CITY OF MARINE CITY

City Commission Meeting Agenda

Marine City Fire Hall 200 South Parker Street

Regular Meeting: Thursday, June 7, 2018; 7:00 PM

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1. **CALL TO ORDER**

2. **PRAYER** – Pastor Ulmanis
   PLEDGE OF ALLEGIANCE

3. **ROLL CALL**: Mayor Dave Vandenbossche; Commissioners Terrance Avery, Elizabeth Hendrick, Wendy Kellehan, William Klaassen, Rebecca Lepley, James Turner; City Manager Elaine Leven

4. **COMMUNICATIONS**
   - A. State of Michigan Infrastructure Pilot Program
   - B. Marine City Parking Map
   - C. Proposed Zoning Ordinance Amendments
   - D. Davis Kirksey Report – May, 2018
   - E. TIFA Board Meeting Minutes – March 20, 2018
   - F. Planning Commission Meeting Minutes – April 9, 2018
   - G. TIFA Board Meeting Minutes – April 17, 2018

5. **PUBLIC COMMENT** *Anyone in attendance is welcome to address the City Commission. Please state name and address. Limit comments to five (5) minutes.*

6. **APPROVE AGENDA**

7. **APPROVE MINUTES**
   - A. City Commission Regular Meeting – May 17, 2018

8. **CONSENT AGENDA**

9. **UNFINISHED BUSINESS**
   - A. Board Appointment – SEMCOG Alternate
   - B. Infrastructure Committee Recommendation

10. **NEW BUSINESS**
    - A. Blue Pike Cantina – Request for Outdoor Café Service
    - B. Resolution No. 18-2018 – Rules of St. Clair County Drain Commissioner
    - C. Ordinance 2018-005 Water & Sewer Rates – Introduction
    - D. Property Line Disputes
    - E. Shooting Incident
    - F. Traffic Control Order – Water Street No U-Turn
    - G. Recreational Equipment Discussion

The City of Marine City complies with the ADA. Should individuals with disabilities require special aids, please contact the City Clerk, 303 South Water Street, Marine City, MI 48039, telephone 810-765-8830, 48 hours prior to scheduled meeting.

H. Fee Schedule Amendment – Recreational Equipment
I. Board Appointment – Election Commission
J. Board Appointments – Planning Commission, TIFA, MCAFA, Library, Board of Review

11. **FINANCIAL BUSINESS**
A. Disbursements, including Payroll -- $128,422.39

12. **CITY MANAGER'S REPORT**

13. **COMMISSIONER PRIVILEGE**

14. **ADJOURNMENT**

STATE OF MICHIGAN
EXECUTIVE OFFICE
LANSING

RICK SNYDER
GOVERNOR

BRIAN CALLEY
LT. GOVERNOR

May 22, 2018

Michael Itrich, Superintendent
City of Marine City
303 S Water St
Marine City, MI 48039

Dear Superintendent Itrich:

Thank you for participating in the Regional Asset Management Pilot and for furthering the culture of asset management within the State of Michigan. One year ago, the Regional Asset Management Pilot was tasked with determining a roadmap for the state to establish a statewide integrated asset management system in order to provide safe and reliable infrastructure for Michigan citizens and reduce costs for communities and users. The Pilot has accomplished this and so much more.

Over 200 communities, regional entities, and private utilities engaged in at least one area of the pilot process. Data collection necessary for the pilot to succeed covered a geography of 158 communities with submissions of over 15,000 miles of drinking water data, 13,000 miles of wastewater data and 6,000 miles of storm water data. This information has helped demonstrate how a statewide asset management database will allow better decision-making about where and how much we invest in the vital resources necessary for the long-term success of our state.

Michigan is quickly establishing itself as becoming the first state in the nation to create a comprehensive asset management data collection and planning process to drive efficiencies and coordination across all infrastructure asset types. However, our work is not done. Through the creation of the Michigan Infrastructure Council to oversee the implementation of the Pilot's final recommendations and the creation of a statewide asset management database, we will have a holistic, integrated, and comprehensive strategy for our vital infrastructure. This will put us on a path toward a sound and modern infrastructure system the people of Michigan deserve and that our economy requires.

Again, thank you for your participation in the Pilot program and your dedication to the residents of Michigan. This comprehensive pilot would not have been possible without your participation and I look forward to your continued support through the Michigan Infrastructure Council.

Sincerely,

Rick Snyder
Governor

RECEIVED
MAY 29 2018
City of Marine City

Governor Rick Snyder
REINVENTING MICHIGAN
Getting It Right. Getting It Done.

News Release

CONTACT:
Anna Heaton
517-335-6397

FOR IMMEDIATE RELEASE
Friday, May 4, 2018

Gov. Snyder wraps up statewide infrastructure coordination pilot program, outlines next steps

GRAND RAPIDS, Mich. – Gov. Rick Snyder today announced the results of a regional infrastructure pilot program – a roadmap for implementing a comprehensive, statewide asset management system to better manage the state's roads, bridges, water, sewer and waste disposal pipelines, and electric, internet and telecom services.

Members who worked on the pilot project presented their findings and recommendations as to how more than 3,500 organizations that govern infrastructure statewide can better work together on modernization and improvements of our aging infrastructure – both above ground and beneath.

Asset management involves continually inventorying and assessing infrastructure conditions so that planned maintenance can be done to the service life of an asset before it has to be replaced. This process makes it more economical to maintain performance and appropriate levels of service. The result is cost savings for local communities and users, satisfaction for customers, and improved security, safety, and public health for our communities.

Michigan has over 3,350 infrastructure asset owners that operate and maintain hundreds of thousands of miles of roads, water pipes, gas lines and electric cables, all primarily on an individual basis. In addition, planning and funding cycles for different types of infrastructure are often not coordinated, and public and private infrastructure owners may not be aware of each other's planning and decision-making processes. Coordinating the way we plan for and manage infrastructure across and among levels of government and private utilities will reduce interruptions of infrastructure use by the public and save taxpayer money.

"Infrastructure is critical because it touches every aspect of our every day lives," Gov. Snyder said. "From how we move to home and work, to how we process and deliver food on our tables and agricultural exports, to how manufacturers connect to the grid in order to produce everything from software to furniture to airplane engines, it's

imperative that we streamline management of our entire infrastructure system to make it more efficient and affordable for all."

The governor was joined at Founder's Brewing Company for the event by John Weiss of the Grand Valley Metro Council, Carmine Palombo of SEMCOG, and Erin Kuhn of the West Michigan Shoreline Regional Development Commission to discuss the details of the pilot project. Founder's was chosen due to its location in downtown Grand Rapids, and recent expansions that rapidly increased both input and output of water usage and agricultural waste from the brewing process. Instead of trucking waste offsite to dispose of, they worked with the City of Grand Rapids - which already uses coordinated asset management – to purchase a bio-digester for waste. Forecasting done using coordinated asset management showed that the purchase of a bio-digester would pay for itself over the course of several years, all while adding sustainable power to the local electric grid. Employers are some of the largest users of water, waste, electrical and transportation services, and rely on solid infrastructure in order to increase productivity. A statewide asset management database would allow other communities to utilize similar technology and best practice research that Grand Rapids used to come up with the exciting and innovative idea of a bio-digester. Not only will this help communities to manage their day-to-day operations, but will additionally open up new opportunities for business attraction and development.

The pilot was tasked with creating recommendations on how the state can establish a statewide integrated asset management system that will safeguard Michigan residents and reduce costs for communities and users. It comes after the Governor in his January 2016 State of the State address announced convening a 21st Century Infrastructure Commission. This pilot project was one of the commission's recommendations.

Key recommendations include:

- A roadmap to implementing asset management in a standardized and systematic way across infrastructure types and jurisdictions creating better coordination and planning for the state's road, water, sewer, stormwater, electric, gas, and broadband infrastructure systems.
- Ensuring all participants in the statewide asset management database at the local, regional, and state level receive a benefit for participating, make it a 'win-win'.
- Establish a permanent Michigan Infrastructure Council to oversee planning and mapping of statewide coordinated asset management.

The joint regional pilot covered 55 percent of Michigan's urban, suburban and rural population. Over 200 communities, regional entities, and private utilities participated in at least one area of the pilot process.

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Marine City Parking
Parks
On-Street Parking
NO RESTRICTIONS
NO PARKING 3AM TO 6AM
2HR PARKING 6AM TO 6PM
15 MINUTE PARKING
NO PARKING
Parking Lots
Private Parking
Public Parking
Car/Truck Ferry
St. Clair River
Belle River
N
0 105 210 420 630 840
Feet
M 29
Broadway St
N Main St
N William
S Elizabeth St
Pearl St
N Market St
N Water St
River St
Jefferson St
Washington St
S Mary St
E Saint Clair St
S William St
S Main St
S Market St
S Water St
Union St
Cottrell St
Marine St
Bridge St
Bell St
Robertson St
Brown St
Carroll St
Bruce St
S Belle River Ave

Proposed Marine City Zoning Code Amendments

Prepared by Wade Trim Associates, Inc.
May 23, 2018 – DRAFT

For Planning Commission Review
(PC Public Hearing Required for Zoning Change, followed by City Commission Adoption)

Key:
~~Text proposed to be deleted~~
Text proposed to be added
Wade Trim Commentary explaining selected amendments

Commercial Use of Sidewalks / Outdoor Sales and Cafes
Chapter 160 – Zoning Code (Sections 160.082, 160.234 and 160.235)

160.082 USES PERMITTED SUBJECT TO SPECIAL CONDITIONS (B-1 DISTRICT).

Under such conditions as the Planning Commission, after hearing, finds the use as not being injurious to the B-1 District and environs and not contrary to the spirit and purpose of this chapter and subject further to the conditions hereinafter imposed for each use, the following uses may be permitted:

(A) Publicly owned buildings, public utility buildings, telephone exchange buildings, electric transformer stations and substations, gas regulator stations with service yards, but without storage yards; water and sewage pumping stations;

(B) Business schools or private schools operated for profit including, but not limited to: dance studios, music and voice schools and art schools;

(C) Residential units, provided they are an integral part of the structure containing a permitted use, and the residential use is subordinate to the other permitted use;

~~(D) Outside display of merchandise when adjacent to and in connection with an established structure used primarily for retail sales when the Planning Commission finds:~~

~~(1) That the outside display will not interfere with the free and unobstructed flow of pedestrian and/or vehicular traffic;~~

~~(2) That the outside display is secondary and in direct support of an established retail business permanently established in the community;~~

~~(3) That the location of the display, the area to be utilized for the display and the nature of goods to be displayed will not be detrimental to the health and welfare of the community; and~~

~~(4) Upon presentment to the City Clerk of the Planning Commission findings, together with a diagram of the display area, approved by the Commission, the Clerk shall issue a permit for a period not to exceed 1 year.~~

~~(E)~~ **(D)** Arcades, as defined and as licensed pursuant to this code of ordinances, provided that, so as to prevent an undue concentration of such facilities, another licensed arcade is not located within 350 feet. Curfew requirements for persons under 16 years of age, as set forth in this code of ordinances, shall apply to the operation of any arcade approved under this section.

> ***Wade Trim Commentary:*** *With regard to outdoor display, our recommended approach is to allow outdoor display within specified commercial districts, with restrictions, and after approval by the Zoning Administrator (not a special land use). Within the B-1 District only, outdoor display could occur on a public sidewalk.*
>
> *With regard to outdoor cafés, our recommended approach is to allow outdoor cafes within specified commercial districts, with restrictions, and after approval by the Zoning Administrator. Within the B-1 District only, outdoor cafes could occur on a public sidewalk.*

160.234 OUTDOOR DISPLAYS OF MATERIALS INTENDED FOR RETAIL SALE OR RENTAL

The outdoor display of products or materials intended for retail sale or rental may be permitted only in the B-1, Central Business District, B-2, General Business District, W-M, Waterfront Recreation and Marina District, and NMD, Nautical Mile District, subject to the following conditions. Outdoor display shall not include any signage in addition to that permitted with the permitted use:

(A) General Standards

(1) An outdoor display shall be considered as an accessory use to the principal use conducted on the premises.

(2) The exterior of the premises shall be kept clean, orderly and maintained.

(3) The City shall not be held liable or responsible for any type of damage, theft or personal injury that may occur as a result of an outdoor display.

(4) An outdoor display shall not occupy or obstruct the use of any fire lane, required off-street parking or landscaped area required to meet the requirements of this Zoning Ordinance.

(5) An outdoor display shall comply with the corner clearance requirements of § 160.223

(6) Approval for the outdoor display is to be reviewed and completed administratively by the Zoning Administrator.

(7) In the administration of these provisions, the Zoning Administrator shall be permitted to refer a request to the Planning Commission for review and approval

where, in the sole discretion of the Zoning Administrator, the site conditions may create difficulty in adherence to the standards contained herein.

(B) Standards within the B-1, W-M and Nautical Mile Districts

(1) An outdoor display may be located in front or adjacent to the principal use establishment. An outdoor display that extends beyond the property lines of the principal use property shall require the written permission of the affected property owners.

(2) If an outdoor display is located on a public sidewalk, a minimum of five (5) feet of unobstructed, pedestrian access along the sidewalk shall be maintained at all times. Sufficient room shall also be provided to allow car doors to open along the curbside. An outdoor display on a public sidewalk shall be confined to normal business hours. Fences, barricades or similar enclosures which may damage the public sidewalk are prohibited.

(C) Standards within the B-2 Districts

(1) An outdoor display may be located within any required yard but shall not be located within any public road right-of-way.

(D) Building Materials, Nursery Stock and Garden Supplies

(1) Outdoor sales areas shall not be located within the required front setback, except for sales of living nursery stock. Ornamental displays associated with the sale of nursery stock shall be permitted; however, in no case shall the outdoor storage or sale of bulk materials, such as topsoil, mulch or gravel, whether packaged or not, be permitted within the front yard setback.

(2) Outdoor sale and display areas that abut residentially zoned or used property shall be screened in accordance with § 160.219,(I) and § 160.221.

160.235 OUTDOOR CAFÉ SERVICE

An outdoor cafe service operated by an eating or drinking establishment which sells food or drink for immediate consumption may be permitted in the B-1, Central Business District, B-2, General Business District, W-M, Waterfront Recreation and Marina District, and NMD, Nautical Mile District, subject to the following conditions:

(A) A sketch plan depicting the location and layout of the cafe facility shall be required. Approval for the use is to be reviewed and completed administratively by the Zoning Administrator. A permit shall remain in effect, unless there is a change in ownership, a material change in the sketch plan, or the operation of the cafe fails to meet the standards contained herein.

(B) An outdoor cafe may be located in the front yard of or adjacent to the principal use establishment. An outdoor cafe that extends beyond the property lines of the principal use property shall require the written permission of the affected property owners.

(C) Within the B-1, W-M and NMD Districts, an outdoor cafe may be located on a public sidewalk, provided a minimum of five (5) feet of unobstructed, pedestrian access along the sidewalk shall be maintained. Adequate space shall be provided for vehicle entry between on-street parking spaces and the sidewalk café. Fences, barricades or similar enclosures which may damage the public sidewalk are prohibited.

(D) An outdoor cafe shall comply with the corner clearance requirements of § 160.223

(E) An outdoor cafe shall be allowed only during normal operating hours of the principal use establishment.

(F) The exterior of the premises shall be kept clean, orderly and maintained or the permit may be revoked. All food preparation shall be inside of the premises of the principal use establishment. There shall be no food cooking or preparation within the designated outdoor café space.

(G) The City shall not be liable or responsible for any type of damage, theft or personal injury, which may occur as a result of a public sidewalk cafe operation.

(H) All outdoor cafes shall comply with applicable regulations of the County Health Department and the State, including the Michigan Liquor Control Commission where any form of alcohol service is proposed.

(I) Any outdoor café operation shall be disclosed to the insurance carrier for the principal use establishment and shall be insured accordingly. The Zoning Administrator reserves the right to confirm insurance coverage for the café.

Zoning Map Amendments
Chapter 160 – Zoning Code (Sections 160.020, 160.021 and 160.175)

160.020 DISTRICTS

For the purposes of this chapter, the city is hereby divided into the following districts:

(A) R-1A—One-Family Residential District;

(B) R-1B—One-Family Residential District;

(C) R-M—Multiple-Family Residential District;

(D) MHP—Mobile Home Park District;

(E) B-1—Central Business District;

(F) B-2—General Business District;

(G) W-M—Waterfront Recreation and Marina District;

(H) I-1—Light Industrial District;

(I) I-2—Heavy Industrial District; and

(J) P-1—Vehicular Parking District.

(K) NMD—Nautical Mile District Overlay.

> ***Wade Trim Commentary:*** *The Nautical Mile District was established previously. The purpose of this amendment is simply to include the District in the listing of Districts.*

160.021 BOUNDARIES

The boundaries of these districts are hereby established as shown on the Zoning Map which accompanies this Zoning Ordinance and which map with all notations, references and other information shown thereon shall be as much a part of this chapter as if fully described herein:

> ***Wade Trim Commentary:*** *Please refer to the Draft Marine City Zoning Map, dated November 3, 2017, for recommended changes to the Zoning Map in support of these amendments.*

160.175 INTENT (NAUTICAL MILE DISTRICT **OVERLAY**)

(A) The nautical mile is of special public interest because of its unique location along the St. Clair River as a focal point of community redevelopment activities. The Nautical Mile District (NMD) is intended to encourage the redevelopment of the Nautical Mile in a compatible mixture of housing, recreation, entertainment, commercial, office, cultural, public and hotel uses through the flexible application of land regulatory standards. Such uses may be located in various combinations of mixed-use and single-use development. It is also the intent of the District to encourage a high quality of private development with reasonable public amenities to improve the overall living, working, shopping and recreational environment of the Nautical Mile. The Nautical Mile encompasses property ~~within the DDA District and~~ as designated by the City's Zoning Map. Special district objectives. The City-Village Zoning Act, Public Act 207 of 1921, as amended, allows for the creation of special land development regulations to address problems and needs in specific areas. Accordingly, the Nautical Mile was established to address the special land management and redevelopment needs of the Nautical Mile.

> ***Wade Trim Commentary:*** *Please refer to the Draft Marine City Zoning Map, dated November 3, 2017, for recommended changes to the Zoning Map in support of these amendments.*

Sign Amendments – Content Neutrality (Reed v. Gilbert)
Chapter 160 – Zoning Code (Section 160.220)

160.220 SIGNS.

(A) ~~The primary function of signage as it relates to this chapter is to identify a particular use of a parcel of property. It is not the intent of this chapter to have the open spaces and lines of vision created by public rights-of-way be used for unrestricted advertising through the use of signage. Signs will be allowed in such a manner as to provide those similar uses in similar zones the opportunity for identification exposure regardless of parcel size although the location and size of buildings will influence the amount of signage permitted. This consistent approach is necessary to remove the need for the types of signs which compete for attention of the motorist, thereby creating traffic hazards as well as creating visual blight within the city.~~ **This section regulates signs in Marine City that are on lands open to the public, visible from public road rights-of-way, private roads, public facilities, trails open to the public, and navigable waterways. It is a basic tenet of this article that unrestricted signing does not benefit either private enterprise or the community-at-large. Depending on their size, numbers, and character, signs may attract or repel visitors, affect the visual quality enjoyed by daily residents, affect the safety of vehicular traffic, and define the character of the area. Thus aesthetic considerations impact economic values as well as public health, safety, and welfare. Therefore this article of the ordinance sets standards for the following purposes:**

(a) Maintain and enhance the visual quality of the community.

(b) Improve pedestrian and motorist safety by minimizing distractions and obstacles to clear views of the road and directional or warning signs.

(c) Support and complement the land use objectives of the City Master Plan and this ordinance.

(d) Protect and enhance economic viability by assuring that the City will be a visually pleasant place to visit or live.

(e) Protect property values and private/public investments in property.

(f) Protect views of the natural landscape and sky.

(g) Avoid personal injury and property damage from structurally unsafe signs.

(h) Provide businesses with effective and efficient opportunities for identification by reducing competing demands for visual attention.

(i) Reflect the primary purpose of signing as being the identification of a particular user or use on a property, but not necessarily every activity or service performed thereon.

(j) Avoid excessive signing in order to give each business or use optimum visibility to passer-by traffic and if possible, prevent clutter, and to prevent one sign from blocking the view of another sign.

(k) Achieve some uniformity and balance in the size, number and placement of signs.

(l) Accommodate special circumstances or events that may create a need for temporary signs for a limited and reasonable time period.

> ***Wade Trim Commentary:*** *This expanded intent statement provides a more comprehensive justification of the sign regulations.*

(B) It is, therefore, within the health, safety and welfare responsibility of the City that this section is promulgated.

(1) Definitions. For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

SIGN. Any announcement, declaration, display, billboard, illustration and insignia when designed and placed so as to attract general public attention. *SIGN* shall include any banner, bulbs or other lighting devices, streamer, pennant, inflated or deflated membrane device, propeller, flag ~~(other than the official flag of any nation or state)~~ and any similar device of any type or kind whether bearing lettering or not.

~~*1. DECORATIVE DISPLAY.* A decorative, temporary display designed for the entertainment or cultural enrichment of the public and having no direct or indirect sales or advertising content.~~

~~*2. FREESTANDING SIGN.* A sign other than a ground sign or portable sign, which is not attached to a building and is capable of being moved from 1 location to another on the site on which it is located.~~

> ***Wade Trim Commentary:*** *We are not aware of the intent/purpose of the freestanding sign definition or distinction with portable signs. We are proposing to delete the freestanding sign definition and all regulations pertaining to freestanding signs.*

1. AWNING SIGN. **Any sign that is part of, or attached to, a canopy, awning or other fabric, plastic, or structural protective cover over a door, entrance, window or outdoor service area and which does not extend vertically or horizontally beyond the limits of the canopy. For the purposes of this definition, a canopy shall be defined as a shelter projecting from and supported by the exterior wall of a building constructed of nonrigid materials on a supporting framework.**

2. BALLOON SIGN. **A temporary sign that is lighter-than-air or gas-filled attached by means of a rope or tether or other device to a definite or fixed location.**

3. BANNER SIGN. **A temporary sign of lightweight fabric or similar material that is attached to a building or other structure.**

~~*3.*~~ ***4.*** *GROUND SIGN.* A permanent display sign supported by 1 or more columns, uprights or braces or mounted directly in and upon the ground surface and having a height not in excess of 6 feet.

~~*4.*~~ ***5.*** *MARQUEE SIGN.* A sign on or attached to a permanent overhanging shelter that projects from the face of the building and is supported entirely by the building.

6. MURAL. **A work of art or architectural detail, generally directly painted on a portion of a permanent structure.**

7. PERMANENT SIGN. **A sign intended to be used indefinitely, or used indefinitely without change, in the same state or place.**

> ***Wade Trim Commentary:*** *This new definition is important to provide a distinction between permanent signs and non-permanent signs, such as temporary signs.*

~~*5.*~~ ***8.*** *PORTABLE SIGN.* A sign and sign structure which is designed to facilitate the movement of the sign from 1 zoning lot to another **or from 1 location to another on the site on which it is located**. The sign may or may not have wheels, changeable lettering and/or hitches for towing. **Portable signs shall include signs designed in an A-frame fashion, having back-to-back sign faces, or similar signs which are located outside of a business on a daily basis and which are not permanently attached to the ground.** ~~A sign shall be considered *PORTABLE* only if the sign is manifestly designed to be portable to facilitate its movement from 1 zoning lot to another. Signs utilized to be movable, other than from 1 zoning lot to another, shall be considered freestanding signs under this chapter.~~

> ***Wade Trim Commentary:*** *We are not aware of the intent/purpose of the distinction between portable and freestanding signs. We are proposing to delete the freestanding sign definition and instead keep only the portable sign definition.*

~~*6.*~~ ***9.*** *PROJECTING SIGN.* A sign which is affixed to any building or structure, other than a marquee, and any part of which extends beyond the building wall or structure more than 15 inches.

~~*7.*~~ ***10.*** *POLE SIGN.* A display sign supported by 1 or more columns, uprights or braces in the ground surface and having a height in excess of 6 feet.

11. TEAR DROP FLAG. **A temporary sign with or without characters, letters, illustrations, or ornamentations applied to cloth, paper, flexible plastic, or fabric of any kind with only such material for backing. Tear drop flags are generally a single sign attached to a support post and typically having a dimensional ratio of at least 4 high to 1 wide. Such signs are also known as feather flags, windfeather flags, or bow flags.**

~~*8.*~~ ***12.*** *TEMPORARY SIGN.* ~~A display sign, banner or other advertising device constructed of cloth, canvas, fabric, plastic or other light temporary material (including pennants, streamers, and flags other than the official flag of any nation, state or organization respectfully displayed), inflated devices with or without a structural frame, or any other sign intended for a limited period of display, but not including decorative displays for holidays or public events.~~ **A sign, display or other informational device constructed of cloth, canvas, fabric, plastic or other light temporary material, with or without a structural frame, which is intended for a limited period of display.**

~~*9.*~~ ***13.*** *WALL SIGN.* A display sign which is painted on or attached directly to the building wall.

SIGN, ACCESSORY. A sign which pertains to the principal use of the premises.

SIGN, NONACCESSORY. A sign which does not pertain to the principal use of the premises.

> ***Wade Trim Commentary:*** *Although the Reed v. Gilbert Supreme Court decision did not specifically address accessory (on-premise) and nonaccessory (off-premise) signage, a concurring opinion of Justice Alito, joined by Justice Kennedy and Justice Sotomayer, indicated that the distinction between on-premise signs and off-premise signs would be considered content neutral. Therefore, we recommend no changes to the City's current definitions or regulations pertaining to accessory and nonaccessory signage (billboards).*

SIGN ALTERATION. The changing, enlarging or relocating of any sign, excluding the changing of movable parts of an approved sign that is designed for such changes or the repainting or reposting of original display matter, shall be deemed an alteration.

ERECT. To build, construct, attach, hang, place, suspend, affix or paint.

(2) General requirements for all signs. The following conditions shall also apply to all signs erected or located in any use district:

(a) All signs shall conform to all codes and ordinances of the city and, where required, shall be approved by the Building Inspector and a permit issued.

(b) No sign, except those established and maintained by the city, county, state or federal governments, shall be erected, located or placed in, project into or overhang a public right-of-way or dedicated public easement. The owner of any sign which has been removed by the city from the right-of-way because it is in violation of this provision shall pay to the city the actual costs of removal and storage or charges of $5 per day, whichever is greater. If the sign is not claimed within 5 days, it shall be destroyed.

~~(c) All directional signs required for the purpose of orientation, when established by the city, county, state or federal government, and directional signs for churches and public service organizations shall be permitted in all use districts.~~

~~(d)~~ **(c)** No sign otherwise permitted shall project above or beyond the maximum height limitation of the use district in which located ~~and provided further that no freestanding sign, where permitted, shall exceed 3 feet in height~~.

> ***Wade Trim Commentary:*** *We are not aware of the intent/purpose of the freestanding sign definition or distinction with portable signs. We are proposing to delete the freestanding sign definition and all regulations pertaining to freestanding signs.*

~~(e)~~ **(d)** No sign above a height of 2 feet shall be located within, project into or overhang the triangular area formed at the intersection of street right-of-way lines by a straight line drawn between the right-of-way lines at a distance along each line of 25 feet from their point of intersection.

~~(f)~~ **(e)** Accessory signs shall be permitted in any use district and may be located in the required front yard except as otherwise provided herein.

~~(g)~~ **(f)** Nonaccessory signs shall be permitted only in I districts~~, except that nonaccessory signs pertaining to real estate development located within the city and designed to promote the sale of lots or homes within a subdivision located within the city may be permitted on a temporary basis in any use district but shall not be located upon subdivided land unless such land is part of the subdivision being advertised for sale and shall be subject to the requirements and conditions of all codes and ordinances of the city~~.

~~(h)~~ **(g)** Illumination of signs shall be directed or shaded downward so as not to interfere with driver visibility, become hazardous to traffic or the vision of persons on adjacent streets or property. Flashing or intermittent type signs shall not be permitted.

~~(i) Signs used for advertising land or buildings for rent, lease and/or for sale shall be permitted on the land or building intended to be rented, leased and/or sold.~~

~~(j)~~ **(h)** Any sign, including framing, now or hereafter existing, which no longer advertises a bona fide business conducted or a product or entertainment, service or commodity offered or sold on the lot, shall be taken down and removed by the owner, agent or person having the beneficial use of the building or structure upon which such sign shall be found within 30 days after written notice from the Building Inspector. Notice shall be sent to the property owner of record, as indicated in city tax rolls, by certified mail. The owner may petition the Zoning Board of Appeals for temporary approval to install blank sign faces when it can be demonstrated that the sign structure is likely to be reused by a future business and the sign framework is in sound structural condition.

~~(k)~~ **(i)** Connections to an energy source for lighting shall be in accord with all codes of the city and shall not be exposed in any way that may constitute a safety hazard to the public.

(3) Exempt signs.

(a) Signs not exceeding four (4) square feet in area and four (4) feet in height, measured from grade, when located along the edge of a driveway and intended to be visible from a public road. Only one such sign may be allowed at each driveway access to a public road and no such sign shall be allowed within the public right-of-way.

(b) Signs not exceeding two (2) square feet in area and six (6) feet in height, measured from grade, when located along the edge of, and intended to be visible from, an internal access driveway, internal pedestrian walkway, or off-street parking space.

(c) Non-illuminated wall signs, not exceeding two (2) square feet in display surface area and not exceeding one (1) per street frontage.

(d) Memorial signs or tablets which are either cut into the face of a masonry surface or constructed of bronze or other noncombustible material when located flat on the face of a building.

(e) Traffic, or other municipal signs, also private traffic control signs which conform to the requirements of the Michigan Manual of Uniform Traffic Control Devices.

(f) Signs located on properties registered as a National or State Historic Site, when in compliance with the Michigan State Historic Preservation Office's standards for National or State Historic Site plaques.

