		N		24.53
12/11/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		24.53

Paid

*AMAZON

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-727.000	BROWN CLASP ENVELOPES 12 X 15.5	24.53

V024	FLAGSHIP-VISA	12/11/2017	STATEMENT	FTB	HP12A(Q2612A) BLK TONER	
89473	3910 LAPEER RD	01/19/2018		N		59.70
12/11/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		59.70

Paid

*AMAZON

LYNN'S PRINTER

GL NUMBER	DESCRIPTION	AMOUNT
-----------	-------------	--------

01/24/2018 05:08 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 01/19/2018 - 01/19/2018

Page: 3/12

JOURNALIZED

PAID

DISBURSEMENTS/ACH WITHDRAWAL 1/19/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

101-751.000-727.000	HP12A(Q2612A) BLK TONER				59.70	
V024	FLAGSHIP-VISA	12/11/2017	STATEMENT	FTB	BROWN CLASP ENVELOPES 9 X 12	
89474	3910 LAPEER RD	01/19/2018		N		9.58
12/11/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		9.58

Paid
*AMAZON

GL NUMBER	DESCRIPTION	AMOUNT				
101-215.000-727.000	BROWN CLASP ENVELOPES 9 X 12	9.58				
V024	FLAGSHIP-VISA	12/11/2017	STATEMENT	FTB	AT-A-GLANCE WALL CALENDAR 2018/PENS	
89475	3910 LAPEER RD	01/19/2018		N		17.83
12/11/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		17.83

Paid
*AMAZON

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-727.000	AT-A-GLANCE WALL CALENDAR 2018/PENS	2.55
101-209.000-727.000	AT-A-GLANCE WALL CALENDAR 2018/PENS	2.55
101-215.000-727.000	AT-A-GLANCE WALL CALENDAR 2018/PENS	2.55
101-253.000-727.000	AT-A-GLANCE WALL CALENDAR 2018/PENS	2.55
101-371.000-727.000	AT-A-GLANCE WALL CALENDAR 2018/PENS	2.55
101-751.000-727.000	AT-A-GLANCE WALL CALENDAR 2018/PENS	2.55
592-543.000-727.000	AT-A-GLANCE WALL CALENDAR 2018/PENS	1.26
592-547.000-727.000	AT-A-GLANCE WALL CALENDAR 2018/PENS	1.27
		17.83

V024	FLAGSHIP-VISA	12/12/2017	STATEMENT	FTB	YELLOW HIGHLIGHTERS	
89476	3910 LAPEER RD	01/19/2018		N		7.47
12/12/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		7.47

Paid
*AMAZON

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-727.000	YELLOW HIGHLIGHTERS	1.07
101-209.000-727.000	YELLOW HIGHLIGHTERS	1.07
101-215.000-727.000	YELLOW HIGHLIGHTERS	1.07
101-253.000-727.000	YELLOW HIGHLIGHTERS	1.07
101-371.000-727.000	YELLOW HIGHLIGHTERS	1.07

01/24/2018 05:08 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 01/19/2018 - 01/19/2018

Page: 4/12

JOURNALIZED

PAID

DISBURSEMENTS/ACH WITHDRAWAL 1/19/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

101-751.000-727.000	YELLOW HIGHLIGHTERS				1.07	
592-543.000-727.000	YELLOW HIGHLIGHTERS				0.52	
592-547.000-727.000	YELLOW HIGHLIGHTERS				0.53	
					<u>7.47</u>	

V024	FLAGSHIP-VISA	12/12/2017	STATEMENT	FTB	TRASH CAN FOR OFFICE	
89477	3910 LAPEER RD	01/19/2018		N		7.00
12/12/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		7.00

Paid
*AMAZON

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-740.000	TRASH CAN FOR OFFICE	7.00

V024	FLAGSHIP-VISA	12/28/2017	STATEMENT	FTB	3 X 3 POST IT NOTES- 18 PADS	
89478	3910 LAPEER RD	01/19/2018		N		11.61
12/28/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		11.61

Paid
*AMAZON

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-727.000	3 X 3 POST IT NOTES- 18 PADS	1.66
101-209.000-727.000	3 X 3 POST IT NOTES- 18 PADS	1.66
101-215.000-727.000	3 X 3 POST IT NOTES- 18 PADS	1.66
101-253.000-727.000	3 X 3 POST IT NOTES- 18 PADS	1.66
101-371.000-727.000	3 X 3 POST IT NOTES- 18 PADS	1.66
101-751.000-727.000	3 X 3 POST IT NOTES- 18 PADS	1.66
592-543.000-727.000	3 X 3 POST IT NOTES- 18 PADS	0.83
592-547.000-727.000	3 X 3 POST IT NOTES- 18 PADS	0.82
		<u>11.61</u>

V024	FLAGSHIP-VISA	12/05/2017	STATEMENT	FTB	MME WINTER CONFERENCE	
89479	3910 LAPEER RD	01/19/2018		N		280.00
12/05/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		280.00

01/24/2018 05:08 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 01/19/2018 - 01/19/2018

Page: 5/12

JOURNALIZED

PAID

DISBURSEMENTS/ACH WITHDRAWAL 1/19/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Paid

*ELAINE LEVEN
1/30/201/-2/2/2018
SHERATON HOTEL
3200 BOARDWALK
ANN ARBOR, MI 48108
MME WINTER CONFERENCE
MICHIGAN MUNICIPAL EXECUTIVES

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-868.000	MME WINTER CONFERENCE	280.00

V024	FLAGSHIP-VISA	12/05/2017	STATEMENT	FTB	MEMBERSHIP DUES - 2018	
89480	3910 LAPEER RD	01/19/2018		N		130.00
12/05/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		130.00

Paid

*ELAINE LEVEN
MICHIGAN MUNICIPAL EXCUTIVES

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-803.000	MEMBERSHIP DUES - 2018	130.00

V024	FLAGSHIP-VISA	12/14/2017	STATEMENT	FTB	50 CT STYROFOAM CUPS/ 4 PKS	
89481	3910 LAPEER RD	01/19/2018		N		14.37
12/14/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		14.37

Paid

*KMART

GL NUMBER	DESCRIPTION	AMOUNT
101-101.000-740.000	50 CT STYROFOAM CUPS/ 4 PKS	14.37

V024	FLAGSHIP-VISA	12/11/2017	STATEMENT	FTB	AMBIENT WEATHER WS-1001-WIFI CONSOLE	
89482	3910 LAPEER RD	01/19/2018		N		189.54
12/11/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		189.54

Paid

*AMBIENT WEATHER STATION

USING PD DONATION DESIGNATED FUNDS

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-740.000	AMBIENT WEATHER WS-1001-WIFI CONSOLE	189.54

01/24/2018 05:08 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 01/19/2018 - 01/19/2018

