**City of Marine City**

**Planning Commission Meeting Minutes**

**July 10, 2023**

A regular scheduled meeting of the Marine City Planning Commission was held on Monday, July 10, 2023 at 260 South Parker Street, and was called to order by Chairperson Moran at 6:00 pm.

The Pledge of Allegiance was led by Chairperson Moran.

**Present: Chairperson Joseph Moran; Commissioners Graham Allan, Andrew, Pakledinaz, William Klaassen, William Beutell; City Manager Scott Adkins; Deputy Clerk Michele Goodrich**

**Absent: Madelyn McCarthy**

Motion by Commissioner Allan, seconded by Commissioner Beutell, to excuse Commissioner McCarthy from the meeting. All Ayes. Motion Carried.

**Communications**

Chairperson Moran thanked Commissioner Jenken for his years of service to the City. Motion by Commissioner Allan, seconded by Commissioner Klaassen, to receive and file Commissioner Jenken’s resignation letter. All Ayes. Motion Carried.

**Approve Agenda**

Motion by Commissioner Beutell, seconded by Commissioner Allan, to approve the agenda. All Ayes. Motion Carried.

**Public Comment**

None.

**Approve Minutes**

Motion by City Commissioner Beutell, seconded by Commissioner Allan, to approve the May 22, 2023 meeting minutes. All Ayes.Motion Carried.

**Unfinished Business**

Master Plan

*Master Plan Project Status – Update dated 07/10/2023 was passed out to the Planning Commission prior to the meeting.*

City Manager Adkins informed the Board that he was hopeful the Master Plan Survey would be put online this week and that printed copies would be available at the front desk in the City Offices. He stated that he would like to extend the closing date of the survey by two weeks with the intention of having a booth setup at Maritime Days to allow people the opportunity to talk to City representatives about the upcoming Master Plan update. City Manager Adkins stated that a copy of the survey would be emailed to the Board.

Motion by Commissioner Beutell, seconded by Commissioner Pakledinaz, to extend the survey deadline by two weeks. All Ayes. Motion Carried.

**New Business**

None.

**Adjournment**

Motion by Commissioner Beutell, seconded by Commissioner Allan, to adjourn at 8:30pm. All Ayes. Motion Carried.

Respectfully submitted,

 Michele E. Goodrich

 Deputy Clerk

 Jason Bell

 Interim City Clerk