(g) Signs located on properties owned or controlled by essential service providers and generally required by federal or state laws or for public safety purposes.

(h) Signs required to be erected to meet federal or state laws when in compliance with the sign design and placement specifications of such federal or state laws.

(i) Non illuminated window signs, each not exceeding six (6) square feet in display area. Illuminated window signs, not exceeding two (2) square feet in display area and not more than two (2) such signs per frontage, may also be allowed. The total area of all window signs in a single window shall not cover more than twenty-five (25) percent of the area of such window.

> ***Wade Trim Commentary:*** *The City's current sign regulations do not address window signs. This is a recommended provision that would allow reasonably sized window signs without needing to obtain sign permits.*

(j) Flags, provided no more than three (3) flags are allowed per property and no single flag shall exceed fifteen (15) square feet in area. Flags may either be attached to ground-mounted flag poles anchored in concrete or affixed to a building. The height of the flag pole shall not exceed the height restriction of the zoning district in which it is located. Flags, whether ground-mounted or wall-mounted, shall be grouped in a single area of the site or building.

> ***Wade Trim Commentary:*** *Providing an exemption only for "governmental" flags violates the content neutrality principle. The above is a content-neutral alternative.*

(k) Decorative holiday displays.

(l) Public artwork or murals with no commercial message.

~~(3)~~ **(4)** Permitted signs by zoning district.

(a) R-I A, R-1B, R-M and MHP district sign types allowed.

~~1. For each dwelling unit, 1 nameplate not exceeding 2 square feet in area, indicating the name of the occupant.~~

~~2.~~ **1.** ~~For structures other than dwelling units, 1 identification sign not exceeding 10 square feet, except a church bulletin board not exceeding 18 square feet.~~ **One (1) wall and one (1) ground sign, or combination thereof, may be permitted for any permitted non-residential use or lawful nonconforming use within a residential district. Such sign shall not exceed twenty (20) square feet in surface area and six (6) feet in height.**

~~3.~~ **2.** ~~For rental and/or management offices in a multiple housing development, an identification sign not exceeding 6 square feet.~~ **One (1) sign per street frontage may be permitted by Zoning Administrator approval to be placed flat against a building within an apartment complex provided that it shall not exceed twelve (12) square feet in surface display area. Such a sign may be illuminated provided that the source of the light is not visible beyond the property lines of the parcel upon which it is located.**

3. A permanent ground sign may be permitted by Zoning Administrator approval for each separate street frontage occupied by a subdivision, apartment, multi-family development or condominium complex or for each means of entrance to the subdivision, apartment, multi-family development or condominium complex from a public road, provided that the sign and structure shall be harmonious and appropriate in appearance with the existing and intended character of the general vicinity. No such sign shall exceed twenty (20) square feet in area and six (6) feet in height.

(b) B-1, B-2, W-M and P-I district sign types allowed. ~~Ground, portable, pole, temporary and wall signs as defined in this section and subject to the following conditions:~~

1. Ground sign.

a. One ground sign shall be permitted per lot. However, if a lot fronts on 2 or more collector or arterial streets, a ground sign may be permitted for each such frontage, provided that such signs are separated by a minimum distance of 150 feet at any point on the sign.

b. Except as permitted above, not more than 1 ground sign may be erected accessory to any one development, regardless of the number of buildings, separate parties, tenants or uses contained therein.

c. For any frontage where a ground sign is permitted, such ground sign may be used in lieu of a pole sign, but not in addition to a pole sign.

d. Except as provided below, a ground sign shall have a sign area of not more than 1 square foot of sign area (per sign face) for each 3 lineal feet of street frontage up to a maximum of 50 square feet for a single face and 100 square feet for a total of all sign faces.

e. A ground sign shall not exceed 6 feet in height above the average grade of the immediately adjacent land upon which it is located.

f. The distance measured between the principal sign faces of any ground sign shall not exceed 18 inches at any point.

g. A ground sign shall be at least 10 feet from a building wall.

h. The minimum required setback for a ground sign from the property line separating the lot from the street shall be as follows:

Height of ground sign	Setback
Less than 2 feet	3 feet
At least 2 feet but less than 3 feet	6 feet
At least 3 feet but less than 4 feet	9 feet
At least 4 feet but less than 5 feet	12 feet
At least 5 feet but less than 6 feet	15 feet

i. A ground sign shall be setback at least 3 feet from all other property lines, except that when abutting a residential district or residential use, it shall be setback a distance not less than its height.

j. Ground signs may be substituted for an equal number of pole signs. In such cases, ground signs may be increased in area by up to 20% from that permitted above.

~~k. Ground signs shall be utilized only for identification of the uses allowed in the zoning district and shall not be utilized to advertise products for sale.~~

~~l.~~ **k.** Ground signs may be illuminated as required by division (B)(2)~~(k)~~**(i)**.

~~2. Portable sign. There shall be no more than 1 portable sign, and such portable sign shall be licensed as temporary signs for periods not to exceed 7 days in a 30 consecutive day period on any 1 zoning lot and not to exceed 28 days in any 1 year. The sign shall not exceed 15 square feet in area for each face of such and shall not exceed 6 feet in height. In so instance shall such sign be located so as to obstruct parking spaces or automobile or pedestrian traffic lanes. The signs shall not flash or be located so as to obstruct traffic vision, and lightning shall be of a type so as to not be confused with traffic controls and not to cause distraction to vehicle drivers.~~

> ***Wade Trim Commentary:*** *Portable signs are to be covered under the revised temporary and portable sign provisions (see subsection (6) later in this report).*

2. Awning and marquee signs.

a. Such signs may not project more than six feet into the public right-of-way nor be erected closer than three feet to any street curbline.

b. Any text, logos or other graphic representation qualifying as a sign which is placed on a canopy or marquee shall be included within the calculation of total permissible wall sign area.

c. A minimum clearance of eight (8) feet for canopies and ten (10) feet for marquees shall be maintained from ground level.

d. Canopies and marquees shall be permitted to be backlit only on those sides of the building which contain a public entryway or those having a pedestrian sidewalk immediately adjacent to the building.

e. Letters on a canopy or marquee sign shall not exceed twelve (12) inches in height.

f. The entire canopy shall be considered a wall sign when a translucent fabric canopy with signage is internally illuminated.

> ***Wade Trim Commentary:*** *The current ordinance does not define and regulate canopy signs. Also, the current ordinance prohibits marquee signs. This new provision has been added to allow and regulate canopy and marquee signs.*

3. Pole sign.

a. Not more than 1 pole sign may be erected accessory to any 1 development regardless of the number of buildings, separate parties, tenants or uses contained therein.

b. It shall be unlawful to erect any pole sign to a height greater than 30 feet above the level of the street upon which the sign faces. The distance from the ground to the bottom shall be not less than 8 feet, and the sign shall be so erected as not to obstruct traffic vision.

c. Pole signs may be illuminated as required by division (B)(2)~~(k)~~**(i)**.

~~d. Time and temperature signs shall be permitted.~~

~~e.~~ **d.** All pole signs shall be securely built, constructed and erected upon posts and standards at least 42 inches below the material surface of the ground and shall be embedded in concrete. Wood or wood products shall be of wolmanized or equal treatment.

~~f.~~ **e.** All letters, figures, characters, items or representations in cutout or irregular form maintained in conjunction with, attached to or superimposed upon any sign shall be safely and securely built or attached to the sign structure. Loose or missing letters, figures, characters or items shall constitute a maintenance violation.

~~g.~~ **f.** The distance measured between the principal faces of any pole sign shall not exceed 18 inches.

~~h.~~ **g.** Sign height, setback and size for pole signs.

Maximum Height (feet)	*Minimum Setback Required (feet)*	*Maximum Area* of Single Sign Face (in square feet)*
13	13	50
14	18	56
15	20	62
16	22	68
17	24	74
18	26	80
19	28	86
20	30	92
21	32	98
22	34	104
23	36	110
24	38	116
25	40	122
26	42	128
27	44	134

~~4. *Temporary signs.*~~

~~a. For sale or rental of individual units, there shall be no more than 1 such sign, except that on a corner lot 2 signs, 1 facing each street, shall be permitted. No such sign shall exceed 6 square feet in area for each side of the sign. All such signs shall be removed within 1 week after a lease or sale contract has been signed.~~

~~b. Signs advertising buildings under construction may be erected for the period of construction and shall not exceed a face area of 32 square feet for each side of the sign. The signs shall be erected on the~~

~~building or lot where the construction is being carried on and shall advertise only the architect, contractor, subcontractor, building or materials and equipment used. There shall be no more than 1 such sign.~~

~~c. One temporary sign may be displayed for any new business or owner for a period of time not to exceed 28 consecutive days, except as otherwise permitted by the City Commission.~~

~~d. No temporary sign may have a single face area greater than 32 square feet nor be of greater height than the top of the wall to which it is attached. If the temporary sign is not attached to a wall, the sign shall be attached so the bottom edge of such sign is not less than 7 feet 6 inches above grade and shall not exceed 12 feet in overall height~~

~~e. No temporary sign shall be strung across any public right-of-way, nor shall any temporary sign project beyond the property line except as authorized by the City Commission.~~

~~f. Temporary signs shall be removed promptly at the end of the display period provided for above.~~

~~g. Temporary signs found by the Building Inspector to be in a torn or damaged condition must be removed by the owner within 3 days after receipt of notice to do so from the Building Inspector. Temporary signs found to be unsafe shall be removed immediately upon receipt of notice from the Building Inspector.~~

Wade Trim Commentary: *A new temporary signs section is proposed later as division (B),(6).*

~~5.~~ **4.** *Wall signs.*

a. Wall signs may be provided on all street sides, front sides or parking lot sides of a building, and the total surface area of all wall signs shall not exceed 10% of the area of the front elevation (including doors and windows) of the principal building or 3 square feet for each lineal foot of building frontage, or 100 square feet, whichever is less. Where a single principal building is devoted to 2 or more or commercial uses, the operator of each such use may install a front wall sign. The maximum area of each such sign shall be determined by determining the proportionate share of the front face (including doors and windows) of the principal building occupied by each such use and applying the proportion of the total sign area permitted from the front wall of the building; or the per cent agreed to by the occupants, total not to exceed the above area limitations. It is the responsibility of the applicant to provide the required information when applying for a sign permit.

b. The sign may be illuminated as required by ~~subsection 2.k~~ **division (B)(2)(i)**.

~~c. Time and temperature signs shall be permitted.~~

~~d.~~ **c.** All wall signs of a greater area than 50 square feet shall have a have a surface or facing of noncombustible material.

~~e.~~ **d.** Limitation on placement. No wall sign shall cover wholly or partially any wall opening nor project beyond the ends or top of the wall which attached.

~~f.~~ **e.** No wall sign shall have a greater thickness than 12 inches measured from the wall to which it is attached to the outermost surface. Wall signs may project over the public right-of-way not to exceed 12 inches, provided clearance of not less than 7 feet 6 inches is maintained below the sign if the sign projects more than 4 inches. The sign shall not project above the roof line.

~~g.~~ **f.** All wall signs shall be safely and securely attached to structural members of the building by means of metal anchors, bolts or expansion screws. In no case shall any wall sign be secured with wire, strips of wood or nails. The method of attachment shall be stated on the permit application. All plans for the erection of signs shall be submitted to the Building Inspector for review and approval and shall be further subject to all codes and ordinances of the city.

5. Mural Signs. Mural signs which contain commercial messages, or images or messages which are associated with or related to a business, may be allowed after review and approval by the Planning Commission and are further subject to the following:

a. Only one wall of a building or structure may be used for the mural. The portion of the wall occupied by the mural shall not be greater than twenty-five percent (25%) of the total wall area.

b. Murals shall only be permitted on the side or rear walls of buildings.

c. Murals shall be allowed only on building walls that do not contain wall signs on the same wall as occupants of the building.

d. Murals depicting offensive or obscene materials, or partially nude or seminude persons, shall be prohibited.

e. Materials utilized in painting a mural shall have proven durability and shall be maintained or removed if not maintained.

f. The unauthorized inscribing, spraying of paint, or making symbols using chalk, dye, ink, paint, spray paint or similar materials on public or private places, structures, or other surfaces shall not be permitted.

> ***Wade Trim Commentary:*** *This is new language which would allow and regulate mural signs containing commercial messages within the B-1, B-2, W-M and P-I districts.*

(c) *I-1 and I-2 District sign types allowed.* All sign types allowed and as controlled for business districts, plus the following: nonaccessory signs shall be permitted but shall not be located closer than 200 feet to any public right-of-way line or district zoned for residential use and provided further that there shall be not less than 1,000 feet between signs located on the same side of a right-of-way. In any I-1 District nonaccessory signs shall not exceed 150 square feet in size on any one face, nor likewise, 350 square feet in any I-2 District. The height of any sign shall not exceed 30 feet.

(d) *NM-Nautical Mile District.* In addition to the requirements of this section, for uses located in the Nautical Mile overlay district, signs shall also conform to the provisions set forth herein.

~~(e) *Accessory signs.* Permitted signs accessory to churches, schools or nonprofit institutions; sign types allowed (all use districts). Churches, colleges, schools, buildings housing governmental functions and utilities of the city, county or state or any subdivision thereof are permitted to erect signs. The signs, when of a permanent nature, shall meet all the requirements of this chapter and other ordinances of the city except as provided hereafter and may include ground, portable, real estate and temporary signs as defined in this chapter. During periods of special events, temporary signs advertising such events may be allowed for periods not to exceed 2 weeks.~~

> ***Wade Trim Commentary:*** *This language is no longer necessary. If located within a residential district, they would be allowed signage as a permitted non-residential use (see division (B),(4),(a),1 above). If located within a commercial district, they would be allowed the same signage that a commercial use would be allowed.*

~~(4)~~ **(5)** *Prohibited signs.* The following signs are prohibited within the city:

(a) String lights used in connection with business premises ~~for commercial purposes~~, other than holiday decorations;

(b) Any sign unlawfully installed, erected or maintained;

(c) ~~Business~~ **S**igns erected on any post tree, utility pole, public right-of-way or dedicated public easement or other object within any area, whether public or private;

(d) Any sign or banner erected upon or across any public right-of-way or dedicated public easement except by permission of the City Commission;

(e) Signs which incorporate in any manner any flashing lights;

(f) Any sign or other advertising structure upon which is displayed any obscene, indecent or immoral matter;

(g) Rotating signs;

(h) Signs on park-type benches;

~~(i) Freestanding signs;~~

> ***Wade Trim Commentary:*** *We are not aware of the intent/purpose of the freestanding sign definition or distinction with portable signs. We are proposing to delete the freestanding sign definition and all regulations pertaining to freestanding signs.*

~~(j)~~ **(i)** Any sign on the roof of any building;

~~(k) Marquee signs;~~

> ***Wade Trim Commentary:*** *Marquee signs are now proposed to be allowed.*

~~(l)~~ **(j)** Projecting signs, except as permitted in the NMD-Nautical Mile District;

~~(m)~~ **(k)** Vehicles used as signs: Any sign on a motor vehicle or trailer which is parked in front of or at a business, or in such a manner that is visible from a public street or from a residential zoning district~~, which is used primarily for the purpose of advertising a business, product or service is prohibited~~; and

~~(n)~~ **(l)** Any sign type that is not defined within this chapter shall be subject to review and approval by the city.

(6) Temporary and portable signs.

(a) Temporary signs, as defined herein, may be allowed within the R-IA, R-1B, R-M and MHP Districts, provided the following requirements are met. Portable signs, as defined herein, are not allowed within the R-IA, R-1B, R-M and MHP Districts.

1. No more than one (1) temporary sign may be allowed per street frontage. Additional temporary signs are allowed during certain time periods, as follows:

a. During the time period starting when an election ballet has been certified by the County Clerk and extending seven (7) days after an election, up to three (3) additional signs may be allowed.

b. During the time period noted on a building permit issued by Marine City allowing for construction activities to occur on the site, one (1) additional temporary sign per street frontage is allowed.

c. During the time period where the property is actively listed for sale, one (1) additional temporary sign per street frontage is allowed.

2. Temporary signs shall not exceed six (6) square feet of display area and four (4) feet in height.

3. Temporary signs must be safely affixed, properly maintained and not allowed to become unsightly through disrepair or action of the elements.

4. The location of any sign permitted by this section shall not interfere with pedestrian traffic, driver safety, or handicap access.

(b) Temporary signs, as defined herein, may be allowed within the B-1, B-2, W-M, P-1, I-1 and I-2 Districts, provided the following requirements are met:

1. No more than one (1) temporary sign may be allowed per street frontage. Additional temporary signs are allowed during certain time periods, as follows:

a. During the time period starting when an election ballet has been certified by the County Clerk and extending seven (7) days after an election, up to three (3) additional temporary signs may be allowed.

b. During the time period noted on a building permit issued by Marine City allowing for construction activities to occur on the site, one (1) additional temporary sign per street frontage is allowed.

c. During the time period where the property is actively listed for sale, one (1) additional temporary sign per street frontage is allowed.

2. Temporary signs shall not exceed nine (9) square feet of display area and four (4) feet in height.

3. Temporary signs must be safely affixed, properly maintained and not allowed to become unsightly through disrepair or action of the elements.

4. The location of any sign permitted by this section shall not interfere with pedestrian traffic, driver safety, or handicap access.

5. Additional requirements for specific temporary sign types: The following specific sign types shall require permit approval by the Zoning Administrator for specified time periods which, in total, do not exceed (60) days in any one calendar year:

a. Banners, provided they are affixed to a building wall, over a permanent sign, or by other means necessary so long as the banner is stationary and safely supported. In no case shall more than one (1) banner sign be allowed per street frontage.

b. Balloon Signs, provided no more than one (1) balloon sign shall be allowed per street frontage.

c. Tear Drop Flags, provided they do not exceed twelve (12) feet in height measured from grade. In no case shall more than one (1) tear drop flag be allowed per street frontage.

d. At any given time, no more than one (1) of the above temporary sign types is allowed on a single premises.

(c) Portable signs, as defined herein, may be allowed within the B-1, B-2, W-M, P-1, I-1 and I-2 Districts, provided the following requirements are met:

1. Such signs may be located outside for display only during regular business hours.

2. No more than one (1) portable sign may be allowed per street frontage.

3. Portable signs shall not exceed nine (9) square feet of display area and four (4) feet in height.

4. Portable signs must be properly maintained and not allowed to become unsightly through disrepair or action of the elements.

5. The location of portable signs shall not interfere with pedestrian traffic, driver safety, or handicap access.

~~(5)~~ **(7)** *Nonconforming signs.*

(a) All existing signs that do not conform to the provisions of this chapter shall be permitted to continue as nonconforming signs until such time as they are removed or until any changes are necessary, at which time they shall conform to the provisions of this chapter. The provisions of this division shall not apply to electrical maintenance and repainting.

(b) A nonconforming use shall not be permitted to add additional signs to the building or premises other than those existing. Signs on nonconforming uses shall be maintained in good repair or be removed, and such removal shall be conditional to divisions ~~(B)(7) and (8)~~ **(B)(9) and (10)** hereof.

(c) No permits for the installation, erection or placement of any new signs shall be issued while a nonconforming sign or an unlawful sign remains in use upon the same premises.

~~(6)~~ **(8)** *Enforcement.* This section shall be enforced by the Building Inspector or any employee designated by the City Commission.

~~(7)~~ **(9)** *Unsafe, damaged and unlawful signs.* Signs shall be subject to inspections, and when the condition of a sign is questionable, the owner or occupant shall obtain a professional engineer's report, certifying the condition of the sign. Failure to submit the report and make any specified corrections is a direct violation which will result in court action and order for the sign removal.

~~(8)~~ **(10)** *Sign maintenance.* The Building Inspector may forward to the prosecutor a violation report seeking a court order for the maintenance of the sign.

(a) *Maintenance.* All signs, including those for which a permit is not required, together with all their supports, braces, guys and anchors, shall be maintained in good working order and when not galvanized or constructed of approved corrosion resistant, noncombustible materials shall be painted when necessary to prevent corrosion. The exteriors of all signs, supporting members, painted surfaces, advertising materials and lettering shall be kept painted and in good repair so as to present a neat and orderly appearance and so as not to create visual blight within the city. All bulbs or component parts of the sign, including the electrical switches, boxes and wiring used in the illumination of the sign, must be well and in good repair. Loose or missing letters, figures, characters or items shall constitute a maintenance violation. Signs which lack maintenance shall be removed.

(b) *Housekeeping.* It shall be the duty and responsibility of the owner or lessee of every sign to maintain the immediate premises occupied by the sign in a clean, sanitary and healthful condition.

~~(9)~~ **(11)** *Sign permits required.* It shall be unlawful for any person to erect, repair, paint, alter or relocate any sign within the city, as defined in this section, without first obtaining a permit from the Building Inspector, with the exception of the following:

(a) *Signs for which a permit is not required.*

1. **Exempt signs listed in division (B),(3)** ~~Wall signs, which are used as nameplates; not exceeding 2 square feet in area; occupational signs denoting only the name and profession of the occupant in a commercial, public or other institutional building and not exceeding 2 square feet in area;~~

2. **Temporary signs as regulated by division (B),(6), unless otherwise specified therein** ~~Bulletin boards not over 20 square feet in area for governmental, educational and religious institutions when the same are located on the premises of the institutions, provided, however, if the signs are electrically illuminated an electrical permit must be obtained;~~

~~3. Memorial signs or tablets, names of buildings and date of erection when cut in to any masonry surface or when constructed of bronze or aluminum;~~

~~4. Traffic or other municipal signs, legal notices, danger and such temporary emergency or nonadvertising signs as may be approved by the city;~~

~~5. Signs advertising the rental, sale, lease or open house of the property upon which they are located;~~

~~6. Flags of recognized federal, state, county or city governments; and~~

~~7. Decorative displays, provided any such display that occupies a public right-of-way shall be subject to City Commission approval.~~

(b) *Application for sign permit.* Applications for permits shall be made upon forms provided by the Building Inspector and shall contain or have attached thereto the following information.

1. Name, address and telephone number of the applicant;

2. Location of building, structure or lot to which or upon which the sign or other advertising structure is to be attached or erected;

3. Position and location of the sign or other advertising structure in relation to nearby buildings or structures;

4. Two blueprints or drawings of the plans and specifications and methods of construction and attachment to the building or in the ground;

5. Name of person, firm, corporation or association erecting the structure and as required by division (B)(2)(a) above;

6. Written consent of the owner where the sign is to be erected on vacant land;

7. In all cases where wiring is to be used in connection with the structure, it shall comply with the city's Electrical Code. The Electrical Inspector shall approve and affix his or her signature to the permit if it is deemed necessary by the Electrical Inspector;

8. Insurance policy or bond as required by division (B)(2)(a) of this section; and

9. Such other information as the Building Inspector shall require to show full compliance with this section and all other ordinances of the city.

(c) *Sign permit fee.* It shall be unlawful for any person to erect or alter any sign, except those signs specifically exempted herein, unless a permit shall first have been obtained from the Building Inspector for such erection or alteration and a permit fee paid to the city according to the schedule as shall be established from time to time by resolution of the City Commission.

(d) *Sign permit revocable at any time.* All rights and privileges accrued under the provisions of this section or any amendment thereto are mere licenses and may be revoked upon the violation of any of the conditions contained herein. If the work authorized under an erection permit has not been completed within 6 months after the date of issuance the permit shall become null and void and a new permit shall be necessary to continue the project. Partially completed signs, if abandoned, shall be removed by the erector upon notice from the Building Inspector.

(e) *Permit number.* Every sign hereafter erected shall have placed in a conspicuous place thereon, in letters not less than 1/2 inch in height, the date of erection, the permit number and the voltage of any electrical apparatus used in connection therewith.

(12) *Substitution Clause.* The owner of any sign which is otherwise allowed under this section may substitute noncommercial copy in lieu of any other commercial or noncommercial copy. This substitution of copy may be made without any additional approval or permitting. The purpose of this provision is to prevent any inadvertent favoring of commercial speech over noncommercial speech,

or favoring of any particular noncommercial message over any other noncommercial message. This provision prevails over any more specific provision to the contrary. This provision does not create a right to increase the total amount of signage on a lot or allow the substitution of an off-site commercial message in place of an on-site commercial message.

> *Wade Trim Commentary: This new section is a "catch-all" section to help ensure content neutrality throughout the chapter.*

(13) ***Severability Clause.*** **If any part, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word in this section is declared invalid, such invalidity shall not affect the validity or enforceability of the remaining portions of the section.**

> *Wade Trim Commentary: This new section will ensure that if one portion of the ordinance is invalidated by a court of law, the other sections will remain valid.*

Zoning Enabling Act Amendments
Chapter 160 – Zoning Code
(Sections 160.005, 160.036, 160.037, 160.052, 160.081, 160.175, 160.236, 160.274, 160.298, 160.301, 160.306, 160.315, 160.317, 160.318 and 160.322)

160.005 DEFINITIONS.

(A) For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ADULT FOSTER CARE. **As defined by the Adult Foster Care Facility Licensing Act (Public Act 218 of 1979, as amended): a governmental or nongovernmental establishment that provides foster care to adults. Adult foster care facility includes facilities and foster care homes for adults who are aged, mentally ill, developmentally disabled, or physically disabled who require supervision on an ongoing basis, but who do not require continuous nursing care.**

(a) ADULT FOSTER CARE HOME, FAMILY. **A private residence with the approved capacity to receive 6 or fewer adults to be provided with foster care for 5 or more days a week for 2 or more consecutive weeks. The licensee shall be a member of the household and an occupant of the residence.**

(b) ADULT FOSTER CARE HOME, SMALL GROUP. **An adult foster care facility with the approved capacity to receive 12 or fewer adults to be provided with foster care for 5 or more days a week for 2 or more consecutive weeks.**

(c) ADULT FOSTER CARE HOME, LARGE GROUP. **An adult foster care facility with the approved capacity to receive at least 13, but not more than 20 adults to be provided with foster care for 5 or more days a week for 2 or more consecutive weeks.**

(d) ***ADULT FOSTER CARE CONGREGATE FACILITY.*** **An adult foster care facility with the approved capacity to receive more than 20 adults to be provided with foster care.**

~~*AGRICULTURE.* Farms and general farming, including horticulture, floriculture, dairying, livestock, and poultry raising, farm forestry and other similar enterprises, or uses, but no farms shall be operated as piggeries, or for the disposal of garbage, sewage, rubbish, offal or rendering plants, or for the slaughtering of animals except such animals as have been raised on the premises or have been maintained on the premises for at least a period of 1 year immediately prior thereto and for the use and consumption of persons residing on the premises.~~

AGRICULTURAL LAND. **Substantially undeveloped land devoted to the production of plants and animals useful to humans, including, but not limited to, forage and sod crops, grains, feed crops, field crops, dairy products, poultry and poultry products, livestock, herbs, flowers, seeds, grasses, nursery stock, fruits, vegetables, Christmas trees, and other similar uses and activities.**

CHILD CARE ORGANIZATION. **As defined by the Child Care Organizations Act (Public Act 116 of 1973, as amended): a governmental or nongovernmental organization having as its principal function the receiving of minor children for care, maintenance, training and supervision, notwithstanding that educational instruction may be given. Child care organizations include organizations, agencies, children's camps, child care centers, day care centers, nursery schools, parent cooperative preschools, foster homes, day care group homes, or day care family homes.**

(a) *DAY CARE HOME, FAMILY.* A private home in which 1 to 6 minor children are received for care and supervision for periods of less than 24 hours a day, unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage or adoption. A *FAMILY DAY-CARE HOME* includes a home that gives care to an unrelated minor child for more than 4 weeks during a calendar year.

(b) *DAY CARE HOME, GROUP.* A private home in which more than 6 but not more than 12 minor children are given care and supervision for periods of less than 24 hours a day unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage or adoption. A *GROUP DAYCARE HOME* includes a home that gives care to an unrelated minor child for more than 4 weeks during a calendar year.

(c) ***CHILD CARE CENTER.*** **A facility, other than a private residence, receiving 1 or more preschool or school-age children for periods of less than 24 hours a day, and where parents or guardians are not immediately available to the child. It includes a facility which provides care for not less than 2 consecutive weeks, regardless of the number of hours of care per day. May also be referred to as a day nursery, nursery school, parent cooperative preschool, play group, or drop-in center.**

CHURCH. **A building, the primary use of which is assembly of persons for religious worship or services together with reasonably closely related activities or uses. Such definition may include temples, synagogues, mosques or other similar places of worship.**

DWELLING UNIT. A building, or a portion thereof, ~~designed for occupancy by 1 family for residential purposes and having cooking facilities.~~ **which is used exclusively as a residence and provides complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.**

DWELLING, MULTIPLE-FAMILY. A building, or portion thereof, ~~designed for occupancy by 3 or more families living independently of each other.~~ **consisting of three or more dwelling units.**

DWELLING, TWO-FAMILY. A building ~~designed exclusively for occupancy by 2 families, independent of each other~~ **consisting of two dwelling units** such as duplex dwelling unit.

IMPROVEMENTS. **Those features and actions associated with a project that are considered necessary by the body or official granting zoning approval to protect natural resources or the health, safety, and welfare of the residents of the City of Marine City and future users or inhabitants of the proposed project or project area, including roadways, lighting, utilities, sidewalks, screening, and drainage. Improvements do not include the entire project that is the subject of zoning approval.**

INTENSITY OF DEVELOPMENT. **The height, bulk, area, density, setback, use, and other similar characteristics of development.**

SITE PLAN. **Includes the documents and drawings required by this chapter to ensure that a proposed land use or activity is in compliance with local ordinances and state and federal statutes.**

STATE LICENSED RESIDENTIAL FACILITY. **A structure constructed for residential purposes that is licensed by the state under the Adult Foster Care Facility Licensing Act, Public Act 218 of 1979 or the Child Care Organizations Act, Public Act 116 of 1973, and provides residential services for 6 or fewer individuals under 24-hour supervision or care.**

Wade Trim Commentary: *These are new or amended definitions, based on definitions that are included in the Zoning Enabling Act.*

As it relates to the "Dwelling" definitions... The former City or Village Zoning Act (PA 207 of 1921) specifically allowed for cities and villages to "limit and restrict the maximum number of families which may be housed in dwellings." Interestingly, comparable language was not found in the Township Zoning Act (PA 184 of 1943). The new Zoning Enabling Act also does not include such a statement, indicating that such authority was intentionally retracted from cities and villages by the legislature. Therefore, we suggest several amendments to remove the family restrictions found in the definitions of dwelling unit, one-family dwelling unit, two-family dwelling unit and multiple-family dwelling unit.