Page: 6/12

JOURNALIZED

PAID

DISBURSEMENTS/ACH WITHDRAWAL 1/19/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

V024	FLAGSHIP-VISA	12/21/2017	STATEMENT	FTB	CARDINAL LEGAL D RING BINDER	
89483	3910 LAPEER RD	01/19/2018		N		13.52
12/21/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		13.52

Paid
*AMAZON

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-740.000	CARDINAL LEGAL D RING BINDER	13.52

V024	FLAGSHIP-VISA	11/27/2017	STATEMENT	FTB	1000 WATT LED ADJUSTABLE TRIPOD LIGHT	
89484	3910 LAPEER RD	01/19/2018		N		37.41
11/27/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		37.41

Paid
*AMAZON

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-740.000	1000 WATT LED ADJUSTABLE TRIPOD LIGHT	18.71
592-544.000-740.000	1000 WATT LED ADJUSTABLE TRIPOD LIGHT	18.70
		37.41

V024	FLAGSHIP-VISA	12/20/2017	STATEMENT	FTB	EMERGENCY STROBE LIGHTS	
89485	3910 LAPEER RD	01/19/2018		N		50.98
12/20/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		50.98

Paid
*AMAZON

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-781.000	EMERGENCY STROBE LIGHTS	50.98

V024	FLAGSHIP-VISA	12/20/2017	STATEMENT	FTB	SWINGLINE ELECTRIC 3 HOLE PUNCH	
89486	3910 LAPEER RD	01/19/2018		N		34.49
12/20/2017	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2018		N		34.49

Paid
*AMAZON

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-727.000	SWINGLINE ELECTRIC 3 HOLE PUNCH	34.49

01/24/2018 05:08 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 01/19/2018 - 01/19/2018

Page: 7/12

JOURNALIZED

PAID

DISBURSEMENTS/ACH WITHDRAWAL 1/19/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 904.17

M017	MARINE CITY GENERAL FUND	01/19/2018	STATEMENT	FTB	2017 SUMMER TAX-1/1/18-1/15/18	
89488	303 SOUTH WATER ST	01/19/2018		N		2,707.04
01/19/2018	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/25/2018		N		2,707.04

Paid

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-206.000	2017 SUMMER TAX-1/1/18-1/15/18	1,817.26
703-000.000-206.000	2017 SUMMER TAX-1/1/18-1/15/18	89.98
703-000.000-206.110	2017 SUMMER TAX-1/1/18-1/15/18	230.95
703-000.000-206.500	2017 SUMMER TAX-1/1/18-1/15/18	551.45
703-000.000-206.500	2017 SUMMER TAX-1/1/18-1/15/18	17.40
		2,707.04

VENDOR TOTAL: 2,707.04

S012	SEMCO ENERGY GAS CO	01/09/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-311709	
89528	PO BOX 740812	01/19/2018		N		191.87
01/18/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/05/2018		N		191.87

Paid

*300 S PARKER ST
(12/7/17-1/9/18)

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-923.000	MONTHLY GAS SERVICE CHARGE-311709	191.87

S012	SEMCO ENERGY GAS CO	01/09/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-514044	
89529	PO BOX 740812	01/19/2018		N		221.95
01/18/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/05/2018		N		221.95

Paid

*303 S WATER ST
(12/7/17-1/9/18)

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-923.000	MONTHLY GAS SERVICE CHARGE-514044	221.95

S012	SEMCO ENERGY GAS CO	01/09/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-219921	
89530	PO BOX 740812	01/19/2018		N		711.35
01/18/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/05/2018		N		711.35

01/24/2018 05:08 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 01/19/2018 - 01/19/2018

Page: 8/12

JOURNALIZED

PAID

DISBURSEMENTS/ACH WITHDRAWAL 1/19/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Paid
*231 S WATER ST
(12/7/17-1/9/18)

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-923.000	MONTHLY GAS SERVICE CHARGE-219921	711.35

S012	SEMCO ENERGY GAS CO	01/09/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-273448	
89531	PO BOX 740812	01/19/2018		N		17.42
01/18/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/05/2018		N		17.42

Paid
*229 S WATER ST (GENERATOR)
(12/7/17-1/9/18)

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-923.000	MONTHLY GAS SERVICE CHARGE-273448	17.42

S012	SEMCO ENERGY GAS CO	01/09/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-169102	
89532	PO BOX 740812	01/19/2018		N		185.42
01/18/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/05/2018		N		185.42

Paid
*405 S MAIN ST
(12/7/17-1/9/18)

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-923.000	MONTHLY GAS SERVICE CHARGE-169102	185.42

S012	SEMCO ENERGY GAS CO	01/09/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-315021	
89533	PO BOX 740812	01/19/2018		N		1,013.40
01/18/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/05/2018		N		1,013.40

Paid
*1696 S PARKER ST
(12/7/17-1/9/18)

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-923.000	MONTHLY GAS SERVICE CHARGE-315021	1,013.40

S012	SEMCO ENERGY GAS CO	01/09/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-326160	
89534	PO BOX 740812	01/19/2018		N		976.44
01/18/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/05/2018		N		976.44

01/24/2018 05:08 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 01/19/2018 - 01/19/2018

Page: 9/12

JOURNALIZED

PAID

DISBURSEMENTS/ACH WITHDRAWAL 1/19/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Paid
*514 S PARKER ST
(12/7/17-1/9/18)

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-923.000	MONTHLY GAS SERVICE CHARGE-326160	976.44

S012	SEMCO ENERGY GAS CO	01/09/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-295016	
89535	PO BOX 740812	01/19/2018		N		115.05
01/18/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/05/2018		N		115.05

Paid
*375 S PARKER ST
(12/7/17-1/9/18)

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-923.000	MONTHLY GAS SERVICE CHARGE-295016	115.05

S012	SEMCO ENERGY GAS CO	01/09/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-123325C	
89536	PO BOX 740812	01/19/2018		N		314.89
01/18/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/05/2018		N		314.89

Paid
*304 S BELLE RIVER AVE
(12/7/17-1/9/18)

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-923.000	MONTHLY GAS SERVICE CHARGE-123325C	314.89

VENDOR TOTAL: 3,747.79

S204	ST CLAIR COUNTY TREASURER	01/19/2018	STATEMENT	FTB	2017 SUMMER TAX-12/16/17-1/15/18	
89489	200 GRAND RIVER AVE, SUITE 101	01/19/2018		N		1,668.39
01/19/2018	PORT HURON MI, 48060	/ /	0.0000	N		0.00
		01/25/2018		N		1,668.39

Paid

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-207.000	2017 SUMMER TAX-12/16/17-12/31/17	(47.52)
703-000.000-207.000	2017 SUMMER TAX-12/16/17-12/31/17	1.32
703-000.000-207.000	2017 SUMMER TAX-12/16/17-12/31/17	20.60
703-000.000-207.000	2017 SUMMER TAX-12/16/17-12/31/17	0.05
703-000.000-207.100	2017 SUMMER TAX-12/16/17-12/31/17	(133.96)
703-000.000-207.100	2017 SUMMER TAX-12/16/17-12/31/17	3.72

