[](http://www.marinecity-mi.org/wp/)

**Mechanical Permit**

**Application**

**Authority: 1972 PA230**

**Completion: Mandatory to obtain permit**

**Penalty: Permit cannot be issued**

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| **I. Job Location** | | | | | | | |  | | | | | | | |
| NAME OF OWNER/AGENT | | | | | | | | HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?  Yes No Not Required | | | | | | | |
| STREET ADDRESS AND JOB LOCATION (Street Number and Name) | | | | | | NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED | | | | | | | | COUNTY | |
| **II Contractor/Homeowner Information** | | | | | | | | | | | | | | | |
| INDICATE WHO THE APPLICANT IS | | NAME/CONTRACTOR OF RECORD | | | | | COMPANY NAME | | | | LICENSE NUMBER | | | | EXPIRATION DATE |
| ADDRESS (Street Number and Name) | | | | CITY | | | | | | | STATE | | | | ZIPE CODE |
| TELEPHONE NUMBER (Include Area Code) | | | | | | | | | FEDERAL EMPLOYER ID NUMBER (or reason for exemption) | | | | | | |
| WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption) | | | | | | | | | UIA NUMBER ( or reason for exemption) | | | | | | |
| Email (all inspection results to be emailed) | | | | | | | | | Phone | | | | | | |
| **III Type of Job - PROJECT DESCRIPTION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | | | | | | | | | | | |
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| **IV Plan Review Required** | | | | | | | | | | | | | | | |
| Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below  Plans are not required for the following:  1. One-and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu’s or less.  2. Alterations and repair work determined by the mechanical official to be of a minor nature.  3. Business, mercantile, and storage buildings having HVAC equipment only, with on fire area and not more than 3,500 square feet.  4. Work completed by a governmental subdivision or state agency costing less than $15,000.00  If work being performed is described above, check box below **“Plans Not Required”**  **Plans are required** for all other building types and shall be prepared by, or under, the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect’s or engineer’s seal and signature. | | | | | | | | | | | | | | | |
|  | | | | | | | | | |  | | | | | |
| **V Applicant Signature** | | | | | | | | | | | | | | | |
| **Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.** | | | | | | | | | | | | | | | |
| SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner’s signature indicates compliance with Section VI Homeowner Affidavit) | | | | | | | | | | | | DATE | | | |
| **VI Homeowner Affidavit** | | | | | | | | | | | | | | | |
| I hereby certify the mechanical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected** and **approved** by the State Mechanical Inspector. I will cooperate with the State Mechanical Inspector and assume the responsibility to arrange for necessary inspections. | | | | | | | | | | | | | | | |
| **Complete Application on Back Side** | | | | | | | | | | | | | | | |

City of Marine City

Building Department

260 S. Parker Street

Marine City, MI 48039

(810) 765-9011

[buildingdepartment@cityofmarinecity.org](mailto:buildingdepartment@cityofmarinecity.org)

[](http://www.marinecity-mi.org/wp/)

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| **VII Fee Clarification** |
| **Item #2, Residential Heating System:** This item is used for the installation of a heating system in a **new residential structure.** Items #10 Gas Piping and #18 Duct **SHOULD NOT BE** charged. Replacement systems should be itemized. |
| **Items #14 and #15, Tanks:** A homeowner must own tank to install. If homeowner does not own tank, a licensed mechanical contractor must install tank. |
| **VIII Fee Chart – Enter the number of items being installed, multiply by the unit price for total fee** |