160.036 PRINCIPAL USES PERMITTED (R-1A and R-1B)

In a One-Family Residential District (R-1A and R-1B), no building or land shall be used and no building shall be erected except for one or more of the following specified uses, unless otherwise provided in this chapter:

(A) One-family detached dwellings;

(B) Agriculture on those parcels of land separately owned outside the boundaries of either a proprietary or supervisor's plat, having an area of not less than 5 acres, all subject to the health and sanitation provisions of the City of Marine City;

(C) Publicly owned and operated libraries, parks, parkways and recreational facilities;

(D) Cemeteries which lawfully occupied land at the time of adoption of this chapter;

(E) Adult foster care family home.

(F) Family day care home.

(G) Public, parochial and other private elementary, intermediate schools and/or high schools offering courses in general education, not operated for profit. All structures on the site shall be setback from abutting properties zoned for residential use not less than 25 feet.

(H) Churches and other facilities normally incidental thereto on the same property, including secular counseling services, such as family and individual counseling (not including dormitory use), whether provided directly or under lease with other charitable or governmental organizations. All structures on the site shall be set back from abutting properties zoned for residential use not less than 25 feet. Buildings of greater than the maximum height allowed herein, may be allowed provided front, side and rear yards are increased above the 25 feet minimum requirements by 1 foot for each foot of building that exceeds the maximum height allowed.

~~(E)~~ **(I)** Temporary buildings and uses for construction purposes for a period not to exceed 1 year;

~~(F)~~ **(J)** Accessory buildings, provided that they shall be located as required herein;

~~(G)~~ **(K)** Name plates and signs as provided herein; and

~~(H)~~ **(L)** Automobile parking space to be provided as required herein.

160.037 USES PERMITTED SUBJECT TO SPECIAL CONDITIONS (R-1A and R-1B)

The following uses shall be permitted, subject to the conditions hereinafter imposed for each use and subject further to the review and approval of the Planning Commission:

~~(A) Churches and other facilities normally incidental thereto on the same property, including secular counseling services, such as family and individual counseling (not including dormitory use), whether provided directly or under lease with other charitable or governmental organizations.~~

~~(1) All structures on the site shall be set back from abutting properties zoned for residential use not less than 25 feet. Buildings of greater than the maximum height allowed herein, may be allowed provided front, side and rear yards are increased above the 25 feet minimum requirements by 1 foot for each foot of building that exceeds the maximum height allowed.~~

~~(2) Wherever the off street parking lot is adjacent to land zoned for residential purposes, a continuous and obscuring masonry wall 4 feet 6 inches in height or a heavily planted~~

~~greenbelt 10 feet in width, shall be provided along the sides of the parking area adjacent to the residentially zoned land. The wall or greenbelt shall be further subject to the provisions hereof.~~

~~(B) Public, parochial and other private elementary, intermediate schools and/or high schools offering courses in general education, not operated for profit. All structures on the site shall be setback from abutting properties zoned for residential use not less than 25 feet.~~

(A) Adult foster care small group homes.

(1) Adult foster care small group homes shall be constructed, maintained, and operated in conformance with applicable local, state, and federal laws.

~~(C)~~ **(B)** Utility and public service buildings…

~~(D)~~ **(C)** Nursery schools, day nurseries and child care centers…

~~(E)~~ **(D)** Private commercial recreational areas…

~~(F)~~ **(E)** Golf courses…

~~(G)~~ **(F)** Colleges, universities…

~~(H)~~ **(G)** Public riding and/or boarding stables…

~~(I)~~ **(H)** Private stable…

~~(J)~~ **(I)** Plant material nurseries…

~~(K)~~ **(J)** Home occupation…

~~(L)~~ **(K)** Bed and breakfast…

~~(M) State-licensed family day-care homes, subject to the following:~~

~~(1) The licensee shall occupy the dwelling as a residence.~~

~~(2) The licensee shall register with the City Clerk.~~

~~(3) The hours of operation shall be limited to the period between 6:00 a.m. and 10:00 p.m.~~

~~(4) No sign accessory to the home shall be permitted.~~

~~(5) The zoning lot occupied by the family day-care home shall not be located within 500 feet of another zoning lot used as a day-care home.~~

~~(6) Each licensed family day-care home shall have a minimum of 600 square feet of suitable outdoor play area.~~

~~(N)~~ **(L)** State-licensed group day-care homes, subject to the following:

~~(1) Conditions of division (M) above applicable to family day-care homes.~~

~~(2) Before a group day-care home shall be permitted under the provisions of this chapter, the Planning Commission shall hold a public hearing on the request with a notice to interested parties to be given in the manner prescribed hereby. At the hearing, the applicant shall provide a written proposal for procedures to be followed for dropping off and picking up children from the group day-care home. The Planning Commission shall approve or deny the application upon a finding that the proposed use as a group day-care home will not or will be detrimental to the public welfare or materially injurious to the property or improvements of the area.~~

(1) The hours of operation shall be limited to the period between 6:00 a.m. and 10:00 p.m.

(2) No sign accessory to the home shall be permitted.

(3) Not less than 1,200 square feet of outdoor play area suitable for play activity shall be provided and maintained on the premises of the group day-care home.

(4) The rear yard of the group day-care home shall be fenced to a height of not less than 4 feet nor more than 6 feet.

(5) There shall be 1 off-street parking space for each nonresident care-giver, and there shall be 2 additional off-street or on-street parking spaces available for ingress and egress.

(6) The zoning lot occupied by the group day-care home shall not be located within 1,500 feet of any of the following:

(a) Another licensed group child care home.

(b) An adult foster care small group home or large group home licensed under the adult foster care facility licensing act, Public Act 218 of 1979, as amended.

(c) A facility offering substance abuse treatment and rehabilitation service to 7 or more people licensed under article 6 of the public health code, Public Act 368 of 1978, as amended.

(d) A community correction center, resident home, halfway house, or other similar facility which houses an inmate population under the jurisdiction of the department of corrections.

~~(O)~~ **(M)**Adaptive reuse…

Wade Trim Commentary: *The Zoning Enabling Act includes standards for the regulation of adult foster care facilities and child care facilities. For example, the Zoning Enabling Act requires that adult foster care family homes (which provide care for six or less adults) be required "by right" in residential districts and requires that Townships (but not cities) must permit child care family homes (which provide care for six or less children) "by right" in residential districts.*

At present, the Marine City Zoning Code does not define or allow any uses related to adult foster care. Therefore, we have added definitions for these uses and have inserted them into the various use districts, where appropriate. The City Zoning Code does allow for child care facilities, but utilizes requirements that are somewhat inconsistent with the Zoning Enabling Act. For example, although Cities are not required to allow child care family homes "by right" in residential districts, we do not feel that such uses should be held to stringent special approval standards given the increasing nation-wide demand for child care, the generally unobtrusive character of family day care homes, and regulation of such homes provided by the State Department of Human Services.

At present, churches are allowed as a special approval use in the R-1A and R-1B districts. Increasingly, the practice of subjecting churches to special approval standards has been challenged and struck down under the authority of the RLUIPA (the Federal Religious Land Use and Institutionalized Persons Act). Additionally, RLUIPA is clear that zoning codes may not exclude religious assemblies in places where they permit theaters, meeting halls, and other places where people might assemble for secular purposes. Currently, Marine City allows places of assembly in the commercial districts but does not allow churches in commercial districts. Consistent with the RLUIPA, the proposed amendments would allow churches "by right" in the residential and commercial districts.

Public school buildings are identified as special approval uses in the R-1A and R-1B districts. In a recent court case (Northville v. Northville Public Schools, Michigan Court of Appeals, 2001), it was concluded that the State superintendent of schools (not local zoning) has complete control over the review and approval of site plans for school buildings. For consistency with the court determination, amendments are proposed that would permit public schools "by right" in the R-1A and R-1B districts.

160.052 USES PERMITTED SUBJECT TO SPECIAL CONDITIONS (R-M)

The following uses shall be permitted, subject to the conditions hereinafter imposed for each use and subject further to the review and approval of the Planning Commission:

(B) Housing for the elderly, **adult foster care large group homes and adult foster care congregate facilities,** not to exceed a height of 2 stories, when the following conditions are met:

(1) All housing for the elderly shall be provided as a planned development consisting of at least 5 acres and may provide for the following:

(a) Cottage type dwellings and/or apartment type dwelling units.

(b) Common services containing, but not limited to: Central dining rooms, recreational rooms, central lounge, and workshops.

(2) All dwellings shall consist of at least 350 square feet of floor area per unit (not including kitchen and sanitary facilities).

(3) Total coverage of all buildings (including dwelling units and related service buildings) shall not exceed 25% of the total site exclusive of any dedicated public right-of-way.

(4) Housing for the elderly, adult foster care large group homes and adult foster care congregate facilities shall be constructed, maintained, and operated in conformance with applicable local, state, and federal laws.

160.081 PRINCIPAL USES PERMITTED (B-1)

(I) Churches and other facilities normally incidental thereto on the same property, including secular counseling services, such as family and individual counseling (not including dormitory use), whether provided directly or under lease with other charitable or governmental organizations. Buildings of greater than the maximum height allowed herein, may be allowed.

~~(I)~~ **(J)** Other uses similar…

~~(J)~~ **(K)** Public or private parking lots…

~~(K)~~ **(L)** Accessory structures…

160.175 INTENT

(A) The nautical mile is of special public interest because of its unique location along the St. Clair River as a focal point of community redevelopment activities. The Nautical Mile District (NMD) is intended to encourage the redevelopment of the Nautical Mile in a compatible mixture of housing, recreation, entertainment, commercial, office, cultural, public and hotel uses through the flexible application of land regulatory standards. Such uses may be located in various combinations of mixeduse and single-use development. It is also the intent of the District to encourage a high quality of private development with reasonable public amenities to improve the overall living, working, shopping and recreational environment of the Nautical Mile. The Nautical Mile encompasses property within the DDA District and as designated by the City's Zoning Map. Special district objectives. The ~~City-Village Zoning Act, Public Act 207 of 1921~~ **Zoning Enabling Act, Public Act 110 of 2006**, as amended, allows for the creation of special land development regulations to address problems and needs in specific areas. Accordingly, the Nautical Mile was established to address the special land management and redevelopment needs of the Nautical Mile.

160.236 PLANNED DEVELOPMENT

(A) ***Purpose.*** **The purpose of this Section is to permit flexibility in the regulation of land development; encourage innovation in land use and variety of design, layout and type of structures constructed; achieve efficiency in the use of land, natural resources, energy, and the provision of public services and utilities; encourage useful open space; and provide better**

housing, employment, and shopping opportunities particularly suited to the needs of residents in the City in accordance with § 503 of Public Act 110 of 2006, as amended.

(B) ***Authority.*** **The City Commission shall have the authority to approve, deny, or approve with conditions applications for a Planned Development Project (PDP).**

(C) ***Amendment Required.*** **The approval of a PDP shall require an amendment to the Zoning Ordinance to revise the official Zoning Map to designate the subject property as a PDP. Approval granted under this Section (including the development agreement, all aspects of the final plan, and any conditions imposed on it) shall constitute an inseparable part of the zoning amendment.**

(D) ***Qualifying Conditions.*** **In order to qualify for Planned Development Project (PDP) consideration, the following conditions shall be met to the satisfaction of the City Commission.**

(1) Recognizable Benefits. The PDP shall result in recognizable and substantial benefits to the ultimate users of the project and to the community, where such benefits would otherwise be unlikely to be achieved under the regulations of the underlying zoning districts. The following benefits shall accrue from the PUD:

(a) The permanent protection and preservation of open space, valuable natural resources, and wildlife habitat.

(b) Efficient use of land and natural resources.

(c) The efficient arrangement of utilities and design of traffic circulation systems including limitations on the number of vehicular access points along the existing road network, thus minimizing traffic conflicts while satisfying emergency needs.

(d) Structures are sited so as to preserve important visual, ecological, recreational, cultural and historic resources.

(e) Residential amenities to serve residents of the PDP, such as playground areas, hiking trails, tennis courts and other outdoor recreational facilities.

(2) Site Area and Control. The minimum site area necessary to be considered for a PDP shall be 5 acres. If the PDP consists of multiple parcels, they must be contiguous. The existence of a public road dividing parcels or lots included in the proposed development shall not be a basis for the disqualification of contiguity. The proposed development shall be under single ownership or control such that there is a single person or entity having responsibility for completing the project in conformity with the Ordinance and the specifications of the PDP approval.

(3) Mixed Use. The PDP shall consist of at least two land uses authorized in this Ordinance. Two or more different types of housing, including, but not limited to, single-family dwellings and multiple family dwellings, may qualify as a PDP.

(E) ***Project Design Standards.***

(1) Applicable Base Regulations. Unless otherwise waived or modified as part of an approval in accordance with Subsection (E),(2) below, all yard and bulk, parking, loading, landscaping, lighting, and other standards for the districts listed below shall be applicable for uses proposed in a PDP:

(a) Single family residential uses shall comply with the regulations applicable in the R-1B District.

(b) Multiple family residential uses shall comply with the regulations applicable in the R-M District.

(c) Retail commercial uses and office uses shall comply with the regulations applicable in the B-2 District.

(d) Industrial uses shall comply with the regulations in the I-1 District.

(e) Mixed uses shall comply with the regulations applicable for each individual use.

(2) Regulatory Flexibility. The City Commission may consider and permit flexibility in the regulation of land development to: encourage innovation in land use and variety in design, layout, and type of structures constructed; achieve economy and efficiency in the use of land, available infrastructure, natural resources, energy, and the provision of public services and utilities while continuing to meet goals and objectives of the City's Master Plan; encourage useful open space; provide better housing, employment, and shopping opportunities particularly suited to the needs of the residents of the City; and/or respond to market conditions provided any variation granted would also result in the overall design being compatible with neighboring development and zoning. In such instances, building and/or site improvement requirements and standards need not be uniform with regard to each type of land use provided. Such variation(s) shall be compatible with adjacent uses of land, the natural environment, and the capacities of public services and facilities affected by the land use.

(3) Residential Density. Increases in the density of residential development may be permitted by the City Commission upon determination that the desired density will not adversely impact water and sewer services, storm water drainage, road capacity, traffic flow, parks and recreation services, fire and police services, schools, character of the area, and any planned public or private improvements in the area. Such increased density may be interspersed throughout the development. To qualify for density increases, the applicant must present and describe examples of benefits to the residents of the development and/or the citizens of the City. By way of example, such benefits may include one or more that:

(a) Augment the recognizable benefit standards required by the City Commission as outlined in Subsection (E),(1),(a)-(e) above.

(b) Provide economic, environmental, or social benefits apart from those required by this Ordinance.

(c) Enhance new or ongoing cultural activities.

(d) Provide opportunities for the enhancement of public education.

(e) Implement the Leadership in Energy and Environmental Design (LEED) green building principles in the design, construction, and operation of structures.

(4) Open Space Requirements. Planned development projects containing a residential component shall provide and maintain usable open space as shown on the approved PDP plan. The required open space shall be set aside by the developer through an irrevocable conveyance, such as a deed restriction or covenant that runs with the land, assuring that the open space will be developed according to the PDP plan and never changed to another use. Such conveyance shall:

(a) Provide for maintenance of the privately owned open space by private property owners with an interest in the open space.

(b) Provide maintenance standards and a schedule.

(c) Prove for assessment of the private property owners by the City for the cost of maintenance of the open space in the event that it is inadequately maintained and becomes a public nuisance.

(5) Compatibility with the Master Plan. The proposed PDP shall be consistent with the City's Master Plan.

(6) Availability and Capacity of Public Services. The proposed type and density of use shall not exceed the capacity of existing public services, facilities and utilities.

(7) Pedestrian and Vehicular Circulation. A pedestrian circulation system shall be provided throughout the project that is insulated from the vehicular circulation system. The layout of vehicular and pedestrian circulation routes shall respect the pattern of existing streets, sidewalks, and bicycle pathways in the vicinity of the site.

(8) Privacy for Dwelling Units. The design of a PDP shall provide visual and sound privacy for any and all dwelling units within and surrounding the development. Fences, walks, and landscaping shall be used in the site design to protect the privacy of dwelling units.

(9) Utilities. All new utilities serving a planned development, including electric, telephone, and cable television lines, shall be placed underground.

(10) Emergency Access. The configuration of buildings, driveways, and other improvements shall allow convenient and direct emergency vehicle access.

(11) Design Integration. Signage, lighting and building materials shall reflect an integrated development.

(12) Phasing. Where a project is proposed for construction in phases, it shall be so designed that each phase, when completed, shall be capable of standing on its own in terms of the presence of services, facilities and open space, and shall contain the

necessary components to insure protection of natural resources and the health, safety and welfare of the users of the PDP and residents of the surrounding area.

(F) ***Application Procedure.*** **Application shall be made to the City for rezoning as a Planned Development Project. Applications for planned development zoning shall include applicable data required for site plan review as specified in § 160.300, and the following:**

(4) A written statement explaining in detail the full intent of the applicant indicating the specifics of the site plan as it relates to the type of dwelling units contemplated and resultant population; the extent of nonresidential development and the resultant traffic generated and parking demands created; and providing supporting documentation such as but not limited to: market studies supporting the land use request, traffic studies, and the intended scheduling of development, as may be appropriate for the specific project submitted.

(1) Overall PDP plan. The overall plan shall graphically represent the development concept using maps and illustrations to indicate each type of use, square footage or acreage allocated to each use, approximate locations of each principal structure and use in the development, setbacks, and typical layouts and elevations for each type of use. The overall plan shall clearly delineate each type of residential use; office, commercial, and other non-residential use; each type of open space; community facilities and public areas; and other types of land uses.

(2) Traffic data and information concerning traffic generated by the proposed PDP. Sufficient information shall be provided to allow the City to evaluate the impact of the proposed development on adjoining roads. The following traffic related information shall be provided:

(a) Estimates of the volume of traffic generated by each use.

(b) The peak hour volume of traffic expected to be generated by the proposed development.

(c) A schematic drawing indicating vehicular movement through the site, including anticipated turning movements.

(d) Measures being proposed to alleviate the impact of the development on the circulation system.

(3) Fiscal Impact. Analysis of the fiscal impact of the proposed planned development on the City of Marine City and the school district.

(4) Market Study. Evidence of market need for the proposed use(s) and the feasibility of completing the project in its entirety. This requirement may be waived by the City Commission upon making the determination, based on existing evidence and knowledge about the local economy, that market support does exist for the proposed uses.

(5) Legal Documentation of Single Ownership or Control. The documentation shall be in the form of agreements, contracts, covenants, and deed restriction which indicate that the development can be completed as shown on the plans, and further, that all

portions of the development that are not to be maintained at public expense will continue to be operated and maintained by the developers or their successors.

(6) Schedule. A schedule of the development and construction details, including specific phasing dates and timing of all proposed improvements.

(7) Documents. A draft of ownership and governance documents is required. These documents shall include the following:

(a) Deeds

(b) Warranties guaranteeing ownership conveyed and described in the deeds.

(c) A list of covenants, conditions, and restrictions that are conditions of ownership upon the purchasers and owners in the planned development.

(d) Association bylaws (for example, condominium association by-laws) that describe how the association is organized; the duties of the association to operate, manage, and maintain common elements of the planned development; and, the duties of individual shareholders to manage and maintain their own units.

(e) A draft PDP agreement.

(G) ***Preliminary Review Procedure.*** **The following procedures and requirements provide for preliminary review of PDP proposals by City officials.**

(1) Submission of a completed plan. The planned development application materials, required fees, and sufficient copies of the completed plan, prepared in the manner specified in this Section, shall be submitted to the City for review.

(2) Review by City officials. The Zoning Administrator and other appropriate City officials and review committees shall review the site plan and application materials pursuant to the project design standards outlined in this Section, and shall prepare a written review, which shall specify any deficiencies in the site plan and make recommendations as appropriate.

(3) Submission of a revised plan and planned development application. The applicant shall revise the plan and application materials, based on the recommendations set forth in the City's review. The applicant shall then submit sufficient copies of the revised plan for further review by staff and the Planning Commission at the same time.

(H) ***Planning Commission Review and Recommendation to the City Commission.*** **The following procedures and requirements provide for detailed review of PDP proposals by the Planning Commission.**

(1) Acceptance for Processing. After all application materials have been received and review fees paid, the Zoning Administrator shall forward copies to the Planning Commission for review and action.

(2) Public Hearing. The Planning Commission shall hold a public hearing with notice as provided in § 160.305 of this Zoning Ordinance.

(3) Review and Action. Following the public hearing, the Planning Commission shall review the PDP application pursuant to the project design standards of this Section, requested modifications, and consistency with the purposes and intent of this Ordinance.

(4) Plan Revision. If the Planning Commission determines that revisions are necessary to bring the PDP proposal into compliance with applicable standards and regulations, the applicant shall be given the opportunity to submit a revised plan. Following submission of a revised plan, the planned development proposal shall be placed on the agenda of the next available scheduled meeting of the Planning Commission for further review and possible recommendation to the City Commission.

(5) Planning Commission recommendation. The Planning Commission shall review the application for a PDP, together with the public hearing findings and reports and recommendations from the City officials and other appropriate reviewing bodies. The Planning Commission shall then make a recommendation to the City Commission. The Planning Commission may recommend approval, approval with conditions, or denial as follows:

(a) Approval. Upon determination by the Planning Commission that the final plan for planned development is in compliance with the standards and requirements of this Ordinance and other applicable ordinances and laws, the Planning Commission may recommend approval to the City Commission.

(b) Approval with conditions. The Planning Commission may recommend that the City Commission impose reasonable conditions with the approval of a PDP proposal, to the extent authorized by law, for the following purposes:

1. To ensure that public services and facilities affected by the proposed development will be capable of accommodating increased service loads caused by the development.

2. To protect the natural environment and conserve natural resources and energy.

3. To ensure compatibility with adjacent uses of land.

4. To promote the use of land in a socially and economically desirable manner.

5. To protect the public health, safety, and welfare of the individuals in the development and those immediately adjacent, and the community as a whole.

6. To achieve the purpose and intent of this Ordinance.

In the event that the planned development is approved subject to conditions, such conditions shall become a part of the record of approval, and shall be modified only as provided herein.

(c) Denial. Upon determination by the Planning Commission that a PDP proposal does not comply with the standards and regulations set forth in this Ordinance, fails to comply with the purpose and intent of this Section, or otherwise could be injurious to the public health, safety, welfare, and orderly development of the City, the Planning Commission shall recommend denial.

The Planning Commission shall prepare and transmit a recommendation to the City Commission stating its conclusions and findings, the basis for a recommendation regarding the creation of a PDP zone, and any recommended conditions relating to an affirmative decision.

(I) ***Preparation of Final Development Agreement.*** **Upon the approval recommendation of a PDP plan by the Planning Commission, the applicant shall prepare a written agreement setting forth any and all conditions upon which approval was based. The Zoning Administrator shall review the agreement, with assistance from the City Attorney and other advisors. After approval of the ordinance granting the zoning map amendment and development agreement by the City Commission, the agreement shall be recorded in the Office of the St Clair County Register of Deeds at the expense of the applicant. The agreement shall, at a minimum:**

(1) Incorporate by reference the final approved site plan.

(2) If open space or common areas are indicated in the project for use by the residents, the open space or common areas shall be conveyed in fee or otherwise committed by dedication to the residents, and the use shall be irrevocably dedicated for use as open space for park, recreation or other common uses.

(3) Detail a program and related financing mechanisms for maintaining common areas, amenities and features, such as walkways, signs, lighting and landscaping.

(4) Assure that any natural features will be preserved as shown on the site plan.

(5) Assure the financing for the construction and maintenance of all roadways and necessary utilities (including public water, waste water collection and treatment) through a performance bond or other means, for any and all phases of the project. In the case of phased project, this requirement shall be reviewed for compliance at the time of construction plan approval for each phase of the project.

(6) Address any other concerns or conditions placed on the approval by the Planning Commission or the City Commission.

(J) ***Final Action by City Commission.*** **The following procedures and requirements provide for final action on PDP proposals by the City Commission.**

(1) After the Planning Commission makes its recommendation, the applicant shall make any required revisions and submit sufficient copies of the revised site plan and supporting materials for City Commission review.

(2) **Public Hearing. Upon receipt of the PDP plan and Planning Commission recommendation, the City Commission, solely at their option, may schedule an additional public hearing**

(3) **City Commission Determination. The City Commission shall make a determination based on review of the final plan together with the findings of the Planning Commission, and the reports and recommendation from the City officials and other appropriate reviewing bodies. Following completion of its review, the City Commission shall approve, approve with conditions, or deny a PDP proposal along with its related map change and development agreement in accordance with the guidelines described for the Planning Commission in Subsection (H),(5) above.**

(4) **Upon approval by the City Commission of the Ordinance amendment, the PDP plan shall become an integral part of the zoning amendment, and for purposes of City record keeping, shall be referred to as "Planned Development Project No. ____," which number shall correspond to the number of the amending ordinance.**

(5) **All approved plans and records shall be filed with the City Clerk.**

(K) ***Required Conditions.*** **Planned Development Projects shall be subject to the following required conditions:**

(1) **Approval of a PDP shall constitute an amendment to the Zoning Ordinance. All improvements and land uses of the site shall be in conformity with the planned development project plan, any conditions imposed, and the approved development agreement. Changes to the approved PDP that are not considered minor by the Zoning Administrator shall be reviewed in accordance with the procedure for the original application.**

(2) **Approval of a principal use, and building and/or site improvement plans as part of the rezoning, shall be effective for a period of 12 months, except that the Planning Commission may, at its discretion and upon application by the land owner and/or his representative and for cause shown, grant an extension for an additional 12 months. At the end of the 24 month period, if the development is not completed, the Planning Commission shall review the progress to date and make a recommendation to the City Commission as to action relative to permitting continuation under the original approval for an additional time period. In the event an extension is not granted by the City Commission past the 24 month period, the approval and allowances, including the PDP development agreement, site plan, zoning designation, and any conditions imposed pursuant to this Section shall become null and void and of no further force and effect. In the event that an approved planned development plan becomes null and void, the City Planning Commission shall initiate proceedings to amend the zoning classification of the site.**

(3) **Plans for building and/or site improvements of the proposed PDP shall be in accordance with all other requirements of this Ordinance.**

(L) ***Minor Changes.***

(1) **Minor changes may be approved by the Zoning Administrator, subject to a finding that:**

(a) The proposed changes will not affect the basis upon which approval was granted.

(b) The proposed minor changes will not adversely affect the overall planned development in light of the purpose and intent of this Section.

(c) The proposed changes will not affect the character nor the intensity of use, the general configuration of a buildings and uses on the site, vehicular or pedestrian circulation, drainage patterns, or the demand for public services.

(2) Examples of minor changes include, but shall not be limited to additions or alteration to the landscape plan or landscape materials; alterations to the internal layout of an off-street parking lot, provided that the total number of spaces does not change; relocation of a trash receptacle changes in locations or tree types on an approved landscape plan, or location of designated parking spaces; or an increase in floor area of less than twenty percent (20%) of the initial total floor area, up to 5,000 square feet maximum.

(M) ***Performance Guarantee.*** **The City Commission may require the applicant to deposit a performance guarantee in accordance with § 90.162 of the Marine City Code.**

(N) ***Fees.*** **Fees for legal, engineering, and planning review of plans shall be established for resolution of the City Commission in an amount sufficient to cover the actual costs incurred by the City.**

(O) ***Zoning Board of Appeals Authority.*** **The ZBA shall have no authority to consider any appeal of a decision by the City Commission concerning a PDP application.**

Wade Trim Commentary: *The Zoning Enabling Act authorizes the use of "planned unit development" as a means to land development. Planned unit development (or planned development) is a zoning technique intended to encourage innovative and responsive design in developments that often include a mix of both residential and nonresidential uses. Planned development zoning offers flexibility in the development of land and helps create unique and cohesive communities within the built environment. We recommend that the City of Marine City embrace such authority and have developed new language to be included in the Code that outlines the procedures and requirements for the submittal, review, and approval of planned development projects.*

160.274 PUBLIC HEARINGS AND NOTICES.

(A) Upon receipt of an application for a special land use which requires a decision on discretionary grounds, **a public hearing shall be held thereon by the Planning Commission with notice as provided in §160.305 of this Zoning Ordinance.** ~~1 notice that a request for special land use approval has been received shall be published in a newspaper which circulates in the city, and sent by mail or personal delivery to the owners of property for which approval is being considered, to all persons to whom real property is assessed within 300 feet of the boundary of the property in question, and to the occupants of all structures within 300 feet. The notice shall be given not less than 5 nor more than 15 days before the date the application will be considered. If the name of the~~

~~occupants is not known, the term "occupant" may be used in making notification. Notification need not be given to more than 1 occupant of a structure, except that if a structure contains more than 1 dwelling unit or spatial area owned or leased by different individuals, partnerships, businesses, or organizations, 1 occupant of each unit or spatial area shall receive notice. In the case of a single structure containing more than 4 dwelling units or other distinct spatial areas owned or leased by different individuals, partnerships, businesses, or organizations, notice may be given to the manager or owner of the structure who shall be requested to post the notice at the primary entrance to the structure.~~

~~(B) The notice shall:~~

~~(1) Describe the nature of the special land use request;~~

~~(2) Indicate the property which is the subject of the special land use request;~~

~~(3) State when and where the special land use request will be considered;~~

~~(4) Indicate when and where written comments will be received concerning the request; and~~

~~(5) Indicate the date, time and place where the public hearing on the special land use will be held.~~

Wade Trim Commentary: *Section 160.305 has the correct notice procedures per the Zoning Enabling Act. Therefore, we recommend that Section 160.274 simply refer to Section 160.305.*

160.298 ZONING COMMISSION.

The City Planning Commission is hereby designated as the Commission specified in ~~§ 4 of Act 207 of the Public Acts of 1921 [M.C.L.A. § 125.584]~~ **§ 301 of Act 110 of the Public Acts of 2006**, and shall perform the duties of the Commission as provided in the statute in connection with the amendment of this chapter.