Page: 10/12

DISBURSEMENTS/ACH WITHDRAWAL 1/19/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
703-000.000-207.100		2017 SUMMER TAX-12/16/17-12/31/17			58.07	
703-000.000-207.100		2017 SUMMER TAX-12/16/17-12/31/17			0.14	
703-000.000-207.300		2017 SUMMER TAX-12/16/17-12/31/17			(58.15)	
703-000.000-207.300		2017 SUMMER TAX-12/16/17-12/31/17			1.61	
703-000.000-207.300		2017 SUMMER TAX-12/16/17-12/31/17			25.19	
703-000.000-207.300		2017 SUMMER TAX-12/16/17-12/31/17			0.06	
703-000.000-207.400		2017 SUMMER TAX-12/16/17-12/31/17			(4.88)	
703-000.000-207.400		2017 SUMMER TAX-12/16/17-12/31/17			0.13	
703-000.000-207.400		2017 SUMMER TAX-12/16/17-12/31/17			2.11	
703-000.000-207.400		2017 SUMMER TAX-12/16/17-12/31/17			0.01	
703-000.000-207.500		2017 SUMMER TAX-12/16/17-12/31/17			(23.25)	
703-000.000-207.500		2017 SUMMER TAX-12/16/17-12/31/17			0.64	
703-000.000-207.500		2017 SUMMER TAX-12/16/17-12/31/17			10.09	
703-000.000-207.500		2017 SUMMER TAX-12/16/17-12/31/17			0.03	
703-000.000-207.900		2017 SUMMER TAX-12/16/17-12/31/17			(150.90)	
703-000.000-207.900		2017 SUMMER TAX-12/16/17-12/31/17			4.20	
703-000.000-207.900		2017 SUMMER TAX-12/16/17-12/31/17			65.43	
703-000.000-207.900		2017 SUMMER TAX-12/16/17-12/31/17			0.17	
703-000.000-207.000		2017 SUMMER TAX-12/16/17-12/31/17			0.56	
703-000.000-207.100		2017 SUMMER TAX-12/16/17-12/31/17			1.59	
703-000.000-207.000		2017 SUMMER TAX-1/1/18-1/15/18			204.51	
703-000.000-207.000		2017 SUMMER TAX-1/1/18-1/15/18			10.12	
703-000.000-207.100		2017 SUMMER TAX-1/1/18-1/15/18			576.72	
703-000.000-207.100		2017 SUMMER TAX-1/1/18-1/15/18			28.53	
703-000.000-207.300		2017 SUMMER TAX-1/1/18-1/15/18			250.22	
703-000.000-207.300		2017 SUMMER TAX-1/1/18-1/15/18			12.39	
703-000.000-207.400		2017 SUMMER TAX-1/1/18-1/15/18			20.97	
703-000.000-207.400		2017 SUMMER TAX-1/1/18-1/15/18			1.05	
703-000.000-207.500		2017 SUMMER TAX-1/1/18-1/15/18			100.09	
703-000.000-207.500		2017 SUMMER TAX-1/1/18-1/15/18			4.95	
703-000.000-207.900		2017 SUMMER TAX-1/1/18-1/15/18			649.62	
703-000.000-207.900		2017 SUMMER TAX-1/1/18-1/15/18			32.16	
					1,668.39	

S204	ST CLAIR COUNTY TREASURER	01/19/2018	STATEMENT	FTB	2017 WINTER TAX-1/1/18-1/15/18	
89490	200 GRAND RIVER AVE, SUITE 101	01/19/2018		N		19,207.53
01/19/2018	PORT HURON MI, 48060	/ /	0.0000	Y		0.00
		01/25/2018		N		19,207.53

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-207.200	2017 WINTER TAX-1/1/18-1/15/18	3,586.69
703-000.000-207.200	2017 WINTER TAX-1/1/18-1/15/18	111.15

01/24/2018 05:08 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 01/19/2018 - 01/19/2018

Page: 11/12

JOURNALIZED

PAID

DISBURSEMENTS/ACH WITHDRAWAL 1/19/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
703-000.000-207.600		2017 WINTER TAX-1/1/18-1/15/18			5,115.03	
703-000.000-207.600		2017 WINTER TAX-1/1/18-1/15/18			158.56	
703-000.000-207.700		2017 WINTER TAX-1/1/18-1/15/18			4,475.48	
703-000.000-207.700		2017 WINTER TAX-1/1/18-1/15/18			138.74	
703-000.000-207.800		2017 WINTER TAX-1/1/18-1/15/18			3,167.11	
703-000.000-207.800		2017 WINTER TAX-1/1/18-1/15/18			98.15	
703-000.000-207.130		2017 WINTER TAX-1/1/18-1/15/18			638.67	
703-000.000-207.130		2017 WINTER TAX-1/1/18-1/15/18			19.82	
703-000.000-207.150		2017 WINTER TAX-1/1/18-1/15/18			1,597.89	
703-000.000-207.150		2017 WINTER TAX-1/1/18-1/15/18			49.53	
703-000.000-209.930		2017 WINTER TAX-1/1/18-1/15/18			9.79	
703-000.000-209.930		2017 WINTER TAX-1/1/18-1/15/18			13.96	
703-000.000-209.930		2017 WINTER TAX-1/1/18-1/15/18			12.21	
703-000.000-209.930		2017 WINTER TAX-1/1/18-1/15/18			8.65	
703-000.000-209.930		2017 WINTER TAX-1/1/18-1/15/18			1.74	
703-000.000-209.930		2017 WINTER TAX-1/1/18-1/15/18			4.36	

19,207.53

S204	ST CLAIR COUNTY TREASURER	01/19/2018	STATEMENT	FTB	2017 WINTER TAX-COUNTY LAND BANK	
89491	200 GRAND RIVER AVE, SUITE 101	01/19/2018		N		50.66
01/19/2018	PORT HURON MI, 48060	/ /	0.0000	Y		0.00
		01/25/2018		N		50.66

Paid

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-209.930	2017 WINTER TAX-LAND BANK-1/1/18-1/15/18	9.78
703-000.000-209.930	2017 WINTER TAX-LAND BANK-1/1/18-1/15/18	13.95
703-000.000-209.930	2017 WINTER TAX-LAND BANK-1/1/18-1/15/18	12.21
703-000.000-209.930	2017 WINTER TAX-LAND BANK-1/1/18-1/15/18	8.63
703-000.000-209.930	2017 WINTER TAX-LAND BANK-1/1/18-1/15/18	1.74
703-000.000-209.930	2017 WINTER TAX-LAND BANK-1/1/18-1/15/18	4.35
		50.66