|  |  |  |  |  |  |  |  |  |  |
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|  | Fee | # Items | Total |  |  | | Fee | # Items | Total |
| 1. Application Fee (**non-refundable**)   Does NOT Include inspection with fee | $75 |  |  |  | 24. Duct ($25.00 minimum) | | $.10/ ft |  |  |
| 2. Residential Heating System (includes duct & pipe) **New Building Only**\* | $50 |  |  |  | 25. Heat Pumps; Commercial (pipe not included) | | $30 |  |  |
| 3. Gas/Oil Burning Equipment (furnace, roof top units, generators) | $50 |  |  |  | **Air Handlers/Heat Wheels** | | | | |
| 4. Residential Boiler | $30 |  |  |  | 26. Under 10,000 CFM | | $20 |  |  |
| 5. Water Heater | $5 |  |  |  | 27. Over 10,000 CFM | | $60 |  |  |
| 6. Flue/Vent Damper | $5 |  |  |  | 28. Commercial Hoods/Exhausters | | $15 |  |  |
| 7. Solid Fuel Equipment | $30 |  |  |  | 29. Heat Recovery Units | | $10 |  |  |
| 8. Gas Burning Fireplace | $30 |  |  |  | 30. V.A.V. Boxes | | $10 |  |  |
| 9. Chimney, factory built/installed | $25 |  |  |  | 31. Unit Ventilators/PTAC Units | | $10 |  |  |
| 10. Solar; set up 3 panels – fluid transfer (including piping) | $20 |  |  |  | 32. Unit Heaters (terminal units) | | $15 |  |  |
| 11. Gas piping; each opening – new installation (residential) | $5 |  |  |  | 33. Fire Suppression/Protection ($20.00 minimum) | | $.75/ head |  |  |
| 12. Air Conditioning (includes split systems) RTU – Cooling Only | $30 |  |  |  | 34. Evaporator Coils | | $30 |  |  |
| 13. Heat Pumps (complete residential) | $30 |  |  |  | 35. Refrigeration (split system) | | $30 |  |  |
| 14. Dryer, Bath & Kitchen Exhaust | $5 |  |  |  | 36. Chiller | | $30 |  |  |
| **Tanks** | | | |  | 37. Cooling Towers | | $30 |  |  |
| 15. Aboveground \*\*\* | $25 |  |  |  | 38. Compressor/Condenser | | $30 |  |  |
| 16. Aboveground Connection | $20 |  |  |  | **Inspections** | | | | |
| 17. Underground \*\*\* | $25 |  |  |  | 39. Special /Safety Inspections | | $75 |  |  |
| 18. Underground Connection | $25 |  |  |  | 40. Additional Inspection | | $75 |  |  |
| 19. Humidifiers/Air Cleaners | $10 |  |  |  | 41. Final Inspection | | $75 |  |  |
| **Piping (ALL piping-minimum fee $25.00)** | | | |  | 42. Registration Fee | | $25 |  |  |
| 20. Fuel Gas Piping ($25.00 minimum) | $.05/ft |  |  |  | 43. Plan & Code Review (30% of Permit Fee) | |  |  |  |
| 21. Process Piping | $.05/ft |  |  |  | **Total Fee** (Must include the $75.00 non-refundable application fee) | | |  | |
| 22. Hydronic Piping | $.05/ft |  |  |  | **Make Checks payable to “City of Marine City”** | | | | |
| 23. Refrigeration Piping | $.05/ft |  |  |  | \*See VII. Fee Clarification Item #2 on front  \*\*\* See VII. Fee Clarification Items #14 and #15 on front | | | | |
| **IX Instructions for Completing Application** | |  |  | |  | | | | |
| **General:** Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed** **until it has been inspected**. The telephone number for the inspector will be provided on the permit form. **When ready for an inspection, call the inspector providing as much advance notice as possible**. The inspector will need the **job location** and **permit number**. | | | | | | | | | |
| **Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTES AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS $75.00** | | | | | | **VALIDATION AREA** | | | |
| ALL APPLICATIONS MUST INCLUDE COPY OF:  - Contractor’s License  - Certificate of Liability Insurance - Copy of Workman’s Comp Insurance, if applicable - Driver’s License of builder or company Affidavit of Authorization | | | | | |  | | | |

* Copy of Workman’s Comp Insurance, if applicable
* Driver’s License of builder or company Affidavit of Authorization