160.301 CHANGES AND AMENDMENTS

(A) The City Commission may, from time to time, change the district boundaries or the regulations herein provided, however, that before any amendment shall become effective, 1 public hearing shall be held thereon by the Planning Commission with notice as provided in § 160.305 of this Zoning Ordinance. The City Commission shall require a report from the Planning Commission on any proposed amendment before taking final action thereon. The Planning Commission shall submit its final report, which shall include a summary of comments submitted at the public hearing. The City Commission may hold additional public hearings if it considers it necessary.

(1) The City Commission shall grant a public hearing on a proposed amendment to an interested property owner who requests a hearing by certified mail, addressed to the City Clerk. A public hearing under this subsection is not subject to the requirements as provided in § 160.305, except that notice of the hearing shall be given to the interested property owner as specified in the Zoning Enabling Act, Public Act 110 of 2006.

Wade Trim Commentary: The Zoning Enabling Act states that the City Commission must hold an additional public hearing if requested, in writing, by an interested property owner in the event of a proposed zoning amendment. We have included an amendment that specifies this.

160.306 CONDITIONAL REZONING

(A) ***Intent.*** **It is recognized that there are certain instances where it would be in the best interests of the City, as well as advantageous to property owners seeking a change in zoning boundaries, if certain conditions could be proposed by property owners as part of a request for a rezoning. It is the intent of this section to provide a process consistent with the provisions of § 405 of Public Act 110 of 2006, as amended, by which an owner seeking a rezoning may voluntarily propose conditions regarding the use and/or development of land as part of the rezoning request.**

(B) ***Application and Offer of Conditions.***

(1) **An owner of land may voluntarily offer in writing conditions relating to the use and/or development of land for which a rezoning is requested. This offer may be made either at the time the application for rezoning is filed or may be made at a later time during the rezoning process.**

(2) **The required application and process for considering a rezoning request with conditions shall be the same as that for considering rezoning requests made without any offer of conditions, except as modified by the requirements of this Section.**

(3) **The owner's offer of conditions may not purport to authorize uses or developments not permitted in the requested new zoning district.**

(4) **The owner's offer of conditions shall bear a reasonable and rational relationship to the property for which rezoning is requested.**

(5) **Any use or development proposed as part of an offer of conditions that would require a special land use permit under the terms of this Ordinance may only be commenced if a special land use permit for such use or development is ultimately granted in accordance with the provisions of this Ordinance.**

(6) **Any use or development proposed as part of an offer of conditions that would require a variance under the terms of this Ordinance may only be commenced if a variance for such use or development is ultimately granted by the Board of Appeals in accordance with the provisions of this Ordinance.**

(7) **Any use or development proposed as part of an offer of conditions that would require site plan approval under the terms of this Ordinance may only be commenced if site plan approval for such use or development is ultimately granted in accordance with the provisions of this Ordinance.**

(8) **The offer of conditions may be amended during the process of rezoning consideration provided that any amended or additional conditions are entered voluntarily by the owner. An owner may withdraw all or part of its offer of conditions any time prior to**

final rezoning action of the City Commission provided that, if such withdrawal occurs subsequent to the Planning Commission's public hearing on the original rezoning request, then the rezoning application shall be referred to the Planning Commission for a new public hearing with appropriate notice and a new recommendation.

(C) ***Planning Commission Review.*** **The Planning Commission, after public hearing and consideration of the standards for approval set forth in Subsection (E), may recommend approval, approval with recommended changes or denial of the rezoning; provided, however, that any recommended changes to the offer of conditions are acceptable to and thereafter offered by the owner.**

(D) ***City Commission Review.*** **After receipt of the Planning Commission's recommendation, the City Commission shall deliberate upon the requested rezoning and may approve or deny the conditional rezoning request. The City Commission's deliberations shall include, but not be limited to, a consideration of the standards for approval set forth in Subsection (E). Should the City Commission consider amendments to the proposed conditional rezoning advisable and if such contemplated amendments to the offer of conditions are acceptable to and thereafter offered by the owner, then the City Commission shall, in accordance with Public Act 110 of 2006, as amended, refer such amendments to the Planning Commission for a report thereon within a time specified by the City Commission and proceed thereafter in accordance with said statute to deny or approve the conditional rezoning with or without amendments.**

(E) ***Factors.*** **In reviewing an application for the rezoning of land where there is an offer of conditions, factors that should be considered by the Planning Commission and the City Commission shall include the following:**

(1) Whether the proposed rezoning is consistent with the goals, policies and Future Land Use Map of the City of Marine City Master Plan;

(2) The compatibility of all the potential uses allowed in the proposed zoning district with surrounding land uses and zoning districts in terms of land suitability, impacts on the environment, density, and influence on property values;

(3) Whether any public services and facilities would be significantly adversely impacted by a development or use allowed under the requested rezoning. Consideration of impact on drains and roads is specifically required; and,

(4) Whether the uses allowed under the proposed rezoning would be equally or better suited to the area than uses allowed under the current zoning of the land.

(F) ***Approval.***

(1) If the City Commission finds the rezoning request and offer of conditions acceptable, the offered conditions shall be incorporated into a formal written Statement of Conditions acceptable to the owner and conforming in form to the provisions of this Section. The Statement of Conditions shall be incorporated by attachment or otherwise as an inseparable part of the ordinance adopted by the City Commission to accomplish the requested rezoning.

(2) The Statement of Conditions shall:

(a) Be in a form recordable with the Register of Deeds of St Clair County or, in the alternative, be accompanied by a recordable Affidavit or Memorandum prepared and signed by the owner giving notice of the Statement of Conditions in a manner acceptable to the City Commission.

(b) Contain a legal description of the land to which it pertains.

(c) Contain a statement acknowledging that the Statement of Conditions runs with the land and is binding upon successor owners of the land.

(d) Incorporate by attachment or reference any diagram, plans or other documents submitted or approved by the owner that are necessary to illustrate the implementation of the Statement of Conditions. If any such documents are incorporated by reference, the reference shall specify where the document may be examined.

(e) Contain a statement acknowledging that the Statement of Conditions or an Affidavit or Memorandum giving notice thereof shall be recorded with the Register of Deeds of St Clair County by the owner with a copy of the recorded document provided to the City within forty-five (45) days of its recording.

(f) Contain the notarized signatures of all of the owners of the subject land preceded by a statement attesting to the fact that they voluntarily offer and consent to the provisions contained within the Statement of Conditions.

(3) Upon the rezoning taking effect, the Zoning Map shall be amended to reflect the new zoning classification along with a designation that the land was rezoned with a Statement of Conditions. The City Clerk shall maintain a listing of all lands rezoned with a Statement of Conditions.

(4) The approved Statement of Conditions or an Affidavit or Memorandum giving notice thereof shall be filed by the owner with the Register of Deeds of St Clair County. The owner shall provide a copy of the recorded document to the City within forty-five (45) days of the date of its recording. The City Commission shall have authority to waive this requirement if it determines that, given the nature of the conditions and/or the time frame within which the conditions are to be satisfied, the recording of such a document would be of no material benefit to the City or to any subsequent owner of the land.

(5) Upon the rezoning taking effect, the use of the land so rezoned shall conform thereafter to all of the requirements regulating use and development within the new zoning district as modified by any more restrictive provisions contained in the Statement of Conditions.

(G) ***Compliance with Conditions.***

(1) Any person who establishes a development or commences a use upon land that has been rezoned with conditions shall continuously operate and maintain the development or use in compliance with all of the conditions set forth in the Statement

of Conditions. Any failure to comply with a condition contained within the Statement of Conditions shall constitute a violation of this Zoning Ordinance and be punishable accordingly. Additionally, any such violation shall be deemed a nuisance per se and subject to judicial abatement as provided by law.

(2) No permit or approval shall be granted under this Ordinance for any use or development that is contrary to an applicable Statement of Conditions.

(H) ***Time Period for Establishing Development or Use.*** **Unless another time period is specified in the Ordinance rezoning the subject land, the approved development and/or use of the land pursuant to building and other required permits must be commenced upon the land within 36 months after the rezoning took effect and thereafter proceed diligently to completion. This time limitation may upon written request be extended by the City Commission if: (1), it is demonstrated to the City Commission's reasonable satisfaction that there is a strong likelihood that the development and/or use will commence within the period of extension and proceed diligently thereafter to completion; and (2), the City Commission finds that there has not been a change in circumstances that would render the current zoning with Statement of Conditions incompatible with other zones and uses in the surrounding area or otherwise inconsistent with sound zoning policy; and (3) the written request shall be made to the City Commission requesting the extension within 6 months of the end of the 36 month period.**

(I) ***Reversion of Zoning.*** **If approved development and/or use of the rezoned land does not occur within the time frame specified under Subsection (H) above, then the land shall revert to its former zoning classification as set forth in Public Act 110 of 2006, as amended. The reversion process shall be initiated by the City Commission requesting that the Planning Commission proceed with consideration of rezoning of the land to its former zoning classification. The procedure for considering and making this reversionary rezoning shall thereafter be the same as applies to all other rezoning requests.**

(J) ***Subsequent Rezoning of Land.*** **When land that is rezoned with a Statement of Conditions is thereafter rezoned to a different zoning classification or to the same zoning classification but with a different or no Statement of Conditions, whether as a result of a reversion of zoning pursuant to Subsection (I) above or otherwise, the Statement of Conditions imposed under the former zoning classification shall cease to be in effect. Upon the owner's written request, the City Clerk shall record with the Register of Deeds of St Clair County a notice that the Statement of Conditions is no longer in effect.**

(K) ***Amendment of Conditions.***

(1) During the time period for commencement of an approved development or use specified pursuant to Subsection (H) above or during any extension thereof granted by the City Commission, the City shall not add to or alter the conditions in the Statement of Conditions.

(2) The Statement of Conditions may be amended thereafter in the same manner as was prescribed for the original rezoning and Statement of Conditions.

(L) ***City Right to Rezone.*** **Nothing in the Statement of Conditions nor in the provisions of this Section shall be deemed to prohibit the City from rezoning all or any portion of land that is subject to a Statement of Conditions to another zoning classification. Any rezoning shall be conducted in compliance with this Ordinance and Public Act 110 of 2006, as amended.**

(M) ***Failure to Offer Conditions.*** **The City shall not require an owner to offer conditions as a requirement for rezoning. The lack of an offer of conditions shall not affect an owner's rights under this Ordinance.**

> ***Wade Trim Commentary:*** *The Zoning Enabling Act specifically authorizes the practice of "conditional rezoning." Essentially, it provides that an owner of land may voluntarily offer, in writing, and the local unit of government may approve, certain use and development of the land as a condition to a rezoning of the land or an amendment to a zoning map. We recommend that the City of Marine City embrace such authority and have developed new language to be included in the Code that outlines procedures and requirements for the submittal, review and approval of conditional rezoning requests.*

160.315 CREATION AND MEMBERSHIP

There is hereby established a Zoning Board of Appeals, which shall perform its duties and exercise its powers as provided in the Michigan Zoning Enabling Act of 2006 (M.C.L.A. §§ 125.3101 to 125.3702) and in such a way that the objectives of this chapter shall be observed, public safety secured and substantial justice done. The Board shall consist of 5 members appointed by the City Commission, one of whom ~~shall~~ **may** be a member of the City Commission and one of whom ~~shall~~ **may** be a member of the Planning Commission. The Terms of office for members appointed to the Zoning Board of Appeals shall be for 3 years except for members serving because of their membership on the City Commission or Planning Commission, whose terms shall be limited to the time they are members of those bodies. Each member of the Board of Appeals shall be a resident of the city and shall be a qualified and registered elector on the date of appointment and throughout his or her tenure of office. A member of the Board of Appeals may be removed from such office as provided for in the Zoning Enabling Act. Any appointive vacancies shall be filled by the City Commission for the remainder of the unexpired term. The Board of Appeals shall annually elect its own Chairperson, Vice-Chairperson and Secretary, however, the City Commission member of the Board may not serve as Chairperson. The compensation of the appointed members of the Board of Appeals shall be fixed by the City Commission. The City Commission may appoint alternate members as provided in the Zoning Enabling Act. **A member of the Zoning Board of Appeals who is also a member of the Planning Commission or City Commission shall not participate in a public hearing on or vote on the same matter that the member voted on as a member of the Planning Commission or City Commission. However, the member may consider and vote on other unrelated matters involving the same property.**

160.317 APPEAL

(A) An appeal may be taken to the Board of Appeals by any person, firm or corporation, or by any office, department, board or bureau ~~affected~~ **aggrieved** by a decision of the Building Inspector. The appeal shall be taken within such time as shall be prescribed by the Board of Appeals by general rule, by filing with the Building Inspector and the Board of Appeals a notice of appeal, specifying the grounds thereof. The Building Inspector shall forthwith transmit to the Board all of the papers constituting the record upon which the action appealed from was taken.

160.318 JURISDICTION

(D) To hear and decide variance requests as set forth in section M.C.L.A. § 125.3604 of the Zoning Enabling Act. **However, this shall not include the authority to grant use variances.**

(G) To obtain a variance from such dimensional requirements as lot area and width regulations, building height and square foot regulations, yard width and depth regulations, off-street parking and loading space regulations, sign regulations and other similar requirements as specified in this Ordinance, the applicant must submit an affidavit indicating that a "practical difficulty" exists by demonstrating all of the following:

(1) That the strict enforcement of the provisions of the Zoning Ordinance would cause practical difficulties and deprive the owner of rights enjoyed by all other property owners owning property within the same zoning district or render conformity with such restrictions unnecessarily burdensome.

(2) That the conditions and circumstances are unique to the property and are not similarly applicable to other properties in the same zoning district.

(3) That the conditions and circumstances unique to the property were not created by the owner, or his predecessor in title, within the time following the effective date of the provisions alleged to adversely affect such property.

(4) That the requested variance will not confer special privileges that are denied other properties similarly situated and in the same zoning district.

(5) That the requested variance will not be contrary to the spirit and intent of this Zoning Ordinance.

160.322 APPEAL TO CIRCUIT COURT

The decision of the Zoning Board of Appeals shall be final. A party aggrieved by a decision of the Zoning Board of Appeals may appeal to the Circuit Court. An appeal from a decision of the Zoning Board of Appeals shall be filed within 30 days after the Zoning Board of Appeals issues its decision in writing signed by the chairperson, if there is a chairperson, or signed by the members of the Zoning Board of Appeals, if there is no chairperson, or within 21 days after the Zoning Board of Appeals approves the minutes of its decision. The court may affirm, reverse, or modify the decision of the Zoning Board of Appeals.

Wade Trim Commentary: *Several changes were implemented in the Zoning Enabling Act pertaining to the composition, procedural rules, and authority of the Board of Appeals. We have proposed several amendments to the applicable board of appeals sections for consistency with the Act.*

Permits for Accessory Buildings and Fences
Chapter 160 – Zoning Code (Sections 160.213 and 160.221)

160.213 ACCESSORY BUILDINGS AND STRUCTURES

Accessory buildings, except as otherwise permitted in this chapter, shall be subject to the following regulations:

(A) Where the accessory building is structurally attached to a main building, it shall be subject to, and must conform to, all regulations of this chapter applicable to main building.

(B) Accessory buildings shall not be erected in any required yard, except a rear yard.

(C) An accessory building not exceeding 1 story or 14 feet in height may occupy not more than 25% of a required rear yard, plus 40% of any non-required rear yard, provided that in no instance shall the accessory building exceed the ground floor area of the main building.

(D) No detached accessory building shall be located closer than 10 feet to any main building nor shall it be located closer than 3 feet to any side or rear lot line. In those instances where the rear lot line is coterminous with an alley right-of-way, the accessory building shall not be closer than 2 feet to such rear lot line. In no instance shall an accessory building be located within a dedicated easement right- of-way.

(E) No detached accessory building in an R-1A, R-1B, R-M, B-1 or P-1 District shall exceed 1 story or 14 feet in height. Accessory buildings in all other districts may be constructed to equal the permitted maximum height of structures in said districts~~, subject to Board of Appeals review and approval~~.

(F) (1) When an accessory building is located on a corner lot, the exterior side lot line of which is substantially a continuation of the front lot line of the lot to its rear, or is adjacent to a front lot line across a common separating street, the building shall not project beyond the front yard line required on the lot in rear of the corner lot.

(2) An accessory building shall in no case be located nearer than 10 feet to a street right-of-way.

(G) When an accessory building in any Residential or Business District is intended for other than the storage of private motor vehicles, the construction will conform to existing conventional construction of other buildings on the property and in the immediate area.

(H) A building permit shall be obtained prior to the erection of any accessory building, unless it is exempted from permit requirements per the Building Code, in which case such accessory building shall only require a zoning compliance permit.

~~(H)~~ **(I)** Satellite receiving dish installations.

(1) A SATELLITE RECEIVING DISH is defined as being any dish-shaped antenna designed to receive direct satellite signals.

(2) A building permit shall be obtained for the installation of a satellite receiving dish.

(3) Location of a satellite receiving dish shall be subject to all setback requirements of this chapter and shall in no instance be installed closer to a side or rear lot line than a distance equal to its height as measured from the ground to its highest vertical extension.

(4) The receiving dish shall be securely mounted and anchored in accordance with the requirements of the manufacturer and the Marine City Building Code.

(5) A satellite receiving dish shall not be mounted in any front or side yard.

160.221 OBSCURING WALLS AND FENCES

(A) For those Use Districts and uses listed below, there shall be provided and maintained on those sides abutting or adjacent to a residential district an obscuring masonry wall as set out below:

[no proposed changes to table]

(B) Required walls and fences shall be located on the lot line except where utilities interfere and except in instances where this chapter requires conformance with front yard setbacks. Required walls may, upon approval of the Board of Appeals, be located on the opposite side of an alley right-of-way from a nonresidential zone that abuts a residential zone when mutually agreeable to affected property owners. The continuity of the required wall on a given block will be a major consideration of the Board of Appeals in reviewing the request.

(C) (1) The walls and screening barrier shall have no openings for vehicular traffic or other purposes, except as otherwise provided in this chapter and except the openings as may be approved by the Building Inspector. All walls herein required shall be constructed of materials approved by the Building Inspector, to be durable, weather resistant, rust proof and easily maintained and wood or wood products shall be specifically excluded.

(2) Masonry walls shall be erected on a concrete foundation which shall have a minimum depth of 42 inches below a grade approved by the Building Inspector and shall be not less than 4 inches wider than the wall to be erected.

(3) Masonry walls may be constructed with openings above 32 inches above grade provided such openings are not larger than 64 square inches and do not comprise more than 1/3 of the total area of that part of the wall located more than 32 inches above grade.

(D) (1) The Board of Appeals may waive or modify the foregoing requirements where cause can be shown that no good purpose would be served, provided that in no instance shall a required wall be permitted to be less than 4 feet in height.

(2) In consideration of requests to waive wall requirements between nonresidential and residential districts, the Board shall refer the request to the Planning Commission for a determination.

(3) In such cases as the Planning Commission determines the residential district to be a future nonresidential area, the Board may temporarily waive wall requirements for an initial period not to exceed 12 months. Granting of subsequent waivers shall be permitted, provided that the Planning Commission shall make a determination as hereinbefore described, for each subsequent waiver prior to the granting of such waiver by the Board.

(E) A permit shall be required prior to the erection of an obscuring wall or fence in accordance with § 156.20 of this code.

> ***Wade Trim Commentary:*** *The purpose of this amendment is to clarify that permits are required for accessory buildings (zoning/building permit, depending on the size) and walls/fences.*

Site Plan Review Procedures
Chapter 160 – Zoning Code (Section 160.300)

160.300 SITE PLAN REVIEW REQUIRED IN SPECIFIC DISTRICTS

(A) Site plan review and approval of all developmental proposals within specific zoning districts is required by the following provisions. The intent of this section is to provide for consultation and cooperation between the developer and the Planning Commission so that both parties might realize maximum utilization of land and minimum adverse effect upon the surrounding land uses.

(B) Through the application of the following provisions, the attainment of the Master Plan will be assured and the city will develop in an orderly fashion.

(1) Site plan review required. A site plan shall be submitted to the Planning Commission for review and approval for the following:

(a) Any uses (except for single- **or two-**family dwellings, buildings and uses accessory to single- **or two-**family dwellings, and farm buildings) within the following districts: RM - Multiple-Family Residential, WM - Waterfront Recreation and Marina, MHP - Mobile Home Park, B-1 - Central Business, B-2 - General Business, I-1 - Light Industrial, I-2 - Heavy Industrial, P-1 - Vehicular Parking District.

(b) All special uses in single-family districts such as, but not limited to, churches, schools and public facilities.

(c) All site condominium or condominium projects.

(d) Any use or development for which the submission of a site plan is required by any provisions of this chapter.

(e) Any change and/or conversion of use as permitted and regulated by this chapter within the same zoning district.

(f) Any addition to an existing principal or accessory building within districts listed above and subject to the following provisions:

1. Wherein the proposed addition constitutes an increase of ~~1,000~~ **500** square feet or 10% or more as compared to the existing building or use whichever is less.

2. Wherein the proposed addition or expansion would require a variance from the provisions of this chapter no matter what size the addition or expansion.

(2) Site plan review criteria. The site plan shall be reviewed and approved by the Planning Commission upon finding that the following conditions are met:

(a) The proposed use will not be injurious to the surrounding neighborhood.

(b) There is a proper relationship between thoroughfares and proposed service drives, driveways, and parking areas.

(c) The location of buildings, outside storage receptacles, parking areas, screen walls, and utility areas is such that the adverse effects of such uses will be minimized for the occupants of that use and the oocupants of surrounding areas.

(d) It provides for proper development of roads, easements, and public utilities and protects the general health, safety, welfare and character of the city.

(e) It meets city requirements and standards for grading and surface drainage and for the design and construction of storm sewers, storm water holding facilities, water mains, sanitary sewers, and driveway approaches.

(f) All buildings or groups of buildings shall be so arranged as to permit emergency vehicle access by some practical means to all sides.

(g) Natural resources are preserved by developing in a manner which will not detrimentally affect or destroy natural features such as lakes, ponds, streams, wetlands, steep slopes, and woodlands.

(h) Sites which include storage of hazardous materials or waste, fuels, salt, or chemicals will be designed to prevent spills and discharges of polluting materials to the surface of the ground, groundwater, or nearby water bodies.

(i) The location of buildings, parking, drives, landscaping and other improvements on the site is appropriate for the lot size and configuration.

(j) Landscaping, including trees, shrubs and other vegetative material, is provided to maintain and improve the aesthetic quality of the site and the area.

(k) The proposed use is in compliance with all city ordinances and any other applicable laws.

(3) Information required on site plan.

(a) Plans submitted for site plan approval shall contain all of the following data prior to approval of such plans by the Planning Commission. Final construction plans must be-submitted to the Building Department and such construction plans must be reviewed and approved prior to obtaining a building permit.

(b) Site plans shall consist of an overall plan for the entire development. Sheet size shall be at least 24" by 36" with plan view drawn to a minimum scale of 1".20' if the subject property is less than 3 acres and 1'1=50' if 3 acres or more. Included on the site plan will be all dimensions and the following:

(a) General information.

1. Proprietors name, address, and telephone number;

2. Date (month, day, year), including revisions;

3. Title block;

4. Scale;

5. North point;

6. Location map drawn at a scale of 1"=2,000' with north point indicated;

7. Architect, engineer, surveyor, landscape architect, or planner's seal;

8. Existing lot lines, building lines, structures, parking areas and the like on the parcel, and within 100 feet of the site;

9. Proposed lot lines, property lines and all structures, parking areas and the like within the site, and within 100 feet of the site;

10. Centerline and existing and proposed right-of-way lines;

11. Zoning classification of petitioner's parcel and all abutting parcels;

12. Gross acreage figure; and

13. Proximity to major thoroughfare and/or section corners.

(b) Physical features.

1. Proposed locations of access drives, street intersections, driveway locations, sidewalks, signs, curbing, and acceleration, deceleration, and passing lanes;

2. Location of existing and proposed service facilities above and below ground, including: storage, loading and disposal areas for chemicals, hazardous substances, salt, and fuels water main, hydrants, pump houses, standpipes, and building services and sizes; sanitary sewers and pumping stations; stormwater control facilities and structures including storm sewers, swales, retention and detention basins, drainageways, and other facilities, including calculations for sizes; location of all easements;

3. All buildings with dimensioned floor plans, setback and yard dimensions, and typical elevation views of proposed structures;

4. Dimensioned parking spaces and calculations, drives and method of surfacing;

5. Exterior lighting locations and illumination patterns;

6. Location and description of all existing and proposed landscaping, berms, fencing and walls;

7. Sidewalks and bike paths;

8. Trash receptacle pad location and method of screening;

9. Transformer pad location and method of screening;

10. Dedicated road or service drive locations;

11. Entrance details including sign locations and size;

12. Designation of fire lanes; and

13. Any other pertinent physical features.

(c) Natural features.

1. Existing topography with a maximum contour interval of 2 feet indicated. Topography on the site and beyond the site for a distance of 100 feet in all directions shall be indicated;

2. A grading plan showing finished contours at a maximum interval of 2 feet, correlated with existing contours so as to clearly indicate required cutting, filling and grading;

3. Location of existing drainage courses, lakes, ponds, wetlands, rivers and streams, including their water surface elevation, floodplain elevation, and ordinary high water mark; and

4. Location of other natural resource features, including woodlands.

(d) Additional requirements for Multiple-Family, and PUD Developments.

1. Density calculations by type of unit by bedroom count;

2. Designation of units by type of unit in each building;

3. Carport locations and details where proposed;

4. Specific amount of space and locations;

5. Type of recreation facilities to be provided in recreation space; and

6. If proposed, details of community building and fencing of swimming pool.

(e) Additional requirements for commercial and industrial developments.

1. Loading/unloading areas;

2. Gross and useable floor area; and

3. Number of employees in peak usage.

(f) The Planning Commission may waive any of the above required site plan information, when such information is determined to be not pertinent to the proposed development.

(4) Application procedure. An application for site plan review shall be processed in the following manner.

(a) All site plans shall be submitted to the Zoning Administrator at least 21 days prior to the next regularly scheduled meeting of the Planning Commission and must contain the following to be accepted:

1. A signed and complete application;

2. Ten copies of the site plan;

3. All items as required hereby shown on the site plan; and

4. Required fees.

(b) Upon acceptance of the site plan, the Zoning Administrator shall:

1. Forward a copy of the site plan and application to the City Planner or Engineer for review;

2. Place review of the site plan on the next Planning Commission agenda; and

3. Forward a copy of the site plan and application to each Commission member.

~~(5) City review. Upon receipt of the site plan from the Zoning Administrator, the Planning Commission shall review the plan at their next regular meeting and thereafter approve or deny the site plan within a reasonable time.~~

~~(a) Upon determination of the Planning Commission that a site plan is in compliance with the Zoning Ordinance and other regulations, it will be so indicated on the site plan.~~

~~(b) Upon the determination of the Planning Commission that a site plan is in compliance except with minor revisions, the Planning Commission may grant conditional approval. All revisions must be clearly delineated on copies required to be filed with the city.~~

~~(c) If extensive revision to the site plan is necessary to meet the ordinance and regulation requirements, the site plan shall be denied and the applicant requested to prepare an alternate site plan. In this case, "Denied" shall be written on the plan and reasons for denial indicated in the Planning Commission's resolution.~~

~~(d) When a site plan has been reviewed by the Planning Commission and all steps completed, 5 copies of the application and plans will be marked approved or denied for the following distribution:~~

~~1. One copy forwarded to the City Clerk for permanent record;~~

~~2. Two copies forwarded to the Zoning Administrator;~~

~~3. One copy forwarded to the City Planner or Planning Consultant; and~~

~~4. One copy forwarded to the applicant.~~

(5) Planning Commission review. The Planning Commission shall approve, approve with conditions, or deny the site plan within ninety (90) days of the date of the Planning Commission meeting at which the site plan is first heard. The time limit may be extended upon a written request by the applicant and approved by the Planning Commission. The Planning Commission may suggest

and/or require modifications in the proposed final site plan as are needed to gain approval.

(6) Administrative sketch plan review. The intent of this section is to permit the submittal of a sketch plan in certain specific instances where a complete site plan is not considered essential to ensure compliance with the intent and standards of this ordinance. The intent is to also provide for an administrative review by city staff of Planning Commission approved site plans for compliance with conditions as imposed by the Planning Commission.

(a) In lieu of a complete site plan prepared in accordance with subsection (3), a sketch plan may be submitted for the uses or activities identified below.

1. Accessory uses incidental to a conforming existing use where said use does not require any variance or further site modifications.

2. Expansion and/or addition of one thousand five hundred (1,500) square feet or less to an existing conforming structure or use.

3. Alterations to off-street parking layout or installation of pavement or curbing improvements provided the total number of spaces does not change the number of parking spaces by more than 5% or to meet various federal, state, or ADA requirements.