VENDOR TOTAL: 20,926.58

TOTAL - ALL VENDORS: 44,122.20

FUND TOTALS:

Fund 101 - GENERAL FUND	6,142.19
Fund 202 - MAJOR STREET FUND	224.12
Fund 203 - LOCAL STREET FUND	329.15
Fund 592 - WATER/SEWER FUND	2,652.22
Fund 703 - TAX ACCOUNT FUND	25,571.13

01/24/2018 05:08 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 01/19/2018 - 01/19/2018

Page: 12/12

JOURNALIZED

PAID

DISBURSEMENTS/ACH WITHDRAWAL 1/19/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
Fund 736 - RETIREE HEALTH INS TRUST FUND						9,203.39

DISBURSEMENTS/ACH WITHDRAWAL 1/19/18

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 1/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

A023	AARON D ATKINSON	02/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/18	
89509	1539 MEISNER ROAD	02/01/2018		N		35.00
02/01/2018	EAST CHINA MI, 48054	/ /	0.0000	Y		0.00
		02/01/2018		N		35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/18	35.00

A023	AARON D ATKINSON	01/17/2018	STATEMENT	FTB	OVERTIME LUNCH MONIES	
89564	1539 MEISNER ROAD	02/01/2018		N		10.00
01/17/2018	EAST CHINA MI, 48054	/ /	0.0000	Y		0.00
		02/01/2018		N		10.00

Paid

*PAY ENDING 1/17/18

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-869.000	OVERTIME LUNCH MONIES	10.00

VENDOR TOTAL: 45.00

A10	AMERICAN RED CROSS HEALTH & SAFETY	01/10/2018	22072535	FTB	AMER RED CROSS-2018 "LEARN TO SWIM"	
89516	25688 NETWORK PLACE	02/01/2018	000005922	N		200.00
01/10/2018	CHICAGO IL, 60673-1256	/ /	0.0000	N		0.00
		02/09/2018		N		200.00

Paid

*AMERICAN RED CROSS PROGRAM
PROVIDER FEE

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-751.000-802.000-AMREDCROSS	AMER RED CROSS-2018 "LEARN TO SWIM"	200.00	200.00

VENDOR TOTAL: 200.00

B170	BLUE CARE NETWORK	02/01/2018	180090024041	FTB	MTHLY HEALTH INS PREMIUM-00129721-0001	
89493	PO BOX 33608	02/01/2018		N		11,197.68
01/09/2018	DETROIT MI, 48232-5608	/ /	0.0000	N		0.00
		02/01/2018		N		11,197.68

Paid

*2/1/18-2/28/18

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-716.000	MTHLY HEALTH INS PREMIUM-00129721-0001	10,007.45
101-441.000-716.000	MTHLY HEALTH INS PREMIUM-00129721-0001	714.13

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 2/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

202-450.000-716.000	MTHLY HEALTH INS PREMIUM-00129721-0001				119.03	
203-450.000-716.000	MTHLY HEALTH INS PREMIUM-00129721-0001				178.53	
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-00129721-0001				35.71	
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-00129721-0001				142.83	

11,197.68

VENDOR TOTAL: 11,197.68

C105	CONTRACTORS CONNECTION INC	01/18/2018	7116622	FTB	CENTRIFUGAL PUMP/ADAPTERS/HOSE/COUPLERS	
89549	2644 AUBURN ROAD	02/01/2018	000005931	N		617.10
01/18/2018	SHELBY TOWNSHIP MI, 48317	/ /	0.0000	N		0.00
		02/17/2018		N		617.10

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-931.000	CENTRIFUGAL PUMP W/4 HP	459.75	459.75
592-548.000-931.000	2" ALUM FEMALE COUPLER	13.60	13.60
592-548.000-931.000	2" ALUM FEMALE ADAPTER	15.90	15.90
592-548.000-931.000	BRASS HYDRANT ADAPTER	33.50	33.50
592-548.000-931.000	2 X 20 GREEN PVC SUCTION HOSE	66.95	66.95
592-548.000-931.000	2" ALUM MALE COUPLER	13.70	13.70
592-548.000-931.000	DIXON 2" ROUND HOLE STRAINER	13.70	13.70
		617.10	617.10

VENDOR TOTAL: 617.10

D80	DANIEL DEGUEISIPPE	01/17/2018	STATEMENT	FTB	OVERTIME LUNCH MONIES	
89565	5853 MARKEL ROAD	02/01/2018		N		10.00
01/17/2018	COTTRELLVILLE TOWNSHIP MI, 48039	/ /	0.0000	Y		0.00
		02/01/2018		N		10.00

Paid

*PAY ENDING 1/17/18

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-869.000	OVERTIME LUNCH MONIES	10.00

D80	DANIEL DEGUEISIPPE	02/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/18	
89508	5853 MARKEL ROAD	02/01/2018		N		35.00
02/01/2018	COTTRELLVILLE TOWNSHIP MI, 48039	/ /	0.0000	Y		0.00
		02/01/2018		N		35.00

Paid

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 3/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/18	35.00

VENDOR TOTAL: 45.00

D007	DTE ENERGY	01/11/2018	200090555268	FTB	MONTHLY ELECTRIC FEE	
89513	PO BOX 630795	02/01/2018		N		4,614.00
01/17/2018	CINCINNATI OH, 45263-0795	/ /	0.0000	N		0.00
		02/07/2018		N		4,614.00

Paid
*WASTEWATER TREATMENT PLANT
12/12/17-1/11/18

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-921.000	MONTHLY ELECTRIC FEE	4,614.00

VENDOR TOTAL: 4,614.00

E010	ELAINE LEVEN	02/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/18	
89507	8341 COLONY DRIVE	02/01/2018		N		40.00
02/01/2018	CLAY TWP MI, 48001	/ /	0.0000	N		0.00
		02/01/2018		N		40.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/18	40.00

VENDOR TOTAL: 40.00

E007	ETNA SUPPLY COMPANY	01/04/2018	S102469449.002	FTB	6 X 4 DI MJ RED PEXPE LESS/ACC	
89543	PO BOX 772107	02/01/2018	000005694	N		84.80
01/04/2018	DETROIT MI, 48277-2107	/ /	0.0000	N		0.00
		02/01/2018		N		84.80

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-931.000	6 X 4 DI MJ RED PEXPE LESS/ACC	84.80	84.80

E007	ETNA SUPPLY COMPANY	01/08/2018	S102481401.001	FTB	1 CURB STOP/TOP SEC W/LID/BOT SEC	
89542	PO BOX 772107	02/01/2018	000005694	N		1,424.64
01/08/2018	DETROIT MI, 48277-2107	/ /	0.0000	N		0.00
		02/01/2018		N		1,424.64

Paid

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 4/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-931.000	1 CURB STOP/TOP SEC W/LID/BOT SEC	1,424.64	1,424.64
VENDOR TOTAL:			1,509.44