4. Improvements or installation of walls, fences, lighting or trash containers/enclosures.

5. Approval for establishment of a home occupation.

6. Change of use to a permitted use in any zoning district, limited to a use not exceeding two thousand five hundred (2,500) square feet.

(b) Procedure.

1. The procedure for administrative approval of a sketch plan shall involve the submittal of a sketch plan meeting the requirements of this subsection. Additionally, the required application form and fee shall be submitted. The Zoning Administrator shall review the sketch plan in accordance with the standards of subsection (2). The Zoning Administrator shall make a report of administrative sketch plan reviews to the Planning Commission.

2. The Zoning Administrator retains the option to require additional information or a complete site plan for review by the Planning Commission, particularly for sites which do not comply with previously approved site plans, sites with parking deficiencies, sites abutting residential districts or sites experiencing problems with drainage, traffic, noise, aesthetics or other general health and safety issues. If a complete site plan is required, the Zoning Administrator shall inform the applicant to submit a set of plans in accordance with this article within 14 days of receipt of the application. The Zoning Administrator shall also have authority to refer any site plan eligible for administrative review to any consultants employed by the City for the purposes of site plan review.

(c) Sketch plan information required.

1. Details of the propose changes to the use or structure in question.

2. Proprietors', applicants', and owners' names, addressed and telephone numbers.

3. Location map with north point indicated.

4. Locations of existing landscaping, lighting, parking, if applicable, including the proposed method of refuse collection.

5. Gross acreage and building figures.

6. Zoning classification of petitioners' parcel and all abutting parcels.

7. Estimated cost of proposed site improvements including roadways, lighting, utilities, sidewalks, drainage, fences, walls, and landscaping.

~~(6)~~ **(7)** Effect of approval. When an applicant receives final site approval, he or she must develop the site in complete conformity with the approved site plan. The site plan approval shall be valid for a period of 1 year. If the project is not under construction with a building permit at the expiration of the approval time, the site plan approval becomes null and void and the developer shall make a new application for approval. Time extension to site plan approval may be granted by the Planning Commission.

(8) Amendment of approved site plan. The Zoning Administrator shall have the authority to determine if a proposed change requires an amendment to an approved final site plan. A site plan may be amended upon application and in accordance with the procedure herein for a final site plan. The Zoning Administrator may approve minor changes in an approved final site plan, provided that a revised final site plan drawing (s) be submitted showing such minor changes, for purposes of record.

(9) Modification of plan during construction. All improvements shall conform to the final site plan. Any changes, which result in a material alteration of the site plan approved by the Planning Commission, shall require resubmittal to the Planning Commission. The Planning Commission, or Zoning Administrator may require the applicant to correct the changes so as to conform to the approved final site plan.

Wade Trim Commentary: *This proposed amendment establishes an administrative review and sketch plan submittal process for small projects that typically do not justify the preparation of a fully detailed site plan or review by the Planning Commission. The proposed amendment also outlines procedures for amendments to approved site plans and changes during construction.*

Process to Allow Unspecified Uses
Chapter 160 – Zoning Code (New Section 160.024)

ZONING DISTRICTS AND MAP

160.024 APPLICATION OF DISTRICT REGULATIONS

The regulations herein established within each zoning district shall be the minimum regulations for promoting and protecting the public health, safety, and general welfare and shall be uniform for each class of land, building, structure, or uses throughout each district.

No building shall hereafter be erected, altered, or moved, nor shall any building or premises hereafter be used for any purpose other than is permitted in the district in which said building or premises is located, except by appeal as herein described by this Ordinance. Wherever the requirements of this Ordinance are at variance with the requirements of any other adopted regulations, or ordinances, the most restrictive or those imposing the higher standards shall govern.

(A) Uses in Districts.

(1) Permitted Uses. Permitted uses shall be permitted by right only if specifically listed as principal permitted uses in the various zoning district or are similar, as determined by the Planning Commission, to such listed uses.

(2) Accessory Uses and Buildings. Accessory uses are permitted only if such uses are clearly incidental to the permitted principal uses.

(3) Special Uses. Special uses are permitted as listed or if similar, as determined by the Planning Commission, to the listed special uses.

> ***Wade Trim Commentary:*** *Presently, the ordinance does not allow flexibility to permit a use which is not specifically listed in the ordinance. This amendment would provide such flexibility, with authority for determination given to either the Zoning Administrator or the Planning Commission.*

Home Occupations
Chapter 160 – Zoning Code (Sections 160.005 and 160.037; Add New Section 160.237)

160.005 DEFINITIONS

HOME OCCUPATION. ~~An occupation carried on within the walls of a dwelling unit and not visible or noticeable in any manner or form from outside the walls of the dwelling.~~ **An occupation, profession, activity, or use that is clearly a customary, incidental, and secondary use of a residential dwelling unit and which does not alter the exterior of the property or affect the residential character of the neighborhood.**

R-1A AND R-1B, ONE-FAMILY RESIDENTIAL DISTRICTS

160.037 USES PERMITTED SUBJECT TO SPECIAL CONDITIONS

~~(K) Home occupation:~~

~~(1) A home occupation is any use for gain or support conducted only by members of a family residing in a dwelling and which is clearly incidental and secondary to the residential use of the premises; provided, that such use does not change the character of the dwelling, on, or within the walls of a dwelling unit, or any accessory building and is not visible or noticeable in any manner or form from the outside. Provided further,~~

~~that no article or service is sold or offered for sale on the premises, except such as is produced by such occupation; that such occupation shall not permit external alterations or construction feature, outdoor storage, outdoor display, or signs not customary in residential areas.~~

~~(2) A home occupation shall occupy not more than 25% of the total floor area of the dwelling, but in no event more than 500 square feet of floor area.~~

~~(3) No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of the home occupation shall be met off the street and other than in the required front yard.~~

~~(4) No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal senses off the lot, if the occupation is conducted in a single-family residence, or outside the dwelling unit if conducted in other than a single-family residence. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises, or causes fluctuations in line voltage off the premises.~~

GENERAL PROVISIONS

160.237 HOME OCCUPATIONS

(A) Permitted Home Occupations. The following uses shall be permitted as home occupations within any zoning district, subject to compliance with the requirements of this section:

(1) Home offices for such professionals as architects, doctors, brokers, engineers, insurance agents, lawyers, realtors, accountants, computer programmers, writers, salespersons and similar occupations.

(2) Personal services, including barber shops, beauty parlors, manicure and pedicure shops, grooming, catering, and chauffeuring services.

(3) Music, dance, art and craft classes, tutoring, and studios for artists, sculptors, musicians and photographers.

(4) Workshops for tailors, dressmakers, milliners, and craft persons, including weaving, lapidary, jewelry making, model making, cabinetry, and wood-working.

(5) Repair services, limited to watches and clocks, small appliances, instruments, computers, electronic devices, and similar small devices.

(6) Telephone answering or telemarketing.

(7) Any other use determined by the Zoning Administrator to be similar to, and compatible with, the above listed uses.

(B) Prohibited Home Occupations. The following uses are expressly prohibited as a home occupation:

(1) Automobile truck, recreation vehicle, boat, motorcycle or small engine repair, bump and

paint shops, salvage or storage yards.

(2) Kennels or veterinary clinics.

(3) Medical or dental clinics.

(4) Retail sales of merchandise.

(5) Eating and/or drinking establishments.

(6) Undertaking and funeral homes.

(7) Adult uses and sexually-oriented businesses.

(C) Use Standards.

(1) A home occupation must be clearly incidental and secondary to the primary use of the dwelling unit for dwelling purposes. No more than twenty-five (25%) percent of the floor area of the dwelling and twenty-five (25%) of the floor area of any accessory structure shall be devoted to a home occupation.

(2) A home occupation use shall not change the character of the residential nature of the premises, both in terms of use and appearance.

(3) A home occupation use shall not create a nuisance or endanger the health, safety, welfare, or enjoyment of any other person in the area, by reason of noise, vibration, glare, fumes, odor, unsanitary or unsightly conditions, fire hazards, or the like, involved in or resulting from such Home Occupation.

(4) A home occupation shall not generate sewage or water use in excess of what is normally generated from a single family dwelling in a residential area.

(5) No employees shall be permitted other than members of the immediate family resident in the dwelling unit.

(6) All activities shall be carried on within an enclosed structure. There shall be no outside display of any kind, or other external or visible evidence of the conduct of a home occupation.

(7) No signage beyond that which is allowed for single-family dwellings within the zoning district shall be permitted.

(8) No vehicular traffic shall be permitted for the home occupation, other than that which is normally generated for a single dwelling unit in a residential area, both as to volume and type of vehicles.

(9) Exterior storage of equipment, accessory items or outdoor display of any kind are prohibited in connection with a home occupation.

(10) The establishment of a home occupation shall not necessitate exterior modification, except as may be required to accommodate physically handicapped persons, or as may be required

by the building code.

(11) Customer or client visits, and deliveries associated with the home occupation shall be limited to between the hours of 7:00 a.m. and 8:00 p.m.

(D) Permits.

(1) A permit must be obtained to lawfully operate a home occupation. Application shall be made to the Zoning Administrator, who shall approve such requests which demonstrate compliance with the requirements of this Section. In the administration of these provisions, the Zoning Administrator shall be permitted to refer a request to the Planning Commission for review and approval where site conditions may create difficulty in adherence to the standards contained herein.

(2) Should a lawfully established home occupation no longer meet the conditions outlined above or other conditions stipulated for approval, a violation shall be cited against the operator of the home occupation. The operator of the home occupation shall have ten (10) working days to correct the referenced violations. If the violations are not corrected within that time, the permit to operate the home occupation shall be revoked and all related activities must cease.

(3) Home occupation permits shall be limited to the applicant who legally resides in the residence.

Wade Trim Commentary: *Home occupations are presently only allowed as a special land use within residential districts, subject to Planning Commission approval after a public hearing. This is an overly burdensome review process and likely is a deterrent for prospective home occupations to gain approval from the city (they may simply proceed with establishment of the home occupation and hope that the city does not find out). This amendment provides a much more streamlined process for the approval of home occupations. The amendment also outlines appropriate home occupation use standards.*

W-M District Side Setback Discrepancy
Chapter 160 – Zoning Code (Section 160.195)

160.195 SCHEDULE LIMITING HEIGHT, BULK DENSITY AND AREA BY ZONING DISTRICT

[Amend table by deleting footnote (h) from the W-M District applicable to side yard setback.]

160.196 NOTES TO SCHEDULE

(H) (1) No side yards are required along the interior side lot lines of the District, except as otherwise specified in the Building Code, provided that if walls of structures facing such interior side lot lines contain windows, or other openings, side yards of not less than 10 feet shall be provided.

(2) On a corner lot which borders on a residential district there shall be provided a setback of 20 feet on the side or residential street. On an exterior side yard abutting a residential district there shall be provided a setback of 10 feet in width.

(M) Side yard: 10 feet. Every lot on which a structure is erected shall be provided with a side yard on each side of the lot. Each side yard shall be increased by 1 foot for each 10 feet, or part thereof, by which width of the structure exceeds 50 feet in overall dimension facing the street lot line. On the exterior side yard which borders on a residential district, there shall be provided a setback of not less than 50 feet on the side abutting the residential district.

> ***Wade Trim Commentary:*** *Presently, both footnote (h) and (m) apply to the side yard setback for the W-M District. These two footnotes contradict each other. After review, we believe that footnote (h) was mistakenly added, and only footnote (m) was intended to apply.*

Residential Units within the Central Business District
Sections 160.081 and 160.082

160.081 PRINCIPAL USES PERMITTED (B-1, CENTRAL BUSINESS DISTRICT)

(K) Residential units, provided they are an integral part of the structure containing a permitted use, and the residential use is subordinate to the other permitted use;

[amend the lettering for all subsequent uses accordingly]

160.082 USES PERMITTED SUBJECT TO SPECIAL CONDITIONS (B-1, CENTRAL BUSINESS DISTRICT)

~~(C) Residential units, provided they are an integral part of the structure containing a permitted use, and the residential use is subordinate to the other permitted use;~~

[amend the lettering for all subsequent uses accordingly]

May 2018 Report To Marine City Board of Commissioners

By:

Davis Kirksey Associates, Inc.

NEW-Working with City Manager on infrastructure improvements and capital project funding rates available for Marine City. The City of Marine City qualifies as follows: These are quoted directly from Mary Capizio from USDA Regional Office. . Our contact in the Caro offices are as follows:

CARO (26-603)
1075 Cleaver Rd.,
P.O. Box 291
Caro, MI 48723
COM: 989-673-8173
ext. 4
FAX: 855-643-5266

Contact for WEP in Caro is wanda.dziwura@mi.usda.gov
Contact for CF is : Melissa.mora@mi.usda.gov
Here are the current rates which may change at the next quarter July 1st.

WEP is for infrastructure

CF is for community facilities

The Median Household income determines which rate they may be eligible for.

The City of Marine City – MHI is $52,097

Note, Median Household income in the past 12 months (in 2010 inflation adjusted dollars) adjustment based on base $44,073 and population of 4,248.

Marine City is in the intermediate interest rate category at this time 3.125% for WEP (infrastructure and some possible grants if they qualify for infrastructure)

Marine City the Market Rate of 3.875% for a CF project.
Status- MEDC- Community Stabilization Fund: State of Michigan reviewing Marina Project (Private/Public Partnership) Under Preliminary Review for investment from the State of Michigan. Up to 1.5 Million in investment dollars available.

Respectfully, Submitted,
Linda Davis-Kirksey

City of Marine City
Tax Increment Finance Authority
March 20, 2018

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, March 20, 2018, and was called to order at 4:04 PM by Board Member Bryson.

After observing a moment of silence, the Pledge of Allegiance was led by Board Member Bryson.

Present: Board Members Babchek, Bryson, Seigneurie, Weisenbaugh; City Manager Leven; Deputy Clerk McDonald

Absent: Chairperson May; Board Members Lepley &Tisdale

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to excuse Chairperson May, Board Member Lepley and Board Member Tisdale from the meeting. All Ayes. Motion Carried.

Approve Agenda

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to approve the Agenda, with the following additions:

- Davis-Kirksey Associates, Inc. – March 2018 Report – Communications Item #6-B
- Davis-Kirksey Associates, Inc., Invoice #4152018 ($2,000.00) – Item #10-A

All Ayes. Motion Carried.

Approve Minutes

Motion by Board Member Babchek, seconded by Board Member Weisenbaugh, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held February 20, 2018, as presented. All Ayes. Motion Carried.

Communications

Received:

- Davis-Kirksey Associates, Inc. – February 2018 Report
- Davis-Kirksey Associates, Inc. – March 2018 Report

City Manager Leven stated that the City had submitted an application package for a Coastal Zone Management Program Grant on March 5, 2018 and an Assistance to Firefighters Grant on March 16, 2018.

Motion by Board Member Weisenbaugh, seconded by Board Member Seigneurie, to receive and file the Communications. All Ayes. Motion Carried.

Public Comment

No residents addressed the Board.

Unfinished Business

Police Department Lighting

City Manager Leven said that in March, 2017 the Board had directed her to work with Department of Public Works Superintendent Itrich to find a solution to the lighting issue at the Police Department. Recently she had been made aware of a resident complaint regarding the LED lighting on the side of the building being too bright; and said placing a shield on those lights was a possible solution.

Board Member Weisenbaugh stated that the lettering on the front of the building could not be read from South Parker/M-29. He suggested that the can lighting be turned upward and toward the building instead of facing downward.

City Manager Leven to direct DPW Superintendent Itrich to contact an electrician to rotate the can lighting at the Police Department.

TIFA Future Sub-Committee

Board Member Seigneurie stated that the sub-committee had met and discussed how to move forward with gathering supporting evidence to continue TIFA. He discussed the following:

- Board Member Lepley's letter to local businesses who had received financial assistance from TIFA via grants.

- Board Member Tisdale's letter to TIFA Attorney John Staran, and City Attorney Robert Davis.

City Manager Leven stated that the cutoff date for communication in support of TIFA for the April 5th City Commission meeting needed to be submitted to the Clerk's Department by March 28, 2018.

Improvements to M-29/South Parker Corridor

Board Member Weisenbaugh stated that he had contacted Georgia Phelan and Lindsay Wallace who, in turn, directed him to contact the St. Clair County Metropolitan Planning Commission.

The Board briefly discussed the topic and requested that it be placed on the April 17, 2018 Agenda.

New Business

Contracting with Grant Writer

City Manager Leven stated that the Board was in contract with the grant writer until October, 2018.

The Board requested that the item be tabled until the April 17, 2018 meeting.

Financial Business

Invoice Approval

Motion by Board Member Weisenbaugh, seconded by Board Member Babchek, to approve Davis-Kirksey Associates, Inc. Invoice #3152018 in the amount of $2,000.00. All Ayes. Motion Carried.

Motion by Board Member Babchek, seconded by Board Member Seigneurie, to approve US Bank Invoice #909421 in the amount of $910.00. All Ayes. Motion Carried.

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to approve Croswell Greenhouse Invoice dated February 19, 2018 in the amount of $4,195.50. All Ayes. Motion Carried.

Motion by Board Member Weisenbaugh, seconded by Board Member Seigneurie, to approve Davis-Kirksey Associates, Inc., Invoice #4152018 in the amount of $2,000.00. All Ayes. Motion Carried.

Preliminary Financial Statements

Motion by Board Member Weisenbaugh, seconded by Board Member Seigneurie, to accept and file Preliminary Financial Statements for February, 2018. All Ayes. Motion Carried.

Adjournment

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to adjourn at 4:31 pm. All Ayes. Motion Carried.

Respectfully submitted,

Elizabeth McDonald

Elizabeth McDonald
Deputy Clerk

Kristen Baxter

Kristen Baxter
City Clerk

City of Marine City
Planning Commission Meeting
April 9, 2018

A regular meeting of the Marine City Planning Commission was held on Monday, April 9, 2018, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Chairperson Moran at 7:02pm.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson Moran.

Present: Chairperson Joseph Moran; Commissioners Graham Allan, William Beutell, Keith Jenken; City Commissioner David Simpson; Building Official Susan Wilburn; Deputy Clerk Elizabeth McDonald

Absent: Commissioners Jacob Bryson & Brian Ross; City Manager Elaine Leven

Motion by City Commissioner Simpson, seconded by Commissioner Allan, to excuse Commissioners Bryson, Ross, and City Manager Leven from the meeting. All Ayes. Motion Carried.

Communications

None.

Public Comment

No residents addressed the Board.

Approve Agenda

Motion by Chairperson Moran, seconded by City Commissioner Simpson, to amend the agenda as follows:

New Business

Item #8-A **Site Plan Review ~ Beindt Investments, LLC. – 6215 King Road**

Item #8-B **Site Plan Review ~ Philip Harrison – 1119 South Parker**

Item #8-C **Site Plan Review ~ Whittlesey Development Ltd. – 887 Degurse Avenue**

Item #8-D **Site Plan Review ~ MC4 Investments – 334 South Water Street**

Item #8-E **Discussion – Zoning Ordinance Text Amendments: Chapter 160**

Unfinished Business

Item #9-A **Downtown Signage**

Motion by City Commissioner Simpson, seconded by Commissioner Beutell, to approve the agenda, as amended. All Ayes. Motion Carried.

Approve Minutes

Motion by City Commissioner Simpson, seconded by Commissioner Beutell, to approve the March 12, 2018 meeting minutes of the Planning Commission, as presented. All Ayes. Motion Carried.

New Business

Site Plan Review ~ Beindt Investments, LLC. – 6215 King Road

Chairperson Moran asked applicant, Howard Beindt, about the location of the landscaping that was postponed until the additional property was purchased.

Howard Beindt responded by stating that the location of the landscaping would now be along King Road.

Building Official Wilburn told the Board that the Ordinance did not dictate where the landscape had to be located, but instead was based on a percentage.

Motion by Commissioner Jenken, seconded by Commissioner Buetell, to approve the Site Plan for Beindt Investments, LLC. at 6215 King Road, as presented. All Ayes. Motion Carried.

Site Plan Review ~ Philip Harrison – 1119 South Parker

Chairperson Moran inquired about the lot lines and the two driveways on the property.

Applicant, Philip Harrison, stated that the lot line was going to remain where it was and the driveway on the Chartier side of the property would be fenced off and used as needed. He intended to work with his neighbor in regard to the use of the driveway.

Building Official Wilburn stated the second, shorter driveway was an existing nonconformity and the Ordinance was only enforced for new construction projects.

Commissioner Jenken inquired as to what the storage yard would be used for.

The applicant said he planned on opening a sports shop for repairs, parts and service. He would utilize a portion of the property as a loading/unloading area. In the future he wanted to get into machine rentals.

Motion by City Commissioner Simpson, seconded by Commissioner Jenken, to approve the Site Plan for Philip Harrison at 1119 South Parker, as presented. All Ayes. Motion Carried.

Site Plan Review ~ Whittlesey Development Ltd. – 887 Degurse Avenue

Building Official Wilburn informed the Board that the applicant was on the Agenda for the May 2, 2018 Zoning Board of Appeals meeting and was requesting Site Plan approval from the Planning Commission contingent upon ZBA approval.

The Board discussed concerns with the applicant that had been addressed by Wade Trim.

Building Official Wilburn stated that the applicant needed the following approvals from the Board:

- Special Use permission to substitute the required six foot masonry wall for a landscape barrier
- Special Use permission for the use of the property
- Site Plan approval

Motion by Commissioner Allan, seconded by City Commissioner Simpson, to approve the Special Use for the applicant to install a landscape barrier in lieu of a six foot masonry wall, as presented. All Ayes. Motion Carried.

Motion by City Commissioner Simpson, seconded by Commissioner Allan, to approve the Special Use for storage at 887 Degurse Avenue, as presented. All Ayes. Motion Carried.

Motion by City Commissioner Simpson, seconded by Commissioner Beutell, to approve the Site Plan for 887 Degurse Avenue, as presented, contingent upon Zoning Board of Appeals approval. All Ayes. Motion Carried.

Site Plan Review ~ MC4 Investments – 334 South Water Street

Building Official Wilburn stated that the applicants needed usage approval.

The Board briefly discussed the application and the building layout.

Motion by City Commissioner Simpson, seconded by Commissioner Jenken, to approve the usage for 334 South Water Street, as presented. All Ayes. Motion Carried.

Discussion – Zoning Ordinance Text Amendments: Chapter 160

Chairperson Moran announced that the Board would briefly be discussing the zoning text amendments within Chapter 160, but that Wade Trim was scheduled to be at the May 14, 2018 meeting in order to discuss it more in depth. He then invited the public to give input.

James Turner, 361 North Main Street, addressed the Board and stated that he was happy to see the Ordinances being looked at. He inquired about Ordinance 160.235 regarding outdoor café service and asked what the procedure would be for a business to obtain approval for outdoor café service.

Building Official Wilburn stated that a Zoning Application and layout plan similar to a Site Plan would be required in order to make the Ordinance enforceable. She said that she would speak to City Manager Leven to find out if a fee could be added to the Application and the Fee Schedule.

Commissioner Allan said that he was unsure if the distinction between outdoor seating and outdoor service was made within the current Ordinance.

The Board discussed outdoor cafés and permanent outdoor service cafés.

No action was taken by the Board.

Unfinished Business

Downtown Signage

Chairperson Moran stated that the sub-committee met and looked at promoting a downtown loop that would consist of Broadway, South Water Street, Bridge Street, Chartier, and South Parker/M-29. The sub-committee also looked at downtown parking and creating signage for that as well.

City Commissioner Simpson said that having a simple design would be best; they needed to think about what could be viewed in a glance. He also noted that there was a spelling error on the wayfinding signage that should be corrected to read "Theatres".

Commissioner Jenken said he liked the idea of having a topper on the wayfinding signage so that visitors could distinguish them from the other signage in the City.

Motion by Commissioner Allan, seconded by Commissioner Beutell, to recommend that the sub-committee findings go before the City Commission. All Ayes. Motion Carried.

Chairperson Moran said that the parking signs in the downtown area needed to be updated and that possible locations were identified on the map provided to the Board. He stated that Commissioner Allan had suggested that the word "Free" be placed on the parking signs in order to promote more use from residents and visitors.

Motion by Commissioner Beutell, seconded by Commissioner Allan, to bring the sub-committee findings to the City Commission and recommend that the parking signs are updated and strategically placed throughout the downtown area. All Ayes. Motion Carried.

The Board discussed making South Market Street a one-way street and the idea of placing a parking map on the City website when signage and locations were finalized.

Adjournment

Motion by City Commissioner Simpson, seconded by Commissioner Beutell, to adjourn at 8:09 pm. All Ayes. Motion Carried.

Respectfully submitted,

Elizabeth McDonald

Elizabeth McDonald
Deputy Clerk

Kristen Baxter
City Clerk

City of Marine City
Tax Increment Finance Authority
April 17, 2018

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, April 17, 2018, and was called to order at 4:05 PM by Board Member Tisdale.

Present: **Board Members Bryson, Seigneurie, Tisdale; City Clerk Baxter**

Absent: Chairperson May; Board Members Babchek, Lepley, Weisenbaugh; City Manager Leven

Adjournment

As there was no quorum present, Board Member Tisdale adjourned the meeting at 4:06 pm.

Respectfully submitted,

Kristen Baxter
City Clerk

City of Marine City
City Commission
May 17, 2018

A regular meeting of the Marine City Commission was held on Thursday, May 17, 2018 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Vandenbossche at 7:00 pm.

After a prayer by Reverend Dr. Gadd, the Pledge of Allegiance was led by Mayor Vandenbossche.

Present: Mayor Dave Vandenbossche; Commissioners Terrance Avery, Elizabeth Hendrick, William Klaassen, Rebecca Lepley, James Turner; City Manager Elaine Leven, City Clerk Kristen Baxter

Also In Attendance: City Attorney Robert Davis

Communications

Received:

- Departmental Activity Reports
- MCAFA Run Report
- Zoning Board of Appeals Meeting Minutes – April 4, 2018
- Davis Kirksey Associates, Inc.
- Oasis Wellness Center

Motion by Commissioner Avery, seconded by Commissioner Klaassen, to receive and file the Communications. All Ayes. Motion Carried.

Public Comment

Chief James Heaslip introduced new full-time officer, Dan Baxendale.

Keith Jenken, 809 S. Water Street, thanked Tom and Kathy Vertin for hiring local contractors to build the Inn on Water Street.

Mike Hilferink, 218 Pleasant, voiced his concerns about several candidates for City Commission who were up for appointment this evening.

Charles Seigneurie, 224 N. Elizabeth, voiced his concerns in ending TIFA at a time that the city could have used help with its infrastructure.

APPROVE AGENDA

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the Agenda, as presented. All Ayes. Motion Carried.

APPROVE MINUTES

Motion by Commissioner Avery, seconded by Commissioner Hendrick, to approve the Budget Workshop Meeting Minutes of April 24, 2018, as presented. All Ayes. Motion Carried.

Motion by Commissioner Avery, seconded by Commissioner Klaassen, to approve the City Commission Meeting Minutes of May 3, 2018, as presented. All Ayes. Motion Carried.

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the Closed Session Minutes of May 3, 2018, as presented. All Ayes. Motion Carried.

CONSENT AGENDA

Presented:

- Business License – Barrel Bike Bar
- Special Event – Memorial Day Parade

Motion by Commissioner Avery, seconded by Commissioner Hendrick, to remove the Business License for Barrel Bike Bar from the Consent Agenda and add it to **New Business**, and approve the Special Event for the Memorial Day Parade.

Roll Call Vote.
Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Lepley, Turner
Nays: None
Motion Carried.

PUBLIC HEARING

Proposed 2017-2018 Budget

Mayor Vandenbossche opened the Public Hearing to receive public comments for and against the proposed 2018/2019 Budget at 7:31 pm.

Charles Seigneurie, 224 N. Elizabeth, commented that he had the pleasure of attending the Budget Workshop for the 2018-2019 Budget and said that the input and involvement of the citizens of Marine City was important and more people should attend the Workshops.

Mayor Vandenbossche closed the Public Hearing at 7:34 pm.

UNFINISHED BUSINESS

Sidewalk Replacement Program – Bids

Motion by Commissioner Klaassen, seconded by Commissioner Lepley, to approve the bid from Connin Cement in the amount of $24,615.00 for the removal and replacement of sidewalks in Zone 1 and Zone 3.

Roll Call Vote.
Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Lepley, Turner
Nays: None
Motion Carried.

Road Resurfacing – Update

City Manager Leven requested Board approval for contracting with Tetra Tech for bid specs and drawings for road resurfacing of the following roads:

- West Boulevard (M-29 to South Belle River)
- South Belle River to Degurse
- North Belle River (Degurse to City Limits) *may possibly be added to project*

She reported that, by contracting with Tetra Tech for bid specs and drawings, Tetra Tech would execute elevations for the road resurfacing and would develop a better bid document which would bring better bids. She said the estimated cost to contract with Tetra Tech was $3,000 to $5,000.

Motion by Mayor Vandenbossche, seconded by Commissioner Hendrick, to approve contracting with Tetra Tech for bid services not to exceed $5,000.

Roll Call Vote.
Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Lepley, Turner
Nays: None
Motion Carried.

City Commissioner Vacancy

Applications and letters of interest were received from the following to fill the seat vacated by Commissioner Simpson:

- Joseph Moran
- George Bukowski
- Dan Micoff
- Wendy Kellehan

Motion by Commissioner Lepley, seconded by Commissioner Turner, to appoint Joseph Moran to the City Commission vacancy.

Roll Call Vote.
Ayes: Avery, Lepley, Turner
Nays: Vandenbossche, Hendrick, Klaassen
Motion Failed.

Motion by Commissioner Turner, seconded by Commissioner Lepley, to appoint Wendy Kellehan to the City Commission vacancy.

Roll Call Vote.
Ayes: Vandenbossche, Avery, Lepley, Turner
Nays: Hendrick, Klaassen
Motion Carried.

NEW BUSINESS

2018-2019 Fiscal Year Budget

Motion by Commissioner Lepley, seconded by Commissioner Avery, to postpone the vote until a Special Meeting was held, before the end of May, when a full Board would be seated.

Roll Call Vote.
Ayes: Hendrick, Lepley
Nays: Vandenbossche, Avery, Klaassen, Turner
Motion Failed.

Motion by Mayor Vandenbossche, seconded by Commissioner Klaassen, to approve Resolution No. 017-2018 to adopt Fiscal Year 2018/2019 Budget/Appropriations Act, as presented.

Roll Call Vote.
Ayes: Vandenbossche, Avery, Klaassen, Lepley, Turner
Nays: Hendrick
Motion Carried.

Fee Schedule

Motion by Commissioner Klaassen, seconded by Commissioner Lepley, to approve the Fee Schedule update, effective July 1, 2018, as presented.

Roll Call Vote.
Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Lepley, Turner
Nays: None
Motion Carried.

Meeting Cancellation for July 5, 2018

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to approve the cancellation of the July 5, 2018 City Commission meeting date. All Ayes. Motion Carried.

Barrel Bike Bar

Motion by Commissioner Lepley, seconded by Commissioner Turner, to approve the Business License Application for the Barrel Bike Bar.

Several Board members raised concerns over having open intoxicants on the street and how the city may be liable.

City Manager Leven clarified that the Barrel Bike Bar was similar to a strolling bar and that once you leave, riders couldn't have open containers of beer or wine with them. She said that the owners strictly enforced this. She also pointed out that, because it is a business license, the city may revoke it at any time if it didn't work out.

Roll Call Vote.
Ayes: Vandenbossche, Hendrick, Lepley, Turner
Nays: Avery, Klaassen
Motion Carried.

FINANCIAL BUSINESS

Disbursements

Motion by Commissioner Avery, seconded by Commissioner Klaassen, to approve total disbursements, including payroll, in the amount of $282,171.87, as presented.

Roll Call Vote.
Ayes: Vandenbossche, Avery, Klaassen, Lepley, Turner
Nays: Hendrick
Motion Carried.

Preliminary Financial Statements

Motion by Commissioner Avery, seconded by Commissioner Klaassen, to accept the Preliminary Financial Statements and place them on file. All Ayes. Motion Carried.

CITY MANAGER REPORT

City Manager Leven reported on the following:

- Attended PD Staff meeting, Water Forum, Blue Meets Green, Planning Commission, TIFA
- Working with County on dust issue on M-29
- Mary Street almost finished, pipe is in, working on site restoration

- September 20, 2018 County Commissioners meeting in Marine City
- Planning Commission continuing to work on ordinances
- November 13, 2018 Corrective Action Plan for retirees due to State

COMMISSIONER PRIVILEGE

Commissioner Lepley thanked Maggie Micoff for the successful Titanic Memorial event and thanked Jesse White for organizing the Memorial Day parade.

Commissioner Klaassen thanked residents who supported the Rotary Annual Flower Sale.

Commissioner Hendrick reminded everyone to keep grass clippings off the streets and curbs.

Commissioner Turner thanked the four candidates who applied for the vacant City Commissioner seat.

Mayor Vandenbossche concurred and said it was nice to see that four people put in applications for the City Commission vacancy, and asked those who weren't nominated to think about applying for other city vacancies. He reminded everyone about the upcoming Memorial Day Parade.

ADJOURNMENT

Motion by Commissioner Lepley, seconded by Commissioner Hendrick, to adjourn at 8:13 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk

M A R I N E C I T Y

To: City Commission

From: Infrastructure Committee

Date: May 30, 2018

Re: Project Recommendations

The Infrastructure Committee has met several times since given the duty of analyzing reports from the DPW on necessary road and infrastructure improvements. We have thoroughly reviewed the reports, along with the fund balance and revenue stream, and taking into consideration limiting factors, such as maximum allowable millage rates and debt load to prepare the attached tables of potential plans for funding improvements.

Based on all the information, at this time we recommend one of the two following options:

1) Prepare Headlee Override ballot language for a millage increase of approximately 2 mills for a period of 5 years to cover the cost of all the road resurfacing projects. This option will not provide any funding for roads that require underground infrastructure work. Once this is complete, several outstanding bonds will be paid off and we can then consider funding options for the infrastructure projects.

2) Prepare Headlee Override ballot language for the full amount (approximately 3 mills) for a period of 5 years to cover the cost of all the road resurfacing projects and some infrastructure projects. Once this is complete, several outstanding bonds will be paid off and we can then consider funding options for the remaining infrastructure projects.

With both options the Committee will review the revenues, fund balance, and anticipated costs and prepare a recommendation of projects to bid out each winter for spring/summer construction.

Respectfully Submitted:

William Klaassen (City Commission)
Jacob Bryson (Resident Engineer)
Joe Moran (Planning Commission Chair)
Trent Attebury (Resident Member at Large)
Mike Itrich (DPW)
Elaine Leven (City Manager)

	Water/Sewer	Roads (Major)	Roads (Local)
Projected Annual Revenue	$ 60,434	$ 19,426	$ 29,139
Current Fund Balance (minus reserve)	$ 282,525	$ 241,784	$ 362,676

Estimated Millage Revenue	
1 Mil	$ 90,000
2 Mil	$ 180,000

Bonds						
	Plan 1					
	Roads	Infrastructure	Aggregate 2019	Roads	Infrastructure	**Plan Total**
Year Issued	2019	2019		2024	2026	
Bond Amount	$ 500,000	$ 400,000	$ 900,000	$ 300,000	$ 500,000	**$ 1,700,000**
Bond Term (Years)	5	5	5	5	5	
Interest Expense	$ 45,000	$ 36,000	$ 81,000	$ 27,000	$ 45,000	**$ 153,000**
Total Bond Cost (principle+interest)	$ 545,000	$ 436,000	$ 981,000	$ 327,000	$ 545,000	**$ 1,853,000**
Estimated Initial Annual Payment	$ 115,000	$ 92,000	$ 207,000	$ 69,000	$ 115,000	
Equivelant tax increase in Mils	1.28	1.02	2.30	0.77	1.28	
Equivelant tax increase $ per $100k value	127.78	102.22	230.00	76.67	127.78	

	Plan 2					
	Roads	Infrastructure	**Aggregate 5 Yr Bonds**	Roads	Infrastructure	**Aggregate 10 Yr Bonds**
Year Issued	2019	2019		2019	2019	
Bond Amount	$ 1,000,000	$ 1,000,000	**$ 2,000,000**	$ 1,000,000	$ 1,000,000	**$ 2,000,000**
Bond Term (Years)	5	5	**5**	10	10	**10**
Interest Expense	$ 90,000	$ 90,000	**$ 180,000**	$ 165,000	$ 165,000	**$ 330,000**
Total Bond Cost (principle+interest)	$ 1,090,000	$ 1,090,000	**$ 2,180,000**	$ 1,165,000	$ 1,165,000	**$ 2,330,000**
Estimated Initial Annual Payment	$ 230,000	$ 230,000	**$ 460,000**	$ 130,000	$ 130,000	**$ 260,000**
Equivelant tax increase in Mils	2.56	2.56	**5.11**	1.44	1.44	**2.89**
Equivelant tax increase $ per $100k value	255.56	255.56	**511.11**	144.44	144.44	**288.89**

	20 Yr for Infrastructure	40 Yr Loan Infrastructure	20 Yr for Infrastructure	40 Yr Loan Infrastructure
Year Issued	2019	2019	2019	2019
Bond Amount	$ 10,000,000	$ 10,000,000	$ 20,000,000	$ 20,000,000
Bond Term (Years)	20	40	20	40
Interest Expense	$ 3,150,000	$ 6,150,000	$ 6,300,000	$ 12,300,000
Total Bond Cost (principle+interest)	$ 13,150,000	$ 16,150,000	$ 26,300,000	$ 32,300,000
Estimated Initial Annual Payment	$ 800,000	$ 550,000	$ 1,600,000	$ 1,100,000
Equivelant tax increase in Mils	8.89	6.11	17.78	12.22
Equivelant tax increase $ per $100k value	888.89	611.11	1,777.78	1,222.22

BLUE PIKE CANTINA
Est. 2014
Winery & Smokehouse

May 29, 2018

City of Marine City
303 S. Water Street
Marine City, Mi 48039

Attn: City Commissioners

After hearing the positive discussion regarding the adoption of the proposed new Zoning Code Amendments while attending the Planning Commission and per the recommendation of City Manager, Elaine Leven, I would like to submit my application for Outdoor Café Service at Blue Pike Cantina, 152 S. Water Street.

Enclosed you will find the following documents which will help explain what we are asking you to approve:

- A copy of proposed ordinance 160.235 Outdoor Café Service
- Site Plan Sketch with dimensions specified per MI LARA Outdoor Service Area Permit Application, LCC-2204

It is my intention to comply with every section of the proposed ordinance and all MI LARA regulations.

The LARA application can take up to 6 weeks for approval, I am seeking your approval today so there is still the opportunity to utilize this new ordinance in the 2018 summer season.

Thank you for your consideration,
Dave Pawlak
Blue Pike Cantina

RECEIVED
MAY 29 2018
City of Marine City

160.235 OUTDOOR CAFÉ SERVICE

An outdoor cafe service operated by an eating or drinking establishment which sells food or drink for immediate consumption may be permitted in the B-1, Central Business District, B-2, General Business District, W-M, Waterfront Recreation and Marina District, and NMD, Nautical Mile District, subject to the following conditions:

(A) A sketch plan depicting the location and layout of the cafe facility shall be required. Approval for the use is to be done administratively by the Zoning Administrator. A permit shall remain in effect, unless a change in ownership occurs or the operation of the cafe fails to meet the standards contained herein.

(B) An outdoor cafe may be located in the front yard of or adjacent to the establishment. An outdoor cafe that extends beyond the property lines of the applicant shall require the permission of the affected property owners.

(C) Within the B-1, W-M and NMD Districts, an outdoor cafe may be located on a public sidewalk, provided a minimum of five (5) feet of unobstructed, pedestrian access along the sidewalk shall be maintained. Adequate space shall be provided for vehicle entry between on-street parking spaces and the sidewalk café. Fences, barricades or similar enclosures which may damage the public sidewalk are prohibited.

(D) An outdoor cafe shall be allowed only during normal operating hours of the establishment.

(E) The exterior of the premises shall be kept clean, orderly and maintained or the permit may be revoked. All food preparation shall be inside of the premises.

(F) The City shall not be held liable or responsible for any type of damage, theft or personal injury, which may occur as a result of a public sidewalk cafe operation.

(G) All outdoor cafes shall comply with applicable regulations of the County Health Department and the State, including the Michigan Liquor Control Commission where liquor service is proposed.

Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC use only)

Outdoor Service Permanent Permission Application

(Authorized by R 436.1419)

Part 1 - Applicant/Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant/Licensee name(s): BLUE PIKE CANTINA, LLC		
Address: 152 S. WATER ST.		
City: MARINE CITY	Zip Code: 48039	
City/township/village:	County: ST. CLAIR	
Contact Name: DAVE PAWLAK	Phone: 810-614-1839	Email: BLUEPIKECANTINA@YAHOO.COM

Part 2 - Outdoor Service Area Information

1. Is the proposed outdoor service area in a different city, village, or township than listed above? If **Yes**, in what city, village or township will the proposed outdoor service area be located?	○ Yes ✓ No
2. Is the proposed outdoor service area and the present licensed premises interrupted by a dedicated street or road?	○ Yes ✓ No
3. If you have an existing outdoor service area, are you requesting an additional, separate outdoor service area?	○ Yes ✓ No
4. Are you requesting to enlarge or decrease the size of an existing outdoor service area?	○ Yes ✓ No
5. Is the proposed area around or near a body of water, a sporting venue, or activities (i.e. horseshoes, volleyball, softball, etc.)?	○ Yes ✓ No
6. Is the proposed outdoor service area a balcony or located on a rooftop?	○ Yes ✓ No
If you answered **Yes** to any of the questions above, please explain:	

Part 3 - Outdoor Service Area Measurements

1. What is the distance (in feet) between the proposed outdoor service area and the licensed premises? (Measurements must be exact)

   ZERO FEET - ADJACENT TO BUILDING FRONT

2. What are the dimensions of the proposed outdoor service area? (Measurements must be exact)

   Width: 8' X Length: 36' = Square Footage: 288'

Part 4 - Diagram of Outdoor Service Area

Attach a scaled diagram showing the measurements of the area proposed for outdoor service. Clearly show the current licensed establishment, the area proposed for outdoor service licensing, and any intervening property. Measurements should not be estimated. Include ingress/egress of the area on the diagram as well as the type and height of barrier(s).

WARNING

Failure to provide accurate measurements of your area will delay your application. It is the applicant's responsibility to provide accurate dimensions of the outdoor service area to ensure timely processing of this request.

Part 5 - Control of the Outdoor Service Area

1. Describe the type and height of the barrier that will be used to clearly delineate the outdoor service area and how the outdoor service area will be well-defined and clearly marked (requirements by the local unit of government should be followed):

SEE DIAGRAM. 36" ROPE FENCE W/ PORTABLE STANTIONS.

2. Is there any intervening property? ○ Yes ☑ No

- Attach supporting documentation to show that the licensee owns or has control of the area proposed for outdoor service. (e.g. Lease Agreement, Warranty Deed, Municipal Permission)
- Outdoor service areas located on municipal property must be accompanied with a document from the municipality providing permission to utilize the municipally owned property.

Part 6 - Outdoor Service Use

1. Is the proposed outdoor service area to be a golf course? ○ Yes ☑ No

If **Yes**, indicate the number of acres and number of holes:

Note: Roving golf carts are considered added bars and require an additional bar. Stationary golf carts may be added bars or service bars.

2. Will there be an added bar? *If you do not have an available Additional Bar permit, you must apply for one separately using the Retail Licensing & Permit Application (LCC-100) and pay the appropriate permit fees. Only Class C and B-Hotel licenses are required to obtain Additional Bar permits in order to have additional bars on the premises.* ○ Yes ☑ No

If **Yes**, indicate the number of bars and where they will be used:

3. Explain any uses for proposed outdoor service area other than food and beverage sales and the type of security that will be used for the event(s) and how it will be utilized to secure and monitor to prevent sales to minors and sales to visibly intoxicated persons.

Part 7 - Signature of Applicant/Licensee:

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this permit by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

DAVID PAWLAK OWNER	[signature]	5-17-18
Name of Applicant/Licensee & Title	Signature of Applicant/Licensee	Date

Please return this completed form along with corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-763-0059

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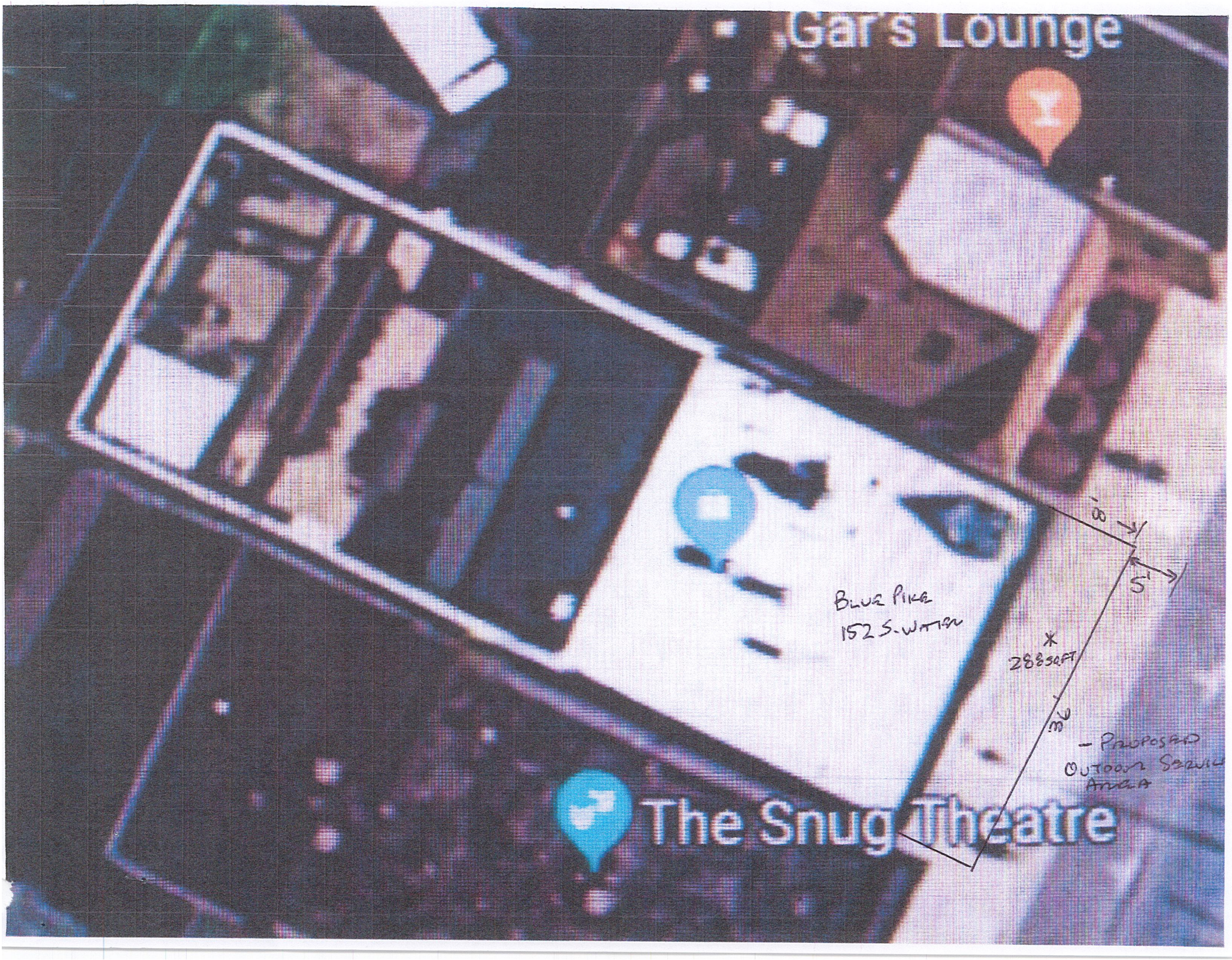
Gar's Lounge
BLUE PIKE
152 S. WATER
288 SQFT
36'
8'
5'
- PROPOSED
OUTDOOR SERVICE
AREA
The Snug Theatre

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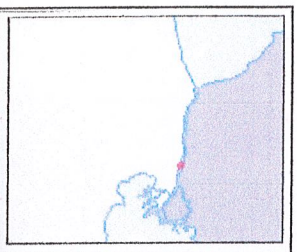

Legend

- Road Labels
- Major Road Lines
  - Freeway
  - Freeway Ramp
  - Highway
  - Major Arterial
  - Minor Arterial
  - Unnamed Roads
- Municipal Boundaries
- Region
  - Canada
  - St. Clair
  - US
  - Water
- Parcels: Tax Year 2018
- TaxID Prefix Groupings
- District Information: Census 20
- World Imagery
- Low Resolution 15m Imagery
- High Resolution 60cm Imagery
- High Resolution 30cm Imagery
- Citations

47.0 0 23.51 47.0 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere

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Notes

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CITY OF MARINE CITY

DEPARTMENT OF PUBLIC WORKS

303 S. Water Street
MARINE CITY, MICHIGAN 48039
(810) 765-9711 • Fax (810) 765-1796

TO: Elaine Leven, City Manager
FROM: Michael Itrich,
DPW Superintendent
SUBJECT: St. Clair County Drain Commission Rules
DATE: May 22, 2018

Elaine,

As mandated by the Michigan Department of Environmental Quality, Marine City is required to submit procedures and design criteria for stormwater drainage in development plans as part of the National Pollutant Discharge Elimination System Phase II Storm Water Permit and MS4 Permit. The City is part of the Northeastern, Anchor Bay and Belle River Watersheds group and has decided to not develop its own engineering standards, procedures and design criteria for stormwater drainage in development plans, but instead adopt those created by the St. Clair County Drain Commissioner. The City Commission will need to adopt these standards by means of a Resolution, which will be sent to the MDEQ in order to move forward with the permitting process for the City and remain in compliance. Therefore, I'm requesting that a Resolution to adopt the St. Clair County Drain Commissioner standards be put before the Commission at their June 7, 2018 meeting. The full document can be viewed on the Department of Public Works page of the City website. Please contact me if you have any questions, thank you.

Respectfully,

Michael Itrich
DPW Superintendent

CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN
RESOLUTION NO. 18-2018

ADOPTION OF THE RULES OF THE ST. CLAIR COUNTY DRAIN COMMISSIONER

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City adopted at a regular meeting of said Commission held at the Fire Hall located at 200 South Parker Street, Marine City, Michigan, on the 7th day of June at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____, and supported by _____.

WHEREAS, the City of Marine City is committed to protecting local waterways for the public health and welfare of its current and future residents; and,

WHEREAS, the City of Marine City is required by the U.S. Environmental Protection Agency and the Michigan Department of Environmental Quality (MDEQ) to comply with the requirements of the National Pollutant Discharge Elimination System Phase II Storm Water Permit; namely, the post-construction standards which are part of the MS4 Permit process; and,

WHEREAS, the City of Marine City has partnered with municipalities, education institutions and county agencies within St. Clair County's Northeastern, Belle River and Anchor Bay Watersheds for several years in order to jointly implement activities to comply with state and federal storm water requirements; and,

WHEREAS, the City of Marine City has determined not to develop its own engineering standards, procedures, and design criteria for storm water drainage in development plans, but rather adopt those promulgated by the St. Clair County Drain Commission;

NOW, THEREFORE BE IT RESOLVED, that the City of Marine City adopts the Rules of the St. Clair County Drain Commission as part of the National Pollutant Discharge Elimination System MS4 Permit for the Watershed.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED

STATE OF MICHIGAN)
)ss.
CITY OF MARINE CITY)

I, the undersigned, the duly qualified and acting City Clerk of the City of Marine City, State of Michigan do hereby certify that the foregoing is a true and completed copy of a Resolution adopted by the City Commission of Marine City, at a regular meeting thereof held on the 7th day of June, 2018, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 7th day of June, 2018.

_____
Kristen Baxter, City Clerk

RESOLUTION DECLARED ADOPTED

_____
Dave Vandenbossche, Mayor

_____
Kristen Baxter, City Clerk

CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN
ORDINANCE NO. 2018-005

AN ORDINANCE OF THE CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN, TO AMEND SECTION 8 OF ORDINANCE NO. 57 RELATING TO WATER AND SEWER RATES, AND CONTINUING DEBT SERVICE CHARGES

THE CITY OF MARINE CITY ORDAINS:

SECTION 1: AMENDMENT

Section 8 of Ordinance No. 57 of the Code of Ordinances of the City of Marine City is hereby amended as follows:

Section 8. <u>Rates, Billing and Enforcement</u>

(a) The rates charged for the use of the System, effective July 1, 2018, are as follows:

(i) <u>Commodity Charge</u>

Water usage @ $7.09 per thousand gallons **(increased from $6.94)**

Sewer usage @ $5.62 per thousand gallons **(increased from $5.50)**

For purposes of applying the above Commodity Charges, usage will be rounded to the nearest thousand gallons.

(ii) <u>Administrative Fees</u>

Administrative Fee – Water @ $2.41 per billing

(iii) <u>Debt Service Fee – Sewer</u>

A Debt Service Fee charged per billing, per meter, shall be added to cover Debt Fees, as follows:

Meter Size	Charge
5/8"	$ 3.00
1"	$ 4.00
1 ½"	$ 10.50
2"	$ 15.00
3"	$ 25.50
4"	$ 48.00

(iv) Drinking Water Monitoring System Fee

A Special Administrative Fee for expenses related to supporting the Drinking Water Monitoring System at the Marine City Water Treatment Plant.

$3.62 per billing

(v) Debt Service Collection – Water

A Debt Service Collection Fee for payments of existing bonds.

$1.20 per thousand gallons

(vi) Ready to Serve Fees

A Ready to Serve Fee that will be allocated only for capital improvement for water and sewer.

Ready to Service Fee – Water: (per billing)

Meter Size	Charge
5/8"	$ 10.80
1"	$ 14.40
1 ½"	$ 37.80
2"	$ 54.00
3"	$ 91.80
4"	$172.80

Ready to Service Fee – Sewer: (per billing)

Meter Size	Charge
5/8"	$ 16.20
1"	$ 21.60
1 ½"	$ 56.70
2"	$ 81.00
3"	$137.70
4"	$259.20

SECTION 2. SEVERABILITY.

This Ordinance and each of the various parts, sections, subsections, sentences, phrases and clauses hereof are hereby declared to be severable. If any part, section, subsection, sentence, phrase or clause is determined to be invalid or unenforceable by a court of competent jurisdiction, it is hereby provided that the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect.

SECTION 3. REPEAL OF ORDINANCES IN CONFLICT HEREWITH.

Any and all Ordinances of the City of Marine City or any parts or provisions thereof, to the extent that they are contrary to or inconsistent with the provisions of the within Ordinance, are hereby expressly repealed.

SECTION 4. PUBLICATION.

This Ordinance shall be published in accordance with the terms, provisions and requirements of the City Charter of the City of Marine City, Michigan, and in accordance with and to the extent required by the statutes of the State of Michigan.

SECTION 5. EFFECTIVE DATE OF ORDINANCE.

This Ordinance shall take effect on the 1st day of July, 2018 in accordance with the provisions and requirements of the City of Marine City. The City Clerk is hereby directed to publish this Ordinance within fifteen (15) days after the date of adoption as required by Section 7 of the City Charter of the City of Marine City.

ORDINANCE DECLARED ADOPTED.

_____

Dave Vandenbossche, Mayor
City of Marine City, Michigan

The foregoing is a true and complete copy of an Ordinance adopted by the City Commission of the City of Marine City, County of St. Clair, State of Michigan, at a regular meeting held on the _____ day of _____, 2018, and public notice of said meeting as given pursuant to and in accordance with the requirements of Act No. 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Members Present:
Members Absent:

It was moved by Commissioner _____, and supported by Commissioner _____, to adopt the Ordinance.

Ayes:

Nays:

The Ordinance was declared adopted by the Mayor and has been recorded in the Ordinance Book.

_____
Kristen Baxter, City Clerk
City of Marine City, Michigan

INTRODUCED: 06-07-2018
ADOPTED:
PUBLISHED:
EFFECTIVE:

M A R I N E C I T Y

To: City Commission

From: Elaine Leven, City Manager

Date: May 31, 2018

Re: Property Line Disputes

I have been working with the attorney and several groups of property owners on some property line disputes, some of which involve encroachments, since I have been with the City. These locations include easements we own between Bruce and Scott Street, easements along the river, and property lines at the DPW building. In an effort to clear up these outstanding property issues I have been working with the attorney to find a solution. Ultimately we will have to have surveys done on the properties and record them so the county system reflects proper ownership and approximate lot line locations. I will be working with the attorney and also DPW to prepare preliminary offers to the property owners. This will come before City Commission for approval prior to notifying the property owners. If we are able to come to agreement, we will need to have a survey completed and proper documents recorded with the county. There will be some costs involved in the process.

I look to City Commission for permission to move forward with the process, and also seek feedback if there are any other outstanding city property disputes that can be addressed as well.

M A R I N E C I T Y

To: City Commission

From: Elaine Leven, City Manager

cc: Police Chief Jim Heaslip

Date: May 31, 2018

Re: Shooting Incident 3/13/2018

As you are aware, there was a domestic shooting incident that occurred in Marine City on March 13, 2018 that became an issue of public concern. Since the incident I have been in communication with our attorney and insurance agent while conducting a review of the matter. I have also met with the Police Chief multiple times regarding this. I have not been commenting on this up until this time so as not to interfere with the legal process. I am now able to provide my findings with sentencing finally complete.

I have had numerous discussions with the Police Chief regarding his performance and the existing policies and procedures. I cannot comment on any action against the Chief, however I offer the following as action items to address this:

1. Direct the Police Chief to draft a new policy for dealing with the media, in all formats such as news media and posting on public forums, such as Facebook. This policy will be reviewed by the City Attorney and City Commission for approval.

2. Consult with an independent third party to review the current procedures for any deficit that could be addressed in regards to this particular case. Upon completion of that review, a summary of findings and the complete procedures will be reviewed by City Commission for approval. Please note that some of the procedures are of a sensitive nature and will not be available for public viewing.

CITY OF MARINE CITY

TRAFFIC ENGINEER ORDER

CONTROLLING PARKING ON CITY STREETS

TRAFFIC ENGINEER ORDER NUMBER: P-18-004

In accordance with 1956 PA 62, MCL 257.951, and R 28.1153 Rule 153 (2), I, as Traffic Engineer of the City of Marine City, do hereby issue this Traffic-Control Order. Said order is effective immediately, upon being filed with the Clerk of the City of Marine City.

REGARDING: U-turns on S. Water St. from Broadway to Bridge St, within the City of Marine City, County of St. Clair, State of Michigan.

It is so ordered:

There shall be no U-TURNS on S. Water St from Broadway to Bridge St.
Signs and/or markings meeting the requirements of the Michigan Manual of Uniform Traffic Control Devices must be erected or placed.

Enforcement of this order becomes effective when signs giving notice of the above have been erected.

_____ _____

James D. Heaslip
Chief of Police
Traffic Engineer

Date

_____ _____

Kristen Baxter
City Clerk

Date

M A R I N E C I T Y

To: City Commission

From: Elaine Leven, City Manager

Date: May 30, 2018

Re: Recreational Equipment Ordinance

It was brought to my attention that there has been some concern about the use of public streets for parking recreational equipment for loading/unloading. The ordinance we recently approved does not allow for recreational equipment to be parked on the street at all. I have also received feedback that we might want to consider removing the permit process and outright allowing parking in the front yard drive subject to the conditions in the ordinance. I thought these items might merit some discussion.