H101	HAVILAND PRODUCTS COMPANY	11/17/2017	260947A	FTB	BLEACH-HYPOCHLORITE/ WWTP	
89552	421 ANN STREET NW	02/01/2018	000005932	N		1,287.00
11/17/2017	GRAND RAPIDS MI, 49504-2075	/ /	0.0000	N		0.00
		02/01/2018		N		1,287.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-754.000	BLEACH-HYPOCHLORITE-WWTP	1,287.00	1,287.00

H101	HAVILAND PRODUCTS COMPANY	01/09/2018	263570	FTB	BLEACH-HYPOCHLORITE/WW	
89551	421 ANN STREET NW	02/01/2018	000005932	N		1,287.00
01/09/2018	GRAND RAPIDS MI, 49504-2075	/ /	0.0000	N		0.00
		02/08/2018		N		1,287.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-549.000-754.000	BLEACH-HYPOCHLORITE-WW	1,287.00	1,287.00

H101	HAVILAND PRODUCTS COMPANY	01/09/2018	263571	FTB	BLEACH-HYPOCHLORITE/ WWTP	
89550	421 ANN STREET NW	02/01/2018	000005932	N		643.50
01/09/2018	GRAND RAPIDS MI, 49504-2075	/ /	0.0000	N		0.00
		02/08/2018		N		643.50

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-754.000	BLEACH-HYPOCHLORITE-WWTP	643.50	643.50

H101	HAVILAND PRODUCTS COMPANY	01/22/2018	CM265006	FTB	RETURN CONTAINER CHARGED ON INV#261688	
89546	421 ANN STREET NW	02/01/2018		N		(250.00)
01/22/2018	GRAND RAPIDS MI, 49504-2075	/ /	0.0000	N		0.00
		02/01/2018		N		(250.00)

Paid

*INVOICE # 261688 (11/17/17) - PAID 1/18/18, CHECK #12191

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-754.000	RETURN CONTAINER CHARGED ON INV#261688	(250.00)

VENDOR TOTAL: 2,967.50

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 5/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

A118	INTERSTATE BILLING SERVICE INC	01/19/2018	P92188	FTB	COUPLERS & ADAPTERS	
89560	PO BOX 2208	02/01/2018	000005662	N		181.31
01/19/2018	DECATUR AL, 35609-2208	/ /	0.0000	N		0.00
		02/19/2018		N		181.31

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-781.000	COUPLER	57.10	57.10
101-441.000-781.000	COUPLER	113.41	0.00
101-441.000-781.000	ADAPTERS	10.80	0.00
		181.31	57.10

VENDOR TOTAL: 181.31

J032	JAMES D HEASLIP	02/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/18	
89506	455 MABEL ST	02/01/2018		N		65.00
02/01/2018	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/01/2018		N		65.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/18	65.00

VENDOR TOTAL: 65.00

V023	JAMES R VANDERMEULEN	02/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/18	
89505	1534 MINNESOTA AVE	02/01/2018		N		30.00
02/01/2018	MARYSVILLE MI, 48040	/ /	0.0000	N		0.00
		02/01/2018		N		30.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/18	30.00

VENDOR TOTAL: 30.00

K10	KENT AUTOMOTIVE	01/17/2018	9305525661	FTB	5/8 ALLOY STEEL SPLIT LOCK WASHER/FRT	
89561	P.O. BOX 809401	02/01/2018	000005937	N		38.44
01/17/2018	CHICAGO IL, 60680-9401	/ /	0.0000	N		0.00
		02/17/2018		N		38.44

Paid

*LOCK WASHERS FOR FLOW BOLTS

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 6/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-781.000	5/8 ALLOY STEEL SPLIT LOCK WASHER (100)	30.49	30.49
101-441.000-781.000	FREIGHT	7.95	7.95
		38.44	38.44

VENDOR TOTAL: 38.44

K075	KRISTEN BAXTER	02/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/18	
89504	350 COLONIAL LANE	02/01/2018		N		40.00
02/01/2018	ALGONAC MI, 48001	/ /	0.0000	N		0.00
		02/01/2018		N		40.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/18	40.00

VENDOR TOTAL: 40.00

L152	LYNN M ZYROWSKI	02/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/18	
89503	2552 BELLE RIVER	02/01/2018		N		40.00
02/01/2018	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
		02/01/2018		N		40.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/18	40.00

VENDOR TOTAL: 40.00

N064	MAIL FINANCE	01/16/2018	N6951640	FTB	POSTAGE METER/FOLDING MACHINE LEASE	
89547	DEPT. 3682	02/01/2018		N		846.00
	P.O. BOX 123682					
01/16/2018	DALLAS TX, 75312-3682	/ /	0.0000	N		0.00
		02/15/2018		N		846.00

Paid

*COVERAGE PERIOD
11/17/17-2/16/18
LEASE # N13103271

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-943.000	POSTAGE METER/FOLDING MACHINE LEASE	846.00

VENDOR TOTAL: 846.00

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 7/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

M017	MARINE CITY GENERAL FUND	02/01/2018	STATEMENT	FTB	BANK INTEREST	
89517	303 SOUTH WATER ST	02/01/2018		N		3.77
01/17/2018	MARINE CITY MI, 48039	/ /	0.0000	Y		0.00
		02/01/2018		N		3.77

Paid

*SEPTEMBER & OCTOBER 2017 ADJUSTMENTS TAX ACCOUNT

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-214.101	BANK INTEREST	3.77

M017	MARINE CITY GENERAL FUND	02/01/2018	STATEMENT	FTB	BANK INTEREST	
89518	303 SOUTH WATER ST	02/01/2018		N		10.00
01/17/2018	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/01/2018		N		10.00

Paid

*NOVEMBER 2017

SEPTEMBER & OCTOBER 2017 ADJUSTMENTS

PAYROLL ACCOUNT

GL NUMBER	DESCRIPTION	AMOUNT
704-000.000-214.101	BANK INTEREST	1.64
704-000.000-214.101	BANK INTEREST	8.36
		<hr/> 10.00

M017	MARINE CITY GENERAL FUND	02/01/2018	STATEMENT	FTB	BANK INTEREST-DECEMBER 2017	
89519	303 SOUTH WATER ST	02/01/2018		N		0.63
01/19/2018	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/01/2018		N		0.63

Paid

*PAYROLL ACCOUNT

GL NUMBER	DESCRIPTION	AMOUNT
704-000.000-214.101	BANK INTEREST-DECEMBER 2017	0.63

VENDOR TOTAL: 14.40

M084	MARINE CITY TAX ACCOUNT	02/01/2018	STATEMENT	FTB	REIMBURSE TAX ACCT- BANK SVC CHGS	
89520	303 S WATER STREET	02/01/2018		N		63.56
01/17/2018	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/01/2018		N		63.56