ORDINANCE NO. 2018-02

CITY OF MARINE CITY

COUNTY OF ST. CLAIR, MICHIGAN

AN ORDINANCE OF THE CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN TO AMEND LAND USAGE TITLE XV, CHAPTER 153 "MOBILE HOMES AND TRAILERS" BY AMENDING SECTION 153.56 RELATED TO THE PARKING OF RECREATIONAL EQUIPMENT.

THE CITY OF MARINE CITY ORDAINS:

SECTION 1. AMENDMENT TO SECTION 153.56 (RECREATION EQUIPMENT).

Title XV, Chapter 153 "MOBILE HOMES AND TRAILERS", Section 153.56 is hereby amended to read as follows:

SECTION 153.56. PARKING OR STORAGE RESTRICTIONS; PERMIT OBTAINED FROM CITY COMMISSION.

Any verified owner of recreational equipment may park or store such equipment on single-family residential property subject to the following conditions:

(A) The verified owner of the recreational equipment shall also be the current lawful resident of the impacted single-family residential property.

(B) Recreational equipment parked or stored under this provision shall not have fixed connections to electricity, water, gas or sanitary sewer facilities, and at no time shall this recreational equipment be used for living or housekeeping purposes.

(C) In no case shall recreational equipment be parked or stored within a public right-of-way.

(D) In no case shall recreational equipment be parked or stored on vacant property unless the vacant property is adjacent to the single family residential property that is authorized to park and store recreational equipment under this provision.

(E) If the recreational equipment is parked or stored outside of a garage, it shall be parked or stored to the rear of the front building line of the lot. The setback requirement in the side or rear yard shall be a minimum of 2 feet.

(F) Notwithstanding the provisions of division (D) above, recreational equipment may be parked on the premises except on the front lawn for a period of not more than 72 hours.

(G) The owner of recreational equipment may apply to the City Commission for a special permit to park the recreational equipment within a front yard driveway. Property owners within 100 feet of the property shall be notified of the City Commission meeting where such request will be reviewed. Where the City Commission determines that it is not possible to park the recreational equipment within an enclosed building and there is no parking or storage space available in the rear yard or side yard, the City Commission may approve such request, subject to the following limitations:

(1) The recreational equipment shall not be parked within a front yard during the period from December 1 through and including March 31.

(2) The recreational equipment shall be parked or stored no closer than six (6) feet from any public sidewalk, or no closer than ten (10) feet from the front lot line where no public sidewalk exists.

(3) No more than one (1) unit of recreational equipment shall be permitted to be parked or stored upon any established driveway at one time. For the purposes of this limitation, recreational units that are necessary to the other recreational unit, such as a boat mounted on a boat trailer, shall be considered as one unit.

(4) The City Commission may impose additional conditions and safeguards to ensure the protection of public health, safety and general welfare, to reduce traffic hazards, to preserve the residential character of neighborhoods, or to ensure access to residential structures in case of police, fire and health emergencies.

(5) A special permit granted by the City Commission shall remain in effect, so long as the terms of the permit and of this section are complied with and so long as the permit is not revoked. The permit may be revoked by the City Commission for non-compliance, upon written notification given to the property owner.

(H) All recreational equipment must be kept in good repair and carry a lawful license and/or registration.

SECTION 2. SEVERABILITY.

This Ordinance and each of the various parts, sections, subsections, sentences, phrases, and clauses hereof are declared to be severable. If any part, section, subsection, sentence, phrase, or clause is determined to be invalid or unenforceable by a court of competent jurisdiction, it is hereby provided that the remainder of the Ordinance shall not be affected thereby and shall remain in full force and effect.

SECTION 3. REPEAL OF ORDINANCES IN CONFLICT HEREWITH.

Any and all Ordinances of the City of Marine City or any parts or provisions thereof, to the extent that they are contrary to or inconsistent with the provisions of the within Ordinance, are hereby expressly repealed.

SECTION 4. RATIFICATION.

All other provisions of the Code of Ordinances of the City of Marine City, Michigan except as herein modified or amended are hereby expressly ratified and affirmed.

SECTION 5. PUBLICATION.

This Ordinance shall be published in accordance with the terms, provisions, and requirements of the City Charter of the City of Marine City, Michigan, and in accordance with and to the extent required by the statutes of the State of Michigan.

SECTION 6. EFFECTIVE DATE.

This Ordinance shall take effect on the 22nd day of May, 2018, in accordance with the provisions and requirements of the City of Marine City. The City Clerk is hereby directed to publish this Ordinance within fifteen (15) days after the date of adoption as required by section 7.2 of the City Charter of the City of Marine City.

ORDINANCE DECLARED ADOPTED.

_____
Dave Vandenbossche, Mayor
City of Marine City, Michigan

CERTIFICATION

The foregoing is a true and complete copy of an Ordinance adopted by the City Commission of the City of Marine City, County of St. Clair, State of Michigan, at a regular meeting of the City Commission held on the 3rd day of May, 2018, and public notice of said meeting was given pursuant to and in accordance with the requirements of Act No. 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Members Present: Vandenbossche, Avery, Hendrick, Klaassen, Lepley, Turner

Members Absent: None

It was moved by Member Klaassen and supported by Member Avery to adopt the Ordinance.

Members voting yes: Vandenbossche, Avery, Klaassen, Lepley, Turner

Members voting no: Hendrick

The Ordinance was declared adopted by the Mayor and has been recorded in the Ordinance Book of the City of Marine City.

_____
Kristen Baxter, City Clerk
City of Marine City, Michigan

INTRODUCED: April 5, 2018
ADOPTED: May 3, 2018
PUBLISHED: May 15, 2018
EFFECTIVE: May 22, 2018

M A R I N E C I T Y

To: City Commission

From: Elaine Leven, City Manager

Date: May 29, 2018

Re: Fee Schedule – Recreational Equipment

With the recent adoption of the amended ordinance for Recreational Equipment (Section 153.56) and costs that are incurred for applications for special permit I am requesting that the fee schedule be updated to include a charge for application of $40.00, effective immediately.

Section 4.9 . Election commission.

An Election Commission is hereby created, consisting of the Clerk, the Attorney and one member of the City Commission who shall not be a candidate for elective office at the election for which he serves as a member of the Election Commission, such member to be appointed by the City Commission not less than fifteen days before each election. The members shall serve without compensation. The Clerk shall be chairman. The Election Commission shall appoint the Board of Election Inspectors for each precinct and have charge of all activities and duties required of it by statute and this charter relating to the conduct of elections in the city. The compensation of election personnel shall be determined in advance by the City Commission. In any case where election procedure is in doubt, the Election Commission shall prescribe the procedure to be followed.

Office of City Clerk

APPLICATIONS RECEIVED FOR
BOARD VACANCIES
Expiring June 30, 2018

Applications were received from the following residents:

1) **Planning Commission** – 1 vacancy

- Joseph Moran, 710 Pleasant
- Trent Attebury, 348 N. William

2) **TIFA Board** – 2 vacancies

- Robert Weisenbaugh, 269. N. Belle River
- Bob Lepley, 539 N. William

3) **Marine City Area Fire Authority** – 2 vacancies

- Steven McConnell, 266 S. Second (4-year term)
- Mark Posey, 838 S. Fourth (1 year term)

4) **Library Board** – 2 vacancies

- Jill Scheel, 304 N. Main
- Frederick Babchek, 251 Superior

5) **Board of Review** – 1 alternate vacancy

- Trent Attebury, 348 N. William

CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: Joseph P. Moran

Address: 710 Pleasant St

Telephone: (810) _____, _____

Email: _____ _____

Indicate below your choice of Board, Commission, or Committee.

CITY COMMISSION_____

PLANNING COMMISSION ✓

ZONING BOARD OF APPEALS_____

T.I.F.A._____

BOARD OF REVIEW_____

HISTORICAL COMMISSION_____

LIBRARY BOARD_____

INFRASTRUCTURE COMMITTEE_____

DANGEROUS BUILDING BOARD OF APPEALS_____

RECEIVED
MAY 21 2018
City of Marine City

Qualifications (Member of General Public):

- Must be a Resident of the City of Marine City
- Must be a Registered Elector of the City of Marine City
- Cannot be in default to the City (Taxes, Water Bills, Etc)
- Cannot be in violation to the City (Blight, Building, Code, Etc.)
- Cannot hold any other salaried City Office during term of office, unless otherwise provided in the City Charter

Comment on your area of interest and your experience in the community.

I am the current incumbent / chairman of the Planning Commission and would be pleased to continue serving.

(Signature) _____ 5/20/18 (Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION

RECEIVED
MAR 08 2018
City of Marine City

CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: Trent Attebury

Address: 348 N William St, Marine City, MI 48039

Telephone: _____

Email: _____

Indicate below your choice of Board, Commission, or Committee.

CITY COMMISSION_____

ZONING BOARD OF APPEALS ✓

BOARD OF REVIEW ✓

LIBRARY BOARD_____

DANGEROUS BUILDING BOARD OF APPEALS ✓

PLANNING COMMISSION ✓

T.I.F.A._____

HISTORICAL COMMISSION_____

INFRASTRUCTURE COMMITTEE ✓

Qualifications (Member of General Public):

- Must be a Resident of the City of Marine City
- Must be a Registered Elector of the City of Marine City
- Cannot be in default to the City (Taxes, Water Bills, Etc)
- Cannot be in violation to the City (Blight, Building, Code, Etc.)
- Cannot hold any other salaried City Office during term of office, unless otherwise provided in the City Charter

Comment on your area of interest and your experience in the community.

I've spent over 20 years of my life in the Marine City area and have worked full time as a realtor for J.A. Bachler, Realtor so my expertise is in real estate but I also have a degree from Oakland University in Business Administration and would enjoy being involved in the planning for Marine City.

(Signature) 3/6/2018 (Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION

CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: ROBERT WIESENBAUGH

Address: 269 N. BELLE RIVER

Telephone: _____

Email: _____

Indicate below your choice of Board, Commission, or Committee.

CITY COMMISSION_____

ZONING BOARD OF APPEALS_____

BOARD OF REVIEW_____

LIBRARY BOARD_____

DANGEROUS BUILDING BOARD OF APPEALS_____

PLANNING COMMISSION_____

T.I.F.A. X

HISTORICAL COMMISSION_____

INFRASTRUCTURE COMMITTEE_____

Qualifications (Member of General Public):

- Must be a Resident of the City of Marine City
- Must be a Registered Elector of the City of Marine City
- Cannot be in default to the City (Taxes, Water Bills, Etc)
- Cannot be in violation to the City (Blight, Building, Code, Etc.)
- Cannot hold any other salaried City Office during term of office, unless otherwise provided in the City Charter

Comment on your area of interest and your experience in the community.

_____

_____

_____

(Signature) 5/23/2018 (Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION

RECEIVED
MAY 23 2018
City of Marine City

CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: Bob Lepley

Address: 539 N. William St.

Telephone: 810

Email:

Indicate below your choice of Board, Commission, or Committee.

CITY COMMISSION_____

PLANNING COMMISSION_____

ZONING BOARD OF APPEALS_____

T.I.F.A. ✓

BOARD OF REVIEW_____

HISTORICAL COMMISSION_____

LIBRARY BOARD_____

INFRASTRUCTURE COMMITTEE_____

DANGEROUS BUILDING BOARD OF APPEALS_____

RECEIVED
MAY 24 2018
City of Marine City

Qualifications (Member of General Public):

- Must be a Resident of the City of Marine City
- Must be a Registered Elector of the City of Marine City
- Cannot be in default to the City (Taxes, Water Bills, Etc)
- Cannot be in violation to the City (Blight, Building, Code, Etc.)
- Cannot hold any other salaried City Office during term of office, unless otherwise provided in the City Charter

Comment on your area of interest and your experience in the community.

Continued service — previous member.

(Signature) (Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION

CITY OF MARINE CITY

MARINE CITY AREA FIRE AUTHORITY APPLICATION

Name of Applicant: Steven W. McConnell

Address: 266 S. Second St

Telephone:

Email:

FOR CONSIDERATION OF: _____ **APPOINTMENT**
(Check One)
✓ **RE-APPOINTMENT**

Steven W. McConnell
(Signature)

5-3-18
(Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION

RECEIVED
MAY 07 2018
City of Marine City

CITY OF MARINE CITY

MARINE CITY AREA FIRE AUTHORITY APPLICATION

Name of Applicant: MARK POSEY

Address: 838 S. 4TH ST MARINE CITY MI 48039

Telephone: _____

Email: _____

FOR CONSIDERATION OF: _____ **APPOINTMENT**
(Check One)

X **RE-APPOINTMENT**

Mark Posey
(Signature)

5-14-18
(Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION

RECEIVED
MAY 15 2018
City of Marine City

RECEIVED
APR 24 2018
City of Marine City

CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: Jill P. Scheel

Address: 304 N. Main St.

Telephone: 810-

Email:

Indicate below your choice of Board, Commission, or Committee.

CITY COMMISSION_____

PLANNING COMMISSION_____

ZONING BOARD OF APPEALS_____

T.I.F.A._____

BOARD OF REVIEW_____

HISTORICAL COMMISSION_____

LIBRARY BOARD advisory ✓

INFRASTRUCTURE COMMITTEE_____

DANGEROUS BUILDING BOARD OF APPEALS_____

Qualifications (Member of General Public):

- Must be a Resident of the City of Marine City
- Must be a Registered Elector of the City of Marine City
- Cannot be in default to the City (Taxes, Water Bills, Etc)
- Cannot be in violation to the City (Blight, Building, Code, Etc.)
- Cannot hold any other salaried City Office during term of office, unless otherwise provided in the City Charter

Comment on your area of interest and your experience in the community.

I have enjoyed my experience working on the advisory board at the library. It is very important for the Branch Lead (head librarian) to keep us updated about staff and the library

Jill P. Scheel — April 23, 2018

(Signature) (Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION

RECEIVED
MAY 10 2018
City of Marine City

CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: FREDERICK BABCHEK

Address: 251 SUPERIOR AVE

Telephone: _____

Email: _____

Indicate below your choice of Board, Commission, or Committee.

CITY COMMISSION_____

ZONING BOARD OF APPEALS_____

BOARD OF REVIEW_____

LIBRARY BOARD ✓

DANGEROUS BUILDING BOARD OF APPEALS_____

PLANNING COMMISSION_____

T.I.F.A._____

HISTORICAL COMMISSION_____

INFRASTRUCTURE COMMITTEE_____

Qualifications (Member of General Public):

- Must be a Resident of the City of Marine City
- Must be a Registered Elector of the City of Marine City
- Cannot be in default to the City (Taxes, Water Bills, Etc)
- Cannot be in violation to the City (Blight, Building, Code, Etc.)
- Cannot hold any other salaried City Office during term of office, unless otherwise provided in the City Charter

Comment on your area of interest and your experience in the community.

_____

_____

_____

Frederick Babchek — 5-10-2018

(Signature) (Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION

RECEIVED
MAR 06 2018
City of Marine City

CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: Trent Attebury

Address: 348 N William St, Marine City, MI 48039

Telephone: _____

Email: _____

Indicate below your choice of Board, Commission, or Committee.

CITY COMMISSION ____

ZONING BOARD OF APPEALS ✓

BOARD OF REVIEW ✓

LIBRARY BOARD ____

DANGEROUS BUILDING BOARD OF APPEALS ✓

PLANNING COMMISSION ✓

T.I.F.A. ____

HISTORICAL COMMISSION ____

INFRASTRUCTURE COMMITTEE ✓

Qualifications (Member of General Public):

- Must be a Resident of the City of Marine City
- Must be a Registered Elector of the City of Marine City
- Cannot be in default to the City (Taxes, Water Bills, Etc)
- Cannot be in violation to the City (Blight, Building, Code, Etc.)
- Cannot hold any other salaried City Office during term of office, unless otherwise provided in the City Charter

Comment on your area of interest and your experience in the community.

I've spent over 20 years of my life in the Marine City area and have worked full time as a realtor for J.A. Bachler, Realtor so my expertise is in real estate but I also have a degree from Oakland University in Business Administration and would enjoy being involved in the planning for Marine City.

(Signature) _____ 3/6/2018 (Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION

City of Marine City

Memo

To: Elaine Leven, City Manager

From: Mary Ellen McDonald, CPFA/MiCPT
Finance Director/Treasurer

Date: 5/30/2018

Re: Total Disbursements Including Payroll

Listed below is the breakdown by list for total Expenditures including Payroll

Total Expenditures including Payroll	$128,422.39
List of Disbursements including Payroll (4/26/18-5/4/18)	$ 70,866.24
Meeting Encumbrances	$ 57,556.15
TOTAL	$128,422.39

Thank you

MEETING DATE 6/7/18

LOCAL STREET FUND

Opening Balance	$286,679.55			
Collections/Interest/Serv Chg	$9,771.36	$9,771.36	$0.00	$0.00
	$296,450.91			
Disbursements/Payroll	-$1,050.53	-$336.47	-$714.06	
Fund Transfer	$0.00	$0.00		
	$295,400.38			
Encumbrances	-$2,691.29			
Closing Balance	$292,709.09			

MAJOR STREET FUND

Opening Balance	$564,817.31			
Collections/Interest/Serv Chg	$25,511.78	$25,511.78	$0.00	$0.00
	$590,329.09			
Disbursements/Payroll	-$754.42	-$228.96	-$525.46	
Fund Transfer	$0.00	$0.00		
	$589,574.67			
Encumbrances	-$1,677.52			
Closing Balance	$587,897.15			

GENERAL FUND

Opening Balance	$1,550,052.29			
Collections/Interest/Serv. Chg	$128,670.49	$128,670.49	$0.00	$0.00
	$1,678,722.78			
Disbursements/Payroll/ACH	-$50,552.15	-$16,805.57	-$33,746.58	$0.00
Fund Transfer	$0.00	$0.00		
	$1,628,170.63			
Encumbrances	-$35,646.02			
Closing Balance	$1,592,524.61			

WATER/SEWER FUND

Opening Balance	$1,091,957.14			
Collections/Interest/Serv. Chg	$198,790.79	$198,790.79	$0.00	$0.00
	$1,290,747.93			
Disbursements/Payroll	-$9,626.23	-$1,999.08	-$7,627.15	
Fund Transfer	$0.00	$0.00		
	$1,281,121.70			
Encumbrances	-$14,108.58			
Closing Balance	$1,267,013.12			

CEMETERY FUND

Opening Balance	$53,779.58			
Collections/Interest/Serv. Chg	$750.00	$750.00	$0.00	$0.00
	$54,529.58			
Disbursements/Payroll	-$139.95	$0.00	-$139.95	
Fund Transfer	$0.00			
	$54,389.63			
Encumbrances	-$1,432.74			
Closing Balance	$52,956.89			

TIFA #1 FUND

Opening Balance	$14,825.70			
Collections/Interest/Serv. Chg	$0.00	$0.00	$0.00	$0.00
	$14,825.70			
Disbursements/Payroll	$0.00	$0.00	$0.00	
Fund Transfer	$0.00			
	$14,825.70			
Encumbrances	$0.00			
Closing Balance	$14,825.70			

TIFA #2 FUND

Opening Balance	$232,869.22			
Collections/Interest/Serv. Chg	$0.00	$0.00	$0.00	$0.00
	$232,869.22			
Disbursements/Payroll	$0.00	$0.00	$0.00	
Fund Transfer	$0.00			
	$232,869.22			
Encumbrances	-$666.67			
Closing Balance	$232,202.55			

TIFA #3 FUND

Opening Balance	$593,829.21			
Collections/Interest/Serv. Chg	$0.00	$0.00	$0.00	$0.00
	$593,829.21			
Disbursements/Payroll	$0.00	$0.00	$0.00	
Fund Transfer	$0.00			
	$593,829.21			
Encumbrances	-$1,333.33			
Closing Balance	$592,495.88			

DRUG FORFEITURE FUND

Opening Balance	$13,012.87	
Collections	$0.00	$0.00
	$13,012.87	
Disbursements	$0.00	$0.00
	$13,012.87	
Encumbrances	$0.00	
Closing Balance	$13,012.87	

TAX ACCOUNT FUND

Opening Balance	$2,066.74			
Collections/Serv Chg/Misc. Chgs	$2,101.49	$2,101.49	$0.00	$0.00
	$4,168.23			
Disbursements	$0.00	$0.00		
	$4,168.23			
Encumbrances	$0.00			
Closing Balance	$4,168.23			

MARINE CITY RETIREMENT FUND

Opening Balance	$82,212.32			
Collections/Interest/Account Fee	$1,082.64	$1,082.64	$0.00	$0.00
	$83,294.96			
Disbursements/Payroll	$0.00	$0.00	$0.00	
Transfers from Investment	$0.00			
	$83,294.96			
Encumbrances	$0.00			
Closing Balance	$83,294.96			

MARINE CITY RETIREE HEALTH INSURANCE TRUST FUND

Opening Balance	$22,410.61			
Collections/Interest/Acct Fees	$0.00	$0.00	$0.00	$0.00
	$22,410.61			
Disbursements	-$8,742.96	-$8,742.96		
Transfer to Investments	$0.00	$0.00		
	$13,667.65			
Encumbrances	$0.00			
Closing Balance	$13,667.65			

SPECIAL ASSESSMENT FUND

Opening Balance	$14,635.48			
Collections/Interest/Serv. Chgs	$541.02	$541.02	$0.00	$0.00
	$15,176.50			
Disbursements	$0.00	$0.00		
Transfer	$0.00	$0.00		
Closing Balance	$15,176.50			

LIST OF DISBURSEMENTS
MAY 14, 2018 - MAY 18, 2018

Disbursements/ACH Withdrawal 5/14/18-5/16/18	$11,849.31
Disbursements 5/18/18	$16,263.73
Pay Ending 5/9/18	$42,753.20
TOTAL	**$70,866.24**

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 05/14/2018 - 05/16/2018
JOURNALIZED
PAID
DISBURSEMENTS/ACH WITHDRAWAL 5/14/18-5/16/18

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
C252	COMCAST	05/19/2018	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	
90373	PO BOX 7500	05/14/2018		N		430.63
05/06/2018	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		05/27/2018		N		430.63

Paid
*303 S. WATER ST.
5/19/18-6/18/18

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	61.52
101-209.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	61.52
101-215.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	61.52
101-253.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	61.52
101-371.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	61.52
101-751.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	61.52
592-543.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	30.76
592-547.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	30.75
		430.63

C252	COMCAST	05/12/2018	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-DPW	
90374	PO BOX 7500	05/14/2018		N		190.45
04/28/2018	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		05/19/2018		N		190.45

Paid
*514 S. PARKER ST.
5/12/18-6/11/18

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	HIGH-SPEED INTERNET/PHONE-DPW	190.45

C252	COMCAST	05/14/2018	STATEMENT	FTB	MONTHLY PHONE SERV.-LITTLE LEAGUE PARK	
90375	PO BOX 7500	05/14/2018		N		71.00
05/01/2018	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		05/22/2018		N		71.00

Paid
*601 WARD ST.-ALARM SYSTEM
5/14/18-6/13/18

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-853.000	MONTHLY PHONE SERV.-LITTLE LEAGUE PARK	71.00

C252	COMCAST	05/21/2018	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-WW	
90376	PO BOX 7500	05/14/2018		N		148.08

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
05/08/2018	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		05/29/2018		N		148.08
Paid						
*229 S. WATER ST.						
5/21/18-6/20/18						

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-853.000	HIGH-SPEED INTERNET/PHONE-WW	148.08

C252	COMCAST	05/20/2018	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-PD	
90377	PO BOX 7500	05/14/2018		N		387.32
05/07/2018	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		05/28/2018		N		387.32
Paid						
*375 S. PARKER ST.						
5/20/18-6/19/18						

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	HIGH-SPEED INTERNET/PHONE-PD	387.32

C252	COMCAST	05/07/2018	STATEMENT	FTB	MONTHLY PHONE SERVICE-LIBRARY	
90378	PO BOX 7500	05/14/2018		N		156.60
04/24/2018	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		05/15/2018		N		156.60
Paid						
*300 S. PARKER ST.						
5/7/18-6/6/18						

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-853.000	MONTHLY PHONE SERVICE-LIBRARY	156.60

VENDOR TOTAL: 1,384.08

D007	DTE ENERGY	04/01/2018	200070764239	FTB	MONTHLY STREET LIGHTING	
90379	PO BOX 630795	05/14/2018		N		8,465.51
05/01/2018	CINCINNATI OH, 45263-0795	/ /	0.0000	N		0.00
		06/01/2018		N		8,465.51
Paid						
*4/1/18-4/30/18						

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	MONTHLY STREET LIGHTING	8,465.51

VENDOR TOTAL: 8,465.51

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 05/14/2018 - 05/16/2018
JOURNALIZED
PAID
DISBURSEMENTS/ACH WITHDRAWAL 5/14/18-5/16/18

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
S012	SEMCO ENERGY GAS CO	05/07/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-514044	
90382	PO BOX 740812	05/16/2018		N		118.64
05/14/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		06/04/2018		N		118.64

Paid
*303 S WATER ST
4/6/18-5/7/18

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-923.000	MONTHLY GAS SERVICE CHARGE-514044	118.64

S012	SEMCO ENERGY GAS CO	05/07/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-219921	
90383	PO BOX 740812	05/16/2018		N		511.87
05/14/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		06/04/2018		N		511.87

Paid
*231 S WATER ST
4/6/18-5/7/18

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-923.000	MONTHLY GAS SERVICE CHARGE-219921	511.87

S012	SEMCO ENERGY GAS CO	05/07/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-273448	
90384	PO BOX 740812	05/16/2018		N		15.88
05/14/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		06/04/2018		N		15.88

Paid
*229 S WATER ST (GENERATOR)
4/6/18-5/7/18

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-923.000	MONTHLY GAS SERVICE CHARGE-273448	15.88

S012	SEMCO ENERGY GAS CO	05/07/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-169102	
90385	PO BOX 740812	05/16/2018		N		95.61
05/14/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		06/04/2018		N		95.61

Paid
*405 S MAIN ST
4/6/18-5/7/18

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-923.000	MONTHLY GAS SERVICE CHARGE-169102	95.61

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 05/14/2018 - 05/16/2018
JOURNALIZED
PAID
DISBURSEMENTS/ACH WITHDRAWAL 5/14/18-5/16/18

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
S012	SEMCO ENERGY GAS CO	05/07/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-315021	
90386	PO BOX 740812	05/16/2018		N		483.01
05/14/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		06/04/2018		N		483.01

Paid
*1696 S PARKER ST
4/6/18-5/7/18

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-923.000	MONTHLY GAS SERVICE CHARGE-315021	483.01

S012	SEMCO ENERGY GAS CO	05/07/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-326160	
90387	PO BOX 740812	05/16/2018		N		373.86
05/14/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		06/04/2018		N		373.86

Paid
*514 S PARKER ST
4/6/18-5/7/18

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-923.000	MONTHLY GAS SERVICE CHARGE-326160	373.86

S012	SEMCO ENERGY GAS CO	05/07/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-295016	
90388	PO BOX 740812	05/16/2018		N		92.24
05/14/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		06/04/2018		N		92.24

Paid
*375 S PARKER ST
4/6/18-5/7/18

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-923.000	MONTHLY GAS SERVICE CHARGE-295016	92.24

S012	SEMCO ENERGY GAS CO	05/07/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-311709	
90389	PO BOX 740812	05/16/2018		N		88.30
05/14/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		06/04/2018		N		88.30

Paid
*300 S PARKER ST
4/6/18-5/7/18

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-923.000	MONTHLY GAS SERVICE CHARGE-311709	88.30

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 05/14/2018 - 05/16/2018
JOURNALIZED
PAID
DISBURSEMENTS/ACH WITHDRAWAL 5/14/18-5/16/18

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
S012	SEMCO ENERGY GAS CO	05/07/2018	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-123325C	
90390	PO BOX 740812	05/16/2018		N		220.31
05/14/2018	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		06/04/2018		N		220.31

Paid
*304 S BELLE RIVER AVE
4/6/18-5/7/18

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-923.000	MONTHLY GAS SERVICE CHARGE-123325C	220.31

VENDOR TOTAL: 1,999.72

TOTAL - ALL VENDORS: 11,849.31

FUND TOTALS:

Fund 101 - GENERAL FUND	10,408.65
Fund 592 - WATER/SEWER FUND	1,440.66

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 05/18/2018 - 05/18/2018
JOURNALIZED
PAID
DISBURSEMENTS 5/18/18

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
B015	BLUE CROSS-BLUE SHIELD OF MICH	05/01/2018	STATEMENT	FTB	MTHLY HEALTH INS PREMIUM-007006050-0000	
90348	PO BOX 674416	05/18/2018		N		7,520.77
05/09/2018	DETROIT MI, 48267-4416	/ /	0.0000	Y		0.00
		05/28/2018		N		7,520.77

Paid
*COVERAGE PERIOD
6/1/18-6/30/18

ADDED NEW OFFICER- DANIEL BAXENDALE EFFECTIVE 5/1/18 $1320.13

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	498.60
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	62.32
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	62.32
101-301.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	2,436.40
101-441.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	1,290.30
202-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	215.06
203-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	322.57
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	64.52
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	258.06
101-441.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	125.09
101-281.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	13.90
202-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	13.90
203-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	13.90
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	41.70
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	41.70
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	27.80
101-371.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	712.50
101-301.000-716.000	ADJUST-NEW PATROLMAN EFFECTIVE 5/1/18	1,320.13
		7,520.77

B015	BLUE CROSS-BLUE SHIELD OF MICH	05/01/2018	STATEMENT	FTB	MTHLY HEALTH INS PREMIUM-007006050-0001	
90380	PO BOX 674416	05/18/2018		N		8,742.96
05/09/2018	DETROIT MI, 48267-4416	/ /	0.0000	Y		0.00
		05/28/2018		N		8,742.96