Paid

*NOVEMBER 2017

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 8/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-214.703	REIMBURSE TAX ACCT- BANK SVC CHGS	63.56

M084	MARINE CITY TAX ACCOUNT	02/01/2018	STATEMENT	FTB	TAX ACCT-POINT/PAY FEES	
89521	303 S WATER STREET	02/01/2018		N		11.05
01/19/2018	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/01/2018		N		11.05

Paid
*DECEMBER 2017

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-214.703	TAX ACCT-POINT/PAY FEES	11.05

M084	MARINE CITY TAX ACCOUNT	02/01/2018	STATEMENT	FTB	BANK SVC CHGS	
89522	303 S WATER STREET	02/01/2018		N		56.68
01/19/2018	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/01/2018		N		56.68

Paid
*DECEMBER 2017

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-214.703	BANK SVC CHGS	56.68

M084	MARINE CITY TAX ACCOUNT	02/01/2018	STATEMENT	FTB	TAX ACCT-POINT/PAY FEES-NOVEMBER 2017	
89492	303 S WATER STREET	02/01/2018		N		1.95
01/16/2018	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/01/2018		N		1.95

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-214.703	TAX ACCT-POINT/PAY FEES-NOVEMBER 2017	1.95

VENDOR TOTAL: 133.24

M377	MARK R SCHWARTZ	01/18/2018	STATEMENT	FTB	ELECTRICAL INSPECTIONS	
89539	9821 SPRINGBORN	02/01/2018		N		45.75
01/18/2018	CASCO MI, 48064	/ /	0.0000	N		0.00
		02/01/2018		Y		45.75

Paid
*PE170035 02-375-0029-000 335 PITTSBURG \$61.00

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	ELECTRICAL INSPECTIONS	45.75

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 9/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

M377	MARK R SCHWARTZ	01/18/2018	STATEMENT	FTB	ELECTRICAL INSPECTIONS	
89540	9821 SPRINGBORN	02/01/2018		N		93.00
01/18/2018	CASCO MI, 48064	/ /	0.0000	N		0.00
		02/01/2018		Y		93.00

Paid

*PE170039 02-225-0005-000 486 N. BELLE RIVER \$124.00

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	ELECTRICAL INSPECTIONS	93.00

VENDOR TOTAL: 138.75

M060	MARY ELLEN MCDONALD	02/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/18	
89502	1102 S THIRD	02/01/2018		N		40.00
02/01/2018	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/01/2018		N		40.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/18	40.00

VENDOR TOTAL: 40.00

I007	MICHAEL P ITRICH	02/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/18	
89501	349 NORTH AVENUE	02/01/2018		N		65.00
02/01/2018	ALGONAC MI, 48001	/ /	0.0000	N		0.00
		02/01/2018		N		65.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/18	65.00

VENDOR TOTAL: 65.00

N043	NEOFUNDS BY NEOPOST	01/18/2018	STATEMENT	FTB	ADDED FUNDS TO POSTAGE METER	
89524	PO BOX 30193	02/01/2018		N		4,000.00
01/18/2018	TAMPA FL, 33630-3193	/ /	0.0000	N		0.00
		02/17/2018		N		4,000.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-123.200	ADDED FUNDS TO POSTAGE METER	4,000.00

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 10/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 4,000.00

H064	PATRICK S HUPCIK	02/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/18	
89500	9988 RIVER ROAD	02/01/2018		N		35.00
02/01/2018	CLAY TOWNSHIP MI, 48001	/ /	0.0000	Y		0.00
		02/01/2018		N		35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/18	35.00

H064	PATRICK S HUPCIK	01/17/2018	STATEMENT	FTB	OVERTIME LUNCH MONIES	
89566	9988 RIVER ROAD	02/01/2018		N		20.00
01/17/2018	CLAY TOWNSHIP MI, 48001	/ /	0.0000	Y		0.00
		02/01/2018		N		20.00

Paid

*PAY ENDING 1/17/18

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-869.000	OVERTIME LUNCH MONIES	20.00

VENDOR TOTAL: 55.00

P012	PAUL A WESTRICK	02/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/18	
89499	32463 SUTTON RD	02/01/2018		N		30.00
02/01/2018	NEW BALTIMORE MI, 48047	/ /	0.0000	N		0.00
		02/01/2018		N		30.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/18	30.00

VENDOR TOTAL: 30.00

P110	PREMIER BUSINESS PRODUCTS	01/12/2018	AR56670	FTB	COPIER METER READ-PD	
89496	L-3772	02/01/2018		N		14.46
01/12/2018	COLUMBUS OH, 43260-3772	/ /	0.0000	N		0.00
		02/12/2018		N		14.46

Paid

*10/12/17-1/11/18

KYOCERA/KYM6535CIDN

PBP3932- V6D7612502

BLACK/WHITE READINGS BEG 34 END 2217 (NO CHARGE-COVERED-UNDER 3,000 COPIES)

COLOR READINGS- BEG 29 END 212 =183 X \$0.079= \$14.46

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 11/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-943.000	COPIER METER READ-PD	14.46

VENDOR TOTAL: 14.46

R012	RAYMOND JAMES & ASSOCIATES	02/01/2018	STATEMENT	FTB	EMPLOYER RETIREMENT CONTRIBUTION-2/18	
89497	691 N SQUIRREL RD SUITE 222	02/01/2018		N		17,494.18
02/01/2018	AUBURN HILLS MI, 48326	/ /	0.0000	Y		0.00
		02/01/2018		N		17,494.18

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-851.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/18	10,500.00
202-450.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/18	560.00
203-450.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/18	1,015.00
209-000.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/18	280.00
592-543.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/18	2,105.84
592-547.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/18	3,033.34
		17,494.18

R012	RAYMOND JAMES & ASSOCIATES	01/31/2018	STATEMENT	FTB	MONTHLY RETIREE HEALTH INS CONT-1/18	
89562	691 N SQUIRREL RD SUITE 222	02/01/2018		N		3,670.78
01/23/2018	AUBURN HILLS MI, 48326	/ /	0.0000	N		0.00
		02/01/2018		N		3,670.78

Paid

*EMPLOYER RETIREE HEALTH INSURANCE CONTRIBUTION-JANUARY 2018

NOTE: JANUARY 2018 EXPENSES FOR BLUE CARE NETWORK WAS INCLUDED IN DECEMBER 2017

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-722.000	MONTHLY RETIREE HEALTH INS CONT-1/18	1,577.18
592-549.000-722.000	MONTHLY RETIREE HEALTH INS CONT-1/18	2,093.60
		3,670.78

R012	RAYMOND JAMES & ASSOCIATES	01/31/2018	STATEMENT	FTB	EMPLOYER RET HEALTH INSURANCE CONT-1/18	
89563	691 N SQUIRREL RD SUITE 222	02/01/2018		N		7,852.13
01/23/2018	AUBURN HILLS MI, 48326	/ /	0.0000	N		0.00
		02/01/2018		N		7,852.13

Paid

*EMPLOYER RETIREE HEALTH INSURANCE CONTRIBUTION-JANUARY 2018

NOTE: JANUARY 2018 EXPENSES FOR BLUE CARE NETWORK WAS INCLUDED IN DECEMBER 2017

GL NUMBER	DESCRIPTION	AMOUNT
-----------	-------------	--------

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 12/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

101-851.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-1/18				5,550.31	
202-450.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-1/18				304.99	
203-450.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-1/18				457.49	
209-000.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-1/18				91.50	
592-543.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-1/18				693.42	
592-547.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-1/18				754.42	
					<u>7,852.13</u>	

VENDOR TOTAL: 29,017.09

C257	ST CLAIR CHEVROLET	10/19/2017	341664C	FTB	SENSOR KIT/SPARK PLGS/ LABOR	
89494	3050 KING ROAD	02/01/2018	000005926	N		427.32
10/19/2017	CHINA MI, 48054	/ /	0.0000	N		0.00
		02/01/2018		N		427.32

Paid

*CHECK ENGINE LIGHT/ ENGINE MISFIRE ISSUE
2014 TAHOE CAR #03

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-863.000	SENSOR KIT/SPARK PLGS/ LABOR	427.32	427.32

C257	ST CLAIR CHEVROLET	12/18/2017	345594	FTB	CREDIT MEMO FOR INV# 341664C	
89495	3050 KING ROAD	02/01/2018		N		(162.00)
12/18/2017	CHINA MI, 48054	/ /	0.0000	N		0.00
		02/01/2018		N		(162.00)

Paid

*2014 TAHOE CAR #03

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-863.000	CREDIT MEMO FOR INV# 341664C	(162.00)

VENDOR TOTAL: 265.32

S021	ST CLAIR CO ROAD COMMISSION	12/31/2017	511943	FTB	TRAFFIC FLASHER @ KING & PLANK	
89512	21 AIRPORT ROAD	02/01/2018		N		6.35
01/16/2018	ST CLAIR MI, 48079-1404	/ /	0.0000	N		0.00
		02/16/2018		N		6.35

Paid

*THRU DECEMBER 31, 2017

GL NUMBER	DESCRIPTION	AMOUNT
202-456.000-802.000	TRAFFIC FLASHER @ KING & PLANK	6.35

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 13/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 6.35

S016	STANDARD OFFICE SUPPLY	01/09/2018	200192	FTB	4 CASES 20# WHITE COPIER PAPER	
89523	928 MILITARY STREET	02/01/2018	000005928	N		139.96
01/09/2018	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		02/08/2018		N		139.96

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-215.000-727.000	4 CASES 20# WHITE COPIER PAPER	69.98	69.98
101-253.000-727.000	4 CASES 20# WHITE COPIER PAPER	34.99	34.99
592-543.000-727.000	4 CASES 20# WHITE COPIER PAPER	17.49	17.49
592-547.000-727.000	4 CASES 20# WHITE COPIER PAPER	17.50	17.50
		139.96	139.96

VENDOR TOTAL: 139.96

S230	STEPHANIE CAMERON	01/23/2018	STATEMENT	FTB	REFUND- ABC GYMNASTICS REGISTRATION FEE	
89537	7776 COLONY DRIVE	02/01/2018		N		85.00
01/23/2018	ALGONAC MI, 48001	/ /	0.0000	N		0.00
		02/01/2018		N		85.00

Paid

*8 & UP BEGINNERS(ELIZA CAMERON)
MINIMUM ATTENDANCE WAS NOT MET FOR 1/23/18-2/27/18 SESSION.
PAYMENT RECEIVED 1/11/18

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-628.000-HEALTH/FIT	REFUND- ABC GYMNASTICS REGISTRATION FEES	85.00

VENDOR TOTAL: 85.00

W101	SUSAN WILBURN	02/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/18	
89498	6240 BENOIT	02/01/2018		N		40.00
02/01/2018	ALGONAC MI, 48001	/ /	0.0000	N		0.00
		02/01/2018		N		40.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/18	40.00

VENDOR TOTAL: 40.00

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 14/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
M114	TETRA TECH INC	11/30/2017	51271628	FTB	LABOR SERVICES THRU 12/29/17	
89515	PO BOX 911967	02/01/2018		N		895.00
01/13/2018	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		02/12/2018		N		895.00

Paid

*OUT OF SCOPE WORK - NOT PART OF CONTRACT

11/16/17-ADDITIONAL TIME TO RECOVER FROM A WATER MAIN BREAK

11/14/17-CONTRACTOR WORKING ON GENERATOR-STAY UNTIL COMPLETED

11/15/17-POWER FAILURE-WET WELL ALARMS

11/17/17-WATER MAIN BREAK

10/29/17-WATER TOWER LOSS OF SIGNAL

11/2/17-SODIUM HPYCHLORITE LEAK-REPLACED O-RING-TRANSFERRED BLEACH TO #2 STORAGE TANK

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	LABOR SERVICES THRU 12/29/17	895.00
M114	TETRA TECH INC	01/13/2018 51271629
89514	PO BOX 911967	02/01/2018 000005659
01/13/2018	DENVER CO, 80291-1967	/ / 0.0000
		02/12/2018
		FTB CONTRACTUAL SERVICES-WWTP & WW
		N 44,862.62
		N 0.00
		N 44,862.62

Paid

*1/1/18-1/31/18

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-802.000	CONTRACTUAL SERVICES-WWTP	17,047.69	17,047.69
592-549.000-802.000	CONTRACTUAL SERVICES-WW	27,814.93	27,814.93
		44,862.62	44,862.62

VENDOR TOTAL: 45,757.62

S288	THE STANDARD	02/01/2018	STATEMENT	FTB	MONTHLY LIFE INSURANCE PREMIUM	
89538	PO BOX 5676	02/01/2018		N		190.26
01/15/2018	PORTLAND OR, 97228-5676	/ /	0.0000	N		0.00
		02/01/2018		N		190.26

Paid

*COVERAGE PERIOD

2/1/18-2/28/18

ADJUSTMENT-MICHAEL PJ DEKUN TERMINATED EMPLOYMENT JANUARY 2018. TERMINATION OF COVERAGE EFFECTIVE 1/1/18

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-717.000	MONTHLY LIFE INSURANCE PREMIUM	14.70
101-281.000-717.000	MONTHLY LIFE INSURANCE PREMIUM	0.73
101-371.000-717.000	MONTHLY LIFE INSURANCE PREMIUM	18.90
101-441.000-717.000	MONTHLY LIFE INSURANCE PREMIUM	42.74

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 15/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