Paid
*COVERAGE PERIOD
6/1/18-6/30/18
RATE ADJUSTMENT-RICHARD NICHOLS ($95.92)

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0001	8,838.88
736-000.000-716.000	RATE ADJUSTMENT-R. NICHOLS	(95.92)

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 05/18/2018 - 05/18/2018
JOURNALIZED
PAID
DISBURSEMENTS 5/18/18

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
				8,742.96		
					VENDOR TOTAL:	16,263.73
					TOTAL - ALL VENDORS:	16,263.73

FUND TOTALS:

Fund 101 - GENERAL FUND	6,396.92
Fund 202 - MAJOR STREET FUND	228.96
Fund 203 - LOCAL STREET FUND	336.47
Fund 592 - WATER/SEWER FUND	558.42
Fund 736 - RETIREE HEALTH INS TRUST FUND	8,742.96

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
A023	AARON D ATKINSON	06/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-6/18	
90353	1539 MEISNER ROAD	06/07/2018		N		35.00
06/01/2018	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
		06/07/2018		N		35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-6/18	35.00

A023	AARON D ATKINSON	05/02/2018	STATEMENT	FTB	MILEAGE REIMBURSEMENT	
90394	1539 MEISNER ROAD	06/07/2018		N		35.97
05/02/2018	EAST CHINA MI, 48054	/ /	0.0000	Y		0.00
		06/07/2018		N		35.97

Paid
*BLUE WATER CONVENTION CENTER
5/2/18- LICENSE TESTING
BEG - 37964 END 38030 = 66 MILES
66 X .545=$35.97

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-870.000	MILEAGE REIMBURSEMENT	35.97

VENDOR TOTAL: 70.97

A	ABC GYMNASTICS	05/14/2018	STATEMENT	FTB	PAYMENT FOR INSTRUCTIONAL SERVICES	
90349	67810 LORRA CT.	06/07/2018	000006085	N		1,068.80
05/14/2018	RICHMOND MI, 48062	/ /	0.0000	N		0.00
		06/07/2018		Y		1,068.80

Paid
*WEDNESDAYS GYMNASTICS CLASS
MAY 2, 2018- JUNE 6, 2018
$1336.00 X 80%=$1068.80 INSTRUCTOR
$1336.00 X 20%=$ 267.20 RECREATION

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-751.000-802.000-HEALTH/FIT	PAYMENT FOR INSTRUCTIONAL SERVICES	1,068.80	1,068.80

VENDOR TOTAL: 1,068.80

A167	ABC HOME AND COMMERCIAL SERVICES	04/21/2018	38312	FTB	CLEAN & RESTOCK STANDARD UNITS	
90405	8061 MARSH ROAD	06/07/2018	000006089	N		95.00
04/21/2018	CLAY TOWNSHIP MI, 48001-3401	/ /	0.0000	N		0.00
		06/07/2018		N		95.00

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount

Paid
*WOODLAWN CEMETERY
3/28/18,4/4/18,4/11/18,4/18/18

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
209-000.000-802.000	CLEAN & RESTOCK STANDARD UNITS	95.00	95.00

A167	ABC HOME AND COMMERCIAL SERVICES	05/19/2018	38476	FTB	MO CLEANING/RESTOCKING-ADA & STD UNITS	
90410	8061 MARSH ROAD	06/07/2018	000005676	N		210.00
05/19/2018	CLAY TOWNSHIP MI, 48001-3401	/ /	0.0000	N		0.00
		06/18/2018		N		210.00

Paid
*ST. CLAIR ST.
4/25/18,5/2/18,5/9/18,5/16/18

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-756.000-802.000	MO CLEANING/RESTOCKING-ADA & STD UNITS	210.00	210.00

A167	ABC HOME AND COMMERCIAL SERVICES	05/19/2018	38477	FTB	MO CLEANING & RESTOCK ADA & STD UNITS	
90411	8061 MARSH ROAD	06/07/2018	000005676	N		210.00
05/19/2018	CLAY TOWNSHIP MI, 48001-3401	/ /	0.0000	N		0.00
		06/07/2018		N		210.00

Paid
*KING ROAD
4/25/18,5/2/18,5/9/18,5/16/18

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-756.000-802.000	MO CLEANING & RESTOCK ADA & STD UNITS	210.00	210.00

A167	ABC HOME AND COMMERCIAL SERVICES	05/19/2018	38478	FTB	CLEAN & RESTOCK STANDARD UNITS	
90418	8061 MARSH ROAD	06/07/2018	000006103	N		95.00
05/19/2018	CLAY TOWNSHIP MI, 48001-3401	/ /	0.0000	N		0.00
		06/18/2018		N		95.00

Paid
*WOODLAWN CEMETERY
4/25/18,5/2/18,5/9/18,5/16/18

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
209-000.000-802.000	CLEAN & RESTOCK STANDARD UNITS	95.00	95.00

VENDOR TOTAL: 610.00

B066	CADILLAC ASPHALT LLC	05/15/2018	316085	FTB	STREET MATERIALS	
90401	2575 S HAGGERTY ROAD SUITE 100	06/07/2018	000006092	N		805.00

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
05/15/2018	CANTON MI, 48188	/ /	0.0000	Y		0.00
		06/14/2018		N		805.00

Paid
*STREET MAINTENANCE
MAJOR 40%
LOCAL 60%

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
202-452.000-782.000	STREET MATERIALS	322.00	322.00
203-452.000-782.000	STREET MATERIALS	483.00	483.00
		805.00	

VENDOR TOTAL: 805.00

C033	CITY OF ST CLAIR	03/31/2018	18-0000641	FTB	CHANNEL SIX SUPPORT SERVICES	
90397	CABLE CHANNEL SIX	06/07/2018	000006080	N		7,400.13
	547 N CARNEY DRIVE					
05/17/2018	ST CLAIR MI, 48079	/ /	0.0000	N		0.00
		06/16/2018		N		7,400.13

Paid
*1/1/18-3/31/18
$14,800.26 X 50%
PAYMENT RECEIVED FROM COMCAST 5/10/18

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-802.000	CHANNEL SIX SUPPORT SERVICES	7,400.13	7,400.13

VENDOR TOTAL: 7,400.13

D161	DANIEL BAXENDALE II	06/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-6/18	
90358	2209 TRAVERSE DRIVE	06/07/2018		N		30.00
06/01/2018	TROY MI, 48085	/ /	0.0000	N		0.00
		06/07/2018		N		30.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-6/18	30.00

VENDOR TOTAL: 30.00

D80	DANIEL DEGUEISIPPE	06/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-6/18	
90356	5853 MARKEL ROAD	06/07/2018		N		35.00
06/01/2018	COTTRELLVILLE TOWNSHIP MI, 48039	/ /	0.0000	N		0.00

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
		06/07/2018		N		35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-6/18	35.00

VENDOR TOTAL: 35.00

D10	DAVIS KIRKSEY ASSOCIATES	06/01/2018	STATEMENT	FTB	PROFESSIONAL SERVS. JUNE 2018	
90409	1337 N. ACRE DRIVE	06/07/2018		N		2,000.00
05/29/2018	ROCHESTER MI, 48306	/ /	0.0000	N		0.00
		06/15/2018		N		2,000.00

Paid
*TIFA BOARD APPROVED EXTENSION OF CONTRACT FOR ONE YEAR ENDING IN OCTOBER 2018 AT TIFA BOARD MEETING 10/17/17.
SUBMITTED INVOICE TO TIFA BOARD FOR APPROVAL.

GL NUMBER	DESCRIPTION	AMOUNT
251-000.000-801.000	PROFESSIONAL SERVS. JUNE 2018	666.67
252-000.000-801.000	PROFESSIONAL SERVS. JUNE 2018	1,333.33
		2,000.00

VENDOR TOTAL: 2,000.00

E010	ELAINE LEVEN	06/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-6/18	
90361	8341 COLONY DRIVE	06/07/2018		N		40.00
06/01/2018	CLAY TWP MI, 48001	/ /	0.0000	N		0.00
		06/07/2018		N		40.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-853.000	MONTHLY PHONE REIMBURSEMENT-6/18	40.00

VENDOR TOTAL: 40.00

E087	ELIZABETH A MCDONALD	05/27/2018	STATEMENT	FTB	REIMBURSEMENT-SUPPLIES	
90412	1303 MARKET	06/07/2018		N		5.30
05/27/2018	ALGONAC MI, 48001	/ /	0.0000	N		0.00
		06/07/2018		N		5.30

Paid
*DOLLAR GENERAL
PINE SOL LEMON
SUPPLIES MARINER PARK PAVILION

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
GL NUMBER	DESCRIPTION				AMOUNT	
101-756.000-740.001	REIMBURSEMENT-SUPPLIES				5.30	
					VENDOR TOTAL:	5.30
E007	ETNA SUPPLY COMPANY	05/22/2018	S102635206.001	FTB	GATE VALVE/ GASKETS/ BOLT & NUT KITS	
90417	PO BOX 772107	06/07/2018	000006104	N		495.00
05/22/2018	DETROIT MI, 48277-2107	/ /	0.0000	N		0.00
		06/01/2018		N		495.00

Paid
*STP-USING READY TO SERVE FEES
REPLACE VALVE FOR BIO BAGS

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-000.000-154.000	GATE VALVE	457.00	457.00
592-000.000-154.000	GASKETS	24.00	24.00
592-000.000-154.000	BOLT & NUT KITS	14.00	14.00
		495.00	495.00

					VENDOR TOTAL:	495.00
H063	HI-TECH SYSTEM SERVICE	05/14/2018	61129	FTB	ETHERNET SPLITTER/SHIPPING/FEE	
90404	3070 PALMS ROAD	06/07/2018	000006090	N		136.00
05/14/2018	CASCO MI, 48064	/ /	0.0000	N		0.00
		06/13/2018		N		136.00

Paid
*POLICE DEPARTMENT

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	ETHERNET SPLITTER	78.00	78.00
101-265.000-781.000	SHIPPING	18.00	18.00
101-265.000-781.000	FIXED FEE	40.00	40.00
		136.00	136.00

					VENDOR TOTAL:	136.00
I045	INDIAN SUMMER RECYCLING	04/30/2018	STATEMENT	FTB	DISPOSAL FEE - STREET SWEEPING DEBRIS	
90413	5877 BETHUY ROAD	06/07/2018	000005683	N		665.00
04/30/2018	CASCO TWP MI, 48064	/ /	0.0000	N		0.00
		06/07/2018		N		665.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description		Gross Amount / Discount / Net Amount
202-454.000-802.000	DISPOSAL FEE - STREET SWEEPING DEBRIS				266.00	266.00	
203-454.000-802.000	DISPOSAL FEE - STREET SWEEPING DEBRIS				399.00	399.00	
					665.00	665.00	
					VENDOR TOTAL:		665.00
J032	JAMES D HEASLIP	06/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-6/18		
90362	455 MABEL ST	06/07/2018		N			65.00
06/01/2018	MARINE CITY MI, 48039	/ /	0.0000	N			0.00
		06/07/2018		N			65.00
Paid							
GL NUMBER	DESCRIPTION				AMOUNT		
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-6/18				65.00		
					VENDOR TOTAL:		65.00
V023	JAMES R VANDERMEULEN	06/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-6/18		
90359	1534 MINNESOTA AVE	06/07/2018		N			30.00
06/01/2018	MARYSVILLE MI, 48040	/ /	0.0000	N			0.00
		06/07/2018		N			30.00
Paid							
GL NUMBER	DESCRIPTION				AMOUNT		
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-6/18				30.00		
					VENDOR TOTAL:		30.00
K076	KCA SERVICES	05/11/2018	02	FTB	TREE REMOVAL / TRIMMING / MISC.		
90395	2530 PALMS ROAD	06/07/2018	000005670	N			950.00
05/11/2018	COLUMBUS MI, 48063	/ /	0.0000	N			0.00
		06/07/2018		Y			950.00
Paid							
*534 MABEL ST- REMOVED STORM DAMAGED TREE. TREE WAS BLOWN OVER BLOCKING ROAD. HAULED ALL DEBRIS AWAY.							
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED	
101-895.000-802.000	TREE REMOVAL / TRIMMING / MISC.				950.00	950.00	
					VENDOR TOTAL:		950.00
K075	KRISTEN BAXTER	06/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-6/18		
90354	350 COLONIAL LANE	06/07/2018		N			40.00
06/01/2018	ALGONAC MI, 48001	/ /	0.0000	N			0.00

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
		06/07/2018		N		40.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-853.000	MONTHLY PHONE REIMBURSEMENT-6/18	40.00

VENDOR TOTAL: 40.00

L152	LYNN M ZYROWSKI	06/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-6/18	
90355	2552 BELLE RIVER	06/07/2018		N		40.00
06/01/2018	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
		06/07/2018		N		40.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-853.000	MONTHLY PHONE REIMBURSEMENT-6/18	40.00

VENDOR TOTAL: 40.00

M050	MARINE CITY NURSERY CO	05/21/2018	1070954	FTB	LOADS OF MULCH	
90422	PO BOX 189	06/07/2018	000006098	N		240.00
05/21/2018	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		06/20/2018		N		240.00
Paid						
*PARKS						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-756.000-740.000	LOADS OF MULCH	240.00	240.00

M050	MARINE CITY NURSERY CO	05/21/2018	1070965	FTB	LOADS OF MULCH	
90423	PO BOX 189	06/07/2018	000006098	N		240.00
05/21/2018	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		06/20/2018		N		240.00
Paid						
*PARKS						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-756.000-740.000	LOADS OF MULCH	240.00	240.00

VENDOR TOTAL: 480.00

M377	MARK R SCHWARTZ	05/15/2018	STATEMENT	FTB	ELECTRICAL INSPECTIONS	
90391	9821 SPRINGBORN	06/07/2018		N		109.50
05/15/2018	CASCO MI, 48064	/ /	0.0000	N		0.00

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
		06/07/2018		Y		109.50
Paid						
*PE170023 02-650-0004-000 556 ROBERTSON $146.00						

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	ELECTRICAL INSPECTIONS	109.50

VENDOR TOTAL: 109.50

M060	MARY ELLEN MCDONALD	06/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-6/18	
90363	1102 S THIRD	06/07/2018		N		40.00
06/01/2018	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		06/07/2018		N		40.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-853.000	MONTHLY PHONE REIMBURSEMENT-6/18	40.00

VENDOR TOTAL: 40.00

I007	MICHAEL P ITRICH	06/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-6/18	
90364	349 NORTH AVENUE	06/07/2018		N		65.00
06/01/2018	ALGONAC MI, 48001	/ /	0.0000	N		0.00
		06/07/2018		N		65.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-6/18	65.00

VENDOR TOTAL: 65.00

N043	NEOFUNDS BY NEOPOST	04/13/2018	STATEMENT	FTB	INK CARTRIDGES FOR POSTAGE METER	
90407	PO BOX 30193	06/07/2018	000006095	N		363.00
05/13/2018	TAMPA FL, 33630-3193	/ /	0.0000	N		0.00
		06/11/2018		N		363.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-727.000	INK CARTRIDGES FOR POSTAGE METER	363.00	363.00

VENDOR TOTAL: 363.00

O029	ON DUTY GEAR LLC	05/15/2018	17918	FTB	UNIFORM-NEW OFFICER

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
90406	PO BOX 611258	06/07/2018	000006096	N		1,208.41
05/15/2018	PORT HURON MI, 48061-1258	/ /	0.0000	N		0.00
		06/14/2018		N		1,208.41

Paid
*DANIEL BAXENDALE

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-744.000	UNIFORM TROUSER	159.98	159.98
101-301.000-744.000	ADD SAP POCKET	30.00	30.00
101-301.000-744.000	LS UNIFORM SHIRT	227.98	227.98
101-301.000-744.000	SL UNIFORM SHIRT	184.98	184.98
101-301.000-744.000	GARRISON BELT	40.99	40.99
101-301.000-744.000	DUTY BELT	78.99	78.99
101-301.000-744.000	UNIFORM JACKET	461.49	461.49
101-301.000-744.000	NAME TAPE AND BAR	24.00	24.00
		1,208.41	

VENDOR TOTAL: 1,208.41

H064	PATRICK S HUPCIK	06/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-6/18	
90357	9988 RIVER ROAD	06/07/2018		N		35.00
06/01/2018	CLAY TOWNSHIP MI, 48001	/ /	0.0000	N		0.00
		06/07/2018		N		35.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-6/18	35.00

VENDOR TOTAL: 35.00

P012	PAUL A WESTRICK	06/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-6/18	
90360	32463 SUTTON RD	06/07/2018		N		30.00
06/01/2018	NEW BALTIMORE MI, 48047	/ /	0.0000	N		0.00
		06/07/2018		N		30.00

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-6/18	30.00

VENDOR TOTAL: 30.00

P200	PREFERRED CHARTERS	05/17/2018	STATEMENT	FTB	TIGER TICKETS & BUS TRANSPORTATION	
90421	3233 DOVE ROAD	06/07/2018	000006100	N		220.00

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
05/17/2018	PORT HURON MI, 48060	/ /	0.0000	N		0.00
		06/07/2018		N		220.00

Paid
*JUNE 10TH GAME AT COMERICA PARK

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-751.000-802.000-RECTRIPS00	TIGER TICKETS & BUS TRANSPORTATION	220.00	220.00

VENDOR TOTAL: 220.00

R012	RAYMOND JAMES & ASSOCIATES	05/31/2018	STATEMENT	FTB	MONTHLY RETIREE HEALTH INS CONT-5/18	
90414	691 N SQUIRREL RD SUITE 222	06/07/2018		N		6,234.83
05/30/2018	AUBURN HILLS MI, 48326	/ /	0.0000	N		0.00
		06/07/2018		N		6,234.83

Paid

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-722.000	MONTHLY RETIREE HEALTH INS CONT-5/18	2,339.75
592-549.000-722.000	MONTHLY RETIREE HEALTH INS CONT-5/18	3,895.08
		6,234.83

R012	RAYMOND JAMES & ASSOCIATES	05/31/2018	STATEMENT	FTB	EMPLOYER RET HEALTH INSURANCE CONT-5/18	
90415	691 N SQUIRREL RD SUITE 222	06/07/2018		N		14,460.63
05/30/2018	AUBURN HILLS MI, 48326	/ /	0.0000	N		0.00
		06/07/2018		N		14,460.63

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-851.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-5/18	10,822.91
202-450.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-5/18	529.52
203-450.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-5/18	794.29
209-000.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-5/18	158.86
592-543.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-5/18	1,024.57
592-547.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-5/18	1,130.48
		14,460.63

R012	RAYMOND JAMES & ASSOCIATES	06/01/2018	STATEMENT	FTB	EMPLOYER RETIREMENT CONTRIBUTION-6/18	
90352	691 N SQUIRREL RD SUITE 222	06/07/2018		N		17,494.18
06/01/2018	AUBURN HILLS MI, 48326	/ /	0.0000	Y		0.00
		06/07/2018		N		17,494.18

Paid

GL NUMBER	DESCRIPTION	AMOUNT

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
101-851.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-6/18			10,500.00		
202-450.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-6/18			560.00		
203-450.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-6/18			1,015.00		
209-000.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-6/18			280.00		
592-543.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-6/18			2,105.84		
592-547.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-6/18			3,033.34		
				17,494.18		
					VENDOR TOTAL:	38,189.64
S078	SMITHS CREEK LANDFILL	04/10/2018	14166	FTB	WINTER CEMETERY DECORATION DEBRIS	
90400	6779 SMITHS CREEK RD	06/07/2018	000006093	N		66.68
04/30/2018	SMITHS CREEK MI, 48074	/ /	0.0000	N		0.00
		06/07/2018		N		66.68
Paid						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
209-000.000-802.000	WINTER CEMETERY DECORATION DEBRIS	66.68	66.68

					VENDOR TOTAL:	66.68
S206	ST CLAIR PACKAGING INC	05/16/2018	75362	FTB	TOILET PAPER / 60 GAL BLACK LINERS	
90420	2121 BUSHA HWY	06/07/2018	000006101	N		182.85
05/16/2018	MARYSVILLE MI, 48040	/ /	0.0000	N		0.00
		06/15/2018		N		182.85
Paid						
*BEACH						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-756.000-740.000	TOILET PAPER 96 RLS PER CASE	135.50	135.50
101-756.000-740.000	60 GAL BLACK LINER	47.35	47.35
		182.85	

					VENDOR TOTAL:	182.85
R011	ST JOHN RIVER DIST OCC HLTH	04/13/2018	316031	FTB	CHAIN OF CUSTODY/ ALCOHOL SCREEN	
90398	22255 GREENFIELD RD. #422	06/07/2018	000006088	N		57.00
04/26/2018	SOUTHFIELD MI, 48075	/ /	0.0000	N		0.00
		06/07/2018		N		57.00
Paid						
*RANDOM DRUG TEST						

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-725.000	CHAIN OF CUSTODY	22.00	22.00
101-441.000-725.000	ALCOHOL SCREEN	35.00	35.00
		57.00	

VENDOR TOTAL: 57.00

S016	STANDARD OFFICE SUPPLY	05/10/2018	202214A	FTB	OFFICE SUPPLIES-DPW	
90402	928 MILITARY STREET	06/07/2018	000005688	N		64.77
05/10/2018	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		06/09/2018		N		64.77

Paid
*RULED PADS
ADDRESS LABELS
20# COPIER PAPER

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-727.000	OFFICE SUPPLIES-DPW	64.77	64.77

S016	STANDARD OFFICE SUPPLY	05/10/2018	202214B	FTB	WRIST COIL KEY CHAINS/URINAL FRESHENER	
90403	928 MILITARY STREET	06/07/2018	000006091	N		32.46
05/10/2018	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		06/09/2018		N		32.46

Paid
*MARINER PARK PAVILION

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-756.000-740.001	WRIST COIL KEY CHAINS	5.92	5.92
101-756.000-740.001	URINAL FRESHENER BOX	26.54	26.54
		32.46	

S016	STANDARD OFFICE SUPPLY	05/17/2018	202326	FTB	LEGAL PADS	
90416	928 MILITARY STREET	06/07/2018	000005688	N		7.79
05/17/2018	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		06/16/2018		N		7.79

Paid
*DPW

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-727.000	OFFICE SUPPLIES	7.79	7.79

VENDOR TOTAL: 105.02

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
S038	STATE OF MICHIGAN	04/30/2018	551-514398	FTB	SEX OFFENDER REGISTRATION	
90366	MI STATE POLICE-CASHIERS OFFICE	06/07/2018		N		90.00
	PO BOX 30266					
05/09/2018	LANSING MI, 48909	/ /	0.0000	N		0.00
		06/08/2018		N		90.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-228.630	SEX OFFENDER REGISTRATION	90.00

VENDOR TOTAL: 90.00

W101	SUSAN WILBURN	06/01/2018	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-6/18	
90365	6240 BENOIT	06/07/2018		N		40.00
06/01/2018	ALGONAC MI, 48001	/ /	0.0000	Y		0.00
		06/07/2018		N		40.00
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-853.000	MONTHLY PHONE REIMBURSEMENT-6/18	40.00

W101	SUSAN WILBURN	05/16/2018	STATEMENT	FTB	MILEAGE REIMBURSEMENT	
90408	6240 BENOIT	06/07/2018		N		49.05
05/17/2018	ALGONAC MI, 48001	/ /	0.0000	Y		0.00
		06/07/2018		N		49.05
Paid						

*5/16/18 BEG 80053 END 80143 SEMBOIA MEETING
TOTAL MILES 90 X .545 =$49.05

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-870.000	MILEAGE REIMBURSEMENT	49.05

VENDOR TOTAL: 89.05

T120	THEUT PRODUCTS	05/18/2018	1015154	FTB	3000 PSI FOUNDATION/ CARTAGE CHG	
90419	73408 VAN DYKE	06/07/2018	000006102	N		737.20
05/18/2018	ROMEO MI, 48065-3214	/ /	0.0000	N		0.00
		06/18/2018		N		737.20
Paid						

*CEMETERY FOOTINGS

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
209-000.000-740.000	3000 PSI FOUNDATION CEMENT	667.20	667.20
209-000.000-740.000	CARTAGE CHG BASED ON LOAD SIZE	70.00	70.00

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
				737.20	737.20	
					VENDOR TOTAL:	737.20
U029	USA BLUEBOOK	05/10/2018	568625	FTB	KLEIN AC CLAMP METER W/ TEMP	
90399	PO BOX 9004	06/07/2018	000006094	N		84.52
05/10/2018	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		06/09/2018		N		84.52
Paid						
GL NUMBER	DESCRIPTION			AMOUNT	AMT RELIEVED	
592-545.000-748.000	KLEIN AC CLAMP METER W/ TEMP			84.52	84.52	
					VENDOR TOTAL:	84.52
U101	USA TODAY NETWORK	04/03/2018	0001605036A	FTB	PUBLIC NOTICE- NOMINATING PETITIONS	
90367		06/07/2018	000006046	N		57.00
	P.O. BOX 677313					
04/03/2018	DALLAS TX, 75267-7313	/ /	0.0000	N		0.00
		06/07/2018		N		57.00
Paid						
*TIMES HERALD						
GL NUMBER	DESCRIPTION			AMOUNT	AMT RELIEVED	
101-215.000-901.000	PUBLIC NOTICE- NOMINATING PETITIONS			57.00	57.00	
U101	USA TODAY NETWORK	04/12/2018	0001605036B	FTB	ORDINANCE 2018-001	
90369		06/07/2018	000006047	N		80.50
	P.O. BOX 677313					
04/12/2018	DALLAS TX, 75267-7313	/ /	0.0000	N		0.00
		06/07/2018		N		80.50
Paid						
*TIMES HERALD						
GL NUMBER	DESCRIPTION			AMOUNT	AMT RELIEVED	
101-215.000-901.000	ORDINANCE 2018-001			80.50	80.50	
U101	USA TODAY NETWORK	04/06/2018	0001605036C1	FTB	PUBLIC NOTICE PUBLICATION	
90372		06/07/2018	000006087	N		104.00
	P.O. BOX 677313					
04/06/2018	DALLAS TX, 75267-7313	/ /	0.0000	N		0.00
		06/07/2018		N		104.00

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
Paid						
*ZBA 18-03						
J. BRENNER HOLDINGS						
VARIANCE REQUEST						
GL NUMBER	DESCRIPTION				AMOUNT / AMT RELIEVED	
101-215.000-901.000	PUBLIC NOTICE PUBLICATION				104.00 / 104.00	
U101	USA TODAY NETWORK	04/12/2018	0001605036D	FTB	ORDINANCE 2018-003	
90370		06/07/2018	000006047	N		80.50
	P.O. BOX 677313					
04/12/2018	DALLAS TX, 75267-7313	/ /	0.0000	N		0.00
		06/07/2018		N		80.50
Paid						
*TIMES HERALD						
GL NUMBER	DESCRIPTION				AMOUNT / AMT RELIEVED	
101-215.000-901.000	ORDINANCE 2018-003				80.50 / 80.50	
U101	USA TODAY NETWORK	04/12/2018	0001605036E	FTB	ORDINANCE 2018-004	
90371		06/07/2018	000006047	N		104.00
	P.O. BOX 677313					
04/12/2018	DALLAS TX, 75267-7313	/ /	0.0000	N		0.00
		06/07/2018		N		104.00
Paid						
*TIMES HERALD						
GL NUMBER	DESCRIPTION				AMOUNT / AMT RELIEVED	
101-215.000-901.000	ORDINANCE 2018-004				104.00 / 104.00	
					VENDOR TOTAL:	426.00
W100	WILLIAM J KARAS	05/14/2018	STATEMENT	FTB	MECHANICAL INSPECTIONS	
90350	3260 MCKINLEY RD	06/07/2018		N		150.00
05/14/2018	CHINA MI, 48054	/ /	0.0000	N		0.00
		06/07/2018		Y		150.00
Paid						
*PM180006 02-575-0002-000 527 CARROLL $200.00						
GL NUMBER	DESCRIPTION				AMOUNT	
101-371.000-802.000	MECHANICAL INSPECTIONS				150.00	
W100	WILLIAM J KARAS	05/14/2018	STATEMENT	FTB	MECHANICAL INSPECTIONS	
90351	3260 MCKINLEY RD	06/07/2018		N		116.25

Vendor Code / Ref # / Invoice Date / Invoice Notes	Vendor name / Address / City/State/Zip	Post Date / CK Run Date / Disc. Date / Due Date	Invoice / PO / Disc. %	Bank / Hold / Sep CK / 1099	Invoice Description	Gross Amount / Discount / Net Amount
05/14/2018	CHINA MI, 48054	/ /	0.0000	N		0.00
		06/07/2018		Y		116.25

Paid
*PM180001 02-775-0002-000 810 METROPOLIS $155.00

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	MECHANICAL INSPECTIONS	116.25

VENDOR TOTAL: 266.25

Z002	ZIMMER'S SALES & SERVICE	04/30/2018	099802	FTB	EQUIPMENT MAINTENANCE	
90396	6667 ST CLAIR HWY	06/07/2018	000005663	N		224.83
04/30/2018	CHINA MI, 48054	/ /	0.0000	N		0.00
		06/07/2018		N		224.83

Paid
*LAWN MOWERS-WHEEL AXLE, BLADE BOLTS, PLUG, DAMPNER, MULCH BLADE

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-781.000	EQUIPMENT MAINTENANCE	224.83	224.83

VENDOR TOTAL: 224.83

TOTAL - ALL VENDORS: 57,556.15

FUND TOTALS:

Fund 101 - GENERAL FUND	35,646.02
Fund 202 - MAJOR STREET FUND	1,677.52
Fund 203 - LOCAL STREET FUND	2,691.29
Fund 209 - CEMETERY FUND	1,432.74
Fund 251 - TIFA 2	666.67
Fund 252 - TIFA 3	1,333.33
Fund 592 - WATER/SEWER FUND	14,108.58