101-253.000-717.000	MONTHLY LIFE INSURANCE PREMIUM				4.40	
101-215.000-717.000	MONTHLY LIFE INSURANCE PREMIUM				19.06	
202-450.000-717.000	MONTHLY LIFE INSURANCE PREMIUM				7.23	
203-450.000-717.000	MONTHLY LIFE INSURANCE PREMIUM				10.50	
592-543.000-717.000	MONTHLY LIFE INSURANCE PREMIUM				14.48	
592-547.000-717.000	MONTHLY LIFE INSURANCE PREMIUM				21.82	
101-301.000-717.000	MONTHLY LIFE INSURANCE PREMIUM				50.40	
101-301.000-717.000	TERMINATION OF COVERAGE CREDIT-DEKUN				(14.70)	
					190.26	

VENDOR TOTAL: 190.26

T125	TK & ASSOCIATES LLC	01/09/2018	6583	FTB	SAND-SAND BAGS FOR FLOODING	
89545	7485 SHEA ROAD	02/01/2018	000005930	N		513.88
01/09/2018	COTTRELLVILLE TOWNSHIP MI, 48039	/ /	0.0000	N		0.00
		02/01/2018		N		513.88

Paid

*SEMI-LOAD OF 2NS SAND
(ONLY SAND AVAILABLE DUE TO EXTREME WEATHER CONDITIONS)
3 HR SEMI RENTAL

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
202-451.000-782.000	SAND-SAND BAGS FOR FLOODING	128.47	128.47
203-451.000-782.000	SAND-SAND BAGS FOR FLOODING	128.47	128.47
592-544.000-782.000	SAND-SAND BAGS FOR FLOODING	128.47	128.47
592-548.000-782.000	SAND-SAND BAGS FOR FLOODING	128.47	128.47
		513.88	513.88

VENDOR TOTAL: 513.88

U029	USA BLUEBOOK	12/04/2017	433066	FTB	10 ML SAMPLE, 1000 TESTS-WW / FREIGHT	
89556	PO BOX 9004	02/01/2018	000005934	N		1,082.20
12/04/2017	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		02/01/2018		N		1,082.20

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-549.000-748.000	10 ML SAMPLE, 1000 TESTS- WW	1,055.70	1,055.70
592-549.000-748.000	FREIGHT	26.50	26.50
		1,082.20	1,082.20

U029	USA BLUEBOOK	01/12/2018	463093	FTB	PACK OF 200 FILTER MEMBRANES	
------	--------------	------------	--------	-----	------------------------------	--

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 16/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

89557	PO BOX 9004	02/01/2018	000005935	N		343.85
01/12/2018	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		02/11/2018		N		343.85

Paid
*WATER MONITORING

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-549.000-802.400	PACK OF 200 FILTER MEMBRANES	335.85	335.85
592-549.000-802.400	FREIGHT	8.00	8.00
		343.85	343.85

U029	USA BLUEBOOK	01/15/2018	464080	FTB	HI TEMP FLOAT SWITCH	
89558	PO BOX 9004	02/01/2018	000005935	N		99.87
01/15/2018	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		02/14/2018		N		99.87

Paid
*WATER MONITORING

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-549.000-802.400	HIGH TEMP FLOAT SWITCH 10' CABLE	81.95	81.95
592-549.000-802.400	FREIGHT	17.92	17.92
		99.87	99.87

U029	USA BLUEBOOK	01/17/2018	466285	FTB	AMT SUBMERSIBLE DEWATERING 1HP 115V	
89559	PO BOX 9004	02/01/2018	000005936	N		1,084.40
01/17/2018	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		02/16/2018		N		1,084.40

Paid
*WATER MONITORING

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-549.000-802.400	AMT SUBMERSIBLE DEWATERING 1HP 115V	979.90	979.90
592-549.000-802.400	FREIGHT	104.50	104.50
		1,084.40	1,084.40

VENDOR TOTAL: 2,610.32

W095	WADE TRIM	12/30/2017	2010577	FTB	PROFESSIONAL SERV. 11/27/17-12/30/17	
89548	500 GRISWOLD AVE., STE. 2500	02/01/2018		N		1,775.80
01/15/2018	DETROIT MI, 48226	/ /	0.0000	N		0.00
		02/15/2018		N		1,775.80

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 17/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Paid
*ZONING ORDINANCE/CITY CODE UPDATES
PROJECT# MRN611901D

CITY COMMISSION APPROVED CONTRACT AT MEETING 4/20/17 USING SURPLUS FUNDS FROM 2016-2017 FISCAL YEAR.

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-802.000	PROFESSIONAL SERV. 11/27/17-12/30/17	1,775.80

VENDOR TOTAL: 1,775.80

W020	WATSON BROS SERVICE CO	01/11/2018	18WBS0042	FTB	REPAIRED HEATING COIL & BOILER @ WWTP	
89555	3433 ELECTRIC AVENUE	02/01/2018	000005933	N		1,298.36
01/11/2018	PORT HURON MI, 48060	/ /	0.0000	N		0.00
		02/10/2018		N		1,298.36

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-931.000	REPAIRED BOILER @ WWTP	1,298.36	1,298.36

W020	WATSON BROS SERVICE CO	01/11/2018	18WBS0043	FTB	REPAIRED HEATING COIL & BOILER @ WWTP	
89554	3433 ELECTRIC AVENUE	02/01/2018	000005933	N		1,062.08
01/11/2018	PORT HURON MI, 48060	/ /	0.0000	N		0.00
		02/10/2018		N		1,062.08

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-931.000	REPAIRED HEATING COIL @ WWTP	1,062.08	1,062.08

VENDOR TOTAL: 2,360.44

W100	WILLIAM J KARAS	01/22/2018	STATEMENT	FTB	MECHANICAL INSPECTIONS	
89541	3260 MCKINLEY RD	02/01/2018		N		131.25
01/22/2018	CHINA MI, 48054	/ /	0.0000	N		0.00
		02/01/2018		Y		131.25

Paid
*PM170029 02-225-0005-000 486 N. BELLE RIVER \$175.00

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	CONTRACTUAL SERVICES	131.25

VENDOR TOTAL: 131.25

TOTAL - ALL VENDORS: 109,860.61

01/24/2018 05:14 PM
User: McDonald
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 02/01/2018 - 02/01/2018

Page: 18/18

JOURNALIZED

PAID

ENCUMBRANCES 2/1/18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

FUND TOTALS:

Fund 101 - GENERAL FUND	25,350.21
Fund 202 - MAJOR STREET FUND	1,126.07
Fund 203 - LOCAL STREET FUND	1,789.99
Fund 209 - CEMETERY FUND	371.50
Fund 592 - WATER/SEWER FUND	71,200.99
Fund 703 - TAX ACCOUNT FUND	3.77
Fund 704 - PAYROLL CLEARING FUND	10.63
Fund 736 - RETIREE HEALTH INS TRUST FUND	10,007.45

ENCUMBRANCES 2/1/18